



November 8, 2011 – Walworth County Board Meeting

**Report of the County Clerk Regarding  
Communications Received After the Agenda Mailing**

County Clerk

The following items were placed on Supervisors' desks and are attached to this cover sheet:

**Kimberly S. Bushey**  
County Clerk

- Resolution No. 69-11/11 – Adopting the Walworth County Library Plan for the Period January 1, 2011 Through December 31, 2012 – To be considered at the November 8, 2011 County Board Meeting
- Communication from Deputy County Administrator-Finance Nicki Andersen in regard to proposed amendment to Ordinance No. 695-11/11 - Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees – To be considered at the November 8, 2011 County Board Meeting
- Amended Report of the County Clerk Concerning Zoning Petitions – To be referred to the County Zoning Agency
- Correspondence from the US Department of the Interior Bureau of Indian Affairs concerning a proposal to develop a commercial property in Kenosha, Wisconsin and offer Class III gaming to the public – To be referred to the Executive Committee
- Communication from County Board Supervisor Randy Hawkins requesting a review of the County's safety procedures be performed and cost study to be completed in the event that Ordinance No. 692-10/11 – Amending Chapter 16 of the Walworth County Code of Ordinances Relating to Prohibition of Firearms is adopted by the County Board – To be referred to the Public Works Committee
- Communication from John McHugh in regard to pursuing the possibility of selling 2 lots to Walworth County – To be referred to the Public Works Committee
- Communication from Mary B. Nicoson, VP/Office Manager of First Citizens State Bank, East Troy, expressing her support for Mr. Mike Van Den Bosch and his work with the Walworth County Economic Development Alliance – To be Placed on File
- Email correspondence received in the County Administrator's Office from the following individuals regarding Ordinance No. 692-10/11 – Amending Chapter 16 of the Walworth County Code of Ordinances Relating to Prohibition of Firearms – To be placed on file
  - Jacqueline Klish
  - Nancy Golubski
  - Bill Jutz
  - Edwin Krumpfen
  - Karl Borgeson
  - Mary Lou Niewoehner
  - Marilyn Fryk
  - Scott DeBerg
  - Pat Devon
  - Jane Roberts
  - Charlene Staples
  - Helen O'Reilly
  - R. Lee

100 W. Walworth  
PO Box 1001  
Elkhorn, WI 53121  
262.741.4241 tel  
262.741.4287 fax

- Notice of Public Hearing from Jefferson County Planning and Zoning Committee – Notice and CD To be placed on file
- *Walworth County Aging & Disability Resource Center News*, November 2011 – To be placed on file

*These items were received after the agenda mailing before the meeting. Other items that were placed on the Supervisors' desks at the meeting are not included on this report. Please contact the County Clerk's office for information regarding those items.*

**Resolution No. 69-11/11**  
**Adopting the Walworth County Library Plan for the Period January 1, 2011 Through  
December 31, 2012**

1 Moved/Sponsored by: Finance Committee  
2

3 **WHEREAS**, 1997 Wisconsin Act 150 established statutory requirements for county library  
4 planning; and,  
5

6 **WHEREAS**, the Walworth County Library Plan dated June, 2000 expired as of December 31,  
7 2010; and,  
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9 **WHEREAS**, the Walworth County Library Planning Committee developed the attached Library  
10 Plan (“the Plan”) for the period of January 1, 2011 through December 31, 2012; and,  
11

12 **WHEREAS**, the Plan requires libraries which are members of the Lakeshores Library System to  
13 meet the *Wisconsin Public Library Standards* (“Standards”) established by the State of  
14 Wisconsin Division for Libraries, Technology and Community Learning, in addition to service  
15 population figures for the specified plan years; and,  
16

17 **WHEREAS**, the Plan requires that member libraries be in compliance with the Standards as of  
18 December 31, 2012; and,  
19

20 **WHEREAS**, there is deemed to be insufficient time for member libraries to meet Standards set  
21 by the proposed Plan with regard to fiscal 2012 funding;  
22

23 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
24 the Walworth County Library Plan for the period of January 1, 2011 through December 31, 2012  
25 be and the same is hereby approved.  
26

27 **BE IT FURTHER RESOLVED** that the County shall include funding in the fiscal 2012 and  
28 2013 budgets for services rendered to Walworth County residents by the Lakeshores Library  
29 System, pursuant to the terms of the aforementioned Plan; and,  
30

31 **BE IT FURTHER RESOLVED** that the proper County officials are directed to make biannual  
32 payments to the Lakeshores Library System in accordance with said Plan.  
33

34 **BE IT FURTHER RESOLVED** that the fiscal 2012 allocation shall be made to the Lakeshores  
35 Library System regardless of whether libraries meet the Standards, but that 2013 payments from  
36 the County shall depend upon libraries meeting the Standards set forth in the Plan.  
37

38 **BE IT FURTHER RESOLVED** that the Walworth County Library Planning Committee is  
39 hereby directed to forward its 2013 Plan to the County no later than June 1, 2012.  
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\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
County Clerk

County Board Meeting Date: November 8, 2011

Action Required:    Majority Vote   X          Two-thirds Vote \_\_\_\_\_        Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

<u>David A. Bretl</u> <u>11/3/11</u> Date	<u>Nicole Andersen</u> <u>11/4/2011</u> Date
County Administrator/Corporation Counsel	Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 69-11/11**

I. **Title:** Adopting the Walworth County Library Plan for the Period January 1, 2011 Through December 31, 2012

II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to approve the attached Walworth County Library Plan and direct staff to include funding for the Lakeshores Library System (LLS) in the fiscal 2012 and 2013 budgets. The Plan establishes standards of compliance which must be met by member libraries in order for LLS to receive the full budget allocation.

III. **Budget and Fiscal Impact:** Funding has been included in the fiscal 2012 budget to reimburse LLS for services rendered to county residents based on a projection furnished by LLS when the 2012 budget was developed. Because there is insufficient time for member libraries to comply with the established standards prior to adoption of the fiscal 2012 budget, an exception was established in that LLS will be reimbursed 100% in 2012 for services rendered to county residents in 2011, with no compliance requirement. As stated in the Plan, member libraries must meet the standards as of December 31, 2012 in order for LLS to receive full funding in fiscal 2013.

IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Finance

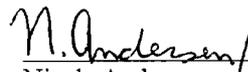
Meeting Date: October 20, 2011

Vote: 5 – 0

County Board Meeting Date: November 8, 2011

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
\_\_\_\_\_  
David A. Bretl                      Date: 11/3/2011  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen                      Date: 11/4/2011  
Deputy County Administrator - Finance

**\*\*This plan has recently been updated by the Walworth County Library Planning Committee. This document is a DRAFT that has yet to be adopted by Walworth County\*\***

**WALWORTH COUNTY**

**COUNTY LIBRARY PLAN**

**Fall, 2011**

**(Plan Year January 1, 2011 – December 31, 2012 for payment in calendar years 2012 and 2013)**

**\*\*This plan has recently been updated by the Walworth County Library Planning Committee. This document is a DRAFT that has yet to be adopted by Walworth County\*\***

**I. Mission statement:**

To make quality library service available to all Walworth County residents of all ages and to provide for equitable funding of that service.

**II. Background**

- A. Statutory requirements for county library planning: 1997 Wisconsin Act 150 (Attachment A)
- B. The Lakeshores Library System is a federated public library system established in January 1983 by Racine and Walworth Counties according to Chapter 43.15 of Wisconsin Statutes. Its purpose is to assist autonomous member libraries in making locally determined materials and services available to all residents of the system area. The accomplishment of the system's mission requires the provision of methods of materials sharing, technologies for library services, and delivery services for materials for library users in the system. The purpose further requires system consultation and continuing education programs for the staffs of the member libraries. The system seeks at all times to collect and distribute the financial resources at its disposal as fairly and effectively as possible for libraries, taxpayers, and library users in the entire system area. The Walworth County Board of Supervisors appointed a Walworth County Library Planning Committee in August of 1999 to develop, oversee, and recommend a plan for library service in Walworth County. This nine-member committee is a Walworth County Library Planning Committee appointed by the Walworth County Board of Supervisors (Attachment B). Walworth County is a member of Lakeshores Library System Board. A 15-member board governs the Lakeshores Library System. Racine County appoints nine trustees and Walworth County appoints six trustees to the board.

**III. Current library services to county residents**

- A. Libraries within the LLS currently offer a variety of services to residents throughout the system. Services to children and adults range from the traditional fiction, nonfiction, and reference to a wide variety within the broad categories (including, but not limited to: dvds, music and audio cd's, large print, Internet services, as well as electronic content.) See Attachment C for a complete listing of services.

**\*\*This plan has recently been updated by the Walworth County Library Planning Committee. This document is a DRAFT that has yet to be adopted by Walworth County\*\***

- B. Appointments to the library boards are made by the mayor or village president of the individual communities and confirmed by the council and/or village boards. If a board member on a municipal board represents the county (s 43.60 (3)) that individual will be appointed by the chair of the county board and confirmed by the county board. Lakeshores Library System has fifteen member libraries within the two counties. Fourteen of the libraries are municipal libraries. The Rochester Public Library is a joint district library formed by the Village of Rochester and the Town of Rochester.
- C. Each year public libraries in the state of Wisconsin are required to file a Public Library Annual Report with their system and the Division for Libraries Technology and Community Learning. (A blank copy of the report is an attachment to this plan [Attachment D]. However, that report will now be reported online rather than in printed format.) In addition to the budget and circulation information that the DLTCL requires, LLS requests each library to provide us with their circulation to each municipality within Lakeshores Library System. This is done for each community within Lakeshores and circulation to adjacent systems (Waukesha County Federated Library System, Arrowhead Library System, and Kenosha County Library System)(See Attachments E, F, and G). A copy of each Walworth County library's annual report filed with the LLS Office is sent to members of the Walworth County Library Planning Committee.
- D. Currently residents within Lakeshores Library System use libraries in four other systems in the area. Lakeshores Library System has agreements with three of the library systems (Waukesha, Arrowhead, and Kenosha). The payment to the fourth system is actually made directly to the library that provides the service to Walworth County residents. That library is the Whitewater Public Library. A large portion of Whitewater is located in Walworth County, the remainder in Jefferson County. For 2010, the following circulation by residents of Walworth County, by adjacent system, was reported to us by:

Kenosha County Library System	2,481	
Arrowhead Library System	8,719	
Waukesha County Library System	38,089	
Whitewater Public Library	40,484*	*Member of Mid-Wisconsin Library System.

#### **IV. Current funding of library services to county residents**

**\*\*This plan has recently been updated by the Walworth County Library Planning Committee. This document is a DRAFT that has yet to be adopted by Walworth County\*\***

- A. For calendar year 2011, the Lakeshores Library System received funding from the following sources and in the amounts given:

State Aids	708,572
Walworth County	1,462,040
Intersystem Agreements	66,523
Racine County	2,134,929
TOTAL	4,372,064

Reimbursement to the libraries in Walworth County is based on a three-year average of the circulation from each library to county residents. The money allocated from Walworth County is divided by the number of positive circulations to residents of the county by each library in the county to determine the reimbursement rate. That rate is then multiplied by the number of county circulations provided by each library in the county. The reimbursement rate will change from year to year depending on the level of funding and the number of circulations generated by county residents.

## V. Goals and Actions

- A. Goal: To provide for open access and equitable funding for library services provided to all county residents. County library plans must now provide for this funding, per Wisconsin Statutes s.43.11 (3)(c). Beginning in 2011, Walworth County will pay each public library in the county 100 percent of the cost of library service provided to county residents that do not live in a community that maintains a public library.
- B. The standards used will be the latest edition, as of January 1<sup>st</sup> of the *Wisconsin Public Library Standards*, as provided by the Division for Libraries, Technology, and Community Learning in addition to the service population figures that are available on January 1<sup>st</sup> of the plans year.
- C. Libraries are required to meet the following standards by December 31<sup>st</sup>, 2012. Failure to meet the required standards will result in 2013 reimbursement levels at 70 percent of the cost of library service provided to county residents that do not live in a community that maintains a public library. (*Attachment H, Appendix B of Wisconsin Public Library Standards*)
- Public use internet computers per 1000 service population
  - Hours open to the public

**\*\*This plan has recently been updated by the Walworth County Library Planning Committee. This document is a DRAFT that has yet to be adopted by Walworth County\*\***

- c. Materials expenditures per capita

## **VI. Issues related to direct library services provided to county residents by the system or a county library service**

Lakeshores Library System does not provide direct services to county residents. Direct service to county residents could include but not be limited to: circulating books, electronic content, or AV materials.

