

WALWORTH COUNTY BOARD OF SUPERVISORS
PUBLIC BUDGET HEARING
NOVEMBER 1, 2010

The meeting was called to order at 6:00 p.m. by Chair Russell at the Walworth County Government Center, 100 W. Walworth St., Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Jerry A. Grant, Randy Hawkins, Kathy Ingersoll, Vice-Chair Daniel G. Kilkenny, Carl Redenius, Joe Schaefer, Rick Stacey, Russ Wardle, David A. Weber, and Chair Nancy Russell. Absent: 0. All Supervisors were present and a quorum was established.

Approval of the Agenda

On motion by Supervisor Brandl, seconded by Supervisor Schaefer, the agenda was approved as presented.

Motion to Convene as “Committee of the Whole”

On motion by Supervisor Grant, seconded by Supervisor Schaefer, the Board convened as a “Committee of the Whole.”

Finance Committee Chair to Conduct Public Budget Hearing

Chair Russell turned the meeting over to Administrator David Bretl.

Presentation of the Executive Summary:

Administrator Bretl welcomed everyone to the Public Budget Hearing and began by stating the ground rules that are traditionally followed during the Hearing. He said this is a night to listen to the public and take ideas which can be formulated into the Budget. This is not a night for debate by Supervisors. The Supervisors will have the opportunity to debate the Budget on November 9. Supervisors can submit budget amendments prior to the meeting on November 9 and he asked that they be submitted no later than close of business Thursday, November 4, so that they can be distributed to the fellow Board members.

Bretl said that traditionally the Finance Committee Chair conducts the Public Budget Hearing and Chair Russell serves in that role as well. He said we would start with a Power Point presentation which would give members of the public an overview of the entire budget and then open it up for Public Comment. The public is permitted and encouraged by Statute to do that. He then introduced Nicki Andersen, Deputy County Administrator, Finance, and she introduced Jessica Lanser, Comptroller, to present the budget presentation.

Jessica Lanser began by stating that for the last two years the focus for the Budget had been on declining revenues. She said that the County has been fortunate that major changes have allowed the savings needed to accommodate the declining revenues. She said the 2011 budget request includes a 2.88% increase in overall tax levy. This budget increase will allow the County to continue to anticipate future needs while still working to maintain our current program and initiatives. The 2011 Total Tax Levy is \$60,790,625 and the average mill rate is \$4.206938.

Ms. Lanser began the presentation with an explanation of the budget process. Ms. Lanser then explained the parts that make up the Property Tax Bill. Walworth County's portion is approximately 22% of the tax bill depending on where you reside. Ms. Lanser explained the different parts of the property tax bill and they are: State of Wisconsin; County of Walworth; City, town or village; Gateway Technical College; School districts (s); and Special taxing districts. The County Tax portion is made up of the Library Levy, Debt Service Levy, Children with Disabilities Education Board (CDEB) Levy, and Other Operating Levy. She continued with an explanation of the 2011 preliminary revenues and expenses

Ms. Lanser concluded by stating that Walworth County is proud of its accomplishments and future initiatives and said that the 2011 Walworth County Preliminary Budget is available for review in the County Clerk & Finance offices and on the County's website: www.co.walworth.wi.us.

Chair Russell thanked Jessica Lanser for her presentation.

Public Comments and Questions

Richard Gruber, Mercy Walworth Medical Center, Highways 67 and 50, Lake Geneva, WI, said Mercy is committed to Walworth County and is a proud investor and new member of the Walworth County Economic Development Alliance (WCEDA). He said partnering with Walworth County government and the Walworth County Economic Development Alliance is a good way to retain and grow our existing businesses and position us for future job growth and development that will come to Walworth County in time. He thanked the Board for their past support of WCEDA and for their continued support.

Richard Telfer, 304 Woodland Drive, Whitewater, WI, spoke in support of WCEDA. He said economic development is important to Walworth County. He said he is Chancellor of UW Whitewater and spoke of the connection between Walworth County and WCEDA and the University. He said WCEDA helped the University to write a grant of \$4.7 million as part of a \$11 million dollar project to build the Whitewater University Technology Park. He said he is on the Board of WCEDA and he is very interested in helping to see that the graduating students have options to stay and work in the area and especially Walworth County.

2.

Mike Van Den Bosch, 612 Outlook Drive, Twin Lakes, Executive Director of WCEDA, said he was there to address some information that was recently in the paper and wanted to set the record straight. He said it is not true that WCEDA was operating with a \$72,000 deficit in 2009 nor was it true in 2008. He said that WCEDA is currently running with a positive net income, WCEDA is in compliance with all Federal agencies including the IRS, and they have corrected all those past issues. He thanked the Supervisors who supported WCEDA during their transition and said he looked forward to working with the Board.

Doug Wheaton, 300 South Edwards Boulevard, Lake Geneva, WI, said these are very challenging times for people in Walworth County. The unemployment rate has grown to 7%. He said that economic development is crucial in these troubled times. He said that funding WCEDA is a fraction of the cost of running an economic development department as a branch County government. He said that Kenosha and Racine Counties are both increasing their support for economic development for 2011. He asked for support of Walworth County development.

John Henderson, W4723 Pine Court, Elkhorn, said he is a life-long resident of Walworth County, has been involved in a business in the County and supports WCEDA. He said he thinks the Board needs to take a new look at where WCEDA is going now. He said he would ask for serious consideration of support for WCEDA and he thinks public-private partnership is the best way to do it.

Cass Kordeeki, W3437 Royal Glen Ct., Lake Geneva, spoke regarding taxation of property owners. She said she has a home that she wanted to rent out for short-term but could not rent it for less than 30 days. She said she found that, in just two weeks, there were \$89,000 to \$139,000 worth of weekly rentals going on in Walworth County which could be taxed. She said that pursuant to State Statute, 70% of the tax revenue has to go to tourism and 30% can be returned to the municipality. She said if short-term rental was made a legal and regulated activity, as it is in many other tourism communities, she is predicting that between \$50,000 and \$150,000 could be returned to tourism and WCEDA and could offset the burden of the taxpayers. She asked that short term rental be reconsidered at the County Zoning level.

Hearing no other requests for public comment Chair Russell asked for a motion to close the Public Hearing.

Motion to Close Public Hearing

On motion by Supervisor Grant, seconded by Supervisor Weber, the Public Budget Hearing was closed.

Chairperson's Report

Chair Russell reminded everyone to vote on November 2, 2010.

**NOVEMBER 9, 2010
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Jerry A. Grant, Randy Hawkins, Kathy Ingersoll, Vice-Chair Daniel G. Kilkenny, Carl Redenius, Joe Schaefer, Rick Stacey, Russ Wardle, David A. Weber, and Chair Nancy Russell. All Supervisors were present and a quorum was established.

Nancy Russell, Walworth County Board Supervisor, District # 11, delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

A motion was offered by Supervisor Hawkins, seconded by Supervisor Weber, to approve the agenda and amend it by removing and bringing back item 1, Unfinished Business, County Zoning Agency Report, at the County Board Meeting on December 14, 2010. On motion by Supervisor Kilkenny, seconded by Supervisor Hawkins, Supervisor Hawkins' motion was amended to include item 2, County Zoning Agency Report, to remove and postpone until the December meeting. Discussion ensued. Supervisor Hawkins said it is the request of the petitioner to postpone until the December County Board Meeting. Supervisor Weber said that the Townships are calling a meeting to discuss this and to speak to the issue. Supervisor Hawkins' motion as amended by Supervisor Kilkenny was approved.

On motion by Supervisor Grant, seconded by Supervisor Weber, the agenda was also amended by moving Executive Committee, item 3, Resolution No. 56-11/10 – Recognizing Joyce Ketchpaw for Service to Walworth County, for consideration immediately after Comment Period by Members of the Public Concerning Items on the Agenda.

The amended agenda was approved by voice vote.

Approval of the Minutes

On motion by Supervisor Brandl, seconded by Supervisor Stacey, the minutes of the October 12, 2010 Walworth County Board Meeting were approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

Kim Howarth, President of WCEDA, 508 Laurel Heights, Delavan, said this is his final year as President for WCEDA. He thanked the Board for their past support of WCEDA and asked them to continue their support. He said the WCEDA he is leaving is a far better organization than it has been in the past. He thanked the Supervisors for their help and continued support.

On motion by Supervisor Stacey, seconded by Supervisor Grant, **Resolution No. 56-11/10** – Recognizing Joyce Ketchpaw for Service to Walworth County, was approved by voice vote.

Chair Russell asked Ms. Ketchpaw, Linda Seemeyer, Director, Health and Human Services, and Supervisor Jerry Grant, to come forward as she read the resolution commending Ms. Ketchpaw. Chair Russell said that Ms. Ketchpaw was elected to serve on the County Board in 2002 and served through 2008. During her time of service as a County Board Supervisor, Joyce served as the Vice Chairperson of the Executive Committee and Chairperson of the Health and Human Services (HHS) Board. While serving on the Board and its committees, Joyce served as the County's representative on the Community Action Agency of Rock and Walworth Counties from 2004 to 2006. In 2004 Joyce was responsible for the formation of the County's Task Force to Optimize Criminal Justice Resources which eventually became the County's Criminal Justice Coordinating Committee. Preceding her election to the County Board, Joyce served as a County employee with the Welfare Department from 1959 to 1964 and after her employment continued to work closely with the County Health and Human Services Department through her employment as a social worker with the Lake Geneva schools. Joyce's contributions to the County include development of substance abuse education for adolescents and intervention programs that helped to improve child protection, prevent child abuse, and assist battered women; Joyce also served on the HHS administrative review board for child foster care placement until she was elected as a County Board Supervisor.

Chair Russell commended Joyce Ketchpaw for her service as a County Board Supervisor, citizen committee member and County Board representative. Supervisor Grant said Joyce is hard working, dedicated, and interested in the betterment of Walworth County. He thanked her for her service. Linda Seemeyer thanked Joyce for her leadership throughout the years for being a strong advocate for the children and families of Walworth County. She thanked her for her service on the CJCC and on behalf of the HHS Department for her overall service to Walworth County. Ms. Ketchpaw thanked the Board for the recognition and for all that the Supervisors do to serve the citizens of the County. She said she knows it is a lot of hard work for 11 Supervisors and that it involves a considerable time commitment.

Appointments

1. Agriculture & Extension Education Committee
 - Pamela Knorr – Term to commence upon appointment and end November 9, 2012
(Recommended by the Executive Committee 5-0)

On motion by Supervisor Brandl, seconded by Supervisor Weber, Pamela Knorr was appointed to the Agriculture & Extension Education Committee, as recommended by the Executive Committee, by voice vote.

Communications and Matters to Be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Claim for Vehicle Damage and Estimate-Walter Lee Fleming v Walworth County Public Works was referred to the Executive Committee.
3. Communication from Brian Schuk, with Chapter 27 Zoning Ordinance for the Town of Bloomfield (The complete Zoning Ordinance for the Town of Bloomfield is on file in the County Clerk's Office and was referred to the County Zoning Agency)
4. Communication from David J. Shaw, General Manger, Alpine Valley Music Theatre Regarding a Conditional Use Permit with the Town of Lafayette to utilize a parking lot for camping was referred to the Executive Committee.
5. Communication from Governor Jim Doyle regarding an award of a Homeland Security Grant totaling \$25,000 for Telecommunicator Emergency Response Taskforce training was referred to the Executive Committee.
6. Village of Fontana on Geneva Lake Tax Increment Financing District No. 1 Appeal to the Wisconsin Tax Appeals Commission and the September 1, 2010 Wisconsin Department of Revenue equalized value determination notice was referred to the Finance Committee.
7. Communication from Jim Michels, Chairman, District of Powers Lake, regarding the Dean Chudy re-zone was placed on file.
8. Communication from Wheeler, Van Sickle & Anderson, S.C., Attorneys, with a Protest Petition against the Dean Chudy Petition for the Rezone of 5.58 Acres of Property in the Town of Bloomfield was placed on file.
9. Village of Williams Bay transmittal letter and Comprehensive Plan Amendments-Adopted Draft on CD (The CD and correspondence are on file in the County Clerk's Office)
10. Town of Spring Prairie Resolution Approving the Comprehensive Revision of the Walworth County Zoning Ordinance Adopted by Walworth County on December 15, 2009 was placed on file.
11. Town of Walworth Resolution Approving the Comprehensive Revision of the Walworth County Zoning Ordinance Adopted by Walworth County on December 15, 2009 was placed on file.
12. Communication from State Representative Samantha Kerkman acknowledging receipt for Walworth County's Resolution 46-09/10 regarding the issue of county nursing home funding in the upcoming 2011-2013 State Budget was placed on file.
13. Report of the County Clerk Concerning Communications Received by the Board and Recommended to be Placed on File-The Report was included in the agenda packet.
14. Report of County Clerk Concerning Communications Received by the Board After the Agenda Mailing-The following items were placed on Supervisors' desks:
 - Communication from Town of Lyons Board regarding a decision by the Walworth County Board of Adjustment, which had been denied by the Lyons Town Board (To be referred to the Board of Adjustment)

- Communication from Sweet, Maier & Coletti, S.C. with a supplemental report prepared by Warren Hansen, Dean Chudy's Engineer, which summarizes the information which was presented to both the Town of Bloomfield and the county Zoning Agency, regarding Mr. Chudy's plans for further improvements to his facility (To be placed on file)
 - Email communication from Sweet, Maier & Coletti, S.C., representing Dean Chudy, requesting that the rezone be adjourned to a different date (To be placed on file)
 - Communication from Wassel, Harvey, & Schuk, LLP, with legal opinion regarding Town of Bloomfield Rezone of Chudy Property (To be placed on file)
 - Communication from Mary Beth Peranteau, Wheeler, Van Sickle & Anderson, S.C., regarding the legal opinion from counsel for the Town of Bloomfield concerning the protest petition filed in regard to rezone of Chudy property (To be placed on file)
 - Communication from Supervisor Randy Hawkins regarding comments by Mike Van Den Bosch and WCEDA Article (To be placed on file)
 - Email communication from Mary Bub, MoonStar Farm, in support of the Walworth County Visitors Bureau (To be placed on file)
 - Email communication from Don Volland, President, Aero Optics, Inc., in support of the Walworth County Visitors Bureau (To be placed on file)
 - Communication from Kathy Seeberg, Executive Director, Walworth County Visitors Bureau (WCVB), with response to two letters written to the County Board anonymously regarding the WCVB (To be placed on file)
 - Walworth County Metropolitan Sewerage District 2011 Rate Study – The complete 2011 Rate Study is on file in the County Clerk's Office (To be placed on file)
 - Walworth County Aging & Disability Resource Center News, November, 2010 – To be placed on file
15. Report of County Clerk Concerning Zoning Petitions (To be referred to the County Zoning Agency)
- Steven S. Walter, Town of Darien, A-1 & A-4 to A-4 & A-1
 - Fredrick and Mary A. Coss, Town of Linn, R-1 to A-5
 - Edward Culbertson as Trustee (Atty. John L. Maier, Jr., App.), Town of Linn, C-2 to C-3
 - Wis. DNR, Town of Whitewater, Designation of 100-year floodplain amendment

Unfinished Business

County Zoning Agency Report

1. Dean Chudy (Warren Hansen, App.), Town of Bloomfield, Rezone 5.58 acres of R-1 to M-1 – approved 7-0 (7-15-10 public hearing and referred back to County Zoning Agency from 8-10-10 County Board) (Also see related Amendment to 2035 Land Use Plan Map)

This item was removed from the agenda and postponed until next month.

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. Ordinance No. 657-11/10 – Amending Sections 58-1.1 and 58-3.2 of the Walworth County Code of Ordinance Relating to Compliance-*Vote required: Majority* (Recommended by the County Zoning Agency 6-0) Amendment to Walworth County Code of Ordinances – Subdivisions, Sections 58-1.1 Definitions; 58-3.2 Compliance; 58-3.2(5) Compliance – approved 6-0 (9-16-10 public hearing)
2. Dean Chudy (Town of Bloomfield, App.), Town of Bloomfield, Amend the 2035 Land Use Plan Map (approximately 4.5 acres) from Urban Density Residential (less than 5.0 acres per dwelling) to Industrial land use category – approved 5-2 (10-21-10 public hearing) (See related rezone)
3. James and Randi Wirtz (Town of East Troy, App.), Town of East Troy, Amend the 2035 Land Use Plan Map (approximately 5 acres) from Rural Density Residential (at least 5 acres per dwelling) to Urban Density Residential (less than 5 acres per dwelling) and Industrial – denied 7-0 (10-21-10 public hearing)
4. Tonyan Trust (Cindy Tonyan Dixon/Threatte Family Ltd. Partnership (Warren Hansen, App.), Town of Darien, Rezone 9.1 acres from A-1 to C-2 and one acre from C-2 to C-4 – denied 4-3 (8-19-10 public hearing)
5. Shaw Partners LP, Town of Richmond, Rezone 70.96 acres of C-2 to B-5 – approved 7-0 (10-21-10 public hearing)
6. William A. Gates Trust/Charlotte L. Gates Trust, Town of Sugar Creek, Rezone 4 acres of A-2 to B-4 – approved 7-0 (10-21-10 public hearing)
7. Keith M. Carlson and Dale E. Carlson (Keith M. Carlson, App.), Town of Bloomfield, Rezone 11.12 acres of C-4 to C-2 – approved 7-0 (10-21-10 public hearing)

Item 2 was removed from the agenda and postponed until next month.

On motion by Supervisor Stacey, seconded by Supervisor Kilkenny, the County Zoning Agency Report of Proposed Zoning Amendments, item 1, **Ordinance No. 657-11/10** and items 5, 6, and 7, were approved, and items 3 and 4 were denied, as recommended by the County Zoning Agency shown above.

Executive Committee

1. Ordinance No 650-11/10 – Amending Chapter 2 of the Walworth County Code of Ordinances Relating to Record Retention-*Vote required: Two-Thirds* (Recommended by the Executive Committee 5-0)
2. Ordinance No. 651-11/10 – Amending Chapter 2 of the Walworth County Code of Ordinances Pertaining to Membership of the UW-Extension Community Partner Advisory Group (CPAG)-*Vote required: Two-Thirds* (Recommended by the Executive Committee 5-0)
3. Resolution No. 56-11/10 – Recognizing Joyce Ketchpaw for Service to Walworth County-*Vote required: Majority* (Recommended by the Executive Committee 5-0)

Supervisor Weber offered a motion, seconded by Supervisor Brandl, to approve item 1, Ordinance No. 650-11/10. On motion by Supervisor Stacey, seconded by Supervisor Grant, **Ordinance No. 650-11/10** was approved by **unanimous consent**.

Supervisor Weber offered a motion, seconded by Supervisor Grant to approve item 2, Ordinance No. 651-11/10. On motion Supervisor Stacey, seconded by Supervisor Brandl, item 2, **Ordinance No. 651-11/10**, was approved by **unanimous consent**.

Item 3, Resolution No. 56-11/10, was approved earlier in the meeting.

