



Board of Supervisors

**WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING  
MONDAY, MAY 7, 2012 AT 5:00 P.M.**  
County Board Room  
Walworth County Government Center  
100 W. WALWORTH STREET  
ELKHORN, WI  
*Nancy Russell – Chair*  
*Jerry A. Grant – Vice-Chair*

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**A G E N D A  
AMENDED APRIL 30, 2012**

**Call to Order**

**Pledge of Allegiance**

**Invocation**

- Kimberly S. Bushey, Walworth County Clerk

**Roll Call**

**Withdrawals from Agenda, if any**

**Approval of the Agenda**

**Approval of the Minutes**

- April 17, 2012 County Board Meeting Minutes
- April 19, 2012 County Board Meeting Minutes

**Comment Period by Members of the Public Concerning Items on the Agenda**

**Special Order of Business**

- Recognizing Kunes Auto Group for Partnering with the Sheriff's Office and Operation Click Teen Driver Safety Program
- IHS Presentation of Healthiest Company Award

**Appointments/Elections**

1. Aging & Disability Resource Center Governing Board
  - Patti Pagel – Term to begin upon confirmation and end on June 30, 2015  
(Recommended by the Executive Committee 5-0)

**Communications and Matters to Be Referred**

1. Claims Received After Agenda Mailing
2. Claims: None.
3. Correspondence received from Allen Curler in regard to a zoning issue for a building located in the Town of Troy (To be referred to the County Zoning Agency and the Public Works Committee)

4. Report of the County Clerk Concerning Communications Received by the Board and Recommended to be Placed on File
5. Report of the County Clerk Concerning Communications Received by the Board After Agenda Mailing
6. Report of the County Clerk Concerning Zoning Petitions (To be referred to the County Zoning Agency)

### **Unfinished Business**

### **New Business**

### **Reports of Standing Committees**

#### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Brick Church Cemetery Association, Walworth Township. Rezone approximately .57 acres of A-1 to P-2 – Approved: 6-0 (April 24, 2012 County Zoning Agency Public Hearing)
2. Jeanne M. Allis, Linn Township. Rezone approximately 2.51 acres of C-2 to R-1 – Approved: 6-0 (April 24, 2012 County Zoning Agency Public Hearing)
3. Benjamin & Megan McFarland, Lyons Township. Rezone approximately 5.1 acres of C-3 to C-2 – Approved: 6-0 (April 24, 2012 County Zoning Agency Public Hearing)
4. Margie A. Schoenberg, Jeff Gunderson, Lyons Township. Rezone approximately 2 acres of A-1 to C-2 – Approved: 6-0 (April 24, 2012 County Zoning Agency Public Hearing)

#### **Executive Committee**

1. Res. No. 08-05/12 – Approving Southeastern Wisconsin Tri-County Consortium Agreement - Workforce Investment Act – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Res. No. 09-05/12 – Recognizing Kunes Auto Group of Delavan for Partnering with the Walworth County Sheriff's Office and Operation Click Teen Driver Safety Program – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
3. Res. No. 10-05/12 – Recognizing the Badger High School Culinary Team for Their Second Place Finish at the 2012 ProStart Invitational Culinary Competition at the Wisconsin Restaurant Expo – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
4. Res. No. 11-05/12 – Recognizing the UW-Whitewater Warhawks Basketball Team on the Occasion of Their Third NCAA Division III National Championship – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

#### **Finance Committee**

1. Ord. No. 728-05/12 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Children with Disabilities Education Board Summer School Fee – *Vote Required: Majority* (Recommended by the Children with Disabilities Education Board 4-0 and the Finance Committee 4-0)

2. Ord. No. 729-05/12 – Amending Sections 30-148 through 30-150 of the Walworth County Code of Ordinances Relating to Cash and Receivable Policies – *Vote Required: Majority* (Recommended by the Finance Committee 4-0)
3. Res. No. 12-05/12 – Authorizing Use of Contingency Fund Balance to Complete the Health and Human Services Parking Lot Lighting Project – *Vote Required: Two-Thirds* (Recommended by the Finance Committee 4-0)
4. Res. No. 13-05/12 – Authorizing Write Off of 2009 Personal Property Taxes Uncollectible in 2010 – *Vote Required: Two-Thirds* (Recommended by the Finance Committee 4-0)
5. Res. No. 14-05/12 – Closing Fiscal Year 2011 – *Vote Required: Two-Thirds* (Recommended by the Finance Committee 4-0)
6. Res. No. 15-05/12 – Committing Fund Balances as of December 31, 2011 – *Vote Required: Two- Thirds* (Recommended by the Finance Committee 4-0)
7. Res. No. 16-05/12 – Committing Children with Disabilities Education Board 2012 Fund Balances – *Vote Required: Two-Thirds* (Recommended by the Children with Disabilities Education Board 4-0 and the Finance Committee 4-0)

#### **Human Resources Committee**

1. Ord. No. 725-05/12 – Repealing and Recreating Section 15-502 of the Walworth County Code of Ordinances Relating to Plan Documents – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
2. Ord. No. 726-05/12 – Amending Section 15-120 of the Walworth County Code of Ordinances Relating to the Hours of Work – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0 and the Public Works Committee 5-0)

#### **Public Works Committee**

1. Ord. No. 727-05/12 – Amending Chapter 66 of the Walworth County Code of Ordinances to Create Section 66-88 Thereof Relating to Bikeways – *Vote Required: Majority* (Recommended by the Public Works Committee 5-0)

#### **Reports of Special Committees**

#### **Comment Period by Members of the Public Concerning Items Not on the Agenda**

#### **Chairperson’s Report**

#### **Adjournment**

**Kimberly S. Bushey**  
**Walworth County Clerk**

\*Supervisors and Committees: Please submit titles for Tuesday, June 12, 2012 agenda items on or before Wednesday, May 30, 2012.

\*\*Note: Additions underlined, deletions ~~struck through~~.

THE APRIL 17, 2012 SESSION  
OF THE  
WALWORTH COUNTY BOARD OF SUPERVISORS

The Walworth County Board of Supervisors meeting was called to order by County Clerk Kimberly Bushey at 6:05 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth St., Elkhorn, Wisconsin.

County Clerk Kimberly Bushey welcomed Supervisors and congratulated them on their election to the Walworth County Board of Supervisors. Clerk Bushey outlined the process of administering the written and oral Oath of Office to the Supervisors. She informed Supervisors that on their desks they can find their certificate of election and their written oath of office. She asked that Supervisors sign and turn in the written oaths at the end of the meeting. Clerk Bushey introduced Honorable Judge James Carlson who will administer the oral oath of office.

The Oath of Office was administered by Honorable Judge James Carlson at this time.

Honorable Judge James Carlson delivered the invocation.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Jerry A. Grant, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, Rick Stacey, David A. Weber, and Chair Nancy Russell. Daniel G. Kilkenny was absent and excused. A quorum was established. The new eleven County Board Supervisors and districts are as follows:

COUNTY SUPERVISORY DISTRICTS

District #

- |   |  |                 |
|---|--|-----------------|
| 1 | Town of East Troy – Wards 1-6<br>Town of Troy – Ward 1<br>Village of East Troy – Wards 1-5<br>Village of Mukwonago – Ward 11                                     | Rick Stacey     |
| 2 | Town of LaFayette – Wards 1-3<br>Town of Lyons – Wards 1-5, 7<br>Town of Spring Prairie – Wards 1-4<br>Town of Troy – Wards 2 & 3<br>City of Burlington – Ward 9 | Joe Schaefer    |
| 3 | Town of LaGrange – Wards 1-3<br>Town of Sugar Creek – Wards 1-4<br>Town of Whitewater – Wards 1-3<br>City of Whitewater – Ward 1                                 | Tim Brellenthin |
| 4 | City of Whitewater – Wards 2-9   | Jerry A. Grant  |

- |    |  |                    |
|----|--|--------------------|
| 5  | Town of Darien – Wards 1 & 2<br>Town of Delavan – Wards 1-4, 7-10<br>Town of Richmond – Wards 1-3<br>Village of Darien – Wards 1 & 2   | Carl Redenius      |
| 6  | Town of Sugar Creek – Ward 5<br>City of Elkhorn – Wards 1, 3-8   | Tim Schiefelbein   |
| 7  | Town of Delavan – Ward 11<br>Town of Geneva – Wards 1-8<br>Town of Linn – Ward 5<br>Village of Williams Bay – Wards 1-4<br>City of Elkhorn – Ward 2  | David A. Weber     |
| 8  | Town of Darien – Ward 3<br>Town of Delavan – Wards 5 & 6<br>City of Delavan – Wards 1-14   | Daniel G. Kilkenny |
| 9  | Town of Linn – Wards 2 & 4<br>Town of Sharon – Ward 1<br>Town of Walworth – Wards 1-3<br>Village of Fontana-on-Geneva Lake – Wards 1-3<br>Village of Sharon – Wards 1 & 2<br>Village of Walworth – Wards 1-3 | Richard Brandl     |
| 10 | Town of Bloomfield – Wards 1 & 2<br>Village of Bloomfield – Wards 1-5<br>Village of Genoa City – Wards 1-4   | Kenneth H. Monroe  |
| 11 | Town of Linn – Wards 1, 3, 6<br>Town of Lyons – Ward 6<br>City of Lake Geneva – Wards 1-10   | Nancy Russell      |

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Supervisor Schaefer, seconded by Supervisor Stacey, the agenda was approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There were none.

**New Business**

**Resignation of Elected Terms on Standing Committees, if any**

There were none.

## **Elections**

Administrator David Bretl explained that Clerk Bushey was chairing this meeting because the Board has to elect the County Board Chairperson, County Board Vice-Chairperson, and Executive Committee Chairperson. Bretl gave a brief history of the election process. Bretl explained the election process that would be followed at the meeting and that secret ballots would be used as allowed by state statute. He said that Clerk Bushey would go through the process as followed in the past.

Clerk Bushey stated that the Board may make any changes to the election procedure as it is their process. She said that a motion and a second would be required to place a name into nomination for County Board Chairperson, County Board Vice-Chairperson, and Executive Committee Chairperson. Following the nominations, there will be an opportunity for candidates and supporters of candidates to address the board, which is generally kept to three minutes each. Lots will be drawn to determine which Supervisor would speak first after nominations are held. This is a secret ballot. Ballots are cast until one candidate for each of these offices receives a majority vote of members present, which is six votes. There are ten rounds of ballots for each office and they are color coded.

Hearing no objections to the procedures for elections, Clerk Bushey announced that nominations for County Board Chairperson were open.

On motion by Supervisor Grant, seconded by Supervisor Schaefer, Supervisor Russell was nominated for County Board Chairperson. The Clerk asked if there were any other nominations three times. Hearing none, on motion by Supervisor Weber, seconded by Supervisor Stacey, nominations were closed and Supervisor Russell was unanimously elected as County Board Chairperson by voice vote. Chair Russell thanked the Board for their confidence in her and she stated she is always open for suggestions. She also stated that she will try to have everyone participate as that has always been her goal.

Clerk Bushey opened the floor for nominations for County Board Vice-Chairperson. On motion by Supervisor Stacey, seconded by Supervisor Weber, Supervisor Grant was nominated for County Board Vice-Chairperson. The Clerk asked if there were any other nominations three times. Hearing none, on motion by Supervisor Weber, seconded by Supervisor Schaefer, nominations were closed and Supervisor Grant was unanimously elected as County Board Vice-Chairperson by voice vote.

Clerk Bushey opened the floor for nominations for Executive Committee Chairperson. On motion by Vice-Chair Grant, seconded by Supervisor Stacey, Supervisor Weber was nominated for Executive Committee Chairperson. The Clerk asked if there were any other nominations three times. Hearing none, on motion by Supervisor Schaefer, seconded by Supervisor Monroe, nominations were closed and Supervisor Weber was unanimously elected as Executive Committee Chairperson by voice vote.

Clerk Bushey explained that the County Board Chairperson, County Board Vice-Chairperson, and Executive Committee Chairperson make up the Nominating Committee.

**Reports of Standing Committees**

There were none.

**Comment Period by Members of the Public Concerning Items Not on the Agenda**

There were none.