## **VII. Implementation**

- A. Libraries within Walworth County will be provided with a checklist of Division for Libraries, Technology, and Community Learning (DLTCL) basic recommended standards. When filing their DPI Annual Report, this checklist will be a part of that annual report. Copies of the checklist will be provided to the members of the Walworth County Library Planning Committee.
- B. The Walworth County Library Planning Committee will meet by April 1<sup>st</sup> each year to review the checklist provided. This committee will report to the county board the extent to which libraries are meeting the standards set forth in this County Library Plan.

## **VIII. Future plans**

- A. The Walworth County Library Planning Committee shall submit a new proposed Library Plan to Walworth County no later than June 1, 2012.

## **IX. Attachments:**

- A. Copies of the agreements with Kenosha County Library System, Waukesha County Library System, and Arrowhead Library System are attachments.
- B. A copy of the minutes of the Walworth County Board meeting from March 16, 1982 containing a resolution (142) that created the Lakeshores Library System and Walworth County libraries participation in that system.
- C. A copy of the Lakeshores Library System Program Plan Budget as submitted to the Division for Libraries, Technology, and Community Learning (DLTCL).

under this section, the existing library board may serve as the county library planning committee. The county board shall notify the division immediately upon appointment of the committee.

(3) **DUTIES AND POWERS** (a) The committee may prepare a new plan for the organization of a county or multicounty system, revise an existing plan or change the boundaries of a public library system. It shall conduct public hearings concerning these plans, revisions and changes to which representatives of all libraries in the county shall be invited.

(b) The committee's final report, including a new plan, revisions to an existing plan or changes to the boundaries of a public library system and copies of any written agreements necessary to implement the proposal, shall be filed with the county board and submitted to the division. Plans for multicounty systems shall include a method for allocating system board membership among the member counties.

(c) The plan of library service for a county, whether for a single county or a multicounty system, shall provide for library services to residents of those municipalities in the county not maintaining a public library under this chapter. The services shall include full access to public libraries participating in the public library system and the plan shall provide for reimbursement for that access. Services may include books-by-mail service, bookmobile service, the establishment of additional libraries or other services deemed appropriate by the committee. Services may be provided by contracting with existing public libraries in the county or in adjacent counties or with the public library system or by creating a county library organization under this chapter. The plan of library service for a county may provide for improving public library service countywide and in municipalities that have libraries. The plan shall specify the method and level of funding to be provided by the county to implement the services described in the plan, including the reimbursement of public libraries for access by residents of those municipalities in the county not maintaining a public library.

(d) The plan of library services for a county may include minimum standards of operation for public libraries in the county. The county shall hold a public hearing on any standards proposed under this paragraph. The standards shall take effect if they are approved by the county and the public library boards of at least 50% of the participating municipalities in the county that contain, according to the most recent estimate prepared under s. 16.96, at least 80% of the population of participating municipalities in the county.

History: 1971 c. 152, 1981 c. 20, 1985 c. 39, 177, 1993 a. 184, 1997 a. 150

✓ 43.12 **County payment for library services.** (1) By March 1 of each year, a county that does not maintain a consolidated public library for the county under s. 43.57 and that contains residents who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53 shall pay to each public library in the county an amount that is equal to at least 70% of the amount computed by multiplying the number of loans reported under sub. (2) by the amount that results from dividing the total operational expenditures of the library during the calendar year for which the number of loans are reported, not including capital expenditures or expenditures of federal funds, by the total number of loans of material made by the public library during the calendar year for which the loans are reported.

(2) By July 1 of each year, each public library lying in whole or in part in a county shall provide a statement to the county clerk of that county that reports the number of loans of material made by that library during the prior calendar year to residents of the county who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53 and the total number of loans of material made by that library during the previous calendar year.

(3) A county may enter into an agreement with its participating municipalities or with a public library system to pay no less than the amounts determined under sub. (1) to the public library system for distribution to the public libraries that participate in that system.

(4) Upon request of a county clerk, a public library shall provide access to all books and records used to determine the amount computed under sub. (2).

(5) Nothing in this section prohibits a county from providing its own additional funding for shared services. A library board may elect to have this funding credited to such shared services rather than to receive it as direct reimbursements.

(5m) Nothing in this section prohibits a county from providing its own additional funding for capital expenditures.

(6) The county library board or, if no county library board exists, the county itself, shall either distribute the aid provided by the county to the public libraries, as provided in the plan prepared under s. 43.11, or shall transfer the aid for distribution to the public library system in which it participates.

(7) This section does not apply to a county having a population of 500,000 or more.

History: 1997 a. 150

43.13 **Division review.** (1) (a) No public library system may be established without the approval of the division. In reviewing final reports submitted by county library planning committees, the division shall consider, in addition to the standards set forth in s. 43.15, the proposed system territory, organization and financing, initial and long-range plans for library services, the role of existing multi-jurisdictional service programs in the territory and plans for cooperation with adjoining systems and with other kinds of libraries in the territory.

(b) If the division approves a final report, it shall report such approval to the appropriate county boards and county library planning committees. Upon acceptance by the county boards, the division shall certify to the appropriate county boards the establishment of the public library system proposed by the report, specifying the effective date of the establishment of the system.

(2) A public library system board may submit to the division a plan for the alteration in the territory included within the system or for a change in system organization from a federated to a consolidated system or vice versa. If the change proposed by the plan is approved, the division shall certify such fact to the system board, specifying the effective date of the change.

(3) The effective date of the establishment of a system under sub. (1) or of a change under sub. (2) shall be January 1 of the year specified by the division, except that the effective date of the establishment of a system approved prior to March 1, 1972, may be either January 1 or March 1, 1972.

(4) Any decision by the division under this section may be appealed to the state superintendent.

History: 1971 c. 152, 1995 a. 27, 1997 a. 27

43.15 **Standards for public library systems.** A public library system shall not be established unless it meets the requirements under this section.

(1) **POPULATION** The territory within the system shall

(a) Have a population of 100,000 or more. If, because of the withdrawal or realignment of participating municipalities or counties, a public library system has a population under 100,000, the remaining parts of the system shall realign with an existing system within 2 years after the date on which the population falls below 100,000.

(b) After July 1, 1998, no new system may be established unless it serves a population of at least 200,000.

(2) **FINANCIAL SUPPORT** (a) Each county proposed to be included within a system shall demonstrate, to the satisfaction of the division, its ability to provide adequate funding to implement the plan submitted under s. 43.11 (3) and the report submitted under s. 43.13 (1).

(b) The county shall maintain its support for library services at a level not lower than the average of the previous 3 years.

(c) If a city, village, town or school district that contributed to the county tax in the previous year is granted an exemption from

**Attachment B**

**2011 - LLS Walworth County Library Planning Committee Members**

**Royce DeBow, LLS Board Member**

P. O. Box 464  
Delavan, WI 53115

**Signe Emmerich, LLS Board Member**

N8466 Pickeral Lake Road  
East Troy, WI 53120

**Laurie Kant-Hull, LLS Board Member**

316 S. Ray Street  
Delavan, WI 53115

**Jay Karow, LLS Board Member**

5 E. Frank Street  
Elkhorn, WI 53121

**Brian Broga, Walworth County Appointee**

**Susan Metzner, LLS Board Member**

121 N. Wisconsin Street  
Elkhorn, WI 53121

**Kristen Hewitt, LLS Administrator**

e-mail: [khewitt@lakeshores.lib.wi.us](mailto:khewitt@lakeshores.lib.wi.us)  
(262) 514-4500 x66  
System Administrator  
Lakeshores Library System  
106 W. Main Street  
Waterford, WI 53185



**LAKESHORES LIBRARY SYSTEM**  
*Serving Racine and Walworth Counties*

*A Description of the Lakeshores  
Library System Services to  
Racine & Walworth Counties  
August 1998*

**Overview**

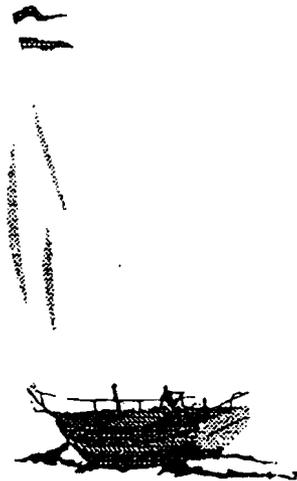
The Lakeshores Library System was established under Wisconsin Statute 43.15 in January of 1983 by action of the Racine and Walworth County Boards. A 15-member board governs the system. Racine County appoints nine trustees and Walworth County appoints six.

Only the residents of municipalities without their own libraries pay into the County Special Levy for Library Services. The "library municipalities" are exempt from the county library levy because they tax themselves locally at a higher mill rate than that of the county. This is as provided for in Wisconsin Statute 43.64. The Lakeshores Library System Board distributes the county tax revenues to provide reimbursement to libraries for serving residents located outside their municipal boundaries.

All funds appropriated by the county are distributed by the system to individual libraries for leasing library services for county-taxed residents. No county funds are used for system administrative or support services. These activities are state funded.

The State allocates funds to the system on a formula basis. The formula is based upon population, area, and the level of municipal and county funding. The state aid is used to provide services to the system's member libraries. Services include interlibrary exchange of materials, preparation of computerized card catalogs, delivery services, automation, continuing education, and more.

The Racine Public Library is the system's designated resource library. It provides specialized services on a contract basis.



### County Access - County Funds

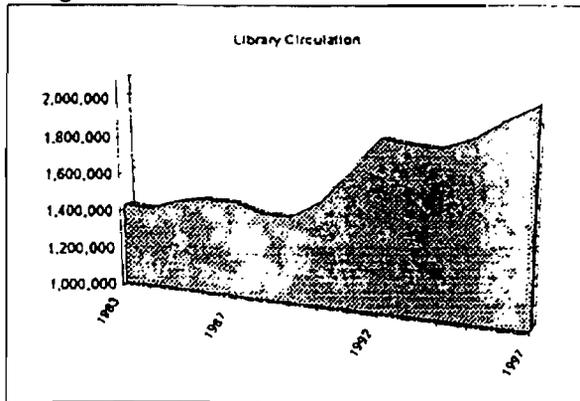
There are 16 municipalities that own and operate libraries in Racine and Walworth Counties. In 1998 these municipalities taxed themselves a total of \$3.7 million for library services. The other 28 towns and villages without libraries are taxed by the counties to generate \$1.5 million. (See table at the end for detail) The system distributes these funds to libraries so that they will provide library services to the areas that would otherwise have no library services. With these arrangements in place, all residents of counties have library access. The state then provides additional funds (\$551,000 in 1999) for additional services listed below.

### Library Access - Around the State

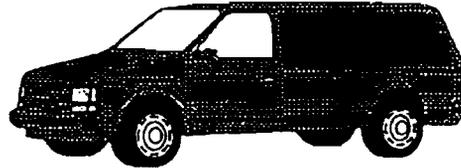
Lakeshores residents can use libraries throughout the state, with only Milwaukee county as an exception. The system has contracts with 16 other library systems in the state. The contracts specify that residents in either system may use the libraries in the other system. The exception is the agreement with Milwaukee County Federated Library System. That contract includes reciprocal delivery, continuing education and reference but not library use.

### Use Statistics

Libraries loaned an average of over 8 items per person last year. Use has increased steadily in the recent years, at a higher rate in the townships than in the cities and villages.



### Delivery Services



Daily delivery is provided to member libraries. The van covers 40,000 miles a year to deliver hundreds of thousands of books, magazines and other materials to libraries. The savings in postage and handling costs for each library are great.

### Continuing Education

The system provides training for member library staff. During 1997 it provided training for 137 participants in 9 sessions for a total of almost 500 contact hours. The topics ranged from computer applications to home schooling, reference and the Internet.

### Interlibrary Loan

The system coordinates book and other materials lending between libraries in the system and around the state. In 1997 member libraries borrowed over 14,000 items. At a conservative \$20 each, libraries would need to spend \$280,000 to purchase rather than borrow these materials. That would have added 40% or more to library book budgets.

### Children's StoryWagon

System sponsored jugglers, magicians and other performance artists draw thousands of youths to system libraries every year. Those children have far better reading scores when they return to school because of the tens of thousands of books they check out to read. In 1997 the system sponsored 90 performances for 5 different entertainers who drew a total audience of over 10,000.