Finance Committee

1. Ordinance No. 649-11/10 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees-*Vote required: Majority* (Recommended by the Finance Committee 4-0)
2. Resolution No. 52-11/10 – Establishing Official County Bond Amounts for Specified Walworth County Constitutional Officers for 2011-2014-*Vote required: Majority* (Recommended by the Finance Committee 4-0)
3. Resolution No. 53-11/10 – Adopting the 2011 Appropriation of the Walworth County Budget and CIP Plan-*Vote required: Majority* (Recommended by the Finance Committee 4-0)
4. Resolution No. 54-11/10 – Establishing the County Tax Levy to Support the 2011 Budget Appropriation-*Vote required: Majority* (Recommended by the Finance Committee 4-0)

On motion by Supervisor Brandl, seconded by Supervisor Grant, item 1, **Ordinance No. 649-11/10**, was approved by voice vote.

Supervisor Grant offered a motion, seconded by Supervisor Stacey, to approve item 2. Supervisor Grant offered a motion, seconded by Supervisor Weber, to amend lines 12, 15, 18, and lines 21 through 25 as follows: Lines 12 and 13: Whereas, in lieu of providing a schedule of bond amounts, the county may provide a blanket bond pursuant to Sec. 59.21(1) of the Wisconsin Statutes; and; lines 15 and 16: Whereas, if obtainable, it is desirable for the county to obtain a blanket because of the greater protection that it can afford the county; and; line 18: Whereas, the term of the Sheriff, Clerk of Circuit Courts and Coroner will be completed in; lines 21 through 25: Now, therefore, be it resolved that the Walworth County Board of Supervisors hereby declares that it shall provide a blanket bond for the above listed official county officials in the amount of \$200,000; however, if the county cannot obtain said blanket bond on or before November 30, 2010, then bonds for the above-stated Walworth County Constitutional Officers shall be set in the amounts listed above. Discussion ensued. The amendment carried by voice vote and **Resolution No. 52-11/10 was approved as amended** by voice vote.

Supervisor Stacey offered a motion, seconded by Supervisor Ingersoll, to approve item 3, Resolution No. 53-11/10. Discussion ensued and the Budget Amendments were considered at this time. Supervisors had previously received the proposed Budget Amendments from the Finance Department.

BA-A: Increase transportation aides in the Public Works Fund by \$160,000. On motion by Supervisor Stacey, seconded by Supervisor Grant, Budget Amendment A, was approved by voice vote. Net Levy Impact: 0.

BA-B: Sheriff's Office, Reduce expense budget for medical services by \$50,000 due to new contract and increase funding designated for Other Post Employment Benefits (OPEB) liability by \$50,000. On motion by Supervisor Stacey, seconded by Supervisor Hawkins, Budget Amendment B was approved by voice vote. Net Levy Impact: 0.

BA-C: Department of Public Works – Proposed reorganization in DPW to control costs and reduce payroll. Total savings is \$140,600 which will be utilized to reduce the amount of bond funding for road construction by \$100,000 and to increase the amount budgeted for contracted services by \$40,600. On motion by Supervisor Brandl, seconded by Supervisor Stacey, Budget Amendment C was approved by voice vote. Net Levy Impact: 0.

BA-D: Department of Public Works – On motion by Supervisor Grant, seconded by Supervisor Stacey, Budget Amendment D, technical correction to the cost accounting entries in the 2011 equipment charges decreasing equipment charges in the County Road Maintenance division and increasing equipment charges in the State Highway Maintenance division, was approved by voice vote. Net Levy Impact: 0.

BA-E: Community Initiatives – Supervisor Weber offered a motion, seconded by Supervisor Grant, to deny Budget Amendment E, to reduce Walworth County Visitors Bureau allocation from \$130,000 to \$100,000 and allocate \$30,000 savings to fund other post employment benefits (OPEB) liability. Discussion ensued. Bretl said if the motion to deny is approved that would end discussion. Supervisor Kilkenny said the Supervisors all got letters regarding the Visitors Bureau, both pro and con. He said he is not opposed to tourism but doesn't know why the County is involved in private enterprise marketing. He doesn't know why there is a freeze on County hiring but not the same for a private group if they have a vacancy and he doesn't understand why we would pick this one private enterprise and not others. Supervisor Kilkenny said he would ask for a No vote on this denial motion. Supervisor Grant said the two letters in opposition were not signed so he thinks have no value and he definitely supports the Tourism Bureau. Supervisor Kilkenny said the private members that benefit from the Visitor's Bureau should be supporting the organization. Supervisor Redenius asked how long the County has been giving money to Visitors Bureau. Supervisor Schaefer said the allocation to the Visitor's Bureau was \$25,000 in 1974. Bretl said it has grown substantially over the years. Supervisor Redenius asked how the Board would handle the situation if some other private organization, such as the Farm Bureau, came and asked for money from the County. Bretl said the Board considers the request and decides during budget time. Supervisor Wardle asked about the Tourism position in question. Bretl said this position is to promote group bus tours and that individual is leaving for another job, so the position is vacant at this time. Budget Amendment E was denied by voice vote. Supervisors Hawkins, Kilkenny, and Redenius requested that their votes be recorded as No.

BA-F: County Administration/Economic Development – Supervisor Hawkins offered a motion, seconded by Supervisor Kilkenny, to approve Budget Amendment F, to eliminate Walworth County Economic Development Alliance allocation of \$50,000 and allocate the \$50,000 savings to fund Other Post Employment Benefits (OPEB) liability which would be a Net Levy Impact of 0. Discussion ensued. Supervisor Kilkenny said we are talking about priorities – funding a private organization or funding our OPEB. He doesn't think the most efficient way to create

jobs is to pass taxpayer money through the government's hands. He said this group promotes regionalism – getting jobs for certain parts of the country. Since our last meeting, Mr. Wheaton has resigned, or is not the Executive Director, because they cannot afford to employ him. He said they have filed for a grant to educate entrepreneurs and that is not the organizations' mission, nor does he think it is effective and is a waste of taxpayers' money. Supervisor Kilkenny said that the County is the largest financial partner of WCEDA and he thinks he has a fiduciary responsibility to the taxpayer to withdraw from this partnership. He said he will be voting yes on the amendment. Supervisor Grant said he supports WCEDA going into the schools to teach the students how to get high paying jobs. He said we need someone to help with economic development and additional jobs and thinks WCEDA is the way to do this. Supervisor Grant said he would urge the fellow Board members to grant the allocation to WCEDA. A roll call vote was held on Budget Amendment F. Total vote: 11; Ayes: 4 – Brandl, Hawkins, Kilkenny, Redenius; Noes: 7 – Grant, Ingersoll, Schaefer, Stacey, Wardle, Weber, Russell; Absent: 0. Roll call vote failed.

BA-G: Community Initiatives Allocate \$2,800 for the Safe Ride with Walworth County Tavern League, contingent upon matching funds from the State. Supervisor Kilkenny offered a motion, seconded by Supervisor Hawkins, to approve Budget Amendment G to allocate \$2,800 for the Safe Ride with Walworth County Tavern League subject to matching funds by the State or State Tavern League. Discussion ensued. Supervisor Kilkenny explained the process for Safe Ride. He said his concern is not with the drinker or the tavern owner but someone else on the road and this is one more tool to keep the road safe for everyone. He said the \$2,800, at \$14 per ride, would provide for approximately 200 riders. Budget Amendment G was approved by voice vote. Net Levy Impact: \$2,800.

Nicki Andersen, Deputy Administrator, Finance, said Resolution No. 53-11/10, Exhibits A and B, would be amended based on the budget amendments approved this evening. She said the \$2,800 would change the numbers to a 2.89% increase overall for the 2011 budget and would be \$2,800 under the cap set by the Board.

Resolution No. 53-11/10 – Adopting the 2011 Appropriation of the Walworth County Budget and CIP Plan, as amended with the budget amendments, was approved by voice vote. Supervisors Hawkins and Kilkenny requested that their votes be recorded as No.

Supervisor Ingersoll offered a motion, seconded by Supervisor Schaefer, to approve Resolution No. 54-11/10 as amended by the Budget Amendments. Discussion ensued. Andersen distributed the revised copy of Resolution No. 54-11/10 as amended with the budget amendments.

Andersen said there are three levies being established: Countywide: \$50,831,073, Lakeshores Library: \$1,462,040, and CDEB \$8,500,312. The total levy is \$60,793,425 which is up 2.89% over last year. Discussion ensued. Supervisor Kilkenny said he would be voting No to be consistent with his other vote. He was disappointed that there weren't more proposals for the Board to consider. He said he thinks this Board has been responsible, despite his differences, in approving this budget, and although he is voting No tonight, it is with reluctance.

Resolution No. 54-11/10 – Establishing the County Tax Levy to Support the 2011 Budget Appropriation, as amended by Budget Amendments, was approved by voice vote. Supervisors Hawkins and Kilkenny requested that their votes be recorded as No.

Human Resources

1. Ordinance No. 652-11/10 – Amending Chapter 15 of the Walworth County Code of Ordinances Relating to At-Will Employment-*Vote required: Majority* (Recommended by the Human Resources Committee 5-0)
2. Ordinance No. 653-11/10 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to a Reorganization in Public Works-*Vote required: Majority* (Recommended by the Human Resources Committee 5-0)
3. Ordinance No. 654-11/10 – Amending Section 15-321 of the Walworth County Code of Ordinances Relating to Overtime Pay for Sworn Officers-*Vote required: Majority* (Recommended by the Human Resources Committee 5-0)
4. Ordinance No. 655-11/10 – Amending Section 15-63 of the Walworth County Code of Ordinances Relating to Probationary Periods for Sworn Officers-*Vote required: Majority* (Recommended by the Human Resources Committee 5-0)
5. Ordinance No. 656-11/10 – Amending Section 15-17 of Chapter 15 of the Walworth County Code of Ordinances Relating to Authorized Positions by Department Based on the 2011 Budget-*Vote required: Majority* (Recommended by the Human Resources Committee 5-0)

On motion by Supervisor Schaefer, seconded by Supervisor Ingersoll, item 1, **Ordinance No. 652-11/10**, item 2, **Ordinance No. 653-11/10**, item 3, **Ordinance No. 654-11/10**, item 4, **Ordinance No. 655-11/10**, and item 5, **Ordinance No. 656-11/10**, were approved by voice vote.

Land Conservation Committee

1. Resolution No. 57-11/10 – Supporting the Legislative Council Study on the Managed Forest Land Program-*Vote required: Majority* (Recommended by the Land Conservation Committee 3-0)

On motion by Supervisor Grant, seconded by Supervisor Weber, **Resolution No. 57-11/10** was approved by voice vote.

Public Works Committee

1. Resolution No. 55-11/10 – Accepting the Jurisdictional Transfer of Segments of Walworth County Roadway to the Town of Spring Prairie-*Vote required: Majority* (The Public Works Committee will consider at a special meeting on November 1, 2010)

On motion by Supervisor Schaefer, seconded by Supervisor Ingersoll, item 1, **Resolution No. 55-11/10** was approved by voice vote.

Reports of Special Committees

There were none.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There were none.

Chairperson’s Report

Chair Russell wished everyone a happy and safe Thanksgiving. Administrator Bretl thanked the departments, both large and small, the Finance Department, and the Supervisors for their observance of the budget deadlines and courtesy to each other and the staff during this budget cycle.

Adjournment

On motion by Supervisor Brandl, seconded by Supervisor Stacey, the meeting was adjourned at 7:05 p.m.

STATE OF WISCONSIN)
)SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the November 9, 2010 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

Nomination for Committee/Board/Commission Appointment

Committee: 911 Governing Board

Nominee: Captain Kevin Williams, Emergency Management Director

Address: Walworth County Sheriff's Office

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Tim Schiefelbein

When did/does the incumbent's current term expire? _____

Was this vacancy advertised? no

Comment 911 Governing Board Chairman Tim O'Neill is recommending appointment
of Captain Williams to fill the position as a Sheriff's Office representative.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

Nomination for Committee/Board/Commission Appointment

Committee: Walworth County 9-1-1 Governing Board

Nominee: David Fladten

Address: N5602 Cobblestone Road
Elkhorn, WI 53121

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Mr. Fladten will replace John Kramer

When did the term of the incumbent expire? The incumbent resigned.

Was this vacancy advertised? no

Comment David Fladten will serve as the Local EMS representative on the 9-1-1 Board. Tim O'Neill, 9-1-1 Board Chairman, recommended appointment of Mr. Fladten.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

Nomination for Committee/Board/Commission Appointment

Committee: Walworth County 9-1-1 Governing Board

Nominee: Jerry Grant

Address: 392 S. Buckingham Boulevard

Whitewater, WI 53190

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Supervisor Grant is the incumbent.

When did the term of the incumbent expire? May 8, 2010

Was this vacancy advertised? no

Comment Supervisor Grant is the County Board's representative on the 9-1-1 Board.

911 Board Chairman Tim O'Neill recommended reappointment of Supervisor Grant.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

Nomination for Committee/Board/Commission Appointment

Committee: Walworth County 9-1-1 Governing Board

Nominee: Bruce VanderVeen

Address: W8866 Cemetery Road

Sharon, WI 53585

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? The nominee is the incumbent.

When did the term of the incumbent expire? May 8, 2010

Was this vacancy advertised? The position was not advertised.

Comment 911 Government Board Chairman Tim O'Neill requested reappointment
of Mr. VanderVeen.

Names of individuals who have expressed interest in serving in this position:

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

For incumbents, committee attendance, if known:

<hr/>
<hr/>



Risk Management Office T: 414.678.0273
435 S. 95th Street
Milwaukee, WI 53226
RECEIVED
WALWORTH COUNTY CLERK

2010 NOV 29 AM 9:08

November 18, 2010

Walworth County
County Clerk Office
P. O. Box 1001
Elkhorn, WI 54016

Our File No.: 25201009-50-0087

To Whom It May Concern:

We wish to advise you that on or about July 29, 2010, at or near W7785 Wisconsin Parkway, Delevan, Wisconsin, your employee while operating mower caused damage to an AT&T pedestal and buried cable. Our report indicates there was a marker post on the pedestal.

As soon as our repair costs have been determined, our claim will be forwarded to you or your insurance company, whichever you prefer.

Please contact my office at 414 678-0273 as soon as possible if you dispute liability for this damage.

Sincerely,

Debbie Griffiths
Sr. Risk Specialist

21.



Risk Management Office
435 S. 95th Street
Milwaukee, WI 53214-1226

T: 414.678.0273
F: 210-893-0687
www.att.com

WALW

RECEIVED
COUNTY CLERK

2010 NOV 18 AM 10:43

November 10, 2010

Walworth County
County Clerk Office
P. O. Box 1001
Elkhorn, WI 53121

Our Claim No.: 252010109-50-0091

To Whom It May Concern:

Enclosed is our claim for the damage to our AT&T pedestal and cable that occurred on or about September 2, 2010, at or near N4144 County Highway NN, Lake Geneva, Wisconsin.

If you were not insured at the time of this accident, please remit your check made payable to AT&T to our office at 909 Chestnut Street, 39-N-13, St. Louis, MO 63101-3099. In order to ensure proper credit, please include the remittance copy of the claim along with your payment.

Your prompt review and processing of this claim would be appreciated. If you have any questions concerning this claim, please feel free to contact me at 414 678-0273.

Thank you for your cooperation.

Sincerely,

Debbie Griffiths
Sr. Risk Specialist

Enclosure

22.



Claim For Damages

To: WALWORTH COUNTY
COUNTY CLERK OFFICE
P O BOX 1001
ELKHORN, WI 53121

Date: 11/03/2010
Page 1 of 1
Claim #: AMER-25-201009-50-0091-TYW

Charges for Damages to: WISCONSIN BELL INC., DBA AT&T- WISCONSIN
Occurred/Discovered On or About: 09/02/2010
Approximate Location: N 4144 CTY HIGHWAY NN, LAKE GENEVA, LAKE GENEVA CITY, WI
How Damage Occurred: MOWING OPERATION

The following amounts include direct and indirect costs covering repair of this damage including but not limited to personnel, equipment and vehicles.

LABOR COST:	\$1,216.18
MATERIALS/UNIT COST ITEMS:	\$168.59
CONTRACTOR:	\$768.00
LOSS OF USE:	\$256.00
OTHER:	\$0.00
TOTAL AMOUNT DUE:	\$2,408.77

(**** PLEASE DO NOT PAY WITH TELEPHONE BILL ****)

Remit Payment to:
AT&T

909 Chestnut Street
Room 39-N-13

St. Louis, MO 63101-3099

**** INQUIRIES 800-894-0374 or 800-363-3234 (FAX)**

Return this section with payment

This payment is due upon receipt. If payment is not received within 30 days further collection action will be taken. IF A PAYMENT FOR LESS THAN THE FULL AMOUNT IS RECEIVED, IT WILL BE APPLIED AS A PARTIAL PAYMENT.

If you are covered by insurance, please forward this to your carrier for payment. Once your claim has been established with your insurance company, please contact us at 800-894-0374 with your claim information, and we will work with your insurance company to resolve.

AT&T accepts checks, money orders or credit card payments. We do not accept cash. Please complete the information below and return to the address above or you may call 800-894-0374 to pay by phone.

Credit Card number: _____ Three digit security number on back of card: _____

Name on Card: _____ Expiration Date: ____/____/____

Amount to be charged to your card: \$ _____ SIGNATURE: _____ *23*

Claim #: AMER-25-201009-50-0091-TYW (Please write claim number_



RECEIVED
WALWORTH COUNTY CLERK

2010 NOV 19 PM 1:13

November 17, 2010

Ms. Kim Bushey
Walworth County Clerk
100 West Walworth St.
Elkhorn, WI 53121

Dear Ms. Bushey,

In the spirit of our relationship and communication, I wanted to take this opportunity to forward our proposed 2011 camping Operational Plan to yourself as well as the Executive Committee.

At the 2011 Business License public hearing last Monday, the Executive Committee advised us that they would like to review and comment on the camping Operational Plan.

On November 3rd of this year we presented our camping and operational plan to The Town Of Lafayette Planning Commission. We go back to the Town Planning Commission on December 1st where they will further discuss it and vote. Then on December 8th we go before the Town of Lafayette Board for their review and vote. If it's approved by the Town's PC and Board, then it goes before the Walworth Zoning on January 20th, 2011. If it is approved by Walworth Zoning, it then falls into the Executive Committee's hands.

This is simply my attempt to provide the Executive Committee with ample time to review the camping Operational Plan. We recognize that while camping is a large undertaking, it's also a large responsibility – and one that we are taking very seriously. We have a great deal of confidence in our plan and we are anxious to hear the Executive Committee's comments as well.

I have only provided 2 copies of the Operational Plan and campground map. If you would like for me to e-mail these documents to you so you can forward them to the Executive Committee electronically – I'm happy to do so. Please provide me with your e-mail address.

Thank you for your time and I look forward to a continued healthy relationship.

Sincerely,

A handwritten signature in black ink, appearing to read "David J. Shaw".

