

**OCTOBER 12, 2010  
WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Jerry A. Grant, Randy Hawkins, Kathy Ingersoll, Vice-Chair Daniel G. Kilkenny, Carl Redenius, Joe Schaefer, Russ Wardle, David A. Weber, and Chair Nancy Russell. Rick Stacey was absent and excused.

Carl Redenius, Walworth County Board Supervisor, District # 5, delivered the invocation.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Supervisor Brandl, seconded by Supervisor Schaefer, the evening's agenda was approved.

**Approval of the Minutes**

On motion by Supervisor Hawkins, seconded by Supervisor Weber, the minutes of the September 9, 2010 Committee of the Whole and September 9, 2010 Walworth County Board Meeting were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There were none.

**Appointments**

1. Aging and Disability Resource Center Board
  - LaVerne Duncan – Term to commence upon appointment and end June 30, 2013  
(Recommended by the Executive Committee 5-0)
2. Health and Human Services Board
  - James Seegers, M.D. – Term to begin upon appointment and end October 12, 2013  
(Recommended by the Executive Committee 5-0)
3. Community Partner Advisory Group
  - Katherine Gaulke – Two-year term to begin upon appointment
  - Russell Kashian – Two-year term to begin upon appointment
  - Pattie Woods – Two-year term to begin upon appointment

(Recommended by the Executive Committee 5-0)
4. Land Conservation Committee
  - Dorothy Burwell – Term to begin upon reappointment and end July 30, 2012

(Recommended by the Executive Committee 5-0)

5. Local Emergency Planning Committee

- Kevin Williams, County Emergency Management
- Kevin Kennedy, EMS
- Jason Roberts, DNR
- Senator Neal Kedzie, State Senate
- Michael Ciardo, Law Enforcement
- David Fladten, EMS/Law Enforcement
- Jim Obligato, American Red Cross
- Patricia Grove, Public Health Services
- David Thompson, Dept. of Health & Human Services
- Richard Kuhnke, Agriculture
- David Graves, Sheriff, Elected
- Nancy Russell, County Board Chair
- Bruce Vanderveen, County Fire Chiefs Assn.
- Shane Crawford, County Highway Division
- Lisa Seiser, Local Media
- Allen Zimmerman, Industry
- Eric Hudson, Industry
- David Bretl, County Administration

(Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, seconded by Supervisor Wardle, the nominees listed above were appointed as recommended by the Executive Committee by voice vote.

### **Communications and Matters to Be Referred**

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing-Placed on Supervisors' desks.
2. Claims: a) Notice of Circumstances of Claim Form-Keith Miller v Walworth County Fairgrounds was referred to the Executive Committee.
3. Communication from Ron Fero, Town of Whitewater Chair, regarding a conditional use for Camp Joy on Whitewater Lake in the Town of Whitewater was referred to the County Zoning Agency.
4. Communication from Jim C. Simons, Chairman, Town of Spring Prairie, regarding request for consideration to amend A-4 Conditional Use Criteria was referred to the County Zoning Agency.
5. Outagamie County Resolution No. 48-2010-11 – Supporting the Continued Care for Citizens in Need of Long-Term Care Services in the Health & Human Services 2011-2013 State Biennial Budget Deliberations was placed on file.
6. Town of Whitewater Resolution Approving the Comprehensive Revision of the Walworth County Board of Supervisors on December 15, 2009 was placed on file.

7. Resignation of Mark Bromley from the Board of Adjustment was referred to the Executive Committee.
8. Report of the County Clerk Concerning Communications Received by the Board and Recommended to be Placed on File
9. Report of County Clerk Concerning Communications Received by the Board After the Agenda Mailing-The following items were placed on Supervisors' desks:
  - Summons and Complaint (Foreclosure of Mortgage-30404)-LLP Mortgage Ltd. vs. Pedro Garcia, et al was referred to the Executive Committee.
  - Communication from Milwaukee Institute transmitting a publication, "A Case for High Performance Computing Investment in Southeast Wisconsin." (The publication is on file in the County Clerk's Office)
  - *Walworth County Aging & Disability Resource Center News*, October, 2010 – To be placed on file
10. Report of County Clerk Concerning Zoning Petitions (To be referred to the County Zoning Agency)
  - Dean Chudy (Town of Bloomfield, App.), Town of Bloomfield, Urban Density Residential (less than 5.0 acres per dwelling) to Industrial
  - James and Randi Wirtz (Town of East Troy, App.), Town of East Troy, Rural Density Residential (at least 5 acres per dwelling) to Urban Density Residential (less than 5 acres per dwelling)
  - Shaw Partners LP, Town of Richmond, C-2 to B-5
  - William A. Gates Trust/Charlotte L. Gates Trust, Town of Sugar Creek, A-2 to B-4
  - Keith M. Carlson and Dale E. Carlson (Keith M. Carlson, App.), Town of Bloomfield, C-4 to C-2

### **Unfinished Business**

### **New Business**

### **Reports of Standing Committees**

### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Ordinance No. 645-10/10 – Amending Sections 58-4.3, 58-4.5 and 58-4.10 of the Walworth County Code of Ordinances Relating to Subdivisions-*Vote required: Majority* (Recommended by the County Zoning Agency 7-0) Amendment to Walworth County Code of Ordinances, Subdivisions, Sections 58-4.3 Preliminary plat approval; 58-4.5 Final plat approval: and 58-4.10 condominium projects – approved 7-0 (8-19-10 public hearing)
2. Greg Andros, Town of Bloomfield, Rezone .04 acres of R-1 & C-4 to C-4 & R-1 – approved 7-0 (9-16.10 public hearing)

On motion by Supervisor Weber, seconded by Supervisor Schaefer, the County Zoning Agency Report of Proposed Zoning Amendments, item 1, **Ordinance No. 645-10/10** and item 2, Greg Andros, Town of Bloomfield rezone, was approved as recommended by the County Zoning Agency.

## **Executive Committee**

1. Ordinance No 640-10/10 – Amending Chapter 66 of the Walworth County Code of Ordinances Relating to Parking Prohibitions-*Vote required: Majority* (Recommended by the Executive Committee 5-0)
2. Ordinance No. 641-10/10 – Amending Chapter 2 of the Walworth County Code of Ordinances Pertaining to Membership and Voting on the Criminal Justice Coordinating Committee-*Vote required: Majority* (Recommended by the Executive Committee 5-0)
3. Resolution No. 48-10/10 – Denying the Claim of Luther Bell-*Vote required: Majority* (Recommended by the Executive Committee 5-0)

On motion Supervisor Brandl, seconded by Supervisor Wardle, item 1, **Ordinance No 640-10/10**, item 2, **Ordinance No. 641-10/10**, and item 3, **Resolution No. 48-10/10** were approved by voice vote.

## **Finance Committee**

1. Ordinance No. 647-10/10 – Amending Section 30-410 of the Walworth County Code of Ordinances Relating to Payroll Policy-*Vote required: Majority* (Recommended by the Finance Committee 5-0)
2. Ordinance No. 648-10/10 – Amending Sections 30-172 through 30-181 of the Walworth County Code of Ordinances Related to Fund Balance Commitments- *Vote required: Majority* (Recommended by the Finance Committee 5-0)
3. Resolution No. 51-10/10 – Requesting a Transfer of \$14,430 from the 2010 Contingency Fund to Provide Emergency Funding for the Veteran’s Service Office- *Vote required: Two-thirds* (Recommended by the Finance Committee 5-0)

On motion by Supervisor Weber, seconded by Supervisor Grant, item 1, **Ordinance No. 647-10/10** and item 2, **Ordinance No. 648-10/10** were approved by voice vote.

Supervisor Grant offered a motion, seconded by Supervisor Weber, to approve item 3, Resolution No. 51-10/10. On motion by Supervisor Grant, seconded by Supervisor Kilkenny, **Resolution No. 51-10/10** was approved by **unanimous consent**.

## **Health and Human Services**

1. Ordinance No. 646-10/10 – Amending Chapter 50 of the Walworth County Code of Ordinances Relating to the Provision of Services to Certain Out-of-County Residents- *Vote required: Majority* (Recommended by the Health and Human Services Board 7-0)
2. Resolution No. 50-10/10 – Authorizing Financial Support of Local Public Health Departments by the State of Wisconsin- *Vote required: Majority* (Recommended by the Health and Human Services Board 7-0)

On motion by Supervisor Grant, seconded by Supervisor Ingersoll, item 1, **Ordinance No. 646-10/10** and item 2, **Resolution No. 50-10/10** were approved by voice vote.

**Human Resources**

- 1. Ordinance No. 642-10/10 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to a Special Education Aide Position at CDEB-*Vote required: Two-thirds* (Recommended by the Human Resources Committee 5-0)
- 2. Ordinance No. 643-10/10 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Elimination and Creation of Positions in the Information Technology Department-*Vote required: Majority* (Recommended by the Human Resources Committee 5-0)
- 3. Ordinance No. 644-10/10 – Creating Section 15-18 of the Walworth County Code of Ordinances Relating to Overfilling of Authorized FTEs-*Vote required: Two-thirds* (Recommended by the Human Resources Committee 5-0)

Supervisor Grant, offered a motion, seconded by Supervisor Ingersoll, to approve item 1, Ordinance No. 642-10/10. On motion by Supervisor Grant, seconded by Supervisor Weber, **Ordinance No. 642-10/10** was approved by **unanimous consent**.

On motion by Supervisor Ingersoll, seconded by Supervisor Brandl, item 2, **Ordinance No. 643-10/10** was approved by voice vote.

Supervisor Weber offered a motion, seconded by Supervisor Ingersoll, to approve item 3, Ordinance No. 644-10/10. On motion by Supervisor Grant, seconded by Supervisor Weber, **Ordinance No. 644-10/10** was approved by **unanimous consent**.

**Public Works Committee**

- 1. Resolution No. 49-10/10 – Adopting the Parking Lot Maps Created by Section 66-156(2) of the Walworth County Code of Ordinances- *Vote required: Majority* (Recommended by the Public Works Committee 5-0)

On motion by Supervisor Grant, seconded by Supervisor Kilkenny, item 1, **Resolution No. 49-10/10** was approved by voice vote.

**Reports of Special Committees**

**Comment Period by Members of the Public Concerning Items Not on the Agenda**

There were none.

**Closed Session**

The Board will convene in closed session pursuant to the exemption contained in Section 19.85 (1)(e) of the Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”

In closed session, the Board will discuss the following item:

- Establishing guidance/parameters for negotiations with Unions for 2010-2011 contract years

The Board will reconvene in open session and may take action on the closed session item.

On motion by Supervisor Brandl, seconded by Supervisor Wardle, a roll call vote was taken to convene in closed session. Total vote: 11; Ayes: 10 – Richard Brandl, Jerry A. Grant, Randy Hawkins, Kathy Ingersoll Vice-Chair Daniel G. Kilkenny, Carl Redenius, Joe Schaefer, Russ Wardle, David A. Weber, and Chair Nancy Russell; Noes: 0; Absent: 1 – Rick Stacey. The Board convened into closed session at 6:15 p.m.

The Board convened in open session on motion by Supervisor Weber, seconded by Supervisor Grant, at 7:15 p.m.

A motion by Supervisor Weber, seconded by Supervisor Grant, to proceed as discussed in closed session, was approved by voice vote. Supervisors Brandl and Schaefer requested that their votes be recorded as No.

### **Chairperson's Report**

There was none.

### **Adjournment**

On motion by Supervisor Brandl, seconded by Supervisor Weber, the meeting was adjourned at 7: 20 p.m.

STATE OF WISCONSIN    )  
  )SS  
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the October 12, 2010 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

6.



**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

**Name:** Pamela Knorr

**Date:** 9/13/10

**Mailing Address:** N1034 Encore Drive

**Phone:** 262-903-1236

Walworth, WI 53184

- I reside in:  the Town of Walworth  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

**Please consider me for appointment to:** *Walworth County AEE committee*

**I am interested in serving as a citizen representative because:**

*I have served our county as a Superintendent for the past 17 years and during that tenure have been an active support of the University of Wisconsin-Extension Walworth County. For the past five years, I have actively networked and actively supported the Nutrition efforts of Christina Parente in our school district. I have always felt that our two entities are mutually supportive of one another in our mission to serve the children of our county. If allowed the privilege of serving on this committee, I would be an active participant and quality committee member.*

**Special skills, experience or qualifications I possess related to this appointment are:**

*I am one of two Wisconsin Superintendents who is a Master Administrator. Given this, I would bring these leadership skills to the committee and seek to do a quality job by attending each monthly meeting and actively serving as a citizen representative. I also am dedicated to our county and its services by virtue of my tenure in my position. Finally, as a rural Superintendent, I would serve as a voice for our position on the committee.*

**Check one of the following:**

- I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.  
 I am not a resident of Walworth County.

**I certify that the information I have provided is truthful to the best of my knowledge.**

  
\_\_\_\_\_  
Signature of Applicant

9-13-10  
Date

**Form 3-310 B**  
**Making a Claim Against Walworth County**

Walworth County maintains a general liability insurance policy through the Wisconsin Municipal Mutual Insurance Company (WMMIC), 4785 Hayes Road, Madison, WI 53704-7364.

**Making a Claim against the County.**

If you feel that Walworth County is responsible for paying for any damages that you have incurred, you should consult with legal counsel and refer to section 893.80 of the Wisconsin Statutes. That section requires that anyone making a claim against the county file with the Walworth County Clerk an itemized statement of the relief sought. The County Clerk's address is:

Walworth County Clerk  
Post Office Box 1001  
Room 101, County Government Center  
Elkhorn, WI 53121

*Walter Lee Fleming*  
*262-327-0965*

*yellow paint from vehicle putting new  
yellow paint lines on Hwy 120 south of  
Lake Geneva, on the 8th of October I  
believe.*

GENEVA AUTO BODY INC.  
 1152 ELKHORN ROAD  
 LAKE GENEVA, WI 53147  
 OFFICE: 262/248-8880 FAX: 262/249-0300  
 FED# 391568174

\*\*\* PRELIMINARY ESTIMATE \*\*\*

10/15/2010 11:08 AM

Owner

Owner: LEE FLEMING  
 Address: 3502 LAUSANNE COURT  
 City State Zip: Lake Geneva, WI 53147

Work/Day:  
 FAX:

Inspection

Inspection Date: 10/15/2010 11:08 AM

Inspection Type:

Appraiser Name: PALKA

Appraiser License # :

Repairer

Repairer: GENEVA AUTO BODY INC.  
 City State Zip: WI

Contact:  
 FAX:

Vehicle

2010 Toyota Corolla LE 4 DR Sedan  
 4cyl Gasoline 1.8  
 4 Speed Automatic

Lic.Plate: WLF1  
 Lic Expire:  
 Prod Date:  
 Veh Insp# :  
 Condition: Good  
 Ext. Refinish: Two-Stage

Lic State: WI  
 VIN: 1NXBU4EE3AZ215547  
 Mileage: 30,000  
 Mileage Type: Actual  
 Code: Y2124B  
 Int. Refinish: Two-Stage

Options

AM/FM CD Player	Air Conditioning	Alarm System
Anti-lock Brakes	Bucket Seats	Center Console
Daytime Running Lights	Digital Clock	Digital Signal Processor
Dual Airbags	Halogen Headlights	Head Airbags
Intermittent Wipers	Lighted Entry System	MP3 Player
Power Brakes	Power Door Locks	Power Mirrors
Power Steering	Power Windows	Rear Side Airbags
Rear Window Defroster	Rem Trunk-L/Gate Release	Side Airbags
Split Folding Rear Seat	Stability Cntrl Suspensn	Steel Wheels
Tachometer	Telescopic Steering Whl	Theft Deterrent System
Tilt Steering Wheel	Tinted Glass	Traction Control System
Velour/Cloth Seats		

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
1	EP	152		Skirt,Inner Fender LT	Replace PXN	\$66.00		0.5	SM
2	E	570		Cover,Fuel Fil Neck	7727702080	\$65.48		0.4	SM
3	I			CLEAN UP YELLOW ROAD PAINT	Sublet Repair	\$15.00*		4.5*	SM*
3	Items								

Estimate Total & Entries

<b>Gross Parts</b>					\$65.48	
<b>Other Parts</b>					\$66.00	
<b>Parts &amp; Material Total</b>						\$131.48
<b>Tax on Parts &amp; Material</b>			@ 5.500%			\$7.23
<b>Labor</b>						
	<b>Rate</b>	<b>Replace Hrs</b>	<b>Repair Hrs</b>	<b>Total Hrs</b>		
<b>Sheet Metal (SM)</b>	\$54.00	0.9	4.5	5.4	\$291.60	
<b>Mech/Elec (ME)</b>	\$76.00					
<b>Frame (FR)</b>	\$60.00					
<b>Refinish (RF)</b>	\$54.00					
<b>Paint Materials</b>	\$33.00					
<b>Labor Total</b>				5.4 Hours		\$291.60
<b>Tax on Labor</b>			@ 5.500%			\$16.04
<b>Sublet Repairs</b>						\$15.00
<b>Tax on Sublet</b>			@ 5.500%			\$0.83
<b>Gross Total</b>						<b>\$462.18</b>
<b>Net Total</b>						<b>\$462.18</b>

Alternate Parts Y/01/01/00/00/00 CUM 01/01/00/00/00 Zip Code: 53147 Audatex Host

Audatex Estimating 6.0.459 ES 10/15/2010 11:21 AM REL 6.0.459 DT 09/01/2010 DB 10/08/2010  
Copyright (C) 2009 Audatex North America, Inc.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

**Op Codes**

* = User-Entered Value	E = Replace OEM	NG = Replace NAGS
EC = Replace Economy	OE = Replace PXN OE Srpls	UE = Replace OE Surplus
ET = Partial Replace Labor	EP = Replace PXN	EU = Replace Recycled
TE = Partial Replace Price	PM = Replace PXN Reman/Reblt	UM = Replace Reman/Rebuilt
L = Refinish	PC = Replace PXN Reconditioned	UC = Replace Reconditioned
TT = Two-Tone	SB = Sublet Repair	N = Additional Labor
BR = Blend Refinish	I = Repair	IT = Partial Repair
CG = Chippguard	RI = R & I Assembly	P = Check
AA = Appearance Allowance	RP = Related Prior Damage	



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**WASSEL, HARVEY & SCHUK, LLP**

1034D ANN STREET P.O. BOX 524  
DELAVAN, WISCONSIN 53115-0524

STEVEN R. WASSEL  
STEVEN C. HARVEY  
BRIAN A. SCHUK

TELEPHONE: (262) 728-0700  
FAX: (262) 728-0300

WASSELLAW@SBCGLOBAL.NET

WWW.ACCIDENTSWISCONSIN.COM

October 25, 2010

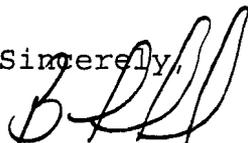
Re: Town of Bloomfield Zoning

Dear Madam Clerk:

Enclosed herewith please find eight (8) copies of the Chapter 27 Zoning Ordinance for the Town of Bloomfield. Pursuant to Wisconsin statute, all zoning amendments by the Town of Bloomfield must be approved by the County Board. In further discussing this matter with Attorney Mike Cotter, the Town of Bloomfield is to submit all Town zoning requests to your office for dissemination to the County Zoning Agency for review. Please find one copy for the County's official records, and 7 copies for the Zoning Agency. I ask that you please forward these on to the County Zoning Agency for review before its November 17, 2010 Committee meeting.

Thank you for your attention to this matter.

Sincerely,



Brian A. Schuk

hsh  
enclosure

To: Walworth County Clerk's Office (via hand delivery)



RECEIVED  
WALWORTH COUNTY CLERK  
2010 OCT 13 AM 11:02

October 11, 2010

Ms. Kim Bushey  
Walworth County Clerk  
100 West Walworth St.  
Elkhorn, WI 53121

Dear Ms. Bushey,

Under the advisement of David Bretl and in the spirit of our relationship with Walworth County, I want to inform you that we have applied for a Conditional Use Permit with the Town of Lafayette/Walworth County to utilize one of our parking lots for camping.

If approved, camping will only occur for a select number of shows during the 2011 concert season and will meet all regulations and requirements set forth in the Conditional Use.

We feel that we have a great plan in place and if approved, our plan will continue to satisfy the safety and security of our neighbors as well as the surrounding community.

At your convenience please pass on this letter to the entire County Board as well as the Executive Committee.

If you or anybody has any questions or comments regarding the ongoing application process or anything related to camping please feel free to reach out to me at 312-540-2110 or I can be e-mailed at [davidshaw@livenation.com](mailto:davidshaw@livenation.com).

Thank you for your time and we look forward to a continued healthy relationship.

Sincerely,

A handwritten signature in black ink, appearing to read "David J. Shaw", written over the word "Sincerely,".

David J. Shaw  
General Manager  
Alpine Valley Music Theatre

LIVE NATION



**JIM DOYLE**  
GOVERNOR  
STATE OF WISCONSIN

RECEIVED

OCT 12 2010

Walworth County,

October 4, 2010

Nancy Russell, County Board Chair  
Walworth County  
PO Box 1001  
Elkhorn, WI 53121

Dear Ms. Russell:

I am pleased to award Walworth County a Homeland Security grant totaling \$25,000 for Telecommunicator Emergency Response Taskforce training.

Kevin Williams, at Walworth County Emergency Management, is identified as the project director. The Wisconsin Office of Justice Assistance will be forwarding the grant award documents and additional information to their attention.

Thank you for your participation in this program and your commitment to the safety of all Wisconsin citizens.

Sincerely,

Jim Doyle  
Governor



**VILLAGE OF FONTANA**  
on **GENEVA LAKE**  
175 Valley View Road  
P. O. Box 200  
Fontana, WI 53125

*Phone: 262-275-6136*  
*FAX: 262-275-8088*

RECEIVED  
WALWORTH COUNTY CLERK

2010 OCT 20 AM 9:02

**C E R T I F I C A T E**

Douglas La Follette, Secretary of State  
30 West Mifflin Street, 10<sup>th</sup> Floor  
PO Box 7848  
Madison, WI 53707

State of Wisconsin Department of Revenue  
Division of State and Local Finance  
PO Box 8971, MS 6-97  
Madison, WI 53708-8971

Walworth County Clerk Kim Bushey  
PO Box 1001  
Elkhorn, WI 53121

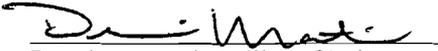
Gateway Technical College  
Mark Zlevor, Vice President - Finance and Administration  
3520 - 30th Avenue  
Kenosha, WI 53144-1690

Big Foot High School District  
Administrator Dorothy Kaufmann  
PO Box 99  
Walworth, WI 53184

Fontana Elementary School District Joint 8  
Administrator Mary Coss  
450 S. Main Street  
Fontana, WI 53125

I hereby certify that attached hereto are true and accurate copies of the Village of Fontana on Geneva Lake Tax Increment Financing District No. 1 appeal to the Wisconsin Tax Appeals Commission and the September 1, 2010 Wisconsin Department of Revenue equalized value determination notice. According to State Statute 70.64 (4), I am required to mail certified copies of the appeal and of the value established by the Department of Revenue from which the appeal is taken.

Village of Fontana on Geneva Lake

  
Dennis L. Martin, Village Clerk  
Dated this 19<sup>th</sup> day of October, 2010.



# VILLAGE OF FONTANA-ON-GENEVA LAKE

175 Valley View Drive • P.O. Box 200

Fontana, Wisconsin 53125

Phone: 262 275-6136

Fax: 262 275-8088

[www.villageoffontana.com](http://www.villageoffontana.com)

October 12, 2010

Wisconsin Tax Appeals Commission  
5005 University Ave  
Suite 110  
Madison, WI 53705

Dear Sirs:

In accordance with the provisions of chapter 70.64 of the Wisconsin State Statutes and a motion passed by the Village of Fontana on Geneva Lake Board of Trustees on October 4, 2010 we hereby appeal the assessment made for the TID#1 for the Village of Fontana on Geneva Lake issued by the DOR on August 15, 2010.

We hereby request a review and redetermination of the real estate assessment for TID#1.

Our appeal is based on the fact that the DOR changed the valuation method for tax increment districts, which has been used for a number of years, and that change substantially reduced the valuation of the TID by approximately \$26 million. Our borrowings and spending plans were based on the prior certified valuations from the DOR and their valuation method. The change in the valuation method has created substantial shortfalls for our TID#1.

As a remedy we propose that:

1. The DOR phase in the change by taking the difference between 2009 and 2010 valuations and adding back, starting in 2010 and continuing successively over the next four years, respectively 80%, 60%, 40% and 20% of the difference. In the fifth year, the community would be on the new system with no adjustment. This will reduce the impact.
2. For the year 2011 only, the State of Wisconsin Trust Fund make a zero interest rate, 20-year loan available to our community. Such loan would be limited to the amount of the impact due to the change in valuation methods. The loan application must be supported by a report from an independent financial advisor calculating the impact, indicating that the TID had a positive cash flow prior to the valuation procedure change based on proven increment, and now has a negative cash flow as a result of the change.

Thank you for your attention.

Sincerely,

Arvid Petersen  
Village President

State of Wisconsin  
County of Walworth

This document was signed before me on October 12, 2010 by Arvid Petersen.

Notary Signature

Notary Expiration Date

2-19-2012

Cc: Jim Mann, Ehlers and Associates  
Henry Gempeler, Foley and Lardner  
Dale Thorpe, Thorpe and Christian  
Village Board of Trustees and CDA Members



**STATE OF WISCONSIN**  
DIVISION OF STATE AND LOCAL FINANCE

**DEPARTMENT OF REVENUE**

2135 RIMROCK ROAD  
PO BOX 8971, MS 6-97  
Madison, WI 53708-8971  
Phone (608) 266-2149  
Fax (608) 264-6897

64-126

September 1, 2010

DESIGNATED FINANCIAL OFFICER  
VILLAGE OF FONTANA  
PO BOX 200  
FONTANA, WI 53125-0200

RE : TAX INCREMENTAL DISTRICT NUMBER 001  
VILLAGE OF FONTANA

As provided in s.66.1105(5)(g) of the Wisconsin Statutes, "... the department of revenue shall annually give notice to the designated finance officer of all governmental entities having the power to levy taxes on property within each district as to the equalized value of such property and the equalized value of the tax increment base."

Pursuant to this authority, allocation of the following values is authorized:

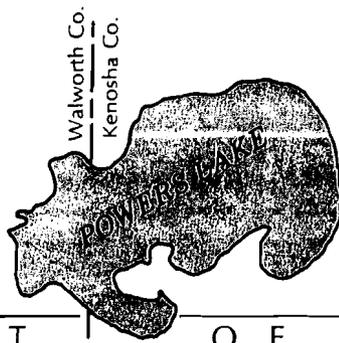
\$96,144,200      This figure represents the **current equalized value** of all taxable property  
January 1, 2010      in the above mentioned Tax Incremental District as of the indicated date.

\$30,220,400      This figure represents the **tax incremental base value** as of the indicated  
January 1, 2001      date.

\$65,923,800      This figure represents the **Tax Incremental District equalized value increase**  
between the tax incremental base value and the current equalized value of all  
taxable property in the Tax Incremental District.

Please be advised that the taxes generated by the value increase will be paid to the above municipality for deposit into its tax incremental fund as provided in s.66.1105(6)(b).

Wisconsin Department of Revenue  
Bureau of Property Tax  
Equalization Section



T H E   D I S T R I C T   |   O F   P O W E R S   L A K E

P.O. Box 462  
Powers Lake, Wisconsin 53159

October 19, 2010

Mr. Rick Stacey, Chair  
and Members of the  
Walworth County Zoning Agency  
Government Center  
100 West Walworth Street  
Elkhorn, Wisconsin 53121

**Re: *Agenda Item 8.c.1 --- Town of Bloomfield Application to Amend Multi-Jurisdictional Comprehensive Plan Map for Walworth County 2035 to Change Dean Chudy Parcel from Urban Density Residential to Industrial Land Use***

Dear Mr. Stacey and Members:

I am writing on behalf of the District of Powers Lake in opposition to the Town of Bloomfield's proposal to amend Walworth County's Comprehensive Plan to facilitate a rezone of a parcel of land owned by Dean Chudy's to expand his Golf Gifts & Gallery business into this adjacent parcel which is currently zoned R-1.

As you know, the District was established pursuant to Chapter 33 of the Wisconsin Statutes to focus local public efforts to protect and rehabilitate Power Lake. Since 1985, the District has undertaken a broad program to maintain the high quality of Powers Lake and its watershed. The District's Board of Commissioners has closely followed Mr. Chudy's continuing efforts to re-zone his property with concern over its effects on nearby residential lots, the integrity of the County's approach to comprehensive planning and its recognition of the critical role of lakeside communities to the County's economic security.

The County Board apparently agrees that a rezone of Mr. Chudy's residential parcel would directly conflict with the Walworth County Comprehensive Plan. The Town of Bloomfield now aims to eliminate that concern by amending the Comprehensive Plan to change the "Recommended Land Use" of this single parcel from residential to industrial.

The District opposes this proposal for several reasons. First and foremost, the change in its recommended land use would pave the way for the continuing effort to rezone the parcel, authorizing the owner to undertake a broad range of intensive land uses that are incompatible with the adjacent residential area. The intended use of the parcel described in the Owner's re-zone petition would result in significantly increased heavy vehicle traffic on Powers Lake Road and diminish the value of nearby residential parcels.

