



**WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING  
TUESDAY, JANUARY 8, 2013 AT 6:00 P.M.**  
County Board Room  
Walworth County Government Center  
100 W. WALWORTH STREET  
ELKHORN, WI

Board of Supervisors

*Nancy Russell – Chair  
Jerry A. Grant – Vice-Chair*

---

A G E N D A

**Call to Order**

**Pledge of Allegiance**

**Invocation**

- Jerry A. Grant, Walworth County Board Supervisor, District #4

**Roll Call**

**Withdrawals from Agenda, if any**

**Approval of the Agenda**

**Approval of the Minutes**

- December 11, 2012 Committee of the Whole Minutes
- December 11, 2012 County Board Meeting Minutes

**Comment Period by Members of the Public Concerning Items on the Agenda**

**Appointments/Elections**

1. Local Emergency Planning Committee (LEPC)
  - Dan Plutchak (Recommended by the Executive Committee 5-0)
2. Lake Geneva Public Library Board
  - Larry S. Kundert – Three-year term to begin upon confirmation and end on January 8, 2016 (Recommended by the Executive Committee 5-0)
3. Fontana Public Library Board
  - Mary Ann Pearce – Three-year term to begin upon confirmation and end on January 8, 2016 (Recommended by the Executive Committee 5-0)
4. Delavan Aram Public Library Board
  - Robert Gray Betzer – Three-year term to begin upon confirmation and end on January 8, 2016 (Recommended by the Executive Committee 5-0)
5. Walworth Memorial Library Board
  - Catherine (Kay) Schwenn
  - Pamela Knorr

(Recommended by the Executive Committee 5-0)

6. Lakeshores Library System Board
  - Amanda Pflug – To complete the term vacated by Dan Necci, which will end on June 30, 2014
  - Laurie Kant-Hull – Three-year term to begin upon confirmation and end on December 31, 2015
  - Signe Emmerich – Three-year term to begin upon confirmation and end on December 31, 2015(Recommended by the Executive Committee 5-0)

### **Communications and Matters to Be Referred**

1. Claims Received After Agenda Mailing
2. Claims: a) Notice of Claim and Notice of Injury – WCDSA and Robert Schiltz v. Walworth County (To be referred to the Executive Committee)
3. Correspondence from County Clerk Kim Bushey and District Attorney Daniel A. Necci in regard to the approval of the bonds for Walworth County Elected Officials (To be placed on file)
4. Report of the County Clerk Concerning Communications Received by the Board and Recommended to be Placed on File
5. Report of the County Clerk Concerning Communications Received by the Board After the Agenda Mailing
6. Report of the County Clerk Concerning Zoning Petitions (To be referred to the County Zoning Agency)

### **Unfinished Business**

### **New Business**

### **Reports of Standing Committees**

#### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Boss Family LLC, (Dan Boss – Applicant), Richmond Township. Rezone approximately 8.4 acres of A-1 to A-4 in order to bring an existing contractor storage yard into compliance with the County Zoning Ordinance by obtaining a conditional use permit – Approved: 7-0 (December 20, 2012 County Zoning Agency Meeting)
2. Richard Amon Trust – Kenneth Amon/Priscilla Schmall, LaFayette Township. Rezone approximately .29 acres of M-3 to A-5 to create a single residential zoned lot for an existing home – Approved: 7-0 (December 20, 2012 County Zoning Agency Public Hearing)

#### **Executive Committee**

1. Res. No. 58-01/13 – Establishing a Committee of the Whole Date for a Presentation Regarding Wisconsin Farm Technology Days – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

#### **Finance Committee**

1. Ord. No. 757-01/13 – Amending Sections 62-1 and 62-43 of the Walworth County Code of Ordinances Relating to the Sale of Tax-Deeded Lands – *Vote Required: Majority* (Recommended by the Finance Committee 4-0)

2. Ord. No. 758-01/13 – Amending Sections 30-170, 30-181, and 30-182 of the Walworth County Code of Ordinances Relating to a GASB-Required Change in Terminology from Net Assets to Net Position – *Vote Required: Majority* (Recommended by the Finance Committee 4-0)
3. Res. No. 57-01/13 – Approving an Amendment to the Agreement By and Between Walworth County and the Lakeland Animal Welfare Society, Inc. for Contract Term 2010-2014 – *Vote Required: Majority* (Recommended by the Finance Committee 4-0)

#### **Human Resources Committee**

1. Res. No. 59-01/13 – Approving Revisions to the Tier 1 and Tier 2 Health Plans Relating to Ambulance Fees and Smoking Cessation Coverage – *Vote Required: Majority* (Recommended by the Human Resources Committee 3-0)

#### **Reports of Special Committees**

#### **Comment Period by Members of the Public Concerning Items Not on the Agenda**

#### **Chairperson's Report**

#### **Adjournment**

**Kimberly S. Bushey**  
**Walworth County Clerk**

\*Supervisors and Committees: Please submit titles for the Tuesday, February 12, 2013 agenda on or before Wednesday, January 30, 2013.

**DECEMBER 11, 2012 SESSION  
OF THE  
WALWORTH COUNTY BOARD OF SUPERVISORS  
COMMITTEE OF THE WHOLE**

The Walworth County Board Committee of the Whole meeting was called to order by Chair Russell at 5:03 p.m. at the Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

**Roll Call**

Roll Call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Vice-Chair Jerry A. Grant, Daniel G. Kilkenny, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, Rick Stacey, David A. Weber, and Chair Nancy Russell.

- **The purpose of the meeting is:**
  - Presentation by the Wisconsin Counties Association Regarding Its Programs and Services

Liz Stephens, Membership and External Affairs Manager, gave a presentation detailing the organization of Wisconsin Counties Association (WCA). The primary function of WCA is to serve as an advocate of county interests before state and federal government. Ms. Stephens stated WCA has five in-house full-time lobbyists. She gave an overview of WCA's legislative duties and how they develop policy through its committees. Ms. Stephens encouraged participation and stated members can participate in meetings in person or via telephone. She also discussed WCA's 2013-2014 Budget Priorities and how members can become involved.

Ms. Stephens gave an overview of member benefits, which include advocacy, resources, training and updates, and products and services. Some resources available to members include select legal analyses and interpretation, Act 10 legal and implementation guidance, and policy analysis. Ms. Stephens stated a program they are trying this year is to allow newly elected supervisors access to one annual conference free of charge. She also stated webinars on county issues are held periodically, and educational seminars held throughout the year are offered at reduced rates. She discussed some of the products and services available to members, such as unlimited subscriptions for county personnel to *WisPolitics.com* Platinum Updates, *The Wheeler Report*, and *WCA eNews*. They also offer free or reduced pricing on IT products, whole life insurance, deferred compensation, and other commodities. Ms. Stephens discussed WCA's Affiliated Entities, which are Group Health Trust, Wisconsin County Mutual Insurance Corporation, WCA Services, Inc., and Community Insurance Corporation.