David J. Shaw
General Manager
Alpine Valley Music Theatre





Operational Plan 2011 Camping

Updated: October 2010

Table of Contents

- 1) Purpose
- 2) Campground Layout
- 3) Lower Concert Capacity
- 4) Hours of Operation
- 5) Initial Entry & The Wristband
- 6) Campground Staffing
- 7) Campground Regulations/Guest Conduct
- 8) Advanced Communication
- 9) Emergency Procedures
- 10) Camping Checklist

1. Purpose

This operations plan has been designed to outline clear and concise guidelines for the day-to-day operations of the Alpine Valley Music Theatre campground. While this manual has been created to outline specific procedures it does not intend to identify every possible situation that may occur. The purpose of this manual is to outline specific procedures that will ensure the safety of venue guests and employees and to minimize the risk to venue assets and the overall community. Priority will always be focused on security and safety.

This manual aims to accomplish the following:

- Outline a specific and well organized campground setup plan
- Outline staffing needs and staff responsibilities
- Plan for scenarios that may jeopardize the safety of guests and employees
- Define guest prohibited practices
- Prohibited items in the campground
- Explain of hours of operation
- Overall plan that is operationally sound with the needs of all involved parties addressed

The Alpine Valley Music Theatre Campground is intended to provide a safe and enjoyable experience for not only guests, but employees as well. By outlining expectations in advance, the venue along with the help of the many employees that are involved in AVMT events will be better equipped to accomplish their collective goals.

2. Campground Layout

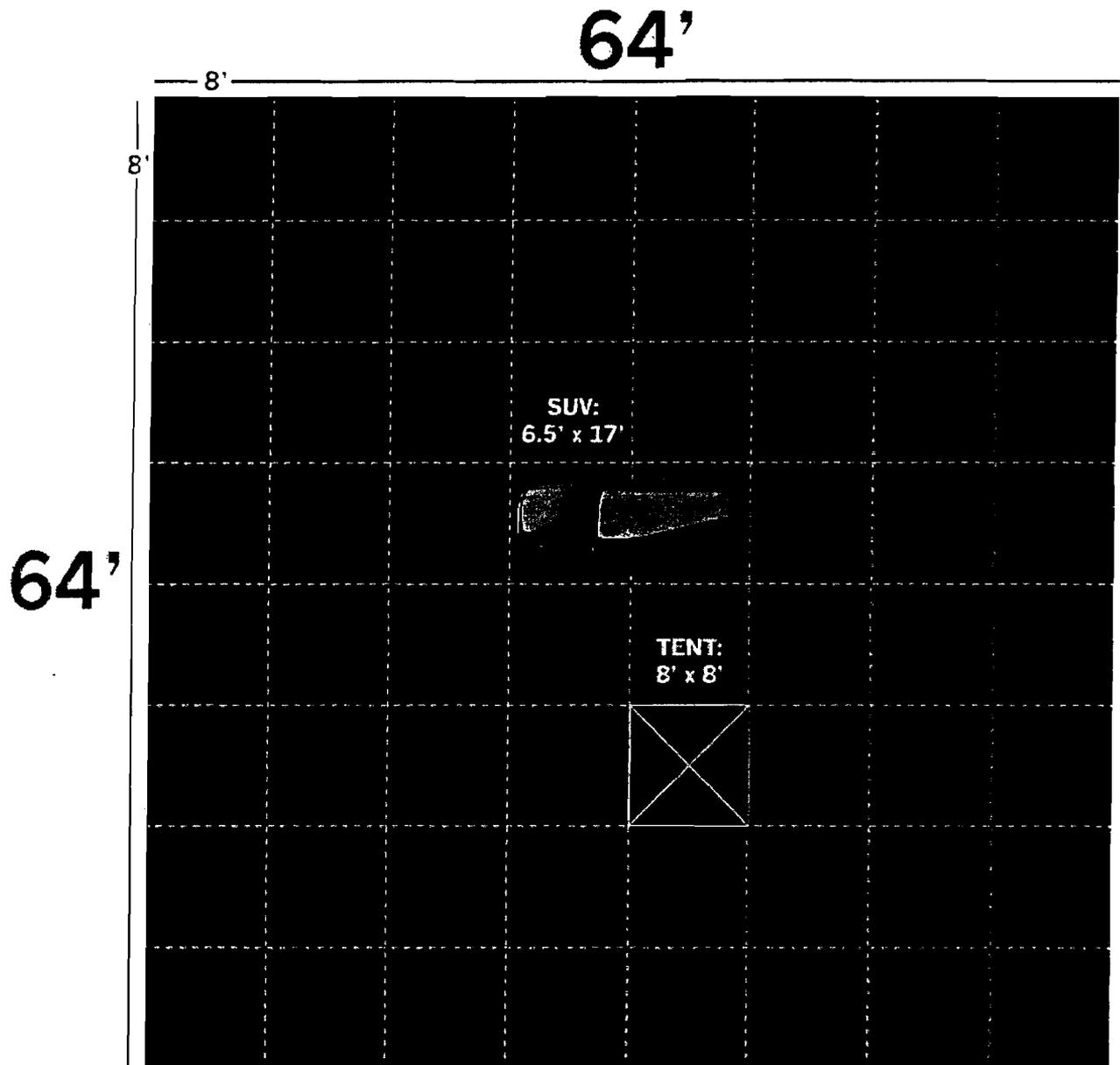
The Alpine Valley Music Theatre Campground is intended to be setup in the "Green" Parking lot on the Alpine Valley Music Theatre property.

There are numerous aspects in regards to the physical layout of the campground that must work well together in order to achieve the goals of safety and operational soundness. The physical layout of the campground will be designed around placement of the following necessities:

- Individual campsite units
- Campground parking order
- Campground capacities (by camping unit)
- Ingress/egress points & signage
- Emergency roads/driveways
- General Store
- Security offices/headquarters
- Placement of facilities (restrooms, hand washing stations, light towers, security & first aid and pure water distribution centers)
- Chain link fence installed around the perimeter to control pedestrian access in and out of campground.

Individual Campsite Units

Each individual camping unit is designed to be 64' in length and 64' in width for a total of 4096 square feet. This size easily allows for almost any size vehicle to be parked and its tent setup directly behind it. A scaled example of a single campsite unit is illustrated below showing the size of the camping unit compared to a full size SUV and a standard 8' x 8' sleeping tent:



We will require that the layout and setup of the individual camp unit will be similar to what is shown above. This will be necessary to achieve the 75' spacing in between each camping unit, center to center.

We will have a total of 75 campsites in the Green Lot. This will give us a max capacity of 450 campers. Each camping unit is limited to 6 campers and 2 vehicles. As long as both vehicles can fit in the "middle" of the camping unit we will not regulate the size of the vehicles entering the campground. Some individual camp sites will have 6 campers present and some will only have 2 or 3. We will sell individual tickets for the entire camping unit. For example if a group of 4 people wanted to camp in a unit at AVMT, only 1 camping ticket would need to be purchased. Later in the Operations Plan we will discuss the policies/procedures for who can enter the grounds and the distribution of wristbands and how the capacity will be monitored.

Each camping unit will be painted individually in the parking lot using a bright white or yellow marking paint.

It is imperative that the vehicles in the campground are parked in a neat and orderly fashion to ensure that emergency lanes are maintained. Our parking staff onsite will work hard to get each vehicle parked in the correct position within the guest's specific camping unit.

Entry Points

The Alpine Valley Music Theatre will utilize 1 entry point for vehicles. This is between the "A Frame" entrance and the "Marquee Entrance" on Highway D - or the far North side of the campground. It's the traditional entrance to the Green Lot. There will be a pedestrian ingress/egress at the far South side of the campground and it will lead onto Pond Road.

Signage

Specific signage will be hung in very visible locations on Highway D pinpointing the appropriate entrance for the AVMT Campground. We will also have signage located on the portable restrooms, showers and the fresh water stations.

Placement of Facilities

A number of facilities will be installed to ensure a smooth camping experience. The following facilities will be placed on-site any time the campground is open to the public.

1. Portable restroom facilities/hand washing stations
 - We will have a total of 12 Port-o-lets and 6 hand washing stations located down the center of the campground. They will be accessible to every camping unit and no more than 400' away from every single camping unit.
2. Portable Light Towers
 - We will have a total of 5 portable light towers to assist in keeping the driveways well lit during the evening/darkness hours.
3. Pure water distribution centers
 - We will have 4 pure water distribution centers. This will consist of a 10' x 10' tent along with an unlimited supply of drinking/domestic water. Pure water will be no more than 300' away from every single camping unit.
4. Trash & Recycling Receptacles/Dumpster
 - We will have 40 55-gallon trash receptacles and 20 recycling receptacles spread sporadically throughout the campground. Note: upon entry each vehicle will receive 2 complimentary trash bags for their use during their stay. We will also have a 40 yard dumpster at the far South side of the campground. This dumpster will be used by our maintenance staff or can be used by guests if necessary. Staff (or guests) will deposit their trash or full trash bags in the dumpster. When the dumpster is nearing capacity Waste Management will be dispatched to empty the dumpster.
5. Temporary Offices/Security Stations
 - We will have 2 mobile offices onsite. One will be located at the entrance off of Highway D and the other will be located at the pedestrian ingress/egress off of Pond Road. These offices will serve as a dual purpose. One being a break area for employees to get of the sun/heat and the other being a location where security will congregate and serve as a "security office." Medical will be stationed at or very close to the Northern most office location just off of Highway D.

6. General Store

- Because we have a policy of "once you're in you're in" we will have a General Store onsite which will carry the daily everyday needs of our camping guests. Examples of these items will be a daily newspaper, coffee, coffee filters, toothpaste, toothbrushes, deodorant, band aids, feminine products, contact solution, cigarettes, ice, etc.

Perimeter/Interior Control

In order to maintain the 450 capacity camping in the campsite, we will be installing 8' chain link fence at the far North and South side of the campground. This fence will be running parallel with both Pond Road on the South Side and Highway D on the North Side. On the Highway D side the fence will have a 16' wide opening which will allow for the vehicle ingress/egress. On the Pond Road side the opening will be 12', which is still wide enough for a vehicle to pass through but this opening will be used for pedestrian ingress/egress. Each fence line opening will be staffed with a team of 2 security guards. They will be responsible for checking wristbands for pedestrian traffic coming into the campground and reminding guests to have their wristband when they are exiting the campground.

Map/layout

A scaled map/layout showing everything in the "Campground Layout" section has been provided and attached with this operations plan.

3. Lower Concert Capacity

Usage of Green Lot for camping vs. parking

Because we will be utilizing the Green Lot for camping and on typical shows we use the Green Lot for overflow parking, on shows that we do camping for we will lose overall parking capacity. Past history dictates that we have been able to park anywhere between 1500-1900 cars in the Green Lot. For the sake of this Operations Plan we will account for losing 1900 parking spaces. The national average for people-per-car when coming to a concert is 3.3. Therefore to accommodate the lost 1900 cars at 3.3 people per car, we will be lowering our sellable ticketed capacity for any show which we do camping by 6270 tickets. This will take our sellable capacity from 35,600 to 29,330.

4. Hours of Operation

Hours of Operation

We will only have shows on Fridays, Saturdays or Sundays. A typical concert weekend will consist of: One show on Saturday, or possibly a show on Saturday and Sunday consecutively. Rarely will we have shows Friday and Saturday consecutively, and rarely to never Friday, Saturday & Sunday. At the time of this Conditional Use Application process we are still working on our schedule. We will not have our full calendar of shows confirmed until March or April of 2011. For the sake of this plan, please see below for specifics on hours and possible weekend scenarios.

For weekends that we only have 1 show the campground will open at 12:00pm the day of the show and close at 12:00pm the day following the show. Example: We have Jack Johnson on

Saturday July 16th, 2011. The campground will open at 12:00pm on Saturday July 16th and close on Sunday July 17th at 12:00pm.

For weekends that we have 2 consecutive/like shows (more than likely Saturday and Sunday) the campground will open at 12:00pm the day of the first show and close the day after the 2nd of the two shows. Example: We have Phish on Saturday August 13th, 2011 and Sunday August 14th, 2011. We will open the campground Saturday August 13th at 12:00pm and close Monday August 15th at 12:00pm.

For weekends that we have 2 consecutive shows which are not the same artist (again most likely Saturday & Sunday) the campground will open at 12:00pm the day of the first show and close at 10:00am on the day following the show. For the 2nd of the 2 shows the campground will open at 12:00pm the day of the 2nd show and close at 12:00pm the day following the show. Example: We have Jack Johnson on Saturday July 16th, 2011 and Phish on Sunday July 17th, 2011. The campground will open at 12:00pm for Jack Johnson on Saturday July 16th and close Sunday July 17th at 10:00am. For Phish on Sunday July 17th the campground will open at 12:00pm and close the day after the show on Monday July 18th at 12:00pm. **Note:** It's rare that we will have 2 consecutive shows in one weekend and the artist not be the same for both shows in-a-row.

5. Initial Entry & The Wristband

Initial entry to the campground

Each camping unit will have a sign on the front of it with the number of the unit according to the overall camping layout. Each camping unit is limited to 2 vehicles and both vehicles must enter the campground at the same time. Upon initial entry to the campground each vehicle (s) will be assigned a camping unit and handed a sheet of paper with said number on it. A parking employee with a golf cart will escort the vehicle to the corresponding camping unit location. Under no circumstances can the guest choose their own camping location or trade with other guests after they are in and parked. Because we will sell only 1 camping ticket per unit and each camping unit vehicle (s) will be coming in together we will know exactly when we are at capacity.

There will be specific instructions online that when a customer purchases a camping ticket that each camping unit is limited to 6 people per unit, no exceptions. Upon arrival the day of the show the guest must show their camping ticket in order to gain access to the campground. The guest will be issued one wristband per person in their vehicle – and the number of wristbands issued to a vehicle will not exceed 6. If there are more than 6 people in the vehicle the vehicle will not be permitted into the campground and they have no choice but to leave the grounds and return with 6 people or less. If the guest states that other people in their camping unit are in another vehicle and in route to the campground, that vehicle must leave the property and both vehicles must enter the campground at the same time with the other members of their group, no exceptions.

The Wristband

This wristband will be the guest's identification to gain access to and from the campground when going to the show. If a guest loses the wristband they will not be permitted back into the campground, no exceptions. They will be informed of this when initially entering the campground and we will state this policy on the handout we distribute to each car upon their initial entry.

6. Campground Staffing

Campground staffing should be broken up into three shifts per day in order to keep staff fresh. In addition, staff will not be permitted to work an eight or more hour shift in the campground and sent directly into work a concert. If an employee chooses to work two shifts in one day, the shifts must be separated by no less than six hours in between shifts.

Specific staffing needs are outlined in detail in the Campground Staffing Matrix, provided below.

Each individual department will play a significant role in ensuring that the campground runs smoothly. The job descriptions below will indicate each department's responsibilities in the campground.

Campground Manager:

AVMT will utilize 2 Campground Managers who are ultimately responsible for every aspect/operation of the campground. These two people will be only a Sr. Level manager with the current AVMT staff and will be fully briefed on the expectations by the General Manager of the venue. These 2 people will also remain in close contact with any neighbors who have issues or problems with the campground operations and he/she will have full authority to take any measures possible to achieve community satisfaction. The Campground Managers will rotate in 12 hour shifts.

Parking Staff:

There are 2 specific positions that the parking department fill in the campground. Those positions are as follows:

1. Campground Parking Attendant
2. Campground Parking Supervisor

The campground parking attendants are responsible for directing cars in a neat and orderly fashion from the campground entrance to individual campsites. Campground attendants are expected to be in full uniform and always ready to assist with arrivals. There will be some down time as many guests tend to arrive together, however it is always imperative that the parking attendants are ready to direct traffic as instructed.

The overall organization of the campground hinges upon the ability to camp vehicles in an orderly fashion. Parking attendants are an integral part of the campground success.

The campground parking supervisor is responsible for ensuring that all aspects of the campground parking operations (neat and organized parking lanes as described above, honest and accurate money collection by cashiers and well controlled entry and exit to the campground) are being handled appropriately.

Security Staff:

The venue security staff has a number of responsibilities that are all crucial to the success of the campground. Positions include entrance points, roamers and a supervisor.

Each security guard will be trained and prepared to ensure safety. These guards will be knowledgeable about the campground, the venue and show policies in order to best answer questions for guests. In addition, these guards will be equipped with additional supplies (trash bags, show information, along with other materials) for guests' ease of access. These guards should be rotated in and out with roamers to stay alert and should also be equipped with radios for proper communication. We will utilize only our best and most seasoned veterans for all campground operations.

A number of roaming teams will be in the campground ensuring that all guests are abiding by campground rules and regulations, that no unsafe or risky behavior is taking place, enforcing all local laws and statutes and providing useful information to campground guests. These guards should be on the lookout for previously troublesome behavior. Some examples are listed below, although this list is not intended to be all encompassing.

1. Large gatherings
2. Fires/bonfires/roasts/etc.
3. Vehicles spinning tires
4. Vagrant guests
5. Guests in restricted areas
6. Intoxicated guests/Guests influenced by narcotics
7. Contraband being snuck or moved into the campground (passing off items from the perimeter, large items being moved in, etc.)
8. Guests damaging property
9. Other raucous behavior

The security supervisor on-site in the campground should ensure that roaming teams are constantly moving, that all campground policies are being upheld, that staff is able to take regular breaks and that the security team is working closely with the other departments to facilitate the overall needs of the campground.

First Aid

From the time that the campground opens until the time the campground closes, two first aid roamers and an ALS ambulance will be on-site to deal with any medical issues that may come up. The first aid department is available to assist with any and all medical issues and will respond, assess and act based upon any particular situation's demands. Based upon the nature of guest and employee first aid needs, the first aid department can be found roaming the campground on a golf cart.

In a rare instance, it may be necessary for additional medical services to supplement the on-site first aid staffing. In that situation, the first aid department will communicate directly with the closest and most appropriate medical services provider to request additional backup. Further, other departments should work together to ensure that additional medical services have a clear ingress and egress route throughout the campground, that crowds are being managed in and around the area to prevent further injury and that any and all witness accounts are documented when appropriate.

Walworth County Sheriff's Office

The Walworth County Sheriff's Office will be on hand and located at the main entrance to the campground. We want the law enforcement presence at the entry point to set the tone for every guest arriving to the campsite. We will utilize the WCSO to assist with any illegal activity and when the deputy deem necessary they will issue citations and make arrests.

Off-Duty Police – 900's

For regular concerts we employ off-duty police officers. They are uniformed in light blue golf shirts and are referred to as "900's." We will employ these folks in the campground as well. These employees are simply another level of security, but carry much more authority. 900's will be roaming the entire campground from opening to closing.

900's will be broken up into teams of two and will roam the campground assisting local security enforce campground rules and regulations.

The expertise of the 900's will be utilized to assist the security team in identifying risks and mitigating situations before they escalate. It is imperative that roaming 900's are visible,

knowledgeable of the campground, venue and show policies and also that their presence sets a tone of mutual respect.

Maintenance/Cleaning

The venue maintenance/cleaning team will roam the campground at all times to keep up with trash throughout the campground.