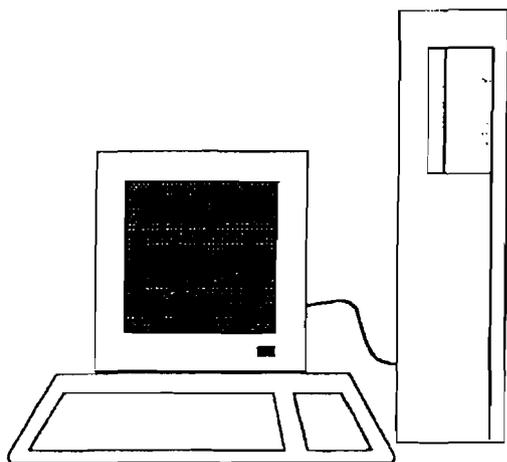


## Technology

The system provides computers to all member libraries to be used for interlibrary loan of materials and for other purposes. A computerized catalog of all member library's card catalogs is produced and distributed. Member libraries can check the listings and then send electronic messages

## Internet

Using both state and federal grant funds, the system has equipped member libraries with dial-up access to the Internet and world wide web. At present this is mostly for staff training and use, but some libraries are making it available to the public. Soon it is expected that all will do so.



## Automation Planning

Tremendous changes in technology and telecommunications have led to the need for a re-evaluation of system automation activities. The System Board has adopted a strategic technology plan.

The plan is laying the ground work now for a future "linked" system based on new

standards rather than building a more traditional "shared" system. A shared system uses dedicated phone lines to connect workstations to a main frame or minicomputer

- All libraries in a shared system are sharing the catalog, circulation and other functions. They also usually share the initial and ongoing costs.
- A linked system based on the new standards allows for many of the same functions without the need for a shared investment and the same program in each library

The system recently began moving away from its CD-ROM catalog to a web-based catalog. In July of 1998 it began Internet based interlibrary loan between libraries. The LAKECAT catalog is on the World Wide Web at <http://lakecat.library.net>

The plan will emphasize using the Internet and the planned statewide network backbone as the means for providing access to users

In July libraries also began to use system supplied computers and internet access to use the new Badger Link full text databases on the Web. BadgerLink is a project of the Division for Libraries and Community Learning of the Wisconsin Department of Public Instruction (DPI). Its goal is to provide, via the Web, increased access to information resources for Wisconsin. Funding for some BadgerLink services is provided through the federal Library Services and Technology Act. These full text databases are far more extensive than the information available on the "free" areas of the Internet. BadgerLink is at <http://www.dpi.state.wi.us/badgerlink>



Wisconsin Department of Public Instruction  
**PUBLIC LIBRARY ANNUAL REPORT**  
 PI-2401 (Rev. 01-11)  
 S. 43.05(4) & 43.58(6)  
**FOR THE YEAR 2010**

Attachment D

**INSTRUCTIONS:** Complete and return two (2) original signed copies of the form and attachments to your system headquarters:

I. GENERAL INFORMATION								
1. Name of Library				2. Public Library System				
3a. Head Librarian First Name		3b. Head Librarian Last Name		4a. Certificate Grade		4b. Certificate Type	5. Certificate Exp. Date	
6a. Street Address			6b. PO Box	7. City/Village/Town		8a. ZIP	8b. ZIP4	9. County
10. Library Phone Number		11. Fax Number		12. Director's E-mail Address				
13. Library Web Address URL				14. No. of Branches	15. No. of Bookmobiles Owned		16. No. of Other Public Service Outlets	
17. Does your library operate a books-by-mail program?		18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53?						
19a. Winter Hours Open per Week		19b. Number of Winter Weeks		19c. Summer Hours Open per Week		19d. Number of Summer Weeks		
20. Annual Public Service Hours for the Main Library and Any Branches and Bookmobiles			21. Square Footage of Public Library		22. Did your library move to a new facility or branch or expand an existing facility in 2010?			

II. LIBRARY COLLECTION		
	Number Owned / Leased	Number Added
1. Books and Serial Volumes in Print		
2. Electronics Books <i>E-Books</i>		
3. Audio Materials		
4. Electronic Audio Materials <i>Downloadable</i>		
5. Video Materials		
6. Electronic Video Materials <i>Downloadable</i>		
7. Others Materials Owned <i>Describe</i>		
8. Databases Locally Owned or Leased		
9. Total Databases <i>Local, regional, and state</i>		
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>		

III. LIBRARY SERVICES					
1. Circulation Transactions			2. Interlibrary Loans		
a. Total Circulation		b. Children's Materials	a. Items Loaned Provided to		b. Items Received Received from
3. Number of Registered Borrowers			4. Reference Transactions		5. Library Visits
a. Resident	b. Nonresident	c. TOTAL	a. Annual Count	b. Method	a. Annual Count
6. Users of Public Internet Computers		7a. Number of Licensed Database Sessions		7b. Number of Locally-created, Non-commercial Database Sessions	
a. Annual Count	b. Method				
7c. Uses of E-Books by Users of Your Library		7d. Uses of E-Audio by Users of Your Library		7e. Uses of E-Video by Users of Your Library	
8. Programs and Program Attendance Annual count					9. Number of Public Use Computers
	a. Children	b. Young Adult	c. Other Programs	d. TOTAL	a. Total
Number of Programs					b. Internet Access
Attendance					

**IV. LIBRARY GOVERNANCE**

1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries, Technology, and Community Learning as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
<b>PRESIDENT</b>					
a.					
b.					
c.					
d.					
e.					
f.					
g.					
h.					
i.					
j.					
k.					
l.					

2. **Number of Library Board Members** *Include vacancies in this count*

**V. LIBRARY OPERATING REVENUE**  
*Report operating revenue only. Do not report capital receipts here.*

1. Local Municipal Appropriations for Library Service. **Only Joint libraries will report more than one municipality here.**

Municipal Type	Name	Amount

**Subtotal 1**

2. County

a. Home County Appropriation for Library Service

Subtotal 2a

b. Other County Payments for Library Services

Name	Amount	Name	Amount

**Subtotal 2b**

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount

b. Funds Carried Forward from Previous Year

c. Other State Funded Program

**Subtotal 3**

4. Federal Funds – Name program and, if LSTA, show project number

Project Name and Number	Amount

**Subtotal 4**

5. Contract Income from Other Governmental Units, Libraries, Agencies, Library Systems, Etc.

Name	Amount	Name	Amount

**Subtotal 5**

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.	7. All Other Operating Income	8. Total Operating Income Add 1 through 7	9. What is the 2011 annual appropriation provided by your governing board for your public library?	10. Did your library's municipality exempt itself from the county library tax for 2010 Wis. Stats. s.43.64(2)?
--	-------------------------------	---	--	--



**X. STAFF**

1. Personnel Listing. Libraries with 10 or fewer employees report all employees under 1a and 1b below. Libraries with more than 10 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only.

a. Employees holding the title of librarian. Indicate advanced degrees with a check or an X.

Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
Director / Head Librarian							

b. Other Paid Staff See instructions

Type	Total Annual Wages	Hrs. per Week Worked	Position	Type	Total Annual Wages	Hrs. per Week Worked

2. Library Staff full-time equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

- a. Persons Holding the Title of Librarian Master's Degree from an ALA accredited program (FTE)
- Other persons holding the title of librarian (FTE)
- Subtotal 2a
- b. All other paid staff Include maintenance, plant operations, and security
- c. Total Library Staff Full-Time Equivalents Add 2a subtotal and 2b

**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total 2010 circulation reported for your library from Section III, Line 1, what was the total circulation to nonresidents See instructions for definition of nonresident

Divide nonresident circulation among the following categories. The total for 2 through 6 below should equal the number reported in question 1 above.			
	a. Those With a Library	b. Those Without a Library	c. Subtotal
2. Circulation to nonresidents living in your county			
3. Circulation to nonresidents living in another county in your system			
4. Circulation to nonresidents living in an adjacent county not in your system			
5. Circulation to All Other Wisconsin Residents	6. Circulation to Persons from Out of the State.		

**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS (cont'd.)**

7. Are the answers to questions 1 through 6 based on actual count or survey/sample?	8a. Does your library deny access to residents of adjacent public library systems on the basis of Wis. Stats. s. 43.17(11)(b)?	8b. If yes, do you allow residents in adjacent systems to purchase library cards?
---	--	---

9. Circulation to nonresidents living in adjacent county who do not have a local public library.

Name of County	Circulation	Name of County	Circulation
a.		f.	
b.		g.	
c.		h.	
d.		i.	
e.		j.	

**XII. TECHNOLOGY**

1. What type of Internet connection do you have?  
 a. Only a dedicated or leased line *Often provided by TEACH program*   
 b. Only a broadband cable or DSL line   
 c. Both a and b.

2. Is the speed of your Internet connection sufficient to meet patron and staff needs?  
 a. Our speed is sufficient almost all the time (at least 95% of the time).   
 b. Our speed is sufficient most of the time (at least 80%).   
 c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.

3. Does your library use any type of Internet filtering software or service?  
 a. Yes, on all Internet workstations.   
 b. Yes, on some Internet workstations.   
 c. No filtering on any Internet workstations.

4. Does your library provide wireless Internet access for patron laptops?

**XIII. YOUTH SERVICES**

1. Summer Library Programming Estimate if the library does not have this number

a. How many individual children and young adults registered for or participated in the 2010 summer library program?	b. How many children who participated in the summer library program were under five?	c. How many of those who participated in the summer library program were age 12-18?	d. What was the total attendance (children and adults) at children's programs at the library this summer?
---	--	---	---

2. Indicate the name(s) and email address(es) of staff who serve as the children, youth, or teen librarian(s). If the director serves as this librarian, only that name is needed. List only paid staff and do not include volunteers. Indicate location when different from main library.

Name	Location	Email Address

**XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS**

We hereby assure the Public Library System of which this library is a member and the Division for Libraries, Technology, and Community Learning, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.*

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- In 2010, the library received funding from the library board's governing body or, for a joint library, its governing bodies, at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5].
- For 2011, the library received funding from the library board's governing body at a level not lower than the average of such funding received for the previous three years [s. 43.15(4)(c)5].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library, beginning in 2008, annually, is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library, beginning in 2008, annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

**XV. CERTIFICATION**

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature ➤	Name of President	Date Signed
Library Director/Head Librarian Signature ➤	Name of Director/Head Librarian	Date Signed

**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. The statement may be sent directly to the Division for Libraries and Community Learning (DLCL), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

The \_\_\_\_\_ Board of Trustees hereby states that in 2010, the \_\_\_\_\_  
*Name of Public Library* *Name of Your Public Library System/Service*

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.
- Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

ORIGINAL SHEETS

**CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature

Name of President

Date Signed



COMMENTS

WORKSHEET

**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities. The statement may be sent directly to the Division for Libraries and Community Learning (DLCL), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

The \_\_\_\_\_ Board of Trustees hereby states that in 2010, the \_\_\_\_\_  
*Name of Public Library* *Name of Your Public Library System/Service*

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.
- Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

**CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature	Name of President	Date Signed
➤		

**2000 INTERSYSTEM AGREEMENT**  
**between**  
**Waukesha County Federated Library System**  
**and**  
**Lakeshores Library System**

*Whereas*, it is to the advantage of the people of the Waukesha County Federated Library System and the Lakeshores Library System, *Walworth County libraries*, that library materials be accessible to them; and

*Whereas*, library systems have been developed to promote access to materials available in organized collections in locally supported public libraries;

*Therefore*, the parties to this agreement, in order to fulfill their obligations and purposes in accordance with Sec. 43.17(6) and Sec. 43.24 of the Wisconsin Statutes,

*Hereby*, do agree on behalf of the people in their areas and the public libraries that constitute their systems to allow any person holding a valid borrower's card from any library belonging to either system to have access to all of the libraries belonging to either system. This arrangement, generally referred to as reciprocal borrowing, will be subject to the following conditions:

1. Patrons who borrow materials under this agreement are required to.
  - a) conform to the rules and regulations of the library from which they borrow,
  - b) present a valid borrower's card issued by their local library or by their library system as evidence of their eligibility for this service;
  - c) pay promptly all delinquency charges which may accrue against them
2. The systems agree to assist each other, if necessary and upon request, in recovering materials.
3. Participating libraries may limit reciprocal borrowing to specific classes of materials at their discretion, but are encouraged to provide unlimited access to materials that are available locally
4. The systems agree to replace materials which are borrowed by their participating member libraries and are lost or destroyed as a result of intersystem borrowing in accordance with this agreement. They further agree that reasonable efforts will be made to reclaim such material or its value from the patron or library responsible for such loss or destruction.
5. Materials may be returned to any member library of either system; it will be the system's responsibility to return the materials to the originating library
6. Should the circulation of materials from any member library to residents of the other system exceed five hundred (500), the member library may request remuneration according to Wisconsin Statutes 43.17(11), and may refuse to honor valid borrowers' cards if the request is denied by the other system