Mr. Rick Stacey, Chair  
and Members of the  
Walworth County Zoning Agency  
October 19, 2010  
Page 2

Unlike a Conditional Use Permit (which authorizes a specific land use conducted in a particular way), rezoning this 5.58 acre parcel from R-1 to M-1 (as Mr. Chudy has requested) would broadly permit its future use for even more intensive uses, including manufacturing operations, warehouses and distribution facilities. These uses would be allowed as *a matter of right, with no opportunity for the District or the County to evaluate their impacts on water quality or other critical concerns*. The District urges the County Board to consider the probable effect of these intensive land uses on the residential neighborhoods on and near Powers Lake.

As you evaluate the proposed Comprehensive Plan amendment, the District urges that you consider the significance of Walworth County's lakes to its economic stability. Property on or near lakes makes an outsized contribution to the local tax rolls that support public schools and town and county governments. For example, the District of Powers Lake includes territory in three towns and two counties with a 2009 Assessed Valuation of more than \$210 million.<sup>1</sup> Powers Lake property constitutes a significant share of the entire property tax base in each of those jurisdictions, rising to more than 27 percent of *all taxable property in one of the three townships within its boundaries*.

We are concerned that the County not take for granted the huge contribution of lake property to the local tax base. Residents and nonresidents are free to choose where to seek a place at the lake. Experience shows that they gravitate toward lake communities that provide high amenity values, including the characteristics sought in single family residential districts. Only by maintaining these characteristics, can the Towns and County hope to retain the high values of Walworth County lake property. The District is determined to support land use plans and policies that recognize the importance of near shore property, both for its contribution to local tax rolls and to our quality of life.

The District is also distressed with the process the Town is pursuing to amend the County's Comprehensive Plan to facilitate re-zoning of a single five-acre parcel. We strongly support the goals of comprehensive planning to include meaningful public participation in a process to set a broad plan for future development. These goals are not served through the consideration of Comprehensive Plan amendments aimed to support a single property owner's development objectives at the expense of a community's long term consensus.

For these reasons, the District urges the Zoning Agency to reject the Town's application to amend the Comprehensive Plan and to reject Dean Chudy's pending proposal to re-zone this parcel from the R-1 to the M-1 zoning district.

Thank you for your consideration of the District's concerns.

Sincerely,



Jim Michels, Chairman  
District of Powers Lake

cc: Michael Cotter, LURM Director  
Matt Weidensee, Site Planner  
Town of Bloomfield Clerk

---

<sup>1</sup> See the Wisconsin Department of Revenue's 2009 Certificate of Equalized Value of Powers Lake Management District.

**WHEELER, VAN SICKLE & ANDERSON, S.C.**  
a Wisconsin Service Corporation

ATTORNEYS AT LAW

SUITE 801

25 WEST MAIN STREET

MADISON, WISCONSIN 53703-3398

TELEPHONE (608) 255-7277

FACSIMILE (608) 255-6006

EMAIL: mperanteau@wheelerlaw.com

OF COUNSEL

CHARLES S. VAN SICKLE  
NORMAN C. ANDERSON

FLOYD E. WHEELER  
(1905 - 1995)

NILES BERMAN  
JEFFREY L. LANDSMAN  
THOMAS J. ZAREMBA\*  
STUART G. MONDSCHNEIN†  
COURT COMMISSIONER  
WILLIAM PRAY O'CONNOR  
DENIS R. VOGEL\*\*  
RHEA A. MYERS  
JANET L. KELLY  
MARY BETH PERANTEAU  
JAY DONALD JERDE\*\*  
JUSTIN W. CHASCO

\* ALSO ADMITTED IN MICHIGAN

\*\*ALSO ADMITTED IN MINNESOTA

† Certified Civil Trial Advocate, National Board of Trial Advocacy

September 21, 2010

**VIA CERTIFIED MAIL**

Ms. Kimberly S. Bushey  
Walworth County Clerk  
100 West Walworth St.  
P.O. Box 1001  
Elkhorn, WI 53121

Re: Dean Chudy Petition for the Rezone of 5.58 Acres of Property  
In the Town of Bloomfield from R-1 to M-1

Dear Ms. Bushey:

Enclosed please find an original and one (1) copy of a duly signed Protest Petition in connection with the above-referenced petition to amend the Walworth County Shoreland Zoning Ordinance. Please file the Petition pursuant to Wis. Stat. § 59.69(5)(e)5g. and return a copy to me, inserting the time and date filed in the space indicated at the top of the first page. A postage-paid envelope is enclosed for the return of the copy.

Please contact me if you have any questions. Thank you for your kind attention to this matter.

Very truly yours,

WHEELER, VAN SICKLE & ANDERSON, S.C.

  
Mary Beth Peranteau

/mbp

2010 SEP 22 AM 10:07

RECEIVED  
WALWORTH COUNTY CLERK

**COPY**

**WALWORTH COUNTY  
BOARD OF SUPERVISORS**

**PROTEST AGAINST  
PROPOSED ZONING AMENDMENT  
PURSUANT TO WIS. STAT. § 59.69(5)(e)5g.**

---

**Date and Time of Walworth County Board Meeting:** November 9, 2010, 6:00 pm.  
**Filed with the Walworth County Clerk at** 10:07 o'clock a.m. on September 22, 2010.

TO THE BOARD OF SUPERVISORS:

The undersigned are the abutting owners of 50% or more of the total perimeter of the area proposed to be altered included within 300 feet of Walworth County Tax Parcel No. MB 1300002, which is proposed to be rezoned from the R-1 (single-family residence – unsewered) district to the M-1 (light manufacturing) district pursuant to the Application of Dean Chudy (Golf Gifts & Gallery), Warren Hansen, applicant, dated June 1, 2010. The property proposed to be rezoned is described in the Application as:

A parcel of land located in the NE ¼-NE ¼, Section 13, Town 1 North, Range 18 East, Town of Bloomfield, Walworth County, Wisconsin, described as:

Beginning at the Northwest corner of Lot 1 of Certified Survey Map 3829, recorded as Document No. 649963; thence along the westerly line of said Certified Survey Map No. 3829, South 00° 28' 42" West, 169.60 feet to the centerline of Powers Lake Road; thence along said centerline of Powers Lake Road, South 86° 43' 38" West, 156.68 feet; thence continue along said centerline, 137.01 feet along the arc of a curve to the left having a radius of 152.50 feet and a chord which bears South 54° 26' 53" West, 132.45 feet; thence North 01° 36' 24" West, 846.50 feet to the North line of the Northeast ¼ of said Section 13; thence along said North line, North 89° 04' 07" East, 324.80 feet to the point of beginning, containing 5.58 acres, more or less.

**THE UNDERSIGNED HEREBY PROTEST AGAINST THE PROPOSED  
AMENDMENT OF THE WALWORTH COUNTY SHORELAND ZONING  
ORDINANCE TO REZONE THE SUBJECT PROPERTY, PURSUANT TO WIS.  
STAT. § 59.69(5)(e)5g.**

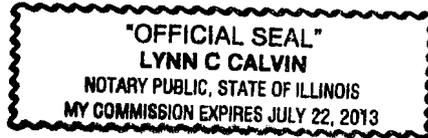
It is hereby further attested that the Catherine N. Manos Trust, Catherine N. Manos, Trustee, 342 Gatesby Road, Riverside, Illinois, is the sole owner of Tax Parcel No. MB 1300004, which abuts the entire western perimeter of the area proposed to be rezoned; and Tax Parcel No. MB 1200008, which abuts the entire northern perimeter of the area proposed to be rezoned. Walworth County tax parcel map and parcel ownership information are attached hereto as Exhibit A and Exhibit B, respectively.

It is hereby further attested that the Diana J. Briley Living Trust, Diana J. Briley, Trustee, N1610 Powers Lake Road, Powers Lake, Wisconsin, is the sole owner of Tax Parcel Nos. MA181300001 and MA181300002, which abut the entire southern perimeter of the area proposed to be rezoned. Walworth County parcel ownership information is attached hereto as Exhibit C.

Catherine N. Manos Trustee  
CATHERINE N. MANOS TRUST  
By: Catherine N. Manos, Trustee

Subscribed and sworn to me this  
10<sup>th</sup> day of September, 2010.

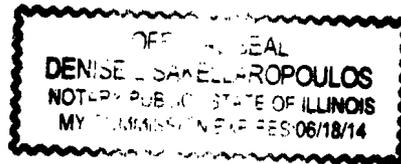
Lynn C. Calvin  
Notary Public, State of Illinois  
My commission expires: 7/22/10



Diana J. Briley, Trustee  
DIANA J. BRILEY LIVING TRUST  
By: Diana J. Briley, Trustee

Subscribed and sworn to me this  
16<sup>th</sup> day of September, 2010.

Denise L. Sakellariopoulos  
Notary Public, State of ILLINOIS  
My commission expires: 6/18/14



MB 1200001A

MB 1200009

MB 1200008

MB 1300002

MA382900001

MB 1300004

POWERS LAKE RD

MA181300002

MA181300003

MA181300004

MA125600001

MA164600003

MA224200002

MA164700002

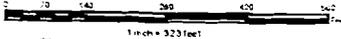
MA154600002

MA125300001

MB 1300003

Powers Lake

WALWORTH COUNTY, WISCONSIN



Author:  
Map Produced on: 08/16/2010

Wisconsin State Plane Coordinate System: South Zone  
Horizontal Datum: NAD83

Walworth County Information Technology Department  
Land Information Division  
1800 South Park Ave.  
Dodgeville, WI 53532-1000

As created by the Wisconsin Department of Natural Resources, this map is not a warranty of accuracy. The information is provided for informational purposes only. The user assumes all responsibility for the use of the information. The information is provided as is and without any warranty of accuracy or completeness. The information is provided for informational purposes only and is not intended to be used for any other purpose.

23.



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## County Treasurer

[Treasurer Home Page](#)

### Walworth County Tax Parcel Information

This is not official information. All official information is recorded in the Treasurer's office.  
To verify tax payment/payoff status, contact the Walworth County Treasurer's Office at 262-741-4251.

Tax Year: 2001

Parcel Information  
 MB 1200008  
 TOWN OF BLOOMFIELD  
 2884-UHS LAKE GENEVA-GENOA CI

Owner Name & Mailing Address  
 NICK MANOS  
 CATHERINE N MANOS, TRUSTEE  
 CATHERINE N MANOS TRUST  
 342 GATESBY RD  
 RIVERSIDE IL 60546-0000

#### Valuation Information

Land:	\$0	Acres:	0.00
Improvements:	\$0	Fair Market Value:	\$0
Total:	\$0	Assessment Ratio:	0.93679
		Mill Rate:	0.0000000

#### Tax Information

Gross Tax:	\$0.00
School Credit:	\$0.00
First Dollar Credit:	
Lottery Credit:	\$0.00
Special Assessments:	\$0.00
Special Charges:	\$0.00
Delinquent Utility Charges:	\$0.00
Private Forest Crop Taxes:	\$0.00
Managed Forest Land Taxes:	\$0.00
Woodland Tax Law Taxes:	\$0.00
Total Billed:	\$0.00

Taxing Jurisdiction

Legal Description  
SEE MB 13-1 FOR DESC OF THIS PARCEL.

Special Assessment/Charges

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[AND/OR](#)  
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100 W Walworth, Elkhorn, WI 53121  
08/16/2010 10:11 AM

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Walworth County Government

Walworth County Government  
100 W Walworth, Elkhorn, WI 53121  
Phone: 262-741-4251

Monday, August 16, 2010 10:11:32 AM



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### Walworth County Tax Parcel Information

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To verify tax payment/payoff status, contact the Walworth County Treasurer's Office at 262-741-4251.

Tax Year: 2009

Parcel Information  
MB 1300004  
TOWN OF BLOOMFIELD  
2884-UHS LAKE GENEVA-GENOA CIT

Owner Name & Mailing Address:  
NICK MANOS  
CATHERINE N MANOS, TRUSTEE  
CATHERINE N MANOS TRUST  
342 GATESBY RD  
RIVERSIDE IL 60546-0000

Land: \$0  
Improvements: \$0  
Total: \$0

Acres: 0.00  
Fair Market Value: \$0  
Assessment Ratio: 0.95294  
Mill Rate: 0.0000000

#### Tax Information

Gross Tax:	\$0.00
School Credit:	\$0.00
First Dollar Credit:	\$0.00
Lottery Credit:	\$0.00
Special Assessments:	\$0.00
Special Charges:	\$0.00
Delinquent Utility Charges:	\$0.00
Private Forest Crop Taxes:	\$0.00
Managed Forest Land Taxes:	\$0.00
Woodland Tax Law Taxes:	\$0.00
<b>Total Billed:</b>	<b>\$0.00</b>

#### Taxing Jurisdiction:

Legal Description  
PT. SE 1/4 SEC 12 & NW 1/4 SEC 13 T1N R18E - COM S 1/4 COR SEC 12, N0D35'45" E 445.50', S88D57'20" E 2657.17', N0D23' 15" W 1483.51', S76D42'10" W 20.26' TO E SEC LN, S TO NE COR SEC 13, N88D57'20" W 914.87', S0D05'30" W 792.13', S23D 30'05" W 10.56', S21D08'05" W 461.43', S20D19'15" W 28.05'

#### Special Assessments / Fees / ...

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### Walworth County Tax Parcel Information

This is not official information. All official information is recorded in the Treasurer's office.  
To verify tax payment/payoff status, contact the Walworth County Treasurer's Office at 262-741-4251.

Tax Year: 2009

Parcel Information  
MA181300002  
TOWN OF BLOOMFIELD  
2884-UHS LAKE GENEVA-GENOA CIT

Owner Name & Mailing Address  
DIANA J POWELL TRUST  
PO BOX 11  
POWERS LAKE WI 53159-0000

#### Valuation Information

<b>Land:</b>	\$96,500	<b>Acres:</b>	1.03
<b>Improvements:</b>	\$0	<b>Fair Market Value:</b>	\$101,265
<b>Total:</b>	\$96,500	<b>Assessment Ratio:</b>	0.95294
		<b>Mill Rate:</b>	0.0189144

#### Tax Information

<b>Gross Tax:</b>	\$2,015.72
<b>School Credit:</b>	\$190.48
<b>First Dollar Credit:</b>	\$0.00
<b>Lottery Credit:</b>	\$0.00
<b>Special Assessments:</b>	\$0.00
<b>Special Charges:</b>	\$0.00
<b>Delinquent Utility Charges:</b>	\$0.00
<b>Private Forest Crop Taxes:</b>	\$0.00
<b>Managed Forest Land Taxes:</b>	\$0.00
<b>Woodland Tax Law Taxes:</b>	\$0.00
<b>Total Billed:</b>	\$1,825.24

#### Taxing Jurisdiction

STATE OF WISCONSIN	\$17.15
TOWN OF BLOOMFIELD	\$258.45
GATEWAY TECHNICAL COLLEGE	\$129.53
SCH GENOA CITY J 2	\$784.84
UHS LAKE GENEVA-GENOA CITY	\$214.85
COUNTY OF WALWORTH	\$406.00
DISTRICT OF POWERS LAKE	\$14.42

#### Legal Description

LOT 2 CERT SURVEY NO. 1813  
AS  
RECORDED IN VOL 8 CS PG 292  
WCR. NE 1/4 NE 1/4 SEC 13  
T1N  
R18E. 44,694 SQ FT

#### Special Assessments/Charges

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Walworth County Treasurer's Office

1000 Wisconsin Street, P.O. Box 1000  
Powers Lake, WI 53159-0000

Monday, August 16, 2010 10:29:41 AM



RECEIVED  
WALWORTH COUNTY CLERK

2010 OCT 14 AM 9:17

# VANDEWALLE & ASSOCIATES INC.

To: Surrounding and overlapping units of government  
From: Megan MacGlashan, AICP, Village Planning Consultant  
Date: September 28, 2010  
Re: Adopted Draft, Village of Williams Bay Comprehensive Plan Amendments

---

Enclosed please find the Adopted Draft of the Village of Williams Bay Comprehensive Plan. Public hearings were held on the Draft Plan on July 13, 2010 and August 10, 2010 at joint meetings of the Plan Commission and Village Board. The Plan Commission recommended the Plan for adoption on September 14, 2010, and the Village Board adopted by the Plan by ordinance on September 20, 2010.

Please direct questions or comments to Bob Carlson, Village Administrator/Treasurer:

Email: [wmsbay@genevaonline.com](mailto:wmsbay@genevaonline.com)

Phone: 262-245-2703

Thank you.

120 East Lakeside Street • Madison, Wisconsin 53715 • 608.255.3988 • 608.255.0814 Fax  
611 North Broadway • Suite 410 • Milwaukee, Wisconsin 53202 • 414.421.2001 •  
414.732.2035 Fax  
[www.vandewalle.com](http://www.vandewalle.com)

Shaping places, shaping change

28.



Walworth County

# TOWN OF SPRING PRAIRIE

N6097 State Road 120 • Burlington, Wisconsin 53105

P: 262-642-7477 • F: 262-642-3552

Website: www.springprairiewi.com

Jim C. Simons, *Chairman*

Robert E. McIndoe, *Supervisor*  
Beverly B. Gamache, *Supervisor*

Debra A. Collins, *Clerk-Treasurer*

## RESOLUTION 2010-07

WHEREAS, the Town Board of the Town of Spring Prairie has carefully considered the Comprehensive Revision of the Walworth County Zoning Ordinance adopted by the Walworth County Board of Supervisors on the 15<sup>th</sup> day of December, 2009 and transmitted to this town on the 16<sup>th</sup> day of December, 2009; and

WHEREAS, said Zoning Ordinance has been the subject of public meetings and of a public hearing before the Walworth County Zoning Agency on October 15, 2009; and

WHEREAS, the approval of said Zoning Ordinance by this Town is in the public interest.

BE IT RESOLVED that pursuant to the provisions of Section 59.69 (5) (c) and (d), Wisconsin Statutes, the "Zoning Ordinance, Walworth County, Wisconsin" adopted by the Walworth County Board of Supervisors on December 15, 2009, and the same hereby is approved.

BE IT FURTHER RESOLVED, that the Town Clerk shall promptly file a certified copy of this Resolution attached to a copy of such ordinance with the County Clerk for Walworth County.

Dated this 11th day of October, 2010

Town Board of Supervisors

Jim C. Simons, Chair

Beverly A. Gamache, Supervisor

Robert E. McIndoe, Supervisor

RECEIVED  
WALWORTH COUNTY CLERK

2010 OCT 18 PM 3:00



Walworth County

# TOWN OF SPRING PRAIRIE

N6097 State Road 120 • Burlington, Wisconsin 53105

P: 262-642-7477 • F: 262-642-3552

Website: [www.springprairiewi.com](http://www.springprairiewi.com)

Jim C. Simons, *Chairman*

Robert E. McIndoe, *Supervisor*  
Beverly B. Gamache, *Supervisor*

Debra A. Collins, *Clerk-Treasurer*

STATE OF WISCONSIN }  
  }  
COUNTY OF WALWORTH }

I, Debra A. Collins (Clerk-Treasurer), do hereby certify that I am the duly elected, qualified and acting Clerk-Treasurer of the Town of Spring Prairie and that the foregoing is a true and correct copy of a resolution duly adopted at a meeting of the Board of Supervisors of the Town of Spring Prairie held in said Town on the 11<sup>th</sup> day of October, 2010, at which meeting a quorum was present and that said resolution is duly recorded in the minutes of said meeting.

IN WITNESS WHEREOF, I have affixed my name as Clerk-Treasurer and have caused the Seal of said Town to be affixed this 11th day of October, 2010.

Debra A. Collins, Clerk-Treasurer



**TOWN OF WALWORTH, WALWORTH, WI**  
**RESOLUTION NO. 101210-02**

WHEREAS, the Town Board of the Town of Walworth has carefully considered the Comprehensive Revision of the Walworth County Zoning Ordinance adopted by the Walworth County Board of Supervisors on the 15<sup>th</sup> day of December, 2009 and transmitted to this town on the 16<sup>th</sup> day of December, 2009; and

WHEREAS, said Zoning Ordinance has been the subject of public meetings and of a public hearing before the Walworth County Zoning Agency on October 15, 2009; and

WHEREAS, the approval of said Zoning Ordinance by this Town is in the public interest.

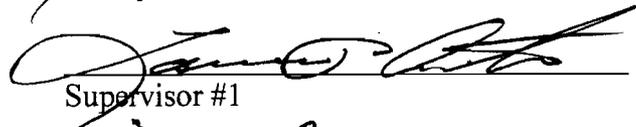
BE IT RESOLVED that pursuant to the provisions of Section 59.69 (5) (c) and (d), Wisconsin Statutes, the "Zoning Ordinance, Walworth County, Wisconsin" adopted by the Walworth County Board of Supervisors on December 15, 2009, and the same hereby is approved.

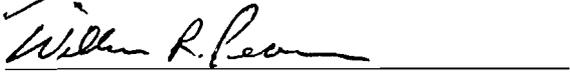
BE IT FURTHER RESOLVED, that the Town Clerk shall promptly file a certified copy of this Resolution attached to a copy of such ordinance with the County Clerk for Walworth County.

Dated this 12<sup>th</sup> day of October, 2010

Town Board of Supervisors

  
Chairperson

  
Supervisor #1

  
Supervisor #2

RECEIVED  
WALWORTH COUNTY CLERK

2010 OCT 25 PM 3:57





State Representative

**Samantha J. Kerkman**

October 14, 2010

Walworth County Board  
ATTN: Kimberly S. Bushey, County Clerk  
100 W. Walworth  
P.O. Box 1001  
Elkhorn, WI 53121

Dear Chairperson Russell and County Board Members:

Thank you for sending me a copy of your Resolution No. 46-09/10 regarding the issue of county nursing home funding in the upcoming 2011-13 State Budget. I appreciate hearing the Board's position on this matter. Be assured I will keep this resolution on hand for when we begin the budget process in early 2011. As you know, the new Legislature will be sworn into office in early January.

As always, the views of the Walworth County Board are welcomed and appreciated. Please feel free to contact me in the future on any legislative matter of interest.

Sincerely,

Samantha J. Kerkman  
State Representative  
66th Assembly District

RECEIVED  
WALWORTH COUNTY CLERK  
2010 OCT 15 AM 9:36



November 9, 2010 – Walworth County Board Meeting

County Clerk

**Report of the County Clerk Regarding Communications Received by the  
Board and Recommended to be Placed on File**

Kimberly S. Bushey  
County Clerk

There were none.

Hearing Date: November 18, 2010

FORM #2b

REPORT OF PETITIONS REFERRED TO  
WALWORTH COUNTY ZONING AGENCY

TO: The County Board of Walworth County

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Steven S. Walter	Darien	A-1 & A-4 to A-4 & A-1	10-26-10
Fredrick and Mary A. Coss	Linn	R-1 to A-5	10-26-10
Edward Culbertson as Trustee (Atty. John L. Maier, Jr., App.)	Linn	C-2 to C-3	10-26-10
Wis DNR	Whitewater	Designation of 100-year floodplain amendment	10-26-10

That copies of said petitions are annexed hereto.

Dated this 28<sup>th</sup> day of October, 2010.

  
\_\_\_\_\_  
County Clerk

October 27, 2010  
October 27, 2010 - expanded list

Please include the following County Zoning Agency items on the November 9, 2010 County Board agenda:

Amendment to Walworth County Code of Ordinances – Subdivisions, Sections 58-1.1 Definitions; 58-3.2 Compliance; 58-3.2(5) Compliance – approved 6 -0 (9-16-10 public hearing)

Dean Chudy (Town of Bloomfield, App.), Town of Bloomfield, Amend the 2035 Land Use Plan Map (approximately 4.5 acres) from Urban Density Residential (less than 5.0 acres per dwelling) to Industrial land use category – approved 5 – 2 (10-21-10 public hearing) (See related rezone)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2035 Land Use Plan identifies this area as Urban Density Residential (less than 5 acres per dwelling). A portion of the property is located in the shoreland.  
The requested map amendment is to the Industrial Land Use Category.

James and Randi Wirtz (Town of East Troy, App.), Town of East Troy, Amend the 2035 Land Use Plan Map (approximately 5 acres) from Rural Density Residential (at least 5 acres per dwelling) to Urban Density Residential (less than 5 acres per dwelling) and Industrial – denied 7 – 0 (10-21-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The present land use category is Rural Density Residential (At least 5 acres per dwelling).  
The requested land use category is Industrial.

Dean Chudy (Warren Hansen, App.), Town of Bloomfield, Rezone 5.58 acres of R-1 to M-1 – approved 7 – 0 (7-15-10 public hearing and referred back to County Zoning Agency from 8-10-10 County Board) (Also see related Amendment to 2035 Land Use Plan Map)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2035 Land Use Plan identifies this area as Urban Density Residential (less than 5 acres per dwelling). A portion of the property is located in the shoreland.

Tonyan Trust (Cindy Tonyan Dixon/Threatte Family Ltd. Partnership (Warren Hansen, App.), Town of Darien, Rezone 9.1 acres from A-1 to C-2 and one acre from C-2 to C-4 – denied 4 – 3 (8-19-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2020 Land Use Plan identifies the rezone areas as mostly Prime Agricultural Lands and a smaller area of Primary Environmental Corridor. The property is completely in the shoreland of Trout lake.

Shaw Partners LP, Town of Richmond, Rezone 70.96 acres of C-2 to B-5 – approved 7 – 0 (10-21-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2035 Land Use Plan identifies this area as Primary Environmental Corridor and Other Agricultural Rural Residential Lands (5 to 35 acres per dwelling). Portions of the site are within the shoreland of Whitewater Lake.

William A. Gates Trust/Charlotte L. Gates Trust, Town of Sugar Creek, Rezone 4 acres of A-2 to B-4 – approved 7 – 0 (10-21-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2035 Land Use Plan identifies this area as Commercial.

Keith M. Carlson and Dale E. Carlson (Keith M. Carlson, App.), Town of Bloomfield, Rezone 11.12 acres of C-4 to C-2 – approved 7 – 0 (10-21-10 public hearing)

CONFORMANCE WITH COUNTY LAND USE PLAN:

The County 2035 Land Use Plan identifies the property as Primary Environmental Corridor. Portions of the property are shoreland and floodplain.

ORDINANCE NO. 657 – 11/10

AMENDING SECTIONS 58-1.1 AND 58-3.2 OF THE WALWORTH COUNTY CODE  
OF ORDINANCE RELATING TO COMPLIANCE

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:

1 PART I: That Section 58-1.1 of the Walworth County Code of Ordinances is hereby  
2 amended to read as follows (additions shown by underline; deletions shown by strike-  
3 through):

4  
5 “58-1.1. Definitions.

6  
7 Consistent with. Further or does not contradict the objectives, goals, and policies  
8 contained in the comprehensive land use plan.”

9  
10 PART II: That Section 58-3.2 of the Walworth County Code of Ordinances is hereby  
11 amended to read as follows (additions shown by underline; deletions shown by strike-  
12 through):

13  
14 “58-3.2. Compliance.

15  
16 No person, firm or corporation shall divide any land located within the jurisdictional  
17 limits of these regulations which results in a subdivision, minor subdivision, condominium, or a  
18 replat as defined herein, and no such subdivision, minor subdivision, condominium or replat  
19 shall be entitled to record and no street shall be laid out or improvements made to land without  
20 being consistent with the comprehensive land use plan and in compliance with all requirements  
21 of this chapter and the following:

- 22  
23 (5) Comprehensive pPlans, other than comprehensive land use plans, or components  
24 of such plans prepared by state, regional, county, or municipal agencies duly  
25 adopted by the county board of supervisors.”  
26

27 PART III: This Ordinance shall become effective upon passage.

28  
29 PASSED and ADOPTED by the Walworth County Board of Supervisors this 9<sup>th</sup> day of  
30 November, 2010.

31  
32  
33  
34  
35  
36 \_\_\_\_\_  
37 Nancy Russell  
County Board Chair

\_\_\_\_\_

Kimberly S. Bushey  
Attest: County Clerk



**Ordinance No. 657-11/10**  
**Fiscal Note and Policy Impact Statement**

**I. Title:** Amending Sections 58-1.1 and 58-3.2 of the Walworth County Code of Ordinance Relating to Compliance

**II. Purpose and Policy Impact Statement:** The purpose of the ordinance amendment is to bring the Walworth County Code of Ordinances; Subdivisions into compliance with revisions to Chapter 236, Wis. Stats. as adopted in 2009 Wisconsin Act 376 and Chapter 66, Wis. Stats. as adopted in 2009 Wisconsin Act 372.

