

ORDINANCE NO. 794 – 07/13

AMENDING SECTION 2-200 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO ESTABLISHING TERMS FOR CERTAIN MEMBERS OF THE LAND INFORMATION ADVISORY COUNCIL

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

1 **PART I: That Section 2-200 of the Walworth County Code of Ordinances is hereby**
2 **amended to read as follows (additions shown by underline; deletions shown by strike-**
3 **through):**

4
5 **“Sec. 2-200. Land information advisory council.**

6
7 (a) Creation. There is hereby created a land information advisory council to carry out
8 the purpose set forth in Wis. Stats. § 59.72(3m).

9
10 (b) Membership. The land information advisory council shall consist of the county
11 board chairperson, register of deeds, treasurer, real property lister, land information officer, land
12 use and resource management director, information technology director, or their designees, and
13 the following members;~~– which members shall be nominated by the county administrator and~~
14 ~~confirmed by the county board.~~

15
16 (1) An employee of the sheriff's office with emergency communications
17 responsibilities.

18
19 (2) A realtor or member of the Realtor's Association employed in the county.

20
21 (3) The county surveyor or a registered professional land surveyor employed in the
22 county.

23
24 (4) A representative of a town or municipal government in the county.

25
26 (c) Prior to preparation of the county administrator's budget, the land information
27 advisory council shall forward its recommendations to the county administrator regarding
28 expenditures for the upcoming year. The county administrator shall note in his or her budget
29 transmittal letter any recommendations of the land information advisory council not included in
30 the county administrator's budget.

31
32 (d) Members listed in (b) (1) through (4) shall be nominated by the county
33 administrator and confirmed by the county board and shall serve four-year terms. The
34 committee shall elect a chairperson and a vice chairperson who shall serve four-year terms.”

35
36 **PART II: This Ordinance shall become upon passage and publication.**

1 **PASSED and ADOPTED by the Walworth County Board of Supervisors this 9th day of**
2 **July 2013.**

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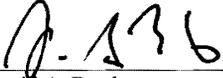
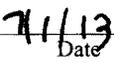
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: July 9, 2013

Action Required: Majority Vote 2/3 Vote Other

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Date	 _____ Nicole Andersen Deputy County Administrator - Finance	 _____ Date
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If unsigned, exceptions shall be so noted by the County Administrator.

ORDINANCE NO. 795 – 07/13

AMENDING SECTIONS 2-32 AND 2-154 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO DUTIES AND RESPONSIBILITIES OF THE COUNTY BOARD

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

1 **PART I: That Section 2-32 of the Walworth County Code of Ordinances is hereby**
2 **amended to read as follows (additions shown by underline; deletions shown by strike-**
3 **through):**

4
5 **“Sec. 2-32. Chairperson/vice-chairperson.**

6
7 The chairperson and vice chairperson of the board shall be elected from the membership
8 at large. The chairperson shall serve in that capacity no more than four full consecutive terms.”
9

10 **PART II: That Section 2-154 of the Walworth County Code of Ordinances is hereby**
11 **amended to read as follows (additions shown by underline; deletions shown by strike-**
12 **through):**

13
14 **“Sec. 2-154. Duties and responsibilities.**

15
16 (b) *Vice-chairperson duties.* If the chairperson is unable to perform his/her duties, then the
17 vice-chairperson shall perform said duties. If the chairperson and vice-chairperson are unable to
18 perform his/her duties, the chairperson of the executive committee shall perform said duties.
19

20 (c) *Supervisor duties.* Supervisors, including the chairperson and vice chairperson, shall:

- 21
22 (1) Attend meetings of the county board, committee of the whole and standing
23 committees to which the supervisor is assigned;
24
25 (2) Vote when a question is properly presented except as provided in section 2-70
26
27 (3) Not absent themselves from the floor when the board is in session without special
28 leave of the presiding officer.
29

30 (d) *Job descriptions.* The executive committee shall establish job descriptions for the
31 chairperson, vice-chairperson and supervisors, subject to approval by the county board. Said job
32 descriptions will establish expectations of the respective offices. Supervisors are strongly
33 encouraged to follow the guidance contained therein. Mandatory duties of each office, however,
34 shall be contained in the Code of Ordinances.”
35

36 **PART III: This Ordinance shall become upon passage and publication.**

1 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 9th day of July
2 2013.

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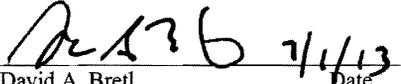
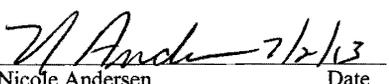
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: July 9, 2013

Action Required: Majority Vote 2/3 Vote Other

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator - Finance
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If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 795 – 07/13
Fiscal Note and Policy Impact Statement

- I. Title:** Amending Sections 2-32 and 2-154 of the Walworth County Code of Ordinances Relating to Duties and Responsibilities of the County Board
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance is to set a term limit for the chairperson and to create jobs descriptions for the Board.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the County budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