This agreement shall become effective January 1, 2000, and remain in force until the end of the calendar year. This agreement shall be subject to such modification as may be mutually agreeable. Should either party wish to terminate this agreement, notice must be received by August 1

**- MEMORANDUM OF AGREEMENT -**

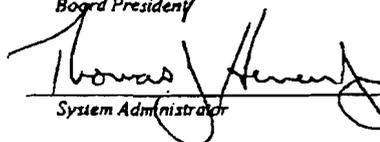
**2000 Waukesha/Lakeshores Library System Intersystem Agreement**

½ state average Unit Cost (estimated 1998)	\$ 1.62
times 3-yr. average LLS circulation to Waukesha residents	x <u>367</u>
<b>Waukesha formula payment to Lakeshores</b>	<b>\$595</b>
½ state average Unit Cost (estimated 1998)	\$ 1.62
times 3-yr. average Waukesha circulation to LLS residents	x <u>21,688</u>
<b>LLS formula payment to Waukesha</b>	<b>\$35,134</b>

*Waukesha County Federated Library System agrees to pay Lakeshores Library System in two equal payments on or before April 30 and September 31 of each year: \$595.*

*Lakeshores Library System agrees to pay Waukesha County Federated Library System in two equal payments on or before April 30 and September 31 of each year: \$35,134.*

**Waukesha County Federated  
Library System**

 12/13/99  
Board President Date  
 12/13/99  
System Administrator Date

**Lakeshores Library System**

 12-30-99  
Board President Date  
 1-5-00  
System Administrator Date

**2000 INTERSYSTEM AGREEMENT**  
**between**  
**Arrowhead Library System**  
**and**  
**Lakeshores Library System**

*Whereas*, it is to the advantage of the people of the Arrowhead Library System and the Lakeshores Library System that library materials be accessible to them; and

*Whereas*, library systems have been developed to promote access to materials available in organized collections in locally supported public libraries;

*Therefore*, the parties to this agreement, in order to fulfill their obligations and purposes in accordance with Sec. 43.17(6) and Sec. 43.24 of the Wisconsin Statutes,

*Hereby*, do agree on behalf of the people in their areas and the public libraries that constitute their systems to allow any person holding a valid borrower's card from any library belonging to either system to have access to all of the libraries belonging to either system. This arrangement, generally referred to as reciprocal borrowing, will be subject to the following conditions:

1. Patrons who borrow materials under this agreement are required to:
  - a) conform to the rules and regulations of the library from which they borrow;
  - b) present a valid borrower's card issued by their local library or by their library system as evidence of their eligibility for this service;
  - c) pay promptly all delinquency charges which may accrue against them.
2. The systems agree to assist each other, if necessary and upon request, in recovering materials.
3. Participating libraries may limit reciprocal borrowing to specific classes of materials at their discretion, but are encouraged to provide unlimited access to materials that are available locally.
4. The systems agree to replace materials which are borrowed by their participating member libraries and are lost or destroyed as a result of intersystem borrowing in accordance with this agreement. They further agree that reasonable efforts will be made to reclaim such material or its value from the patron or library responsible for such loss or destruction.
5. Materials may be returned to any member library of either system; it will be the system's responsibility to return the materials to the originating library.
6. Should the circulation of materials from any member library to residents of the other system exceed five hundred (500), the member library may request remuneration according to Wisconsin Statutes 43.17(11), and may refuse to honor valid borrowers' cards if the request is denied by the other system.

This agreement shall become effective January 1, 2000, and remain in force until the end of the calendar year. This agreement shall be subject to such modification as may be mutually agreeable. Should either party wish to terminate this agreement, notice must be received by August 1.

ORIGINAL

- MEMORANDUM OF AGREEMENT -

**Arrowhead/Lakeshores Library System  
2000 Intersystem Agreement**

Negotiated reimbursement	\$ 1.09
Arrowhead circulation to LLS residents	x <u>22,721</u>
LLS formula payment to Arrowhead	\$24,766

*Lakeshores Library System agrees to pay Arrowhead Library System in two equal payments on or before April 30 and September 30 of each year: \$24,766.*

**Arrowhead Library System Board**

**Lakeshores Library System Board**

*[Signature]* 1/25/00  
Board President Date

*Rose Maryheaver* 1/25/00  
System Administrator Date

*Laurie Kent Hull* 1-31-00  
Board President Date

*Bernard Bullini* 1-28-00  
System Administrator Date

## 2000 INTERSYSTEM AGREEMENT

Attachment G

### between Kenosha County Library System and Lakeshores Library System

- 1 This agreement is by and between Lakeshores Library System, hereinafter called LLS, and Kenosha County Library System, hereinafter called KCLS. The purpose of the agreement is to provide a system of mutual use of library facilities and services for all residents of Racine, Walworth and Kenosha Counties. Therefore, KCLS and LLS agree to the following: The KCLS and LLS member libraries will provide library services to any validly registered borrower of any other participating library in Kenosha, Racine, and Walworth Counties on the same basis as they are available to residents of the member library's municipality, except as noted below. These services shall include, but not be limited to, check out of books, films, records, audiocassettes, compact disks and videocassettes. The services shall also include availability of storytimes and other public programs, use of microcomputers, and activity rooms. Non-residents will be subject to the same restrictions, fines and charges which the library imposes on its own community's residents, except as noted in number 2 below.
- 2 Borrowers may return materials checked out from libraries to any other library in either system, except for audio-visual materials and special equipment that must be returned to the library from which they were borrowed.
- 3 If materials borrowed under this agreement are lost or not returned, the borrower's library system shall assist the lending library in recovering the materials.
- 4 As made necessary by the provisions of Ss. 43.17(11), the systems will annually obtain agreements from their member libraries to allow them to negotiate an agreement on their behalf and agree to the terms and conditions thereof.
- 5 The systems will conduct at least semi-annual surveys of circulation, or daily counts depending on the capabilities of each library's circulation systems. The surveys will detail use by each town, village and city in the other system. The surveys will take place by April 30 and October 30 of each year. Both systems agree to provide the resulting data, whether from surveys or daily counts, to one another within 30 days of collection, if requested.
- 6 The systems agree to provide total town, village and city circulation, at one another's systems annually by April 30 of the succeeding year, if requested.
- 7 The systems agree to exchange funds at the system level and allow for distributions to libraries in their own systems as each system shall determine.
  - (7.1) Take the three most recent year's worth of intersystem circulation (i.e., 1996-98 for 2000 purposes) and divide by three to establish a three-year average circulation rate.
  - (7.2) Multiply one-half of state average cost per circulation by three-year circulation average to get "full funding" amounts for each system.
- 8 Both systems recognize that changes in Wisconsin Statute 43.17(11) and changes in traffic patterns required changes in long standing practices funding agreements, and consequently agree to the distributions noted in the attached Memorandum of Agreement for 2000. For 2001 and thereafter, the systems agree that on or before August 1 of 2000, the parties shall enter into good faith negotiations for the calculation of circulation data, discount rates, the setting of formula assumptions, and the renewal of the agreement.
- 9 This agreement is effective from the date of its signing by both parties. It shall be automatically renewed on January 1<sup>st</sup> of every subsequent year unless one of the parties gives notice of its intent to terminate the contract no less than ninety (90) calendar days prior to January 1<sup>st</sup> of the next year.
- 10 Subject to the terms and conditions of the agreement between the Lakeshores Library System and Kenosha County Library System, the systems agree to the following payments for the calendar year beginning January 1, 2000, and ending December 31, 2000.
- 11 Amendments for calendar year (if any)
- 12 This agreement supersedes any and all previous agreements.

- MEMORANDUM OF AGREEMENT -

**2000 Kenosha/Lakeshores Library System Intersystem Agreement**

½ state average Unit Cost (estimated 1998)	\$ 1.57
times 3-yr. average LLS circulation to Kenosha residents	x <u>30,742</u>
Kenosha formula payment to Lakeshores	\$48,265
½ state average Unit Cost (estimated 1998)	\$ 1.57
times 3-yr. average Kenosha circulation to LLS residents	x <u>33,799</u>
LLS formula payment to Kenosha	\$53,064

*Kenosha County Library System agrees to pay Lakeshores Library System in two equal payments on or before April 30 and September 31 of each year: \$48,265*

*Lakeshores Library System agrees to pay Kenosha County Library System in two equal payments on or before April 30 and September 31 of each year: \$53,064*

**KENOSHA COUNTY LIBRARY SYSTEM BOARD**

*[Signature]*  
\_\_\_\_\_  
Chairperson

*[Signature]*  
\_\_\_\_\_  
Secretary

*11/22/99*  
\_\_\_\_\_  
Date

*Nov. 11, 1999*  
\_\_\_\_\_  
Date

**LAKESHORES LIBRARY SYSTEM BOARD**

*Laurie Kant Hull*  
\_\_\_\_\_  
Chairperson

*Bernard Bellini*  
\_\_\_\_\_  
Secretary

*11-3-99*  
\_\_\_\_\_  
Date

*11-3-99*  
\_\_\_\_\_  
Date

Video Recordings Held per Capita

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	1.00	0.63	0.42	0.29	0.23	0.23	0.12
Moderate	1.34	0.79	0.51	0.38	0.29	0.28	0.16
Enhanced	1.89	0.99	0.69	0.52	0.36	0.35	0.21
Excellent	3.16	1.18	1.08	0.64	0.44	0.40	0.30

Public Use Internet Computers per 1,000 Population

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	3.20	1.69	1.00	0.80	0.53	0.64	0.61
Moderate	4.40	2.24	1.61	1.04	0.74	0.74	0.63
Enhanced	6.01	2.74	2.13	1.30	1.12	1.12	0.64
Excellent	9.75	3.68	2.72	1.83	1.34	1.28	0.66

Hours Open

Regardless of population served, minimum hours open is 25 hours per week.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	30	44	57	58	62	64	65
Moderate	35	50	59	60	64	67	67
Enhanced	42	53	61	63	65	69	69
Excellent	48	58	64	66	67	68	69

Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is \$10,000.

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	\$8.80	\$6.98	\$6.39	\$5.40	\$5.40	\$5.40	\$3.35
Moderate	\$11.54	\$8.96	\$8.51	\$6.51	\$6.26	\$6.26	\$3.59
Enhanced	\$14.69	\$11.85	\$10.22	\$7.94	\$7.12	\$7.12	\$3.91
Excellent	\$23.70	\$15.04	\$12.84	\$10.21	\$8.53	\$8.53	\$4.86

Collection Size (Print, Audio & Video) per Capita

	Municipal Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	11.7	8.3	7.0	5.5	4.0	4.0	2.8
Moderate	14.4	9.5	7.5	6.4	4.2	4.2	3.4
Enhanced	18.6	11.5	8.4	6.7	4.7	4.5	4.1
Excellent	29.1	14.3	10.3	8.2	6.6	5.2	4.2



Mr. Jackson stated they did not want to base the formula for funding entirely on user fees because many people would not be able to use the system if user fees were imposed. The present level of service must be continued by the system. Local contracts would be maintained. No library should suffer in terms of money by joining the system. A one (1) mill tax on property is being proposed to support the plan.

Township supervisors were concerned about adding a greater tax burden on the townships rather than cities or villages. Concerns about this being added to the property tax were voiced. They agreed that a reformed tax system is needed, where public services are not paid for by property tax. This must be handled through state legislation. Township representatives Richard Lies and James Stowell were present.

Supervisors questioned the county being able to levy a tax on only a portion of the county. Wisconsin Statutes 43.64 exempts municipalities, by request, if they are already being taxed for library services.

The ability of the county to withdraw from the system was discussed. If the plan is approved, the county is in the system for three years, after which it is reviewed annually. The county would need a two-thirds vote of the supervisors to withdraw. All cities, villages and townships may agree to withdraw from the system. Also, individually, a municipality may withdraw (Statute 43.18).

The Library System Board is composed according to statute. Walworth County would have six representatives and Racine, nine. Local library boards could be retained.

According to the formula proposed in the plan, all county funds raised in Walworth County would be disbursed in Walworth County.

According to the Clerk, approving the resolution does not mean the funds are automatically in the county's 1983 budget. This would be determined in November when the entire county budget is adopted.

Supervisor Smage moved to delete the last paragraph of Resolution No. 142, seconded by Supervisor Morrison, the motion was defeated.