**III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the County budget.

**IV. Referred to the following standing committee(s) for consideration and date of referral:**

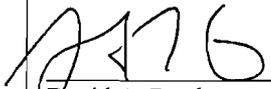
Committee: County Zoning Agency

Date: October 21, 2010

Vote: 6 – 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 10/29/10  
\_\_\_\_\_  
David A. Bretl Date  
County Administrator/Corporation Counsel

 10/29/10  
\_\_\_\_\_  
Nicole Andersen Date  
Deputy County Administrator - Finance

ORDINANCE NO. 650 – 11/10

AMENDING CHAPTER 2 OF THE WALWORTH COUNTY CODE OF ORDINANCES  
RELATING TO RECORD RETENTION

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:

1 **PART I: That Section 2-451 of the Walworth County Code of Ordinances is hereby**  
2 **amended to read as follows (additions shown by underline; deletions shown by strike-**  
3 **through):**

4  
5 **“Sec. 2-451. Purpose; destruction or retention generally.**

6  
7 The purpose of this division is to establish a schedule for records retention in the county  
8 and to permit, pursuant to statute and applicable law, the destruction of records. Record  
9 custodians may exercise their independent discretion to retain records for a period longer than  
10 that set forth in this schedule. Record custodians may not destroy any record at any time after the  
11 receipt of a request for inspection or copying of the record until after the request is granted or  
12 until at least 60 days after the date that the request is denied. If an action is commenced under  
13 Wis. Stats. § 19.37, the requested record may not be destroyed until after the order of the court in  
14 relation to such record is issued and the deadline for appealing that order has passed, or, if  
15 appealed, until after the order of the court hearing the appeal is issued. If the court orders the  
16 production of any record and the order is not appealed, the requested record may not be  
17 destroyed until after the request for inspection or copying is granted. The public records of the  
18 county may be preserved through the use of microfilm, another reproductive device and/or  
19 optical imaging or in an electronic format. No record subject to pending litigation shall be  
20 destroyed until the litigation is resolved. Paper records will be destroyed using a confidential  
21 method such as shredding or burning. Hard drives, tape cartridges, thumb drives or any media  
22 containing confidential or restricted information will be physically destroyed.”

23  
24 **PART II: That Section 2-452 of the Walworth County Code of Ordinances is hereby**  
25 **amended to read as follows (additions shown by underline; deletions shown by strike-**  
26 **through):**

27  
28 **“Sec. 2-452. Historical society notification.**

29  
30 Prior to the destruction of any public record described in this division, written notification  
31 shall be given to the state historical society under Wis. Stats. § 44.09, with such notice to be  
32 given at least 60 days prior to the intended destruction. Destruction may not occur until at least  
33 60 days following the written offer made pursuant to Wis. Stats. § 59.52(4)(b). The state  
34 historical society has waived the required 60-day notice for any record designated “Waived”  
35 (notification requirement waived) in the retention schedule. The state historical society must be  
36 notified 60 days prior to destruction of any record designated with “Notify” (notification  
37 required). “N/A” indicates not applicable and applies to any record designated for permanent

1 retention with the original custodian. Notice to the state historical society is also required prior  
2 to the destruction of any record not listed in this schedule.”  
3

4 **PART III: That Section 2-454 of the Walworth County Code of Ordinances is hereby**  
5 **amended to read as follows (additions shown by underline; deletions shown by strike-**  
6 **through):**

7  
8 **“Sec. 2-454. Retention schedule.**

9  
10 The following records shall be retained, pursuant to the following schedule and may, in  
11 accord with the provisions of this division, be destroyed at the end of the retention period. Before  
12 destruction, the regulations of this division must be observed. Any record not listed shall be kept  
13 for a minimum of seven years.

14  
15 The following legend applies to the retention schedule:

16  
17 *Authority:* refers to any specific statutory, administrative rule, or regulation that results in  
18 the retention of a record.

19  
20 *CR:* stands for creation, which usually refers to receipt or creation of the record.

21  
22 *EVT:* stands for event and refers to an occurrence that starts the retention “clock ticking.”  
23 Close of contract, termination of employee, and disposition of a case are common events.

24  
25 *FIS:* stands for current fiscal year and the additional amount of time as indicated.

26  
27 *N/A:* means that notification is not applicable because the records have been designated  
28 for permanent retention by the original custodian (in this case, the local unit of government).

29  
30 *Notify:* means that notification by the local unit of government is required.

31  
32 *P:* stands for permanent retention.

33  
34 *Period of time:* the period of time a record must be kept is expressed in years unless  
35 specifically identified as months or days.

36  
37 *Record:* has the meaning contained in Wis. Stats. § 19.32(2).

38  
39 *Retention period:* refers to the minimum time that a particular records series must be  
40 kept prior to destruction.

41  
42 *SHSW notification:* refers to whether or not a county must notify the State Historical  
43 Society of Wisconsin of its intention to destroy records.

44  
45 *Waived:* means that the required notification has been waived.

Type of record	Retention time	Authority	Wisconsin Historical Society Notification	
<i>Sheriff's office:</i>				
(1)	Inmate records (including booking and Huber, register of inmates (Huber & property register), inmate discipline records – conduct report, visitor registration, booking records, jail processing record, inmate medical report, authority to release property and receipt, daily log, activity worksheet, voluntary work agreements, Huber law special permission, Huber law employment record, Huber law daily work record, Huber law fund record, writs and transport orders)	Date of release +8 years	Wis. Stats. § 59.27(8) DOC 348.09(1)(2) (3)(4) W.A.C.	Waived
(2)	Inmate medical records	Date of release +8 years	Wis. Stats. § 59.27(8); DOC 348.09(2) W.A.C.	Waived
(3)	Booking sheets	Permanent		N/A
(4)	Correspondence (open records requests)	<del>120 days</del> <u>Date of response + 3 years</u>		Waived
(5)	Incident reports	Date of event +8 years		Waived
(6)	Receipts	7 years		Waived
(7)	Arrest reports: No prosecution  Prison files  Dismissals	Misdemeanor: date of event +5 years Felony: date of event +7 years Give to Investigations captain for review  Release date +30 years  Misdemeanor: date of event +5 years Felony: date of event +7 years Give to Investigations captain for review		Waived

	Probation & county jail	Date of conviction +8 years		
(8)	Crime report/file (no arrest)	Misdemeanor: statute of limitations (3 years) Felony: statute of limitations (7 years) Give to Investigations captain for review		Waived
(9)	Uniform traffic citation/county ordinance citation	date of conviction +5 years		Waived
(10)	Officer's daily activity report	7 years		Waived
(11)	Accident reports	Date of event +5 years		Waived
(12)	Traffic Warnings	Date of event +5 years		Waived
(13)	Vehicle defects	Date of event +5 years		Waived
(14)	Dispatch tapes	1 year		Waived
(15)	Cancelled checks (Huber)	7 years	Wis. Stats. § 59.52(4)(a)16	Waived
(16)	Computer-aided Dispatch (CAD) logs	One (1) year		<u>Waived</u>
(17)	Fingerprint cards, booking photos	Date of event +30 years		<u>Waived</u>
(18)	Temporary restraining orders (TROs) and injunctions	Current only		<u>Waived</u>
(19)	Mobile data computer (MDC) logs	One (1) year		<u>Waived</u>
(20)	Photographs: Accident  Crime report/file  Prison  Dismissals  County jail & Probation	Date of event +5 years  Misdemeanor: Statute of limitations (3 years) Felony: Statute of limitations (7 years)  Date of release +30 years  Date of dismissal +5 years  Date of conviction +8 years		<u>Waived</u>
(21)	Civil Process files	Date of service +5 years		<u>Waived</u>
(22)	Taped statements/video recordings:  Crime report not involved with court proceedings	90 days		<u>Waived</u>

	Arrest Conviction	<u>Date of release</u> <u>Misdemeanor: Date of release +3 years</u> <u>Felony: Date of release +7 years</u>		
	<u>Any other record</u>	30 years		
(23)	Sex offender registry	Current		Waived
(24)	Videotapes (non-incident specific)	<del>30</del> 120 days		Waived
(25)	Field Interrogation (FI) cards	10 years		Waived
(26)	Jail DVR	<del>Two (2) weeks</del> 120 days		Waived
(27)	Judicial Center DVR	<del>Two (2) weeks</del> 120 days		Waived
(28)	<u>Expunged Record</u>	120 days from date of court order		Waived
<i>County clerk:</i>				
(1)	Notices of tax apportionment from secretary of state, copies of notices of tax apportionments sent to local taxing district	3 years	Wis. Stats. § 59.52(4)(a)1	Waived
(2)	Records of county boundary claims forwarded to department of natural resources	1 year	Wis. Stats. § 59.52(4)(a)3	Waived
(3)	List of town, city and village officers certified to county clerk	After date of expiration of term listed	Wis. Stats. § 59.52(4)(a)4	Waived
(4)	Crop reports by local assessors	3 years	Wis. Stats. § 59.52(4)(a)5	Notify
(5)	Illegal tax certificates charged back to local tax districts	3 years after charging back	Wis. Stats. § 59.52(4)(a)6	Waived
(6)	Notices of application for taking of tax deeds and certificates of non-occupancy, proofs of service and tax certificates filed	15 years	Wis. Stats. § 59.52(4)(a)7	Waived
(7)	Official bonds	6 years	Wis. Stats. § 59.52(4)(a)8	Waived
(8)	Claims paid by county and supporting papers	7 years	Wis. Stats. § 59.52(4)(a)9	Waived
(9)	Reports of town treasurers on dog licenses sold and records of dog licenses issued	3 years	Wis. Stats. § 59.52(4)(a)11	Waived
(10)	Copies of receipts issued by treasurer	4 years	Wis. Stats. § 59.52(4)(a)12	Waived
(11)	Copies of notices to town assessors	3 years	Wis. Stats. §	Waived

	regarding lands sold and owned by county		59.52(4)(a)13	
(12)	Oaths of office	7 years	Wis. Stats. § 59.52(4)(a)17	Waived
(13)	Marriage license applications and supporting papers	10 years	Wis. Stats. § 59.52(4)(a)19	Waived
(14)	Original papers, resolutions and reports concerning county board proceedings	6 years after date of first publication	Wis. Stats. § 59.52(4)(c)1	Notify
(15)	Check register/treasurer cash	7 years	Wis. Stats. § 59.52(4)(a)16	Waived
(16)	Committee minutes	6 years	Wis. Stats. § 59.52(4)(c)1	Notify
(17)	Deeds	Permanent		N/A
(18)	Abstracts and certificates of title, title insurance policies	Permanent, or until property is no longer owned		N/A
(19)	Cancelled bonds, coupons and promissory notes	EVT + 4 years		Waived
(20)	Bond and coupon record book, general obligation bonds	7 years after bond issue expires or until payment of all outstanding matured bonds, notes or coupons, whichever is later		Waived
(21)	Redistricting with maps	Until next plan apportionment	Wis. Stats. § 59.10(3)(c)	Waived
(22)	U. S. Geological Survey maps	Until next set of maps received		Waived
(23)	Report on functional jurisdiction of roads	10 years or until next report received		Waived
(24)	Certified mileage lists	Until next list received		Waived
(25)	Town plats	3 years		Waived
(26)	Award of damages for scenic rights	Until recorded		Waived
(27)	Relocation orders/maps	Retain latest provision for each project		Waived
(28)	Mill rates from towns	2 years		Waived
(29)	Journal entries and any audits of journal entries	7 years		Waived
(30)	Journal of proceedings	7 years	Wis. Stats. § 59.52(4)(c)1	Notify
(31)	Cancelled registration cards	4 years after cancellation	Wis. Stats. § 7.23(1)(c)	Waived

(32)	Financial registration statements and reports	6 years	Wis. Stats. § 7.23(1)(d)	Waived
(33)	Registration and poll lists	Registration and poll lists created at a nonpartisan primary or election may be destroyed 2 years after the primary or election at which they were created and registration and poll lists created at a partisan primary or election may be destroyed 4 years after the primary or election at which they were created	Wis. Stats. § 7.23(1)(e)	Waived
(34)	Federal elections records other than registration cards	22 months	Wis. Stats. § 7.23(1)(f)	Waived
(35)	Detachable recording units	14 days after primary; 21 days after election (Before clearing or erasing the units, the data must be transferred to a disk or other recording medium and kept for 22 months after the election).	Wis. Stats. § 7.23(1)(g)	Waived
(36)	Ballots	30 days after election (or 22 months pertaining to a federal election)	Wis. Stats. § 7.23(1)(h)	Waived
(37)	Official canvasses	10 years after election	Wis. Stats. § 7.23(1)(i)	Waived
(38)	Election notices and proofs of publication and correspondence	1 year after date of election (or 22 months pertaining to a federal election)	Wis. Stats. § 7.23(1)(j)	Waived
(39)	All other election materials and supplies	90 days after election (or 22 months pertaining to a federal election)	Wis. Stats. § 7.23(1)(k)	Waived
(40)	Records transferred to the county clerk by any former registrant who has submitted a dissolution report	3 years after the last election in which the registrant participated	Wis. Stats. § 10.74(8)(e)	Waived
(41)	Unused election materials	At a time and matter designated by the clerk	Wis. Stats. § 7.23(1)(a)	Waived
(42)	Dog, hunting and fishing licenses	3 years		Waived
<i>Clerk of courts:</i>				
(1)	All records maintained by the clerk of courts, register in probate,			

	juvenile court, juvenile intake officer relating to juvenile court and the family court commissioner shall be retained in compliance with Supreme Court Rules Chapter 72. Other records pursuant to "General records" section below.			
--	--	--	--	--

*Data processing:*

(1)	All files in storage must be maintained pursuant to the guidelines established for the specific departmental records and "General records" section set forth below.			
-----	---	--	--	--

*District attorney:* District attorney records are governed by state record retention schedules -- Reference RDA #'s 505/142 through 505/148. Call the Public Records and Forms Board at 608-266-2996 or the State Prosecutors Office at 608-267-2700 for information on retention and disposition of these records.

*County treasurer:*

(1)	Bank statements	4 years		Waived
(2)	General receipts and settlement receipts	7 years	Wis. Stats. § 59.52(4)(a)15	Waived
(3)	Municipal tax rolls	15 years	Wis. Stats. § 59.52(4)(c)2	Notify
(4)	Balancing reports	3 years		Waived
(5)	Audit reports	3 years		Waived
(6)	Accounts payable/detail listing/check register (copies)	3 years		Waived
(7)	General ledger trial balance	7 years		Waived
(8)	Journal entries, resolutions, general receipts, treasurer's cash	3 years		Waived
(9)	Budget, vendor listing, general receipts combined, payables	3 years		Waived
(10)	Bank reconciliations	7 years		Waived
(11)	Outstanding checks	7 years		Waived
(12)	Check register	7 years		Waived
(13)	Deposit tickets	2 years after audit		Waived
(14)	Bank credit/debit notices	2 years after audit		Waived
(15)	Cash drawer reconciliations	2 years after audit		Waived
(16)	Tax receipts	15 years	Wis. Stats. § 59.52(4)(a)14	Waived
(17)	All other receipts of county treasurer	7 years	Wis. Stats. § 59.52(4)(a)15	Waived

(18)	Illegal tax certificates	3 years after changeback	Wis. Stats. § 59.52(4)(a)6	Waived
(19)	Tax certificates	11 years	Wis. Stats. § 75.20(1)	Waived
<i>Budget, finance:</i>				
(1)	Certified special assessment roll	After assessment collected or 7 years, whichever is longer		Waived
(2)	Statement of new special assessments	5 years		Waived
(3)	Special assessment payment register	Until all assessments collected or 7 years, whichever is longer		Waived
(4)	All accounts of county and books of account	7 years		Waived
(5)	Insurance policies which are claims made; contracts and notices of taking bids	7 years after expiration	Wis. Stats. § 59.52(4)(a)10	Waived
(6)	Insurance policies which are occurrence-type policies	Permanent		Waived N/A
(7)	Cancelled checks	7 years		Waived
(8)	Receipts	7 years		Waived
(9)	Accounts payable purchasing invoices, vouchers, detail listing, vendor listings	7 years		Waived
(10)	Accounts receivable, cash receipts	7 years		Waived
(11)	Receipt journals	7 years		Waived
(12)	Vouchers, order register	7 years		Waived
(13)	General journal	7 years		Waived
<i>Human services:</i>				
(1)	Case records and other materials of all public assistance kept as required under ch. 30 of this Code or Wis. Stats. ch. 49	If no payment has been made for at least 3 years if the fact sheet and financial record retained	Wis. Stats. § 59.52(4)(a)18	Waived
(2)	Original fiscal records	7 years		Waived
(3)	Juvenile examination records	4 years after 18th birthday or 8 years after 18th birthday if felony as adult	Wis. Stats. SCR 72.01(41), (43), and (44)	Waived
(4)	Open case records:			
	a. All data forms, case determination sheets, worksheets, medical assistance certification sheets, sheets	To cover most recent 6 year period	HSS 245.03(1)(a)	Waived

		which document the verification of changeable items such as income or health status, correspondence to and from applicants and recipients and any other documents needed to support income maintenance agency decisions			
	b.	Sheets which document the verification of unchangeable items such as Social Security numbers, birthdates and citizenship	As long as case is open	HSS 245.03(1)(b)	Waived
	c.	Financial record for all payments not on file	As long as case is open	HSS 245.03(1)(c)	Waived
(5)	Closed cases and denied cases:				
	a.	Records specified in HSS 245.03(1)(a)	36 months following date of closing	HSS 245.03(2)(a)	Waived
	b.	Most recent data records specified in HSS 245.03(1)(b) and (c) and materials relating to any lack of cooperation on the part of a recipient	6 years from date of closing	HSS 245.03(2)(b)	Waived
	c.	Most recent data form and record specified in HSS 245.03(1)(b)	36 months from date of denial	HSS 245.03(2)(c)	Waived
	d.	52.42/437 treatment records	7 years unless minor and then until 19 years of age or 7 years after treatment completed whichever is longer	HFS 92.12(1) and (2)	Waived
	e.	Above records undergoing federal or state audit	<del>Until completion of audit</del> + 7 years	HFS 92.12(3)	Waived
	f.	Relating to legal actions	Until completion of legal action + 7 years	HFS 92.12(4)	Waived
	g.	Juvenile delinquency and juveniles in need of protection and services (JIPS) records which did not result in the filing of a petition with the court	Upon the juvenile's 18th birthday	Ord. 397-12/06	Waived
(6)	Client collection files:				
	a.	Active client records	Active as long as liability exists except for inpatient mental services when	HFS 1.06(3)(d)	Waived

			third party sources are exhausted and it has been determined the responsible parties have a permanent inability or unlikely future ability to pay.		
	b.	Inactive client records	5 years except for liability for inpatient mental health services remains, then 10 years after last transaction posted to the record.	HFS 1.06(3)(e)	Waived
(7)		Payee records	Permanent		N/A
(8)		Case management files	7 years		Waived
(9)		Payee miscellaneous documents	3 months after audit completed		Waived
(10)		Child placing agency records:			
	a.	Register identifying information about children accepted for service or placement	Permanent	HFS 54.06(1)	N/A
	b.	Individual case records for each child served and family	7 years after case closed	HFS 54.06(2)	Waived
	c.	Individual foster home records for each foster home used by the agency which includes signed applications and agreements	7 years	HFS 54.06(2)	Waived
	d.	Individual records of studied adoptive applicants	7 years	HFS 54.06(2)	Waived
	e.	Personnel records	7 years	HFS 54.06(2)(a)5	Waived
	f.	Financial reports and audits	7 years	HFS 54.06(2)(a)6	Waived
<i>General records:</i>					
(1)		Contracts	7 years	Wis. Stats. § 59.52(4)(a)10	Waived
(2)		Cancelled checks	7 years	Wis. Stats. § 59.52(4)(a)16 and 15	Waived
(3)		Receipts, cash (received and issued)	CR + 4; <del>or until audited, whichever is earlier</del>	Wis. Stats. § 59.52(4)(a)12	Waived
(4)		Receipts, general	1 year		Waived

(5)	Accounts payable	7 years		Waived
(6)	Accounts receivable receipts	7 years		Waived
(7)	Accounts receivable, receipts, invoices	3 years		Waived
(8)	Construction plans for county buildings and bridges	Life of structure		Waived
(9)	Blueprints	Permanent		<del>Waived</del> N/A
(10)	Warranty records	Life of product or end of warranty		Waived
(11)	Equipment and furnishings inventories	Until replaced		Waived
(12)	Utility usage	5 years		Waived
(13)	Inventory records	Until inventory repeated or replaced		Waived
(14)	Material data sheets, non-toxic substances	7 years after product disposed of		Waived
(15)	Material data sheets, toxic substances	CR + 30		Waived
(16)	Fleet car usage and purchase requisitions	1 year after audit		Waived
(17)	Purchase orders	7 years		Waived
(18)	Bids and proposals	7 years after last day of contract	Wis. Stat. § 59.52(4)(10)	Waived
(19)	Bids and proposals unsuccessful	1 year after audit		Waived
(20)	Property inventory	Until replaced		Waived
(21)	Public works contracts	7 years after completion of contract, except for major project (a project exceeding \$1,000,000) files which shall be retained for 20 years		Waived
(22)	Auction sales reports	7 years		Waived
(23)	Highway Correspondence	7 years		Waived
<i>Highway:</i>				
(1)	Time sheets, recap sheets	7 years		Waived
(2)	Payroll vouchers, revenue vouchers, bill vouchers	7 years		Waived
(3)	Ledger book	7 years		Waived
(4)	Construction maps	Permanent		N/A
(5)	Permits	Permanent		N/A
(6)	State gas reports, accident reports, insurance reports	3 years		Waived
(7)	Fuel usage reports	2 years		Waived

(8)	Heavy equipment and vehicle inventory ledger	Until replaced		Waived
(9)	Vehicle maintenance history	Life of vehicle		Waived
(10)	Vehicle expense reports	Life of vehicle		Waived
(11)	Vehicle usage reports	2 years		Waived
<i>Register of deeds:</i>				
(1)	Obsolete documents pertaining to chattels, including final books of entry	6 years	Wis. Stats. § 59.43(12)(a)	Waived
(2)	All others	As provided elsewhere in this schedule and permanent as to official records.		
<i>Veterans service office:</i>				
(1)	Regulations	Until replaced		Waived
(2)	Personnel records of veterans	Permanent		N/A
(3)	Job applications	6 years		Waived
(4)	News releases	6 years		Waived
(5)	Inactive death files	Permanent or microfilm after 6 years		N/A
(6)	Veteran's relief records	10 years		Waived
(7)	Wisconsin Department of Veterans Affairs Bulletins	Permanent		N/A
<i>Personnel:</i>				
(1)	Payroll registers, other payroll reports and Social Security and retirement earnings reports	10 years		Waived
(2)	Withholding allowance certificates, employee wage and tax statements and other tax records	7 years		Waived
(3)	Time cards, attendance records, salary schedules and department training records	7 years		Waived
(4)	Insurance records (except policies)	7 years		Waived
(5)	Performance evaluations	8 years after evaluation	General Records Schedule Personnel and Related Records PERS 143	Waived
(6)	Garnishment records	Fiscal + 4 years		Waived
(7)	Medical records	8 years after date of separation from employment	PERS 126	Waived

(8)	EEO-4 reports, obsolete job descriptions and any personnel or employment records made or kept including, but not limited to, applicants and other records of decisions pertaining to hiring, promotion, demotion, transfer, layoff or termination, terms of compensation, and selection of training, except where charge of discrimination has been filed	3 years		Waived
	Above set forth reports where a charge of discrimination has been filed	Until final disposition of the charge or action	General Schedule Personnel and Related Records PERS 145	Waived
(9)	Union contracts and grievance mediation and arbitration records	10 years		Waived
(10)	Rough work papers used in payroll calculations	3 years		Waived
(11)	Unemployment compensation records	3 years		Waived
(12)	Individual employee personnel files	10 years after final date of service	General Schedule Personnel and Related Records PERS 124	Waived
(13)	Retirement records	Permanent	General Schedule Personnel and Related Records PERS 124	<u>N/A</u>
(14)	Accident reports, injury claims and settlement, injury frequency charts	30 years after date of injury	General Schedule Personnel and Related Records PERS 124	Waived
(15)	Deferred compensation payment records	Permanent	General Schedule Personnel and Related	Waived <u>N/A</u>

			Records PERS 124	
(16)	Directives and policies	Permanent		Waived N/A
<i>Department of aging:</i>				
All financial and programmatic records, supporting documents, statistical records and other records which are required to be maintained by the terms of the grant/contract or otherwise reasonably considered as pertinent to the grant/contract or governed by Federal DHSS Regulations Title 45, Part 74, Subpart D.				Waived
(1)	Records as defined above	3 years from date the office of aging submits to HSS the last federal expenditure report for each grant award		Waived
(2)	Litigation, claims, audit or other action involving records	Completion of action, resolution of all issues or the regular 3-year period, whichever is later		Waived
(3)	Equipment records	3 years from date of disposition or replacement		Waived
(4)	Indirect cost rate proposals and cost allocation plans	3 years from the end of the contract covered by the plan or proposal		Waived
(5)	Nonexpendable property acquired with Title III or other federal or state funds	3 years after final sale or disposition		Waived
In the event of litigation, no records may be disposed of until authorization has been obtained.				
<i>Child support:</i>				
(1)	Expenditure reports and supporting documentation	3 years	45 CFR 74.20--74.25	Waived
(2)	Statistical reports and supporting documentation	3 years	45 CFR 73.20--74.25	Waived
(3)	Client/case records including client/attorney information	Until youngest child reaches age 21		Waived
(4)	Records of required client notification	3 years	45 CFR 73.20--74.25	Waived
<i>Corporation counsel:</i>				
(1)	Case files/nonlitigation	3 years		Waived
(2)	Case files/litigation	3 years after closure or when appeal time has run, whichever is longer or pursuant to supreme court rule		Waived

(3)	Legal memos	7 years		Waived
(4)	Legal opinions	Maintain permanently		<del>Waived</del> N/A
<i>Coroner:</i>				
(1)	Homicide or suspicious deaths	75 years		Waived
(2)	All other coroner records	7 years unless subject to litigation and then until litigation is completed		Waived
<i>Lakeland Nursing Home:</i>				
(1)	To the extent not otherwise set out in this section Lakeland Nursing Home shall follow its own record retention destruction policies established pursuant to nursing home requirements.			
<i>Public health:</i>				
(1)	Health records	10 years		Waived
(2)	Immunization records – adults	CR + 7 years	National Childhood Injury Act of 1986 42USC 300AA-25 (Supp. 1987)	Waived
(3)	Immunization records – minors	EVT (date minor reaches age 18) + 5 years	National Childhood Injury Act of 1986 42USC 300AA-25 (Supp. 1987)	Waived
(4)	Signature of person or guardian of vaccine receiver – adults	CR + 10 years	National Childhood Injury Act of 1986 42USC 300AA-25 (Supp. 1987)	Waived
(5)	Signature of person or guardian of vaccine receiver – minors	EVT (date minor reaches age 18) + 5 years	National Childhood Injury Act of 1986 42USC 300AA-25 (Supp. 1987)	Waived

(6)	Immunization administrative record	Permanent	National Childhood Injury Act of 1986 42USC 300AA-25 (Supp. 1987)	Waived N/A
(7)	Blood pressure records	10 years		Waived
<i>Emergency government:</i>				
(1)	All records shall be held pursuant to Wis. Stats. ch.323.			
<i>Planning, zoning and development:</i>				
(1)	Plats	Permanent		N/A
(2)	Certified surveys	Permanent		N/A
(3)	Assessor's plats	Permanent		N/A
(4)	Aerial photographs	Until replaced		Waived
(5)	Permit applications and permits	Permanent		N/A
(6)	Code compliance inspection reports	Permanent		N/A
(7)	Date approved commercial building plans	4 years		Waived
(8)	Permit ledger	3 years		Waived
(9)	Quarter section map copies	Until superseded		N/A
(10)	Decisions supporting documents of board of appeals or planning, zoning, sanitation and solid waste management	Permanent		N/A
(11)	No assessment roll containing forest crop acreage may be destroyed without the prior approval of the secretary of the department of revenue of the state.		Wis. Stats. § 19.21(5)(a)	Notify

1 **PART IV: That Section 2-455 is hereby created to read as follows:**

2  
3 **“Sec. 2-455. Review and approval by public records board.**

4  
5 The retention schedule in Sec. 2-454 and the retention periods of less than 7 years have  
6 been reviewed and approved by the Public Records Board.”

7  
8 **PART V: This Ordinance shall become effective upon passage.**

9  
10 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9<sup>th</sup> day of  
11 November 2010.



**Ordinance No. 650 – 11/10**  
**Fiscal Note and Policy Impact Statement**

- I. **Title:** Amending Chapter 2 of the Walworth County Code of Ordinances Relating to Record Retention
- II. **Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to update the sections of Chapter 2 pertaining to records retention pursuant to the direction of the Public Records Board.
- III. **Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the County budget.
- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

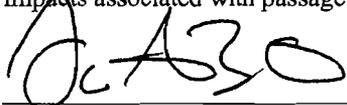
Committee: Executive

Date: October 18, 2010

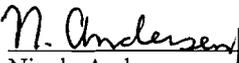
Vote: 5 – 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
\_\_\_\_\_  
David A. Bretl  
County Administrator/Corporation Counsel

10/25/10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Nicole Andersen  
Deputy County Administrator - Finance

10/25/10  
\_\_\_\_\_  
Date

ORDINANCE NO. 651 – 11/10

AMENDING CHAPTER 2 OF THE WALWORTH COUNTY CODE OF ORDINANCES  
PERTAINING TO MEMBERSHIP OF THE UW-EXTENSION  
COMMUNITY PARTNER ADVISORY GROUP (CPAG)

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

**PART I: That section 2-132 (a) (3) of the Walworth County Code of Ordinances is hereby amended to read as follows (additions are underlined; deletions are shown in strike-through text):**

**“Sec. 2-132. Agriculture and extension education committee.**

(a) *Purpose.* The agriculture and extension education committee shall have the following duties:

(3) Evaluate agriculture and extension education programs and provide guidance concerning prioritization of agriculture and extension programming. To assist the committee in carrying out this function, there is hereby created a Walworth County UW-Extension Community Partner Advisory Group (CPAG), which shall advise the agriculture and extension education committee. The mission of the CPAG is to help UWEX staff and the agriculture and extension education committee implement and sustain high quality education programs that meet the needs and enrich the lives of local citizens and that result in a strong foundation of support for community-based extension education.

b. The CPAG shall consist of 16 members, appointed by the county board, who shall serve two-year terms without per diem or reimbursement. Membership on the committee shall be diverse, with two members appointed from each of the four geographic quadrants of the county and eight at-large members. One appointee from each quadrant shall represent each of the four primary UWEX program areas, including youth development; agriculture/agribusiness; family living; and community, natural resources, and economic development (CNRED).

c. Members of the CPAG shall either live or work in Walworth County.”