**Adjournment**

On motion by Supervisor Brandl, seconded by Supervisor Stacey, the meeting of the Walworth County Board of Supervisors adjourned at 6:20 p.m.

Bretl stated that the Nominating Committee will be meeting Wednesday, April 18, 2012 at 9:00 a.m. He said that all Supervisors are welcome to attend.

The next regularly scheduled meeting of the Walworth County Board of Supervisors will be held on Thursday, April 19, 2012, at 6:00 p.m.

STATE OF WISCONSIN     )  
  )SS  
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the April 17, 2012 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

**APRIL 19, 2012  
WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Vice-Chair Jerry A. Grant, Daniel G. Kilkenny, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, Rick Stacey, David A. Weber, and Chair Nancy Russell. A quorum was established.

Daniel G. Kilkenny, Walworth County Board Supervisor, District #8, delivered the invocation.

Administrator Bretl said this will be an interesting meeting for new Supervisors. He stated the recommendations coming before the Board tonight are from committee meetings held in March. He said that if any Supervisor has questions or needs the Board to slow down the process, there is nothing wrong with doing that. He also said that since the new Supervisors were not present for these committee meetings, some items can be referred back to committee. Supervisors will be informed if an item is time sensitive.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Supervisor Schaefer, seconded by Vice-Chair Grant, the agenda was approved by voice vote with no withdrawals. On motion by Vice-Chair Grant, seconded by Supervisor Stacey, the agenda was amended by moving Executive Committee Item #2 to immediately before Special Order of Business and moving Executive Committee Item #3 to immediately after Comment Period by Members of the Public Concerning Items Not on the Agenda. Motion carried.

**Approval of the Minutes**

On motion by Supervisor Stacey, seconded by Supervisor Weber, the March 13, 2012 County Board Meeting minutes were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There were none.

**Executive Committee**

2. Res. No. 02-04/12 – Proclaiming April 15 - April 20, 2012 Volunteer Week in Walworth County and Recognizing Walworth County Volunteers – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, seconded by Vice-Chair Grant, **Resolution No. 02-04/12** was approved by voice vote.

**Special Order of Business**

- Proclaiming April 15 – April 20, 2012 Volunteer Week in Walworth County and Recognizing Walworth County Volunteers

Chair Russell read the resolution being presented to those volunteers being recognized. Chair Russell asked Volunteer Services Coordinator Colleen Lesniak to introduce the volunteers being recognized. Lesniak introduced the volunteers. Volunteers recognized were: Kathleen Rohleder-Griebel, Clerical Volunteer – Clerk of Circuit Courts; Suzanne Stoneburner, Guardian – Health and Human Services Department; Patricia Moering, Clerical Volunteer – Health and Human Services Department; Deborah Bluett, Clerical Volunteer – Health and Human Services Public Health Division; Rita Case, Meals on Wheels Volunteer – Health and Human Services Department; William Kaul, Volunteer Entertainer – Lakeland Health Care Center; Frank Licary, Volunteer Entertainer – Lakeland Health Care Center; Letha Kuecker, Clerical Volunteer – Sheriff's Jail Administration; and Cynthia Koetterhagen, Senior Visitor – Volunteer Services.

Public comment:

Clerk Bushey said that a public comment request was received after the public comment period was called. She also said this public comment request does pertain to an item on the county board meeting agenda. Chair Russell asked the individual to address the board at this time.

Ron Piening, N4917 County Road M, spoke to the board in regards to a complaint he has filed with Land Use and Resource Management against Dan Boss. Mr. Piening alleges that Mr. Boss is not in compliance with a conditional use permit. He said he thought this was a serious issue and asked for a special investigation as the zoning office has not followed up.

Bretl stated the complaint has been submitted and it will be forwarded to the County Zoning Agency. This item will be on the County Zoning Agency's meeting agenda for their Tuesday, April 24, 2012 meeting. He said that Mr. Piening can be contacted to inform him of the time that the zoning agency will take this matter up for discussion. Mr. Piening stated he will wait for that phone call.

**Communications and Matters to Be Referred**

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: None.
3. Correspondence from Supervisor Russell Urging Adoption of Ordinance No. 723-04/12 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Reclassification of the Food Service Manager Position at Lakeland Health Care Center – *Vote Required: Majority* (It is anticipated that the County Board will suspend its rules to take action on the ordinance at the April 19, 2012 County Board Meeting)
4. Land Use and Resource Management Department Complaint received from Ronald Piening, Complainant, in regard to alleged violation(s) by Dan Boss, Property Owner (To be referred to the County Zoning Agency)
5. Outagamie County Resolution No. 124-2011-12 – Resolution opposing language that holds the county financially responsible for services that are already paid for by other entities (To be referred to the Executive Committee)
6. Stipulation for Dismissal Between the United States and Joseph A. Caravette and Kristin S. Caravette – United States of America v. Joseph A. Caravette, et al. (To be placed on file)
7. United States Motion to Dismiss Walworth County, Wisconsin and Daddy's Home/Business Improvement – United States of America, Plaintiff v. Joseph A. Caravette; Kristin S. Caravette a/k/a Kristin Ulanowski Caravette; Walworth County, Wisconsin; and Daddy's Home/Business Improvement, Defendants (To be placed on file)

8. Communication received from Jefferson County Zoning and Sanitation Department in regard to Adopted Agricultural and Land Use Plan for Jefferson County – Comprehensive Plan Amendment (To be placed on file) (The disk containing the plan can be viewed in the County Clerk’s Office)
9. Correspondence from UW-Extension Local Government Center in regard to 2012 County Officials Workshop (To be placed on file)
10. Communication received from State Representative David Craig in regard to the Department of Agriculture, Trade and Consumer Protection’s (DATCP) proposal to lapse \$1,100,400 from aids to county land and water conservation departments for staffing costs (To be placed on file)
11. Report of the County Clerk Concerning Communications Received by the Board and Recommended to be Placed on File
  - There were none.
12. Report of the County Clerk Concerning Communications Received by the Board After Agenda Mailing
  - Ord. No. 724-04/12 – Amending Section 2-41 of the Walworth County Code of Ordinance Regarding Assignment of Supervisors to Standing Committees – Vote Required: Two-Thirds (The Nominating Committee’s recommendation for adoption of Res. No. 04-04/12 requires adoption of this ordinance)
  - Res. No. 04-04/12 – Nominating Members to the Various Committees of the County Board – Majority (The Nominating Committee will meet on April 18, 2012 to make recommendations and forward a final resolution to the County Board for consideration)
  - Res. No. 06-04/12 – Extending the Employment Contract of County Administrator David A. Bretl – Vote Required: Two-Thirds (Recommended by the Executive Committee 5-0)
  - Res. No. 07-04/12 – Extending the Employment Contract of Michael Cotter for Performing the Duties of Deputy Corporation Counsel – *Vote Required: Two-Thirds* (Recommended by the Executive Committee 5-0)
  - Summons and Complaint – Jess Dynek, Linda Dynek, Victor Stepaniuk, and Barbara Stepaniuk, Plaintiffs v. Walworth County and Estate of Odilia Zelinski, Defendants – To be referred to the Executive Committee
  - Claim for Public Improvement Lien received from Three T’s Trucking, Inc. d/b/a Jung Bros. Trucking – To be referred to the Executive Committee
  - Claim for Public Improvement Lien received from Hall Trucking – To be referred to the Executive Committee
  - Correspondence received from Wisconsin Counties Association (WCA) in regard to 2012 WCA District Meetings to be distributed to County Supervisors – To be placed on file
  - *Walworth County Aging & Disability Resource Center News*, April 2012 – To be placed on file
13. Report of the County Clerk Concerning Zoning Petitions (To be referred to the County Zoning Agency)
  - Amendment to Sec. 74-264 Floodplain appendix of the Walworth County Code of Ordinances, Shoreland Zoning
  - Brick Church Cemetery Association, Walworth Township, Rezone approx. .57 acres of A-1 Prime Agricultural to the Industrial Park District
  - Jeanne Myers Allis, Linn Township, Rezone approx. 1.5 acres of C-2 Upland Resource Conservation to the R-1 Single Family Residential District
  - Benjamin & Megan McFarland, Lyons Township, Rezone approx. 5.1 acres of C-3 Conservancy Residential to C-2 Upland Resource Conservation District
  - Jeffery Gunderson & Margie Schoenberg, Lyons Township, Rezone approx. 2 acres of A-1 Prime Agricultural to C-2 Upland Resource Conservation District

Vice-Chair Grant offered a motion, seconded by Supervisor Weber, to address Item #3 under Communications and Matters to be Referred. This was passed unanimously by voice vote and no “No”

votes were heard. Motion carried. On motion by Supervisor Stacey, seconded by Supervisor Weber, Item 3, **Ordinance No. 723-04/12 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Reclassification of the Food Service Manager Position at Lakeland Health Care Center** was approved by voice vote. Bretl stated this item is time sensitive and it calls for downgrading the position so the county can fill it. He said the fiscal note indicates the financial impact on the county and the county savings for 2012 needs to be corrected. The county savings for 2012 are \$12,561 rather than \$15,561 as initially presented in the ordinance. Motion carried.

## **Unfinished Business**

## **New Business**

## **Reports of Standing Committees**

### **Agriculture and Extension Education Committee**

1. Res. No. 01-04/12 – Commemorating the 100th Anniversary of Cooperative Extension, a Division of the University of Wisconsin-Extension – *Vote Required: Majority* (Recommended by the Agriculture and Extension Education Committee 8-0)

On motion by Supervisor Stacey, seconded by Vice-Chair Grant, **Resolution No. 01-04/12** was approved by voice vote.

### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Delavan Lake Enterprises, LLC, Delavan Township. Rezone approximately .88 acres of M-2 to B-4 – Approved: 7-0 (March 15, 2012 County Zoning Agency Public Hearing)
2. Lael Vandenburg, Linn Township. Rezone approximately 2.5 acres of C-2 to R-1 – Approved: 7-0 (March 15, 2012 County Zoning Agency Public Hearing)
3. R. Stewart Properties LLC, Walworth Township. Rezone approximately 2 acres of A-1 and A-4 to A-4 and A-1 – Approved: 7-0 (March 15, 2012 County Zoning Agency Public Hearing)

On motion by Supervisor Brandl, seconded by Supervisor Weber, the County Zoning Agency Report of Proposed Zoning Amendments, Item 1, Delavan Lake Enterprises, LLC, Delavan Township; Item 2, Lael Vandenburg, Linn Township; and Item 3, R. Stewart Properties LLC, Walworth Township, were approved as recommended by the County Zoning Agency.

### **Executive Committee**

1. Approval of 2012-2013 County Board Meeting Schedule – *Vote Required: Majority* (Recommended by the Finance Committee 5-0 and the Executive Committee 5-0)
2. Res. No. 02-04/12 – Proclaiming April 15 - April 20, 2012 Volunteer Week in Walworth County and Recognizing Walworth County Volunteers – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
3. Res. No. 06-04/12 – Extending the Employment Contract of County Administrator David A. Bretl – *Vote Required: Two-Thirds* (Recommended by the Executive Committee 5-0)
4. Res. No. 07-04/12 – Extending the Employment Contract of Michael Cotter for Performing the Duties of Deputy Corporation Counsel – *Vote Required: Two-Thirds* (Recommended by the Executive Committee 5-0)

Supervisor Weber offered a motion, seconded by Vice-Chair Grant, to approve Item 1, Approval of 2012-2013 County Board Meeting Schedule was approved by voice vote. Chair Russell stated there needs to be a change to the May County Board meeting and she asked Bretl to speak about this. Bretl stated the recall

primary election is May 8, 2012 and it would be impossible for the Clerk's office to staff the County Board meeting and conduct the election. He stated that he strongly recommends changing the date and/or time for the May meeting. He asked for some consideration as the Clerk's office will be working late already on Tuesday, May 8th for the election. He said some options are moving the meeting to Monday, May 7, 2012 in the evening or to committee week. Chair Russell stated a suggestion at the Executive Committee meeting was to move the meeting to Monday, May 7th at 5:00 p.m. Supervisors Monroe and Kilkenny both stated that their respective village and town boards meet on that date at 7:00 p.m. Supervisors agreed that they should be able to make those meetings if the county board meeting was started at 5:00 p.m. On motion by Supervisor Weber, seconded by Supervisor Schaefer, the 2012-2013 County Board Meeting Schedule was amended by rescheduling the Tuesday, May 8, 2012 County Board meeting to Monday, May 7, 2012 at 5:00 p.m. Motion carried. On motion by Supervisor Schaefer, seconded by Supervisor Monroe, the 2012-2013 County Board Meeting Schedule was approved as amended. Motion carried.