J. Michael Blaska, Director of Programs and Services, gave an overview of WCA Services, Inc., which is a wholly owned subsidiary of WCA created in 1997 by the WCA Board of Directors in order to provide additional services to counties. Mr. Blaska named some of the service providers and discussed what they offer. Service Providers include American Automobile Association (AAA), CDW-G, Boston Mutual Life Insurance, PMA Financial Network, Inc., Premier Solutions, Public Finance Authority, U.S. Communities Government Purchasing Alliance, Nationwide Retirement Solutions, NACo Prescription Discount Card, and Motorola Solutions. Mr. Blaska stated the NACo Prescription Discount Card would be available to all county residents. Mr. Blaska said WCA is pleased to have Walworth County back as a member.

Chair Russell thanked Ms. Stephens and Mr. Blaska for their presentation.

**Adjournment**

On motion by Supervisor Brandl, seconded by Supervisor Weber, the meeting was adjourned at 5:54 p.m.

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the December 11, 2012 Committee of the Whole Meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

**DECEMBER 11, 2012  
WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:07 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Vice-Chair Jerry A. Grant, Daniel G. Kilkenny, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, Rick Stacey, David A. Weber, and Chair Nancy Russell. A quorum was established.

Jerry A. Grant, Walworth County Board Supervisor, District #4, delivered the invocation.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Vice-Chair Grant, seconded by Supervisor Weber, the agenda was approved with an amendment to move Item 2 under Finance Committee to immediately follow Comment Period by Members of the Public Concerning Items on the Agenda.

**Approval of the Minutes**

On motion by Supervisor Brandl, seconded by Supervisor Weber, the November 13, 2012 County Board Meeting Minutes were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There was none.

**Finance Committee**

2. Res. No. 55-12/12 – Accepting the KARA Foundation Donation for Use at Lakeland School – *Vote Required: Majority* (The Children with Disabilities Education Board and the Finance Committee held a joint meeting prior to the December 11, 2012 County Board Meeting and this resolution was recommended by CDEB 4-0 and by the Finance Committee 4-0)

On motion by Vice-Chair Grant, seconded by Supervisor Weber, **Resolution No. 55-12/12** was approved by voice vote. Chair Russell asked Tracy Moate, Director of Special Education, to come forward in order to introduce Patrick DeMoon from the KARA Foundation. Ms. Moate introduced Mr. DeMoon, who is an attorney with Godfrey, Leibsle, Blackbourn & Howarth, S.C. in Elkhorn, and thanked him for the \$5,000 donation. Mr. DeMoon stated the community is fortunate to have a facility like Lakeland School and it is their pleasure to support Lakeland School. Chair Russell read the resolution.

**Appointments/Elections**

1. 911 Governing Board
  - Kevin Williams – Term to begin upon confirmation and end on May 8, 2014
  - Bruce VanderVeen – Term to begin upon confirmation and end on May 8, 2014
  - David Fladten – Term to begin upon confirmation and end on May 8, 2014
  - Jerry Grant – Term to begin upon confirmation and end on May 8, 2014  
(Recommended by the Executive Committee 5-0)
2. Veterans Service Commission

- John W. Allen – Term to begin upon confirmation and end on December 31, 2015  
(Recommended by the Executive Committee 5-0)

On motion by Supervisor Brandl, seconded by Supervisor Weber, the appointments to the 911 Governing Board and Veterans Service Commission were approved by voice vote.

### **Communications and Matters to Be Referred**

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Prime Contractor Dispute of Claim for Public Improvement Lien received from B.R. Amon & Sons Inc.; b) Notice of Claim received from the Estate of Patrick Kevin Krueger, Jr.; c) Notice of Claim received from Lee Fleming, on behalf of Pamela Bockelmann, for reimbursement of lost keys (To be referred to the Executive Committee)
3. Sheboygan County Resolution No. 14 (2012/13) Re: Supporting Position Papers on Legislative Issues (To be referred to the Executive Committee)
4. Brown County Resolution Asking the State Legislature to Amend Wisconsin's Open Records Law, Chapter 19, to Permit an Authority to Impose Fees for Actual Expenses Incurred in Accommodating Open Records Requests to Inspect and/or Hand Count Election Ballots (To be referred to the Executive Committee)
5. Wisconsin Register of Deeds Association Resolution #4-2012 to amend Wis. Stats. 706.05 to require recording of mortgage assignments (To be referred to the Executive Committee)
6. Correspondence from the Government Finance Officers Association in regard to Walworth County qualifying for a Certificate of Achievement for Excellence in Financial Reporting (To be referred to the Finance Committee)
7. Correspondence from Supervisor Rich Brandl in regard to obtaining quotes for the county's health plan (To be referred to the Human Resources Committee)
8. Report of the County Clerk Concerning Communications Received by the Board and Recommended to be Placed on File
  - There were none.
9. Report of the County Clerk Concerning Communications Received by the Board After the Agenda Mailing
  - Res. No. 55-12/12 - Accepting the KARA Foundation Donation for Use at Lakeland School – Vote Required: Majority (The Children with Disabilities Education Board and the Finance Committee will be holding a joint meeting prior to the December 11, 2012 County Board Meeting to consider this item)
  - Res. No. 56-12/12 – Denying the Claim of Jeffrey S. Akright – Vote Required: Majority (The Executive Committee will be meeting prior to the December 11, 2012 County Board Meeting to consider this item)
  - Notice of Claim received from Lee Fleming, on behalf of Pamela Bockelmann, for reimbursement of lost keys – To be referred to the Executive Committee
  - Correspondence received via e-mail from Paul Lichter in regard to adjusting the minimum bid on the county owned parcel JLCB 01481 – To be referred to the Finance Committee
  - Correspondence from Supervisor Rich Brandl in regard to obtaining quotes for the county's health insurance plan – To be referred to the Human Resources Committee
  - *Walworth County Aging & Disability Resource Center News*, December 2012 – To be placed on file
10. Report of the County Clerk Concerning Zoning Petitions (To be referred to the County Zoning Agency)

- Richard Amon Trust – Kenneth Amon/Priscilla Schmall, LaFayette Township. Rezone approximately .29 acres of M-3 Mineral Extractive to A-5 Agricultural-Rural Residential District
- Mt. Zion Christian Temple Inc., Lyons Township. Rezone approximately 15 acres of A-1 Prime Agricultural to P-2 Institutional Park District

## Unfinished Business

## New Business

## Reports of Standing Committees

### County Zoning Agency Report of Proposed Zoning Amendments

1. McClellan Farms, Inc., Richmond Township. Rezone approximately 1.78 acres of A-1 to A-4 – Approved: 7-0 (November 15, 2012 County Zoning Agency Public Hearing)
2. Scott & Tracy Walter, Kyle C. & Karen I. Walter, and DLSG, LLC, Lafayette Township. Rezone 12.076 acres of A-1 to C-4; Rezone 9.653 acres of A-1 to C-1; Rezone .234 acres of C-4 to A-1 – Approved: 7-0 (November 15, 2012 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, seconded by Supervisor Weber, the County Zoning Agency Report of Proposed Zoning Amendments, Items 1 and 2, were approved as recommended by the County Zoning Agency.