**PART II:** That this ordinance shall become effective upon passage and publication.

**PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9<sup>th</sup> day of November 9, 2010.

\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

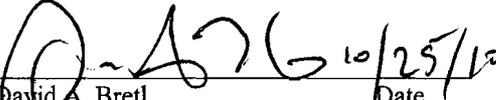
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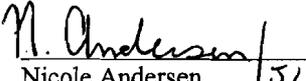
1 County Board Meeting Date: November 9, 2010

2 Action Required: Majority Vote X Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

  
\_\_\_\_\_  
David A. Bretl Date 10/25/10  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen 10/25/10  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 651 - 11/10**

- I. **Title:** Amending Chapter 2 of the Walworth County Code of Ordinances Pertaining to Membership of the UW-Extension Community Partner Advisory Group (CPAG)
- II. **Purpose and Policy Impact Statement:** The purpose of this ordinance is to amend section 2-132 (a) (3) of the County Code of Ordinances to require that members of the UW-Extension Community Partner Advisory Group (CPAG) either live or work in Walworth County.
- III. **Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will not have any fiscal impact on the County budget.
- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

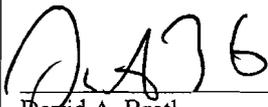
Committee: Executive

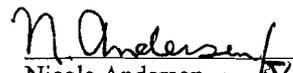
Date: October 18, 2010

Vote: 5 - 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 10/25/10  
\_\_\_\_\_  
David A. Bretl Date  
County Administrator/Corporation Counsel

 10/25/10  
\_\_\_\_\_  
Nicole Andersen Date  
Deputy County Administrator - Finance

**Resolution No. 56 - 11/10**  
**Recognizing Joyce Ketchpaw for Service to Walworth County**

1 Moved/Sponsored by: Executive Committee

2  
3 **WHEREAS**, Joyce Ketchpaw was elected to serve on the County Board in 2002 and served  
4 through 2008; and,

5  
6 **WHEREAS**, during her time of service as a County Board Supervisor, Joyce served as the vice  
7 chairperson of the Executive committee and Chairperson of the Health and Human Services  
8 (HHS) Board; and,

9  
10 **WHEREAS**, while serving on the Board and its committees, Joyce served as the county's  
11 representative on the Community Action Agency of Rock and Walworth counties, from 2004 to  
12 2006; and,

13  
14 **WHEREAS**, in 2004 Joyce was responsible for the formation of the county's Task Force To  
15 Optimize Criminal Justice Resources ("Task Force"), which eventually became the county's  
16 Criminal Justice Coordinating Committee (CJCC); and,

17  
18 **WHEREAS**, after completing her service on the County Board, Joyce served as a citizen  
19 member of the county's Health and Human Services Board; and,

20  
21 **WHEREAS**, Joyce has had a long association with Walworth County that preceded her election  
22 to the County Board, including service as a County employee with the Welfare department from  
23 1959 to 1964; and,

24  
25 **WHEREAS**, after leaving County employment, Joyce continued to work closely with the  
26 County Health and Human Services department through her employment as a social worker with  
27 the Lake Geneva schools; and,

28  
29 **WHEREAS**, Joyce's contributions to the County include development of substance abuse  
30 education for adolescents and intervention programs that helped to improve child protection,  
31 prevent child abuse, and assist battered women; and,

32  
33 **WHEREAS**, Joyce also served on the HHS administrative review board for child foster care  
34 placement, resigning from that position when she was elected as a County Board Supervisor.

35  
36 **WHEREAS**, it is appropriate for the County Board to recognize former Supervisors who have  
37 given their time in service to the County and its residents.

38  
39 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
40 does hereby recognize and commend Joyce Ketchpaw for her service as a County Board  
41 Supervisor, citizen committee member and County Board representative.

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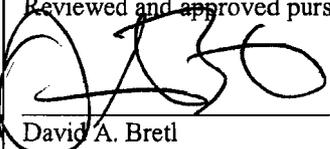
\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
County Clerk

County Board Meeting Date: November 9, 2010

Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	10/25/10 _____ Date	 _____ Nicole Andersen Deputy County Administrator - Finance	10/25/10 _____ Date
--	---------------------------	---	---------------------------

If unsigned, exceptions shall be so noted by the County Administrator.



**ORDINANCE NO. 649-11/10**

**AMENDING SECTION 30-286 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATIVE TO FEES**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

**PART I: That Sec. 30-286 of the Walworth County Code of Ordinances is hereby amended to read as follows (additions shown by underline; deletions shown by strike-through):**

“Sec. 30-286. Consolidated Fee Schedule.

There is hereby imposed the fees set forth in the following county consolidated fee schedule.

Walworth County  
Consolidated Fee Schedule

The fee schedule table is intended as guidance and does not replace the Wisconsin State Statutes, where applicable, as the source of authority.

Description	Fee	Effective Date	Authority
<b>Children with Disabilities Education Board</b>			
Lunch fees	\$1.75 EC; \$2.25 prim/int/jr high; \$2.50 sr high; \$3.00 adult; \$0.35 milk	Aug-08	Wis. School Laws 120.13(10);
Student fee: activity fee	\$12.00	Aug-08	Wis. School Laws FOCUS 5/94
Student fee: snacks/milk	\$5.50	Aug-08	Wis. School Laws FOCUS 5/94
Student fee: swim fee	\$5.50	Aug-08	Wis. School Laws FOCUS 5/94
Student fee: transportation/field trip	\$12.00	Aug-08	Wis. School Laws 121.54(7)
<b>Clerk of Courts</b>			
<b>County Fees</b>			
Clerk of courts fees	Actual amount (100% county)	Jan-03	Ord. 231-11/02
Court appointed attorney	Actual amount at \$85.00/hr (100% county)	Jan-08	Ord. 584-11/09
Credit or signature debit card convenience fee (via terminal)	<u>Sliding scale of 2-3% of total fine/costs based on bank contract, minimum \$2.00 charge per transaction</u>	Jun-10	<del>Ord. 344-03/06</del> <u>Ord. 619-06/10</u>
Criminal bail forfeiture	Actual amount-- (100% county)	Jan-03	Ord. 231-11/02
Guardian ad litem (GAL)	\$85.00/hr., \$700.00 up-front charge-- (100% county)	Jan-08	Ord. 584-11/09
Guardianship packet w/booklet	\$10.00 (100% county)	Jul-05	Wis. Stats. § 814.66
Interest on judgment	5% or 12%	Jan-03	Ord. 231-11/02, Wis. Stats. §-ch. 767, 779, 814
NSF fee per check	\$30.00 (100% county)	Jan-07	Ord. 393-11/06
Par after separation	\$25.00 (100% county)	Jan-03	Ord. 231-11/02
Par after separation – Instructor	\$25.00 (100% instructor)	Jan-03	Ord. 231-11/02

Description	Fee	Effective Date	Authority
Payment plan	Fines/costs less than \$400.00 to be paid within 30 days of conviction; \$400.00 to \$1,200.00 to be paid at a rate of \$100.00/month; over \$1,200.00 to be based on adjusted net monthly income. All payment plans require down payment of 17% of total fines/costs plus \$15.00 processing fee per payment plan.	April 2, 2006	Ord. 344-03/06
Payment plan processing fee	\$15.00 per payment plan unless an affidavit of indigence or hardship is approved by the judge, based on ability to pay as measured by income.	April 2, 2006	Ord. 344-03/06
Probate certificate-certified copies includes attestation and comparison	\$4.00 + \$1.00/page to copy (100% county)	Jul-05	Wis. Stats. § 814.66
Probate copies	\$1.00/page (100% county)	Jul-05	Wis. Stats. § 814.66
Probate packet w/booklet	\$10.00 (100% county)	Jul-05	Wis. Stats. § 814.66
Small claims answer and counterclaim 3-part form	\$3.00	Jan-03	Ord. 465-11/07
Small claims writ of replevin 3-part form	\$3.00	Jan-03	Ord. 465-11/07
Small claims writ of restitution 3-part form	\$3.00	Jan-03	Ord. 465-11/07
<b>(Child filing fees (CSS court support services surcharge), JINFO justice information surcharge, FCCS - family court co-occurring services fees);</b>			
Appeal – From administrative decision – new trial	\$144.50 (\$55.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(8)(am)(2)
Appeal – From administrative decision - on the record	\$129.50 (\$40.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(8)(am)1
Appeal – From circuit court to court of appeals - civil appeal - transmittal fee	\$15.00 plus postage (100% county)	Jul-05	Wis. Stats. § 814.61(9)
Appeal – From circuit court to court of appeals - filing fee	\$195.00 (no filing fee for state agencies) (100% state)	Jul-05	Wis. Stats. § 809.25(2)(a)1, 814.64
Appeal – From municipal court on the record or by certiorari	\$129.50 total (\$17.50 county; <del>\$102.50</del> \$112.00 state) (\$40.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(8)(am)1
Appeal – New trial	\$144.50 total (\$32.50 county; <del>\$102.50</del> \$112.00 state) (\$55.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(8)(am)2
Appeal – Workers comp and unemployment	\$0.00	Jul-05	Wis. Stats. § 102.26(1), 108.09(7), OAG 34-87
Arbitration – Appointment of arbitrator	\$0.00	Jul-05	Wis. Stats. § 788.04(2)(a)
Arbitration – Compel, confirm, modify, vacate arbitrators award	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(1)
Arbitration – Repurchase of real property	\$94.50 (\$22.00 filing fee, \$51.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 799.01(1)(cm)
Certificates – Certified copies - includes attestation and comparison	\$5.00/certification + \$1.25/page to copy, (100% county)	Jul-05	Wis. Stats. § 814.61(5)(a), 814.61(10)(a), OAG 4-84
Certificates – Certifying and transmitting documents (includes appeals, changes of venue, foreign judgments)	\$15.00 + postage (100% county)	Jul-05	Wis. Stats. § 814.61(9)
Certificates – Issuing certificate, execution, commission, writ not commencing an action	\$5.00/certification (100% county)	Jul-05	Wis. Stats. § 814.61(5)(a)
Civil action – Jury fee	\$6.00 per juror requested (\$36.00 per 6-person jury or \$72.00 per 12-person jury)	Jul-09	Wis. Stats. § 814.61(4)

Description	Fees	Effective Date	Authority
Civil action – Money judgment greater than \$5,000.00 (includes personal injury, property damage and foreclosure)	\$265.50 total (\$30.00 county; <del>\$226.00</del> \$235.50 state) (\$75.00 filing fee, \$169.00 CSS, \$21.50 JINFO) (Money judgments include personal injury and property damage even if amount not specified)	Jul-09	Wis. Stats. § 814.61(1)(a), 808.02(1m)
Civil action – Money judgment greater than \$5,000.00 (includes personal injury, property damage and foreclosure) - cross claim	\$0.00 This pertains to the cross claim	Jul-05	Wis. Stats. § 814.61
Civil action – Motion costs	\$0.00 to \$300.00 discretion of the Court	Jul-09	Wis. Stats. § 814.07, OAG 1-00
Civil action – Motion to intervene	\$0.00	Jul-05	Wis. Stats. § 803.09
Civil action – No money judgment - Petition for Writ of Certiorari	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	<del>Jul-09</del> Jul-10	Wis. Stats. § 814.61(8)(am)1, 801.02(5)
Civil action – No money judgment (includes name change, declaratory judgment, habeas corpus, minor settlements), vital statistics amendments after one year and delayed registrations)	\$164.50 total (\$30.00 county; <del>\$125.00</del> \$134.50 state) (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(1)(a)
Civil action – Petition to require DNA sample	\$0.00	Jul-10	165.76(6), 814.61(1)(c)7
Civil action – Money judgment less than or equal to \$5,000.00 Taxing authority; permissive use of civil procedures for claims \$5,000.00 or less	\$147.50 total (\$30.00 county; <del>\$108.00</del> \$117.50 state) (\$75.00 filing fee, \$51.00 CSS, \$21.50 JINFO; or small claims fees)	<del>Jul-09</del> Jul-10	Wis. Stats. § 799.01(1)(d)(2), 814.61(1)(a)(85)(1)
Civil action – Third party complaint - no money judgment	\$134.50 (\$45.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61
Civil action – Third party complaint - claim less than or equal to \$5,000.00	\$117.50 total (\$10.20 county; <del>\$97.80</del> \$107.30 state) (\$45.00 filing fee, \$51.00 CSS, \$21.50 JINFO, one fee per action)	Jul-09	Wis. Stats. § 814.61(3)
Civil action – Third party complaint - claim greater than \$5,000.00	\$235.50 total (\$20.00 county; <del>\$206.00</del> \$215.50 state) (\$45.00 filing fee, \$169.00 CSS, \$21.50 JINFO, one fee per action)	Jul-09	Wis. Stats. § 814.61(3)
Condemnation appeals – New trial	\$144.50 total (\$32.50 county; <del>\$102.50</del> \$112.00 state) (\$55.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(8)(am)2
Condemnation appeals – On the record or by certiorari	\$129.50 total (\$17.50 county; <del>\$102.50</del> \$112.00 state) (\$40.00 filing fee, \$68.00 CSS, \$21.50 JINFO; first class cities only)	Jul-09	Wis. Stats. § 814.61(8)(am), 32.61
Contempt proceedings – Disbursement surcharge per deposit (for deposits in contempt proceedings under ch. 785)	\$10.00 (100% county) (surcharge deducted from deposit)	Jul-05	Wis. Stats. § 814.61(12)(c), 818.12
Copies – Certified	\$5.00/certification + \$1.25/page to copy (100% county)	Jul-05	Wis. Stats. § 814.61(5)(a), OAG 4-84
Copies – for Dept. of Public Instruction	\$0.00 No fee for copy of complaint and judgment of conviction against a teacher	Jul-09	Wis. Stats. § 973.135
Copies – For public defender	Actual, necessary, and direct	Jul-05	Wis. Stats. § 814.61(10)(b)
Copies – For secretary of state, treasurer, attorney general/DOJ	\$0.00 No fee for these three state offices	Jul-05	Wis. Stats. § 19.25
Copies – For U.S. immigration, certified copies of criminal records	\$0.00	Jul-05	42 USC 3753(a)(11)

Description	Fee	Effective Date	Authority
Copies – Mandatory forms	\$0.00 (No fee for single copies of blank mandatory forms; may be a fee for forms packets with local instructions.)	Jul-05	Wis. Stats. § 814.61
Copies – Regarding veteran's benefits, any state or federal agency	\$0.00	Jul-05	Wis. Stats. § 59.53
Copies – Regular copies and reports	\$1.25/page (100% county)	Jul-05	Wis. Stats. § 814.61(10)(a)
Docketing – Docket judgment, transcript of judgment, lien, warrant, award, satisfaction, assignment	\$5.00 (100% county)	Jul-05	Wis. Stats. § 814.61(5)(b)
E-filing convenience fee (ECF)	\$5.00 Electronic filing available in civil cases in some counties	Jul-09	Wis. Stats. § 758.19(4m)
Family action – Acknowledgment of paternity	\$184.50	Jul-09	Wis. Stats. § 767.805
Family action – Action to compel support or maintenance	\$0.00	Jul-05	Wis. Stats. § 767.08
Family action – Commence action (divorce, annulment, legal separation, acknowledgement of paternity) with no request for support or maintenance	\$184.50 total (\$40.00 county; \$20.00 CFS; <del>\$115.00</del> \$124.50 state) (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(1)(a) and (1)(b)
Family action – Commence action (divorce, annulment, legal separation, acknowledgement of paternity) with request for support or maintenance	<del>\$184.50</del> \$194.50 total (\$40.00 county; \$20.00 CFS; <del>\$125.00</del> \$134.50 state) (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO, \$10.00 fee for parties not receiving public assistance) pursuant to Wis. Stats. § 814.61(13)	Jul-09	Wis. Stats. § 814.61(1)(a) and (1)(b)
Family action – Commence action by child support agency	\$194.50 Fee waived only for paternity cases and Chapter 69	Jul-09	Wis. Stats. § 814.61(1)(c)1
Family action – Commence action by state, <del>ch</del> Ch. Support agency, GAL	\$0.00	Jul-09	Wis. Stats. § 814.61(1)(c)
Family action – Custody - Updated study	\$100.00 (100% county)	Jan-03	Ord. 231-11/02
Family action – Enforce legal custody, physical placement or visitation order 767.471	\$0.00 (no fee for enforcement motions (contempt))	Jul-09	Wis. Stats. § 767.471(3)(e), 785.03 (contempt)
Family action – Grandparent visitation - In new or pending guardianship	\$60.00 total (\$30.00 county; \$30.00 state) (fee should be filed with register in probate)	Jul-09	Wis. Stats. § 54.56, 814.66(1m)
Family action – Grandparent visitation - in pending family action	\$0.00 (no fee for motion in pending family action)	Jul-05	Wis. Stats. § 767.43
Family action – Grandparent visitation - New action	\$184.50 (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	<u>Under Wis. Stats. ch Chap. 767</u>
Family action – Grandparent visitation - Post judgment motion	\$30.00 motion (100% county)	Jul-05	Wis. Stats. § 814.61(7)(a)
Family action – Mediation	\$200.00 or local fee (100% county) (first session free)	Jul-09	Wis. Stats. § 814.615(1)(a)1 and 2, 767.404(5)
Family action – Out-of-county orders - File out-of-county judgment	\$5.00 (\$10.00 to file transcript of judgment; regular fees apply to later motions; no fee for protective orders) (100% county)	Jul-09	Wis. Stats. § 767.281
Family action – out-of-state custody judgment under <u>Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)</u>	\$15.00 (regular fees apply to later motions)	Jul-09	Wis. Stats. § 814.61(6), <u>Chapter ch 822</u>
Family action – Out-of-state divorce judgment	\$15.00 ( regular fees apply to later motions) (100% county)	Jul-09	Wis. Stats. § 814.61(6), 806.24

Description	Fee	Effective Date	Authority
Family action – Out-of-state orders - Child support <u>Uniform Interstate Family Support Act (UIFSA)</u> action	\$0.00 (no fee to register and enforce out-of-state support orders)	Jul-05	Wis. Stats. § 814.61(1)(c)2, 769.313
Family action – Out-of-state protective order	\$0.00 (no fee for protective orders)	Jul-05	Wis. Stats. § 814.61(1)(c)(d)
Family action – Paternity - Commence action by private party	\$184.50 total (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(1)(a)
Family action – Paternity - Commence action with request for support	\$194.50 total (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO, \$10.00 fee for parties not receiving public assistance) (100% state)	Jul-09	Wis. Stats. § 814.61(13)
Family action – Revision of judgment - By stipulation	\$0.00	Jul-05	Wis. Stats. § 814.61(7)(a)
Family action – Revision of judgment - Judgments other than custody or placement (includes revisions of child support under 767.59)	\$30.00 total — (\$15.00 county; \$15.00 state)	Jul-09	Wis. Stats. § 814.61(7)(a)
Family action – Revision of judgment - Legal custody or physical placement pursuant to Wis. Stats. § 814.61(7)(b)	\$50.00 total (\$12.50 county; \$25.00 FCS; \$12.50 state)	Jul-09	Revisions under Wis. Stats. § 767.451, 767.481
Family action – Revision of judgment - Paternity	\$0.00 (no motion fee for child support agency, state, GAL, or court-appointed attorney under 767.407(1)(c)1 and 2) (100% county)	Jul-09	Wis. Stats. § 814.61(7)(c)
Family action – <u>Revision of judgment</u> - Support or maintenance	\$0.00 No fee if action is for support or maintenance w/o request for divorce or adjudication of paternity	<del>Jul-09</del> Jul-10	Wis. Stats. § 767.501, 767.56, 767.57
Family action – <u>Revision of judgment</u> - Terminate parental rights	\$0.00	<del>Jul-09</del> Jul-10	Wis. Stats. § 814.61(1)(c)4
Family action – Study re legal custody and physical placement	\$300.00 (100% county)	Jul-05	Wis. Stats. § 814.615(1)(a)3
Family action – <u>Third-party petition for title to property</u>	\$0.00 (no fee if third party requests declaratory judgment)	Jul-05	Wis. Stats. § 814.61(1)(c)4
Family action – <u>Waive parental consent to minor's abortion</u>	\$0.00	Jul-05	Wis. Stats. § 48.257(6)
Foreclosure under ch. 846	\$265.50 (\$75.00 filing fee, \$169.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. <del>§</del> ch 846
Forfeiture of property – Action to seize vehicle, drugs, or other property used in crime under 973.075-077	\$0.00 (no filing fee)	Jul-05	Wis. Stats. § 814.61(1)(c)3, 973.075-077, 961.55-56
Forfeiture, complex – Action for environmental damage, consumer protection, or other significant violation of the public interest	\$0.00 (open as CX case with no fee; civil procedures apply; forfeiture schedule available)	Jul-05	Wis. Stats. - dependent on type of violation.
Garnishment (amount less than or equal to \$5,000.00)	\$92.50 total (\$7.50 county; <del>\$75.50</del> \$85.00 state) (\$20.00 filing fee, \$51.00 CSS, \$21.50 JINFO per debtor)	Jul-09	Wis. Stats. § 814.62(1), ch. 812
Garnishment (amount greater than \$5,000.00)	\$210.50 total (\$7.50 county; <del>\$193.50</del> \$203.00 state) (\$20.00 filing fee, \$169.00 CSS, \$21.50 JINFO per debtor)	Jul-09	Wis. Stats. § 814.62(1), ch. 812
Judgments and liens – Docket judgment, FJ, TJ, lien warrant, satisfaction, writ, execution, assignment	\$5.00 (100% county)	Jul-05	Wis. Stats. § 814.61(5)(b)

Description	Rate	Effective Date	Authority
Judgments and liens – File foreign judgment FJ (from other states, countries, tribes, federal courts)	\$15.00 (100% county)	Jul-05	Wis. Stats. § 814.61(6), 806.24
Judgments and liens – File foreign protective order	\$0.00	Jul-05	Wis. Stats. § 814.61(1)(c)(d), 42 USC 3796gg
Judgments and liens – File transcript of judgment TJ (judgments from other Wisconsin counties)	\$5.00 (100% county)	Jul-09	Wis. Stats. § 814.61(5)(b), 806.12-806.17
Judgments and liens – Issue transcript from judgment and lien docket	\$5.00 (100% county)	Jul-05	Wis. Stats. § 814.61(5)(b)
Judgments and liens – Reopen default judgment in forfeiture action	\$0.00 - \$300.00 (amount set in discretion of court)	Jul-05	Wis. Stats. § 814.07, OAG 1-00
Juvenile recoupment – Attorney fee	\$250.00/\$400.00 (25% county; 75% state)	Jan-03	Wis. Stats. § 48.275 and 938.275
Minor settlements – Petition to approve	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 807.10
Minor settlements – Receive, handle, or deposit funds	Greater of \$10.00 or 0.5% of funds deposited with clerk (100% county)	Jul-05	Wis. Stats. § 814.61(12)(a)1
Minor settlements – Withdraw funds, per transaction	\$10.00 (100% county)	Jul-05	Wis. Stats. § 814.61(12)(a)1
Name change	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 767.51(3m)
Name change – In paternity action, new	\$0.00 (name change may be part of paternity action)	Jul-05	Wis. Stats. § 767.51(3m)
Occupational drivers license petition – File petition	\$40.00 (100% state)	Jul-05	Wis. Stats. § 343.10(4), 351.07(1g), 814.61(14)
Probate – Probate/guardianship filing	-2/10 of 1% of total inventory (-1/3 to county; 2/3 to state)	Jan-06	Wis. Stats. § 814.66
Receiving and disbursing money – Contempt proceedings, deposits	\$10.00/transaction (100% county)	Jul-05	Wis. Stats. § 814.61(12)(a)
Receiving and disbursing money – Receive trust fund, handle or deposit money (includes general deposits, minor settlements, trust funds, small estates, conservator accounts)	\$10.00+ (greater of \$10.00 or 0.5% of funds deposited with clerk) (100% county)	Jul-09	Wis. Stats. § 757.25, 807.10(3), or 54.12(1)(a), 814.61(12)
Receiving and disbursing money – Withdraw funds	\$10.00/transaction (100% county)	Jul-05	Wis. Stats. § 814.61(12)(a)1
Search – Probate	\$4.00 (100% county)	Jan-03	Wis. Stats. § 814.66(1)(j)
Searches – Search file or record to locate any one action	\$5.00 (per action, when no case number is provided) (100% county)	Jul-05	Wis. Stats. § 814.61(11)
Small claims – Commence action (includes evictions, replevin, arbitration, forfeitures, actions \$5,000.00 or less; consolidated claim of multiple creditors – single action)	\$94.50 (\$10.20 county; <del>\$74.80</del> \$84.30 state) (\$22.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.62(3)(a), 799.01
Small claims – Cross claim or counterclaim over \$5,000.00	\$125.50 (\$25.80 county; <del>\$90.20</del> \$99.70 state) (\$53.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.62(3)(b)
Small claims – Demand for jury trial	\$89.00 total – (\$53.00 jury demand plus jury fee of \$36.00) (100% county)	Jul-05	Wis. Stats. § 814.62(3)(e) and 814.61(4)
Small claims – Plaintiff's upgrade to civil case, amount under \$5,000.00	\$53.00 (\$53.00 filing fee) (100% state)	Jul-05	Wis. Stats. Ch. 799
Small claims – Plaintiff's upgrade to civil case, amount over \$5,000.00	\$171.00 (\$53.00 filing fee, \$118.00 CSS) (100% state)	Jul-05	Wis. Stats. § 814.61

Description	Fee	Effective Date	Authority
Small claims – Service by mail	\$2.00 /defendant + postage if sent by certified mail (100% county)	Jul-05	Wis. Stats. § 814.62(4)
Small claims – Third-party complaint \$5,000.00 or less	\$117.50 (\$45.00 filing fee, \$51.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(3)
Subpoena – In-state subpoena	\$0.00	Jul-05	Wis. Stats. § 885.01(1)
Subpoena – Out-of-state subpoena to depose WI resident	\$0.00	Jul-05	Wis. Stats. § 887.24
Temporary restraining orders and injunctions – combined actions - no fee, may collect from respondent if convicted of violating TRO	\$0.00	Jun-06	Wis. Stats. § 813.127, 814.61(1)(d)
Temporary restraining orders and injunctions – Domestic abuse, child abuse, vulnerable adult	\$0.00 No fee; may collect fee from respondent if convicted of violating TRO)	Jul-05	Wis. Stats. § 813.12, 812.122, 812.123, 814.61(1)(d)
Temporary restraining orders and injunctions – File foreign or out-of-county protective order	\$0.00	Jul-05	Wis. Stats. § 814.61
Temporary restraining orders and injunctions – harassment, if petition alleges stalking, sexual assault, physical violence, impaired phys. Condition, or threats; may collect fee from respondent if convicted of violating TRO	\$0.00 May collect fee from respondent if convicted of violating TRO	Jun-06	Wis. Stats. § 813.125, 814.61(1)(e)
Temporary restraining orders and injunctions – Other injunctions and restraining orders	\$164.50 (file as civil actions) (100% state)	Jul-09	Wis. Stats. § 814.61
Temporary restraining orders and injunctions – Without allegations above	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(1)
Third party complaint – Claim less than or equal to \$5,000.00	\$117.50 (\$10.20 county; <del>\$97.80</del> \$107.30 state) (\$45.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(3)
Third party complaint – Claim greater than \$5,000.00	\$235.50 (\$20.00 county; <del>\$206.00</del> \$215.50 state) (\$45.00 filing fee, \$169.00 CSS, \$21.50 JINFO, one fee per action)	Jul-09	Wis. Stats. § 814.61(3)
Third party complaint – No money judgment requested	\$134.50 (\$45.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(3)
Transcript from judgment docket – Issue or file transcript	\$5.00 (100% county) Collect both TJ fee and docketing fee if applicable	Jul-05	Wis. Stats. § 814.61(5)(a) and (b)
Transmit documents – Certify and transmit documents on appeal, writ, change of venue, real estate judgments, out-of-state judgments	\$15.00 + postage (100% county)	Jul-05	Wis. Stats. § 814.61(9)
Venue, change of – Civil, receiving court	\$75.00 total (\$30.00 county; \$45.00 state) (fee equal to original filing fee, payable by the party that necessitated the change of venue, no CSS or JINFO)	Jul-05	Wis. Stats. § 814.61(2)
Venue, change of – Civil, transmitting court	\$15.00 + postage, (100% county)	Jul-05	Wis. Stats. § 814.61(9)
Venue, change of – Discretionary	\$0.00	Jul-05	Wis. Stats. § 801.52, 814.61(2)
Venue, change of – Family, receiving court	\$95.00 total (\$30.00 county; \$20.00 FCS; \$45.00 state) (\$75.00 filing fee, \$20.00 FCCS)	Jul-05	Wis. Stats. § 814.61(1)(b), (2)
Venue, change of – Family, receiving court, with request for support or maintenance	\$105.00 total (\$40.00 county; \$20.00 FCS; \$45.00 state) (\$75.00 filing fee, \$20.00 FCCS, \$10.00 under 814.61(13))	Jul-05	Wis. Stats. § 814.61(13)
Venue, change of – Small claims, receiving court	\$22.00 total (\$10.20 county; \$11.80 state)	Jul-05	Wis. Stats. § 814.61(2)