Item 2, Resolution No. 02-04/12 was discussed earlier in the meeting.

Item 3, Resolution No. 06-04/12 was discussed later in the meeting.

Supervisor Schaefer offered a motion, seconded by Supervisor Stacey to approve Item 4, Resolution No. 07-04/12. On motion by Vice-Chair Grant, seconded by Supervisor Stacey, **Resolution No. 07-04/12** was approved by unanimous consent.

#### **Finance Committee**

1. Res. No. 03-04/12 – Authorizing General Fund Use of Assigned Fund Balance/Net Assets to Fund the Health and Human Services Boiler Equipment Replacement and Installation – *Vote Required: Two-Thirds* (Recommended by the Finance Committee 5-0)
2. Res. No. 05-04/12 – Authorizing the Waiver of Interest and Penalties on Tax Key No. YU SW 00053A – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Supervisor Weber offered a motion, seconded by Supervisor Brandl, to approve Item 1, Resolution No. 03-04/12. **Resolution No. 03-04/12** was approved unanimously by voice vote and no "No" votes were heard.

On motion by Vice-Chair Grant, seconded by Supervisor Weber, Item 2, **Resolution No. 05-04/12** was approved by voice vote.

#### **Public Works Committee**

1. Ord. No. 722-04/12 – Amending Section 17-37 of the Walworth County Code of Ordinances Relative to the Procurement of Certain Highway Equipment through Group Purchasing Contracts – *Vote Required: Majority* (Recommended by the Public Works Committee 4-0)

On motion by Supervisor Schaefer, seconded by Supervisor Brellenthin, Item 1, **Ordinance No. 722-04/12**, was approved by voice vote.

#### **Reports of Special Committees**

1. Ord. No. 724-04/12 – Amending Section 2-41 of the Walworth County Code of Ordinances Regarding Assignment of Supervisors to Standing Committees – *Vote Required: Two-Thirds* (The Nominating Committee's recommendation for adoption of Res. No. 04-04/12 requires the adoption of this ordinance)

2. Res. No. 04-04/12 – Nominating Members to the Various Committees of the County Board – *Vote Required: Majority* (The Nominating Committee will meet on April 18, 2012 to make recommendations and forward a final resolution to the County Board for consideration)
3. Elections of Committee Members for Health and Human Services Board, Lakeland Health Care Center Board of Trustees, and Children with Disabilities Education Board (The Nominating Committee will meet on April 18, 2012 to make recommendations)

Supervisor Stacey offered a motion, seconded by Vice-Chair Grant, to approve Item 1, Ord. No. 724-04/12. Bretl stated that Supervisors are assigned to serve on committees during their two-year term and there is a change in the ordinance that sets up those assignments. He said the Nominating Committee encountered a problem in trying to accommodate the preferences of Supervisors. He also said this ordinance change switches the assignments of Supervisors B and C. He stated this was done to accommodate Supervisor Weber who was elected as Executive Committee Chairperson; therefore, he must serve on the Executive Committee. And this also helps Supervisor Schaefer's ability to be on the committees that he has served on for a number of years. He also stated this ordinance must be passed before assigning Supervisors to committees. On motion by Vice-Chair Grant, seconded by Supervisor Stacey, **Ordinance No. 724-04/12** was approved by unanimous consent.

On motion by Vice-Chair Grant, seconded by Supervisor Weber, Item 2, **Resolution No. 04-04/12** was approved by voice vote.

Supervisor Kilkenny offered a motion, seconded by Supervisor Weber, to nominate Supervisors to Health and Human Services Board (HHS), Lakeland Health Care Center Board of Trustees (LHCC), and Children with Disabilities Education Board (CDEB) as reflected in Resolution No. 04-04/12. On motion by Supervisor Kilkenny, seconded by Supervisor Weber, nominations for HHS, LHCC, and CDEB were closed and members were elected as recommended by the Nominating Committee in Resolution No. 04-04/12. Motion carried.

### **Comment Period by Members of the Public Concerning Items Not on the Agenda**

There were none.

### **Executive Committee**

3. Res. No. 06-04/12 – Extending the Employment Contract of County Administrator David A. Bretl – *Vote Required: Two-Thirds* (Recommended by the Executive Committee 5-0)

Bretl stated that Chair Russell worked with outside counsel on drafting this contract as he cannot advise on his own contract. Administrator Bretl exited the meeting at this time. Supervisor Weber offered a motion, seconded by Supervisor Schaefer, to approve Resolution No. 06-04/12. Supervisor Weber stated that he has a tremendous amount of support for Administrator Bretl and he hopes that the board supports Bretl in this contract extension. On motion by Vice-Chair Grant, seconded by Supervisor Stacey, **Resolution No. 06-04/12** was approved by unanimous consent.

### **Chairperson's Report**

Chair Russell stated that County Clerk Kim Bushey's mother passed away last Friday. Visitation is Friday, April 20, 2012 in the evening and the funeral service is Saturday in Verona, Wisconsin. The County Board extended their sympathies to Clerk Bushey.

## Adjournment

On motion by Supervisor Brandl, seconded by Supervisor Weber, the meeting was adjourned at 6:49 p.m.

STATE OF WISCONSIN    )  
                                  )SS  
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the April 19, 2012 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

WALWORTH COUNTY  
AGING AND DISABILITY RESOURCE CENTER GOVERNING BOARD

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Patti Pagel to the Aging and Disability Resource Center Governing Board. Term to begin upon confirmation and end on June 30, 2015.

Dated this 7th day of May 2012.

---

Nancy Russell, Chair  
Walworth County Board of Supervisors



**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Patti Pagel

Date: 1/24/2012

Mailing Address: N7496 Pleasant Lake Road  
Elkhorn WI 53121

Phone: (262)742-3796

I reside in:  the Town of Troy  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: ADRC Governing Board

I am interested in serving as a citizen representative because: I want to improve the care we provide to older adults in Walworth County and representing them on a board that serves this population is one small way that I can contribute to this goal.

Special skills, experience or qualifications I possess related to this appointment are: I am a Master's prepared registered with licensure as a Geriatric clinical nurse specialist. I have worked with older adults for over twenty years. I serve on the GWAAR board and have been a past representative on the Wal Cty Commission on Aging. I am knowledgeable of the ADRC and have unique acute care experience and many community relationships in Walworth County. My employment in health care has prepared me to look at the big picture when identifying program outcomes and goals. And finally, I have a passion to help address the needs of vulnerable older adults in my community.

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Patti Pagel  
Signature of Applicant

1/24/2012  
Date

*Feel free to attach any additional documentation to this form.*

RECEIVED  
WALWORTH COUNTY CLERK

**Margaret & Allen Curler**  
W4140 Woodview Trace \* East Troy, WI 53120  
262-594-2873

2012 APR 23 AM 11:07

April 20, 2012

Walworth County Board of Supervisors  
Walworth County Government Center  
100 W. Walworth Street  
Elkhorn, WI 53121

Dear County Board Supervisors,

My wife and I purchased a property in the Town of Troy, N8715 Cty Rd. N, in November of 2010. The property is zoned B-2 and has been used in the past as a general store, grocery store and post office for as long as anyone I spoke to can remember. I was noticed of a zoning problem with the building in March of 2011 and I have been working with Darrin Schwanke at the Walworth County L.U.R.M. office, trying to resolve the zoning issue with the property. The front porch of the building on the property is over the lot line and into the County right of way, and I have been told it has been for 40-50 years. The problem was made worse when the previous owner did remodeling work to the roof in 2007 and added another two feet on to it. I have been told that due to the previous owner's work that the whole roof must come off back to the lot line, which is about 1 foot from the face of the building. There is a concrete platform 5 feet wide and 2 feet high, with a ramp on one side, and stairs on the other side which lead into the store. I have been told that the concrete can stay as it is grandfathered in, but the roof has to go or I could build a 1 foot roof to cover the 5 feet of concrete. The previous owners that modified the overhang were not forced to remove it in 2007, or as far as I know given any fine. I have been issued a citation and ordered to bring the roof into compliance or face more fines. I asked if I could apply to the Board of Adjustment for a variance, but Mr. Schwanke advised me that they do not have the power to grant a variance into the right of way for the roof.

I have spoken with Director of Operations, Larry Price of the Public Works Department, and he has written me to say that the Public Works Department has no issue with the structure encroaching on the right of way. A copy of his letter is enclosed. However, he states, it's up to the L.U.R.M. Department.

We purchased the building with plans to open a retail store and from the standpoint of public safety; I would like to be able to keep the roof as is. The first insurance company I had terminated the insurance due to the porch not having any railing. The current insurance company has not yet been out to view the property, but I have a feeling the same thing may happen with them. I would like to install the railing prior to opening our store, but with 30 some years of experience in the construction business, I don't feel it's possible to install a sturdy railing on the concrete without somehow attaching it to the building.

Again, my interest is public safety. In addition to serving as the entrance to the store, this porch is used as shelter for the neighborhood kids waiting for the school bus in inclement weather.

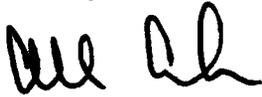
I have spoken briefly with an attorney regarding my situation and he thought that some options would be for the County to grandfather the roof in along with the concrete or a possible leasing/licensing of the land, with the County having the option to void the lease/licensing if the area was needed for highway expansion. If highway expansion was required in this section of Troy Center, most of the surrounding buildings would have to be removed and others would become non-conforming.

In researching my zoning problem, I have found that it is not unique just to me, but that other areas throughout Walworth County have similar problems due to zoning being implemented after properties or buildings existed. I feel that the County Board should be able to address these issues on a case by case basis.

I would be glad to meet with the entire Board or a selected committee to discuss this matter further to see if there is some common sense way to keep the roof as it is, or at least take it back to the way it has been for some 40-50 years, in the interest of public safety. I have enclosed some photos showing the roof as it is.

I thank you for your time on this issue.