The roaming patrol will survey the campground throughout the day on golf carts, picking up trash, bottles, cans, etc. and placing them in the appropriate receptacles. This crew will take full bags from guests and replace them with fresh, empty bags. This crew will also be responsible for ensuring that all portable restroom facilities are stocked and well maintained, the hand washing stations are maintained and that trash cans placed throughout the campground are emptied on a regular basis.

Water Distribution Centers

We will have 4 water distribution centers located in the middle of the campground. These points will contain a 10x10' tent and will be manned at all times by an AVMT employee. The sole purpose of these centers is to responsibly distribute the water used for drinking or domestic reasons.

Staffing

All of the below mentioned staffing is 24 hour coverage from the time the campground opens until the time the campground closes:

Campground Manager

Expected Attendance – 450

Total staff – 2

Each manager will rotate in 12 hour shifts. There will be 1 of the 2 managers on site from open to close.

Parking (may be cut when campground reaches capacity)

Expected Attendance – 450

Total staff – 11

<u>Supervisor</u>	<u>Staffing Numbers</u>
Parking Supervisor	1

<u>Parking Staff Positions</u>	<u>Staffing Numbers</u>
General Parkers	10

Security

Expected Attendance – 450

Total Security – 19

<u>Supervisor</u>	<u>Staffing Numbers</u>
Security Supervisor	1

<u>Security Staff Positions</u>	<u>Staffing Numbers</u>
Roaming Staff	10
Fence line points	4
Security offices	4

Medical

Expected Attendance – 450

Total staff – 2

ALS Ambulance onsite - 1

Roamers	2
ALS Ambulance	1

Walworth County Sheriff's Office

Expected campers – 450

Total Officers – 2

Roaming Deputies/Command Post	2 officers
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Off Duty Police Officers – 900's

Expected Attendance – 450

Total Officers – 6

Roaming officers/Command Post	6 officers
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Maintenance/Clean up

Expected Attendance – 450

Total employees – 4

Cleaners	4
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Water Distribution Centers

Expected Attendance – 450

Total employees – 4

Staff	4
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7. Campground Regulations/Guest Conduct

The following rules and regulations have been outlined in order to help achieve the goals of the Alpine Valley Music Theatre Campground. Guests are expected to abide by these guidelines at all times.

- 1) Purchasing a ticket for a camping unit in the AVMT Campground does not grant the guest the opportunity to pick their own unit location. By purchasing a ticket the guest/group up to 6 people per camping unit are guaranteed a space in the AVMT Campground. Guests will be assigned to a camping unit within the campground.
- 2) There is a strict 2:00am "lights out" policy. It is at this time all music must be turned off and people congregating in one area must disperse and go back to their camping unit. No exceptions.

- 3) Illegal drugs of any kind are not permitted. Violators will be prosecuted to the fullest extent of the law.
- 4) Excessive speed while in the campground will not be permitted. The campground speed limit is 10 mph and is to be observed by all guests at all times. In the situation that other guests are present, good sense prevails and speeds should be limited.
- 5) Damage to property will not be permitted under any circumstances. This includes but is not limited to: digging or creating holes, creating ruts with a vehicle, damaging or removing fence panels, creating fires, tampering with restroom facilities/hand washing stations/turning off light towers, etc.
- 6) Vehicles are not permitted to come & go. Once the vehicle is in, it's in. No exceptions. This will be explained when the vehicle/guests initially arrive and it will be posted on the campground flier.
- 7) No vending of any kind will be tolerated and it will be prosecuted to the fullest extent of the law.
- 8) Fighting or aggression of any kind will not be tolerated under any circumstances. Violators will be ejected without refund.
- 9) Underage drinking will not be permitted and violators will be punished to the fullest extent of the law.
- 10) Fires/campfires, bonfires, etc. will not be permitted under any circumstances. All fires will be put out immediately and guests will be ejected from the campground without refund.
- 11) Grilling will be permitted with butane or propane grills only. No charcoal grills under any circumstances.
- 12) Couches, loveseats, Laz-y-boys and other indoor furniture will not be permitted in the campground.
- 13) Pools, slip & slides and other recreational water structures will not be permitted.
- 14) Games such as cornhole, redneck golf, washers, etc. will be permitted as long as they are setup within the confines of a single campsite. Guests will be respectful of other guests' space and the Alpine Valley Music Theatre Campground reserves the right to either move or tear down any games that take up an excessive amount of space (i.e. volleyball courts, etc.)
- 15) Any flags representing or inciting raucous behavior are not permitted. Any such flags will be surrendered to campground security upon request.
- 16) Pets of any kind are not permitted in the campground. Service animals however are always permitted on the Alpine Valley Music Theatre grounds.
- 17) Firearms and weapons of any kind are not permitted on the AVMT Campground.
- 18) Fireworks of any kind are not permitted and will not be tolerated. Violators will be prosecuted to the fullest extent of the law.
- 19) Guests will receive a trash bag upon entering the campground and explained to that it's expected that they use the trash bag. If they need another bag they can pick one up from the temporary office at the campground entrance.
- 20) Restricted Areas are defined as any area that has been bike racked off, fenced off, barricaded off or is otherwise indicated as off-limits. Any guest found in a restricted area will be asked to leave the campground without a refund. Any guest caught taking items from restricted areas will be prosecuted to the fullest extent of the law.
- 21) Guests are required to wear shoes at all times.
- 22) AVMT is not responsible for lost or damaged property in the campground.
- 23) No throwing of objects.
- 24) Guests will not be permitted to walk on surrounding roadways. AVMT is self contained and for the safety of our guests, we will ask that they remain on-site for the duration of their stay.
- 25) Legal drinking is permitted as long as it is done responsibly and by those individuals that are of the legal drinking age. Alpine Valley Music Theatre reserves the right to eject a guest that is overly intoxicated.
- 26) Use of restroom in designated locations only.

Non-Permitted Items

- Illegal drugs & other contraband
- Fireworks
- Firearms, knives, weapons of any kind
- Firewood, fires, etc.
- Couches, Laz-y-boys, loveseats, other indoor furniture
- Swimming pools, wading pools, slip & slides, other water games.
- Flags promoting or inciting raucous behavior
- Glass bottles
- Motorized bikes, four wheelers, golf carts (other than commissioned personnel)
- Kegs
- Horns
- Pets

Upon entry each guest will receive a 1 front and back flier. On one side it will be the map/layout of the campground and on the other it will highlight the restrictions/rules/regulations during their stay.

8. Advanced Communication

With camping being new to and for AVMT, we will be creating a website specific to anything/everything related to onsite camping. It will list the times, rules/regulations, fees, and any show specific info which might be necessary.

We will only be selling camping tickets online in advance of the show. With doing that we will automatically receive the campers' e-mail address which will give us the ability to communicate directly with the guests in advance of their stay.

The purpose of advanced communication with guests is to make their experience at the Alpine Valley Music Theatre Campground as enjoyable as possible.

9. Emergency Procedures

Although most emergencies can be prevented through proper planning, there are some situations that can not be avoided. The following section outlines foreseeable emergencies in the campground and appropriate responses.

Foreseeable emergencies in the campground may include but are not limited to:

- 1) Weather
- 2) Medical Emergency
- 3) Fire

Whenever an emergency response is needed, an Emergency Response Team will be activated and a command post will be established contingent upon available space and emergency needs.

The Emergency Response Team will consist of the following people:

- General Manager
- Operations Manager
- Walworth County Sheriff's Office onsite supervisor
- Building Engineer

- First Aid Manager
- Security Manager
- Parking Manager
- Marketing/PR Manager

In the event of a weather emergency, campground managers and supervisors will be alerted with as much advanced notice as possible. Roaming teams will be dispersed throughout the campground with bullhorns to alert guests as to the impending elements. Important items to note for guests will include the need for items to be secured, a recommended (but not required) place of shelter and any additional information on the storm that may be available at the time. With advance notice, once campers have been alerted properly and before a storm arrives, employees will have the opportunity to take shelter unless otherwise instructed.

With the number of guests on-site, any number of medical emergencies may arise. In any medical situation, the proper protocol is to:

- 1) Alert First Aid
- 2) First Aid will assess the situation and plan a proper response
- 3) In the event that additional medical services are needed (i.e. an ambulance), parking, security and police personnel will all be alerted via two-way radio in order to plan an organized ingress and egress route. While first responders address the matter at hand, police officers should coordinate ingress and egress routes.

Although campfires are not permitted in the campground, it is foreseeable that a fire may be started either at a campsite, in a trash receptacle, at a tent or vehicle or possibly a grill. With those risks in mind, fire extinguishers will be located at the security offices and at both campground entrances at all times. Fire extinguishers are ABC and can be used on most fires that are comprised of combustible materials (class A), grease and oil (class B) and electrical fires (class C). Note that ABC fire extinguishers are not to be used on chemical fires (class D for combustible metals, i.e. magnesium, sodium, etc.). If a fire extinguisher is used, it is important that it not only be returned, but replaced with a fully charged extinguisher.

In the event of any emergency, all staff must always remain calm and remember that they alone do not have to solve the entire problem at hand. Any time a staff member encounters any of the situations above, they must call for backup before addressing with a clear and detailed explanation of location.

10. Camping Checklist

- Campground mowed
- Signs posted
- Light tower ordered/setup planned
- RV/office setup
 - Items Stocked:
 - Water
 - Fire Extinguishers
 - Additional Supplies As Needed
- Fliers created/printed
- Eblasts sent
- Camping website updated
- Trash bags ordered & delivered to entrance
 - Trash bags
 - Recyclable bags

- Portable restrooms/hand washing stations ordered & placed
- Staffing planned appropriately
- Bullhorns brought to the office
- Perimeter fence ordered/Installed to control campground access
- Holes/ruts addressed
- Camping unit lines striped
- Camping units hung on the front of each camping unit
- Pure water stations built and water ordered/onsite
- Restricted area blocked off appropriately
- Vehicles/equipment fueled
- Wristbands ordered/located at the main entrance off of Highway D

November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION TO OUR U.S. SENATORS AND CONGRESSMEN:

**TO URGE THE U.S. ARMY CORPS OF ENGINEERS TO REBID THE RENARD
ISLAND CAUSEWAY PROJECT AND TO AWARD THE CONTRACT TO THE LOW
BIDDER, AND**

**TO INVESTIGATE THE PROCESS WHICH RESULTED IN NEGOTIATING A COST
WHICH IS MUCH HIGHER THAN THE COST DETERMINED BY A COMPETITIVE BID
PROCESS, AND**

**TO INTRODUCE FEDERAL LEGISLATION TO IMPLEMENT NEW REGULATIONS
WHICH WILL PREVENT SUCH FOOLISH AND WASTEFUL SPENDING IN THE
FUTURE**

WHEREAS, the U.S. Army Corps of Engineers requested bids to construct a causeway from Bay Beach Amusement Park to Renard Island; and

WHEREAS, two Brown County companies, PTS Contractors and Advance Construction, submitted bids for less than \$700,000 and less than \$800,000; and

WHEREAS, the U.S. Army Corps of Engineers negotiated with Nuvo Construction of Milwaukee County to build the causeway for over \$2.4 million; and

WHEREAS, the causeway could be built by a Brown County company at a significant savings to the taxpayers of over \$1.7 million; and

WHEREAS, awarding this contract to a Brown County company would create jobs and have a positive economic impact on Brown County; and

41. 9e

WHEREAS, at a time when we are experiencing the worst economic conditions since the Great Depression, we need to be mindful of wasting taxpayer dollars.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors requests our U.S. Senators and Congressmen:

To urge the U.S. Army Corps of Engineers to rebid the Renard Island Causeway project and to award the contract to the low bidder; and

To investigate the process which resulted in negotiating a cost which is much higher than the cost determined by a competitive bid process; and

To introduce federal legislation to implement new regulations which will prevent such foolish and wasteful spending in the future; and

To refer to the Wisconsin Counties Association, all Wisconsin Counties, the National Association of Counties and the Wisconsin Congressional delegation.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:



COUNTY EXECUTIVE

Date Signed: 11/15/10

Final Draft Approved by Corporation Counsel

Fiscal Impact: This resolution does not require an appropriation from the General Fund. The resolution is advisory in nature.

42. 9e

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor Fleck

Seconded by Supervisor Kaster

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUBGER	5			
HARPE	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FRWELL	26			

Total Votes Cast 26
 Motion: Adopted Defeated _____ Tabled _____

RESOLUTION 2010 - 143

Re: Rescinding Changes Made to Prevailing Wage Laws

WHEREAS, the Wisconsin Legislature and the Governor made extensive changes to prevailing wage laws (Sections 66.0903 and 103.49, Wis. Stats.) effective January 1, 2010, by enactment of the State budget, 2009 Wisconsin Act 28; and

WHEREAS, under prior law the prevailing wage requirements applied only to multiple-trade public works projects over \$234,000 and single-trade public works projects over \$48,000; and

WHEREAS, under current law prevailing wage requirements apply to public works projects of \$25,000 or more; and

WHEREAS, under prior law the prevailing wage requirements did not apply to private projects that received public financing; and

WHEREAS, under current law the prevailing wage requirements apply to private projects that receive public funding; and

WHEREAS, the reduction in the prevailing wage requirements threshold to \$25,000 will increase the cost of many small public works projects previously exempted from the prevailing wage requirements; and

WHEREAS, the increased costs to pay prevailing wage on all public works projects which cost \$25,000 or more will force counties and other local governments to either reduce the number and/or size of public works projects or raise taxes to meet the increased costs, which will further burden property taxpayers; and

WHEREAS, the changes that were made to prevailing wage laws effective January 1, 2010, will add to the cost of projects in Vilas County at a time when Vilas County is operating under numerous financial constraints including levy limits and tax rate limits.

NOW, THEREFORE, BE IT RESOLVED that the Vilas County Board of Supervisors in session this 9th day of November, 2010 hereby urges the Wisconsin Legislature and the Governor to rescind the changes that were made to prevailing wage laws (Sections 66.0903 and 103.49, Wis. Stats.) effective January 1, 2010, by enactment of the State budget, 2009 Wisconsin Act 28.

BE IT FURTHER RESOLVED, that the Vilas County Clerk is hereby authorized and directed to transmit a copy of this Resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a constituency within Vilas County, the Wisconsin Counties Association and all other Wisconsin counties.



ROBERT W. WIRCH

STATE SENATOR TWENTY-SECOND DISTRICT

November 3, 2010

Rick Stacey, Chairman
County Zoning Agency
PO Box 1001
100 West Walworth Street
Elkhorn WI 53121

Dear Mr. Stacey,

Thank you for providing me with a copy of the letter Walworth County officials received from Mary Beth Gibbons-Adams. Mrs. Gibbons-Adams resides in Senator Kedzie's district and I am certain she will receive a reply from him addressing her specific concerns.

In reading the letter Mrs. Gibbons-Adams wrote, it was clear that she made a difficult and painful decision to sell a portion of the land in trust in order to have funds to continue the care for her mother.

I shared the letter from Mrs. Gibbons-Adams with the Department of Agriculture, Trade and Consumer Protection and asked for their analysis of the issue. Keith Foye, Chief of the Land Management Section in the Department provided the following information:

I believe the 30 acre parcel is a problem under the current Walworth County zoning ordinance text because the County requires that the land to be zoned for farmland preservation the lot must be a minimum 35 acres. This requirement was removed from the state statutes as early as 2001 and is not a requirement in the newly adopted Chapter 91 as part of the Working Lands Initiative. I am not sure how large the entire parcel owned by Virginia Gibbons, however, in the 2006 plat book, a parcel is shown in the trust under the name Virginia Gibbons as being 131 total acres in Section 36 of the Town of Walworth.

One of the goals of the Working Lands Initiative was to encourage landowners to keep as much land in agricultural use as possible. The rezone conversion fee encourages landowners to think before splitting off larger lots primarily as residential lots. The rezone conversion fee is a per acre fee that if a smaller parcel is rezoned, there is less conversion fee charged. If the county is not going to update their zoning ordinance text until 2012, the date established in the new law, an alternative would be to increase the 30 acre parcel in question to a parcel of 35 acres. The parcel would then be large enough under the county ordinance to not have to be rezoned in order to split it off from the 131 acre farm parcel and sold. Then if only the 6 acre parcel was rezoned, the conversion fee would be reduced to about \$5,400.

The new law does provide the option to the County to allow nonfarm residential development within the farmland preservation zoning district through a conditional use process. The criteria requires that for every 1 acre of nonfarm residential acres there must remain 20 farm acres after the nonfarm residential acreage is issued a conditional use. Thus if the total parcel is 131 acres,

State Capitol, P.O. Box 7882, Madison, Wisconsin 53707-7882 • 608-267-8979 • Toll-Free Office Hotline: 1-888-769-4724

Email: Sen.Wirch@legis.wisconsin.gov • Web: www.legis.state.wi.us/senate/sen22/news/ • Fax: (608) 267-0984

Home: 3007 Springbrook Road, Pleasant Prairie, Wisconsin 53158 • (262) 694-7379

that would allow up to 6.2 acres with up to 4 conditional uses for nonfarm residences. The 6 acre parcel mentioned above could be allowed through a conditional use that would not trigger the rezone conversion fee. In order to use this option, the County would need to update their zoning ordinance text to conform to the new law and include the conditional use option. Dodge County and several towns have already chosen this option to allow some nonfarm residential development without having to rezone the parcel(s) out of the farmland preservation zoning district and without requiring the rezone conversion fee.

A bit of a longer term option may be to have the county review the surrounding land uses and determine whether the parcel(s) in question should be preserved in agricultural use into the future. The county is currently revising its farmland preservation plan and if the land would be better suited for development, or is not considered land that should be maintained in agricultural use over the next 15 years, such lands can be removed from the farmland preservation plan area, and rezoned consistent with the plan without being subject to the rezone conversion fee.

If you wish to discuss the application of the law in greater detail, Mr. Foye stated that his office is ready to assist you. He can be reached at (608) 224-4603. I am also enclosing a memo from Rick Stadelman, the Executive Director of the Wisconsin Towns Association on the Working Lands Initiative for your review.

While Mrs. Gibbons-Adams elected representatives will contact her directly, I hope the information I am providing from Mr. Foye and the Wisconsin Towns Association is helpful to you.

Sincerely,



Robert W Wirch
State Senator
22nd Senate District

Wisconsin Towns Association

Richard J. Stadelman, Executive Director
W7686 County Road MMM
Shawano, Wis. 54166

Tel. (715) 526-3157

Fax (715) 524-3917

Email: wtowns1@frontiernet.net

To: Members of Wisconsin State Legislature
From: Richard J. Stadelman, Executive Director
Re: **Working Lands Initiative and Conversion Fee**
Date: February 23, 2010

Wisconsin Towns Association supported the inclusion of the "Working Lands" initiative in the State Budget last year. This initiative had been developed beginning in 2005, before it was included in the 2009-2011 State budget bill. The initiative as signed into law revitalizes the past farmland preservation program by (i) putting a renewed emphasis on updated farmland preservation plans; (ii) changing tax credits for property owners to a per acre payment while eliminating the income factor for eligibility; (iii) creating a new agricultural enterprise area program, and (iv) creating a purchase of agricultural conservation easements program. This was accomplished in the state budget without taking new state funds while increasing projected state credits to property owners for farmland preservation to \$27 million per year for the tax year of 2010.