Description	Fee	Effective Date	Authority
Vital statistics – Amendments after one year and delayed registration (name, sex change, birth record, death, marriage, surrogate mother)	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61
Wage claim action – DA claim against employer for unpaid wages	DA may choose to file as small claims, civil or criminal action. If small claims or civil, regular filing fee applies.	Jul-09	Wis. Stats. § 109.03(6), 109.11(2) and (3)
Wage earner action – Voluntary debt proceeding	\$31.50 (\$10.00 county; \$12.00 state) (\$10.00 filing fee, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.62(2), 128.21
Warrants – Failure to pay, failure to appear	\$0.00 (no clerk's fee; sheriff's fees provided under 814.70)	Jul-05	Wis. Stats. § 814.70
Warrants – Satisfaction, voidance or withdrawal	\$5.00 (100% county)	Jul-05	Wis. Stats. § 814.61(5)(b), 71.91(5)(g)
Warrants – Tax warrants, filing and docketing (warrants issued under ch. 70-77)	\$5.00 (100% county)	Jul-05	Wis. Stats. § 814.61(5)(b), 806.11
<b>Fines, Penalties and Surcharges ((CCAP – Consolidated Court Automation Program)):</b>			
Bisphenol A Enforcement Surcharge (BPAS)	50% of fine or forfeiture (100% to Dept. of Agriculture Trade & Consumer Protection)	Jun-15, 2010	Wis. Stats. § 100.335(7)
Child pornography surcharge (CHPRN)	\$500.00 per image (50% DOC, 30% DOJ, 20% Office of Justice Assistance)	Jun-06	Wis. Stats. § 973.042
Clerk fee – Civil forfeiture (CCFP) (applies to most forfeitures; does not apply to smoking, safety belt use, disability ID, or failure to carry proof of insurance violations)	\$25.00 per count (\$5.00 CCAP, \$7.50 county, \$12.50 state)	Jul-10	Wis. Stats. § 814.63(1)(b), 814.63(1)(c)
Clerk fee – Criminal (CCFP) (applies to all criminal actions)	\$163.00 per count (50% county, 50% state) (paid when judgment is entered)	Jul-10	Wis. Stats. § 814.60
Commercial fish protection surcharge (CFISH)	Amount varies based on value of fish (100% DNR)	Jun-06	Wis. Stats. § 29.984
Consumer protection surcharge (CONPR) (applies to violations of ch. 98 (weights and measures), ch. 100 (marketing and trade practices), and related ordinances and administrative rules) (if the court imposes a fine or forfeiture, the court shall also impose this surcharge)	25% of fine or forfeiture (100% state)	Jul-05	Wis. Stats. § 100.261, 20.115(1)(b)
Court support services surcharge (CSS) – Civil actions where amount claimed exceeds \$5,000.00; includes personal injury, property damage, foreclosure, even if amount claimed is not specified; includes garnishments and wage claims over \$5,000.00	\$169.00 (100% state)	Jul-05	Wis. Stats. § 814.85(1)(b), 808.02(1)(m)
Court support services surcharge (CSS) – Civil actions where no money judgment is sought, such as name change, declaratory judgment, habeas corpus, minor settlements	\$68.00 (100% state)	Jul-05	Wis. Stats. § 814.85(1)(a)
Court support services surcharge (CSS) – Small claims, garnishments, wage claims, and other actions where amount claimed is \$5,000.00 or less	\$51.00 (100% state)	Jul-05	Wis. Stats. § 814.85(1)(c)

Description	Rate	Effective Date	Authority
Court support services surcharge (CSS) – State and county forfeitures, municipal ordinance violations, appeals from municipal court; does not apply to safety belt violations; does not apply to first offense prohibited alcohol concentration of at least 0.08% but less than 0.10%	\$68.00 (100% state) (paid when judgment is entered)	Jul-05	Wis. Stats. § 814.85(1)(a), 346.63(1)(b), 30.681(1)(b)1, 23.33(4c)(a)2, 350.101(1)(b)
Crime lab and drug law enforcement surcharge (CLD) – Applies to state law and municipal or county ordinances; does not apply to smoking, non-moving traffic, safety belt violations, disability ID card, or failure to carry proof of insurance under 344.62(2)	\$13.00 per count (if the court imposes a sentence, places a person on probation, or imposes a forfeiture, a separate surcharge shall be imposed for each offense or count) (100% state)	Jul-10	Wis. Stats. § 165.755
<u>Criminal Processing – Applies to all criminal actions; the clerk shall collect the fee when judgment is entered.</u>	\$163.00 ( <del>6.1350%</del> county; <del>93.8750%</del> state)	July 1, 2010	Wis. Stats. § 814.60(1)
DNA analysis surcharge (DNAAS) (requiring a sample is different from imposing a surcharge: 973.047(1) provides that the court shall order any person convicted of a felony to provide a DNA sample to the state crime laboratory so for most offenses, the sample is mandatory and the surcharge is discretionary)	\$250.00 per case (if the court imposes a sentence or places a person on probation for sexual assault crimes under 940.225, 948.02(1), 948.02(2), or 948.025, the court shall impose this surcharge; the court may assess the DNA surcharge if the court imposes a sentence or places a person on probation for any felony judgment in addition to the above offenses) (100% state)	Jul-05	Wis. Stats. § 973.046(1g), 940.225, 948.02(1), 948.02(2), 948.025, 973.047(1)
Domestic abuse surcharge (DOMAB)	\$100.00 per count (when the court imposes a sentence on an adult person or places that person on probation, regardless of whether any fine is imposed, the court shall impose this surcharge for each offense if: (1) the court convicts the person of a violation of various crimes listed in 973.055; (2) the court finds that the conduct involved an act by the defendant against a spouse or former spouse, against an adult with whom the defendant resides or formerly resided, or against an adult with whom the defendant has created a child; or (3) the court convicts a person for violation of a temporary restraining order under 813.12(8)(a) or a conforming municipal ordinance) (100% state)	Apr-08	Wis. Stats. § 973.055, 813.12(8)(a)
Driver improvement program surcharge (DIS) (does not apply to first offense prohibited alcohol concentration of at least 0.08% but less than 0.10%)	\$365.00 (if the court imposes a fine or forfeiture for a violation of operating under influence of intoxicant or other drug under 346.63(1) or (5) or a local ordinance in conformity; or injury by intoxicated use of a vehicle under 346.63(2) or (6) or 940.25; or homicide by intoxicated use of a vehicle under 940.09, it shall impose a driver improvement surcharge) ( 60% county, 40% state)	Jul-09	Wis. Stats. § 346.665, 346.63(1) and (5), 346.63(2) and (6), 940.25, 940.09

Description	Rate	Effective Date	Authority
Drug abuse program improvement surcharge (DRG)	75% of fine and penalty surcharge (when a fine is imposed for most drug offenses, listed in 961.41, the court shall also impose this surcharge on the amount of the fine and penalty surcharge imposed) (100% state)	Jul-05	Wis. Stats. § 961.41(5)(a)
Drug offender diversion surcharge (DRGOD) (applicable to offenses committed on or after 10/1/05)	\$10.00 per case (if the court imposes a sentence or places a person on probation for property crimes under ch. 943, the court shall impose this surcharge for each conviction) (100% state)	Jul-05	Wis. Stats. § 974.043
Environmental surcharge (ENV)	20% of fine or forfeiture (if the court imposes a fine or forfeiture for a violation of ch. 280 (pure drinking water), ch. 281 (water and sewage), ch. 283 (pollution discharge elimination), ch. 285 (air pollution), ch. 289 (solid waste facilities), ch. 291 (hazardous waste management), ch. 292 (remedial action), ch. 293 (metallic mining), ch. 295 (nonmetallic mines reclamation: oil and gas), or ch. 299 (general environmental), the court shall impose this surcharge) (100% the state)	Jul-09	Wis. Stats. § 299.93, ch. 280, ch. 281, ch. 283, ch. 285, ch. 289, ch. 291, ch. 292, ch. 293, ch. 295, ch. 299
Fishing net removal surcharge (FNETC) (FNETS)	Cost of Removal + 75% (100% DNR Conservation Fund)	Jun-06	Wis. Stats. § 29.991
Fishing shelter removal surcharge (FSH)	Varies (defendant to pay the cost of seizure, destruction or sale of the fishing shelter; in addition, the court shall impose a fishing shelter removal surcharge equal to the costs that should have been reimbursed under 29.404(2); if defendant does not reimburse these costs within 20 days, court may also impose forfeiture up to \$100.00 under 29.404(3)) (100% state)	Jul-05	Wis. Stats. § 29.985, 29.404(3)
Great Lakes resources surcharge (GLRES)	75% of fine or forfeiture (100% DNR)	Jun-06	Wis. Stats. § 29.9905
Ignition Interlock Device (IID) Surcharge	\$50.00 (100% county)	July 1, 2010	Wis. Stats. § 343.301 (5)
Jail surcharge (JAIL) (does not apply to smoking, non-moving traffic, or safety belt violations; does not apply to first offense prohibited alcohol concentration of at least 0.08% but less than 0.10%)	1% of fine or forfeiture or \$10.00, whichever is greater (if the court imposes a fine or forfeiture for a violation of state law or municipal or county ordinance, it shall impose a jail surcharge) (100% county)	Jul-05	Wis. Stats. § 302.46(1)
Justice information surcharge (JINFO) ( <del>does not apply to first offense prohibited alcohol concentration of at least .08% but less than .10%; does not apply to a safety belt violations, disability ID card violations or failure to carry proof of insurance</del> )	\$21.50 (the clerk of circuit court shall collect \$21.50 from any person paying a fee for civil actions under 814.61(1)(a) or (3); administrative and municipal appeals under 814.61(8m); garnishment, wage earner, and small claims actions under 814.62; or forfeiture actions under 814.63(1) (100% state)	Jul-09 <del>10</del>	Wis. Stats. § 814.86(1), 814.61(1)(a), (3), 814.61(8m), 814.62, 814.63(1)
Juvenile delinquency victim witness surcharge (JDVWA)	\$20.00 per case (for violations for which a juvenile is adjudicated delinquent, the court shall, in addition to any disposition imposed under 938.34, impose a delinquency victim and witness assistance surcharge of \$20.00) (100% state)	Jul-05	Wis. Stats. § 938.34(8d)

Description	Rate	Effective Date	Authority
Municipal fee (does not apply to a safety belt violations or failure to carry proof of insurance)	\$5.00 (upon disposition of a forfeiture action in circuit court for violation of a county, town, city, village, town sanitary district or public inland lake protection and rehabilitation district ordinance, the above government unit shall pay a nonrefundable \$5.00 fee) (100% county)	Jul-05 <del>10</del>	Wis. Stats. § 814.63(2)
Natural resources restitution surcharge (NREST)	Varies (equal to the amount of the fee of the license or stamp that should have been paid; if the court imposes a natural resources surcharge for violation of ch. 29, ch. 169, or a related order the court shall impose this surcharge also) (100% state)	Jul-05	Wis. Stats. § 29.989, 169.46(2)
Natural resources surcharge (NATR)	75% of fine or forfeiture (if the court imposes a fine or forfeiture for violation of ch. 29 (wild animals and plants) or ch. 169 (captive wildlife) or related order, the court shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 29.987, 169.46(1)
Occupational license fee – for filing a petition for occupational license under 343.10(4) or 351.07	\$40.00 (100% to county; for habitual traffic offenders under 351.07, 50% to state, 50% to county)	Jul-05	Wis. Stats. § 814.61(14), 343.10(4), (6), 351.07(1g)
Penalty surcharge (PEN) (does not apply to smoking, non-moving traffic, or safety belt violations; does not apply to first offense prohibited alcohol concentration of at least 0.08% but less than 0.10%)	26% of fine or forfeiture (if the court imposes a fine or forfeiture for a violation of state law or municipal or county ordinances, it shall impose a penalty surcharge) (100% state)	<del>Dec-05</del> Jul-10	Wis. Stats. § 757.05
Railroad crossing improvement surcharge (RRCI)	50% of forfeiture (if the court imposes a forfeiture under 346.49(1g), (2m)(a), (am), or (b), for a violation of 346.44, 346.45, or 346.46(3), the court shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 346.495, 346.65(4r), 346.177, 346.49(1g), (2m)(a), (am), (b), 346.44, 346.45, 346.46(3)
Restitution administrative surcharge (REST5)	5% of total fines, surcharges, costs, etc. (if defendant is not placed on probation or sentenced to prison, the court may order that restitution be paid to the clerk of circuit court for transfer to the appropriate person; if defendant is placed on probation, restitution paid to Dept. of Corrections for transfer to the appropriate person; surcharge equals 5% of the total amount of restitution, costs, attorney fees, fines and surcharges, including the 10% restitution surcharge; the complete name and address of the party to be paid should be provided) (100% state)	Jul-05	Wis. Stats. § 973.20(11)(a)
Restitution surcharge (RST10)	10% of any restitution ordered (if the court orders restitution under 973.20(1r), the court shall impose as a surcharge an amount equal to 10% of the restitution ordered) (100% county)	Jul-09	Wis. Stats. § 973.06(1)(g)
Sheriff's surcharge (WF)	Varies (the necessary disbursements and surcharges of officers allowed by law and incurred in connection with the arrest, preliminary examination and trial of the defendant; use amount on the bench warrant or order to produce; if none, don't assess) (100% county)	Jul-05	Wis. Stats. § 973.06(1)(a), 814.70

Description	Fine	Effective Date	Authority
Snowmobile registration restitution payments (SNOW) (not treated as restitution for purposes of the restitution surcharge under 973.07(1)(g))	Varies (if court imposes a forfeiture for a violation of ch. 350 where payment of a snowmobile registration fee is required, the court shall impose a snowmobile registration restitution payment equal to the required fee that should have been paid; do not treat this as restitution for purposes of the restitution surcharge under Wis. Stats. § 973.06(1)(g))	Jul-09	Wis. Stats. § 350.115
Special prosecution clerks surcharge (MILWP)	\$3.50 Milwaukee only (applies whenever the Justice Information Surcharge is assessed; 100% to state to reimburse Milwaukee County DA)	Jul-09	Wis. Stats. § 814.86(1m)
Supplemental food enforcement surcharge (formerly WIC) (FOOD)	50% of fine or forfeiture (if a court imposes a fine, forfeiture or recoupment for a violation of this subsection, the court shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 253.06(4)(c)
Truck driver education surcharge (TRUCK) <del>(does not apply to first offense prohibited alcohol concentration of at least .08% but less than .10%)</del>	\$8.00 per count (if the court imposes a fine or forfeiture for a violation of ch. 346-348 or a rule issued under ch. 346-48 and the violation involved a commercial motor vehicle, the court shall impose a truck driver education surcharge of \$8.00) (100% state)	Jul-05 <del>10</del>	Wis. Stats. § 349.04(1)
Uninsured employers surcharge (UNEMP)	75% of fine or forfeiture (when an employer fails to comply with ch. 102.16(3) or 102.28(2) (worker's compensation) and if the court imposes a fine or forfeiture, it shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 102.85(4)(a)
Victim witness surcharge (VWA) (VWAB)	Misdemeanor \$67.00/offense; felony \$92.00/offense; Part A=\$40.00/\$65.00, Part B=\$27.00/\$27.00 (if the court imposes a sentence or places a person on probation, the court shall impose the crime victim and witness assistance surcharge for each offense or count; surcharge applies even if no fine or forfeiture is imposed; surcharge also imposed if the complaint charged one or more crimes and, as a result of the complaint being amended, the defendant is found guilty of a forfeiture in lieu of one of those crimes. Either the felony or misdemeanor surcharge applies depending on the crime originally charged in the complaint. In this case, the entire surcharge goes to Part A.) (100% state)	Jul-09	Wis. Stats. § 973.045(1)
Weapons surcharge (WEAP)	75% of fine or forfeiture (if the court imposes a fine or forfeiture for a violation of this section, the court shall impose a weapons surcharge) (100% state)	Jul-05	Wis. Stats. § 167.31(5)(a)
Wild animal protection surcharge (WLDAN)	Varies by animal (if the court imposes a fine or forfeiture under this chapter for unlawful killing, wounding, catching, taking, trapping or possession of a wild animal specified in par(b), the court may impose this surcharge; surcharge is imposed per animal-see Wis. Stats. § 29.983(b) for detail) (100% state)	Jul-05	Wis. Stats. § 29.983(1)(a)

Description	Rate	Effective Date	Authority
Wildlife violator compact surcharge (WVCS)	\$5.00 per count (if the court imposes a fine or forfeiture for a violation of Ch. 29 or an order issued under it) (100% DNR Conservation Fund)	Apr-06	Wis. Stats. § 29.99
<b>Chambers</b>			
Cremation permit	<del>\$195.00</del> \$200.00	Jan-10 Jan-11	Wis. Stats. § 979.10
<b>County/Clerk</b>			
Annual subscription – Co. board agenda	\$20.00	Jan-06	Ord. 321-11/05
Annual subscription – Co. board packet	\$100.00	Jan-03	Ord. 231-11/02
County directory (person outside normal distribution or replacements) – Hand delivered	\$1.00	Jan-04	Ord. 246-10/03
County directory (person outside normal distribution or replacements) – Mailed	\$2.00	Jan-04	Ord. 246-10/03
Marriage license	\$80.00 total - \$35.00 county; \$20.00 family court; \$25.00 state; \$10.00 waiver if applicable; \$10.00 fee for duplication; emergency/after hours pick up; \$35.00; \$2.00 fee to mail the license	Jan-09	Wis. Stats. § 765.05; Ord. 518-11/08
Declaration of domestic partnership or termination of domestic partnership	\$80.00 total - \$55.00 County; \$25.00 state; \$10.00 waiver if applicable	Aug. 3, 2009	Wis. Act 28 Wis. Stats. § 770.17 and 770.07(1)(b)(2)
Declaration of domestic partnership or termination of domestic partnership	\$10.00 fee for duplication; emergency/after hours pick up; \$35.00; \$2.00 fee to mail the declaration	Aug. 14, 2009	Ord. 569-08/09
<b>District Attorney</b>			
Copy of CD/DVD	\$10.00	Jan-09	Ord. 584-11/09
Photocopy charge	\$1.25 per page	Nov-04	Ord. 276-11/04
<b>Finance</b>			
Check reissuance fee	\$10.00	Jan-09	Ord. 518-11/08
Payroll garnishments (excluding fed/state tax debts)	\$15.00 initial fee; \$3.00 per pay period	Nov-04	Wis Stats § 812.42(2)(c); Ord. 518-11/08
Replacement of employee identification cards	\$5.00/replacement	Mar-06	Ord. 344-03/06
<b>General</b>			
Annual dog license	<del>\$6.00</del> neutered males or spayed females, over 5 months in age on January 1 of any year, or 5 months of age within the license year before the date the dog becomes 5 months of age; <del>\$3.00</del> neutered males or spayed females which become 5 months of age after July 1 of the license year; <del>\$11.00</del> unneutered males or unspayed females, over 5 months in age on January 1 of any year, or 5 months of age within the license year before the date the dog becomes 5 months of age; \$5.50 unneutered males or unspayed females which become 5 months of age after July 1 of the license year	Jan-2010	Wis. Stats. Ch.174; Ord. 584-11/09
Credit or signature debit card convenience fee for all departments unless otherwise specifically stated by department (via terminals)	Sliding scale of 2-3% of total costs based on bank contract, minimum \$2.00 charge per transaction	Jun-10	Ord. 619-06/10

Description	Rate	Effective Date	Authority
Credit or signature debit card convenience fee for all departments unless otherwise specifically stated by department (via online services)	2.49% of total costs, minimum \$2.00 charge per transaction	Jun-10	Ord. 619-06/10
PIN debit card convenience fee for all departments unless otherwise specifically stated by department (via terminal/online service)	\$2.00/ transaction	Jun-10	Ord. 619-06/10
Photocopies (not listed separately for specific department)	\$0.10	Jan-04	Ord. 246-10/03
<b>Health and Human Services</b>			
AODA – Assessment	\$135.00/Individual Assessment	Jan-09	Wis. Stats. § 51.42
AODA – Urinalysis	\$10.00/each	Jun-08	Wis. Stats. § 51.42, Wis. Stats. § 938.34
AODA Book Fee	\$3.00/each	Jun-08	Wis. Stats. § 346.65
CATE Group Treatment Fee	\$51.00/per week	Jun-08	Wis. Stats. § 346.65
CATE Initial Book Fee	\$20.00/one time charge	Jun-08	Wis. Stats. § 51.42
CATE Intake Assessment	Based on ability to pay	Jun-08	Wis. Stats. § 346.65
CATE Surveillance/Monitoring	\$17.00/per day	Jun-08	Wis. Stats. § 346.65
Child – in home care	\$70.00-\$110.00/hour	Jan-10	Wis. Stats. § 48.36(2)
Child – parent education	\$40.00/hour	Jan-10	Wis. Stats. § 48.36(2)
Child – Urinalysis confirmation for youth or parent	\$19.00-\$31.20/test	Jan-10	Wis. Stats. § 48.361 (2)(c), Wis. Stats. § 938.361 (2)(c)
Child s48.295 problems exam	\$200.00/hour	Jan-07	Wis. Stats. § 48.295
Child s48.33 disposition exam	\$200.00/hour	Jan-07	Wis. Stats. § 48.295
Civil commitment – Final commitment	\$200.00/hour	Jan-07	Wis. Stats. § 51.20(18)(a)
Civil commitment – Probable cause	\$200.00/hour	Jan-07	Wis. Stats. § 51.20(18)(a)
Civil commitment – Recommitment	\$200.00/hour	Jan-07	Wis. Stats. § 51.20(18)(a)
Conference Room Use Fees	\$15.00 set up fee	Jan-06	Ord. 393-11/06
Copy fees – attorney-SS	\$75.00 per mental impairment questionnaire	Jul-07	Wis. Stats. § 51.42
Copy fees – certified records	\$17.50 minimum charge (under 5 pages), \$22.50 minimum charge (over 5 pages), per page cost \$0.31 in addition to minimum charge, service fee \$18.00/hour, postage costs	Jul-07	Wis Stats. § 146.83(3M) and 908.3(1M)(d) Chapter HFS117
Copy fees – child support payment history	\$10.00 per year including current and partial years up to 6 years prior from date of request. (no charge for a 3 month print-out); \$20.00 per year for all records more than 6 years old	Jan-10	Wis Stats. § 19.35(3)(a)
Copy fees – non-client requests (worker's comp, attorneys, mental health, alcohol and drug)	\$12.50 minimum charge (under 5 pages), \$15.00 minimum charge (over 5 pages) per page cost \$0.31 in addition to minimum charge, service fee \$18.00/hour, postage costs	Jul-07	Wis Stats. § 146.83(3M) and 908.3(1M)(d) Chapter HFS117
Copy fees – patient/client	per page cost \$0.31, postage costs	Jul-07	Wis Stats. § 146.83(3M) and 908.3(1M)(d) Chapter HFS117
Copy fees – social security	\$20.00 per assessment	Jul-07	Wis. Stats. § 51.42
Counseling – AODA - CSAC	\$22.75/hour	Jan-03	Wis. Stats. § 51.42
Counseling – AODA - CSAC/SAC	\$25.00 per group	Jan-09	Wis. Stats. § 51.42
Counseling – MHBachelor's or CSAC/SAC	\$84.00/hour	Jan-03	Wis. Stats. § 51.42
Counseling – MHMaster's (grp.) or AODA - SAC	\$65.00/hour	Jan-08	Wis. Stats. § 51.42
Counseling – MHMaster's (ind.) or AODA - CSAC	\$125.00/hour	Jan-08	Wis. Stats. § 51.42

Description	Rate	Effective Date	Authority
Custody study	\$300.00/hour	Jan-03	Wis. Stats. § 814.615(1)(a)2
<del>Guardianship comprehensive evaluation- Guardianship Study- Permanent</del>	<del>\$400.80 \$464.20/study (ave. time to complete 5 hours × \$80.16 \$92.84- (case management rate))</del>	<del>Jan-09 Jan-11</del>	<del>Wis. Stats. § ch 54</del>
Juvenile delinquent – electronic monitoring with GPS	\$16.85/day	Jan-10	Wis. Stats. § 938.36(2)
<del>Juvenile delinquent – electronic monitoring without GPS</del>	<del>\$11.50/day</del>	<del>Jan-10</del>	<del>Wis. Stats. § 938.36(2)</del>
Juvenile delinquent – mentoring	<del>\$35.00 \$32.00-37.00/hour</del>	<del>Jan-10- Jan-11</del>	Wis. Stats. § 938.36(2)
Juvenile s938.295 problems exam	\$200.00/hour	Jan-07	Wis. Stats. § 938.295(1)
Juvenile s938.33 disposition exam	\$200.00/hour	Jan-07	Wis. Stats. § 938.295(1)
MD psychiatrist (assessment)	\$209.00/hour	Jan-03	Wis. Stats. § 51.42
MD psychiatrist (grp.)	\$77.00/hour	Jan-07	Wis. Stats. § 51.42
MD psychiatrist (ind.)	\$209.00/hour	Jan-03	Wis. Stats. § 51.42
OVI – Amendment	\$50.00	Jan-08	Wis. Stats. § 51.42
OVI – Assessment	\$225.00/assessment	Jan-10	Wis. Stats. § 51.42
OVI – Assessment (multiple assessment fee)	\$50.00/each additional assessment	Jan-10	Wis. Stats. § 51.42
PhD psychologist (assessment)	\$155.00/hour	Jan-08	Wis. Stats. § 51.42
PhD psychologist (grp.)	\$75.00/hour	Jan-08	Wis. Stats. § 51.42
PhD psychologist (ind)	\$155.00/hour	Jan-08	Wis. Stats. § 51.42
Public health – Adult hepatitis B	\$30.00/shot	Jan-06	Fed Reg Vol 53 No 102; Ord. 321-11/05
Public health – Adult TB skin test	\$10.00/test	Nov-04	Fed Reg Vol 53 No 102
Public health – Adult tetanus	\$10.00/shot	Nov-04	Fed Reg Vol 53 No 102
Public health – Bacteria sample	\$25.00	Jul-07	Wis. Admin. Code NR809 and 812
Public health – Child 3yrs - 18yrs	\$5.00/shot	Jan-09	Fed Reg Vol 53 No 102
Public health – Child hepatitis B	\$5.00/shot	Nov-04	Fed Reg Vol 53 No 102
Public health – Child TB skin test	\$5.00/test	Jan-03	Fed Reg Vol 53 No 102
Public health – Child tetanus	\$5.00/shot	Jan-03	Fed Reg Vol 53 No 102
Public health – Child under age 3	\$5.00 per child	Jan-04	Fed Reg Vol 53 No 102; Ord. 246-10/03
Public health – Family fee	\$30.00 per family	Jan-09	Fed Reg Vol 53 No 102
Public health – Flu shot	\$30.00/shot	May-06	Fed Reg Vol 53 No 102; Ord. 321-11/05
Public health – Flu shot - High Risk	\$45.00/shot	Jan-11	Fed Reg Vol 53 No 102; Note to reviser: Insert new county ordinance here.
Public Health – Nitrate water test	<del>\$30.00 \$33.00</del>	<del>Jul-07 Jan-11</del>	Wis. Admin. Code NR809 and 812
Public Health – Nitrate water test, Repeat	<del>\$24.00 \$27.00</del>	<del>Jan-09 Jan-11</del>	Wis. Admin. Code NR809 and 812
Public Health – Nitrite water test	<del>\$24.00 \$27.00</del>	<del>Jan-09 Jan-11</del>	Wis. Admin. Code NR809 and 812
Public Health – Nurse Visit	\$42.50	Jan-08	Fed Reg Vol 53 No 102; Ord. 321-11/05
Public health – Pneumonia	\$40.00/shot	May-06	Fed Reg Vol 53 No 102; Ord. 321-11/05
Public health – Pregnancy test	\$10.00 per test	Jan-07	Fed Reg Vol 53 No 102; Ord. 393-11/06
Public Health – Radon Test Kit (long term)	\$10.00	Jan-09	Wis. Stats. § 254.33
Public Health – Radon Test Kit (short term)	\$8.00	Jan-10	Wis. Stats. § 254.33
Registered nurse (Clozaril)	\$40.00/medication mgt. session	Jan-03	Wis. Stats. § 51.42
Registered nurse (Haloperidol)	\$40.00/injection	Jan-03	Wis. Stats. § 51.42