### Children with Disabilities Education Board

1. Ord. No. 755-12/12 – Amending Section 9-52 of the Walworth County Code of Ordinances Relating to Enrollment of Non-Resident Students – *Vote Required: Majority* (Recommended by the Children with Disabilities Education Board 5-0)

On motion by Supervisor Weber, seconded by Vice-Chair Grant, **Ordinance No. 755-12/12** was approved by voice vote.

### Executive Committee

1. Res. No. 51-12/12 – Adopting a Public Participation Plan for the Update of the Walworth County Natural Hazards Mitigation Plan: 2009-2013 – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Res. No. 52-12/12 – Denying the Claim of Eagle Pointe Condominium Association, Inc. – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
3. Res. No. 53-12/12 – Denying the Claim of State Farm Ins. on Behalf of Their Insured, Annette M. Stegall – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
4. Res. No. 54-12/12 – Denying the Town of Richmond’s Reimbursement Claim Relating to a Fire Response Call – *Vote Required: Majority* (Recommended by the Executive Committee 4-0)
5. Res. No. 56-12/12 – Denying the Claim of Jeffrey S. Akright – *Vote Required: Majority* (The Executive Committee met prior to the December 11, 2012 County Board Meeting and this resolution was recommended 5-0)

On motion by Supervisor Brandl, seconded by Supervisor Weber, Item 1, **Resolution No. 51-12/12**; Item 2, **Resolution No. 52-12/12**; Item 3, **Resolution No. 53-12/12**; Item 4, **Resolution No. 54-12/12**; and Item 5, **Resolution No. 56-12/12** were approved by voice vote.





---

---

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Local Emergency Planning Committee (LEPC)

**Nominee:** Dan Plutchak

**Address:** 626 N. Garfield Ave.

Janesville, WI 53545

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** Maureen Vander Sanden

**When did/does the incumbent's current term expire?** \_\_\_\_\_

**Was this vacancy advertised?** \_\_\_\_\_

**Comment** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_

\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: \_\_\_\_\_ Daniel Plutchak \_\_\_\_\_ Date: \_\_ Dec. 7, 2012 \_\_

Mailing Address: \_\_\_\_\_ 626 N. Garfield Ave. \_\_\_\_\_ Cell: \_\_ (608) 289-9639  
\_\_\_\_\_ Janesville, WI 53545 \_\_\_\_\_  
\_\_\_\_\_

I reside in:  the Town of \_\_\_\_\_

the Village of \_\_\_\_\_

the City of \_\_ Janesville, WI \_\_

Please consider me for appointment to: \_\_ Local Emergency Planning Committee \_\_  
\_\_\_\_\_

I am interested in serving as the media representative because: \_\_\_\_\_  
\_\_\_\_\_

See attached

Special skills, experience or qualifications I possess related to this appointment are:  
\_\_\_\_\_

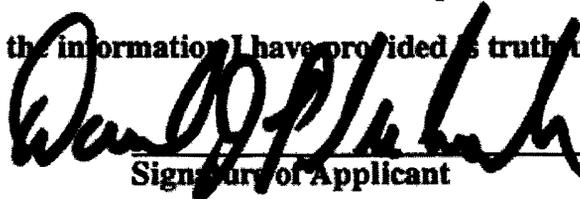
See attached

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

 \_\_\_\_\_  
Signature of Applicant

12/7/12  
\_\_\_\_\_ Date

*Feel free to attach any additional documentation to this form.*

Dec. 7, 2012

To the committee,

**I'm interested in serving as the media member on the Walworth County Local Emergency Planning Committee.**

**I currently am the editor of the Bliss Communications weekly newspaper group, CSI Media LLC, which publishes the Walworth County Sunday News, Janesville Messenger and Stateline News. Bliss also publishes the Janesville Gazette.**

**I have been a journalist in Walworth County for 20 years, and have covered local government and law enforcement extensively.**

**I also serve as the Walworth County Media coordinator for the state of Wisconsin court system, and have worked with court, law enforcement and government officials in that capacity.**

**I work out of our Delavan newsroom, and live in Janesville with my wife Laura and our two sons.**

**Sincerely,**

**Dan Plutchak**

LAKE GENEVA PUBLIC LIBRARY BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Larry S. Kundert to serve as a county representative on the Lake Geneva Public Library Board. This is a three-year term to begin upon county board confirmation and end on January 8, 2016, or until a successor is named.

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair



WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Larry S. Kunder

Date: 9/13/2013

Mailing Address: Larry S Kunder

Phone: (262) 248-9330

N 1279 white Pigeon Rd.  
Lake Geneva WI 53147

I reside in:  the Town of Bloomfield  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: Trustee Board -  
Lake Geneva Public Library

I am interested in serving as a citizen representative because: I am an  
avid reader and support + enjoy the  
L.G. Library. I am the Treasurer  
for the Friends of the L.G. Library

Special skills, experience or qualifications I possess related to this appointment are:  
Lide Long resident on a farm in Bloomfield  
Finance, needs of a Library, Building main tenance

Check one of the following:

- I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.  
 I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

  
Signature of Applicant

9/13/2012  
Date

Feel free to attach any additional documentation to this form.

FONTANA PUBLIC LIBRARY BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Mary Ann Pearce to serve as a county representative on the Lake Geneva Public Library Board. This is a three-year term to begin upon county board confirmation and end on January 8, 2016, or until a successor is named.

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair

---

---

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Fontana Public Library Board

**Nominee:** Mary Ann Pearce

**Address:** W5740 North Walworth Road

Walworth, WI 53184

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** nobody

**When did/does the incumbent's current term expire?** \_\_\_\_\_

**Was this vacancy advertised?** yes

**Comment** Ms. Pearce would be appointed to serve as a county representative, pursuant

to Sec. 43.60 Wis. Stats. and County Ordinance no. 744-10/12 Relating to Library

Board Appointments. The appointment will be for a three-year term, to begin upon

County Board confirmation and end three years thence.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: MARY ANN PEARCE Date: 11-26-12

Mailing Address: W 5740 NORTH WALWORTH ROAD Phone: 262-374-0418

WALWORTH WI 53184

**RECEIVED**

NOV 29 2012

I reside in:  the Town of WALWORTH  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

WALWORTH COUNTY ADMINISTRATION

Please consider me for appointment to: FONTANA LIBRARY BOARD

I am interested in serving as a citizen representative because: Life time  
interest in libraries - Avid reader -  
experience on boards

Special skills, experience or qualifications I possess related to this appointment are:

ON FONTANA LIBRARY BOARD FOR 10 YEARS  
ON COUNTY BOARD FOR PRECEDING 10 YEARS

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Mary Ann Pearce 11-26-12  
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

DELAVAN ARAM PUBLIC LIBRARY BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Robert Gray Betzer to serve as a county representative on the Delavan Aram Public Library Board. This is a three-year term to begin upon county board confirmation and end on January 8, 2016, or until a successor is named.