Supervisor Smage moved to amend the resolution by changing the last paragraph by deleting wording after "1983" and adding "not to exceed 1 mill", seconded by Supervisor Morrison. The amendment was adopted. This was later amended to "not to exceed 1/10th of a mill".

ROLL CALL VOTE ON AMENDMENT

TOTAL VOTE: 30

AYES: 19 - Boltz, Byrnes, Deignan, Desing, Key, King, Klopstein, Kruger, Lauderdale, Lightfield, Madison, McQuillin, Miles, Morrison, Nashold, Smage, Steffen, Van Dreser, Zeise.

NOES: 11 - Dwyer, Kelley, Kolb, Lusignan, Morrissy, Robinson,  
Schaefer, Scharine, Scheurell, Stevenson, Janowak  
ABSENT: 5 - Clumpner, Fleming, Stewart, Tully, Walsh

Resolution No. 142 was adopted, as amended.

RESOLUTION NO. 142

WHEREAS, a group of Walworth County Citizens have studied extensively the proposal for establishing a library system which qualifies for state financial aids; and

WHEREAS, the Racine County Library System meets the requirements set forth; and

WHEREAS, a merger into one Library System of the two counties could provide access and loan of all materials to any resident of the two county area at a cost no greater to Walworth County than that already being experienced; and

WHEREAS, if at any time state aids to library systems are eliminated, it is understood that the combined two county system would be dissolved; and

WHEREAS, such a merger would reestablish the services of inter-library loan, van delivery and open access.

NOW, THEREFORE, BE IT RESOLVED that the Walworth County Library Planning Committee negotiate an agreement for a Library System encompassing Walworth and Racine Counties for a three year period, commencing 1/1/83; and

BE IT FURTHER RESOLVED that upon such agreement being drafted, it be returned to this Board at budget time for funding for 1983 ~~based upon the projected statement of operation as presented herewith~~; ADD: "not to exceed 1/10th of a mill"

Dated this 16th day of March, 1982.

CORRECTED AMENDMENT:

In last paragraph, remove wording after "1983" and add "not to exceed 1/10th of a mill."

Harriette Kruger  
Alice Morrissy  
Eugene Nashold  
Robert Stevenson  
Pete Kelley

FISCAL NOTE:

1982 - None

1983 - Walworth County Library Services

85,222.00

Contract support

104,444.00

\$189,666.00

TOTAL VOTE: 30

AYES: 24

NOES: 6 - Boltz, Key, Lauderdale, Morrison, Smage,

Van Dreser

ABSENT: 5 - Clumpner, Fleming, Stewart, Tully, Walsh



Wisconsin Department of Public Instruction  
**PUBLIC LIBRARY SYSTEM PLAN AND  
 CERTIFICATION OF INTENT TO COMPLY  
 CALENDAR YEAR 2012**  
 PI-2446 (Rev. 08-11)

**INSTRUCTIONS: Complete and submit by October 14, 2011, to:**  
**WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION**  
**ATTN: MIKE CROSS**  
**DIVISION FOR LIBRARIES, TECHNOLOGY, AND COMMUNITY**  
**LEARNING**  
**P.O. BOX 7841**  
**MADISON, WI 53707-7841**

Required by § 43.17(5) and 43.24(3) Wis. Stats.

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### GENERAL INFORMATION

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#### Library System

##### Lakeshores Library System

Describe demographic, economic, and other facts about your system that influenced the development of this and other system plans.

The system population is about 301,194. This does not include the 12,000 population of the Walworth County City of Whitewater, which is a member of the Mid-Wisconsin Library system. Just over half of the population, often called the library population, lives in communities that support libraries directly through municipal taxes. The remaining population is referred to as the non-library population and they live in suburban, resort, and rural communities that depend on county taxation for what is open access.

All of Racine County's 199,000 residents live in the system. Fifty-three percent of the population live in municipalities with libraries, and those residents are taxed directly for library services. The remaining forty-seven percent of the population live in municipalities without libraries. Those residents are taxed through Racine County and receive open access to the other libraries. There are 100,000 Walworth County residents in the system (excluding Whitewater, a Mid-Wisconsin Library system member). About 42,000 persons live in ten Walworth library municipalities with libraries. The remaining 48,000 Walworth non-library residents rely on the county tax for open access.

The demographic characteristics of the system are quite diverse. There are great extremes in income and educational attainment. Average education levels are below state averages while poverty rates, minority populations and drop out levels are above average. This diversity continues to strain library service abilities with the funds available to us. Technology has helped a great deal in our ability to provide service to this diverse population.

Describe significant needs and problems that influenced the development of this and other system plans.

The Lakeshores Library System does not have the financial resources that most other state systems have. Our per capita county, local and state funding levels are all lower than state averages. Local Property tax rates are average, but a poor tax base means too little tax revenue is generated. County funds are based on county taxation of only those towns and villages, which do not support their own libraries. Library communities are exempt from the county levies provided they tax themselves at a mill rate higher than that set by the county on non-library municipalities.

The system board has been successful in getting an updated funding formula in place for Racine County that should fund at the 100% level or 'nothing lower than the previous three years'. Walworth County does fund at 100% of the cost for libraries for the last seven years. Both counties do provide intersystem funding for open access in Kenosha County, Rock County and Waukesha County library systems. Their members also receive access to the libraries in the Lakeshores Library System. The four library systems are working to achieve the 70% level of funding to library communities that serve those from other systems that live in non-library communities. We are moving forward at 5% percentage points per year and will achieve that goal in 2012 for all the systems.

Describe the planning environment and process under which this and other system plans were developed. (List additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the division.)

The LLS Board has four standing committees: Executive, Long Range Planning, Finance, and Personnel. The full board meets every other month. Committees converge at the call of the chair or a quorum of board members, as defined in the bylaws. The board, as advised by the Administrator, holds final authority for planning and budgeting, but a Librarian's Advisory Committee (LAC) consisting of the directors of each of the fifteen member libraries assists the board. The Advisory committee of the library directors meets monthly. Only library directors (or their designee) have voting status, but member library staff is encouraged to attend. The LAC has a number of standing committees, which may include staff other than directors. Subcommittees for the LAC meet as needed to conduct business and make recommendations to the LAC.

Through the use of county plans, the library directors and the county library planning committees have set the level of reimbursement to the libraries that provided the service. As I have indicated, Walworth County reimburses at 100%, Racine County also reimburses at 100%. This is above the minimum level of 70% as provided for in the statutes. We are very pleased with the support for reimbursements in the two counties.

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**ASSURANCES**


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The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year 2012. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

**S.43.24(2)** For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

**Membership Agreements**

- (a) Written agreements to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library, except for the group programming preference authorized under s. 43.15 (4) (c) 4., and to provide for the interlibrary loan of materials among all participating public libraries, as evidenced by agreements with those libraries.
- A copy of the agreement with a list of all members signing it will be provided to the division by January 15.
- 

**Resource Library Agreement**

- (b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- A signed copy of the resource library agreement will be provided to the division by January 15.
- 

**Reference Referral, Interlibrary Loan, and Technology**

- S.43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

List ongoing activities related to this requirement.

The Lakeshores Library System handles lending requests for eight of the fifteen libraries in WISCAT.

Indicate new or priority activities relating to this requirement for the plan year.

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**Inservice Training**

- S.43.24(2)(e) Inservice training for participating public library personnel and trustees.

List ongoing activities related to this requirement.

The staff at the Lakeshores Library System provides orientation and training for new and ongoing trustees and library directors. We also provide a variety of CE opportunities for the directors, staff and/or trustees for the member libraries and the system board. The Lakeshores Library System hosts an annual Trustee Banquet for Trustees and Library Directors. In 2011 the banquet featured a discussion on creative ways to solve tough budget issues. Additionally, the system worked with the Johnson Foundation at Wingspread to investigate ways to protect public libraries, and investigate ways to stabilize public library funding.

LLS did partner with neighboring systems in 2011 to present speakers with national notariary. We have plans to maintain the same partnerships in 2012 as funds for CE are dwindling. I have included a listing of CE opportunitites and/or workshops that were offered in 2011.

Indicate new or priority activities relating to this requirement for the plan year.

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## ASSURANCES (cont'd.)

## Delivery and Communication

- S. 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

## List ongoing activities related to this requirement.

Daily delivery is provided to member libraries via a contract agreement with Excell Express. The van driver, Mike Hemm, covers nearly 50,000 miles per year to deliver thousands of library items and other intersystem materials to the member libraries. We also provide a single drop off point for the two school districts that are a part of our automated library system. The financial savings in postage, handling and staff time are a great benefit to the member libraries that rely on Mike for many services.

With the merge of the databases in the Mid-Wisconsin Federated Library System and the Lakeshores Library System in January of 2007, we have a daily delivery service between the two library systems. We have a drop-off/pick-up location at a storage unit in the city of Whitewater. Both drivers have keys and are the only individuals with access to the unit.

Excell express also offers 2 day/week delivery to the Racine Correctional Facility in Sturdevant. This service is growing in popularity as we have seen a steady increase in usage.

Indicate new or priority activities relating to this requirement for the plan year.

## Service Agreements

- S.43.24(2)(g) Service agreements with all adjacent library systems
- A copy of the agreement with adjacent systems with a list of all systems signing the agreement will be provided to the division by January 15.

## Other Types of Libraries

- S.43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area
- The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. A copy of the agreement with a list of all signing libraries will be provided to the division by January 15.
- Other types of libraries in the system area have had an opportunity to review and comment on the plan.

## Library Technology and Resource Sharing Plan

- S.43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- Member public libraries and other types of libraries in the system area have had an opportunity to review and comment on the plan.
- A copy of the written plan, including any revisions and amendments, for library technology and resource sharing is attached to this document or is on file with the division.

## Professional Consultation

- S. 43.24(2)(h) Professional consultant services to participating public libraries.

## List ongoing activities related to this requirement.

On an 'as needed basis' the Lakeshores Library System provides consulting services to the member libraries in a variety of areas. Between the members of the staff, we provided services in the areas of budget, buildings, initial interpretations of Chapter 43, special needs, technology (hardware and software), children's services, office management, and ILL. We also provided consulting services in the areas of personnel, personnel development, funding issues, bilingual needs, collection development and staff development.

Indicate new or priority activities relating to this requirement for the plan year.

New in 2011, the Library Development Coordinator completed workflow visits to each LLS member library. The goal of this process was to have a look at their internal processes, make suggestions to streamline or eliminate unnecessary tasks. These visits were well received, and we plan to continue to make routine workflow visits in the future.

ASSURANCES (cont'd.)

Services to Users With Special Needs

S.43.24(2)(k) Promotion and facilitation of library service to users with special needs.

List ongoing activities related to this requirement.

Our Special Needs Consultant continues to work with the Special Needs Committees of the Lakeshores Library System and the Mid-Wisconsin Federated Library System to develop plans to better serve the needs of the users with special needs. Through the use of LSTA funded grants we have been able to purchase Zoom Text Readers in 2011 for all LLS member libraries.

Indicate new or priority activities relating to this requirement for the plan year.

Plans for an Accessibility Survey are underway and will be delivered in the final months of 2011.

Other Service Programs

S.43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service programs individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

Administration

The system will not expend more than 20 percent of the state aid projected to be received in the plan year for administration.

The 2011 system audit will be submitted to the division no later than September 30, 2012.

Budget

A copy of your public library system budget by service program category and fund source for the plan year (see attached guidelines) is attached.

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year 2012.