Description	Rate	Effective Date	Authority
Registered nurse (injection, other)	40.00/injection	Nov-04	Wis. Stats. § 51.42
Registered nurse (Prolixin Decanoat)	\$40.00 injection	Jan-03	Wis. Stats. § 51.42
Registered nurse (set-up)	\$40.00/medication mgt. session	Jan-03	Wis. Stats. § 51.42
Successor guardianship comprehensive eval.	\$206.00/study (3% increase)	Jan-08	Wis. Stats. § ch 54
Transportation – Lakeland Health Care Ctr.	\$20.00 for 10 miles; plus \$1.60 for each add'l mile	Jan-07	Wis. Stats. § 85.21(4)(c)1
Transportation – Medical (Beloit, Janesville, Harvard, Mukwonago, Burlington, Fort Atkinson)	\$15.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation – Medical (Waukesha, Milwaukee, Madison, Kenosha, Racine, Rockford, Monroe)	\$25.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation – Medical assistance	\$1.18/mile	Jan-06	Wis. Stats. § 85.21(4)(c)1
Transportation – Medical in Walworth County in residents community	\$4.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation – Medical in Walworth County outside residents community	\$6.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation – Shopping/nutrition	\$3.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
<b>Information Systems/Technology/Land Information</b>			
Custom Map/Custom Data Requests	\$60.00/hr	Jan-11	Note to reviser: Insert new county ordinance here.
Data	\$200.00/data set	Nov-04	Ord. 276-11/04
<b>Reports</b>			
Municipality	\$20.00	Nov-04	Ord. 276-11/04
Subdivision	\$5.00	Nov-04	Ord. 276-11/04
Print Screens	\$1.00/page	Nov-04	Ord. 276-11/04
<b>Labels</b>			
Municipality	\$30.00	Nov-04	Ord. 276-11/04
Subdivision	\$8.00	Nov-04	Ord. 276-11/04
<b>System Access</b>			
Processing CPU	\$0.80 per unit	Jan-09	Ord. 518-11/08
Communication Connection	\$50.00 monthly per account	Jan-09	Ord. 518-11/08
<b>Lakeland Health Care Center</b>			
Fax	\$1.00/page	Nov-04	Ord. 276-11/04
Medical records	\$0.31/page + delivery and certifying fee, if applicable	Jan-09	HSS_117.05
Photocopies	\$0.10/page	Jan-09	Ord. 518-11/08
Private pay room rates – ICF-1 Level-of-Care	\$224.00 per day	Jan-10	Ord. 584-11/09
Private pay room rates – ISN Level-of-Care	\$286.00 per day	Jan-10	Ord. 584-11/09
Private pay room rates – SNF Level-of-Care	\$255.00 per day	Jan-10	Ord. 584-11/09
<b>Land Use and Resource Management</b>			
A-1 Rezone conversion Fee – Administration Costs	\$50.00/application	Jan-11	Wis. Stats. ch 91
Animal waste storage ordinance – Nutrient mgmt. plan review/conditional use	\$125.00	Jan-03	Code ch. 6, art. IV
Animal waste storage ordinance – Permit storage facility	\$200.00	Jan-03	Code ch. 6, art. IV

Description	Fee	Effective Date	Authority
Citation inspection fees	<del>\$150.00</del> \$200.00/visit	<del>Jan-09</del> Jan-11	Wis. Stats. § 59.69; Code ch 26, Art. I, II, III ; Code Ch. 74
Concert and event license	\$2,000.00	Nov-04	Wis. Stats. § 59.56(12); Ord 281-11/04
Double permit fee – may be charged if work is started before obtaining proper county permit(s)		Jan-07	Ord. 393-11/06
Erosion control – 1 and 2-family residences, and residential add. less than 1 acre of land disturbance	\$175.00	Jan-09	Code ch. 26, art. III
<u>Erosion control – Permit renewal</u>	<u>1/2 of original fees not to exceed \$1,000.00</u>	<u>Jan-11</u>	<u>Code ch. 26, art. I, II, III</u>
Erosion control – Decks/post holes only (open deck/fence)	\$50.00	Jan-09	Code ch. 26, art. II
Erosion control – Stormwater preliminary review	<del>\$250.00</del> \$350.00	<del>Jan-08</del> Jan-11	Code ch. 26, Art. II
Erosion control – Excavated/decks/patios and post hole additions 10,000 or less sq. ft. of land disturbance	\$100.00	Jan-09	Code ch. 26, art. and II
Erosion control – Inground swimming pool greater than 10,000 sq. ft. of land disturbance	\$150.00 plus \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control – Landscaping w/ structures, retaining walls or stairways greater than 10,000 sq. ft. of land disturbance	\$150.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control – Retaining walls or stairways 10,000 or less sq. ft. of land disturbance	\$150.00	Jan-09	Code ch. 26, art. II
Erosion control – Storage structures, garages, accessory structures, etc.	\$150.00	Jan-09	Code ch. 26, art. II
Erosion control – Stormwater preliminary review-Waterfront	<del>\$250.00</del> \$400.00	<del>Jan-09</del> Jan-11	Code ch. 26, art. I, Ord. 518-11/08
Erosion control – Swimming pool 10,000 or less sq. ft. of land disturbance	\$150.00	Jan-09	Code ch. 26, Art. II
Erosion control – Waterfront - Decks/post holes only (open deck/fence)	<del>\$75.00</del> \$100.00	<del>Jan-09</del> Jan-11	Code ch. 26, art. II, Ord. 518-11/08
Erosion control – Waterfront - Landscaping w/structures, retaining walls or stairways greater than 10,000 sq. ft. of land disturbance	\$300.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Erosion control – Waterfront - Retaining walls or stairways/shoreyard landscaping 10,000 or less sq. ft. of land disturbance	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control – Waterfront - Storage structures, garages, boathouses, accessory structures, etc.	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control – Waterfront - Swimming pool 10,000 or less sq. ft. of land disturbance	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08

Description	Fees	Effective Date	Authority
Erosion control – Waterfront - Swimming pool greater than 10,000 sq. ft. of land disturbance	\$300.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Erosion control – Waterfront 1 and 2-family residences, residential add. less than 1 acre of land disturbance	\$300.00 and \$50.00 for each accessory building included with application	Jan-09	Code ch. 26, art. III, Ord. 518-11/08
Erosion control – Waterfront excavated/decks/patios 10,000 or less sq. ft. of land disturbance	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control and stormwater – Multi-family residential greater than 2 units	\$90.00/unit plus \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I and II
Erosion control and stormwater – Revisions	-1/2 of original fees not to exceed \$500.00	Jan-08	Code ch. 26, art. I, II, III
Erosion control and stormwater – Revisions - Waterfront	-1/2 of original fees not to exceed \$500.00	Jan-09	Code ch. 26, art. I, II, and III, Ord. 518-11/08
Erosion control and stormwater – Waterfront - Multi-family residential greater than 2 units	\$200.00/unit and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Erosion control with stormwater – greater than 1 acre of land disturbance for 1 and 2 family residential construction	\$300.00 plus \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I, III
Erosion control with stormwater – greater than 1 acre of land disturbance 1 and 2 family residential construction - Waterfront	\$300.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Farmland Preservation Certificate	\$15.00	Nov-04	Ord. 276-11/04
Farmland Preservation Conversion Fee – Any person who requests the rezoning of land from a certified farmland preservation district to another non-certified district must pay a conversion fee	The conversion fee is equal to three times the per acre value, for the year in which the land is rezoned, of the highest value category of tillable cropland in the town in which the rezoned land is located as specified by the Wisconsin Department of Revenue Use Value Guidelines for Agricultural Land Assessment	Jan. 1, 2010	Wis Stats. § 91.48
Land disturbance activities – driveway construction up to 2,500 sq. ft.	\$50.00	Jan-09	Code ch. 26, art. II
Land disturbance activities – Grading, filling or excavating greater than 10,000 sq. ft.	\$150.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. I and II
Land disturbance activities – Grading, filling or excavating up to 10,000 sq. ft. no structures	\$150.00	Jan-09	Code ch. 26, art. II
Land disturbance activities – Nonmetallic mining erosion control and stormwater	\$150.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. II and IV
Land disturbance activities – Pond construction 10,000 sq. ft. or greater	\$150.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. II
Land disturbance activities – Pond construction less than 10,000 sq. ft.	\$150.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. II
Land disturbance activities – Road and driveway construction greater than 2,500 sq. ft.	\$150.00 plus \$0.005/square foot of disturbance	Jan-09	Code ch. 26, art. I and II
Land disturbance activities – Utilities greater than 300 linear feet without structure	\$150.00 plus \$0.075/linear foot	Jan-09	Code ch. 26, art. II

Description	Rate	Effective Date	Authority
Land disturbance activities – Waterfront - Driveway construction up to 2,500 sq. ft.	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities – Waterfront - Grading, filling or excavating up to 10,000 sq. ft. no structures	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities – Waterfront - Grading, filling or excavating greater than 10,000 sq. ft.	\$300.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Land disturbance activities – Waterfront - Nonmetallic mining erosion control and stormwater	\$300.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. I, II and IV, Ord. 518-11/08
Land disturbance activities – Waterfront - Pond construction 10,000 sq. ft. or greater	\$300.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Land disturbance activities – Waterfront - Pond construction less than 10,000 sq. ft.	\$200.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities – Waterfront - Road and driveway construction greater than 2,500 sq. ft.	\$300.00 plus \$0.005/square foot of disturbance	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Land disturbance activities – Waterfront - Utilities greater than 300 linear feet without structure	\$300.00 plus \$0.075/linear foot	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities – Waterfront for demolition only less than 10,000 sq. ft. total area	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance and construction – 2,500 sq. ft. or greater including parking, commercial, institutional	<del>\$150.00</del> \$200.00 plus \$0.005/square foot	<del>Jan-09</del> Jan-11	Code ch. 26, art. I and II
Land disturbance and construction – Under 2,500 sq. ft. including parking, commercial, institutional	<del>\$150.00</del> \$175.00	<del>Jan-09</del> Jan-11	Code ch. 26, art. II
Land disturbance and construction – Waterfront - 2,500 sq. ft. or greater including parking/commercial	\$300.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Land disturbance and construction – Waterfront under 2,500 sq. ft. including parking, commercial, institutional	\$300.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance for demolition only less than 10,000 sq. ft. total area	\$100.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
LURM copies – colored map copies	\$1.50	Jan-07	Wis. Stats. § 59.69; Code ch. 74; Ord. 312-09/05
LURM copies – Hearings on CD	\$5.00 each CD	Jan-08	Wis. Stats. § 59.69; Code ch. 74
LURM copies – Recorded or filed documents Additional page	\$2.00 first page \$1.00 each additional page	Jan-08	Wis. Stats. § 59.69; Code ch. 74; Ord. 465-11/07
LURM copies – Subdivision plat	\$10.00 per sheet	Jan-09	Wis. Stats. § 236.45; Code ch. 58 and 74; Ord. 518-11/08
LURM copies 8 1/2 × 11 8 1/2 × 14 11 × 17	\$0.50 \$0.75 \$1.00	Jan-08	Wis. Stats. § 59.69; Code ch. 74; Ord. 465-11/07
Maps – Cadastral	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps – Color Print Screen	\$1.50 per page	Jan-07	Ord. 393-11/06

Description	Fee	Effective Date	Authority
Maps – Orthophotography	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps – Supervisory Districts	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps – Topographic	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps – Zoning	\$10.00, (regular) -\$20.00 (glossy)	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance – Expedited reclamation plan review	Add \$500.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance – For plan modification	\$550.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance – One-time plan review fee 1 to 25 acres	\$900.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance – One-time plan review fee 26 to 50 acres	\$1,200.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance – One-time plan review fee 51 acres or larger	\$1,500.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance – Unclaimed acres 1 to 5 acres	\$455.00 total– (\$420.00 county; \$35.00 DNR)	Jan-08	Code ch. 6, art. IV
Nonmetallic reclamation ordinance – Unclaimed acres 11 to 15 acres	\$765.00 total– (\$660.00 county; \$105.00 DNR)	Jan-08	Code ch. 6, art. IV
Nonmetallic reclamation ordinance – Unclaimed acres 16 to 25 acres	\$1,020.00 total– (\$880.00 county; \$140.00 DNR)	Jan-08	Code ch. 6, art. IV
Nonmetallic reclamation ordinance – Unclaimed acres 26 to 50 acres	\$1,120.00 total– (\$960.00 county; \$160.00 DNR)	Jan-08	Code ch. 6, art. IV
Nonmetallic reclamation ordinance – Unclaimed acres 51 acres or larger	\$1,225.00 total– (\$1,050.00 county; \$175.00 DNR)	Jan-08	Code ch. 6, art. IV
Nonmetallic reclamation ordinance – Unclaimed acres 6 to 10 acres	\$610.00 total– (\$540.00 county; \$70.00 DNR)	Jan-08	Code ch. 6, art. IV
Ordinance compliance – Site visit	\$100.00 per visit	Jan-08	Wis. Stats. § 59.69; Code Ch. 74; Art. I, II, III Ch. 26; Code ch. 70
Plat review fee: certified survey map – 1 lot or outlot plat	\$375.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: Certified survey map – 2 lots and/or outlots	\$425.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: certified survey map – 3 lots and/or outlots	\$475.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: certified survey map – 4 lots and/or outlots	\$525.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: final and preliminary condominium plat – Re-application fee	\$200.00	Jan-09	Wis. Stats. § 703.115(2); Code ch. 58
Plat review fee: final and preliminary subdivision plat – Re- application fee	\$200.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: final condominium plat	\$500.00; plus unit fee of \$50.00/unit	Jan-09	Wis. Stats. § 703.115(2); Code ch. 58
Plat review fee: final subdivision plat	\$500.00; plus lot fee of \$50.00/lot and outlot fee of \$50.00/outlot	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: preliminary condominium plat	\$500.00; plus unit fee of \$50.00/unit	Jan-03	Wis. Stats. § 703.115(2); Code ch. 58
Plat review fee: preliminary subdivision plat	\$500.00; plus lot fee of \$50.00/lot and outlot fee of \$50.00/outlot	Jan-08	Wis. Stats. § 236.45; Code ch. 58

Description	Fee	Effective Date	Authority
Plat review fee: restriction, removal/revision	\$200.00/\$300.00 if CZA hearing is required	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Pre-application conference fee for subdivisions and condominium plats 5 or more units or lots or commercial/industrial w/10,000 sq. ft. or greater building size or upon applicant request Rezones into ALL M-3, Business zoning districts, and land restoration, on sites 2 acres or greater.	\$1,000.00	Jan-10	Wis. Stats. § 236.45; Code ch. 58
Public hearing fee – Board of adjustment – Postponement fee	\$100.00	Jan-06	Wis. Stats. § 59.696; Ord. 321-11/05, Code ch. 64
Public hearing fee – Board of adjustment hearings	\$450.00	Jan-10	Wis. Stats. § 59.696, Code ch. 74
Public hearing fee – Communications tower	\$1,025.00	Jan-06	Code ch 74, Ord. 321-11/05
Public hearing fee – Conditional use amendment	\$200.00	Jan-09	Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: agricultural	\$575.00	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: commercial and other industrial less than 5,000 sq. ft. gross floor area	\$575.00; additional \$200.00 fee may apply if development includes residential use	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: commercial and other industrial with 5,000 to 10,000 sq. ft. gross floor area	\$675.00; additional \$200.00 fee may apply if development includes residential use	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: Commercial and other industrial greater than 10,000 sq. ft. gross floor area	\$775.00; additional \$200.00 fee may apply if development includes residential use	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: floodplains, wetland and park uses	\$575.00	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: mineral extraction (M-3)	\$775.00 + \$55/acre when applicable	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: recreational and related uses	\$575.00, additional \$200.00 fee may apply if development includes residential use	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: Renewable energy	\$575.00	Jan-10	Wis. Stats. § 59.696; Code ch 65, Ord. 584-11/09
Public hearing fee – Conditional use hearing: residential	\$575.00 for 1 unit, plus \$200.00 per each additional unit when applicable	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Conditional use hearing: sanitary landfill (M-4)	\$1,275.00 + \$110.00/acre when applicable	Jan-08	Wis. Stats. § 59.696; Ord. 465-11/07, Code ch 74
Public hearing fee – Conditional Use Renewal, Extension and Appeal Fee	\$200.00	Jan-07	Wis. Stats. § 59.696; Ord. 321-11/05, Code ch 74
Public hearing fee – Re-notice hearing postponement, when requested by applicant	\$100.00	Jan-06	Wis. Stats. § 59.696; Ord. 321-11/05, Code ch 74
Public hearing fee – Rezone from standard A-1	\$575.00	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08

Description	Fees	Effective Date	Authority
Public hearing fee – Rezone hearing: commercial and other industrial less than 5,000 sq. ft. gross floor area	\$575.00 plus \$200.00 per unit residential use fee when applicable	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Rezone hearing: commercial and other industrial, 5,000 to 10,000 sq. ft. gross floor area	\$675.00 plus \$200.00 per unit residential use fee when applicable	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Rezone hearing: commercial and other industrial greater than 10,000 sq. ft. gross floor area	\$775.00 plus \$200.00 per unit residential use fee when applicable	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Rezone hearing: floodplain, wetland and park districts	\$575.00	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Rezone hearing: industrial developments - mineral extraction	\$775.00 plus \$55.00 per acre unless previously assessed	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Rezone hearing: industrial developments - sanitary landfill	\$1,275.00 plus \$110.00 per acre unless previously assessed	Jan-06	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
Public hearing fee – Rezone hearing: residential	\$575.00 for 1 unit, plus \$200.00 per each additional unit	Jan-09	Wis. Stats. § 59.696; Code ch 74, Ord. 518-11/08
<u>Public hearing fee—Comprehensive plan amendment</u>	<u>\$196.00 each</u>	<u>Jan-11</u>	<u>Wis. Stats. § 59.696; Res. #62- 11/09</u>
Rural building number fee	\$25.00	Jan-03	Wis. Stats. § 54(4) and (4m)
Sanitary ordinance appeal	\$260.00	Jan-06	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: drip line	\$750.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: experimental or alternate design system	\$625.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: holding tank	\$725.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: in-ground pressure distribution system and at-grade system	\$565.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: in-ground soil absorption system (gravity or dose to gravity)	\$460.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: large scale systems 6,000 gallon daily flow	\$1,650.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: large scale systems greater than 3,000 gallon daily flow	\$975.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: minor repair (Building sewer, effluent pipe)	\$100.00	Jan-07	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: mound system	\$685.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: non-plumbing sanitary system	\$465.00	Jan-07	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: re-connection to existing system, Private interceptor, Grease interceptor	\$285.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: renewal, transfer, or revision	\$70.00	Jan-06	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitary permit: sand filter (single-pass, re-circulating, split-bed)	\$750.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05

Description	Fees	Effective Date	Authority
Sanitary permit: Treatment/dispersal component (add, replace, modify, alter)	\$285.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitation – County private sewage system and sanitation ordinance Chapter 70 Walworth County Code/ Sanitation Ordinance	\$20.00	Jan-06	Wis. Stats. ch. 145; Code ch. 70; Ord 312-09/05
Sanitation – Development plan amendment proposal	\$250.00	Nov-04	Ord. 276-11/04
Sanitation – Reinspection fee (sanitation)	\$100.00	Nov-04	Wis. Stats. ch. 145; Code ch. 70; Ord 276-11/04
Sanitation – Soil investigation	\$100.00	Nov-04	Wis. Stats. ch. 145; Code ch. 70; Ord 276-11/04
Sanitation – Wisconsin fund application	\$150.00	Jan-03	Wis. Administrative Code/Comm. 87; Ord 231-11/02
Sanitation information requests	\$30.00	Nov-04	Ord. 276-11/04
Sanitation monthly maintenance report	\$20.00	Nov-04	Ord. 276-11/04
Sanitation processing fee – Three- year maintenance and annual holding tank report	\$150.00	Jan-08	Code ch. 70
Site visit-conditional use or zoning - requested by owner	\$100.00 minimum charge with adjustments to cover additional costs	Jan-10	Wis. Stats. § 59.696; Code ch 74.
Special sanitary permit	\$500.00	Nov-04	Code sec. 26-237; Ord 281-11/04
Transcripts	\$20.00 per page	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Waterfront zoning permit – Accessory structure 1,201 sq. ft. through 2,500 sq. ft.	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Accessory structure 700 sq. ft. or less	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Accessory structure 701 sq. ft. to 1,200 sq. ft.	\$125.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Accessory structure greater than 2,500 sq. ft.	\$200.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – All other zoning permits	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Animal waste - Storage structure	\$100.00	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Boathouse	\$150.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Business, commercial and industrial uses	Minimum of \$200.00 or \$0.15/sq. ft. of base floor area	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Churches, schools, and other public facilities 0 to 1,000 sq. ft.	\$150.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Churches, schools, and other public facilities 1,001 sq. ft. or greater	\$300.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Hotel, motel	\$800.00 base fee plus \$50.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08

Description	Fee	Effective Date	Authority
Waterfront zoning permit – Livestock facilities building	\$0.15 per square foot, not to exceed \$1,000.00	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Mobile home - Accessory structure/deck	\$75.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Mobile home - Addition	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Mobile home - New	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning Permit – Multiple structures	Highest Applicable Fee, plus \$50.00 per additional structure	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Recreation vehicle - addition/enclosure (planned campground development)	\$100.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Recreation vehicle (planned campground development)	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Recreational vehicle - accessory structure (planned campground development)	\$75.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Recreational vehicle - deck (planned campground development)	\$75.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Residential additions, alterations 500 sq. ft. and greater	\$250.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Residential additions, alterations less than 500 sq. ft.	\$200.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Residential decks and pools	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Residential/new single-family residence	\$400.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Residential/two-family and multiple-family residence	\$400.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Revision fee	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit – Shoreyard stairway, retaining wall	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Waterfront zoning permit – Telecommunication towers, antennas, and accessory str.	\$300.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74 and 64, Ord. 518-11/08
Waterfront zoning permit – Utility cabinets	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Zoning density review	\$75.00 base/\$50.00 per unit	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Accessory structure 1,201 sq. ft. through 2,500 sq. ft.	\$125.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Accessory structure 700 sq. ft. or less	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Accessory structure 701 sq. ft. to 1,200 sq. ft.	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Accessory structure greater than 2,500 sq. ft.	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74

Permit	Fee	Effective Date	Authority
Zoning permit – All other zoning permits	\$80.00	Jan-03	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Animal waste – Storage structure	\$80.00	May-06	Wis. Stats. § 59.69 and 93; Code ch. 74
Zoning permit – Business, commercial and industrial uses	Minimum of \$100.00 or \$0.10/sq. ft. of base floor area	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Churches, schools, and other public facilities 0 to 1,000 sq. ft.	\$100.00	Jan-08	Wis. Stats § 59.69; Code ch. 74
Zoning permit – Churches, schools, and other public facilities 1,001 sq. ft. or greater	\$245.00	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Farmland separations	\$75.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Hotel, motel	\$800.00 base fee + \$30.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Livestock Facilities Building	\$0.10 per square foot, not to exceed \$1,000	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74
Zoning permit – Lot line adjustments/parcel splits	\$60.00	Jan-07	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Mobile home-Accessory structure or deck.	\$65.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – mobile home-addition	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – Mobile home-new	\$150.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – Multiple structures	Highest fee plus \$50.00 per applicable structure	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – Pond permits	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Recreation vehicle addition/enclosures (planned campground development)	\$85.00	Jan-09	Wis. Stats § 59.69; Code ch. 74
Zoning permit – Recreation vehicle(planned campground development)	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Recreational vehicle -Accessory structure (planned campground development)	\$65.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – Recreational vehicle/Deck (planned campground development)	\$65.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – Residential additions, alterations 500 sq. ft. and greater	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit – Residential additions, alterations less than 500 sq. ft.	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Residential decks and pools	\$75.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Residential/new single-family residence	\$300.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Residential/two-family and multiple-family residence	\$300.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Revision fee	\$80.00	Jan-03	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Sign permits	\$150.00	Jan-07	Wis. Stats. § 59.69; Code ch. 74

Description	Fees	Effective Date	Authority
Zoning permit – Telecommunication towers, antennas, and accessory str.	\$245.00	Jan-03	Wis. Stats. § 59.69; Code ch. 64 and 74
<u>Zoning permit – Temporary Residence</u>	<u>\$450.00</u>	<u>Jan-11</u>	<u>Wis. Stats. § 59.69; Code ch. 74</u>
Zoning permit – Utility cabinets	\$85.00	Jan-07	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Vegetation removal - Restoration/compliance review fee	<del>\$320.00</del> \$600.00	<del>Jan-08</del> Jan-11	Code ch. 74; Ord. 465-11/07
Zoning permit – Vegetation removal - Tree cutting permits	<del>\$100.00</del> -\$150.00	<del>Jan-09</del> Jan-11	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Vegetation removal/shoreyard mitigation	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Vegetation removal/shoreyard prescribed burn	\$200.00	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Zoning ordinance(s)	\$30.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning renewable energy – Large wind	\$245.00	Jan-10	Wis. Stats. § 59.696; Code ch 65
Zoning renewable energy – Small wind	\$50.00	Jan-10	Wis. Stats. § 59.696; Code ch 65
Zoning renewable energy – Solar zoning	<del>\$50.00</del> <u>\$85.00</u>	<del>Jan-10</del> <u>Jan-11</u>	Wis. Stats. § 59.696; Code ch 65
<u>Zoning renewable energy—Solar array commercial</u>	<u>\$245.00</u>	<u>Jan-11</u>	<u>Wis. Stats. § 59.696; Code ch 65</u>
Zoning Renewal – Campground	\$100.00	Nov-04	Code ch. 74, Ord. 276-11/04
Zoning Renewal – Salvage yard	\$100.00	Nov-04	Code ch. 74, Ord. 276-11/04
Zoning Renewal – Telecommunications	\$350.00	Nov-04	Code ch. 74, Ord. 276-11/04
Zoning requests	\$50.00 plus \$5.00 for each additional abutting parcel.	Jan-09	Wis. Stats. § 59.69; Code ch. 74
<b>Public Works</b>			
Driveway paving – Not completed within one year of original permit	<del>\$170.00</del> <u>\$175.00</u>	<del>Jan-09</del> <u>Jan-11</u>	Wis. Stats. § 86.07; 86.16(2)
Driveway permit	<del>\$170.00</del> <u>\$175.00</u>	<del>Jan-09</del> <u>Jan-11</u>	Wis. Stats. § 86.07; 86.16(2)
Natureland Park Log Cabin rental	\$80.00	Jan-09	Wis. Stats. § 27.075(1)59.07
Park Shelter rental	\$40.00	Jan-09	Wis. Stats. § 27.075(1)59.07
Trail pass – Daily	\$4.00; \$1.20 state, \$2.80 county	Nov-04	Wis. Stats. § 27.01(8)
Trail pass – Yearly	\$20.00; \$ 6.00 state, \$ 14.00 county	Jan-09	Wis. Stats. § 27.01(8)
Utility-boring permits	<del>\$500.00</del> <u>\$515.00</u>	<del>Jan-09</del> <u>Jan-11</u>	Wis. Stats. § 66.047; 182.0175
Utility-ROW permits	<del>\$170.00</del> <u>\$175.00</u>	<del>Jan-09</del> <u>Jan-11</u>	Wis. Stats. § 66.047; 182.0175
Wide load	\$40.00	Jan-07	Wis. Stats. § 348.05
<b>Registrar of Deeds</b>			
CDs of images of daily recordings	\$550.00/month for daily CD \$500.00/month for weekly CD	Jan-09	Wis. Stats. § 59.43(2)(c)
Data	\$100.00/data set	Jan-08	Ord. 465-11/07
Internet convenience fee	\$3.00/transaction	Jan-07	Ord. 393-11/06
Online access to unlimited document images	\$500.00/month	Jan-07	Ord. 393-11/06
Validate rental weatherization document	\$20.00	Jan-09	Ord. 518-11/08