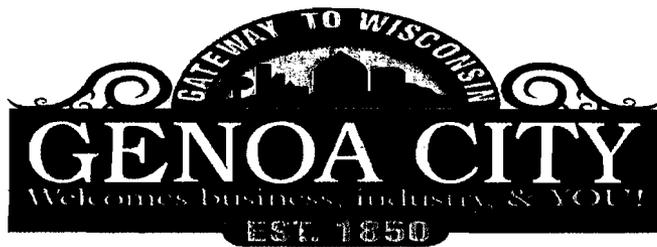
Concern has been raised about a conversion fee included in the initiative, which took effect as of January 1, 2010. This conversion fee requires that land zoned as exclusive ag zone must pay three times the highest use value per acre for the town, village, or city for each acre rezoned. This conversion fee was intended to deter future rezoning of exclusive ag land which has been identified in farmland preservation areas in county farmland preservation areas. An exception was written into the law to the requirement to pay the conversion fee when land zoned exclusive ag is rezoned to other than a "preservation ag zone," consistent with the updated farmland preservation plan. A second exception to the requirement of a conversion fee, written in the law, is for non-farm residences granted conditional uses (with a limit of four each farm base tract, plus the homestead) when a town or county provides such an option in their farmland preservation zoning ordinance.

This revised law will require towns and counties to update farmland preservation plans and identify the farmland preservation areas. These plans are to be updated within the next five years across the state. Lands currently in exclusive ag zoning which are not planned for agricultural use beyond the next fifteen years, should be taken out of the farmland preservation areas of the plans and rezoned to other than farmland preservation at this time, which will not result in a conversion fee. Having updated farmland preservation plans is a key component to the "working lands initiative."

Our Association believes that towns and counties should use the updating planning process to identify the farmland preservation areas and remove land that is not intended to be preserved for agricultural use in the future. Eliminating or delaying the conversion fee is contrary to the balance of the working lands initiative in that farmland preservation plans should be updated before land is removed from farmland preservation zones.

We would be happy to discuss this further with any legislator that may have further questions on the "working lands" program or the conversion fee. Please feel free to contact me.

48.



VILLAGE OF GENOA CITY
715 WALWORTH ST; P.O. BOX 428
GENOA CITY, WISCONSIN 53128
(262) 279-6472 OFFICE

November 17, 2010

Walworth County Clerk
Kim Bushey
100 West Walworth Street
P.O. Box 1001
Elkhorn, WI. 53121

RECEIVED
WALWORTH COUNTY CLERK
2010 NOV 22 AM 9:40

Re: Ernie and Ruth Kloppstein Annexation

Kim Bushey:

Enclosed is a copy of the Ordinance No. 06-03-2010 passed by the Village of Genoa City's Board Thursday, June 3, 2010, along with a copy of the Annexation Forms from the County Clerk's office.

If you have any questions, please feel free to call me (279-6472).

Sincerely,

Mary Buchert
Mary Buchert
Village Clerk

Enclosures

49.

VILLAGE OF GENOA CITY

ORDINANCE NO. 06-03-2010

WHEREAS, the Petitioners, Ernie and Ruth Kloppstein all of the owners of the real estate described in Exhibit A which is attached hereto and incorporated by this reference, located within the Town of Bloomfield, Walworth County, Wisconsin, and;

WHEREAS, the Petitioners have filed a petition for direct annexation by unanimous approval of the land owned and occupied by them with the Village Clerk of Genoa City, Wisconsin and the Town Clerk of Bloomfield, Wisconsin has been notified, all in Walworth County, Wisconsin, and;

WHEREAS, the Petitioners further filed a copy of the petition for direct annexation by unanimous approval to the State of Wisconsin Department of Administration for its review on May 18, 2010 and;

WHEREAS, more than 20 days have passed and the Department of Administration has made recommendation to be in the public interest. The territory proposed for annexation is contiguous to the Village of Genoa City, and upon annexation will eliminate a Village island by prior annexations, and;

WHEREAS, the Village Board has determined that there is a demonstrable present or future need for the land subject to this annexation petition, and;

WHEREAS, the shape of the land is not unusual and is homogeneous to the boundaries of the Village of Genoa City, Wisconsin, and;

WHEREAS, the Village of Genoa City, Walworth County, Wisconsin, desires to annex said land to the Village;

NOW THEREFORE, BE IT RESOLVED, the Village Board of Genoa City, Walworth County, Wisconsin does hereby ordain that the lands described in Exhibit A which is attached hereto and incorporated herein by this reference be annexed to the Village limits of the Village of Genoa City, Walworth County, Wisconsin and detached from the territory of the Township of Bloomfield, Walworth County, Wisconsin. That the above described property is annexed to the Village of Genoa City. That attached hereto is a plat, marked as Exhibit A and incorporated herein by this reference showing the boundary of the territory attached to the boundaries of the Village of Genoa City Wisconsin.

This ordinance shall become effective immediately upon passage by a two-thirds majority of the Village Board and publication as required by law.

<u>Village of Genoa City</u>	<u>Walworth County</u>	<u>State of Wisconsin</u>
In the matter of the Direct Annexation of)	PETITION FOR DIRECT
Land to the Village of Genoa City, Walworth)	ANNEXATION
County, Wisconsin.)	WI. STAT 66.0217

The undersigned, Ernst and Ruth Kloppstein as property owners, respectively, hereby petition the Village of Genoa City (hereinafter the "Village") for direct annexation (to the Village) of the property described in paragraph 1, below, and in this regards, request and represent as follows:

1. Ernst & Ruth Kloppstein owners, respectively, of the real property located in the Township of Bloomfield, Walworth County, Wisconsin, which is described on the attached Exhibit "A". The real property, as described on attached Exhibit "A", shall hereinafter be referred to as the "territory to be annexed." Further, owners respectively, of a majority of the territory to be annexed, are decisions of having said real estate detached from the Township of Bloomfield and annexed to the Village and the purpose of this Petition for direct annexation of the said territory to the Village.
2. That scale map showing the boundaries of the above described territory to be annexed, and showing the relation thereof to the municipalities involved is attached hereto marked as Exhibit "A", and made a part hereof by this reference.
3. That territory to be annexed is contiguous to the Village.
4. That there are 0 electors residing in the territory to be annexed and are owners of the property.
5. That the undersigned further requests that the following zoning classifications be temporarily assigned to the territory to be annexed: Single Family Residential
6. That the undersigned, Ernst & Ruth Kloppstein, reserve the right to withdraw this Petition at anytime prior to adoption of the Annexation Ordinance should it appear (to them, or either of them) that the Village will not be able to provide the necessary zoning, or such other matter which would vitiate the development plans of the property owner.

WHEREFORE, the undersigned Petitioners respectfully request direct annexation of the territory described in Paragraph 1, herein above, to the Village of Genoa City, pursuant to the provisions of 66.0217, WI., Stats., and for temporary zoning to be dated this 14 of May, 2010

Property Owners:

Ernst L. Kloppstein
 Ernst L. Kloppstein
 Address: N 411 Williams Road
Genoa City, WI 53128

Ruth P. Kloppstein
 Ruth P. Kloppstein
 Address: Same X

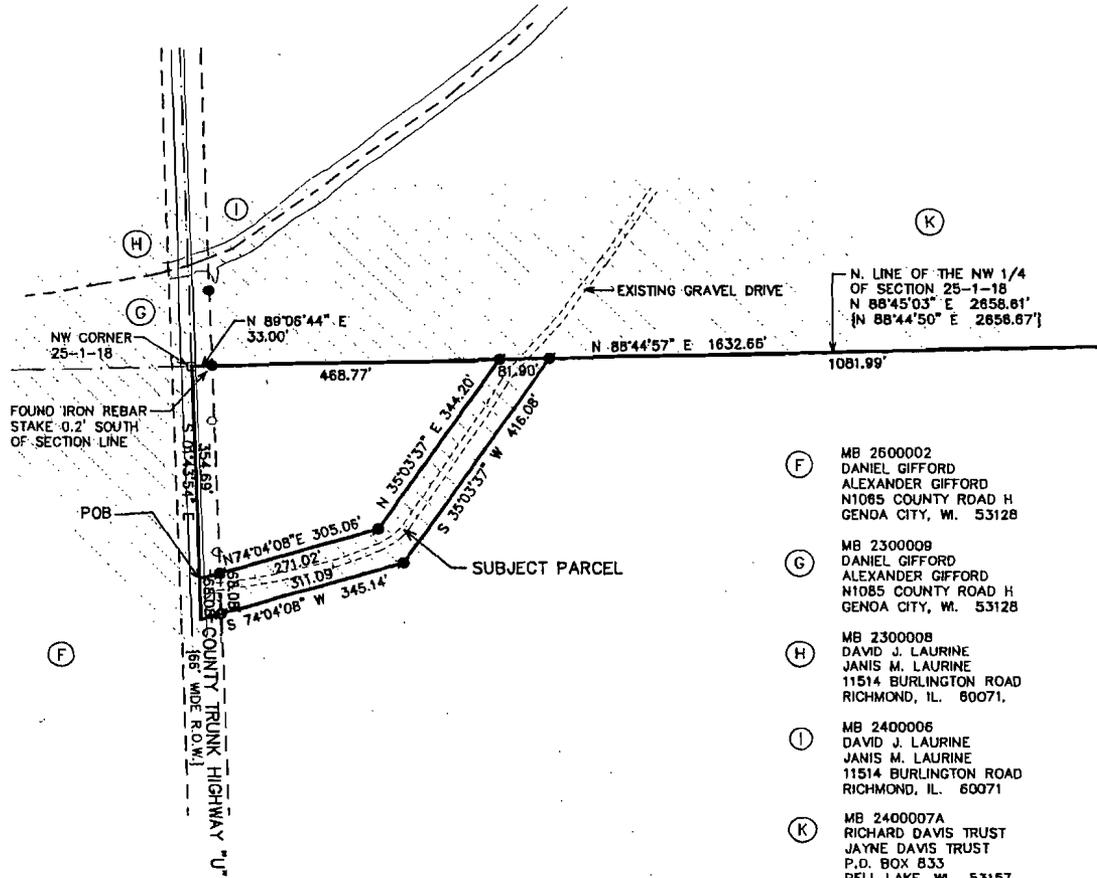
FARRIS, HANSEN & ASSOCIATES, INC.

ENGINEERING - ARCHITECTURE - SURVEYING
 7 RIDGWAY COURT - P.O. BOX 437 - ELKHORN, WISCONSIN 53121
 PHONE: (262) 723-2098 FAX: (262) 723-5886

ANNEXATION MAP

PART OF THE NW 1/4 AND NE 1/4 OF SECTION 25 AND PART OF
 THE SW 1/4 OF SECTION 24, ALL IN TOWN 1 NORTH, RANGE 18 EAST,
 WALWORTH COUNTY, WISCONSIN

TO BECOME PART OF THE CITY OF GENOA CITY



- (F) MB 2600002
DANIEL GIFFORD
ALEXANDER GIFFORD
N1085 COUNTY ROAD H
GENOA CITY, WI. 53128
- (G) MB 2300008
DANIEL GIFFORD
ALEXANDER GIFFORD
N1085 COUNTY ROAD H
GENOA CITY, WI. 53128
- (H) MB 2300008
DAVID J. LAURINE
JANIS M. LAURINE
11514 BURLINGTON ROAD
RICHMOND, IL. 60071.
- (I) MB 2400006
DAVID J. LAURINE
JANIS M. LAURINE
11514 BURLINGTON ROAD
RICHMOND, IL. 60071
- (K) MB 2400007A
RICHARD DAVIS TRUST
JAYNE DAVIS TRUST
P.O. BOX 833
PELL LAKE, WI. 53157

Property that is located in the Northwest 1/4 of the Northwest 1/4 of Section 25, Township 1 North, Range 18 East, Walworth County, Wisconsin, commencing at the Northwest corner of said section 25; thence South 1 degree 43' 54" East along the West line of the NW 1/4 of said Section 25, a distance of 354.69 feet to the point of beginning; thence North 74 degrees 4' 8" East, a distance of 305.06 feet; thence North 35 degrees 03' 37" East, a distance of 344.20 feet; thence North 88 degrees 44' 57" East, a distance of 81.90 feet; thence South 35 degrees 3' 37" West, a distance of 416.08 feet; thence South 74 degrees 4' 08" W, a distance of 345.14 feet; thence North 1 degree 43' 54" West, a distance of 68.08 feet to the point of beginning; said described tract containing 1.07 acres, more or less.



PROJECT: 6871
 DATE: 05-10-2010
 SHEET 1 OF 1

5/13/2010 X:\Projects\6871\DC\AO\EXHIBIT_20100510

53.

ANNEXATIONS

Please complete this form and submit it to the County Clerk's Office upon completion of an annexation.

City/Village name Village of Genoa City

Date of Approval of Annexation: 06-03-2010

1. What Town and Ward or Wards was the annexed property **annexed from**?

Name of Town Bloomfield Ward # _____

2. Was a new ward created? (circle one)

Yes **No** If yes, what is the new ward number? _____

If No go on to question #4

3. (If in a City) If a new ward was created, what Aldermanic District will the new ward be in? _____

4. Was the annexed property combined with an existing ward? (circle one)

Yes No If yes, what existing ward will this property be **combined with**. 1

Please provide the following information regarding the annexed property:

Congressional District # 1

Senate District # 11

Assembly District # 32

County Supervisory District# 10

School District or Districts
High School Lake Geneva-Genoa City UHS

Elementary School Genoa City Jt #2

High School _____

Elementary School _____

Name of Clerk Completing Form Mary Buchert

Date Form was Completed: 11/17/2010

**Walworth County GIS
Annexation Form**

Please complete this form and submit to the County Clerk's Office upon completion of an annexation. The information will be used to update the County GIS System.

Municipality: Village of Genoa City

Date of Approval: 06-03-2010

Old Tax Key #: MB 2500003

Old Address: N 298 County Rd B

New Address: 298 County Rd B

Please contact Rich Colbert at 262-741-7807 with any questions.

RESOLUTION

WHEREAS, the Town Board of the Town of LINN

has carefully considered the Comprehensive Revision of the Walworth County Zoning Ordinance adopted by the Walworth County Board of Supervisors on the 15th day of December, 2009 and transmitted to this town on the 16th day of December, 2009; and

WHEREAS, said Zoning Ordinance has been the subject of public meetings and of a public hearing before the Walworth County Zoning Agency on October 15, 2009; and

WHEREAS, the approval of said Zoning Ordinance by this Town is in the public interest.

BE IT RESOLVED that pursuant to the provisions of Section 59.69 (5) (c) and (d), Wisconsin Statutes, the "Zoning Ordinance, Walworth County, Wisconsin" adopted by the Walworth County Board of Supervisors on December 15, 2009, and the same hereby is approved.

BE IT FURTHER RESOLVED, that the Town Clerk shall promptly file a certified copy of this Resolution attached to a copy of such ordinance with the County Clerk for Walworth County.

Dated this 8th day of November, 2010

Town Board of Supervisors

James A. Morris
Chair

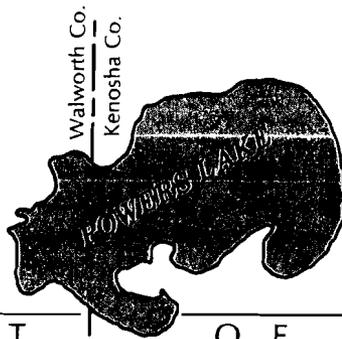
[Signature]
Supervisor

Jan M. Allin
Supervisor

[Signature]
Supervisor

Gregory Holden
Supervisor

RECEIVED
WALWORTH COUNTY CLERK
2010 NOV 10 AM 9:06



RECEIVED
WALWORTH COUNTY CLERK

2010 NOV 16 AM 9:45

T H E D I S T R I C T O F P O W E R S L A K E

P.O. Box 462
Powers Lake, Wisconsin 53159

November 12, 2010

Ms. Nancy Russell, Chair,
And Members of the Walworth County Board of Supervisors
Government Center
100 W. Walworth Street
Elkhorn, WI 53121

Re: Mr. Chudy/Golf Gifts & Gallery pending request to Rezone from R-1 To M-1

Nancy:

Thank you for your continued consideration of this matter.

Our representative attended your Board meeting on November 9, 2010. We understand that the County voted to table the application mentioned above until December 14th, 2010 at 6:00p.m. It was disclosed that three Town Chairmen have been meeting together and with Mr. Chudy relative to Mr. Chudy's request to rezone this parcel. Apparently they are addressing the safety issue relative to semi-trucks utilizing a narrow residential town road. At the hearing we also learned that the Town Chairs and Mr. Chudy are reconvening in early December. Supervisor Weber cited this as a reason the matter should be tabled. As Chairman of the District of Powers Lake, I am requesting that the Towns include the District in any upcoming meetings.

We commend those involved for attempting to address safety issues. However there are many more issues which pertain to Mr. Chudy's application at the County level. We appreciate that both sides have been heard on these matters. We also understand that the record is closed, and expect that nothing further may be proffered to the County Board without an opportunity for the DPL or the public to respond. While I understand that you have no obligation to disclose any supplemental filings, as a governmental entity we can only request that you provide us with a courtesy copy of any additional submissions which might be considered by the Board prior to December 14, 2010.

Thank you for your professional courtesy, and I look forward to hearing from you. My contact information is at the above address or if by e-mail at jmichels@eeiweb.com or if by telephone at 630/816-4290.

Sincerely,

Jim Michels, Chairman
District of Powers Lake

WHEELER, VAN SICKLE & ANDERSON, S.C.
a Wisconsin Service Corporation

RECEIVED
WALWORTH COUNTY CLERK

2010 NOV 24 AM 9:25
OF COUNSEL

NILES BERMAN
JEFFREY L. LANDSMAN
THOMAS J. ZAREMBA*
STUART G. MONDSCHNEIN†
COURT COMMISSIONER
WILLIAM PRAY O'CONNOR
DENIS R. VOGEL**
RHEA A. MYERS
JANET L. KELLY
MARY BETH PERANTEAU
JAY DONALD JERDE**
VINCENT M. MELE

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25 WEST MAIN STREET
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CHARLES S. VAN SICKLE
NORMAN C. ANDERSON

FLOYD E. WHEELER
(1905 - 1995)

* ALSO ADMITTED IN MICHIGAN
** ALSO ADMITTED IN MINNESOTA
† Certified Civil Trial Advocate, National Board of Trial Advocacy

November 23, 2010

Walworth County Board of Supervisors
c/o Kimberly S. Bushey, Clerk
100 West Walworth Street
Elkhorn, Wisconsin 53121

Re: Dean Chudy Application for Rezone of 5.58 acres
Town of Bloomfield (Powers Lake)

Dear Chairwoman Russell and Board Members:

As you know, we represent Daniel and Mary Adams, Dr. Thomas V. Powell and Diana Briley Powell in opposition to Dean Chudy's application to amend the County zoning ordinance to rezone property in the shoreland of Powers Lake from R-1 residential to M-1 manufacturing.