Sincerely,

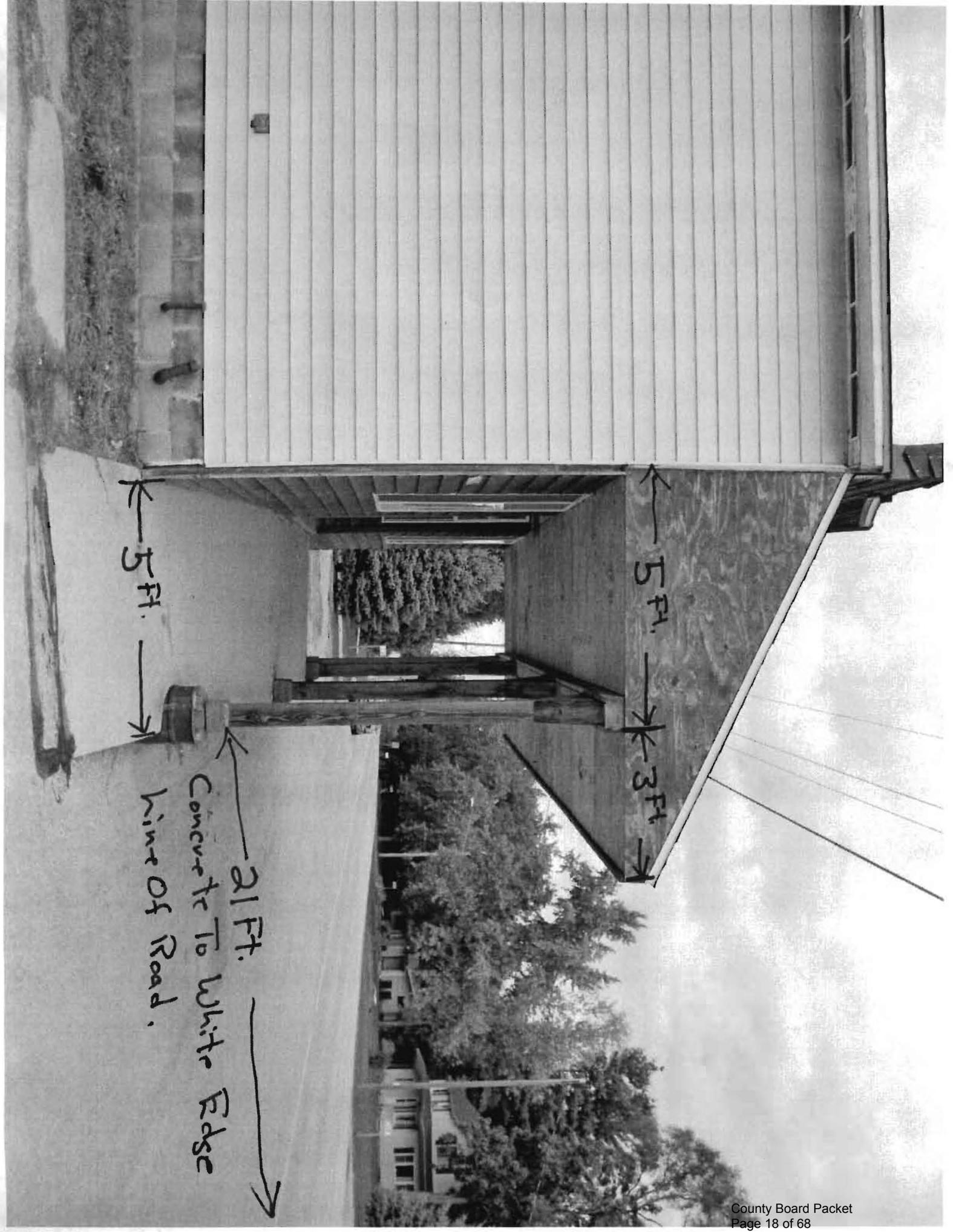


Allen Curler

Enclosures: Survey  
4 Photos of building  
Letter from Larry Price  
Citation letter from Darrin Schwanke

Cc: Supervisor Rick Stacey, Ward 1 - Town of Troy  
Supervisor Joe Schaefer, Ward 2 - Town of Troy  
Darrin Schwanke - Walworth County L.U.R.M.  
Without enclosures

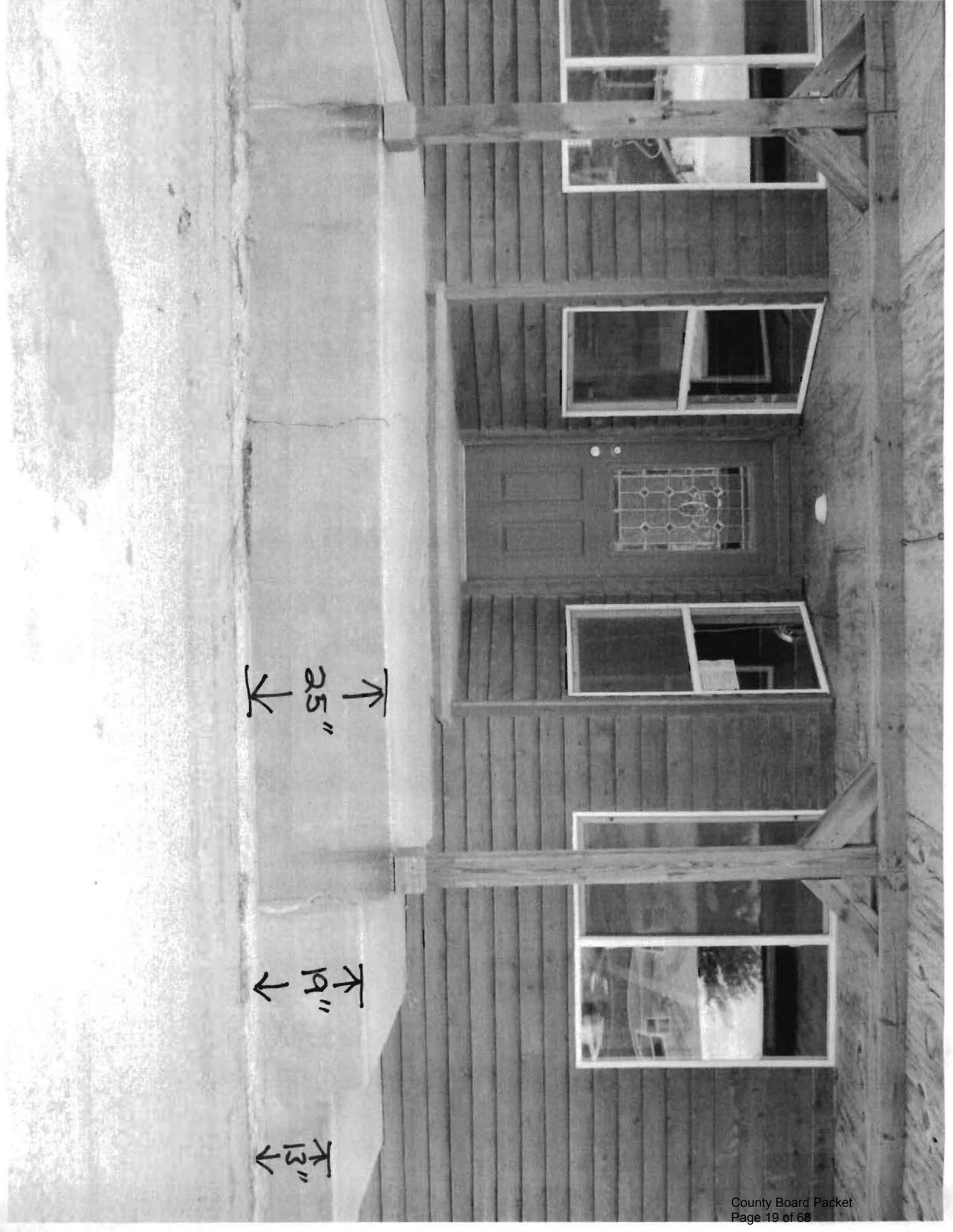




5 Ft.

5 Ft. 3 Ft.

21 Ft. Concrete To White Edge Min. Of Road.



← 25" →

← 19" →

← 13" →







April 5, 2011

**Public Works Department**

Shane B. Crawford  
Deputy County Administrator --  
Central Services

Larry Price  
Director of Operations

Peggy Watson  
Purchasing /Office Manager

Mr. Al Curler  
N4140 Woodview Trace  
East Troy, WI 53120

Dear Mr. Curler:

This letter is a follow up to our phone conversation on April 4, 2011 regarding your property located at N8715 County N, East Troy, WI. Walworth County Public Works has no issue with your structure encroaching on our right of way. However, this is not to say that Walworth County Land Use Resource Management Department (LURM) does not.

This morning I spoke with Michael Cotter, Director of LURM, and he told me that Darrin Schwanke, Code Enforcement Officer has no objection with the concrete that appears to be over the line as it has been there for years and is considered "grandfathered in". Mr. Cotter did inform me that the roof which is overhanging our right of way must be removed as it was installed more recently.

I hope this letter addresses your concerns. Mr. Cotter said that if you have any further questions please address them directly to Darrin.

Sincerely,

Larry Price, Director of Operations  
Walworth County Public Works

LP:vlp



March 22, 2011

Allen & Margaret Curler  
W4140 Woodview Trace  
East Troy, WI 53120

Land Use and Resource  
Management Department

RE: Tax Key #LTC 00025 / N8715 County Road N

Dear Mr. & Mrs. Curler,

This letter is to notify you that the time to remove the overhang on the above mentioned property has come and gone, thus the enclosed citation.

As you recall, during our meetings the overhang has to be removed back to the right-of-way of County Road N. As we agreed our office would not issue any zoning permit for this overhang correction, but it still has to meet the requirement of 0' from the right-of-way and not into the R/W. You will also need to work with the Town Building Inspector to see if there is any need for building permits or inspections of the construction.

The court date for the citation is set for April 25, 2012. If you get the overhang into compliance by this date the forfeiture could be adjusted.

Please contact me if you have any questions regarding this issue or to schedule an appointment to meet with me.

Regards,

Darrin Schwanke  
Zoning Code Enforcement Officer  
Walworth County

cc: Township

100 West Walworth Street  
P.O. Box 1001  
Room 222  
Elkhorn, WI 53121

Planning/Zoning/Sanitation/

Conservation Divisions

262.741.4972 tel  
262.741.4974 fax  
262.741.4973 fax



## May 7, 2012 – Walworth County Board Meeting

County Clerk

Kimberly S. Bushey  
County Clerk

### **Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File**

- There were none.

REFERRAL AND NOTICE OF PETITION TO  
WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF  
AFFECTED DISTRICTS AND COUNTY BOARD

WHEREAS the following petitions have been filed with the County Clerk requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance be amended as specified:

REPORT OF PETITIONS REFERRED TO  
WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County as specified were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
James Friemoth	LaFayette Township Part of Tax Parcel K LF 200001	Rezone approx. 1.84 acres of M-3 Mineral Extractive to A-5 Agricultural-Rural Residential District.	May 7, 2012
Larry D. Eastridge	Lyons Township Tax Parcel N LY2200007B	Rezone approx. 2.5 acres of A-2 Agricultural to A-5 Agricultural-Rural Residential District.	May 7, 2012
James O. Jacobson	Richmond Township Tax Parcel C R 1100006	Rezone approx. 17.44 acres of A-2 Agricultural to C-2 Upland Resource Conservation District.	May 7, 2012

Said petition/s is hereby referred to the County Zoning Agency as the Zoning Agency of this County, which is hereby directed to hold one or more public hearings on the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin Statutes. That copies of said petitions are available for review on the Walworth County Website at ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

---

County Clerk

Cc: County Supervisor Joe Schaefer  
County Supervisor Carl Redenius

April 25, 2012  
April 25, 2012 - expanded

Please include the following County Zoning Agency items on the May 7, 2012, County Board agenda:

Rezoning:

1.

Brick Church Cemetery Association / Walworth Township. Rezone approximately .57 acres of A-1 Prime Agricultural District to P-2 Institutional Park District.

**Approved / 6 – 0 at the April 24, 2012, County Zoning Agency public hearing.**

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this area as the Governmental and Institutional land use category. The cemetery existed on the A-1 portion of the site prior to the farmland preservation statutes and the rezone and conditional use are being requested to bring the use into compliance with the existing regulations.

2.

Jeanne M. Allis / Linn Township. Rezone approximately 2.51 acres of C-2 Upland Resource Conservation District to R-1 Single-Family Residential District (unsewered).

**Approved / 6 – 0 at the April 24, 2012, County Zoning Agency public hearing.**

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this area as Primary Environmental Corridor. The parcel size of the property and surrounding properties are already less than 5 acres substandard C-2 zoned lots and the parcel is adjacent to R-1 zoned land.

3.

Benjamin & Megan McFarland / Lyons Township. Rezone approximately 5.1 acres of C-3 Conservancy-Residential District to C-2 Upland Resource Conservation District.

**Approved / 6 – 0 at the April 24, 2012, County Zoning Agency public hearing.**

Conformance with County Land use Plan: The County 2035 Land Use Plan identifies this area as the Other Agricultural Rural Residential (5 to 34 acres per dwelling) land use category. Neighboring properties are zoned C-2 and A-2 and allow farm animals.

4.

Margie A. Schoenberg / Jeff Gunderson / Lyons Township. Rezone approximately 2 acres of A-1 Prime Agricultural Zone District to C-2 Upland Resource Conservation District.

**Approved / 6 – 0 at the April 24, 2012, County Zoning Agency public hearing.**

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this area as the Prime Agricultural Land Use category. The rezone is to fix the zoning for an existing residential driveway access and has 71% non-prime farm soils.