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair

---

---

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Delavan Aram Public Library Board

**Nominee:** Robert Gray Betzer

**Address:** 2718 Willow Point Drive

Delavan, WI 53115

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** nobody

**When did/does the incumbent's current term expire?** \_\_\_\_\_

**Was this vacancy advertised?** yes

**Comment** Mr. Betzer would be appointed to serve as a county representative, pursuant

to Sec. 43.60 Wis. Stats. and County Ordinance no. 744-10/12 Relating to Library

Board Appointments. The appointment will be for a three-year term, to begin upon

County Board confirmation and end three years thence.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Robert Gray Betzer

Date: 11/30/12

Mailing Address: 2718 Willow Point Drive  
Delavan, Wis 53115

Phone: 949-8989

**RECEIVED**

NOV 30 2012

I reside in:  the Town of Delavan

the Village of \_\_\_\_\_

**WALWORTH COUNTY ADMINISTRATION**

the City of \_\_\_\_\_

Please consider me for appointment to: Aram Library Board

I am interested in serving as a citizen representative because: I am educated, (post grad)  
user of inter-library system, as well as, a broad spectrum

world view. Education is to be cherished and a library is  
one major component of formal education.

Special skills, experience or qualifications I possess related to this appointment are:

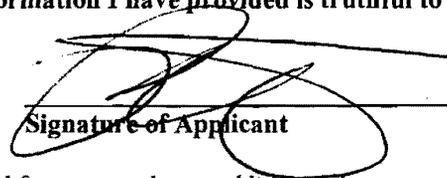
A liberal, receptive, accepting mental posture

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to  
serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant

11/30/12  
\_\_\_\_\_  
Date

*Feel free to attach any additional documentation to this form.*

WALWORTH MEMORIAL LIBRARY BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint the following to serve as county representatives on the Walworth Memorial Library Board:

Catherine (Kay) Schwenn  
Pamela Knorr

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Walworth Memorial Library Board

**Nominee:** Catherine (Kay) Schwenn

**Address:** N1073 Bonner Dr.

Walworth, WI 53184

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** nobody

**When did/does the incumbent's current term expire?** \_\_\_\_\_

**Was this vacancy advertised?** yes

**Comment** Ms. Schwenn currently serves on the library board. Upon County Board

confirmation, she would serve in the position as a county representative.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Catherine (Kay) Schwenn

Date: 12-13-12

Mailing Address: N 1093 Bonner Dr  
Walworth, WI 53184

Phone: 262-215-3904

- I reside in:  the Town of Walworth  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: I am currently serving on the Walworth Memorial Library Board

I am interested in serving as a citizen representative because: I strongly believe that the library is the heart of the community and serves a vital role in the lives of all citizens

Special skills, experience or qualifications I possess related to this appointment are: I am a retired elementary school teacher with organization skills and know the importance of education for all.

Check one of the following:

- I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.  
 I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Catherine Schwenn 12-13-2012  
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

---

---

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Walworth Memorial Library Board

**Nominee:** Pamela Knorr

**Address:** N1034 Encore Dr.

Walworth, WI 53184

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** nobody

**When did/does the incumbent's current term expire?** \_\_\_\_\_

**Was this vacancy advertised?** yes

**Comment** Ms. Knorr currently serves on the library board. Upon County Board confirmation, she would serve in the position as a county representative.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Pamela Knorr Date: 12-14-12  
Mailing Address: N1034 Encore Dr. Phone: 262-908-1236  
Walworth, WI  
53184

I reside in:  the Town of Walworth  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: I am currently serving  
on the Walworth Library Board.

I am interested in serving as a citizen representative because: I believe  
strongly in giving back to the community  
that I reside in. Service to my community  
is a top priority for me.

Special skills, experience or qualifications I possess related to this appointment are:

I have served on the Library Bd. for  
many years now. I am the chair for the

Check one of the following: Gifts and Memorials Account

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Pamela Knorr 12-14-12  
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

LAKESHORES LIBRARY SYSTEM BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Amanda Pflug to serve on the Lakeshores Library System Board to complete the term vacated by Dan Necci. Said term is to begin upon county board confirmation and end on June 30, 2014, or until a successor is named.

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Lakeshores Library System Board

**Nominee:** Amanda Pflug

**Address:** 304 Baker Street

Elkhorn, WI 53121

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** Dan Necci

**When did/does the incumbent's current term expire?** June 30, 2014

**Was this vacancy advertised?** no

**Comment** The Lakeshores Library System Director recommended appointment of Ms.

Pflug. Upon County Board appointment, Ms. Pflug would complete the term

vacated by Mr. Necci, who resigned when he assumed the position of Walworth

County District Attorney.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: AMANDA PELUG

Date: 12/03/12

Mailing Address: 304 BAKER ST  
ELKHORN, WI 53121

Phone: (262) 379-1111 (home)  
(920) 619-8156 (cell)

I reside in:  the Town of \_\_\_\_\_  
 the Village of \_\_\_\_\_  
 the City of ELKHORN

Please consider me for appointment to: LAKESHORE LIBRARY  
SYSTEM BOARD

I am interested in serving as a citizen representative because: libraries

provide an important part to each and every  
community. I believe in reaching a reasonable  
compromise when working through concerns or issues.

Special skills, experience or qualifications I possess related to this appointment are:

Member of the Friends of Matheson Library and  
volunteers when able to help raise funds for the  
library or during community events.

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Amanda M. Pelug 12/03/12  
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

**RECEIVED**

DEC 5 2012

WALWORTH COUNTY ADMINISTRATION

LAKESHORES LIBRARY SYSTEM BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby reappoint Laurie Kant-Hull to serve on the Lakeshores Library System Board. This is a three-year term to begin upon county board confirmation and end on December 31, 2015, or until a successor is named.

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair

---

---

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Lakeshores Library System Board

**Nominee:** Laurie Kant-Hull

**Address:** 316 Ray Street, Delavan

Delavan, WI 53115

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** Ms. Kant-Hull currently serves on the board.

**When did/does the incumbent's current term expire?** December 31, 2012

**Was this vacancy advertised?** No

**Comment** Ms. Kant-Hull has served on the library board since 1990. The Lakeshores Library System Director recommended reappointment. Reappointment of Ms. Kant-Hull will be for a three-year term to begin December 31, 2012 and end on December 31, 2015.

**Names of individuals who have expressed interest in serving in this position:**

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

**For incumbents, committee attendance, if known:**

<hr/>
<hr/>

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Laurie Kant-Hull

Date: 12-7-09

Mailing Address: 316 Ray St

Phone: 262-728-1305

Delavan WI 53115

I reside in:  the Town of \_\_\_\_\_

the Village of \_\_\_\_\_

the City of Delavan

Please consider me for appointment to: Lakeshores Library System  
Board

I am interested in serving as a citizen representative because: I care not  
only about libraries and the services  
they offer but in being fiscally responsible  
in providing those services.

Special skills, experience or qualifications I possess related to this appointment are:

I have served on the Lakeshores Board  
since 1990, on a local library board for six  
years, and also hold a masters degree  
in library science

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

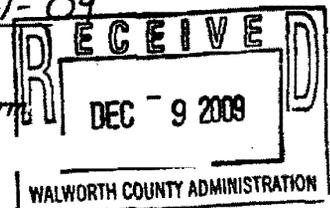
I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Laurie Kant-Hull  
Signature of Applicant

12-7-09  
Date

Feel free to attach any additional documentation to this form.