Description	Fees	Effective Date	Authority
VitalChek express carrier fee	\$17.50	Oct. 1, 2010	Ord 639-09/10
VitalChek handling fee	\$10.00/order	Oct. 1, 2010	Ord 639-09/10
<b>Copies:</b>			
Recorded or filed documents	\$2.00 for first page; \$1.00 each additional page; \$1.00 certification fee	Jan-03	Wis. Stats. § 59.43(2)(b)
Letter – 8 1/2 x 11	\$0.50	Nov-04	Ord. 276-11/04
Legal – 8 1/2 x 14	\$0.75	Nov-04	Ord. 276-11/04
Ledger – 11 x 17	\$1.00	Nov-04	Ord. 276-11/04
Plat book page	\$1.50	Nov-04	Ord. 276-11/04
18 x 18	\$1.75	Nov-04	Ord. 276-11/04
18 x 24	\$2.25	Nov-04	Ord. 276-11/04
24 x 36	\$4.50	Nov-04	Ord. 276-11/04
Print screen	\$1.00	Jan-03	Ord. 231-11/02
Subdivision plat copies – actual size	\$4.50/sheet	Jan-01	Wis. Stats. § 236.25(5)
Maps	\$10.00	Nov-04	Ord. 276-11/04
Census records	\$1.00	Jan-03	Ord. 231-11/02
Birth, death or marriage certificates; Declaration of domestic partnership or certificate of termination of domestic partnership	\$20.00 for first copy; \$3.00 each additional copy	Oct. 27, 2007; Aug. 3, 2009	Wis. Stats. § 69.22
Vital records expedite fee	\$20.00	Jan-08	Wis. Stats. § 69.22(1)(d)
Vital records verification	\$7.00	Aug-91	Wis. Stats. § 69.22
<b>Recording/Recording Fees:</b>			
Federal Tax Lien	\$25.00/document	June 25, 2010	Wis. Stats. § 59.43(2)
Real estate documents-recording	\$25.00/document	June 25, 2010	Wis. Stats. § 59.43(2)(ag), 59.43(2)(e)
Redaction	\$5.00/document	June 25, 2010 (Expires upon the earliest of the following: 1) completion by the Register of Deeds of redaction of social security numbers from certain electronic format records; 2) January 1, 2012, unless an extension of time is granted by DOA; or 3) January 1, 2015.)	Wis. Stats. § 59.43(2)(L)
Termination of Decedent's Property Interest form (HT-110)	\$25.00	Jan-03	Wis. Stats. § 59.43(2)(i)
Transfer on death to beneficiary (TOD-110)	\$25.00	Apr-06	Wis. Stats. § 59.43(2)(i)
Cemetery, condominium and subdivision plats	\$50.00	Jan-03	Wis. Stats. § 59.43(2)(h)
Transportation project plats	\$25.00	Jan-03	Wis. Stats. § 59.43(2)(k)
Real estate transfer tax	\$0.30/\$100.00 value	Sept-81	Wis. Stats. § 77.22(1)
<b>Remits:</b>			
Misc. TriMin reports	\$0.50/sheet	Jan-09	Ord. 518-11/08
Real estate index	\$10.00/month; \$0.25/sheet	Jan-03	Ord. 231-11/02
Municipality or sales	\$20.00	Jan-09	Ord. 584-11/09

Description	Fees	Effective Dates	Authority
Subdivision	\$5.00	Nov-04	Ord. 276-11/04
Municipality	\$30.00	Nov-04	Ord. 276-11/04
Subdivision or sales	\$10.00	Jan-09	Ord. 584-11/09
Accident report	\$2.00	Jan-03	Wis. Stats. § 19.35(3)(a)
Bond fee: charge for bond taken at LEC for other departments	\$25.00	Jan-06	Wis. Stats. § 814.705; Ord. 321-11/05
Copy; certificate reprints; report copies	\$0.50 per page	Jan-10	Wis. Stats. § 19.35(3)(a)
Eviction & property seizures proceedings, officer fees	Current Senior Process Deputy hourly payroll rate, including fringe benefit rate, for assigned staff. Overtime rate may be applicable.	Apr-10	Wis Stats. § 814.705(3); Ord 597-02/10
False alarms (per calendar year)	\$10.00 1st response; \$20.00 2nd response; \$30.00 3rd response; \$40.00 4th response	Jan-03	Code Sec. 22-79
Huber Dorm without electronic monitoring; Huber Dorm with electronic monitoring	Without \$18.00 day; \$126.00/week; With \$17.00 day, \$119.00 week	Jan-09	Wis. Stats. § 303.08; Ord. 518-11/08
Jail booking fee	<del>\$20.00</del> \$25.00/person	Jan-05 Jan-11	Ord. 276-11/04 Note to reviser: Insert new county ordinance here.
Jail charge	\$15.00/day municipal prisoners; \$55.00/day out-of-county prisoners; \$62.00/day federal inmates	Jan-02	Wis. Stats. § 303.18; Ord. 231-11/02
Massage permits	\$50.00 individual; \$200.00 establishment	Jan-03	Ord. 162-06/95
Photo reprints	35 mm \$10.00 8×10; \$5.00 5×7; \$3.00 4×6; Digital prints \$25.00 per CD	Jan-07	Wis. Stats. § 19.35(3)(a)
Police escorts; house moves; traffic control	\$74.00/hr per officer	Jan-10	Ord. 584-11/09
Range use	\$100.00/day or \$500.00 annually	Jan-06	Ord. 321-11/05
Real Estate and Sheriff Sales	\$75.00 per sale posting; \$75.00 per scheduled sale	Apr-10	Wis. Stats § 814.705(2); Ord 597-02/10
Service of process	\$80.00 per service, pre-pay only	Apr-10	Wis. Stats. § 814.705; Ord. 597-02/10
Storage	<del>\$5.00</del> \$10.00/day outside; <del>\$10.00</del> \$15.00/day inside	Jan-03 Jan-11	Ord. 231-11/02 Note to reviser: Insert new county ordinance here.
Writ of Restitution and Writ of Assistance Deposit	\$1,500.00	Apr-10	Wis. Stats. § 799.45(1); Ord 597-02/10
Certificates	\$1.00	Jan-03	Ord. 231-11/02
County map	\$7.95	Jan-06	Ord. 321-11/05
Copies	\$1.00	Jan-03	Ord. 231-11/02
Credit or signature debit card convenience fee (via terminal for the payment of property taxes)	2.49% of total costs, minimum \$2.00 charge per transaction	Jun-10	Ord. 619-06/10
Faxed copies	\$1.00	Jan-03	Ord. 231-11/02
Nontaxable plat book	\$33.18	Apr-06	Ord. 393-11/06
Plat book	\$35.00	Apr-06	Ord. 393-11/06
Returned check fee	\$30.00	Jan-07	Ord. 393-11/06
Tax overpayment refund/handling fee	\$5.00	Jan-07	Ord. 393-11/06
Tax searches	\$1.00	Jan-08	Ord. 465-11/07

Description	Fee	Effective Date	Authority
4-H camp fees	\$95.00/camper, base camp; \$100.00/camper, outpost camp; \$47.50/counselor; \$0.00/adult volunteer (Sr. Ldrs.)	Jan-07	Ord. 393-11/06
4-H cloverbud enrollment fees	\$4.00/member (\$1.50 WI 4-H Foundation, \$1.00 insurance; \$1.50 county UWEX)	Nov-04	Ord. 276-11/04
4-H drama fest fee	\$10.00/entry	Nov-04	Ord. 276-11/04
4-H explorers day camp fees	\$7.00 per participant (Sr. Ldrs.)	Jan-08	Ord. 465-11/07
4-H member enrollment fees	\$12.00/member \$3.00 sr. ldrs., \$3.00 jr. ldrs., \$1.50 WI 4-H Foundation, \$1.00 insurance, \$3.50 4-H literature)	Nov-04	Ord. 276-11/04
4-H shooting sports fees	\$4.00 per event/\$7.00 for trap (Sr. Ldrs.)	Jan-06	Ord. 321-11/05
Ag program farmers' market fees	\$10.00/individual market; \$75.00 per season	May-05	Ord. 303-05/05
Barn Quilts	\$125.00 to \$150.00	Jan-11	Note to reviser: Insert new county ordinance here.
Community garden plot	\$20.00 per 20 x 20 plot; \$30.00 per 20 x 30 plot; \$10.00 per 10 x 10 plot; \$5.00 per raised bed	Jan-10	Ord. 584-11/09
Copies – color printer	\$0.50 per page	Jan-07	Ord. 393-11/06
Copies – black and white printer or photocopier	\$0.15 per page	Jan-09	Ord. 518-11/08
Family living program: child care workshops	\$5.00- to \$7.00/session depending on materials and location	Jan-07	Ord. 393-11/06
Family living program: financial educ. workshop	\$7.00/session	Jan-06	Ord. 321-11/05
Family living program: library story times	\$5.00/child	Jan-06	Ord. 321-11/05
Family living program: nutrition educ. workshop	\$2.00 to \$7.00/session depending on materials and location	Jan-10	Ord. 584-11/09
Family living program: parenting educ. workshop	\$5.00 to \$7.00/session depending on materials and location	Jan-07	Ord. 393-11/06
Field soil test	\$7.00 + shipping and handling (UWEX- Coop Ext)	Nov-04	Ord. 276-11/04
Horticulture educational workshops	<del>\$5.00</del> \$3.00 to- \$20.00 per participant, per session depending on materials and location	Jan-09 Jan-11	Ord. 518-11/08 Note to reviser: Insert new county ordinance here.
Insect diagnostic	\$3.00 shipping and handling (Walworth County UWEX)	Jan-08	Ord. 465-11/07
Lawn/garden test	<del>\$15.00</del> \$20.00 + shipping and handling (UWEX-Coop Ext)	Nov-04 Jan-11	Ord. 276-11/04 Note to reviser: Insert new county ordinance here.
Master gardener volunteer training	\$20.00 to- \$200.00 per person depending on materials and location	Jan-09	Ord. 518-11/08
Mineral test	\$15.00 + shipping and handling (UWEX- Coop Ext)	Nov-04	Ord. 276-11/04
Pesticide applicators training and EPA fees	\$30.00 (\$15.00 for PTA-state, \$15.00 for EPA-county)	Nov-04	Ord. 276-11/04
Plant analysis	\$20.00 + shipping and handling (UWEX- Coop Ext)	Jan-10	Ord. 584-11/09
Plant diagnostic site visits	Up to \$15.00 per site visit	Jan-10	Ord. 584-11/09
Prairie walk seminar	\$12.00 to \$20.00 per person	Jan-10	Ord. 584-11/09
Pruning workshop	<del>\$10.00</del> \$5.00 per participant per session	Jan-09 Jan-11	Ord. 518-11/08 Note to reviser: Insert new county ordinance here.
Rain barrel sales	\$60.00 per barrel	Jan-09	Ord. 518-11/08
Sale of extension bulletins	Per UWEX Madison price list + tax and postage	Nov-04	Ord. 276-11/04

Resolution	Fees	Effective Date	Audibility
Shipping and handling for all tests and analyses	\$3.00 shipping and handling (Walworth County UWEX)	Jan-06	Ord. 321-11/05
SE Wisconsin winter grazing seminar	\$15.00 to \$25.00 registration fee	Jan-09 Jan -11	Ord. 518-11/08 Note to reviser: Insert new county ordinance here.
Tractor safety program participant fee	\$50.00/person	Jan-10	Ord. 584-11/09
Victim impact panel attendance	\$25.00	Jan-10	Ord. 584-11/09
Volunteer Recognition Lunch – Guest	\$12.00 to \$15.00	Jan-11	Note to reviser: Insert new county ordinance here.

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**PART II: BE IT FURTHER ORDAINED THAT** the effective date of this ordinance shall be January 1, 2011 unless otherwise noted.

**PASSED and ADOPTED** by the Board of Supervisors of Walworth County Wisconsin this 9<sup>th</sup> day of November, 2010.

County Board Meeting Date: November 9, 2010

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

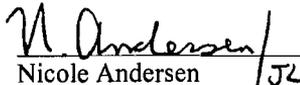
\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
County Clerk

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

  
\_\_\_\_\_  
David A. Bretl  
County Administrator/Corporation Counsel

10/25/2010  
Date

  
\_\_\_\_\_  
Nicole Andersen  
Deputy County Administrator-Finance

10/26/10  
Date

If unsigned, exceptions shall be so noted by the County Administrator.



**Resolution No. 52-11/10**  
**Establishing Official County Bond Amounts for Specified Walworth County Constitutional Officers for 2011-2014**

Moved/Sponsored by: Finance Committee

**WHEREAS**, Wisconsin Statute 59.21(2) requires that "Each official bond described in sub.(1) shall be in a sum fixed by law; or if not fixed by law, in a sum fixed by resolution of the board, within the limitation prescribed by law, if any, at the annual meeting in November prior to the commencement of the term of office of the particular officer;" and,

**WHEREAS**, the Finance Committee of the Walworth County Board of Supervisors has reviewed and approved the bond amounts listed below:

Title	Statutory Requirement Chapter 59.21	County
Sheriff	Not less than \$5,000 nor more than \$25,000, with not less than three sureties.	\$ 10,000
Coroner	Not less than \$500 nor more than \$10,000 with not less than two sureties.	\$ 500
Clerk of Circuit Courts	Not less than \$5,000 with two or more sureties.	\$ 50,000

**WHEREAS**, the term of the Sheriff, Clerk of Courts and Coroner will be completed in 2010 and begin a new four-year term in 2011 through 2014.

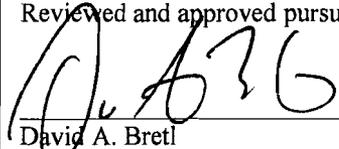
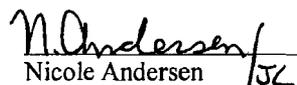
**NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors hereby declares that the above listed official county bonds for the Walworth County Constitutional Officers be set in the amounts listed above.

\_\_\_\_\_  
 Nancy Russell  
 County Board Chair

\_\_\_\_\_  
 Kimberly S. Bushey  
 County Clerk

Action Required:    Majority   X      Two-thirds \_\_\_\_\_    Other \_\_\_\_\_

County Board Meeting Date: November 9, 2010

Policy and Fiscal Note is attached. Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:	
 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator-Finance
10/25/10 Date	10/25/10 Date
If unsigned, exceptions shall be so noted by the County Administrator.	

**Policy and Fiscal Note**  
**Resolution No. 52-11/10**

- I. **Title:** Establishing Official County Bond Amounts for Specified Walworth County Constitutional Officers for 2011-2014
  
- II. **Purpose and Policy Impact Statement:** Pursuant to Wisconsin Statute 59.21, the County Board is required by law to set the official bond amounts.
  
- III. **Budget and Fiscal Impact:** The fiscal impact of setting bonds in the aforementioned amounts for the positions of Coroner, Clerk of Circuit Court and Sheriff is approximately \$440. For these positions, these are four-year bonds and one quarter of this amount \$110 has been included in the proposed 2011 Budget. It is anticipated the remaining \$330 will be included in the 2012, 2013 and 2014 budgets.
  
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Finance

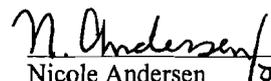
Meeting Date: October 21, 2010

Vote: 4 – 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 10/25/2010  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 10/25/10  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator-Finance



**Policy and Fiscal Note**  
**Resolution No. 53-11/10**

- I. **Title:** Adopting the 2011 Appropriation of the Walworth County Budget and CIP Plan
- II. **Purpose and Policy Impact:** The purpose of this resolution is to adopt the 2011 appropriation to support the Walworth County operating budget for 2011 and 5-year Capital Improvement Plan with a commitment of funding for 2011 only, unless authorized by previous County Board resolution.
- III. **Budget and Fiscal Impact:** Adoption of this resolution will set the legal budget limits for Walworth County for fiscal year 2011.
- IV. **Referred to the following standing committees for consideration and date of referral:**

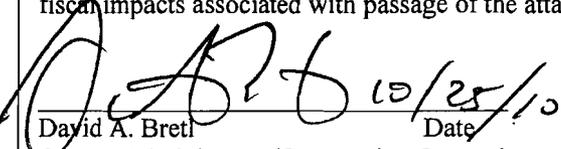
Committee: Finance

Meeting Date: October 21, 2010

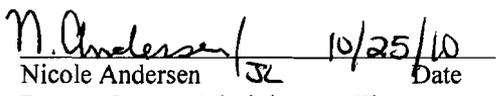
Vote: 4 – 0

County Board Meeting Date: November 9, 2010

Policy and Fiscal Note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
\_\_\_\_\_  
David A. Bretl

County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen

Deputy County Administrator-Finance

# Walworth County Amendments to 2011 Preliminary Budget

Exhibit A

2010 Equalized Values:  
 County-wide 14,988,671,800  
 Children w Disabilities Education Board 14,084,639,970  
 Library 8,804,764,000

	Tax Levy	Increase over 2010	Percentage Increase	Mill Rate	Change	Percent
Library	1,462,040	58,464	4.17%	0.166051	0.011275	7.28%
Debt	4,177,192	(1,013,411)	-19.52%	0.278690	(0.067612)	-19.52%
CDEB	8,500,312	(57,120)	-0.67%	0.603516	0.017754	3.03%
Other Operating	46,651,081	2,714,825	6.18%	3.112423	0.181126	6.18%
<b>Totals</b>	<b>60,790,625</b>	<b>1,702,758</b>	<b>2.88%</b>			

Proposed Budget Amendments:	Levy Impact	Library Levy	Debt Levy	CDEB Levy	Operating Levy
A	-	-	-	-	-
B	-	-	-	-	-
C	-	-	-	-	-
D	-	-	-	-	-
E	-	-	-	-	-
F	-	-	-	-	-
G	-	-	-	-	-
H	-	-	-	-	-
I	-	-	-	-	-
J	-	-	-	-	-
K	-	-	-	-	-
L	-	-	-	-	-
M	-	-	-	-	-
N	-	-	-	-	-
O	-	-	-	-	-
P	-	-	-	-	-
Q	-	-	-	-	-
R	-	-	-	-	-
S	-	-	-	-	-
T	-	-	-	-	-
U	-	-	-	-	-
V	-	-	-	-	-
W	-	-	-	-	-
X	-	-	-	-	-
Y	-	-	-	-	-
Z	-	-	-	-	-
<b>Total Amendments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Tax Levy	Increase over 2010	Percentage Increase	Mill Rate	Change over 2010	Percent
Library	1,462,040	58,464	4.17%	0.166051	0.011275	7.28%
Debt	4,177,192	(1,013,411)	-19.52%	0.278690	(0.067612)	-19.52%
CDEB	8,500,312	(57,120)	-0.67%	0.603516	0.017754	3.03%
Operating	46,651,081	2,714,825	6.18%	3.112423	0.181126	6.18%
<b>Totals</b>	<b>60,790,625</b>	<b>1,702,758</b>	<b>2.88%</b>			

*Walworth County*  
*Capital Improvement Funding Summary*  
*Adopted Budget*

Exhibit B

Project	2011	2012	2013	2014	2015	Total
Road Construction	\$ 9,110,700	\$ 304,000	\$ 6,233,000	\$ 210,000	\$ 7,458,000	\$ 23,315,700
Judicial Center Building & Equipment	70,000	296,000	100,000	1,303,000	20,000	1,789,000
Health and Human Services Building & Equipment	13,000	132,000	324,000	-	22,000	491,000
School Building & Equipment	30,500	-	70,000	70,000	75,000	245,500
Sheriff Range and Simunition Buildings	-	200,000	1,500,000	-	-	1,700,000
Jail Expansion	-	-	50,000	11,500,000	-	11,550,000
Tax Parcel Management System	-	350,000	-	-	-	350,000
Election Equipment	-	-	301,000	-	-	301,000
Lakeland Health Care Center Projects	99,276	140,176	35,838	19,200	20,300	314,790
Sheriff Radio Channel Project	163,600	-	-	-	-	163,600
Information Technology County-wide Projects	81,000	135,000	120,000	125,000	415,000	876,000
Public Works Equipment	301,400	750,000	750,000	750,000	750,000	3,301,400
All Other Capital Requests	484,497	539,851	493,916	419,772	398,538	2,336,574
TOTAL	\$ 10,353,973	\$ 2,847,027	\$ 9,977,754	\$ 14,396,972	\$ 9,158,838	\$ 46,734,564

Funding Source	2011	2012	2013	2014	2015	Total
Bond Issuance	\$ 8,000,000	\$ -	\$ 6,000,000	\$ 9,500,000	\$ 7,000,000	\$ 30,500,000
Use of General Funds	773,800	-	233,000	2,000,000	458,000	3,464,800
Use of Child. w/ Disabilities Ed Bd Funds	20,000	-	70,000	70,000	75,000	235,000
Use of Land Information Funds	28,500	350,000	-	-	-	378,500
Use of Public Works Funds	301,400	750,000	750,000	750,000	750,000	3,301,400
Jail Assessment - Annual Operations	132,000	20,500	-	-	-	152,500
Lakeland Health Care Center Funds	95,876	140,176	35,838	19,200	20,300	311,390
Donations	10,500	-	-	-	-	10,500
Grant Funds	487,300	-	-	-	-	487,300
Tax Levy	504,597	-	-	-	-	504,597
To Be Determined	-	1,586,351	2,888,916	2,057,772	855,538	7,388,577
TOTAL	\$ 10,353,973	\$ 2,847,027	\$ 9,977,754	\$ 14,396,972	\$ 9,158,838	\$ 46,734,564

**Resolution No. 54-11/10**  
**Establishing the County Tax Levy to Support the 2011 Budget Appropriation**

1 Moved/Sponsored by: Finance Committee

2  
3 **WHEREAS**, the Walworth County Administrator met with all county departments to review and  
4 recommend funding for county programming; and,

5  
6 **WHEREAS**, the Walworth County Finance Committee met with the Administrator to review  
7 funding for county programming and has prepared the "Walworth County 2011 Preliminary  
8 Budget," and,

9  
10 **WHEREAS**, the Finance Committee submitted the proposed budget to the Walworth County  
11 Board of Supervisors for its review on October 12, 2010, and the County Board has considered  
12 the merits of the proposed budget, and amendments thereto, and is prepared to adopt the final  
13 2011 Walworth County budget.

14  
15 **NOW, THEREFORE BE IT RESOLVED** by the Walworth County Board of Supervisors in  
16 annual session assembled, that there be and hereby is levied and assessed upon all of the taxable  
17 property of Walworth County as state, county, and other taxes (excluding library and Children  
18 with Disabilities Education Board taxes) for 2010, the sum of

19  
20 \$ 50,828,273 and

21  
22 **BE IT FURTHER RESOLVED**, that there be and is hereby levied and assessed upon the  
23 taxable property of each non-exempt district the annual appropriation for Lakeshores Library  
24 operating expenses in the amount of

25  
26 \$ 1,462,040 and

27  
28 **BE IT FURTHER RESOLVED** that there be and is hereby levied and assessed upon the  
29 taxable property of each non-exempt property residing within the Children with Disabilities  
30 Education Board district, the annual appropriation for Children with Disabilities Education  
31 Board operations in the amount of

32  
33 \$ 8,500,312 and

34  
35 **BE IT FURTHER RESOLVED**, that the same to be apportioned by the County Clerk, as by  
36 law provided and in accordance with the Report of the Finance Committee, subject to such  
37 changes or additions as may be certified to the County Clerk by the Department of Taxation of  
38 the State of Wisconsin, and the sum so raised is in the amount and for the purposes specified in  
39 the Report of the Finance Committee on file and summarized as follows:  
40

1	County Library Levy	\$ 1,462,040
2	Children with Disabilities Education Board Levy	8,500,312
3	County Debt Service Levy	4,177,192
4	County Operating Levy*	<u>46,651,081</u>
5	Total	<u>\$60,790,625</u>

6  
7 \*Includes Charitable and Penal

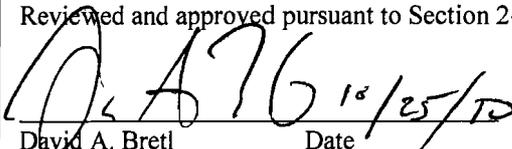
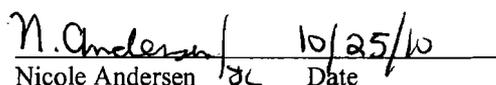
8  
9 **BE IT FURTHER RESOLVED**, that the County Board of Supervisors commits \$805,442 of  
10 Lakeland Health Care Center funds for the purpose of calling future debt service payments.  
11

12  
13  
14 \_\_\_\_\_  
15 Nancy Russell Kimberly S. Bushey  
16 County Board Chair County Clerk  
17

18  
19 County Board Meeting Date: November 9, 2010

20  
21 Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
David A. Bretl                      Date	Nicole Andersen                      Date
County Administrator/Corporation Counsel	Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 54-11/10**

- I. **Title:** Establishing the County Tax Levy to Support the 2011 Budget Appropriation
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to establish the 2010 tax levy, in the amount of \$60,790,625, which supports the 2011 operating budget of Walworth County.
- III. **Budget and Fiscal Impact:** This is the tax levy required to support Walworth County's 2011 operating budget. The tax levy includes the Library, Debt Service, Operating, and Children with Disabilities Education Board.
- IV. **Referred to the following standing committees for consideration and date of referral:**

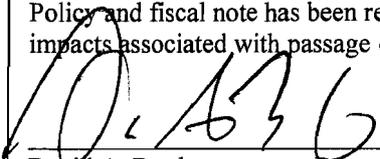
Committee: Finance

Meeting Date: October 21, 2010

Vote: 4 – 0

County Board Meeting Date: November 9, 2010

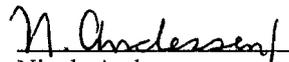
Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
David A. Bretl

Date

10/25/10

County Administrator/Corporation Counsel

  
Nicole Andersen

Date

10/25/10

Deputy County Administrator-Finance

ORDINANCE NO. 652 – 11/10

AMENDING CHAPTER 15 OF THE WALWORTH COUNTY CODE OF ORDINANCES  
RELATING TO AT-WILL EMPLOYMENT

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-4 of the Walworth County Code of Ordinances is hereby  
5 amended as follows (additions shown by underline; deletions shown by strike-through):

6  
7 “Sec. 15-4. Definitions.

8  
9 *Committee* means the human resources committee.

10  
11 *Competitive means* is the filling of a vacant and/or reallocated/reclassified position  
12 through a formal job posting that includes an application and selection process.

13  
14 *Demotion* means the transfer of an employee from a position in a higher pay range to  
15 another position in a lower pay range.”

16  
17 PART II: That Section 15-6(a)(7) of the Walworth County Code of Ordinances is hereby  
18 repealed and recreated to read as follows:

19  
20 “Sec. 15-6. At-will employment.

21  
22 (7) Any person hired to the following positions, through competitive means pursuant  
23 to 15-316 (b) and 15-335 (a), after the date indicated:

24

Position	Department	Effective Date:
HR Specialist	Administration	December 11, 2007
Comptroller	Finance	December 11, 2007
Finance Manager	Finance	April 21, 2009
Payroll/Benefits Manager	Finance	December 11, 2007
Administrator - LHCC	Health and Human Services	December 11, 2007
Deputy Director	Health and Human Services	December 11, 2007
Deputy Director	Health and Human Services	December 11, 2007
HS Manager – Aging/Long Term Care	Health and Human Services	April 21, 2009
HS Manager – Children’s Services	Health and Human Services	April 21, 2009
HS Manager - Community Support Programs	Health and Human Services	April 21, 2009
HS Manager – Mental Health/AODA	Health and Human Services	January 1, 2011
HS Manager - Public Health	Health and Human Services	April 21, 2009
Applications Supervisor	Information Technology	December 11, 2007
Supervisor of Network Ops	Information Technology	December 11, 2007
Deputy Director	Land Use and Resource Management	December 11, 2007

Assistant DPW Superintendent - Facilities	Public Works	April 21, 2009
Assistant DPW Superintendent - Facilities Plant Operations	Public Works	April 21, 2009
Assistant DPW Superintendent - Roads	Public Works	April 21, 2009
Assistant DPW Superintendent - Roads	Public Works	April 21, 2009
Assistant DPW Superintendent - Roads	Public Works	April 21, 2009
Assistant DPW Superintendent - Shop	Public Works	April 21, 2009
Director of Operations – DPW	Public Works	November 9, 2010
Office/Purchasing Manager – DPW	Public Works	November 9, 2010

**PART III: That Section 15-316 of the Walworth County Code of Ordinances is hereby amended as follows (additions shown by underline; deletions shown by strike-through):**

**“Sec. 15-316. Changes in program or organization.**

(a) In all cases an appointing authority shall give written notice to the county administrator when any changes in program or organization are anticipated which may significantly impact duties or responsibilities assigned to positions. Written authorization of the county administrator is required prior to implementing any changes in duties or responsibilities outside of a job's classification level.

(b) Upon the county administrator's approval of changes in duties or responsibilities, the director shall determine the appropriate classification and whether the incumbent shall be reallocated/reclassified or whether the position shall be opened to other applicants.

(c) The director shall notify the appointing authority in writing of the approval or denial of requests for reallocation or reclassification of positions. The appointing authority shall immediately notify the incumbent in writing.”

**PART IV: That Section 15-335 of the Walworth County Code of Ordinances is hereby amended as follows (additions shown by underline; deletions shown by strike-through):**

**“Sec. 15-335. Position classification actions.**

(a) Reclassification of incumbents shall be done on a non-discriminatory basis. The director, in consultation with the department head, shall determine if a reallocated/reclassified position shall be filled by competitive or non-competitive means.”