**Resolution No. 09-05/12**

**Recognizing Kunes Auto Group of Delavan for Partnering with the Walworth County Sheriff's Office and Operation Click Teen Driver Safety Program**

1 Moved/Sponsored by: Executive Committee and Highway Safety Commission  
2

3 **WHEREAS**, Operation Click is an innovative teen driver safety program that provides  
4 incentives to high school age drivers to practice and develop safe driving skills and become  
5 responsible drivers; and,  
6

7 **WHEREAS**, the Kunes Auto Group of Delavan and the Walworth County Sheriff's Office  
8 partnered with Operation Click to bring this teen driver safety program to Walworth County;  
9 and,  
10

11 **WHEREAS**, seven of the school districts in Walworth County currently participate in the  
12 program, encouraging seat belt use and the practice of safe driving skills among high school  
13 students; and,  
14

15 **WHEREAS**, students are required to sign a contract agreeing that they will comply with all of  
16 the Operation Click program requirements, thereby demonstrating the importance of practicing  
17 safe, responsible driving at all times; and,  
18

19 **WHEREAS**, successful completion of Operation Click requires that students comply with all of  
20 the following program requirements:  
21

- 22 • Use of seat belts at all times, including driver and passengers;
- 23 • Not being issued any traffic citations for moving violations during the course of the  
24 program;
- 25 • Not being issued any traffic citations for alcohol offenses;
- 26 • Not texting on mobile devices while driving; and,
- 27 • Not being disciplined for any issues at school.  
28

29 **WHEREAS**, students who are 95% - 100% compliant with the above-listed program  
30 requirements throughout the school year are eligible to receive a giveaway car donated by local  
31 car dealers and sponsoring businesses, with tax, title and license fees paid by Operation Click;  
32 and,  
33

34 **WHEREAS**, Kunes Auto Group of Delavan donated a Ford Focus to be given to a deserving  
35 student who successfully completed the first Operation Click program in Walworth County; and,  
36

37 **WHEREAS**, during the 2011-2012 school year, a Whitewater High School student who  
38 participated in the program, Alyssa Skindingsrude, successfully completed all of the program  
39 requirements; and,  
40

1 **WHEREAS**, Ms. Skindingsrude was rewarded for her efforts, at a ceremony held on April 11,  
2 2012 at the Lake Lawn Resort in Walworth County, and was given the keys to a Ford Focus  
3 automobile donated by Kunes.  
4

5 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
6 recognizes Kunes Auto Group for their participation with the Sheriff's Office in bringing the  
7 Operation Click program to Walworth County, and thanks them for their generous contribution.  
8  
9

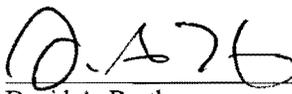
10  
11 \_\_\_\_\_  
12 Nancy Russell  
13 County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

14  
15 County Board Meeting Date: May 7, 2012

16  
17 Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>4/30/2012</u>		<u>4/30/12</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



**Resolution No. 10-05/12**

**Recognizing the Badger High School Culinary Team for Their Second Place Finish at the 2012 ProStart Invitational Culinary Competition at the Wisconsin Restaurant Expo**

1 Moved/Sponsored by: Executive Committee

2

3 **WHEREAS**, on March 13, 2012, the Badger High School Culinary Team was awarded two  
4 second place finishes (one for the Management Competition and one for the Culinary  
5 Competition) at the 2012 ProStart Invitational at the Wisconsin Restaurant Expo; and,  
6

6

7 **WHEREAS**, Badger High School competed against student culinary teams from 24 schools and  
8 127 high school students; and,  
9

9

10 **WHEREAS**, the ProStart Invitational competition showcases young talent in Wisconsin's  
11 growing food service industry; and,  
12

12

13 **WHEREAS**, culinary instructor, Russ Tronsen, led the culinary team consisting of Ryan Child,  
14 Dani Neumann, Bri Taylor, Jasmine Kincaid and alternate Taylor Zilske, and the management  
15 team consisting of Angelina Delgado, Riely Mikrut, David Winger and Tyler Lininger and  
16 alternate Mason Fellmenth; and,  
17

17

18 **WHEREAS**, the ProStart competition recognized culinary teams' demonstration of their  
19 creative abilities through the preparation of a three-course meal, during which the teams'  
20 performance was observed and judged by food service industry professionals and college  
21 educators based on teamwork, presentation, cooking procedures, knife skills and sanitation; and,  
22

22

23 **WHEREAS**, the management team demonstrated their knowledge of the hospitality industry by  
24 developing a business proposal for a new restaurant concept; and,  
25

25

26 **WHEREAS**, the Badger High School Culinary Team has previously demonstrated its  
27 accomplishments, having won the Wisconsin ProStart championship in 2006, 2007, 2008, 2009  
28 and 2011, the management state championship in 2009 and 2011, and the national championship  
29 at the seventh National ProStart Invitational Culinary Competition in 2008.  
30

30

31 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
32 recognizes and commends the Badger High School Culinary Team on their second place finishes  
33 at the ProStart Invitational Culinary Competition at the Wisconsin Restaurant Expo and extends  
34 a wish to all team members for good luck in the National ProStart Invitational competition.  
35

35

36

37

38

39 \_\_\_\_\_  
40 Nancy Russell  
41 County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

41

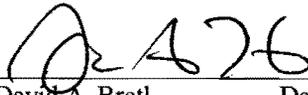
42 County Board Meeting Date: May 7, 2012

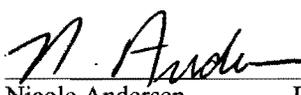
43

44 Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 4/30/2012  
\_\_\_\_\_  
David A. Bretl                      Date  
County Administrator/Corporation Counsel

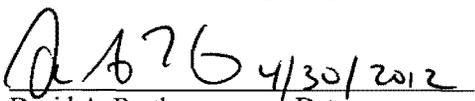
 4/30/12  
\_\_\_\_\_  
Nicole Andersen                      Date  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 10-05/12**

- I. **Title:** Recognizing the Badger High School Culinary Team for Their Second Place Finish at the 2012 ProStart Invitational Culinary Competition at the Wisconsin Restaurant Expo
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to recognize the Badger High School Culinary Team for their second place finishes at the ProStart Invitational Culinary Competition held on March 13, 2012 at the Wisconsin Restaurant Expo.
- III. **Budget and Fiscal Impact:** Passage of this resolution will have no fiscal impact on the County budget.
- IV. **Referred to the following standing committee for consideration and date of referral:**
- Committee: Executive Committee                      Meeting Date: April 23, 2012
- Vote:                      5 - 0
- County Board Meeting Date: May 7, 2012

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
\_\_\_\_\_  
David A. Bretl                      Date  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen                      Date  
Deputy County Administrator - Finance

**Resolution No. 11-05/12**  
**Recognizing the UW-Whitewater Warhawks Basketball Team on the Occasion of  
Their Third NCAA Division III National Championship**

1 Moved/Sponsored by: Executive Committee

2  
3 **WHEREAS**, the University of Wisconsin-Whitewater is an important part of the Walworth  
4 County community; and,

5  
6 **WHEREAS**, the UW-Whitewater Warhawks basketball team competed in the National  
7 Collegiate Athletic Association ("NCAA") Division III national basketball championship game  
8 on March 17, 2012, ending the season with a 29 – 4 record and earning their third national  
9 basketball championship with a 63-60 win over Cabrini College; and,

10  
11 **WHEREAS**, led by Coach Pat Miller, the Warhawks came back from an 18-point deficit in the  
12 second half to win the championship game.

13  
14 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
15 wishes to recognize and congratulate the University of Wisconsin-Whitewater Warhawks  
16 basketball team for their efforts throughout the 2011-2012 basketball season, culminating in their  
17 third Division III NCAA national championship title.

18  
19  
20  
21 \_\_\_\_\_  
22 Nancy Russell  
23 County Board Chair

\_\_\_\_\_

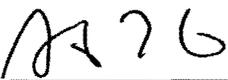
Kimberly S. Bushey  
County Clerk

24  
25  
26 County Board Meeting Date: May 7, 2012

27  
28 Action Required:    Majority Vote   X      Two-thirds Vote \_\_\_\_\_    Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 4/30/2012  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 4/30/12  
Date  
Nicole Andersen  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 11-05/12**

- I. **Title:** Recognizing the UW-Whitewater Warhawks Basketball Team on the Occasion of Their Third NCAA Division III National Championship
  
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to recognize and congratulate the UW-Whitewater Warhawks basketball team on their third NCAA Division III National Basketball Championship.
  
- III. **Budget and Fiscal Impact:** Adoption of this resolution will have no fiscal impact on the 2012 county budget.
  
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Executive

Meeting Date: April 23, 2012

Vote: 5 - 0

County Board Meeting Date: May 7, 2012

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

David A. Bretl      4/30/2012

David A. Bretl      Date  
County Administrator/Corporation Counsel

Nicole Andersen      4/30/12

Nicole Andersen      Date  
Deputy County Administrator - Finance

ORDINANCE NO. 728-05/12

AMENDING SECTION 30-286 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATIVE TO CHILDREN WITH DISABILITIES EDUCATION BOARD SUMMER SCHOOL FEE

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

PART I: That Section 30-286 of the Walworth County Code of Ordinances is hereby amended to read as follows (additions shown by underline; deletions shown by strike-through):

Sec. 30-286. Consolidated fee schedule.

There is hereby imposed the fees set forth in the following county consolidated fee schedule.

Walworth County Consolidated Fee Schedule

The fee schedule table is intended as guidance and does not replace the Wisconsin State Statutes, where applicable, as the source of authority.

Table with 4 columns: Description, Fee, Effective Date, Authority. Row 1: Children with Disabilities Education Board. Row 2: Student fee: summer school, \$30.00, May-12, Wis. Stats. Ch.118.04 (4)

PART II: This Ordinance shall become effective upon passage.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 7th day of May, 2012.

County Board Meeting Date: May 7, 2012

Action Required: Majority Vote X Two-thirds Vote Other

Nancy Russell County Board Chair

Kimberly S. Bushey County Clerk

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

Signature of David A. Bretl, Date 4/27/2012, County Administrator/Corporation Counsel

Signature of Nicole Andersen, Date 4/27/12, Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.



**ORDINANCE NO. 729 – 05/12**

**AMENDING SECTIONS 30-148 THROUGH 30-150 OF THE WALWORTH COUNTY  
CODE OF ORDINANCES RELATING TO CASH AND RECEIVABLE POLICIES**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:**

**PART I: That Sections 30-148 through 30-150 of the Walworth County Code of  
Ordinances are hereby amended to read as follows (additions shown by underline;  
deletions shown by strike-through):**

**~~“Sec. 30-148. Payments to county.~~**

~~(a) Payments to the county that are not honored by the financial institution upon which they  
were drawn remain the responsibility of the payer.~~

~~(1) The payer is responsible for all charges incurred in the collection of the debt.~~

~~(2) Any license or permit granted upon any uncollected payment shall be subject to  
cancellation.~~

~~(b) Overpayments and underpayments less than any amount specified by the finance  
committee shall be accepted by the county, unless otherwise provided by law. Refunds  
under this section requested in writing shall be granted.~~

~~(c) The policy for liquidating accounts receivable for bad debts and uncollectable amounts is  
as follows:~~

~~(1) A department desiring the liquidation certifies that all reasonable efforts have  
been made to collect the amount owed and that to liquidate the amount owed is  
not in conflict with any applicable statute of limitation or similar administrative  
order;~~

~~(2) Accounts so certified may be liquidated by liaison or committee approval within  
budgetary limits.~~

~~(3) Accounts so certified in excess of budgetary limits require both liaison and  
finance committee approval~~

**Sec. 30-149. Financial reporting.**

~~(a) The finance director deputy county administrator-finance shall be authorized as follows:~~

~~(1) To prepare comprehensive annual financial report of county operations with  
appropriate combined statements, schedules, notes, and statistics;~~

~~(2) To make necessary changes to all financial information provided in a public  
forum or to external parties;~~

1 (3) To require departments to submit financial reports provided to external parties for  
2 review prior to submission and has the discretion to make necessary changes.

3  
4 (b) Each department is responsible under the direction of the ~~finance director~~ deputy county  
5 administrator-finance:

6  
7 (1) To provide interim financial statements and reports of financial position;

8 (2) To provide operating results to facilitate management control of financial  
9 operation.

10 (3) To prepare financial reports as needed.

11  
12 **Sec. 30-150. Cash and receivables.**

13  
14 (a) All monies remitted to the various departments will be deposited in accordance with  
15 procedures established by the ~~finance director~~ deputy county administrator-finance.