System Director Signature ➤ <i>Kristen Hewitt</i>	Date Signed 9/23/11
System Board President Signature ➤ <i>[Signature]</i>	Date Signed 9-20-11

FOR DPI USE  
LIBRARY SYSTEM PLAN APPROVAL

Pursuant to Wis. Statutes, the plan contained herein is: <input type="checkbox"/> Approved <input type="checkbox"/> Provisionally Approved See Comments. <input type="checkbox"/> Not Approved See Comments.	DLTCL Assistant Superintendent Signature ➤	Date Signed
	Comments	

**PUBLIC LIBRARY SYSTEM 2012  
ANNUAL PROGRAM BUDGET**

Program	2012 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
<b>Technology, Reference and Interlibrary Loan*</b>					
1. Reference, WiLS, SkyRiver	\$10,000			\$39,886	
2. Automation	\$146,151	\$2,000		\$120,183	
3. WAN, Maintenance, JLL	\$89,370			\$9,820	
4. E-Content, Overdrive				\$37,755	
<b>Program Total</b>	<b>\$245,521</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$207,644</b>	<b>\$455,165</b>
<b>Continuing Education and Consulting Service*</b>					
1. CE's, Workshops	\$12,000				
2. Consulting Services	\$43,710				
<b>Program Total</b>	<b>\$55,710</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,710</b>
<b>Delivery Services</b>	<b>\$113,052</b>			<b>\$17,493</b>	<b>\$130,545</b>
<b>Library Services to Special Users</b>	<b>\$37,343</b>				<b>\$37,343</b>
<b>Library Collection Development</b>	<b>\$1,100</b>				<b>\$1,100</b>
<b>Direct Payment to Members for Nonresident Access</b>				<b>\$3,363,787</b>	<b>\$3,363,787</b>
<b>Direct Nonresident Access Payments Across System Borders</b>				<b>\$433,464</b>	<b>\$433,464</b>
<b>Library Services to Youth</b>	<b>\$50,034</b>			<b>\$6,800</b>	<b>\$56,834</b>
<b>Public Information</b>	<b>\$25,555</b>				<b>\$25,555</b>
<b>Administration</b>	<b>\$109,401</b>				<b>\$109,401</b>
<b>Subtotal</b>	<b>\$336,485</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,821,544</b>	<b>\$4,158,029</b>
<b>Other System Programs</b>					
1.					\$0
2.					\$0
<b>Program Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Totals</b>	<b>\$637,716</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$4,029,188</b>	<b>\$4,668,904</b>

\* These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1. Line 4 is reserved for the amounts budgeted for electronic resources (see Program Budget Guidelines).

U.P.S. CHARGES FOR THE MONTH OF						
COST CENTER & DEPARTMENT NAME	9/25/2011 10/1/2011	10/2/2011 10/8/2011	10/9/2011 10/15/2011	10/16/2011 10/22/2011	10/23/2011 10/29/2011	TOTAL
1050 - Administrator						-
2128B15 - Child Support						-
1150 - Clerk of Courts	4.41		13.87	4.42		22.70
1010 - County Board						-
1020 - County Clerk						-
1120 - Coroner						-
1261 - Corporation Counsel						-
1060 - Corporation Counsel						-
1210 - District Attorney						-
1030 - Election						-
1545 - Emerg. Govnmt.						-
6110 - PW-Facilities						-
1080 - Finance						-
5501 - PW-Highway Dept.						-
2170C10 - H & HS						-
1610 - 2610 Information Tech.					4.42	4.42
5110 - Lkld.Health Care						-
230-2310 - Lkld. School						-
1386 - Land Conservation						-
210-212005 - H & HS						-
1321/1330/1350 - LURM						-
4170C-58140-040C1 - PW						-
1750 - UW-Extension						-
1250 - Register of Deeds						-
125005- ROD Redaction						-
1510 - Sheriff	4.42	4.42	4.41	4.42	5.09	22.76
1110 - Treasurer						-
1880 - Purchasing	20.00	20.00	20.00	20.00	20.00	100.00
1760 - UW-Extension						-
1410 - Veteran's Service						-
<b>TOTAL</b>	<b>28.83</b>	<b>24.42</b>	<b>38.28</b>	<b>28.84</b>	<b>29.51</b>	<b>149.88</b>



# Memorandum

**To:** Walworth County Board of Supervisors  
**From:** Nicki Andersen, Deputy County Administrator-Finance  
**Date:** November 3, 2011  
**Re:** Proposed Amendment to Ordinance 695-11/11

Finance

Nicole Andersen  
Deputy County  
Administrator - Finance

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The attached fees were recently submitted to the finance department by the Sheriff's Office for consideration for fiscal 2012. After review and evaluation, staff recommend that Ordinance 695-11/11 Amending Section 30-285 of the Walworth County Code of Ordinances Relative to Fees be amended to include said fees. Also attached is a memo from Undersheriff Kurt Picknell which provides background regarding the proposed fees.

Supervisor Grant will be sponsoring this amendment at the November 8, 2011 County Board meeting.

If you have any questions, please feel free to contact my office.

NA/kw

Attachment

c: Dave Bretl, County Administrator  
Kim Bushey, Walworth County Clerk  
Dave Graves, Sheriff  
Kurt Picknell, Undersheriff

100 W. Walworth St.  
PO Box 1001  
Elkhorn, WI 53121

**Finance**

262.741.4242 tel  
262.741.4384 fax

**Payroll/**

**Employee Benefits**  
262.741.4949 tel  
262.741.7963 fax

**Proposed Amendment to  
Ordinance 695-11/11 Amending Section 30-286  
of the Walworth County Code of Ordinances Relative to Fees**

Description	Fees	Effective Date	Authority
<b>Sheriff's Office</b>			
<u>Jail inmate deposit fee-applies to deposits to current inmate accounts with the exception of initial cash at booking and deposits collected by a third-party vendor</u>	<u>\$3.25/transaction</u>	<u>Jan-12</u>	<u>Note to reviser: Pls insert County Ordinance number.</u>
<u>Jail inmate deposit fee-all inmate deposits transacted via lobby kiosk</u>	<u>Third-party vendor fees: \$3.25/cash transaction, deposit limit \$500.00; \$4.95/credit/debit card transaction, deposit limit \$100.00</u>	<u>Jan-12</u>	<u>Note to reviser: Pls insert County Ordinance number.</u>
<u>Jail inmate deposit fee-all inmate deposits transacted via online services</u>	<u>Third-party vendor fees: 4.5% of total (minimum \$4.50)/internet transaction; 6.0% of total (minimum \$6.00) /phone transaction. \$25.00 minimum deposit per transaction, \$100.00 maximum deposit per transaction. \$200.00 combined maximum deposit per week. Maximum of 5 transactions per week.</u>	<u>Jan-12</u>	<u>Note to reviser: Pls insert County Ordinance number.</u>



# Walworth County Sheriff's Office

1770 County Road NN • Post Office Box 1004 • Elkhorn, Wisconsin 53121-1004

David Graves  
Sheriff

Kurt Picknell  
Undersheriff

## Memorandum

### LAW ENFORCEMENT OPERATIONS

ADMINISTRATION  
Telephone 741-4410  
Fax 741-4645

COURT SERVICES  
Telephone 741-7141

CENTRAL RECORDS  
Telephone 741-4470  
Fax 741-4492

COMMUNICATIONS  
Telephone 741-4625  
Fax 741-4475

DETECTIVE BUREAU  
Telephone 741-4400  
Fax 741-4492

DRUG UNIT  
Telephone 741-4600  
Fax 741-4643

PATROL DIVISION  
Telephone 741-4400  
Fax 741-4492

PROCESS DIVISION  
Telephone 741-4480  
Fax 741-4492

TRAINING DIVISION  
Telephone 741-4680  
Fax 741-4615

EMERGENCY GOVERNMENT  
Telephone 741-4616  
Fax 741-4645

### JAIL OPERATIONS

ADMINISTRATION  
Telephone 741-4510  
Fax 741-4644

CLASSIFICATION  
Telephone 741-4547  
Fax 741-4640

INTAKE  
Telephone 741-4530  
Fax 741-4671

WORK RELEASE  
Telephone 741-4580  
Fax 741-4642

**To:** Walworth County Board Supervisors

**C:** David Bretl, County Administrator  
Nicki Andersen, Deputy Administrator - Finance

**From:** Undersheriff Kurt Picknell *KP*

**Date:** November 2, 2011

**Re:** Proposed amendment to the 2012 budget (specifically the fee schedule)

I am requesting the addition of 3 new fees to the Walworth County Code of Ordinances effective January 1, 2012. Let me explain further. All 3 of these fees are related to the deposit and processing of money typically given by family and friends for use by the inmates in our custody. The new deposit system will be a self-service kiosk that will be installed and located in the public lobby of the Sheriff's Office for use 24 hours a day. This deposit convenience (either kiosk or internet) has a variety of options and processing fees that are identified as third party vendor fees, as illustrated in the proposed amendment draft. Our current vendor, Swanson Services Corporation, already processes inmate accounts and commissary orders from inmates. This change fully integrates the vendor's responsibility from the collection of funds to inmate account balances within their own system.

With this deposit system noted above, we are also requesting a Sheriff's Office convenience fee equal to the fee above if deposits are received through the U.S. postal mail. This should discourage money sent through the U.S. mail and direct depositors to use the new kiosk system noted above.

These changes requested will not impact the normal procedure for the Sheriff's Office collecting fines for traffic citations or receiving bond money used for an inmate's release from custody.

/w/jw

FORM #2, #2A, 2B

REFERRAL AND NOTICE OF PETITION TO  
WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF  
AFFECTED DISTRICTS AND COUNTY BOARD

Amended 11-07-11

WHEREAS the following petitions have been filed with the County Clerk  
requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance be  
amended as specified:

REPORT OF PETITIONS REFERRED TO  
WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for  
rezone of lands in Walworth County as specified were referred to the County Zoning  
Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Community Action Inc. of Rock and Walworth Counties	Darien, Tax Parcel B D 700003A	Rezone Approx. 2.22 Acres of B-4 Highway Business & A-1 Prime Agricultural Districts to P-2 Institutional Park District	November 8, 2011
Amendment to Section(s) 74- 44, 74-51, and 74-52 of the Zoning Ordinance and Section(s) 74-171, 74-178 and 74-179 of the Shoreland Zoning Ordinance, Walworth County Code of Ordinances relative to agricultural <b>street yard</b> , rear yard and side yard setbacks.			

Said petition/s is hereby referred to the County Zoning Agency as the Zoning  
Agency of this County, which is hereby directed to hold one or more public hearings on  
the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin  
Statutes. That copies of said petitions are available for review on the Walworth County  
Website at ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

---

County Clerk

c.c County Supervisor Carl Redenius



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS  
Midwest Regional Office  
Norman Pointe 11  
5600 West American Boulevard  
Suite 500  
Bloomington MN 55437



IN REPLY REFER TO:  
Real Estate Services

NOV 04 2011

CERTIFIED MAIL RETURN RECEIPT NO. 9171 9690 0935 0002 1646 60

David Bretl  
Mayor  
City of Walworth  
100 W. Walworth St.  
Elkhorn, WI 53121

**RECEIVED**

NOV 7 2011

WALWORTH COUNTY ADMINISTRATION

Dear Mayor Bretl:

This office is in receipt of an application from the Menominee Indian Tribe of Wisconsin to conduct off-reservation gaming activities on a 221 acre parcel of land located in the City of Kenosha, County of Kenosha, and State of Wisconsin, under the Indian Gaming Regulatory Act (IGRA), 25 U.S.C. §§ 2701-2721. The IGRA requires consultation by the Bureau of Indian Affairs on the proposed acquisition with appropriate State and local officials, including officials of other nearby Indian Tribes.

We provide the following information regarding this application:

**Applicant:**

Menominee Indian Tribe of Wisconsin

On December 22, 1973, the Menominee Restoration Act was passed which made the provisions of the Indian Reorganization Act applicable to the Menominee Tribe of Wisconsin (Tribe), and reinstated all rights and privileges of the Tribe under Federal treaty, status, or otherwise which may have been diminished or lost pursuant to the Termination Act. Pursuant to the Restoration Act, the Tribe enacted the Constitution and By-laws of the Menominee Indian Tribe in 1977. The Menominee Constitution governs the actions of the Tribal government.

**Legal Land Description/Site Location**

The parcel referred to herein is located in the City of Kenosha, County of Kenosha, and State of Wisconsin, containing 221 acres, more or less, and is described further in Attachment A. Also enclosed are the Aerial Map and the Project Site Plan Map.

**Project Description/Proposed Land Use:**

The Menominee Tribe intends to use the land to commercially develop and offer Class III gaming to the public, as defined by the Indian Gaming Regulatory Act of 1988.

The Menominee Tribe site plan for their proposed gaming facility and an entertainment destination is on the former Dairy land Greyhound Park site (greyhound race track facility) which contains approximately 221 acres, more or less. The current site plans call for a multi-phased development and includes an adaptive reuse of the existing facility.

The first phase known as “temporary phase” will consist of 50 card tables, 1,000 slot machines, and 1,125 employees. The second phase known as “Elements of Phase I” will consist of 75 card tables, 2700 slot machines, 5,000 seat multi-purpose entertainment facility, 2,000 valley parking spaces, 5,000 structure patron parking spaces, 1,500 surface employee parking spaces, dog track and simulcast facility, four gourmet restaurants with a buffet, employee dining, and entertainment lounge, 50,000 plus square feet of retail space, attached/remote warehouse space, and, 2,425 employees. The third phase known as “Elements of Phase II” will consist of expanded gaming positions, 400 room hotel plus appropriate recreational facilities including family entertainment facilities, spa and a pool, 50,000 plus square feet of conference facilities plus support space, night club, coffee shop, and, 2,929 employees. And, the final phase known as “Future Development” will consist of: a water park, 500 room hotel, 690 additional parking spaces, and a RV park.