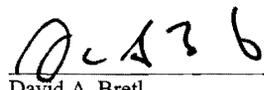
Committee: Executive Committee

Date: June 17, 2013

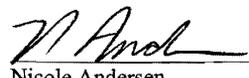
Vote: 5 – 0

County Board Meeting Date: July 9, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 7/1/13

David A. Bretl
County Administrator/Corporation Counsel

 7/2/13

Nicole Andersen
Deputy County Administrator - Finance

Resolution No. 37-07/13
**Supporting an Amendment to State Law To Permit a Multi-Vendor
Student Information System for Wisconsin School Districts**

1 Moved/Sponsored by: Executive Committee
2

3 **WHEREAS**, student information systems (SIS) are comprehensive software applications designed
4 to manage student data, school management and technology interface needs; and,
5

6 **WHEREAS**, the SIS is equivalent to an enterprise resource planning (ERP) system for a corporate
7 or municipal government customer, and as such, SIS contains issues that are similar to ERP systems;
8 and,
9

10 **WHEREAS**, current state law mandates state-sponsored selection of a single SIS vendor for use by
11 all school districts in Wisconsin; and,
12

13 **WHEREAS**, the State Department of Administration (DOA), assisted by the Department of Public
14 Instruction (DPI), declared its intention to award the single vendor SIS contract to an out-of-state
15 firm, a decision that would significantly impact and increase costs to local school districts in the
16 state; and,
17

18 **WHEREAS**, the above-stated bid award decision has been appealed as it is estimated that the award
19 decision would greatly increase costs to schools, resulting in an unfunded state mandate over a ten-
20 year period to school districts statewide as a result of having to convert to a different SIS; and,
21

22 **WHEREAS**, this anticipated fiscal impact to county governments would result from increased taxes
23 needed to support a single vendor system as well as diverting county resources from student
24 improvement programs to support a new SIS; and,
25

26 **WHEREAS**, 2013 Assembly Bill 60 introduced by Representative Shankland and 2013 Senate Bill
27 54 introduced by Senator Lassa would support establishing a multi-vendor SIS, which would result
28 in improved processes as well as fiscal savings in school districts that could continue to use the SIS
29 currently in place.
30

31 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
32 hereby supports amending State law to permit a multi-vendor Student Information System for
33 Wisconsin school districts by passage of 2013 Assembly Bill 60 and 2013 Senate Bill 54.
34

35 **BE IT FURTHER RESOLVED** that the County Clerk send a copy of this resolution to all State
36 Legislators representing Walworth County and Governor Walker as well as Representative
37 Shankland and Senator Lassa.
38
39
40

41 _____
42 Nancy Russell
43 County Board Chair

Kimberly S. Bushey
County Clerk

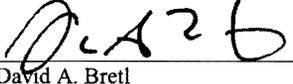
1 County Board Meeting Date: July 9, 2013

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3 Action Required: Majority Vote X Two-thirds Vote Other

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 7/14/13
David A. Bretl Date
County Administrator/Corporation Counsel

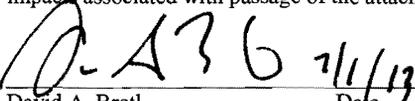
 7/16/13
Nicole Andersen Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 37-07/13

- I. Title:** Supporting an Amendment to State Law To Permit a Multi-Vendor Student Information System for Wisconsin School Districts
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to support amending State law to permit a multi-vendor Student Information System (SIS) for Wisconsin school districts by passage of 2013 Assembly Bill 60 introduced by Representative Shankland and 2013 Senate Bill 54 introduced by Senator Lassa.
- III. Budget and Fiscal Impact:** This is an advisory resolution and passage will not have any fiscal impact on the County budget.
- IV. Referred to the following standing committees for consideration and date of referral:**
- Committee: Executive Meeting Date: June 17, 2013
- Vote: 5 - 0
- County Board Meeting Date: July 9, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.



David A. Bretl Date 7/11/13
County Administrator/Corporation Counsel



Nicole Andersen Date 7/12/13
Deputy County Administrator – Finance

If unsigned, exceptions shall be so noted by the County Administrator.

ORDINANCE NO. 793 – 07/13

AMENDING SECTIONS 15-6 AND 15-810 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO POSITION TITLES IN INFORMATION TECHNOLOGY

1 **THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS**
 2 **FOLLOWS:**

3
 4 **PART I: That Section 15-6 of the Walworth County Code of Ordinances is hereby**
 5 **amended to read as follows (additions shown by underline; deletions shown by strike-**
 6 **through):**

7
 8 **“Sec. 15-6. At-will employment.**

9
 10 (f) The county administrator shall ensure that employment contracts are prepared and
 11 executed for any department head hired or promoted after January 8, 2002 (excluding an elected
 12 official), the Labor/employee relations director, and anyone hired through competitive means
 13 pursuant to 15-316 (b) and 15-335 (a) after the date indicated into the positions identified below.
 14