16  
17 (b) All expenditures made from petty cash will be budgeted and accounted for against an  
18 appropriation.

19  
20 (c) Payments to the county that are not honored by the financial institution upon which they  
21 were drawn remain the responsibility of the payer.

22  
23 (1) The payer may be held responsible for charges incurred in the collection of the  
24 debt.

25 (2) Any license or permit granted upon any uncollected payment shall be subject to  
26 cancellation.

27  
28 (d) Departments of the county shall be responsible to maintain and oversee collections of  
29 detailed accounts receivable records.

30  
31 (e) Overpayments and underpayments less than \$5 shall be accepted by the county as  
32 payment in full, unless otherwise provided by law. Refunds under this section requested  
33 in writing shall be granted.

34  
35 (f) Departments, in conjunction with the deputy county administrator-finance or designee,  
36 shall determine a standard method to calculate amounts they deem will not be collected  
37 based on historical trends, aging reports, knowledge of outstanding balances/clients, and  
38 the types of receivables. The allowance for doubtful accounts shall be adjusted by  
39 department staff and reviewed by the deputy county administrator-finance or designee for  
40 reasonableness to ensure that receivables and expected revenues are not overstated.

41  
42 (g) The policy for liquidating specific accounts receivable balances for bad debts and  
43 uncollectable amounts is as follows:

- 1        (1) A department desiring the liquidation certifies that all reasonable efforts have been
- 2        made to collect the amount owed and that to liquidate the amount owed is not in
- 3        conflict with any applicable statute of limitation or similar administrative order;
- 4        (2) Individual accounts so certified equal or less than \$100, including but not limited
- 5        to personal property amounts, may be written off at the discretion of the
- 6        department head.
- 7        (3) Individual accounts so certified greater than \$100 shall be reviewed by the
- 8        statutory committee/board, if any, for recommendation to the finance committee.
- 9        (4) The finance committee has the authority to liquidate all accounts as deemed
- 10       appropriate.
- 11       (5) All liquidated amounts shall be within authorized budget limits as specified in
- 12       Section 30-34.
- 13
- 14       (h) Discrepancies due to accounting errors or omissions individually or in the aggregate of
- 15       \$2,000 annually may be written off with approval from the deputy county administrator-
- 16       finance within budgetary limits. Amounts less than \$2,000 shall be reported to the
- 17       committee for issues including, but not limited to, negligence, fraud or other significant
- 18       findings. Amounts greater than \$2,000 shall be brought before the finance committee for
- 19       approval."

20

21 **BE IT ORDAINED by the Walworth County Board of Supervisors that all previous**

22 **ordinances and resolutions pertaining to Sections 30-148 through 150 are hereby**

23 **superseded.**

24

25 **BE IT FURTHER ORDAINED by the Walworth County Board of Supervisors that this**

26 **Ordinance shall become effective upon passage and publication.**

27

28 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 7<sup>th</sup> day of May,

29 2012.

30

31

32

33 \_\_\_\_\_

34 Nancy Russell

35 County Board Chair

33 \_\_\_\_\_

34 Kimberly S. Bushey

35 Attest: County Clerk

36 County Board Meeting Date: May 7, 2012

Action Required: Majority Vote   X   Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

<u>  D-126  </u>	<u>  4/30/2012  </u>	<u>  Nicole Andersen  </u>	<u>  4/22/12  </u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 729 - 05/12**  
**Fiscal Note and Policy Impact Statement**

- I. Title:** Amending Sections 30-148 through 30-150 of the Walworth County Code of Ordinances Relating to Cash and Receivable Policies
- II. Purpose and Policy Impact Statement:** This ordinance eliminates Section 30-148 to combine with cash and receivable policies in Section 30-150. Additions to the procedure include:
- 1) Explicitly stating current policy that maintenance and collections responsibility of accounts receivable records resides at the department level.
  - 2) Allowing for \$5 write-off discrepancies in under/overpayments of receivables.
  - 3) Policy related to methods and responsibility for establishing an allowance for doubtful accounts for accounts receivable amounts deemed uncollectible at yearend. This ensures yearend revenue/receivable balances are not overstated.
  - 4) Policy related to the liquidation of specific accounts receivable balances deemed uncollectible. Amounts certified to be uncollectible may:
    - a) Be liquidated by departments if less than or equal to \$100.
    - b) Be liquidated with appropriate committee approvals if greater than \$100.
  - 5) Policy related to write-off of accounting discrepancies due to errors or omissions discovered during reconciliation processes. The deputy county administrator-finance shall have the authority to write-off up to \$2,000 individually or in the aggregate. Amounts greater than \$2,000 or items of concern shall be brought before the finance committee.
- III. Is this a budgeted item and what is its fiscal impact:** There is no specific fiscal impact at this time; however, this ordinance establishes the policy which may cause budget impact in the future. Future fiscal impact may occur due to the following:
- Write-off of uncollectible amounts based on current situations and history prevents overstatement of revenues and receivables at yearend.
  - Collection companies will generally not pursue collections on minimal balances, so it becomes more cost efficient to write-off these amounts rather than pursue additional efforts in excess of past reasonable efforts made by county staff.
  - Accounting adjustments/corrections under an aggregate total of \$2,000 may be made within budget with appropriate approvals.



**Resolution No. 12 - 05/12**  
**Authorizing Use of Contingency Fund Balance to Complete the Health and Human Services Parking Lot Lighting Project**

1 Moved/Sponsored by: Public Works/Finance Committee

2  
3 **WHEREAS**, the 2011 adopted budget included funding to replace the parking lot lights at  
4 Health and Human Services and the Department of Public Works; and,

5  
6 **WHEREAS**, the projects were not completed in 2011 and funds were carried forward to 2012;  
7 and,

8  
9 **WHEREAS**, bids were solicited and received in 2012; and,

10  
11 **WHEREAS**, all bids received exceed funding available; and,

12  
13 **WHEREAS**, Public Works will utilize building reserve funds to fully fund the Public Works  
14 lighting project; and,

15  
16 **WHEREAS**, funds are not available to fully fund the Health and Human Services lighting  
17 project; and,

18  
19 **WHEREAS**, it is in the county's best interest to complete both parking lot lighting projects due  
20 to energy savings of new lighting and obsolescence of repair parts for the old lights.

21  
22 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
23 funds of \$12,500 hereby be transferred from the Contingency Fund to the appropriate project  
24 accounts to fund the replacement of the parking lot lights at Health and Human Services.

25  
26 **BE IT FURTHER RESOLVED** that any funds remaining will lapse to the Contingency Fund  
27 upon project completion.

28  
29  
30  
31 \_\_\_\_\_  
32 Nancy Russell  
33 County Board Chair

\_\_\_\_\_

Kimberly S. Bushey  
County Clerk

34  
35  
36 County Board Meeting Date: May 7, 2012

37  
38 Action Required: Majority Vote \_\_\_\_\_ Two-thirds Vote  X  Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 4/30/2012  
Date  
County Administrator/Corporation Counsel

N. Andersen 4/30/12  
Date  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.



**Resolution No. 13-05/12**  
**Authorizing Write Off of 2009 Personal Property Taxes Uncollectible in 2010**

1 Moved/Sponsored by: Finance Committee

2  
3 **WHEREAS**, the County Treasurer appears before the Finance Committee and obtains annual  
4 approval to write off uncollectible personal property taxes; and,

5  
6 **WHEREAS**, Section 74.55(1), Wisconsin Statutes, addresses recovery of delinquent personal  
7 property taxes by the towns, villages and cities; and,

8  
9 **WHEREAS**, the County will continue to pursue collection of the County share.

10  
11 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
12 authorizes the write-off of uncollectible personal property taxes for the 2009 tax year as listed in  
13 Attachment A.

14  
15 **BE IT FURTHER RESOLVED** that this write-off in the amount of \$7,184.48 is included in the  
16 2012 budget; and.

17  
18 **BE IT FURTHER RESOLVED** that this resolution is to be effective upon adoption.

19  
20  
21  
22 \_\_\_\_\_  
23 Nancy Russell  
24 County Board Chair

\_\_\_\_\_

Kimberly S. Bushey  
County Clerk

25  
26  
27 County Board Meeting Date: May 7, 2012

28  
29 Action Required:    Majority Vote \_\_\_\_\_    Two-thirds Vote   X      Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

DA Bretl    4/30/2012

David A. Bretl                      Date  
County Administrator/Corporation Counsel

N. Andersen    4/30/12

Nicole Andersen                      Date  
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 13-05/12**

**I. Title:** Authorizing Write Off of 2009 Personal Property Taxes Uncollectible in 2010

**II. Purpose and Policy Impact Statement:** The purpose of the resolution is to write off personal property taxes deemed uncollectible by the local municipality. The Towns, Villages and Cities are responsible for the collection of personal property taxes in accordance with Wisconsin Statutes.

The County sends letters to these taxpayers in an attempt to pursue collection of the County's share.

A change in legislation has directed that a taxation district may only chargeback personal property taxes if the taxes are owed by an entity that has ceased operations, filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll.

**III. Budget and Fiscal Impact:** This write off in the amount of \$7,184.48 is included in the 2011 budget.

**IV. Referred to the following standing committees for consideration and date of referral:**

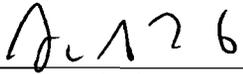
Committee: Finance

Meeting Date: April 26, 2012

Vote: 4 – 0

County Board Meeting Date: May 7, 2012

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 4/30/2012  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 4/30/12  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator-Finance

**ATTACHMENT A**

**WALWORTH COUNTY  
ANALYSIS OF UNCOLLECTIBLE PERSONAL PROPERTY TAX  
AS OF 3/31/12**

	Payment	Recovery	ST Recovery	Balance
<b>Tax of 2009, Uncollectable 2010</b>				
<b>Town of Lyons,</b>				
Midwest Shelving Systems	6.63		(0.27)	6.36
Robert Flores dba Bobby Rockets	43.70		(1.77)	41.93
<b>Village of Darien,</b>				
All Tech Auto Service, Donald Rhode	379.08		(15.95)	363.13
Big D's Studio	4.16		(0.17)	3.99
Geneva Custom Cycles	8.32		(0.35)	7.97
Hair Hut	8.74		(0.37)	8.37
Odds & Ends Resale	4.16		(0.17)	3.99
Roby's Pizza	24.97		(1.05)	23.92
<b>Village of East Troy,</b>				
Container Recycling Alliance	618.28		(26.02)	592.26
DeLap's Hardware & Rental	587.53	(487.98)	(24.73)	74.82
Great Northern Skillet	86.75		(3.65)	83.10
Maklary Technology Consulting	15.76		(0.66)	15.10
<b>Village of Fontana,</b>				
Contractors Corner	18.43		(0.78)	17.65
1st Advantage Mortgage	19.20		(0.81)	18.39
FL Natural Food Service	0.78		(0.04)	0.74
J&L Electrical	19.20		(0.81)	18.39
J&L Promotions	19.20		(0.81)	18.39
Optimax	19.20		(0.81)	18.39
Universal Contracting Group	2.69		(0.12)	2.57
Veternary Equipment	19.20		(0.81)	18.39
<b>Village of Walworth,</b>				
Alfano Dough Company	227.51		(9.57)	217.94
Al's Sales & Service	136.31		(5.73)	130.58
Mark Hladish	34.55		(1.46)	33.09
Pino's Pizza Restaurant	34.09		(1.44)	32.65
R Stone Cabinet & Top Co	23.03		(0.97)	22.06
Styles Unlimited Beauty Shop (Patricia Arntz)	34.09		(1.44)	32.65
Xhevat Useni Inc	34.09		(1.44)	32.65
<b>City of Delavan,</b>				
Advantage Leasing Corp	38.76		(1.63)	37.13
Fastenal	102.78		(4.33)	98.45
Flag Source North, Inc	6.96		(0.29)	6.67
Four Leaf Clover Car Wash	330.54		(13.91)	316.63
Fuji Photo Film USA, Inc	10.01		(0.42)	9.59
HR Management Solutions LLC	17.86		(0.75)	17.11
Julie Ann Salon	38.76		(1.63)	37.13
Koepke Auto Repair	23.52		(0.99)	22.53