The proposed gaming facility will provide career opportunities to Menominee tribal members as well as the local residents of the surrounding Kenosha community.

Prior to taking off-reservation fee land into trust for gaming, the Secretary must complete a two-part determination required in Section 20 of the IGRA. This determination must address the following questions:

Part 1. Would a gaming establishment on newly acquired land be in the best interest of the Menominee Tribe and its members?

Part 2. Would a gaming establishment on the newly acquired land not be detrimental to the surrounding community?

In order to analyze the second part of Section 20, we are requesting your input on whether the gaming establishment on newly acquired land would not be detrimental to the surrounding community. Please indicate your position on this matter by providing this Office with your findings and supporting data on items including, but not limited to, the following:

1. Information regarding environmental impacts and plans for mitigating adverse impacts, including information that allows the Secretary to comply with the requirements of the National Environmental Policy Act (NEPA); e.g., an Environmental Assessment (EA) or an Environmental Impact Statement (EIS), if required by NEPA.
2. Anticipated impacts on the social structure, infrastructure, services, housing, community character, and land use patterns of the surrounding community.
3. Anticipated impacts on the economic development, income, and employment of the surrounding community.
4. Anticipated costs of impacts to the surrounding community and identification of sources of revenue to mitigate them.
5. Anticipated cost, if any, to the surrounding community of treatment programs for compulsive gambling attributable to the proposed gaming establishment.
6. If a nearby Indian tribe has a significant historical connection to the land, then the impact on that tribe's traditional cultural connection to the land.
7. Any other information that may provide a basis for a Secretarial Determination whether the proposed gaming establishment would or would not be detrimental to the surrounding community, including memoranda of understanding and inter-governmental agreements with affected local governments.

This information will be used by this office to develop proposed findings of fact. You should not feel prevented from commenting on the above items even if you lack extensive information or documented proof. The Secretary of the Department of the Interior will make a two-part determination based on these findings of fact. The Governor of Wisconsin will be contacted for concurrence after a determination has been made by the Secretary.

Your response to this letter is requested to be addressed to this office and received within 60 days from the date of this letter.

Sincerely,

A handwritten signature in black ink, appearing to be a stylized name, possibly "D. [unclear]".

Acting Regional Director

Enclosure

cc: Chairman, Menominee Tribe  
KDANKS:11/03/2011

H:\Realty\Realty Special\440 Menominee\Section 20 Notice to the Townships 25 Miles

Attachment A

Part of the Southeast and Southwest Quarters of Section 31, Town 2 North, Range 22 East of the Fourth Principal Meridian, lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin and more particularly described as follows:

Beginning at a point on the North line of the Southeast Quarter of Section 31, 1008.56 feet South 89°05'33" West from the Northeast corner thereof; thence South 2°13'18" East parallel with the West line of the East one-half of said quarter Section, 741.77 feet; thence North 89°17'37" East parallel with the South line of said Quarter Section, 1004.77 feet to the East line of said Quarter Section; thence South 1°55'25" East along said East line, 1916.77 feet to the Southeast corner of said Quarter Section; thence South 89°17'37" West along the South line of said Quarter Section, 2649.63 feet to the Southeast corner of the Southwest Quarter of Section 31; thence South 89°18'10" West along the South line of said Quarter Section, 809.40 feet; thence North 2°31'15" West parallel with the East line of said Quarter Section, 365.00 feet; thence South 89°18'10" West parallel with the South line of said Quarter Section, 415.00 feet; thence South 2°31'15" East parallel with the East line of said Quarter Section, 365.00 to the South line of said Quarter Section; thence South 89°18'10" West along South line, 441.65 feet; thence North 1°48'30" West 861.73 feet; thence South 89°18'10" West parallel with the South line of said Quarter Section, 395.51 feet to the East right-of-way line of Interstate Highway "I-94"; thence North 3°30'56" East along said East right-of-way line, 307.79 feet to an angle point in said East right-of-way line; thence continue along said East right-of-way line, North 2°55'21" West 169.15 feet; thence North 87°04'39" East normal to the said East right-of-way line, 739.87 feet; thence North 2°55'21" West parallel with the said East right-of-way line, 1280.05 feet to the North line of the Southwest Quarter of Section 31; thence North 89°00'29" East along said North line, 1288.02 to the Northwest corner of the Southeast Quarter of said Section 31; thence North 89°05'33" East along said North line, 1668.56 feet to the point of beginning.

EXCEPTING THEREFROM THOSE LANDS conveyed by Quit Claim Deed recorded in the Office of the Register of Deeds for Kenosha County, Wisconsin, on October 14, 1970 in Volume 833 of Records, page 26, as Document No. 526384.

FURTHER EXCEPTING THEREFROM THOSE LANDS conveyed by Quit Claim Deed recorded in the Office of the Register of Deeds for Kenosha County, Wisconsin, on April 17, 1990 in Volume 1390 of Records, page 511, as Document No. 840533.

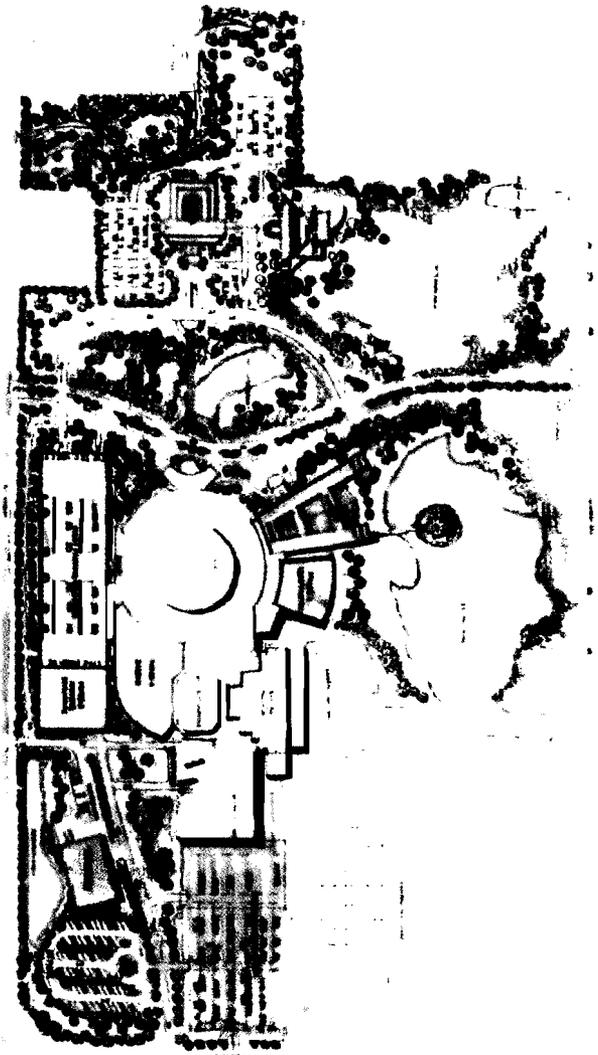
AND FURTHER EXCEPTING THEREFROM THOSE LANDS conveyed by Quit Claim Deed recorded in the said Register's office on June 6, 1990 in Volume 1397 of Records, page 868, as Document No. 844070.

ALSO FURTHER EXCEPTING THEREFROM THOSE LANDS conveyed by Quit Claim Deed recorded in the said Register's office on November 2, 1994 as Document No. 977098.

TOGETHER WITH a right of ingress and egress to Interstate Highway 94 Frontage Road through certain easements, as set forth in Warranty Deed recorded in the said Register's office on July 23, 1979 in Volume 1052 of Records, page 667 as Document No. 655315, and in Easement recorded in the said Register's office on April 1, 1964 in Volume 665 of Records, page 251 as Document No. 460843.

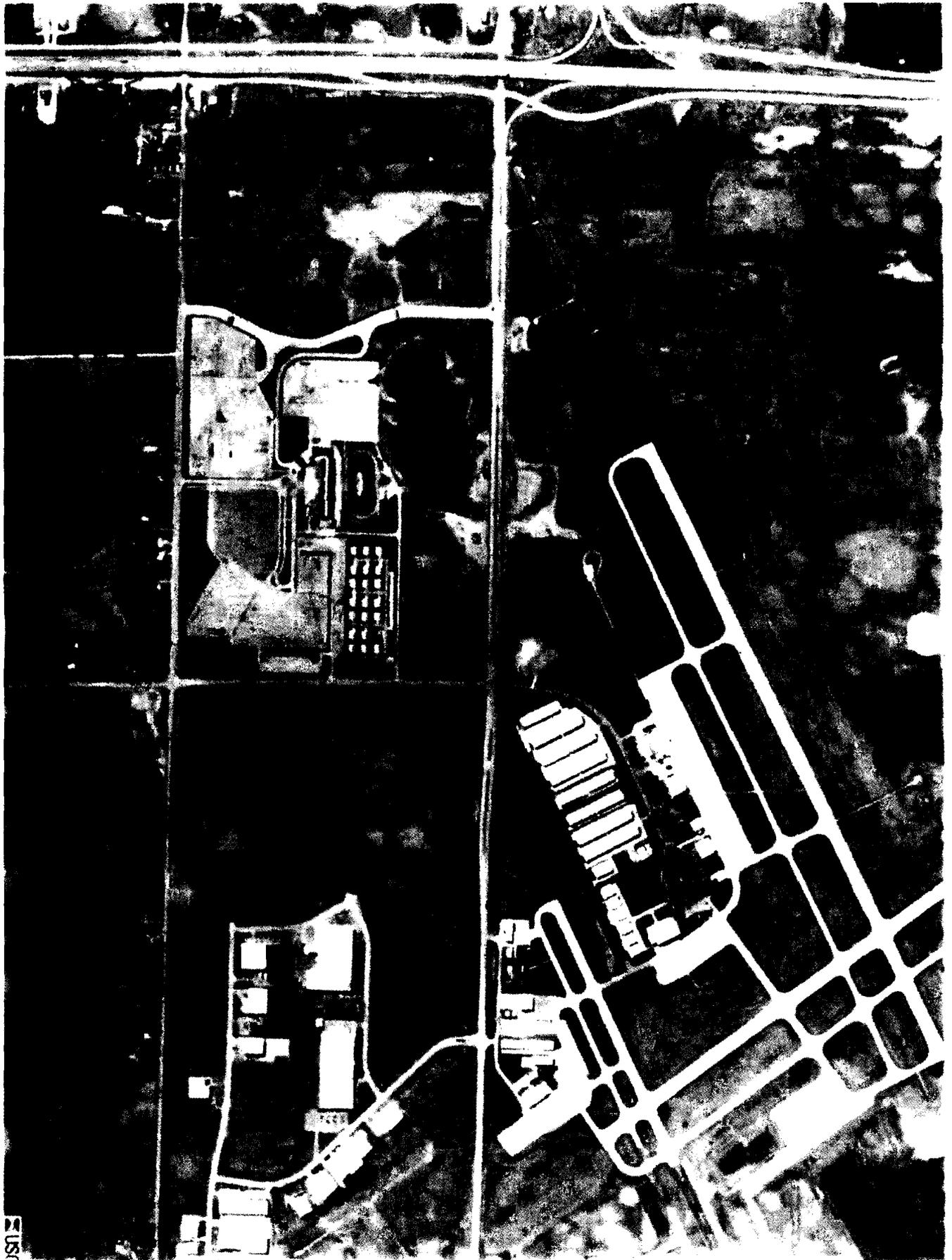
Tax Key No. 08-222-31-401-001

Property Address: 5522 104TH AVENUE, KENOSHA, WI  
"Address, as provided with application for title insurance and shown here only for reference"



**MENOMINEE SITE PLAN**  
for Proposed Kenosha Casino & Regional Destination Center

Menominee Indian Tribe of Wisconsin  
Menominee Kenosha Gaming Authority



US



Nancy Russell  
County Board Chair  
Daniel Kilkenny  
County Board Vice Chair

November 1, 2011

Board of Supervisors

Walworth County Board Supervisors

Re: Concealed Carry Ordinance

Dear Supervisors:

As you are all aware our November 8, 2011 County Board agenda includes Ordinance No. 692-10/11 amending Chapter 16 of the County Code relating to prohibition of firearms. In the event the ordinance is adopted, I am requesting that a review of all of the county's safety procedures be performed and a cost study conducted regarding metal detectors and armed security to oversee daily operations in the county.