At the County Board's last meeting on November 9th, consideration of the Chudy rezone matter and the related petition to amend the County's comprehensive plan were tabled, based in part on Supervisor Weber's statement that Mr. Chudy and the affected towns were meeting to devise an engineering plan to address some of the concerns raised about the capacity of Powers Lake Road to handle the existing and proposed use. We subsequently learned that a "supplemental report" authored by Mr. Chudy's engineering firm was submitted to the Board directly before the November meeting, in an apparent effort to supplement the rezone application after the public hearings were closed. Aside from containing deceptive and misleading representations,¹ we believe that such submissions (including the forthcoming engineering report) are a clear violation of our clients' and other interested parties' procedural due process rights.

¹ For example, the supplemental report suggests that Mr. Chudy has come to some sort of agreement that addresses the objections of Catherine Manos, the Trustee for the Trust which owns property bounding the entire north and west sides of the rezone parcel. That representation is simply false. There has been no effort by Mrs. Manos to withdraw her protest petition.

The Zoning Agency held a duly noticed public hearing on Mr. Chudy's rezone application on July 15, 2010. Public opposition to the proposed rezone based on traffic safety issues, among other things, was readily apparent as of that date. A public hearing on the related petition for a Comprehensive Plan amendment was held on October 21, 2010, at which time the applicant reiterated much of his presentation from the earlier hearing, specifically addressed the safety and traffic issues, and was afforded an opportunity to rebut statements made by opponents. The hearing was then closed.

The applicant's subsequent effort to buttress his rezone application – including the “supplemental report” dated November 5th – should be rejected as a violation of citizens' procedural due process rights. The applicant apparently intends for the County Board to consider a forthcoming traffic engineering as part and parcel of the application for rezone. But Wisconsin Supreme Court precedent requires that the applicant's petition be finalized at the time that notice of the public hearing is given. *See Weber v. Town of Saukville*, 209 Wis.2d 214, 237-38 (1997). “Such a rule ensures that interested individuals will have a meaningful opportunity to express informed opinions at the public hearing.” *Id.*

Under the rule announced in the *Weber* case, Mr. Chudy should not be permitted to supplement his rezone petition with additional materials some four months after the notice of the public hearing in the rezone was published. Indeed, the County Ordinance in sec. 2-68(7) recognizes the finality of the public hearing as means of submitting relevant factual material. That section disallows public comments on zoning matters that have been the subject of a previously noticed public hearing. The rationale for such a rule is plain: fairness requires that all matters introduced in support of the applicant's petition be made available for public comment before the public hearing.

Basic due process considerations dictate that the Board's consideration of the rezone petition cannot include information provided after the close of the public hearing. With respect to the road safety issue in particular, members of the public have requested and been denied the opportunity to attend meetings between Mr. Chudy and representatives of the affected towns concerning road safety issues. Thus, the public has had no meaningful opportunity to participate in those discussions on engineering issues, and is barred by the County Board's rules of procedure from commenting on the product of such discussions at the December meeting.

Walworth County Board of Supervisors
November 23, 2010
Page 3 of 3

For the foregoing reasons, we urge you to reject the applicant's ongoing efforts to supplement his rezone petition following the close of the duly noticed public meeting.

Thank you for your consideration.

Very truly yours,

WHEELER, VAN SICKLE & ANDERSON, S.C.



Mary Beth Peranteau

cc: Attorney David Bretl, Corporation Counsel/Administrator
Attorney Michael Cotter, LURM Director



State Representative

RECEIVED
WALWORTH COUNTY CLERK

Samantha J. Kerkman 2010 NOV 19 AM 9:32

November 17, 2010

Walworth County Board
ATTN: Kimberly S. Bushey, County Clerk
100 W. Walworth
P.O. Box 1001
Elkhorn, WI 53121

Dear Chairperson Russell and County Board Members:

Thank you for sending me a copy of your Resolution No. 50-10/10 regarding authorizing financial support of local public health departments by the State of Wisconsin. I appreciate hearing the Board's position on this matter. Be assured I will keep this resolution on hand for when we begin the budget process in early 2011.

As always, the views of the Walworth County Board are welcomed and appreciated. Please feel free to contact me in the future on any legislative matter of interest.

Sincerely,

A handwritten signature in black ink that reads "Samantha J. Kerkman". The signature is written in a cursive, flowing style.

Samantha J. Kerkman
State Representative
66th Assembly District

Col.



December 14, 2010 – Walworth County Board Meeting

County Clerk

**Report of the County Clerk Regarding Communications Received by the
Board and Recommended to be Placed on File**

Kimberly S. Bushey
County Clerk

There were none.

Hearing Date: December 16, 2010

FORM #2b

REPORT OF PETITIONS REFERRED TO
WALWORTH COUNTY ZONING AGENCY

TO: The County Board of Walworth County

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Shane E. Dunham	Sugar Creek	A-1 to A-4	11-16-10
Frank G. Krueger (Jane K. Manske, App.)	Sugar Creek	M-4 to A-5	11-16-10

That copies of said petitions are annexed hereto.

Dated this 30th day of November, 2010.


County Clerk

November 22, 2010
November 22, 2010 - expanded
Corrected

Please include the following County Zoning Agency items on the December 14, 2010 County Board agenda:

Chapter 27 Zoning Ordinance for the Town of Bloomfield – approved 7 – 0 (11-18-10 public hearing)

Steven S. Walter, Town of Darien, Rezone 2.49 acres from A-1 & A-4 to A-4 & A-1 – approved 7 – 0 (11-18-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2035 Land Use Plan identifies a portion of this area as the Agricultural Related Manufacturing, Warehousing and Marketing land use category and the expansion area as Prime Agricultural land use category.

Fredrick and Mary A. Coss, Town of Linn, Rezone 7.44 **2.04** acres from ~~C-2 to C-3~~ **R-1 to A-5** – approved 7 – 0 (11-18-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The 2035 Land Use Plan identifies this area as Urban Residential (less than 5 acres per dwelling).

Edward Culbertson as Trustee (Atty. John L. Maier, Jr., App.), Town of Linn, Rezone 7.44 acres from C-2 to C-3 – approved 7 – 0 (11-18-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The majority of the property is identified on the 2035 Land Use Plan as Primary Environmental Corridor (1 dwelling per 5 acres). A small lake access area is identified as Urban Density Residential (less than 5 acres per dwelling).

64

County Zoning Agency at the request of the Wis DNR – designation of a 100-year floodplain amendment, due to a dam safety failure analysis, on the stream located below the outlet dam for Rice Lake in the Town of Whitewater – approved 7 – 0 (11-18-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The 2035 Land Use Plan identifies the floodplain expansion area as mostly Primary Environmental Corridor along the stream course with small areas of Prime Agricultural land.

ORDINANCE NO. 659– 12/10

**AMENDING CHAPTER 2 OF THE WALWORTH COUNTY CODE OF ORDINANCES
RELATING TO RECORD RETENTION**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
FOLLOWS:**

1 **PART I: That Section 2-454 of the Walworth County Code of Ordinances is hereby**
 2 **amended to read as follows (additions shown by underline; deletions shown by strike-**
 3 **through):**

4
 5 **“Sec. 2-454. Retention schedule.**
 6

Type of record	Retention time	Authority	Wisconsin Historical Society Notification
<i>Sheriff's office:</i>			
(26)	<u>Jail Sheriff's Office/Law Enforcement Center DVR;</u> <u>Documents incidents that may lead to claims against the governmental unit</u> <u>Shows no discernable incidents</u>	120 days <u>Can be reused or destroyed when no longer needed</u>	Waived
(27)	Judicial Center DVR; <u>Documents incidents that may lead to claims against the governmental unit</u> <u>Shows no discernable incidents</u>	120 days <u>Can be reused or destroyed when no longer needed</u>	Waived

7
 8 **PART II: This Ordinance shall become effective upon passage.**
 9

10 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 14th day of
 11 December 2010.

666-

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Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: December 14, 2010

Action Required: _____ Majority Vote X 2/3 Vote _____ Other

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

<u> D.A. Bretl </u>	<u> 11/29/10 </u>	<u> N. Andersen </u>	<u> 12/1/10 </u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 659 – 12/10
Fiscal Note and Policy Impact Statement

- I. **Title:** Amending Chapter 2 of the Walworth County Code of Ordinances Relating to Record Retention
- II. **Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to update the retention schedule with respect to surveillance DVRs.
- III. **Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the County budget.
- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Executive

Date: November 15, 2010

Vote: 5 – 0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

David A. Bretl 11/29/10
Date
County Administrator/Corporation Counsel

N. Andersen 12/1/10
Date
Deputy County Administrator - Finance

Resolution No. 65 - 12/10
Establishing 2011 Committee of the Whole Meeting Dates

1 Moved/Sponsored by: Executive Committee

2
3 **WHEREAS**, committee of the whole meetings permit supervisors to discuss and listen to
4 presentations on topics of importance and interest in an informal meeting forum that permits
5 open discussion without the requirement of voting; and,

6
7 **WHEREAS**, the executive committee recommends that the following dates be established as the
8 program schedule for committee of the whole meetings in 2011:

9
10
11 Tuesday, April 19, 2011 at 5 PM Presentation by Wisconsin
12 Municipal Mutual Insurance
13 Company (WMMIC) regarding the
14 county's general liability insurance
15 program

16
17 September **, 2011 at 5 PM Budget workshop – presentation of
18 County Administrator's 2012 budget

19
20 ** Date to be established by the County Board and adopted as part of its 2011- 2012
21 meeting schedule

22
23 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
24 does hereby establish the additional above-stated dates and topics for committee of the whole
25 meetings.

26
27
28
29 _____
30 Nancy Russell
31 County Board Chair

Kimberly S. Bushey
County Clerk

32
33 Action Required: Majority X Two-thirds _____ Other _____

34
35 County Board Meeting Date: December 14, 2010

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 11/29/10
Date
County Administrator/Corporation Counsel

N. Andersen 12/1/10
Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

609.

Resolution No. 66-12/10
**Supporting the Development of a Southeast Region Incident Management Team
And Authorizing the County's Emergency Management Director
To Participate in Planning and Development of the Team**

1 Moved/Sponsored by: Executive Committee
2

3 **WHEREAS**, the Federal Emergency Management Agency (FEMA) has made more than \$830
4 million available to 64 high-risk urban areas across the nation to expand regional collaboration
5 under the National Preparedness Guidelines, and these funds are intended to assist participating
6 jurisdictions in developing integrated regional systems for prevention, protection, response and
7 recovery when incidents occur of such a magnitude that regional cooperation and
8 interdisciplinary expertise are necessary to address population health and safety, and to martial
9 critical resources; and,
10

11 **WHEREAS**, one of the goals of the Walworth County Emergency Management division is to
12 develop systems of coordination and cooperation among communities within the Southeast
13 Emergency Management Region to plan for responding to natural or man-made emergencies
14 when the resources of local municipal or county jurisdictions may not be sufficient to adequately
15 protect the lives, health and safety of residents or to adequately protect and preserve buildings,
16 infrastructure and other properties and assets; and,
17

18 **WHEREAS**, in a time of emergency, Walworth County could be assisted by a standing Incident
19 Management Team of trained personnel from different departments, organizations, agencies and
20 jurisdictions within the Southeast Wisconsin Region that could rapidly respond to and manage
21 major or complex incidents as provided in state laws, policies and regulations; and,
22

23 **WHEREAS**, it is anticipated that the Southeast Wisconsin Incident Management Team ("SE-
24 IMT"), once developed, will utilize the Mutual Aid Box Alarm System (MABA) authorized
25 under Wisconsin Statutes section 323.13 and maintained in the region by Walworth County; and,
26

27 **WHEREAS**, it is further anticipated that the future formation of an SE-IMT will provide
28 indemnities for participating jurisdictions, agencies and organizations and will further provide
29 that personnel such as fire, police, health and other incident responders will be eligible for
30 workers' compensation, if needed, from their own employers if acting in the scope of their
31 employment or would be treated as volunteers participating under the requesting county's
32 workers' compensation program and liability coverage; and,
33

34 **WHEREAS**, This resolution does not authorize application for funding, an appropriation, or any
35 new expenditure of funds by Walworth County, but rather expresses the intent of Walworth
36 County to encourage the formation of an SE-IMT; and,
37

38 **WHEREAS**, Walworth County assumes no liability in joining in an agreement with
39 Southeastern Wisconsin jurisdictions, agencies and organizations, and participation may be
40 terminated at any time upon a letter of notice to the SE-IMT governing board.
41

1 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors,
2 that Walworth County supports efforts to form a Southeast Wisconsin Incident Management
3 Team and encourages participation of appropriate staff in planning and developing the SE-IMT
4 within the constraints of existing resources and previously appropriated funds.

5
6 **BE IT FURTHER RESOLVED** that the county's Emergency Management Director be
7 authorized to participate in the above-stated efforts.

8
9 **BE IT FURTHER RESOLVED** that no Walworth County funds be expended in the effort to
10 organize the Incident Management Team unless specifically authorized by the County Board.

11
12 **BE IT FURTHER RESOLVED** that the Walworth County Emergency Management Director is
13 authorized to enter into a Letter of Intent To Support development of the Incident Management
14 Team.

15
16 **BE IT FURTHER RESOLVED** that the Walworth County Board strongly supports
17 management of its emergency situations by local officials, as they are most accountable to
18 County residents and familiar with the needs of residents, and that County participation in any
19 regional team should reflect this policy.

20
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22
23
24 _____
25 Nancy Russell
26 County Board Chair

24 _____
25 Kimberly S. Bushey
26 County Clerk

27
28 County Board Meeting Date: December 14, 2010

29
30 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
_____ David A. Bretl County Administrator/Corporation Counsel	_____ Nicole Andersen Deputy County Administrator - Finance
11/24/10 Date	11/24/10 Date

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 66 - 12/10

- I. **Title:** Supporting the Development of a Southeast Region Incident Management Team and Authorizing the County's Emergency Management Director To Participate in Planning and Development of the Team

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to support the development of a Southeast Region Incident Management Team (SE-IMT) and authorize the county's Emergency Management Director to participate in the planning and development of the team.

- III. **Budget and Fiscal Impact:** Passage of this resolution will not result in any fiscal impact on the County budget.

- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Executive

Meeting Date: November 15, 2010

Vote: 5 - 0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/24/10

Date
David A. Bretl
County Administrator/Corporation Counsel

 11/24/10

Date
Nicole Andersen
Deputy County Administrator - Finance

ORDINANCE NO. 660 – 12/10

**AMENDING SECTION 30-172 OF THE WALWORTH COUNTY CODE OF
ORDINANCES RELATING TO FUND BALANCE COMMITMENTS**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
FOLLOWS:**

1 **PART I: That Section 30-172 of the Walworth County Code of Ordinances is hereby**
2 **amended to read as follows:**

3
4 **“Sec. 30-172. General fund.**

5
6 (c) *Committed fund balance.* The county board designates the following committed
7 funds:

8
9 (1) Parks, including related interest.

10
11 (2) Severance, to be used to payout severance liabilities for all employees,
12 excluding those employees in the Children with Disabilities Education
13 Board fund and enterprise funds, for accrued compensated absences in
14 excess of the annual severance budget. Additions to this committed
15 severance account may be made by specific county board resolution or by
16 lapsing unused funds from the annual severance budget account at
17 yearend. This committed severance account shall not exceed the lesser of
18 \$2 million or total accrued compensated absences recorded in the
19 governmental activities in the financial statements, excluding the Children
20 with Disabilities Education Board department. Employees accounted for
21 in enterprise funds and the CDEB fund shall have severance liabilities
22 paid from their respective funds.

23
24 (3) Election equipment. Amounts to be held in this committed account may
25 be budgeted in years when there are fewer elections held, allowing for a
26 consistent annual tax levy for election activities. Total commitment shall
27 not exceed the expected replacement costs for capital items related to
28 election activities.

29
30 (4) Programs associated with treatment courts. Amounts to be held in this
31 committed account include revenues derived from ignition interlock
32 device (IID) surcharge fees collected per Wisconsin statute 343.301(5).”

33
34 **BE IT ORDAINED by the Walworth County Board of Supervisors that all previous**
35 **ordinances and resolutions pertaining to section 30-172 is hereby superseded.**

36
37 **BE IT FURTHER ORDAINED by the Walworth County Board of Supervisors that this**
38 **Ordinance shall become effective upon passage and publication.**

Ordinance No. 660 - 12/10
Fiscal Note and Policy Impact Statement

- I. Title:** Amending Section 30-172 of the Walworth County Code of Ordinances Relating to Fund Balance Commitments
- II. Purpose and Policy Impact Statement:** This ordinance establishes a new commitment category to allow the county to set aside ignition interlock device (IID) surcharge fees collected for the purpose of programs associated with treatment courts.
- III. Is this a budgeted item and what is its fiscal impact:** Fees have not been budgeted for 2011 due to the expected time delay in receiving imposed fees.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

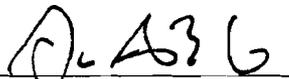
Committee: Finance

Date: November 18, 2010

Vote: 4-0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 12/2/10

David A. Bretl Date
County Administrator/Corporation Counsel



Nicole Andersen Date
Deputy County Administrator - Finance

ORDINANCE NO. 661 – 12/10

AMENDING SECTION 30-156 (D)(5) OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO ACCEPTANCE AND USE OF DONATIONS

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

1 PART I: That Section 30-156 (d)(5) of the Walworth County Code of Ordinances is hereby
2 amended to read as follows:

3
4 “Sec. 30-156. Acceptance and use of donations.

5
6 (d) Programs and projects set forth in the following schedule are hereby authorized to accept
7 the receipt of customary and usual donations less than \$5,000.00 restricted by the donor
8 for the specific program or project and in accordance with procedures authorized by the
9 county administrator.

- 10
11 (1) Administration:
12 Economic development
13 (2) Finance:
14 Wellness program
15 (3) Health and Human Services:
16 Aging services
17 General HHS donations
18 Holiday care trust account
19 (4) Lakeland Health Care Center:
20 Alzheimer donation fund
21 Christmas program
22 Family day picnic
23 Furniture and furnishings fund
24 General LHCC donations
25 Harrison trust scholarship
26 Memorials
27 Recreation activity fund
28 Resident TV fund
29 Volunteer program
30 (5) Lakeland School:
31 Building fund
32 Camp
33 General school donations
34 Lakeland sports program
35 Lions camp transportation
36 Life Skills (LS) You program
37 School fest (student activities)

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- (6) Parks:
 - Parkland acquisition
 - White River trail
- (7) Sheriff's Office:
 - Crime prevention/public awareness
 - DARE program
 - Dive and rescue operations
 - Gang intelligence/gang task force
 - General training
 - K-9 unit
- (8) UW-Extension:
 - Camp
 - International exchange program
 - Shooting sports
 - Youth literacy/teen mentoring project
 - Barn quilt project"

BE IT ORDAINED by the Walworth County Board of Supervisors that all previous ordinances and resolutions pertaining to Section 30-156 (d)(5) are hereby superceded.