	Payment	Recovery	ST Recovery	Balance
La Moda Clothing	38.76		(1.63)	37.13
Locker Room Liquor	19.59		(0.82)	18.77
MH Equipment Service Corp	11.75		(0.49)	11.26
Mike Cha	0.88		(0.04)	0.84
Neopost Inc	0.43		(0.02)	0.41
No Way Jose	70.11		(2.95)	67.16
Parata Systems LLC	19.16		(0.81)	18.35
Peninsula Systems	7.84		(0.33)	7.51
Rickie Rods Hot Rod Shop	38.75		(1.63)	37.12
SecurityCo Inc	0.88		(0.04)	0.84
Sprint United Management Co	10.45		(0.44)	10.01
Thrift Shop	0.88		(0.04)	0.84
United Tote	33.10		(1.39)	31.71
<b>City of Elkhorn,</b>				
530 E Centralia LLC	29.88		(1.52)	28.36
Black Line SyndicateTatoo	29.88		(1.52)	28.36
Dawg Stop LLC	29.88		(1.52)	28.36
Digger Dan's Tattoo Parlor	89.66		(4.57)	85.09
<b>City of Lake Geneva,</b>				
Advanced Real Estate Group LLC	13.73		(0.58)	13.15
Body Logic Fitness	171.24	(164.03)	(7.21)	0.00
Century 21	52.20		(2.20)	50.00
Chase Originals	19.23		(0.81)	18.42
Classic Kitchens	23.82		(1.01)	22.81
Cost Cutters	10.99		(0.46)	10.53
CPI	13.73		(0.58)	13.15
Curves for Women/Life Spirit Inc	65.93		(2.77)	63.16
Doodlebugs/Kids & Caboodle	8.69		(0.36)	8.33
Empowering Health	99.81		(4.20)	95.61
Eric Meinel-S&E Property Mgmt	12.37		(0.52)	11.85
Floor Store	15.10		(0.63)	14.47
Flores Financial Services	178.56	(171.05)	(7.51)	(0.00)
Garrett Golf	115.37		(4.85)	110.52
Geneva Java	19.69		(0.83)	18.86
Geneva Theatre	323.70		(13.62)	310.08
Gsquared inc	862.60		(36.30)	826.30
Hasler Financial Services	27.47		(1.15)	26.32
In All Her Glory	5.95		(0.25)	5.70
Jorge Martinez Apt Rentals	4.58		(0.20)	4.38
Kids Books	56.77		(2.39)	54.38
Los Otates	39.84		(1.68)	38.16
Mag Tire & Auto	85.16		(3.58)	81.58
McDermott Design Group Inc	14.65		(0.62)	14.03
Meinel Electrical Contracting AKA Priority	13.73		(0.58)	13.15
Mind Yourself	6.41		(0.27)	6.14
Poolblu	5.49		(0.23)	5.26
Professionally Painted	3.66		(0.16)	3.50
Quiznos Subs	148.80	(142.54)	(6.26)	0.00
Remembrance Pet Crematory	46.23		(1.94)	44.29

	Payment	Recovery	ST Recovery	Balance
RRB Bicycles & Access	60.44		(2.54)	57.90
SBC Internet Services Inc	7.33		(0.31)	7.02
Scents & Sensibilities	0.92		(0.04)	0.88
Shear Elegance	59.52		(2.50)	57.02
Smoke 'N Time	47.15		(1.98)	45.17
Sovereign Press	24.72		(1.04)	23.68
Sparkle	39.84		(1.68)	38.16
Sprint United Management Co dba SMC&Sprint R	5.03		(0.21)	4.82
Starfire Jewelry	111.72		(4.70)	107.02
The Parsonage	2.75		(0.12)	2.63
TLC Home Improvements LLC	7.33		(0.31)	7.02
Yesterday's Gone	0.92		(0.04)	0.88
Zazgo Design & Print	9.15		(0.38)	8.77
<b>City of Whitewater,</b>				
Advantage Leasing Corp	54.45		(2.55)	51.90
Agent 2946 Girosmez	0.97		(0.05)	0.92
B H RO Martial Arts	32.03		(1.50)	30.53
Broken Pieces	32.03		(1.50)	30.53
Bronze Body & Brew Inc	547.70		(25.64)	522.06
Chucks Body Art	49.96		(2.34)	47.62
Bruce & Karen Ann Cook	3.20		(0.15)	3.05
Cordio Auto Body	32.34		(1.51)	30.83
Curves for Women	22.09		(1.03)	21.06
Dawn Maries's Gifts	32.03		(1.50)	30.53
Farmers Insurance	16.02		(0.75)	15.27
Clayton Friedl	0.64		(0.03)	0.61
Frosty's Frozen Custard	108.90		(5.10)	103.80
James Gage	11.53		(0.54)	10.99
Hardcore Coffee	32.03		(1.50)	30.53
Immortal Internet	32.03		(1.50)	30.53
JB Wireless	32.03		(1.50)	30.53
Legge Painting & Prefinishing	25.30		(1.19)	24.11
Movie Tyme	5.76		(0.27)	5.49
Nead Properties LLC	3.53		(0.17)	3.36
Primms Nationalease 202	208.51		(9.76)	198.75
Rodriguez Properties III LLC	32.03		(1.50)	30.53
Royal Oak Productions	17.62		(0.83)	16.79
Southern Lakes Mortgage	32.03		(1.50)	30.53
Superior Plumbing	9.61		(0.45)	9.16
Robert Sweet	2.56		(0.12)	2.44
Whitewater Fast Cash	10.89		(0.51)	10.38
Whitewater Hotels	664.59		(31.10)	633.49
Whitewater Oil Change LLC	163.35		(7.65)	155.70
Wisconsin Carpets	32.03		(1.50)	30.53
	8,520.83	(965.60)	(370.75)	7,184.48
				7,184.48

**Resolution No. 14 – 05/12**  
**Closing Fiscal Year 2011**

1 Moved/Sponsored by: Finance Committee

2  
 3 **WHEREAS**, departments underspent their 2011 appropriations and said moneys should lapse to  
 4 the funds specified by County policy; and,

5  
 6 **WHEREAS**, budget funds shall remain available for departments with 2011 encumbrances open  
 7 at the end of the fiscal year; and,

8  
 9 **WHEREAS**, open projects have been reviewed by the Finance department and qualify to be  
 10 carried forward to the next year; and,

11  
 12 **WHEREAS**, the Capital Projects fund is a multi-year fund and all open projects at yearend carry  
 13 forward into the next year; and,

14  
 15 **WHEREAS**, these are unaudited figures.

16  
 17 **BE IT RESOLVED** by the Walworth County Board of Supervisors, that audit adjustments, if  
 18 any, will be applied to these figures.

19  
 20 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the  
 21 following encumbrances/carryforwards are authorized and the specified amounts shall lapse to  
 22 the General fund pursuant to established guidelines.

<u>Department</u>	<u>Encumbrance/ Carryforwards</u>	<u>Lapsing</u>
County Board	\$ 2,983	\$ 89,209
County Clerk		54,831
Elections		42,246
Administration	4,294	128,828
Finance	2,485	95,030
County Treasurer		879,224
Coroner		20,391
Clerk of Courts	1,306	185,559
District Attorney		50,858
Register of Deeds	115,306	108,855
Land Use & Resource Management	31,163	71,737
Veterans		11,900
Sheriff	1,022,038	1,252,948
Information Technology	221,016	198,618
UW Extension	3,986	44,366
Public Works-Central Services	68,306	222,967
Non-Departmental-General	<u>16,690</u>	<u>904,770</u>
Totals	<u>\$1,489,573</u>	<u>\$4,362,337</u>

1 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, that the 2011  
 2 operations resulted in a net increase in the General fund's fund balance of \$4,473,656 as reported  
 3 in the county financial statements. The 2011 revised budget reflected an anticipated use of fund  
 4 balance in the amount \$667,917 for a net budget to actual variance of \$5,141,573 as reflected  
 5 below. Adjustments for specific restrictions, encumbrances/carryforwards, and revenues earned  
 6 or expected but not yet received account for the actual lapsing fund balance of \$4,362,337.

7  
 8 **Reconciliation of General Fund**

9	Net Change in Fund Balance	\$4,473,656
10	Add: Revised Budget Equity Use	<u>667,917</u>
11	Budget to Actual Variance	5,141,573
12		
13	Budget to Actual Variance	5,141,573
14	Less: Encumbrances/Carryforwards	(1,489,573)
15	Add: Revenues Earned/Expected but not yet Received	<u>710,337</u>
16	General Fund Lapsing Fund Balance	<u>\$4,362,337</u>

17  
 18 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the following  
 19 is a summary of net excess (shortage) for the remaining funds. No appropriations are required;  
 20 departmental equity will absorb these net changes.

	<u>Encumbrance/ Carryforwards</u>	<u>Budgeted Equity Add/(Use)</u>	<u>Actual Equity Add/(Use)</u>	<u>Variance to Budget</u>
25	Health and Human Services	\$478,580	\$(2,760,805)	\$ (2,282,225)
26	Children with Disabilities Ed Bd	163,591	(297,602)	1,434,017
27	Land Information (Programs Only)		-	8,761
28	Debt Service Fund		96,999	104,063
29	Lakeland Health Care Center	145,670	(34,887)	629,900
30	Public Works	409,770	(1,038,797)	1,230,305
31	Health Insurance Fund	2,249	(646,150)	2,145,747
32	Dental Insurance Fund		9,656	75,511
33	Workers Comp Fund		(145,200)	37,052
34	Risk Management Fund		(379,905)	340,230

1 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the Health and  
2 Human Services fund will lapse \$2,119,147 which includes \$2,070,141 for the budget to actual  
3 variance from this year and \$49,006 for remaining unexpended 2010 project funds not carried  
4 forward into 2012. The Land Information fund (administration) will lapse \$8,761. These  
5 appropriations will lapse to the General fund in 2012 and shall be considered committed amounts  
6 in their respective funds at yearend 2011.

7  
8  
9  
10 \_\_\_\_\_  
11 Nancy Russell  
12 County Board Chair

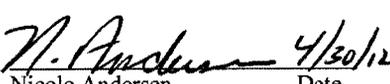
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Kimberly S. Bushey  
County Clerk

13 County Board Meeting Date: May 7, 2012

14  
15 Action Required:    Majority Vote \_\_\_\_\_    Two-thirds Vote   X      Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
David A. Bretl	Nicole Andersen
County Administrator/Corporation Counsel	Deputy County Administrator - Finance
Date 4/30/2012	Date 4/30/12

If unsigned, exceptions shall be so noted by the County Administrator.



**Resolution No. 15 – 05/12**  
**Committing Fund Balances as of December 31, 2011**

Moved/Sponsored by: Finance Committee

**WHEREAS**, the fiscal yearend for 2011 has been completed; and,

**WHEREAS**, Sections 30-170 through 30-175 of the Walworth County Code of Ordinances establish various fund balance commitments for governmental type funds; and,

**WHEREAS**, governmental financial reporting regulations determine the reporting required for restricted and assigned fund balance amounts such as carryforwards and subsequent year budget designations, and these amounts are not therefore listed as part of this resolution; and,

**WHEREAS**, Sections 30-181 through 30-182 of the Walworth County Code of Ordinances establish various net asset internal designations for enterprise and internal service funds; and,

**WHEREAS**, governmental financial reporting regulations do not permit the reporting of internally designated amounts in the financial statements for enterprise and internal service funds, and these amounts are therefore maintained for internal reporting purposes only; and,

**WHEREAS**, all amounts are based on unaudited figures.

**NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors, that audit adjustments, if any, will be applied to these figures.

**BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the following fund balance commitments be established for the year ended December 31, 2011 based on pre-determined calculations and review by Finance department staff.