Thank you,

A handwritten signature in cursive script that reads "Randy Hawkins".

Randy Hawkins  
District 10 County Board Supervisor

**RECEIVED**

OCT 31 2011

**WALWORTH COUNTY BOARD**

October 27, 2011

Ms. Nancy Russell  
100W. Walworth St.  
P.O. Box 1001  
Elkhorn, WI 53121

Dear Ms Russell:

I would like to pursue the possibility of selling two lots to the county. These lot's are in a trust and will be offered at a price below the fair market price.

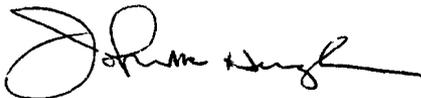
The two lots', 21.91 Acres are located in the Lake Geneva Hills subdivision, lot 5 blk 1 and lot 6 blk1. The Tax key is ZLH 00002

The selling price is four times the most recent tax bill or a total of \$2,901.92.

If the County has no interest, can you direct me to any other agency that might have an interest?

Thanks for you time.

Sincerely,



John McHugh  
30W650 Warwick Way  
Wayne, IL 60184  
johnfmchugh@sbcglobal.net

**RECEIVED**

NOV 1 2011

October 28, 2011

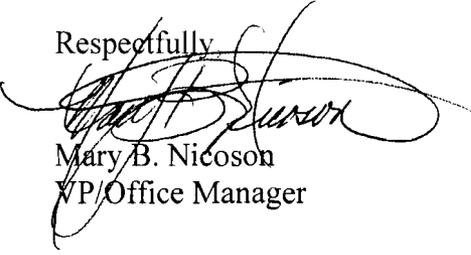
**WALWORTH COUNTY ADMINISTRATION**

Mr. David A. Bretl  
County Administrator  
Walworth County  
100 W. Walworth St.  
P.O. Box 1001  
Elkhorn, WI 53121

Dear Mr. Bretl:

I am writing to you to express my support of Mr. Mike VanDenBosch and his work with the Walworth County Economic Development Alliance, Inc. known as WCEDA. I chair our Village of East Troy Economic Development Committee and I have a very positive working relationship with Mike and the networking alliances he has shared with our committee. WCEDA lead by Mr. VanDenBosch has demonstrated a very high level of enthusiasm and proven desire to work cooperatively with the Village of East Troy on a municipal level as well as with our local businesses. WCEDA effectively advises business's throughout our county of opportunities to expedite growth and development. Therefore, I highly recommend that the Walworth County Board extends its support of WCEDA.

Respectfully

  
Mary B. Nicoson  
VP/Office Manager



**Keep Guns Out**  
jacqueline klish to: twerblow  
Please respond to glassgoddessjewelry

11/07/2011 11:20 AM

---

Dear Board members,

I would like you to vote to keep guns out of our county buildings and special events.

Some people have said that signs will do no good because they will only keep out the law-abiding gun carriers. Recent events, such as the accidental discharge of a firearm at Southridge Mall, make it evident that even people with the best of intentions can put us all in danger when loaded guns are brought into public places.

I have always considered Walworth County a safe place to live, and I want it to stay that way!

Thank you.

jacqueline klish  
p.o.box 374  
east troy, WI 53120



**Keep Guns Out**  
Nancy Golubski to: twerblow  
Please respond to ngolubski

11/07/2011 11:00 AM

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Dear Board members,

I would like you to vote to keep guns out of our county buildings and special events.

Some people have said that signs will do no good because they will only keep out the law-abiding gun carriers. Recent events, such as the accidental discharge of a firearm at Southridge Mall, make it evident that even people with the best of intentions can put us all in danger when loaded guns are brought into public places.

I have always considered Walworth County a safe place to live, and I want it to stay that way!

Thank you.

Nancy Golubski  
N4482 County Rd O N  
Delavan, WI 53115



**Guns will make us less safe**  
Bill Jutz to: twerblow  
Please respond to jutzb

11/07/2011 10:46 AM

---

Dear County Board Supervisors:

I am writing to urge you to keep guns out of all of our county-owned buildings and our special events.

By nearly a 3 to 1 margin, likely voters in Wisconsin said that they will feel less safe, not safer, with guns in public places. I am part of that majority!

Just like most of the other residents Wisconsin and of Walworth County, I don't want guns allowed in our public places.

Sincerely,

Bill Jutz  
511 So. 2nd St.  
Delavan, WI 53115



**Keep guns out**  
edwin krumpen to: twerblow  
Please respond to kwwinc

11/07/2011 10:40 AM

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Dear Board members,

I would like you to vote to keep guns out of our county buildings and special events.

Some people have said that signs will do no good because they will only keep out the law-abiding gun carriers. Recent events, such as the accidental discharge of a firearm at Southridge Mall, make it evident that even people with the best of intentions can put us all in danger when loaded guns are brought into public places.

I have always considered Walworth County a safe place to live, and I want it to stay that way!

Thank you.

edwin krumpen  
611 WALWORTH ST  
611 WALWORTH ST  
GENOA CITY, WI 53128



**Please prohibit loaded guns in Walworth County's public buildings**

karl borgeson to: twerblow

11/08/2011 09:32 AM

Please respond to karl

---

Dear Chairwoman Russell, Vice Chairman Kilkenny and County Supervisors:

As a resident of Walworth County, I strongly urge you to prohibit firearms in all county-owned buildings and at all special events.

Allowing loaded guns in public places will make us all less safe, not safer!

Thank you,

karl borgeson  
12430 e bradley rd  
whitewater, WI 53190



**Keep firearms out of county-owned buildings**  
Mary Lou Niewoehner to: twerblow  
Please respond to mln

11/08/2011 08:30 AM

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Dear County Board Supervisors:

I am writing to urge you to keep guns out of all of our county-owned buildings and our special events.

Just like most of the other residents of Walworth County, I'll feel less safe if guns are allowed in our public places.

Sincerely,

Mary Lou Niewoehner  
1261 Deer Court  
Lake Geneva, WI 53147

Mary Lou Niewoehner  
1261 Deer Court  
Lake Geneva, WI 53147



**Keep firearms out of county-owned buildings**  
marilyn fryk to: twerblow  
Please respond to mjfryk

11/08/2011 08:09 AM

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Dear County Board Supervisors:

I am writing to urge you to keep guns out of all of our county-owned buildings and our special events.

Just like most of the other residents of Walworth County, I'll feel less safe if guns are allowed in our public places.

Sincerely,

marilyn fryk  
n3715 kendall ct  
delavan, WI 53115



**Guns don't belong in Walworth County buildings**  
Scott DeBerg to: twerblow  
Please respond to sdeberg

11/07/2011 06:52 PM

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Dear County Board members,

I am a resident of Walworth County, and I am writing to ask you to vote in favor of the resolution that will keep guns out of our county buildings.

This is something that is being considered in counties all across the state. From Milwaukee County to St. Croix County, county boards have made the right decision to keep firearms out of county-owned buildings. In fact, already half of Wisconsin's residents live in counties that have passed resolutions to prohibit guns, and more counties appear likely to pass similar ordinances in the coming weeks.

The residents and employees of Walworth County deserve no less! Please, keep us safe -- keep guns out!

Scott DeBerg  
2789 Honey Creek Court, #605  
East Troy, WI 53120



**Guns don't belong in Walworth County buildings**  
Pat Devon to: twerblow  
Please respond to pdevon18

11/07/2011 08:20 PM

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Dear County Board members,

I am a resident of Walworth County, and I am writing to ask you to vote in favor of the resolution that will keep guns out of our county buildings.

This is something that is being considered in counties all across the state. From Milwaukee County to St. Croix County, county boards have made the right decision to keep firearms out of county-owned buildings. In fact, already half of Wisconsin's residents live in counties that have passed resolutions to prohibit guns, and more counties appear likely to pass similar ordinances in the coming weeks.

The residents and employees of Walworth County deserve no less! Please, keep us safe -- keep guns out!

Pat Devon  
538 Wisconsin St.  
Genoa City, WI 53128



**Please prohibit loaded guns in Walworth County's public buildings**

Jane Roberts to: twerblow

11/07/2011 10:24 PM

Please respond to huntersridgedr

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Dear Chairwoman Russell, Vice Chairman Kilkenny and County Supervisors:

As a resident of Walworth County, I strongly urge you to prohibit firearms in all county-owned buildings and at all special events.

Allowing loaded guns in public places will make us all less safe, not safer!

Thank you,

Jane Roberts  
N6893 Hunters Ridge Road  
Delavan, WI 53115



**No guns in our county buildings**  
Charlene Staples to: twerblow  
Please respond to brichar

11/07/2011 04:10 PM

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Dear County Board members,

I am a resident of Walworth County, and I am writing to ask you to vote in favor of the resolution that will keep guns out of our county buildings.

This is something that is being considered in counties all across the state. From Milwaukee County to St. Croix County, county boards have made the right decision to keep firearms out of county-owned buildings. In fact, already half of Wisconsin's residents live in counties that have passed resolutions to prohibit guns, and more counties appear likely to pass similar ordinances in the coming weeks.

The residents and employees of Walworth County deserve no less! Please, keep us safe -- keep guns out!

Charlene Staples  
W7898 Creek Rd  
Delavan, WI 53115



**Please prohibit loaded guns in Walworth County's public buildings**

Helen O'Reilly to: twerblov

11/07/2011 12:07 PM

Please respond to ellaoreilly

---

Dear Chairwoman Russell, Vice Chairman Kilkenny and County Supervisors:

As a resident of Walworth County, I strongly urge you to prohibit firearms in all county-owned buildings and at all special events.

A study done by the University of North Carolina found that employees at workplaces that allow guns are 5 to 7 times more likely to be murdered than employees in businesses that prohibit weapons. We should not allow guns in the Government Center, the Judicial Center, Lakeland Health Care Center or any of the other county-owned buildings.

Allowing loaded guns in public places will make us all less safe, not safer!

Thank you,

Helen O'Reilly  
1340 Elkhorn Road, Apt. B  
Lake Geneva, WI 53147



**Guns will make us less safe**  
R. Lee to: twerblow  
Please respond to Jaml\_4

11/08/2011 01:34 PM

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Dear County Board Supervisors:

I am writing to urge you to keep guns out of all of our county-owned buildings and our special events.

By nearly a 3 to 1 margin, likely voters in Wisconsin said that they will feel less safe, not safer, with guns in public places. I am part of that majority!

Just like most of the other residents Wisconsin and of Walworth County, I don't want guns allowed in our public places.

Sincerely,

R. Lee  
2515 Bublitz  
Lake Geneva, WI 53147

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; Jan Roou*

**DATE:** DECEMBER 15, 2011  
**TIME:** 7:00 P.M.  
**LOCATION:** ROOM 205, JEFFERSON COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, December 15, 2011, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. The matters to be heard are:

1. Adoption of the Jefferson County Agricultural Preservation and Land Use Plan by ordinance pursuant to Sections 91.10 and 66.1001(4), Wisconsin Stats.;
2. Amendment of the County's Comprehensive Plan by ordinance pursuant to §66.1001(4) and Chapter 91, Wis. Stats., by incorporating the above Agricultural Preservation and Land Use Plan including an updated Land Use Map into the existing Comprehensive Plan; and
3. Amendment of the County's Development plan by resolution pursuant to Section 59.69(3) Wis. Stats.

The adoption and amendments as specified above will preserve Farmland Preservation tax credit eligibility for county farmers by updating Jefferson County plans in compliance with the Working Lands Initiative and Chapter 91, Farmland Preservation, Chapter 66.1001 and Chapter 59.69, Wis. Stats. The County's Comprehensive/Development Plan and Agricultural Preservation and Land Use Plan are policy documents that are used by the County Board of Supervisors and the County Planning and Zoning Committee as a guide for making decisions regarding land use and development in the County. These plans contain background information and goals, objectives, maps, policies and recommendations required by state statute. The plan text and related maps are available at [http://www.jeffersoncountywi.gov/jc/public/jchome.php?page\\_id=134](http://www.jeffersoncountywi.gov/jc/public/jchome.php?page_id=134) or in the Jefferson County Planning and Zoning Department, Room 201, Jefferson County Courthouse.

If you have questions regarding these matters, please contact Rob Klotz, Planning and Zoning Director at 920-674-7130.

**6. Adjourn**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.