**PART V: This Ordinance shall become effective upon passage.**

**PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9<sup>th</sup> day of November, 2010.

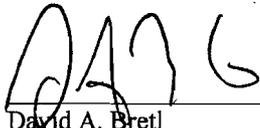
1 \_\_\_\_\_  
2 Nancy Russell  
3 County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

**County Board Meeting Date:** November 9, 2010

Action Required:    Majority Vote   X      Two-thirds Vote \_\_\_\_\_    Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>10/29/10</u>		<u>10/29/10</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator-Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 652-11/10**  
**Fiscal Note and Policy Impact Statement**

- I. Title:** Amending Chapter 15 of the Walworth County Code of Ordinances Relating to At-Will Employment
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to define “competitive means” and to update the list of positions that are subject to at-will employment.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the county budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

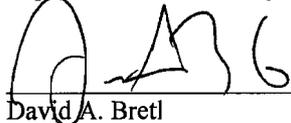
Committee: Human Resources Committee

Date: October 20, 2010

Vote: 5 – 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

  
David A. Bretl  
County Administrator/Corporation Counsel

10/29/10  
Date

  
Nicole Andersen  
Deputy County Administrator-Finance

10/29/10  
Date

ORDINANCE NO. 653 – 11/10

AMENDING SECTION 15-17 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO A REORGANIZATION IN PUBLIC WORKS

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-17 in Division 2 of Article I of Chapter 15 of the Walworth  
5 County Code of Ordinances is hereby amended to read as follows:  
6

7 “Sec. 15-17. Authorized positions by department.  
8

9 (a) County positions shall be classified and allocated to departments as listed in this section.  
10

11 (n) *Public Works*

12	CLASSIFICATION TITLE	FTE
13	Account Clerk III	1.00
14	<del>Account Clerk IV</del>	<del>1.00</del>
15	<u>Accounting Assistant</u>	<u>1.00</u>
16	Administrative Assistant - Highway	1.00
17	Administrative Assistant - Facilities	1.00
18	Administrative Secretary I	1.00
19	Assistant Buyer	1.00
20	Assistant DPW - Facilities	1.00
21	Assistant DPW - Facilities Plant Operations	1.00
22	Assistant DPW - Roads	3.00
23	Assistant DPW - Shop	1.00
24	Building Maintenance Engineer I	5.00
25	Building Maintenance Engineer II	2.00
26	Building Maintenance Engineer III	6.00
27	<del>Business Office Manager</del>	<del>1.00</del>
28	<del>Buyer</del>	<del>1.00</del>
29	Deputy County Admin – Central Services	1.00
30	<u>Director of Operations – DPW</u>	<u>1.00</u>
31	Janitor I	1.50
32	Janitor III	4.00
33	Machine Operator	2.00
34	Marking/Signing Lead Worker	1.00
35	Mechanic II	3.00
36	<u>Office/Purchasing Manager – DPW</u>	<u>1.00</u>
37	Patrolman/Woman	<del>28.00</del> <u>27.00</u>
38	<del>Public Works Superintendent</del>	<del>1.00</del>

1	Purchasing Manager	<del>1.00</del>	1.00
2	Road Lead Worker		1.00
3	Senior Buyer	1.00	<u>2.00</u>
4	Shop Lead Worker		1.00
5	Total Public Works FTEs	<del>72.50</del>	<u>70.50</u>

6  
7 **PART II: That the county total FTE count be adjusted to reflect this change.**

8  
9 **PART III: That the elimination of the Patrolman/Woman position shall be effective as of**  
10 **January 31, 2011.**

11  
12 **PART IV: That the balance of these position changes shall be effective as of November 21,**  
13 **2010.**

14  
15 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9<sup>th</sup> day of  
16 November, 2010.

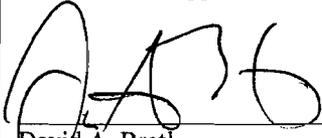
17  
18  
19  
20  
21 \_\_\_\_\_  
22 Nancy Russell  
23 County Board Chair

24 \_\_\_\_\_  
25 Kimberly S. Bushey  
26 Attest: County Clerk

27 **County Board Meeting Date:** November 9, 2010

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	10/25/10		10/25/10
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator-Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



ORDINANCE NO. 654 – 11/10

AMENDING SECTION 15-321 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO OVERTIME PAY FOR SWORN OFFICERS

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-321 of the Walworth County Code of Ordinances is hereby  
5 amended to read as follows (additions shown by underline; deletions shown by strike-  
6 through):

7  
8 “Sec. 15-321. Overtime pay.

9  
10 (a) The director shall classify, in accordance with the standards established under the  
11 Fair Labor Standards Act (FLSA) of 1938, as amended, those positions in county service which  
12 are exempt from the overtime pay provisions of the FLSA. A position determined to be FLSA-  
13 exempt shall be paid on a salary basis and shall not be eligible for overtime pay or compensatory  
14 time with the following exception:

15  
16 (1) Sworn management staff (Undersheriff, Captain or Lieutenant) may receive  
17 overtime pay, but not compensatory time off, for any hours worked during Alpine Valley  
18 concerts, in addition to their bi-weekly salary, provided the entire cost of the overtime is paid for  
19 by the concert venue operator.

20  
21 (b) Any position that is not exempt from the overtime pay provisions of the FLSA  
22 shall be eligible for overtime pay or compensatory time. For any non-exempt position assigned  
23 to overtime code 2, authorized paid time off shall count as hours worked for the purpose of  
24 determining overtime pay or compensatory time.

25  
26 (c) The overtime code established for each classification shall be interpreted as  
27 follows:

28  
29 OVERTIME CODE

30  
31 1 These classes are primarily managerial in nature, but may also include some  
32 professional or administrative classes, ~~exempt from the overtime pay provisions of the FLSA,~~  
33 paid on a salary basis, and ineligible for overtime pay, with the exception of Sworn management  
34 staff, as identified in (a)(1) above.

35  
36 2 These classes are paid on an hourly basis and are covered by the overtime pay  
37 provisions of the FLSA (i.e., non-exempt) and, therefore, receive overtime pay or  
38 compensatory time at the one and one-half (1.5x) time their regular rate for time  
39 worked in excess of 40 hours per week.  
40

1 (d) Any employee in a classification which has been assigned to overtime code 1  
2 shall be paid on a salary basis and shall not be eligible for overtime pay or compensatory time,  
3 with the exception of Sworn management staff, as identified in (a)(1) above.  
4

5 (e) Prior supervisory approval is required prior to working overtime hours. Whenever  
6 possible department heads shall schedule employees so as to minimize the amount of overtime  
7 incurred by the county. Employees shall be paid based upon the time approved by the  
8 appropriate department head.”  
9

10 **PART II: This Ordinance shall become effective upon passage.**

11  
12 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9<sup>th</sup> day of  
13 November, 2010.  
14  
15  
16  
17

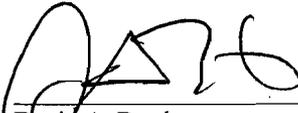
18 \_\_\_\_\_  
19 Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

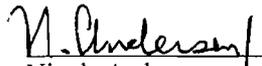
**County Board Meeting Date:** November 9, 2010

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

  
\_\_\_\_\_  
David A. Bretl  
County Administrator/Corporation Counsel

10/25/10  
Date

  
\_\_\_\_\_  
Nicole Andersen  
Deputy County Administrator-Finance

10/25/10  
Date

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 654-11/10**  
**Fiscal Note and Policy Impact Statement**

- I. **Title:** Amending Section 15-321 of the Walworth County Code of Ordinances Relating to Overtime Pay for Sworn Officers
- II. **Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to update the ordinances relative to current practice allowed under the Fair Labor Standards Act (FLSA) regarding overtime pay for sworn management staff working Alpine Valley concerts.
- III. **Is this a budgeted item and what is its fiscal impact:** All Alpine Valley staffing is reimbursed from Alpine Valley, therefore this item has no fiscal impact.
- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

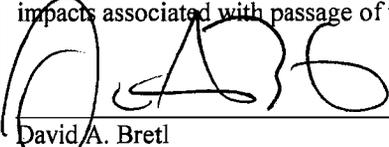
Committee: Human Resources Committee

Date: October 20, 2010

Vote: 5 – 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

  
David A. Bretl  
County Administrator/Corporation Counsel

10/25/10  
Date

  
Nicole Andersen  
Deputy County Administrator-Finance

10/25/10  
Date

ORDINANCE NO. 655 – 11/10

AMENDING SECTION 15-63 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO PROBATIONARY PERIODS FOR SWORN OFFICERS

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-63 of the Walworth County Code of Ordinances is hereby  
5 amended to read as follows (additions shown by underline; deletions shown by strike-  
6 through):

7  
8 “Sec. 15-63. Probationary periods.

9  
10 (a) *In general.* All employees, except those employed at-will, shall be subject to a  
11 probationary period upon initial hire or job transfer. Any probationary employee may be  
12 removed from the position at any time during the probationary period.

13  
14 (b) *Length of probationary period.*

15  
16 (1) For a non-represented employee paid on an hourly basis, with the exception of a  
17 registered nurse or licensed practical nurse at Lakeland Health Care Center, the  
18 probationary period upon initial hire or transfer shall be six months.

19  
20 (2) For a non-represented employee paid on a salaried basis, as well as for a  
21 registered nurse or licensed practical nurse at Lakeland Health Care Center, the  
22 probationary period upon initial hire or transfer shall be one year with the  
23 exception of the following:

24  
25 a. Sworn management staff paid on a salaried basis shall have no transfer  
26 probationary period as their continued employment is subject to Sec. 59.26  
27 (8)(b) of the Wisconsin Statutes.

28  
29 (3) The terms of the collective bargaining agreement shall apply to the probationary  
30 period of any employee holding a position represented by a union.

31  
32 (c) *Employee benefit eligibility.* Employee benefit policies shall determine an  
33 employee's eligibility for benefits and are independent of a probationary period.

34  
35 (d) *Extension of the probationary period.* A probationary period may be extended at  
36 the discretion of the appointing authority. Employment shall be terminated if the employee  
37 rejects an offer of an extended probationary period. Any terms and conditions that applied to the  
38 employee during the probationary period shall continue during the extended probationary period.

39  
40 (e) *Performance evaluation.* The employee's supervisor shall conduct a written



**Ordinance No. 655-11/10**  
**Fiscal Note and Policy Impact Statement**

- I. Title:** Amending Section 15-63 of the Walworth County Code of Ordinances Relating to Probationary Periods for Sworn Officers
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to amend the ordinances to reflect that sworn management staff do not have a transfer probationary period as their continued employment is subject to 59.26(8)(b) of the Wisconsin Statutes
- III. Is this a budgeted item and what is its fiscal impact:** This item has no fiscal impact.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

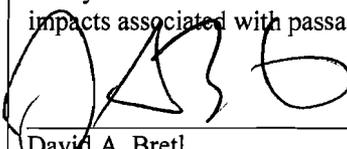
Committee: Human Resources Committee

Date: October 20, 2010

Vote: 5 – 0

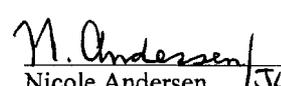
County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

  
David A. Bretl

County Administrator/Corporation Counsel

10/25/10  
Date

  
Nicole Andersen

Deputy County Administrator-Finance

10/26/10  
Date

ORDINANCE NO. 656 – 11/10

AMENDING SECTION 15-17 OF CHAPTER 15 OF THE WALWORTH COUNTY  
CODE OF ORDINANCES RELATING TO AUTHORIZED POSITIONS  
BY DEPARTMENT BASED ON THE 2011 BUDGET

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-17 in Division 2 of Article I of Chapter 15 of the Walworth  
5 County Code of Ordinances is hereby amended to read as follows:

6  
7 “Sec. 15-17. Authorized positions by department.

8  
9 (a) County positions shall be classified and allocated to departments as listed in this section.

10  
11 (b) *Administration*

12 CLASSIFICATION TITLE	FTE
13	
14	
15 Administrative Assistant	1.50
16 Assistant Corp Counsel II	3.00
17 County Administrator	1.00
18 Human Resource Assistant	2.00
19 Human Resource Specialist	1.00
20 Labor/Employee Relations Director	1.00
21 Legal Secretary	2.00
22 Total Administration FTEs	11.50

23  
24 (c) *Children with Disabilities Education Board*

25 CLASSIFICATION TITLE	FTE
26	
27	
28 Accountant	.50
29 Administrative Support Supervisor	1.00
30 Assistant Director – Special Education	2.00
31 Clerk III	0.91
32 Director – Special Education	1.00
33 Educational Programmer	1.00
34 Interpreter	5.00
35 Occupational Therapist	5.00
36 Physical Therapist	2.50
37 Physical Therapist Assistant	1.00
38 Receptionist/Clerk	0.81
39 School Nurse	1.00

1	School Psychologist	1.00
2	Secretary – Confidential	1.00
3	Special Education Aide	34.00
4	Speech Correctionist	4.00
5	<del>Student Learner</del>	<del>0.60</del>
6	Teacher	<del>60.50</del> <u>56.50</u>
7	Total Children with Disabilities Education Board FTEs	<del>122.82</del> <u>118.22</u>

8  
9 (d) *Clerk of Courts*

10	CLASSIFICATION TITLE	FTE
11		
12		
13	Account Clerk III	1.00
14	Account Clerk IV	1.00
15	Calendar Clerk Court	5.00
16	Clerk II	3.00
17	Clerk IV	4.00
18	Clerk of Courts (elected)	1.00
19	Deputy Clerk Courts	8.00
20	Deputy Register in Probate	1.00
21	Family Court Commissioner	1.00
22	Jury Bailiff	1.93
23	Office Manager -- Courts	1.00
24	Register in Probate	1.00
25	Student Worker	0.68
26	Total Clerk of Courts FTEs	29.61

27  
28 (e) *Coroner*

29	CLASSIFICATION TITLE	FTE
30		
31		
32	Clerk II	0.27
33	Coroner (elected)	0.50
34	Total Coroner FTEs	0.77

35  
36 (f) *County Board*

37	CLASSIFICATION TITLE	FTE
38		
39		
40	Administrative Assistant	0.50
41		
42	Total County Board FTEs	0.50

43  
44 (g) *County Clerk*

45	CLASSIFICATION TITLE	FTE
46		

1		
2	Account Clerk III	<del>2.00</del> <u>1.00</u>
3	County Clerk (elected)	1.00
4	Deputy County Clerk	<del>1.00</del> <u>2.00</u>
5	Total County Clerk FTEs	4.00
6		
7	(h) <i>District Attorney</i>	
8		
9	CLASSIFICATION TITLE	FTE
10		
11	Clerk II	1.00
12	Clerk III	0.50
13	Clerk IV	2.00
14	Law Clerk	1.00
15	Legal Secretary Lead Worker	1.00
16	Legal Stenographer	3.00
17	Office Manager DA	1.00
18	Victim/Witness Coordinator	1.00
19	Victim/Witness Service Provider	1.00
20	Total District Attorney FTEs	11.50
21		
22	(i) <i>Finance</i>	
23		
24	CLASSIFICATION TITLE	FTE
25		
26	Accountant	1.50
27	Account Clerk IV	1.00
28	Accounting Assistant	1.00
29	Administrative Assistant	1.00
30	Benefits Assistant	1.00
31	Benefits Specialist	1.00
32	Budget Analyst	1.00
33	Comptroller	1.00
34	Deputy Administrator – Finance	1.00
35	Finance Manager	1.00
36	Financial Analyst	1.00
37	Payroll & Benefits Manager	1.00
38	Payroll Assistant	1.00
39	Payroll Specialist	1.00
40	Total Finance FTEs	14.50
41		
42	(j) <i>Health &amp; Human Services</i>	
43		
44	CLASSIFICATION TITLE	FTE
45		
46	Account Clerk III	2.00

1	Associate Nutrition Specialist	<del>0.80</del> <u>0.84</u>
2	Child Support Lead Worker	1.00
3	Clerk I	<del>2.00</del> <u>1.00</u>
4	Clerk II	<del>5.60</del> <u>4.60</u>
5	Clerk III	1.00
6	Clerk IV	<del>14.00</del> <u>17.00</u>
7	<u>Crisis Intervention Lead Worker</u>	<u>1.00</u>
8	Deputy Director – Health & Human Services	1.75
9	Director – Health & Human Services	1.00
10	Economic Support Lead Worker	1.00
11	Economic Support Specialist	13.00
12	Energy Assistance Coordinator	<del>1.33</del> <u>0.75</u>
13	Environmental Health Specialist	1.00
14	HS Manager-Aging & Long Term Care	1.00
15	HS Manager-Community Support Programs	1.00
16	HS Manager- Children’s Services	1.00
17	<u>HS Manager-Mental Health/AODA</u>	<u>1.00</u>
18	HS Manager-Public Health	1.00
19	HS Specialist I	<del>42.50</del> <u>49.49</u>
20	HS Specialist II	1.00
21	HS Specialist III	9.00
22	HS Supervisor-Administration	1.00
23	HS Supervisor-ADRC	1.00
24	<del>HS Supervisor-AODA</del>	<del>1.00</del>
25	HS Supervisor-Billing	1.00
26	HS Supervisor-Child Support	1.00
27	HS Supervisor-Community Support Program	1.00
28	HS Supervisor-Crisis Intervention	1.00
29	HS Supervisor-Economic Support	2.00
30	HS Supervisor-Fiscal Support	1.00
31	HS Supervisor-Juvenile Court Intake/Child Abuse & Neglect	1.00
32	<del>HS Supervisor-Mental Health</del>	<del>1.00</del>
33	HS Supervisor-Nutrition	1.00
34	HS Supervisor-Ongoing Case Management	1.00
35	HS Supervisor-Public Health	1.00
36	HS Supervisor-Support Services	1.00
37	HS Supervisor-Transportation	1.00
38	HS Supervisor-WIC	1.00
39	HS Worker II	1.00
40	HS Worker IV	<del>8.52</del> <u>1.00</u>
41	HS Worker IV (SAC-IT)	1.00
42	HS Worker V (SAC)	2.00
43	HS Worker VI (CSAC)	1.00
44	LPN (Mental Health)	2.00

1	Nutrition Site Worker	1.87
2	Nutrition Specialist	<del>0.82</del> <u>1.00</u>
3	Paternity Specialist	1.00
4	Public Health Nurse BSN	4.00
5	Receptionist/Clerk	5.04
6	Registered Occupational Therapist	1.00
7	Representative Payee Coordinator	1.00
8	Secretary – Confidential	1.00
9	Senior Accountant	1.00
10	Support Specialist	5.00
11	Teacher	1.00
12	Van Driver	<del>6.40</del> <u>5.40</u>
13	Total Health & Human Services FTEs	<del>164.63</del> <u>163.74</u>

14  
15 (k) *Information Technology/Land Information*

17	CLASSIFICATION TITLE	FTE
18		
19	Analyst – Programmer	2.00
20	Application Development/Support Specialist	1.00
21	Applications Supervisor	1.00
22	Computer Operator	1.00
23	Desktop Lead/Server Specialist	1.00
24	Director – IT	1.00
25	GIS Analyst/Programmer	1.00
26	Help Desk Analyst	1.00
27	Network Specialist	1.00
28	Senior IT Support Specialist	2.00
29	Supervisor of Network/Operations	1.00
30	Total Information Technology/Land Information FTEs	13.00

31  
32 (l) *Lakeland Health Care Center*

34	CLASSIFICATION TITLE	FTE
35		
36	Account Clerk I	0.56
37	Account Clerk III	3.00
38	Administrator – Lakeland Nursing Home	1.00
39	Admissions Coordinator/Social Worker	1.00
40	Assistant Nurse Manager	1.00
41	Business Office Supervisor	1.00
42	Certified Medical Assistant	3.00
43	Certified Nursing Asst	65.12
44	Certified Nursing Asst/Clinic Asst	1.00
45	Clerk IV	1.00

1	<u>Clinical Dietician/Quality Operations Manager</u>	1.00
2	Cook II	3.00
3	Director of Nursing	1.00
4	<del>Food and Nutrition Services Manager</del>	<del>1.00</del>
5	Food Service Lead Worker	1.00
6	<u>Food Service Manager</u>	<u>1.00</u>
7	Food Service Worker	<del>13.88</del> <u>13.17</u>
8	Janitor I	<del>3.50</del> <u>2.50</u>
9	Janitor II	2.00
10	Licensed Beautician	0.60
11	Linen Worker	2.74
12	LPN - Unit Supervisor	10.50
13	MDS Coordinator	1.00
14	Nurse Manager	2.00
15	Receptionist	0.82
16	Recreation Therapy Coordinator	1.00
17	Recreation Therapy Leader	2.00
18	Recreational Therapist	1.00
19	RN - Unit Supervisor	<del>8.32</del> <u>8.82</u>
20	Social Worker	1.50
21	Staffing Coordinator	1.00
22	Ward Clerk	1.50
23	Total Lakeland Health Care Center FTEs	<del>137.04</del> <u>136.83</u>

24  
25 (m) *Land Use & Resource Management*

26		
27	CLASSIFICATION TITLE	FTE
28		
29	Administrative Secretary II	3.00
30	Clerk IV	2.00
31	Code Enforcement Officer	4.00
32	Conservation Tech	4.00
33	Deputy Director	1.00
34	Director – LURM/Deputy Corporation Counsel	1.00
35	Planner	1.00
36	Senior Planner	1.00
37	Senior Zoning Officer	1.00
38	Urban Conservation Specialist	1.00
39	Total Land Use & Resource Management FTEs	19.00

40  
41 (n) *Public Works*

42		
43	CLASSIFICATION TITLE	FTE
44		
45	Account Clerk III	1.00

1	Accounting Assistant	1.00
2	Administrative Assistant - Highway	1.00
3	Administrative Assistant - Facilities	1.00
4	Administrative Secretary I	1.00
5	Assistant Buyer	1.00
6	Assistant DPW - Facilities	1.00
7	Assistant DPW - Facilities Plant Operations	1.00
8	Assistant DPW - Roads	3.00
9	Assistant DPW - Shop	1.00
10	Building Maintenance Engineer I	5.00
11	Building Maintenance Engineer II	2.00
12	Building Maintenance Engineer III	6.00
13	Deputy County Admin – Central Services	1.00
14	Director of Operations – DPW	1.00
15	Janitor I	1.50
16	Janitor III	4.00
17	Machine Operator	2.00
18	Marking/Signing Lead Worker	1.00
19	Mechanic II	3.00
20	Office/Purchasing Manager – DPW	1.00
21	Patrolman/Woman	<del>27.00</del> <u>26.00</u>
22	Road Lead Worker	1.00
23	Senior Buyer	2.00
24	Shop Lead Worker	1.00
25	Total Public Works FTEs	<del>70.50</del> <u>69.50</u>

27 (o) *Register of Deeds*

29	CLASSIFICATION TITLE	FTE
31	Account Clerk III	1.00
32	Clerk IV	3.00
33	Deputy Register of Deeds	1.00
34	Property Lister	1.00
35	Register of Deeds (elected)	1.00
36	Total Register of Deeds FTEs	7.00

38 (p) *Sheriff*

40	CLASSIFICATION TITLE	FTE
42	911 Systems Clerk	1.00
43	Account Clerk IV	2.00
44	Administrative Secretary	1.00
45	Administrative Secretary II	1.00

1	Assistant Jail Administrator	1.00
2	Business Office Supervisor	1.00
3	Captain	4.00
4	Classification Officer	2.00
5	Clerk I	1.00
6	Clerk II	4.00
7	Clerk III	1.00
8	Communications Officer	18.00
9	Community Service/Electronic Monitoring Coordinator	1.00
10	Correctional Officer	81.00
11	Corrections Secretary	1.00
12	Corrections Sergeant	13.00
13	Deputy Sheriff	50.00
14	Deputy Sheriff/Court Officer	1.00
15	Deputy Sheriff/Court Security	4.00
16	Detectives	9.00
17	Jail Administrator	1.00
18	Law Enforcement Records Supervisor	1.00
19	Lieutenant	2.00
20	Process Specialist	3.00
21	Sergeant	8.00
22	Sheriff (elected)	1.00
23	Student Worker	0.90
24	Undersheriff	1.00
25	Total Sheriff FTEs	214.90

26		
27	(q) <i>Treasurer</i>	
28		
29	CLASSIFICATION TITLE	FTE
30		
31	Account Clerk I	<del>0.15</del> <u>0.05</u>
32	Account Clerk II	<del>1.50</del> <u>2.00</u>
33	Accountant	1.00
34	Clerk III	0.09
35	County Treasurer (elected)	1.00
36	Property Tax Specialist	1.00
37	Receptionist/Clerk	0.19
38	Total Treasurer FTEs	<del>4.93</del> <u>5.33</u>

39		
40	(r) <i>UW-Extension</i>	
41		
42	CLASSIFICATION TITLE	FTE
43		
44	Clerk III	2.00
45	Volunteer Organizer	1.00

1	Total UW-Extension FTEs	3.00
2		
3	(s) <i>Veteran's Services</i>	
4		
5	CLASSIFICATION TITLE	FTE
6		
7	Administrative Secretary II	1.00
8	Veteran's Service Officer	1.00
9	Total Veteran's Services FTEs	2.00
10		
11	(t) Grand Total - County FTEs	<del>831.20</del> <u>824.90</u>

13 **PART II: Ordinance No. 653-11/10 reduced the number of Patrolman/Woman FTEs in**  
 14 **Public Works from 28.00 to 27.00 effective as of January 31, 2011. The additional 1.00**  
 15 **FTE reduction, as set forth above, will be effective as of January 1, 2011.**

17 **PART III: The following changes listed below shall not take effect before April 1, 2011,**  
 18 **with the final implementation date to be determined:**

20	<u>Positions Eliminated</u>	FTE
21	<i>Sheriff:</i>	
22	Communications Officer	3.00
23		
24	<u>Position Created</u>	FTE
25	<i>Sheriff:</i>	
26	Communications Officer Lead Worker	3.00

28 **PART IV: The balance of the position changes shall be effective as of January 1, 2011.**

30 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9<sup>th</sup> day of  
 31 November, 2010.

37 \_\_\_\_\_  
 Nancy Russell  
 County Board Chair

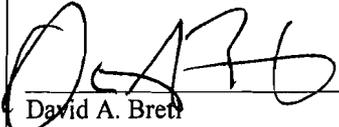
37 \_\_\_\_\_  
 Kimberly S. Bushey  
 Attest: County Clerk

41 **County Board Meeting Date:** November 9, 2010

43 Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

  
\_\_\_\_\_  
David A. Brett                      Date    10/27/10  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen    JZ                      Date    10/28/10  
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 656-11/10**  
**Fiscal Note and Policy Impact Statement**

**I. Title:** Amending Section 15-17 of Chapter 15 of the Walworth County Code of Ordinances Relating to Authorized Positions by Department Based on the 2011 Budget

**II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to reflect position changes which are included in the 2011 budget.

As of January 1, 2011, the total number of FTEs will be 825.90. Effective January 31, 2011, the total number of FTEs will be 824.90. (Ordinance No. 653-11/10 had previously eliminated a 1.0 FTE Patrolman/Woman effective January 31, 2011).

**III. Is this a budgeted item and what is its fiscal impact:** Position changes, and their associated costs, are included in the 2011 budget.

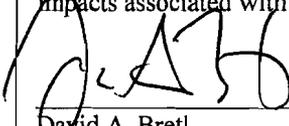
**IV. Referred to the following standing committee(s) for consideration and date of referral:**

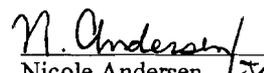
Committee: Human Resources Committee                      Date: October 20, 2010

Vote:                      5 – 0

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 10/27/10  
\_\_\_\_\_  
David A. Bretl                      Date  
County Administrator/Corporation Counsel

 10/28/10  
\_\_\_\_\_  
Nicole Andersen                      Date  
Deputy County Administrator-Finance

**Resolution No. 57 – 11/10**  
**Supporting the Legislative Council Study on the Managed Forest Land Program**

1 Moved/Sponsored by: Land Conservation Committee

2  
3 **WHEREAS**, Managed Forest Lands (“MFL”) and other Federal, State and County forest lands  
4 make up large portions of land in the State of Wisconsin; and,

5  
6 **WHEREAS**, the loss of revenue and compensation to counties where counties receive 20% or  
7 .33/acre of the acreage share payment on MFL closed and .13/acre on MFL open for a total of  
8 \$58,968.94 compared to \$942,111.70 (total assessed value x mil rate); and,

9  
10 **WHEREAS**, there is an increase in property being enrolled in MFL program, (270,000 acres  
11 privately owned forest land with 120,000 currently signed up for MFL), as real estate taxes rise  
12 therefore shifting the tax burden to the residential and commercial properties; and,

13  
14 **WHEREAS**, nothing is paid toward the school levies by properties in the MFL program; and,

15  
16 **WHEREAS**, currently property taxes do not have to be paid in full on a parcel that a cutting  
17 permit is being issued. To prevent tax delinquency after timber is harvested, taxes should be  
18 paid in full prior to cutting permit issuance; and,

19  
20 **WHEREAS**, buildings located on MFL are taxed as personal property buildings on leased land  
21 rather than real estate.

22  
23 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
24 support the Legislative Council study of the MFL program.

25  
26 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the  
27 Walworth county Clerk is directed to transmit a copy of this Resolution to the Walworth  
28 County’s state legislative delegation and to the Price County Board of Supervisors.

29  
30  
31  
32  
33  
34 \_\_\_\_\_  
35 Nancy Russell  
36 County Board Chair

34 \_\_\_\_\_  
35 Kimberly S. Bushey  
36 County Clerk

37  
38 County Board Meeting Date: November 9, 2010

39  
40 Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

0726      10/29/10  
David A. Bretl      Date  
County Administrator/Corporation Counsel

N. Andersen      10/29/10  
Nicole Andersen      Date  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.





**Policy and Fiscal Note**  
**Resolution No. 55-11/10**

- I. **Title:** Accepting the Jurisdictional Transfer of Segments of Walworth County Roadway to the Town of Spring Prairie
  
- II. **Purpose and Policy Impact Statement:** To permanently transfer segments of County roadway as described above herein to the Town of Spring Prairie.
  
- III. **Budget and Fiscal Impact:** The passage of this resolution will have no fiscal impact on the county budget.
  
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Public Works

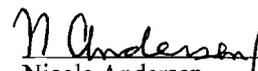
Meeting Date: November 1, 2010

Vote: \_\_\_\_\_

County Board Meeting Date: November 9, 2010

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
\_\_\_\_\_  
David A. Bretl                      Date 10/28/10  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen                      Date 10/28/10  
Deputy County Administrator - Finance