Position	Department	Effective Date:
HR Generalist	Administration	January 1, 2013
HR Specialist	Administration	December 11, 2007
Comptroller	Finance	December 11, 2007
Finance Manager	Finance	April 21, 2009
Payroll/Benefits Manager	Finance	December 11, 2007
Administrator - LHCC	Health and Human Services	December 11, 2007
Deputy Director	Health and Human Services	December 11, 2007
Deputy Director	Health and Human Services	December 11, 2007
HS Manager – Aging/Long Term Care	Health and Human Services	April 21, 2009
HS Manager – Children’s Services	Health and Human Services	April 21, 2009
HS Manager - Community Support Services	Health and Human Services	April 21, 2009
HS Manager – Behavioral Health Services	Health and Human Services	January 1, 2011
HS Manager - Public Health	Health and Human Services	April 21, 2009
Applications Supervisor	Information Technology	December 11, 2007
Supervisor of Network Ops	Information Technology	December 11, 2007
Manager of IT Operations	Information Technology	December 11, 2007
Deputy Director	Land Use and Resource Management	December 11, 2007
Assistant DPW Superintendent - Facilities	Public Works	April 21, 2009
Assistant DPW Superintendent - Facilities Plant Operations	Public Works	April 21, 2009
Assistant DPW Superintendent - Roads	Public Works	April 21, 2009
Assistant DPW Superintendent - Roads	Public Works	April 21, 2009
Assistant DPW Superintendent - Roads	Public Works	April 21, 2009

Assistant DPW Superintendent - Shop	Public Works	April 21, 2009
Director of Operations – DPW	Public Works	November 9, 2010
Office/Purchasing Manager – DPW	Public Works	November 9, 2010

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PART II: That Section 15-810 of the Walworth County Code of Ordinances is hereby amended to read as follows (additions shown by underline; deletions shown by strike-through):

“Sec. 15-810. Drug or alcohol testing.

(e) The county will randomly test the following non-represented employee classifications for compliance with its drug-free workplace policy.

Department	Classification
Administration	County administrator
	Labor/employee relations director
Finance	Comptroller
	Deputy administrator - finance
	Finance manager
	Payroll and benefits manager
	Payroll assistant
Information technology	Analyst-programmer
	Applications supervisor
	<u>Business Analyst/Project Manager</u>
	Desktop lead/server specialist
	Director - IT
	GIS analyst/programmer
	<u>GIS Coordinator</u>
	Help desk analyst
	<u>Manager of IT Operations</u>
	Network specialist
Supervisor of network/operations	
Public works	Director - central services
Sheriff's office	Assistant jail administrator
	Captain
	Jail administrator
	Lieutenant

Ordinance No. 793-07/13
Fiscal Note and Policy Impact Statement

- I. Title:** Amending Sections 15-6 and 15-810 of the Walworth County Code of Ordinances Relating to Position Titles in Information Technology
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to update the Code with respect to the titles of several Information Technology positions that were referenced in the Code but no longer exist.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the county budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

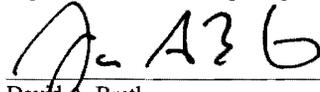
Committee: Human Resources Committee

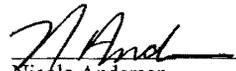
Date: June 19, 2013

Vote: 5 – 0

County Board Meeting Date: July 9, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 7/1/13
Date
David A. Bretl
County Administrator/Corporation Counsel

 7/2/13
Date
Nicole Andersen
Deputy County Administrator-Finance

Resolution No. 35-07/13
Recognizing and Commending Jacob Dertz on his completion of an Eagle Scout Service Project at Natureland Park

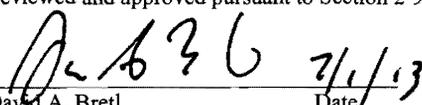
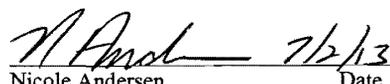
1 Moved/Sponsored by: Park Committee
2
3 **WHEREAS**, Jacob Dertz of Boy Scout Troop #236 has applied for and received an Eagle Scout
4 Service Project Proposal; and,
5
6 **WHEREAS**, this project involved replacing old, broken and rotted deck boards of a 152'
7 boardwalk at Natureland County Park; and,
8
9 **WHEREAS**, Jacob Dertz worked with Assistant Superintendent Jack Delaney to obtain decking
10 boards and special wood screws to repair the boardwalk; and,
11
12 **WHEREAS**, Jacob Dertz on Saturday, May 11, 2013 recruited family, friends and troop
13 members to complete this project, saving the County approximately 100 man hours for the
14 repairs to the boardwalk.

15
16 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
17 does hereby recognize and commend Jacob Dertz on his achievement of completion of an Eagle
18 Scout Service Project at Natureland Park.

19
20 **BE IT FURTHER RESOLVED** that the Board thanks Jacob for his contribution to the
21 Walworth County community and the County's recreational opportunities, and encourages Jacob
22 to pursue additional public service endeavors in the future.

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27 _____
28 Nancy Russell
29 County Board Chair
30
31 _____
32 Kimberly S. Bushey
33 County Clerk

31 County Board Meeting Date: July 9, 2013
32
33 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached. Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:	
 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator - Finance
Date <u>7/1/13</u>	Date <u>7/2/13</u>
If unsigned, exceptions shall be so noted by the County Administrator.	