LAKESHORES LIBRARY SYSTEM BOARD

STATE OF WISCONSIN    )  
                                  ) SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby reappoint Signe Emmerich to serve on the Lakeshores Library System Board. This is a three-year term to begin upon county board confirmation and end on December 31, 2015, or until a successor is named.

Dated this 8<sup>th</sup> day of January 2013.

---

Nancy Russell  
Walworth County Board Chair

---

---

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Lakeshores Library System Board

**Nominee:** Signe Emmerich

**Address:** N8466 Pickeral Lake Road

East Troy, WI 53120

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** Ms. Emmerich currently serves on the library board.

**When did/does the incumbent's current term expire?** December 31, 2012

**Was this vacancy advertised?** No

**Comment** Ms. Emmerich has served on the library system board for the past twenty years.

Reappointment was recommended by the Lakeshores Library System Director. The  
appointment would be for an additional 3-year term, to begin 12/31/12 and end on 12/31/15.

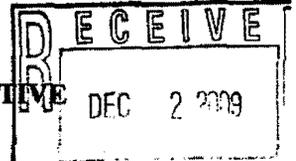
**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE



Name: Signe Emmerich

Date: 12/1/09

Mailing Address: N8466 Pickeral Lk Rd  
East Troy, WI 53120

Phone: 262-642-5641

I reside in:  the Town of Troy  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: Lakeshores Library System (LLS)

I am interested in serving as a citizen representative because: I want to ensure the continuation of the best library service available to the county patrons in light of the current economic situation. I am familiar with the local and county-wide library needs.

Special skills, experience or qualifications I possess related to this appointment are:

I have been a trustee on the LLS Board for the past twenty years, having served on various committees and as chair of the Board and its committees.

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Signe Emmerich                      12/1/09  
Signature of Applicant                      Date

Feel free to attach any additional documentation to this form.

*Thomas G. Halloran*  
*Attorney at Law*

RECEIVED  
WALWORTH COUNTY CLERK

2012 DEC 12 AM 8:49

December 11, 2012

Walworth County  
Attn: Kimberly S. Bushey, County Clerk  
100 W. Walworth Street  
Elkhorn, Wisconsin 53121

*RE: WCDSA and Robert Schiltz v. Walworth County  
Notice of Claim and Notice of Injury*

Dear Ms. Bushey,

Pursuant to Wis. Stat. §893.80, please be advised that the Walworth County Deputy Sheriff's Association (WCDSA) and its representative, Robert Schiltz, provide this notice of their injury and claim against Walworth County. As the County is already well aware, Mr. Schiltz participated in collective bargaining with the County on the part of WCDSA as is required by section 13.06 of the 2011 collective bargaining agreement. At that time the County did not raise any changes regarding the WCDSA members' health insurance plan.

During the process of bargaining the successor to the current labor agreement between the County and the WCDSA, the Walworth County Board of Supervisors amended section 15-531 and 15-532 of the Walworth County Code of Ordinances Relating to Health Insurance. This amendment effectively reduces the wages and income of WCDSA members, by increasing WCDSA members' health care premium contributions, co-pays and deductibles. The County has refused to negotiate this matter under the collective bargaining agreement, asserting that it is a "prohibited subject of bargaining" under Wis. Stat. §111.70(4)(mc)(6).

Members of the WCDSA were assigned to the more costly second tier of the health plan because, as a result of collective bargaining, Association members contribute less toward their state retirement than do other County employees. Thus, assignment of the WCDSA members to the more costly second tier of the health plan is retaliatory.

The WCDSA members, including Mr. Schiltz, have been injured by the conduct and actions of Walworth County and the Walworth County Board of Supervisors through the amendments to WCCO 15-531 and 15-532 and the retaliation against the members through increased health insurance payments because of the decreased amount members pay into the state retirement fund.

*Of Counsel to Godfrey and Kahn, SC*

Walworth County  
Attn: Kimberly S. Bushey, County Clerk  
December 11, 2012  
Page 2

The WCDSA members' due process rights have been violated due to the County's refusal to negotiate this matter in collective bargaining as is required by the 2011 collective bargaining agreement and as a result the County has breached its contract with the WCDSA and its members accordingly.

These actions by the County will further result in monetary damages to the WCDSA members in the amount of the increased health insurance premium contributions, the increased health insurance co-pays and the increased health insurance deductibles, along with the loss of value of use of those funds in their own day to day lives resulting in the inability of WCDSA members to afford many things that they previously were able to afford. These damages will occur as a direct result of the actions of the County to refuse to negotiate the terms of the health insurance coverage as required by the collective bargaining agreement. The claimants' addresses are:

Walworth County Deputy Sheriff's Association  
N5532 Johnson Road  
Delavan, Wisconsin 53115

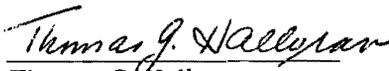
Robert Schiltz  
2142 Sheridan Springs Road  
Burlington, Wisconsin 53105

Please be aware that the WCDSA and Robert Schiltz have filed suit against Walworth County seeking declaratory relief and monetary damages for the claims and injuries as set forth above. Should you have questions or desire to resolve this matter outside of litigation, please contact counsel for the WCDSA and Mr. Schiltz directly.

Yours truly,

Halloran Law Offices

By:



Thomas G. Halloran  
Attorney for Walworth County Deputy Sheriff's  
Association and Robert Schiltz

cc: Ms. Mary E. Nelson



MEMORANDUM

County Clerk

Kimberly S. Bushey  
County Clerk

To: Nancy Russell, County Board Chairperson  
Walworth County Board of Supervisors

From: Kimberly S. Bushey *KSB*  
Walworth County Clerk

Date: December 27, 2012

Re: Walworth County Elected Officials Bond

This notice is being given pursuant to Wisconsin Statute 19.01(4m).

Please be advised that pursuant to Wisconsin Statute 59.21 and Article 1, Division 1, Section 19-3 Walworth County Code of Ordinances, a one million dollar blanket bond has been provided for the Walworth County Elected Officials and this bond has been approved by the District Attorney until such time as the vendor terms or conditions change.

Enclosure

Pc: David A. Bretl, County Administrator/Corporation Counsel

100 W. Walworth  
PO Box 1001  
Elkhorn, WI 53121  
262.741.4241 tel  
262.741.4287 fax



RECEIVED  
WALWORTH COUNTY CLERK  
2012 DEC 26 PM 1:59

December 20, 2012

District Attorney

Daniel A. Necci  
District Attorney

Ms. Kimberly S. Bushey  
Walworth County Clerk  
Walworth County Government Center  
Elkhorn, WI 53121

Joshua P. Grube  
Deputy District Attorney

Dear County Clerk Bushey:

Diane M. Donohoo  
Zeke S. Wiedenfeld  
Haley J. Rea  
Assistant District Attorneys

I, Daniel A. Necci, Walworth County District Attorney, having reviewed the blanket bond for the Walworth County elected officials, do hereby approve the bond as submitted pursuant to Wisconsin Statutes section 19.01(4)(m).