<u>Fund</u>	<u>Commitment</u>	12/31/2010	<u>Adjustments</u>	12/31/2011
		<u>Balance</u>		<u>Balance</u>
General fund				
	Parks	\$ 122,782	\$ 50,007	\$ 172,789
	Severance	185,488	200,412	385,900
	Election Equipment	-	42,000	42,000
	Encumbrances	747,564	(228,766)	518,798
	Investment Income Market Adjustments	-	1,182,591	1,182,591
Human Services				
	Encumbrances	100,411	(100,411)	-
	Transfer to General Fund	2,439,601	(320,454)	2,119,147
Children with Disabilities Education Board				
	Building/equipment	350,000	200,000	550,000
	Debt service	500,000	500,000	1,000,000
	Encumbrances	42,275	(42,225)	50

	12/31/2010		12/31/2011
<u>Fund</u> <u>Commitment</u>	<u>Balance</u>	<u>Adjustments</u>	<u>Balance</u>
Children with Disabilities Education Board (continued)			
General Donations	84,803	8,403	93,206
Severance	63,000	86,797	149,797
Land Information			
Transfer to General Fund	5,049	3,712	8,761
Debt Service			
Future Debt Service	600,009	(33,791)	566,218
Capital Projects			
Encumbrances	395,888	(42,226)	438,114
Road Contingency	-	354,364	354,364

14 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the following  
15 internal designated net asset amounts are established for the year ended December 31, 2011,  
16 based on pre-determined calculations and review by Finance department staff.

	12/31/2010		12/31/2011
<u>Fund</u> <u>Internal Designation</u>	<u>Balance</u>	<u>Adjustments</u>	<u>Balance</u>
Lakeland Health Care Center			
Carryforwards	144	(144)	-
Encumbrances	15,720	(5,769)	9,951
General Donations	60,228	(9,220)	51,008
2012 Budget Designations	1,188,336	2,812,304	4,000,640
Public Works			
Carryforwards	187,595	(93,059)	94,536
Encumbrances	420,115	(384,406)	35,709
Equipment Acquisition	505,681	581,158	1,086,839
Building Acquisition	(61,911)	151,349	89,438
Right of Way Acquisition	39,750	-	39,750
Transfer to Road Contingency	436,763	638,025	1,074,788
2012 Budget Designations	301,400	(9,650)	291,750
Health Insurance			
2012 Budget Designations	645,271	(220,089)	425,182
Dental Insurance			
2012 Budget Designations	-	19,207	19,207
Risk Management			
2012 Budget Designations	379,905	11,295	391,200

40 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors resolves to use  
41 these funds for their intended purposes.

45 Nancy Russell 46 County Board Chair	Kimberly S. Bushey County Clerk
---	------------------------------------

1 County Board Meeting Date: May 7, 2012

2

3 Action Required: Majority Vote \_\_\_\_\_ Two-thirds Vote  X  Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 4/30/2012  
Date

David A. Bretl  
County Administrator/Corporation Counsel

N. Andersen 4/30/12  
Date

Nicole Andersen  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 15 – 05/12**

- I. **Title:** Committing Fund Balances as of December 31, 2011
- II. **Purpose and Policy Impact Statement:** The County has established certain commitments which can now be determined as to amounts for the year ended 2011.
- II. **Budget and Fiscal Impact:** No 2012 budget impacts result from this resolution. The County recognizes that certain funds have been committed for specified purposes.
- IV. **Referred to the following standing committees for consideration and date of referral:**

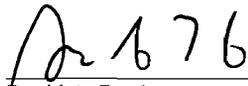
Committee: Finance

Meeting Date: April 26, 2012

Vote: 4 – 0

County Board Meeting Date: May 7, 2012

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 4/30/2012

David A. Bretl                      Date  
County Administrator/Corporation Counsel

 4/30/12

Nicole Andersen                      Date  
Deputy County Administrator - Finance

**Resolution No. 16-05/12**  
**Committing Children with Disabilities Education Board 2012 Fund Balances**

Moved/Sponsored by: Children with Disabilities Education Board and the Finance Committee

**WHEREAS**, the fiscal yearend for 2011 has been completed; and,

**WHEREAS**, Walworth County ordinance Section 30-173 allows for specific Children with Disabilities Education Board (CDEB) commitments; and,

**WHEREAS**, committed fund balance for debt service and severance in the CDEB fund was previously set with County Board Resolution No. 21-05/11 as follows:

Future Debt Service	\$ 1,000,000
Severance	<u>250,000</u>
	\$ 1,250,000

**WHEREAS**, the Walworth County Finance Committee authorized the use of \$163,203 due to several retirements during 2011, and;

**WHEREAS**, Walworth County staff have determined funds of \$1,652,460 over the 20% County recommended minimum available fund balance for the CDEB fund; and,

**WHEREAS**, Walworth County staff recommend the following 2012 additions be made to previously determined commitments:

Future Debt Service	\$ 1,260,000
Severance	<u>350,203</u>
	\$ 1,610,203

**WHEREAS**, all amounts are based on unaudited figures.

**WHEREAS**, the Walworth County Board of Supervisors adopted the 2012 budget to include an additional \$320,000 contribution to the debt service committed fund balance.

**NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that audit adjustments, if any, will be applied to these figures; and,

**BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that fund balance commitments for the Children with Disabilities Education Board fund shall be adjusted during 2012 to the following balances:

Future Debt Service	\$ 2,580,000
Severance	<u>500,000</u>
	\$ 3,180,000

1 **BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors resolves to  
2 use these funds for their specified purposes.

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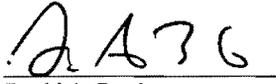
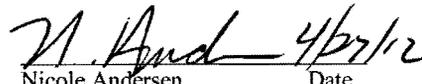
7 \_\_\_\_\_  
8 Nancy Russell  
9 County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

10 County Board Meeting Date: May 7, 2012

11  
12 Action Required:    Majority Vote \_\_\_\_\_    Two-thirds Vote   X      Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

			<u>4/27/12</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



**ORDINANCE NO. 725-05/12**

**REPEALING AND RECREATING SECTION 15-502 OF THE WALWORTH COUNTY  
CODE OF ORDINANCES RELATING TO PLAN DOCUMENTS**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:**

1 **PART I: That Section 15-502 of the Walworth County Code of Ordinances is hereby**  
2 **repealed in its entirety and recreated to read as follows:**

3  
4 **“Sec. 15-502. Plan documents.**

5  
6 (a) Each benefit provided by the county shall be described in a plan document kept on file by  
7 the deputy county administrator-finance. These documents shall be available for  
8 examination by any plan participant or beneficiary.

9  
10 (b) The deputy county administrator-finance shall provide summary plan descriptions or  
11 promotional information about benefit plans to employees or plan beneficiaries upon  
12 request.

13  
14 (c) If there is any conflict or inconsistency between the plan document and chapter 15 or any  
15 other written information concerning a benefit plan, the terms of the plan document shall  
16 control.

17  
18 (d) The deputy county administrator-finance and the county administrator shall have the  
19 authority to sign and co-sign any addendum or amendment to a plan document that is  
20 necessary to:

21  
22 (1) Bring the document into compliance with any legal or regulatory requirements,  
23 regardless of benefit changes.

24  
25 (2) Adjust plan document language to provide clarification of an existing provision or  
26 to conform the document to an approved ordinance.

27  
28 All other plan document amendments shall be brought before the human resources  
29 committee of the county board for review and forwarded with a recommendation to the  
30 full county board for action.”

31  
32 **BE IT ORDAINED by the Walworth County Board of Supervisors that all previous**  
33 **ordinances and resolutions pertaining to Section 15-502 are hereby superseded.**

34  
35 **BE IT FURTHER ORDAINED by the Walworth County Board of Supervisors that this**  
36 **Ordinance shall become effective upon passage and publication.**

1 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 7<sup>th</sup> day of May,  
2 2012.

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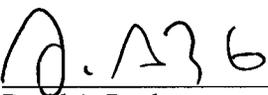
\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

County Board Meeting Date: May 7, 2012

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 <u>4/30/2012</u> Date	 <u>4/27/12</u> Date
David A. Bretl County Administrator/Corporation Counsel	Nicole Andersen Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 725-05/12**  
**Fiscal Note and Policy Impact Statement**

**I. Title:** Repealing and Recreating Section 15-502 of the Walworth County Code of Ordinances Relating to Plan Documents

**II. Purpose and Policy Impact Statement:** This ordinance amendment authorizes the deputy county administrator-finance and county administrator to sign addendums or amendments to employee benefit plan documents for specified revisions. All other amendments will require county board action.

**III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the county budget.

**IV. Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources                      Date: April 25, 2012

Vote:                      5 – 0

County Board Meeting Date: May 7, 2012

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 4/30/2012  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 4/27/12  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator - Finance

ORDINANCE NO. 726 – 05/12

AMENDING SECTION 15-120 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO HOURS OF WORK

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-120 of the Walworth County Code of Ordinances is hereby  
5 amended to read as follows (additions shown by underline; deletions shown by strike-  
6 through):

7  
8 “Sec. 15-120. Policy.

9  
10 (a) It is the policy of the county that all county departments shall provide services to  
11 the public between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding  
12 those holidays observed by the county. Each county department head shall determine staffing for  
13 their departments sufficient to meet the public's need for services during these hours.

14  
15 (b) Any changes in the hours that a county department is open to serve the public  
16 shall be made by the county board following:

- 17  
18 (1) Presentation of the request to alter business hours and the justification therefore  
19 by the county department proposing the change; and  
20  
21 (2) Review of the request by the human resources committee.

22  
23 In granting any such exception, the county board shall take into consideration  
24 customer service needs, the workflow between departments, and operating  
25 efficiencies. Exceptional business hours are authorized for the following  
26 departments:

- 27  
28 a. Lakeland School business hours shall be 7:30 a.m. to 4:00 p.m.  
29  
30 b. Public works business hours shall be 7:00 a.m. to 3:30 p.m.

31  
32 (c) The county administrator may authorize a temporary change in business hours for  
33 a specific purpose and for a time-specific period when the change better meets operational needs.  
34 Modifying the schedule of public works employees, who engage in highway maintenance  
35 activities, to provide for a four-day, ten-hour per day work week during summer months shall be  
36 considered a temporary change for purposes of this ordinance.

37  
38 (d) The director shall administer this division in conformance with collective  
39 bargaining agreements and the Fair Labor Standards Act.”

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**PART II: The ordinance shall be effective upon passage and publication.**

**PASSED and ADOPTED** by the Walworth County Board of Supervisors this 7<sup>th</sup> day of May, 2012.

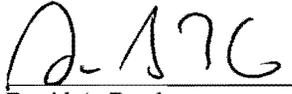
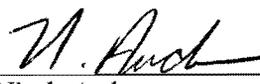
\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

**County Board Meeting Date:** May 7, 2012

Action Required:    Majority Vote   X      Two-thirds Vote \_\_\_\_\_    Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>4/27/2012</u>		<u>4/27/12</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator-Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



ORDINANCE NO. 727 - 05/12

AMENDING CHAPTER 66 OF THE WALWORTH COUNTY CODE OF ORDINANCES TO CREATE SECTION 66-88 THEREOF RELATING TO BIKEWAYS

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

PART I: That section 66-88 of the Walworth County Code of Ordinances is hereby created to read as follows:

Sec. 66-88. Bikeways.

The following county trunk roads shall be designated as bikeways as that term is defined in the Manual on Uniform Traffic Control Devices:

- (1) CTH C, beginning at a point at the intersection of Town Hall Road; then southerly to the intersection of State Line Road (2.5 miles); then westerly to the Rock County line (2.5 miles); and
(2) CTH B, beginning at a point at the intersection of Salt Box Road; then westerly to the Rock County line (1.52 miles)."

PART II: That this ordinance shall become effective upon passage and publication.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 7th day of May 2012.

Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: May 7, 2012

Action Required: Majority Vote [X] Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

[Signature] 4/30/2012
David A. Bretl
County Administrator/Corporation Counsel

[Signature] 4/30/12
Nicole Andersen
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 727 - 05/12**  
**Fiscal Note and Policy Impact Statement**

- I. Title:** Amending Chapter 66 of the Walworth County Code of Ordinances to Create Section 66-88 Thereof Relating to Bikeways
- II. Purpose and Policy Impact Statement:** The purpose of this amendment is to designate portions of Walworth County trunk roads as bikeways as that term is defined in the Manual on Uniform Traffic Control Devices (MUTCD).
- III. Is this a budgeted item and what is its fiscal impact:** Adoption of this ordinance will not have any fiscal impact on the county budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Public Works

Date: April 23, 2012

Vote: 5 - 0

County Board Meeting Date: May 7, 2012

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 4/20/2012  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 4/30/12  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator - Finance