BE IT FURTHER ORDAINED by the Walworth County Board of Supervisors that this Ordinance shall become effective upon passage and publication.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 14th day of December, 2010.

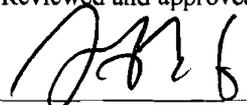
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: December 14, 2010

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
12/15/10	12/17/10
_____ David A. Bretl County Administrator/Corporation Counsel	_____ Nicole Andersen Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 661 – 12/10
Fiscal Note and Policy Impact Statement

I. **Title:** Amending Section 30-156 (d)(5) of the Walworth County Code of Ordinances Relating to Acceptance and Use of Donations

II. **Purpose and Policy Impact Statement:** This ordinance authorizes the new Children with Disabilities Education Board program of “Life Skills (LS) You” to receive donations and create fundraising activities. The “LS You” program will focus on post-secondary goals and will offer Lakeland School’s young adult students educational experiences that place an emphasis on real-world rewards and consequences for decisions made as an adult. Instruction will center on Service Learning Projects (SLPs), in essence business ventures functioning within the school or community that offer highly structured real world job training.

III. **Is this a budgeted item and what is its fiscal impact:** No direct fiscal impact. Donations received will be used for expenditures related to the “LS You” program. Expenditures will not exceed donations.

IV. **Referred to the following standing committee(s) for consideration and date of referral:**

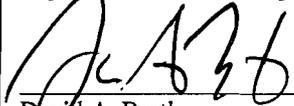
Committee: Finance

Date: December 14, 2010

Vote:

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 12/10/10

Date
David A. Bretl
County Administrator/Corporation Counsel

 12/17/10

Date
Nicole Andersen
Deputy County Administrator - Finance

Resolution No. 62-12/10
**Accepting the Donation from the Geneva National LEO Foundation of
Three (3) TAP-it SMART Board Interactive Learning Centers for Use at Lakeland School**

1 Moved/Sponsored by: Children with Disabilities Education Board (CDEB) & Finance Committee

2
3 **WHEREAS**, the Geneva National LEO Foundation has purchased and donated three (3) TAP-it
4 SMART Board Interactive Learning Centers valued at approximately \$7,500 each to Walworth
5 County for the purpose of providing the students at Lakeland School a technological interactive
6 learning tool to be used within the classroom; and,

7
8 **WHEREAS**, the county acknowledges the generous spirit in which the donation has been offered.

9
10 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors does
11 hereby accept three (3) TAP-it SMART Board Interactive Learning Centers as a donation from the
12 Geneva National LEO Foundation to be used by the students attending Lakeland School.

13
14 **BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors commends the
15 Geneva National LEO Foundation for its generosity and commitment to special education in
16 Walworth County.

17
18
19 _____
20 Nancy Russell
21 County Board Chair

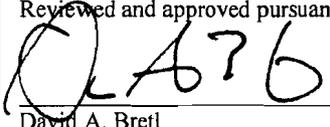
Kimberly S. Bushey
County Clerk

22
23 County Board Meeting Date: December 14, 2010

24
25 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 11/24/10

David A. Bretl Date
County Administrator/Corporation Counsel

 12/1/10

Nicole Andersen Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 62-12/10

- I. **Title:** Accepting the Donation from the Geneva National LEO Foundation of three (3) TAP-it SMART Board Interactive Learning Centers for use at Lakeland School
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to accept three (3) TAP-it SMART Board Interactive Learning Centers from the Geneva National LEO Foundation to provide a technological interactive learning tool to be used by students attending Lakeland School.
- III. **Budget and Fiscal Impact:** The SMART Table Interactive Learning Centers are valued at approximately \$7,500 each. Acceptance of this donation will allow the county to offset costs of operating the CDEB Program.

IV. **Referred to the following standing committees for consideration and date of referral:**

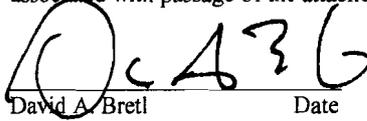
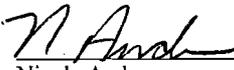
Committee: Children with Disabilities
Education Board (CDEB) Meeting Date: November 17, 2010

Vote: 3 – 0

Committee: Finance Meeting Date: November 18, 2010

Vote: 3 – 0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.	
 David A. Bretl County Administrator/Corporation Counsel	 Nicole Andersen Deputy County Administrator - Finance
Date 11/24/10	Date 12/1/10

83.

Resolution No. 63-12/10
**Requesting a Transfer of \$30,000 from the 2010 Contingency Fund to Provide
Funding to Complete Underground Fuel Tank Remediation Plan**

1 Moved/Sponsored by: Finance Committee

2
3 **WHEREAS**, Walworth County owned one 25,000 gallon underground fuel oil tank and two
4 50,000 gallon underground fuel oil tank systems located at the county's boiler house; and,

5
6 **WHEREAS**, these tanks were removed in 1992 and 1997; and,

7
8 **WHEREAS**, previously it had been determined there were two breaches from these tanks and a
9 remediation plan had been developed but not completed; and,

10
11 **WHEREAS**, the Wisconsin Department of Natural Resources reviewed open files and contacted
12 the county regarding remediation; and,

13
14 **WHEREAS**, a consultant has determined requirements to complete the remediation and closure
15 plan; and,

16
17 **WHEREAS**, the consultant estimates the total cost of remediation and closure will be \$30,000;
18 and,

19
20 **WHEREAS**, the consultant secured project eligibility under the Petroleum Environmental
21 Cleanup Fund Award (PECFA).

22
23 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that
24 the sum of \$30,000 be transferred from the 2010 contingency fund to provide the funds
25 necessary for remediation and closure of the two breaches at the county's boiler house.

26
27 **BE IT FURTHER RESOLVED** that staff will pursue reimbursements available from PECFA,
28 estimated at \$15,000.

29
30 **BE IT FURTHER RESOLVED** that PECFA reimbursements will reduce the amount of
31 contingency funds required for the project, with excess contingency funds and/or PECFA
32 reimbursements lapsing to the General Fund upon project completion.

33
34
35
36 _____
37 Nancy Russell
38 County Board Chair

Kimberly S. Bushey
County Clerk

39
40 Action Required: Majority _____ Two-thirds X Other _____

41
42 County Board Meeting Date: December 14, 2010

Resolution No. 64-12/10

Authorizing Addition of Prescription Drug Clean Sweep Grant to Pre-Approved Recurring Grants List

1 Moved/Sponsored by: Finance Committee

2
3 **WHEREAS**, Section 30-313 of the Walworth County Code of Ordinances allows the
4 establishment, by resolution, of a list of authorized recurring grants; and,

5
6 **WHEREAS**, Resolution 08-05/05 established a list of pre-approved, recurring grants; and,

7
8 **WHEREAS**, the Department of Public Works desires to add the Wisconsin Department of
9 Agriculture, Trade and Consumer Protection (DATCP) Prescription Drug Clean Sweep Grant to
10 the aforementioned list; and,

11
12 **WHEREAS**, inclusion of a grant on the authorized list provides authority to the County
13 Administrator to approve the application and receipt of a grant so included until such time as a
14 material change in conditions of a grant occurs; and,

15
16 **WHEREAS**, a material change in conditions of a grant includes, but is not limited to, capital
17 expenditures, capital acquisitions, increase in percent of county match or variation from the
18 original intent of the grant; and,

19
20 **WHEREAS**, the authorized list, at a minimum, will be reviewed on an annual basis and
21 revisions proposed as necessary; and,

22
23 **WHEREAS**, new grant opportunities for county departments may be added by authorization of
24 the County Board at a future date; and,

25
26 **NOW, THEREFORE, BE IT RESOLVED** that grants specifically requiring County Board
27 authorization shall continue to be submitted for action; and,

28
29 **BE IT FURTHER RESOLVED** that “one-time” grants continue to require authorization as
30 specified in Chapter 30, Article VIII of the Walworth County Code of Ordinances; and,

31
32 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the
33 following recurring grant be and the same is hereby approved.
34

<i>Program Title - Purpose</i>	Federal Grantor	State Grantor or Passthrough Agency	Contract Amount County Share %
<i>Clean Sweep - Countywide Collection of Prescription Drugs - collection and disposal of household pharmaceuticals</i>		Department of Agricultural, Trade, and Consumer Protection (DATCP)	25%

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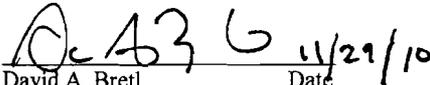
Nancy Russell
County Board Chair

Kimberly S. Bushey
County Clerk

County Board Meeting Date: December 14, 2010

Action Required: Majority Vote X Two-thirds Vote Other

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator - Finance
--	---

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 64-12/10

I. **Title:** Authorizing Addition of Prescription Drug Clean Sweep Grant to Pre-Approved Recurring Grants List

II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to authorize the addition of the Prescription Drug Clean Sweep Grant to the list of pre-approved, recurring grants.

III. **Budget and Fiscal Impact:** Passage of this resolution will have no fiscal impact on the 2010 budget. Future budgets will reflect updated dollar amounts for the grant.

IV. **Referred to the following standing committees for consideration and date of referral:**

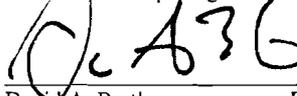
Committee: Finance

Meeting Date: November 18, 2010

Vote: 4-0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/24/10
David A. Bretl Date
County Administrator/Corporation Counsel

 11/24/10
Nicole Andersen Date
Deputy County Administrator - Finance

ORDINANCE NO. 658 – 12/10

AMENDING SECTION 15-545 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO BENEFITS PROVIDED

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
2 FOLLOWS:

3
4 PART I: That Section 15-545 of the Walworth County Code of Ordinances is hereby
5 amended as follows (additions shown by underline; deletions shown by strike-through):

6
7 “Sec. 15-545. Benefits provided.

8
9 (b) The county shall provide the following life benefits for enrolled non-represented
10 employees and elected officers:

11
12 (1) ~~RN or LPN unit supervisors paid on an hourly basis shall receive \$25,000.00 term~~
13 ~~life insurance if full-time, or \$15,000.00 if part-time.~~ All other hourly employees
14 shall receive ~~\$15,000.00~~ \$25,000.00 term life insurance. FLSA-exempt salaried
15 employees and elected officers shall receive \$50,000.00 term life insurance. The
16 county shall pay the full premium under this paragraph.

17
18 (2) Non-represented employees shall have the option, at their own expense, to
19 purchase additional insurance for self, spouse or dependents, subject to the
20 provisions of the plan document.”

21
22 PART II: This Ordinance shall become effective upon passage.

23
24 PASSED and ADOPTED by the Walworth County Board of Supervisors this 14th day of
25 December, 2010.

26
27
28
29
30 _____
31 Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

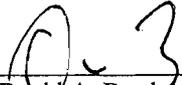
County Board Meeting Date: December 14, 2010

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

92.

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 11/18/10

Date
David A. Bretl
County Administrator/Corporation Counsel

 11/23/10

Date
Nicole Andersen
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Resolution No. 58-12/10
Implementing Changes in Wages and Benefits for Non-Represented Employees for 2011

1 Moved/Sponsored by: Human Resources Committee
2

3 **WHEREAS**, the human resources committee ("Committee") has considered the matter of pay
4 raises for non-represented employees and makes the following recommendation to the county
5 board:
6

- 7 1. A 1% pay raise effective January 1, 2011, for employees in the H pay plan.
8 2. A 1% pay raise effective August 21, 2011, for employees in the Q pay plan;
9

10 **WHEREAS**, the committee has also considered the matter of benefits for non-represented
11 hourly employees in pay plan H and proposes to increase the amount of basic life insurance
12 coverage for those employees to \$25,000.
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
15 does hereby approve implementation of the Committee's recommended pay raises.
16
17

18 _____
19 Nancy Russell
20 County Board Chair
21

Kimberly S. Bushey
County Clerk
22

23 Action Required: Majority X Two-thirds _____ Other _____
24

25 County Board Meeting Date: December 14, 2010

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 11/18/10
Date
County Administrator/Corporation Counsel

N. Andersen 11/24/10
Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

95.

Policy and Fiscal Note
Resolution No. 58-12/10

- I. **Title:** Implementing Changes in Wages and Benefits for Non-Represented Employees for 2011
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to implement changes in pay and benefits for non-represented hourly employees. This resolution provides a 1% wage increase for those non-represented employees. This resolution also increases the amount of basic life insurance for those employees in pay plan H to \$25,000. The recent settlement agreement with the four AFSCME units included an increase in their basic life insurance coverage from \$15,000 to \$25,000, so this would keep the benefits provided to non-represented hourly employees in line with the benefits provided to our unions. In addition, this increase brings *all* county employees up to a minimum of \$25,000 for basic life insurance coverage.
- III. **Budget and Fiscal Impact:** The 2011 budget includes sufficient funds to provide a 1% pay raise for employees in the H pay plan effective January 1, 2011 and a 1% pay raise for employees in the Q pay plan effective August 21, 2011. The cost of this wage increase equates to \$40,859.30. The cost of increasing the basic life insurance coverage, which is also included in the 2011 budget, is \$1,614.60.

IV. **Referred to the following standing committees for consideration and date of referral:**

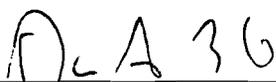
Committee: Human Resources

Meeting Date: November 17, 2010

Vote: 4 – 1

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/24/10

David A. Bretl Date
County Administrator/Corporation Counsel

 11/24/10

Nicole Andersen Date
Deputy County Administrator - Finance

Resolution No. 59-12/10
**Approving a Collective Bargaining Agreement by and between Walworth
County and the Health and Human Service Professionals for the Period of
January 1, 2011 to December 31, 2011**

1 Moved/Sponsored by: Human Resources Committee

2
3 **WHEREAS**, representatives of county management and the Health and Human Service
4 Professionals (“Union”) bargaining representatives have reached a tentative agreement on a one-
5 year successor agreement to the collective bargaining agreement which expires on December 31,
6 2010; and,

7
8 **WHEREAS**, the Human Resources Committee recommends ratification of the tentative
9 agreement (“Agreement”), a copy of which is attached hereto, for the contract period of January
10 1, 2011, through December 31, 2011.

11
12 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
13 does hereby ratify the terms of the Agreement.

14
15
16 _____
17 Nancy Russell
18 County Board Chair

Kimberly S. Bushey
County Clerk

19
20
21 Action Required: Majority X Two-thirds _____ Other _____

22
23 County Board Meeting Date: December 14, 2010

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 11/18/10
Date
County Administrator/Corporation Counsel

N. Andersen 11/23/10
Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**WALWORTH COUNTY
AND
ASSOCIATION OF HUMAN SERVICE PROFESSIONALS**

SETTLEMENT AGREEMENT

The Collective Bargaining Agreement is amended as follows:

1. Crisis Intervention – Late Shift Rotation

Add new section

6.08 Crisis Intervention – Late Shift and Rotation. There are two shifts of case managers (HS Specialist I's) in the Crisis Intervention Unit:

- | | | | |
|----|-----------|------------------------|-------------|
| A. | “Regular” | 8:00 a.m. – 4:30 p.m. | 2 positions |
| B. | “Late” | 10:00 a.m. – 6:30 p.m. | 1 position |

Each employee will work the “late” shift every third week and a schedule will be made to show the rotation. Each employee will rotate, on a weekly basis, through the schedules. Two employees will work the “regular” shift and one employee will work the “late” shift. The employee working the “late” shift one week will then move to the “regular” shift for the next two weeks. Modifications of this schedule may be made by mutual agreement of the supervisor and employees.

2. Holiday On-Call Pay

9.13 Standby Pay. Standby pay shall be paid to an employee who is assigned to be available and able to report to work at any time during a designated standby period. When assigned standby duty, the employee is not required to remain on County premises, but is required to carry a pager and promptly respond by phone when called. The employee is required to report to work within one hour if their presence is necessary.

An employee on standby shall be paid at \$3.00 per hour during the designated standby period. An employee on standby on the following actual holidays and the County-recognized holidays (as set forth in Article XIV, Section 14.01) shall be paid \$4.50 per hour for standby duty:

New Year's Day
The Friday immediately before Easter Sunday
April 24, 2011*
Memorial Day

July 4th
Labor Day
Thanksgiving Day
The day after Thanksgiving
Christmas Eve (not the last normally scheduled workday preceding
Christmas)
Christmas Day
New Year's Eve (not the last normally scheduled workday preceding New
Year's Day)

If an employee is able to handle a call by telephone rather than reporting to work, the employee shall be compensated at overtime for time of eight (8) minutes or more spent on the telephone. The standby hours shall be reduced by an amount equal to any call-in hours or overtime incurred during the standby period.

*This date will be re-negotiated for each contract year.

3. Shift Differential (Crisis Intervention)

Add new section

9.14 Shift Differential (Crisis Intervention). A shift differential, in the amount of thirty-five cents (\$0.35) per hour, shall be paid for any crisis intervention shift beginning between 12:00 p.m. and 6:00 a.m.

4. Crisis Call-In Procedure

Add new section

10.07 Crisis Call-In Procedure. When call-in work is available, the work will be offered in the following order: (1) casual employees up to 40 hours; (2) full-time employees by seniority. An employee on approved time-off or on a leave of absence shall not be subject to call-in, except under emergency conditions.

5. Severance Pay - Vacation (13.03)

13.03 Severance Pay. Upon termination, an employee who has completed at least ~~one (1) anniversary year~~ six (6) months of service shall be paid all vacation hours accrued to the last day worked in a lump sum in lieu of paid vacation time off from work.

6. Health Insurance - Termination (21.02)

21.02 Termination. The County shall pay for said insurance policy for an additional calendar month following the month of termination of employment with the County. Any employee hired prior to November 11, 2005 ~~the date this contract is executed~~ who subsequently retires shall be eligible to continue under the group policy as long as he/she pays the full premium in advance (monthly) to the benefits division of finance. Employees hired after ~~the execution date of this agreement~~ November 11, 2005 shall not have the option to continue their health insurance in retirement, except as provided under COBRA.

7. **Pay Day (23.08)**

23.08 Pay Day. Employees shall be paid every other week. All pay will be made by direct deposit into an employee's designated account. The County agrees to pay any charges imposed by an employee's financial institution as a result of a failure by the County to deposit the funds in the account designated by the employee.

The method of distribution of a paycheck advice shall be via a secure E-mail on or before the date printed on the advice to the E-mail account designated by the employee. Under adverse circumstances, the Deputy County Administrator-Finance may temporarily authorize delivery of payroll advices by another means as long as delivery to the employee is by the date printed on the payroll advice. The E-mail designation shall be identified on a form provided by Finance-Benefits and this form shall be kept in the employee's payroll/benefits file. It is the employee's responsibility to notify the Finance-Benefits department of changes to their e-mail address.