Loretta S. Meinel  
Amy L. Los  
Victim/Witness Services

Kim Bushey – County Clerk	\$5,000.00
Valerie Etzel – Treasurer	\$500,000.00
Donna R. Pruess – Register of Deeds	\$10,000.00
Sheila T. Reiff – Clerk of Circuit Court	\$50,000.00
David Graves – Sheriff	\$10,000.00
John T. Griebel – Coroner	\$500.00

I furthermore approve said bond until such time as the vendor, terms, or conditions change.

If you have any questions or concerns please do not hesitate to contact me.

Very truly yours,

Daniel A. Necci  
District Attorney

DAN/cjg

Judicial Center  
1800 County Road NN  
PO Box 1001  
Elkhorn, WI 53121  
262.741.7198 tel  
262.741.7200 fax



January 8, 2013 – Walworth County Board Meeting

County Clerk

Kimberly S. Bushey  
County Clerk

**Report of the County Clerk Regarding Communications Received by the  
Board and Recommended to be Placed on File**

- There were none.

FORM #2, #2A, 2B

REFERRAL AND NOTICE OF PETITION TO  
WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF  
AFFECTED DISTRICTS AND COUNTY BOARD

WHEREAS the following petitions have been filed with the County Clerk requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance be amended as specified:

REPORT OF PETITIONS REFERRED TO  
WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County as specified were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
David & Deborah Vanderwerff	Spring Prairie Township Tax Parcel: OA139800001	Rezone approx. 3.87 acres of A-1 Prime Agricultural and A-2 Agricultural Land to C-2 Upland Resource Conservation District.	January 8, 2013

Said petition/s is hereby referred to the County Zoning Agency as the Zoning Agency of this County, which is hereby directed to hold one or more public hearings on the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin Statutes. Copies of said petitions are available for review on the Walworth County Website at ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
County Clerk

Cc: County Supervisor Joe Schaefer

December 20, 2012  
December 20, 2012 - expanded

Please include the following County Zoning Agency items on the January 8, 2013, County Board agenda:

**Rezones:**

1. Boss Family LLC, (Dan Boss – Applicant) / Richmond Township. Rezone approximately 8.4 acres of A-1 Prime Agricultural District to A-4 Agricultural Related Manufacturing, Warehousing and Marketing District in order to bring an existing contractor storage yard into compliance with the County Zoning Ordinance by obtaining a conditional use permit. Part of Tax Parcel C R 3300002.

**Approved 7 – 0** at the December 20, 2012, Zoning Agency meeting.

Conformance with County Land Use Plan: A-4 zoning is allowed in the Prime Agricultural land use category without a Land Use Plan map amendment.

2. Richard Amon Trust – Kenneth Amon/Priscilla Schmall / LaFayette Township. Rezone approximately .29 acres of M-3 Mineral Extraction District to A-5 Agricultural-Rural Residential District to create a single residential zoned lot for an existing home. Part of Tax Parcel K LF2600010B.

**Approved 7 – 0** at the December 20, 2012, Zoning Agency public hearing.

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this parcel as Industrial Land Use Category (M-3 Portion) and Urban Density Residential Land Use Category (A-5 Portion). The proposed rezone is consistent with the Goals, Policies and Objectives of the Comprehensive Land Use Plan. No additional development is proposed as there is an existing dwelling on the lot.

**Resolution No. 58 - 01/13**  
**Establishing a Committee of the Whole Date for a Presentation**  
**Regarding Wisconsin Farm Technology Days**

1 Moved/Sponsored by: Executive Committee  
2

3 **WHEREAS**, the County Board establishes committee of the whole meetings to provide an  
4 opportunity for the board to hear presentations on various topics of importance in a format  
5 encouraging interactive participation; and,  
6

7 **WHEREAS**, Wisconsin Farm Technology Days, Inc. is seeking host counties and volunteers to  
8 host future Wisconsin Farm Technology Days events; and,  
9

10 **WHEREAS**, Wisconsin Farm Technology Days, Inc. requested an opportunity to present  
11 information to the County Board regarding Wisconsin Farm Technology Days and host county  
12 responsibilities.  
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
15 the following date is reserved for a committee of the whole presentation on the following topic:  
16

17 **Date/time:** Tuesday, February 12, 2013 at 5:00 PM

18 **Topics:** Presentation by Wisconsin Farm Technology Days, Inc. Regarding  
19 Wisconsin Farm Technology Days and Host County Responsibilities  
20  
21  
22

23 \_\_\_\_\_  
24 Nancy Russell  
25 County Board Chair

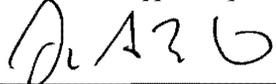
\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

26 County Board Meeting Date: January 8, 2013  
27

28 Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_  
29

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 12/27/12  
\_\_\_\_\_  
David A. Bretl Date  
County Administrator/Corporation Counsel

 12/27/12  
\_\_\_\_\_  
Nicole Andersen Date  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 58 - 01/13**

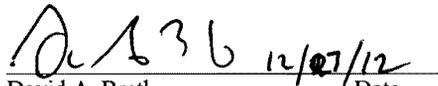
- I. Title:** Establishing a Committee of the Whole Date for a Presentation Regarding Wisconsin Farm Technology Days
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to establish February 12, 2013 as a committee of the whole date for a presentation regarding Wisconsin Farm Technology Days.
- III. Budget and Fiscal Impact:** Passage of this resolution will have no fiscal impact on the Walworth County budget.
- IV. Referred to the following standing committees for consideration and date of referral:**

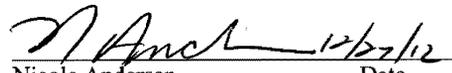
Committee: Executive Meeting Date: December 17, 2012

Vote: 5 - 0

County Board Meeting Date: January 8, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
\_\_\_\_\_  
David A. Bretl Date  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen Date  
Deputy County Administrator - Finance

ORDINANCE NO. 758 – 01/13

AMENDING SECTIONS 30-170, 30-181 AND 30-182 OF THE WALWORTH COUNTY  
CODE OF ORDINANCES RELATING TO A GASB-REQUIRED CHANGE IN  
TERMINOLOGY FROM NET ASSETS TO NET POSITION

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:

1 **PART I: That the following portions of Section 30-170, 30-181 and 30-182 of the Walworth**  
2 **County Code of Ordinances are hereby amended to read as follows (additions shown by**  
3 **underline; deletions shown by strike-through):**

4 **“Sec. 30-170. - Net asset position policies.**

5 Net assets position is the difference between assets and liabilities as reported in the government-  
6 wide financial statements. Net asset position reporting is also used in the basic financial  
7 statements for enterprise, internal service, and fiduciary funds. The following net asset position  
8 classifications exist:

9 (1) *Restricted net assets position.* Net assets position, or a portion of, may be  
10 restricted through external creditors, grantors, contributors, laws or regulations of  
11 other governments or through constitutional provisions or enabling legislation.  
12 Due to the external restriction, funds are not available for internal appropriation.

- 13
- 14 a. Donations received for a purpose specified by the donor will be restricted  
15 ~~net-assets~~ until all conditions of the donation are satisfied.
- 16 b. Funds remaining from third-party restricted programs/projects at the close  
17 of the fiscal year will be recorded as restricted ~~net-assets~~.
- 18 c. Net assets position, invested in capital assets, net of related debt is the  
19 difference between assets and liabilities of proprietary funds, business-  
20 type activities, and governmental activities that consist of capital assets  
21 less both accumulated depreciation and the outstanding balance of debt  
22 that is directly attributable to the acquisition, construction, or  
23 improvement of those assets.

24

25 (2) *Unrestricted ~~net-assets-position~~.* ~~All other~~ Remaining net assets position not  
26 defined above are available for internal appropriation.

27 **Sec. 30-181. - Enterprise funds.**

28 An enterprise fund refers to a proprietary fund type used to report an activity for which a fee is  
29 charged to external users for goods or services. The county has established the following  
30 enterprise funds and guidelines governing these funds.

- 1           (1)    The Lakeland Health Care Center enterprise fund shall be established to account  
2                    for financial resources to be used for the administration and services provided by  
3                    the Lakeland Health Care Center.  
4  
5                    a.       *Minimum net ~~assets~~ position.* The unrestricted net ~~assets~~ position not  
6                            already internally designated for the Lakeland Health Care Center fund  
7                            shall be 15 to 20 percent of the total of the fund's revenues not including  
8                            the tax levy allocation or transfers/capital contributions made to the fund.  
9                            Use of unrestricted funds may be made in accordance with section 30-  
10                           171(6).  
11                    b.       *Restricted net ~~assets~~ position.* Restricted net ~~assets~~ position, or a portion  
12                            of, exist when constraints are legally enforceable external restrictions.  
13                    c.       *Unrestricted net ~~assets~~ position internally designated.* The following  
14                            internal allowances shall be maintained within the county's Lakeland  
15                            Health Care Center fund. These amounts do not appear on the financial  
16                            statements, but exist for internal purposes only.  
17  
18           (2)    A public works enterprise fund shall be established to account for financial  
19                    resources to be used for the county facilities and grounds, highway, and solid  
20                    waste maintenance and administrative costs.  
21  
22                    a.       *Minimum net ~~assets~~ position.* The unrestricted net ~~assets~~ position not  
23                            already internally designated for the public works enterprise fund shall be  
24                            15 to 20 percent of the total of the fund's revenues not including the tax  
25                            levy allocation or transfers/capital contributions made to the fund. Use of  
26                            unrestricted funds may be made in accordance with section 30-171(6). Net  
27                            income from the public works fund that results in excess funds above the  
28                            20 percent minimum net ~~assets~~ position shall be transferred in the  
29                            following year to the Capital Projects Fund for road construction purposes.  
30                    b.       *Restricted net ~~assets~~ position.* A solid waste restriction shall be maintained  
31                            for landfill revenue fees unspent per third party agreements with area  
32                            landfill(s). These fees may only be used for solid waste purposes.  
33                    c.       *Unrestricted net ~~assets~~ position-internal allowances.* The following  
34                            internal allowances shall be maintained within the county's public works  
35                            fund. These amounts do not appear on the financial statements, but exist  
36                            for internal purposes only.

37   **Sec. 30-182. - Internal service funds.**

38   Internal service funds shall refer to a proprietary fund type that may be used to report any  
39   activity that provides goods or services to other funds or departments of the county, or to other

1 governments, on a cost-reimbursement basis. The following considerations shall be given to  
2 internal service funds.

3 (1) Fund reserves shall be set with consideration given to incurred but unpaid claims,  
4 excess claims liability, market inflation and rate stabilization. A minimum  
5 unrestricted net assets position range shall be maintained based on the prior  
6 yearend financial statements. The county has established the following internal  
7 service funds:

8  
9 a. A health insurance internal service fund shall be established for the self-  
10 funded health insurance benefits and wellness initiatives.

11  
12 1. *IBNR liability.* The incurred but not reported (IBNR) liability shall  
13 be recorded per actual actuarial calculation.

14 2. *Minimum net assets position.* The unrestricted net assets position  
15 shall be maintained at between a three- and four-month year-end  
16 average of health and prescription claims, less any reinsurance  
17 reimbursements received. The range shall be calculated based on  
18 the prior year claims.

19 3. *Wellness commitment.* Funds shall be committed for employee  
20 wellness activities and initiatives, which may be earned, donated,  
21 or committed by county board action. Committed funds may be  
22 used as recommended by the county's wellness council with  
23 authorization from the deputy county administrator-finance.  
24 Amounts not spent shall be carried forward annually as committed  
25 funds when other restrictions do not exist. Dissolution or inactivity  
26 by the wellness council for two years shall release committed  
27 funds to the health insurance net asset position balance.

28  
29 b. A dental insurance internal service fund shall be established for the self-  
30 funded dental insurance benefits.

31  
32 1. *IBNR liability.* The incurred but not reported (IBNR) liability shall  
33 be recorded per actual actuarial calculation.

34 2. *Minimum net assets position.* The unrestricted net assets position  
35 shall be maintained at between a three- and four-month year-end  
36 average of dental claims. The range shall be calculated based on  
37 the prior year claims.

38  
39 c. A workers compensation internal service fund shall be established for the  
40 self-funded workers compensation benefits.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43

- 1. *IBNR liability.* The incurred but not reported (IBNR) liability shall be maintained at between 80 and 90 percent probability of occurrence level.
- 2. *Minimum net assets position.* The unrestricted net assets position shall be maintained at between a three- and four-month year-end average of workers compensation claims. The range shall be calculated based on the last three years of historical claims expense.

d. A risk management internal service fund shall be established for the payment of general liability insurance, automobile liability insurance, public official's errors and omission insurance, excess worker's compensation insurance, and nursing home general and professional liability insurance.

- 1. *IBNR liability.* The incurred but not reported (IBNR) liability shall be maintained at between 90 and 95 percent probability of occurrence level.
- 2. *Minimum net assets position.* The unrestricted net assets position shall strive to maintain a minimum of \$4,000,000.00, which shall include any amounts invested and held with the third party administrator.”