8. **Mail Order Co-Pays on Health Insurance Summary Sheet**

*Please note: out of pocket costs for prescription drugs do not apply to your medical deductible.	Mail order option - 90 days for 2.5 co-pays for generic and brand on formulary. Mail order not available for brand not on formulary. <u>90 days for 3 co-pays for brand not on formulary.</u>
--	--

Mail Order Co-Pays on Health Insurance Summary Sheet

9. **Economics**

- A. One year Agreement (January 1, 2011 to December 31, 2011)
- B. Wages – 1% effective January 1, 2011

EXHIBIT “?”

**MEMORANDUM OF UNDERSTANDING
ON-CALL STATUS
ASSOCIATION OF HUMAN SERVICE PROFESSIONALS**

During the term of this Agreement, the administration of Walworth County Health and Human Services and representatives of the Association of Human Service Professionals agree to discuss, as requested, the on-call status of CPS workers.

During the term of this Agreement, the call-in procedure will be as follows:

1. The supervisor on-call will attempt to contact, based on seniority, CPS workers.
2. If none of the CPS workers are available, the supervisor will then attempt to contact, also based on seniority, the ongoing workers who have assessment training.
3. When a call is made, if the person does not answer or declines the call-in, the supervisor would immediately move on to the next person on the list.

This agreement sunsets on December 31, 2011.

Dated this _____ day of _____, 2010.

Walworth County

Walworth County
Association of Human Service Professionals

Labor/Employee Relations Director

Director – Health & Human Services

EXHIBIT “?”

**MEMORANDUM OF UNDERSTANDING
AODA SUBSPECIALTY OR SUBSTANCE ABUSE COUNSELOR (SAC/CSAC)
CERTIFICATION
ASSOCIATION OF HUMAN SERVICE PROFESSIONALS**

During the term of this Agreement, the administration of Walworth County Health and Human Services and representatives of the Association of Human Service Professionals agree to the following with respect to Master’s level LPCs and/or LCSWs holding the AODA Subspecialty or Substance Abuse Counselor (SAC/CSAC) Certification:

1. During the term of this Agreement, an employee will get paid at straight time for attending training during work time, whether the training be in-house or somewhere else.
2. If there is a cost associated with the training, the Department will pay that cost, provided that the training has been authorized or approved.
3. The exam must be taken on the employee’s own time, at his or her own expense. (The employee will not be eligible for any compensation related to time off for taking the exam or for the actual cost of the exam. The employee can, however, use vacation time or compensatory time to take the exam).
4. The month following receipt of certification, the employee will begin getting a payment of \$100 per month (during the term of this agreement). For those employees who are currently certified, they must provide the certification to the Department prior to December 31, 2010 in order to begin receiving the \$100 payment in January. (This shall only apply to Master’s level Licensed Professional Counselors or Licensed Clinical Social Workers in the Mental Health Outpatient, CSP, CCS, and Crisis Units).

This agreement sunsets on December 31, 2011.

Dated this _____ day of _____, 2010.

Walworth County

Walworth County
Association of Human Service Professionals

Labor/Employee Relations Director

Director – Health & Human Services

Resolution No. 60-12/10

Approving a Collective Bargaining Agreement by and between Walworth County and the Deputy Sheriffs Association for the Period of January 1, 2011 to December 31, 2011

1 Moved/Sponsored by: Human Resources Committee
2

3 **WHEREAS**, representatives of county management and the Deputy Sheriffs Association
4 (“Union”) bargaining representatives have reached a tentative agreement on a one-year successor
5 agreement to the collective bargaining agreement which expires on December 31, 2010; and,
6

7 **WHEREAS**, the Human Resources Committee recommends ratification of the tentative
8 agreement (“Agreement”), a copy of which is attached hereto, for the contract period of January
9 1, 2011, through December 31, 2011.
10

11 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
12 does hereby ratify the terms of the Agreement.
13
14

15 _____
16 Nancy Russell
17 County Board Chair
18

15 _____
16 Kimberly S. Bushey
17 County Clerk
18

19
20 Action Required: Majority X Two-thirds _____ Other _____
21

22 County Board Meeting Date: December 14, 2010

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

DA Bretl 11/18/10
Date
David A. Bretl
County Administrator/Corporation Counsel

N. Andersen 11/23/10
Date
Nicole Andersen
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 60-12/10

I. **Title:** Approving a Collective Bargaining Agreement by and between Walworth County and the Deputy Sheriffs Association for the Period of January 1, 2011 to December 31, 2011

II. **Purpose and Policy Impact Statement:** Adoption of this resolution will establish wage rates and conditions of employment with the Deputy Sheriffs Association for a one-year period.

Notable provisions of the agreement are:

- One-year agreement
- General wage increases of 1% effective 1/1/2011.

III. **Budget and Fiscal Impact:** The proposed increase in wages can be accommodated within the approved 2011 budget and equates to \$58,576.16.

IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Human Resources

Meeting Date: November 17, 2010

Vote: 5 – 0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/18/10

Date
David A. Bretl
County Administrator/Corporation Counsel

 11/23/10

Date
Nicole Andersen
Deputy County Administrator - Finance

WALWORTH COUNTY
SHERIFF'S OFFICE
AND
DEPUTY SHERIFFS ASSOCIATION
SETTLEMENT AGREEMENT

The Collective Bargaining Agreement is amended as follows:

1. Emergencies

6.02 Emergencies. In cases of extreme emergency, all employees may be subject to twenty-four (24) hours of continuous duty. An emergency shall be defined as an active, ongoing event that requires an immediate sworn response.

2. Request for Time Off

6.04 Request for Time Off. Whenever a deputy requests time off for any reason, the following shall apply:

A. ~~For purposes of the Master Schedule, Deputies shall apply for such relief from duty prior to the 20th day of the month immediately preceding the month in which the time off is granted. Notwithstanding the above, requests for changes in the schedule shall be submitted to the Sheriff five (5) days in advance of the requested day off. No vacation or compensatory time slip shall be authorized unless first signed by immediate supervisor or I.C. For purposes of each division master schedule, no vacation time or compensatory time shall be authorized unless first signed and approved by the Captain of the division or their designated supervisor.~~

3. Voluntary Overtime for Certain Duties

7.07 Voluntary Overtime for Certain Duties. Voluntary overtime is overtime known more than three days in advance, excluding Saturdays, Sundays and holidays, that is related to: Alpine Valley Music Theatre, DNR activities (ATV, snowmobile and water patrol as reimbursed by the State of Wisconsin Department of Natural Resources) and traffic grants reimbursed by the State of Wisconsin Department of Transportation (where the grant does not specify the division performing the work.) Overtime for these activities shall be determined by posting on the overtime board in the Patrol briefing Room and shall be subject to any

restrictions stated in the contract or grant. Any qualified employee meeting the stated restrictions may sign up; however, the available positions shall be filled by the employee(s) on the sign up list with the greatest seniority within the bargaining unit. The parties agree to meet and confer during the term of this agreement regarding application of this section, and no agreement concerning overtime that is mutually reached by the parties shall be barred by the application of Article XXII of this Agreement.

4. Saturday and Sunday Holidays

8.02 Sunday and Saturday Holidays. All holidays shall be observed on the traditional holiday, with the exception of Court Security. For employees in Court Security, if the holiday falls on a Saturday, the paid holiday shall be observed on the preceding Friday. If the holiday falls on a Sunday, the following Monday shall be considered the paid holiday.

5. Holiday Pay

8.04 Holiday Pay. ~~When an employee works on any of the holidays set forth above, the employee may, in addition to the regular pay for the time worked, bank eight (8) hours at the rate of one and one half (1 1/2) times the regular hourly rate for the time worked or the employee may elect to be paid for the holiday. An employee not scheduled to work on a holiday shall bank eight (8) hours of pay for each holiday. The employee shall, in addition to the regular pay for the time worked, bank eight (8) hours at the rate of one and one half (1 1/2) times the regular hourly rate for the time worked on a holiday only under the following circumstances:~~

- A. Working an assigned shift
- B. Called-in from off-duty
- C. Alpine Valley Music Theatre

Anything over eight (8) hours worked does not get additional holiday banked on it, and the employee may elect to be paid for the holiday. An employee not working on a holiday, or an employee working voluntary overtime for reasons other than set forth above, shall bank eight (8) hours of pay for each holiday.

6. Pay Period

9.03 Pay Period. Employees shall be paid on a bi-weekly pay period schedule, and payroll advices shall be distributed every other Friday within five (5) (Courthouse) working days of the end of the pay period in which said wages were earned. The method of distribution of a paycheck advice shall be via a secure E-mail on or before the date printed on the advice to the E-

mail account designated by the employee. Under adverse circumstances, the Deputy County Administrator-Finance may temporarily authorize delivery of payroll advices by another means as long as delivery to the employee is by the date printed on the payroll advice. The E-mail designation shall be identified on a form provided by Finance-Benefits and this form shall be kept in the employee's payroll/benefits file. It is the employee's responsibility to notify the Finance-Benefits department of changes to their e-mail address. All pay will be made by direct deposit into an employee's designated account. Information shall be provided which clearly states overtime earnings, holiday pay, shift differential, educational incentive compensation, itemized deductions and other deviations from base rate of pay.

7. Assignment to a Higher Position

Add (A) to 9.05

(A) A patrol division Deputy who is "in charge" will receive 8.25 hours of pay at the appropriate higher rate. If the Deputy works the .25 hours prior to the start of the shift, they may choose to receive the .25 hours either as compensatory straight-time banked, or at the appropriate higher rate.

8. Earned Vacation

10.01 Earned Vacation.

<u>Anniversary</u> <u>Years of Service</u>	<u>Earned*</u> <u>Biweekly</u>	<u>Estimated**</u>	
		<u>Earned</u> <u>Yearly</u>	<u>Maximum</u> <u>Accrual Limit</u>
Beg. Anniv. Year 0	3.080 hours	80.080 hours	160 hours
Beg. Anniv. Year 4	4.624 hours	120.224 hours	200 hours
Beg. Anniv. Year 9	6.160 hours	160.160 hours	240 hours
Beg. Anniv. Year 19	7.704 hours	200.304 hours	280 hours

(*) Amount earned biweekly based on service hours of assigned position (i.e. 77.2 for patrol, 76.5 for sergeants, etc) for 76.5 service hours: prorated for less than full service hours of assigned position 76.5 service hours per biweekly pay period, providing that an employee is considered to have full 76.5 service hours if paid for all regular scheduled days in the pay period.

9. Earned Sick Leave

11.01 Earned Sick Leave.

<u>Earned Biweekly</u>	Estimated** <u>Earned Yearly</u>	Maximum <u>Accumulation</u>
3.704 hours*	96.304 hours	Unlimited

(*) Amount earned biweekly based on service hours of assigned position (i.e. 77.2 for patrol, 76.5 for sergeants, etc) ~~for 76.5 service hours:~~ prorated for less than full service hours of assigned position ~~76.5 service hours per biweekly pay period~~, providing that an employee is considered to have full 76.5 service hours if paid for all regular scheduled days in the pay period.

10. Grievances (Article XV)

(Strike “working days” anywhere it exists in Article XV and replace with “calendar days”; change time limits in Article XV to 15 days)

15.02 Procedure. Grievances shall be filed in writing, setting forth the facts and the contract provision(s) allegedly violated and subject to the following:

Step 1 (Sheriff's Office Management). A grievance shall first be presented in writing to the Captain in charge of the aggrieved employee. Said grievance may be presented by the employee with or without his/her representative (at the employee's option) within ~~ten (10)~~ fifteen (15) grievant ~~working calendar~~ days from the date of the event or knowledge thereof, which gave rise to the complaint or the grievance will be barred. Within fifteen (15) ~~working calendar~~ days from the presentation of the grievance, the Sheriff or designee will meet with the Captain, employee and union representative to discuss the grievance. A decision will be furnished to the employee and union representative in writing within ~~ten (10)~~ fifteen (15) ~~working calendar~~ days from the date of the meeting.

Step 2 (Labor/Employee Relations Director). An appeal of the Step 1 decision shall be filed in writing with the Labor/Employee Relations Director within ~~ten (10)~~ fifteen (15) ~~working calendar~~ days from the date that the decision was received. Within fifteen (15) ~~working calendar~~ days (or as soon as practicable) from receipt of the Step 1 appeal, the parties will schedule a meeting with the Labor/Employee Relations Director, Union Counsel (at the Union's option), and the parties involved at Step 1 to discuss the grievance. The parties shall attempt to resolve the grievance at Step 2 and, if possible, stipulate to any facts pertaining to the grievance. If a mutual decision is not reached, the Labor/Employee Relations Director will issue a decision to the employee and union representative in writing within ~~ten (10)~~ fifteen (15) ~~working calendar~~ days from the date of the meeting.

Step 3 (County Administrator). An appeal of the Step 2 decision shall be filed in writing with the Labor/Employee Relations Director within ~~ten~~ fifteen (15) working calendar days from the date that the decision was received. Within fifteen (15) working calendar days (or as soon as practicable) from receipt of the Step 2 appeal, the parties will schedule a meeting with the County Administrator and the appropriate parties involved at Step 2 to discuss the grievance. A decision with supporting rationale will be furnished to the employee and union representative in writing within ~~ten (10)~~ fifteen (15) working calendar days from the date of the meeting.

Step 4 (Arbitration). An appeal of the Step 3 decision shall be filed in writing with the Labor/Employee Relations Director within ~~ten (10)~~ fifteen (15) working calendar days from the date that the decision was received. Within ~~ten (10)~~ fifteen (15) working calendar days from receipt of the Step 3 appeal, the Union Counsel and the Labor/Employee Relations Director (or their designated representatives) shall attempt to select an impartial staff arbitrator from the Wisconsin Employment Relations Commission (WERC). Should the parties be unable to agree on the selection of an impartial staff arbitrator, the County and the Union shall each alternately strike one (1) name from a panel of seven (7) WERC staff arbitrators, the grieving party shall strike first, and the remaining person shall become the impartial arbitrator.

The impartial arbitrator shall, after hearing both sides of the controversy, hand down his/her decision in writing. Such decision shall be final and binding on both parties to this Agreement, providing such decision is within the scope of his or her authority. The arbitrator shall have no authority to add to, subtract from, amend or modify any provisions of this Agreement and past practices, if proven. The County and the Union shall share the cost of the impartial arbitrator equally.

11. Clothing Allowances

16.01 Clothing Allowances. The County shall pay a semi-annual clothing allowance to all employees in the amount of three hundred fifteen dollars (\$315.00). The January through June period will be paid ~~in the following July on the last paycheck in June,~~ and the July through December period will be paid ~~in the following January on the last paycheck in December.~~ The clothing allowance shall not be pro-rated for a new hire within a semi-annual period. There shall be no payment to an employee who terminates during a semi-annual period.

12. Rate Schedule – Assignment to Higher Classification Language

(Add language to bottom of rate schedule)

“An employee assigned to a job classification with a higher level pay range within the bargaining unit shall receive the pay rate in the higher pay range based on total length of service. Example: A Deputy Sheriff at the 3-year rate assigned to Sergeant would receive the 3-year Sergeant rate.”

13. **Mail Order Co-Pays on Health Insurance Summary Sheet**

*Please note: out of pocket costs for prescription drugs do not apply to your medical deductible.	Mail order option - 90 days for 2.5 co-pays for generic and brand on formulary. Mail order not available for brand not on formulary. <u>90 days for 3 co-pays for brand not on formulary.</u>
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14. **Economics**

- A. One year Agreement (January 1, 2011 to December 31, 2011)
- B. Wages – 1% effective January 1, 2011

EXHIBIT “?”

**MEMORANDUM OF UNDERSTANDING
AMBULANCE COVERAGE
DEPUTY SHERIFFS ASSOCIATION**

The administration of the Walworth County Sheriff’s Office and representatives of the Walworth County Deputy Sheriffs Association hereby agree to meet, during the term of this Agreement, in a good faith effort to discuss and attempt to address issues relating to in-network ambulance coverage.

This agreement sunsets on December 31, 2011.

Dated this _____ day of _____, 2010.

Walworth County

Walworth County
Deputy Sheriffs Association

Labor/Employee Relations Director

Undersheriff

Resolution No. 61-12/10
Approving a Collective Bargaining Agreement Re-Opener by and between Walworth County and AFSCME Locals 1925, 1925A, 1925B and 1925C for the Period of January 1, 2011 to December 31, 2011

1 Moved/Sponsored by: Human Resources Committee

2
3 **WHEREAS**, representatives of county management and Walworth County Highway Employees
4 Local 1925, Lakeland Health Care Center Employees Local 1925A, Walworth County
5 Courthouse Employees Local 1925B and Walworth County Health and Human Services
6 Employees Local 1925C Wisconsin Council of County and Municipal Employees AFSCME,
7 AFL-CIO (“Union”) bargaining representatives have reached a tentative agreement on a
8 collective bargaining agreement wage and insurance re-opener for the period of January 1, 2011
9 to December 31, 2011; and,

10
11 **WHEREAS**, the membership of the Union has ratified the tentative agreement, which consists
12 of a 1% across the board wage increase effective January 1, 2011 and an increase of basic life
13 insurance coverage to \$25,000 for all four units; and,

14
15 **WHEREAS**, the human resources committee recommends ratification of the tentative agreement
16 for the period of January 1, 2011, through December 31, 2011.

17
18 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
19 does hereby ratify the terms of the tentative agreement reached with the Union.

20
21
22
23 _____
24 Nancy Russell
25 County Board Chair

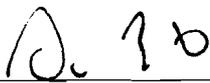
Kimberly S. Bushey
County Clerk

26
27
28 Action Required: Majority X Two-thirds _____ Other _____

29
30 County Board Meeting Date: December 14, 2010

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:



David A. Bretl
County Administrator/Corporation Counsel

11/18/10
Date



Nicole Andersen
Deputy County Administrator - Finance

11/23/10
Date

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 61-12/10

- I. Title:** Approving a Collective Bargaining Agreement Re-Opener by and between Walworth County and AFSCME Locals 1925, 1925A, 1925B and 1925C for the Period of January 1, 2011 to December 31, 2011
- II. Purpose and Policy Impact Statement:** Adoption of this resolution will establish wage rates and changes to life insurance coverage for AFSCME Locals 1925, 1925A, 1925B and 1925C.

The tentative agreement consists of a 1% across-the-board wage increase effective January 1, 2011 as well as an increase from \$15,000 to \$25,000 for basic life insurance coverage for members of all four units.

- III. Budget and Fiscal Impact:** The 1% wage increase can be accommodated within the approved 2011 budget. The cost of this wage increase equates to \$185,140.04. The cost of increasing the basic life insurance coverage from \$15,000 to \$25,000, which was also included in the 2011 budget, is \$9,266.40.

- IV. Referred to the following standing committees for consideration and date of referral:**

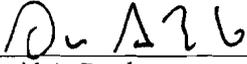
Committee: Human Resources

Meeting Date: November 17, 2010

Vote: 5 – 0

County Board Meeting Date: December 14, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/18/10

Date
David A. Bretl
County Administrator/Corporation Counsel

 11/23/10

Date
Nicole Andersen
Deputy County Administrator - Finance