**BE IT ORDAINED by the Walworth County Board of Supervisors that all previous ordinances and resolutions pertaining to specified portions of Sections 30-170, 30-181 and 30-182 are hereby superseded.**

**BE IT FURTHER ORDAINED by the Walworth County Board of Supervisors that this Ordinance shall become effective upon passage and publication.**

**PASSED and ADOPTED** by the Walworth County Board of Supervisors this 8<sup>th</sup> day of January, 2013.

\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

County Board Meeting Date: January 8, 2013

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_



**Ordinance No. 758 - 01/13**  
**Fiscal Note and Policy Impact Statement**

- I. Title:** Amending Sections 30-170, 30-181 and 30-182 of the Walworth County Code of Ordinances Relating to a GASB-Required Change in Terminology from Net Assets to Net Position
- II. Purpose and Policy Impact Statement:** Governmental Accounting Standards Board (GASB) Statement Number 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Positions*, requires the change in terminology from net assets to net position effective for the December 31, 2012 financial statements. This ordinance amendment changes the terminology to meet this new accounting standard.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no financial or budgetary impact.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

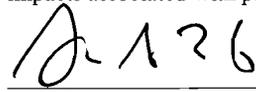
Committee: Finance

Date: December 20, 2012

Vote: 4 – 0

County Board Meeting Date: January 8, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 12/27/12  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 12/27/12  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator - Finance

**Resolution No. 57-01/13**

**Approving an Amendment to the Agreement By and Between Walworth County and the  
Lakeland Animal Welfare Society, Inc. for Contract Term 2010 to 2014**

1 Moved/Sponsored by: Finance Committee  
2

3 **WHEREAS**, Lakeland Animal Welfare Society, Inc. (LAWS) owns and operates the Lakeland  
4 Animal Shelter in Walworth County, and provides care, shelter and animal control services for  
5 animals in Walworth County (County); and,  
6

7 **WHEREAS**, Walworth County is responsible for the care and shelter of animals seized as evi-  
8 dence of criminal neglect while criminal charges are pending; and,  
9

10 **WHEREAS**, the Walworth County Board of Supervisors is desirous of amending the agreement  
11 by and between Walworth County and the Lakeland Animal Welfare Society, Inc. for the con-  
12 tract term ending December 31, 2014; and,  
13

14 **WHEREAS**, both parties agree that an amendment to the existing agreement will ensure better  
15 communication with regard to animal seizures; and,  
16

17 **WHEREAS**, the Lakeland Animal Welfare Society, Inc. Executive Director has approved said  
18 amendment and will submit the contract amendment to the Lakeland Animal Welfare Society,  
19 Inc. Board of Directors; and,  
20

21 **WHEREAS**, said amendment is attached as Exhibit A to this resolution.  
22

23 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
24 the attached Amendment to the agreement by and between Walworth County and the Lakeland  
25 Animal Welfare Society, Inc. for the contract term 2010 to 2014 be and the same is hereby ap-  
26 proved.  
27

28 **BE IT FURTHER RESOLVED** that the proper county officials be and hereby are authorized to  
29 execute this Amendment and take such other action as may be appropriate to effectuate the intent  
30 of this resolution.  
31

32 \_\_\_\_\_  
33 Nancy Russell  
34 County Board Chair  
35

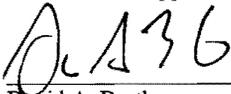
\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

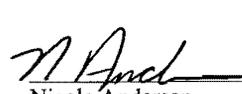
36 County Board Meeting Date: January 8, 2013  
37

38 Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 12/27/12  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 12/27/12  
Date  
Nicole Andersen  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 57-01/13**

- I. Title:** Approving an Amendment to the Agreement By and Between Walworth County and the Lakeland Animal Welfare Society, Inc. for Contract Term 2010 to 2014
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to amend the existing 5-year contract with the Lakeland Animal Welfare Society, Inc. (LAWS) to address better communication between LAWS and Walworth County with regard to animal seizures.
- III. Budget and Fiscal Impact:** This Amendment will further reduce the county's cost exposure for animals subject to seizure. Walworth County reimburses LAWS for the care of seized animals based on the schedules included in the existing contract. When multiple animals are seized, the deputy corporation counsel and deputy county administrator-finance will meet with the LAWS executive director and humane officer to determine the most cost-effective means of caring for the animals during the time in which the County is obligated to reimburse LAWS for their care.
- IV. Referred to the following standing committees for consideration and date of referral:**

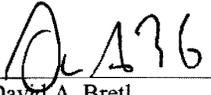
Committee: Finance

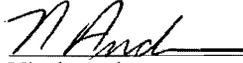
Meeting Date: December 20, 2012

Vote: 4 – 0

County Board Meeting Date: January 8, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 12/27/12  
\_\_\_\_\_  
David A. Bretl                      Date  
County Administrator/Corporation Counsel

 \_\_\_\_\_  
Nicole Andersen                      Date  
Deputy County Administrator - Finance

AMENDMENT  
TO  
CONTRACT AGREEMENT FOR WALWORTH COUNTY  
ANIMAL CONTROL SERVICES 2010-2014

This Amendment, dated this \_\_\_ day of December, 2012 relates to the following provisions for the contract for animal control services for 2010-2014, dated October 20, 2006, by and between Walworth County (the "County") and the Lakeland Animal Welfare Society, Inc. ("LAWS"), whose address is PO Box 1000, Elkhorn, WI 53121.

1. Section 4 *Payment by County for Care and Shelter of Seized Animals* is hereby amended as follows:

In exchange for providing care to those animals taken into custody pursuant to Wis. Stats., Chapter 951, the County shall reimburse LAWS as follows, until the animal is deemed unclaimed pursuant to Wis. Stat. s.173.23(6) or released by the Court or District Attorney's Office:

- A. Canines — \$10 per day per animal
- B. Felines — \$7 per day per animal
- C. Equines — no less than \$10 per day per animal, nor more than \$17 per day per animal, based on actual costs
- D. Birds, chickens, ducks, geese and reptiles — \$1 per day per animal, or actual cost if less than \$1 per day

Payment for any animal taken into custody other than those specified above shall be reimbursed based on actual costs. In addition to the amounts specified above for care, the county shall pay actual veterinary expenses incurred by LAWS for each animal, not to exceed \$150 per animal. LAWS shall provide detail of such costs, including the type of animal, place where care provided, number of days in care, rate for board, rate for feed, other expenses and purpose, and actual veterinary expenses and purpose of expense. The County shall make reimbursement within forty-five (45) days of submission of invoice and detail. The LAWS Executive Director shall submit weekly invoices to the County.

2. Section 7 *Services Provided by LAWS – Animals Subject to Seizure* is hereby amended by inserting the following, after Section 3D5:

6. Pursuant to Section 3D2 of the Contract Agreement dated October 20, 2006, the Humane Officer is required to notify the owner of the seizure and attempt to have ownership of the animal(s) transferred to LAWS within seven (7) days of said notice. If the Humane Officer is unable to obtain said transfer, at the expiration of the seven (7) day period, the Executive Director and Humane Officer shall meet with the County's Deputy Corporation Counsel and Deputy County Administrator-Finance to discuss terms of the seizure and arrive at a mutually agreed upon plan of action. Said plan shall include, at a minimum, the process by which ownership of the seized animal(s) shall be transferred to LAWS; the anticipated costs to the county; and a fostering strategy to reduce costs, if applicable.

1 All other terms and conditions of the October 20, 2006 Contract Agreement for Walworth County  
2 Animal Control Services 2010-2014 remain the same.

3  
4  
5

6 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

7

8 Walworth County

9

10 By: \_\_\_\_\_  
11 Kimberly S. Bushey, County Clerk

Date: \_\_\_\_\_

12  
13  
14

15 By: \_\_\_\_\_  
16 Lakeland Animal Welfare Society, Inc.

Date: \_\_\_\_\_

17

18