



Board of Supervisors

**WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING**

THURSDAY, SEPTEMBER 5, 2013 AT 6:00 P.M.

County Board Room
Walworth County Government Center
100 W. WALWORTH STREET
ELKHORN, WI

Nancy Russell – Chair
Jerry A. Grant – Vice-Chair

A G E N D A

Call to Order

Pledge of Allegiance

Invocation

- Rick Stacey, Walworth County Board Supervisor, District #1

Roll Call

Withdrawals from Agenda, if any

Approval of the Agenda

Approval of the Minutes

- July 9, 2013 Committee of the Whole Minutes
- July 9, 2013 County Board Meeting Minutes
- August 15, 2013 Special County Board Meeting Minutes

Comment Period by Members of the Public Concerning Items on the Agenda

Special Order of Business

- Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2013

Appointments/Elections

1. Walworth County Land Information Advisory Council (LIAC)
 - John Murphy – Four-year term to begin upon County Board confirmation and end on September 5, 2017 (Recommended by the Executive Committee 4-0)
2. Walworth County Transportation Coordinating Committee
 - Cynthia Simonsen – Three-year term to begin upon County Board confirmation and end on September 5, 2016 (Recommended by the Executive Committee 4-0)
 - James Davis – Three-year term to begin upon County Board confirmation and end on September 5, 2016 (Recommended by the Executive Committee 4-0)

100 W. Walworth
PO Box 1001
Elkhorn, WI 53121
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- Susan Leffelman – Two-term to begin upon County Board confirmation and end on September 5, 2015 (The Executive Committee will consider this appointment at a special meeting immediately prior to the September 5, 2013 County Board meeting)
- Andrew C. Kerwin – Two-term to begin upon County Board confirmation and end on September 5, 2015 (The Executive Committee will consider this appointment at a special meeting immediately prior to the September 5, 2013 County Board meeting)

Communications and Matters to Be Referred

1. Claims Received After Agenda Mailing
2. Claims: a) Notice of Claim received from Geoffrey “Scott” Davel (To be referred to the Executive Committee)
3. Town of Bloomfield Application for Rezone of MB 2600002 Submitted by Daniel and Alexander Gifford (To be referred to the County Zoning Agency)
4. Outagamie County Resolution No. 21—2013-14 – Supporting legislation requiring a county to make a library service payment to each public library in an adjacent county (To be referred to the Executive Committee)
5. Wisconsin Department of Administration Preliminary Estimate of January 1, 2013 Walworth County Population (To be referred to the Executive Committee)
6. Correspondence from the Town of Richmond regarding special assessments and charges (To be referred to the Finance Committee)
7. Correspondence from Kenneth J. Micheloni in regard to approval of a wheelchair accessible van and possible public transportation in Walworth County (To be referred to the Health & Human Services Board)
8. Correspondence from Senator Tim Cullen acknowledging receipt of Walworth County resolutions (To be placed on file)
9. Correspondence from Representative Andy Jorgensen acknowledging receipt of Walworth County resolutions (To be placed on file)
10. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
11. Report of the County Clerk Regarding Communications Received by the Board After the Agenda Mailing
12. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. Jodi A. Buckett/Van Wormer, Section 21, Lafayette Township. Rezone 35 acres of A-1 to 22 acres of A-2 and 13 acres of A-5 – Failed: 3-3 (August 15, 2013 County Zoning Agency Public Hearing)

Finance Committee

1. Res. No. 46-09/13 – Adopting the Walworth County Library Plan for the Period January 1, 2013 Through December 31, 2014 – *Vote Required: Majority*
(Recommended by the Finance Committee 4-0)

Human Resources Committee

1. Ord. No. 799-09/13 – Amending Section 15-810 of the Walworth County Code of Ordinances Relating to Updates to Job Titles – *Vote Required: Majority*
(Recommended by the Human Resources 5-0)

Public Works Committee

1. Ord. No. 798-09/13 – Amending Section 16-11 of the Walworth County Code of Ordinances Relating to Alcohol on County-Owned Property – *Vote Required: Majority*
(Recommended by the Public Works Committee 5-0)

Reports of Special Committees

Comment Period by Members of the Public Concerning Items Not on the Agenda

Chairperson's Report

Adjournment

Kimberly S. Bushey

Walworth County Clerk

*Supervisors and Committees: Please submit titles for the Tuesday, October 8, 2013 agenda on or before Wednesday, September 25, 2013.

**JULY 9, 2013 SESSION
OF THE
WALWORTH COUNTY BOARD OF SUPERVISORS
COMMITTEE OF THE WHOLE**

The Walworth County Board Committee of the Whole meeting was called to order by Chair Russell at 5:10 p.m. at the Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll Call

Roll Call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Vice-Chair Jerry A. Grant, Daniel G. Kilkenny, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, David A. Weber, and Chair Nancy Russell. Rick Stacey was absent.

• **The purpose of the meeting is:**

- Presentation by the Southeastern Wisconsin Regional Planning Commission regarding its organization and mission as well as services it provides to counties

Ken Yunker, Executive Director of Southeastern Wisconsin Regional Planning Commission (SEWRPC), delivered a presentation. Mr. Yunker stated SEWRPC is a planning agency that was created by the state in 1960 to assist the seven counties in Southeastern Wisconsin in considering and addressing physical development and infrastructure problems that extend beyond their boundaries. Mr. Yunker stated the commission is strictly advisory and works to make advisory recommendations for the county and municipal officials. He also stated the commission prepares advisory long-range plans for the region, which include plans for land use, transportation, water quality management, flood management, parks and open space, environmental corridors, natural areas, and water supply. He said SEWRPC is governed by a 21 member commission, which consists of three members from each of the seven counties. One member is appointed by the County Board and two members are appointed by the Governor. Walworth County's representatives are Chair Nancy Russell, Charles Colman, and Health and Human Services Director Linda Seemeyer.

Mr. Yunker gave an overview of the commission's functions, which include data collection, long range planning for physical development of the region, and providing a center to coordinate day-to-day planning activities. He also gave an overview of the commission's regional planning functions, which includes population and employment forecasts, land use planning, transportation planning, environmental planning, regional housing planning, and county and local government support. He stated the support the commission provides to counties and local governments includes orthophotography and mapping, comprehensive planning, park and open space plans, farmland preservation plans, lake management plans, zoning and subdivision ordinances, county surveyor consortium, field activities, traffic forecasts and studies, and program administration.

Mr. Yunker gave an overview of SEWRPC's regional plans that were recently completed, such as the Regional Water Supply Plan, Regional Housing Plan, and Regional Natural Areas Plan. He stated recent projects that were completed in Walworth County include the Walworth County Jurisdictional Highway System Plan, Walworth County Public Transit – Human Services Transportation Coordination Plan, and Walworth County Redistricting Plan. He also stated projects that are currently underway in Walworth County include the Walworth County Park and Open Space Plan, Jackson

Creek Watershed Protection Plan, City of Elkhorn Lincoln Street traffic study, and Town of Sugar Creek Impact fee ordinance. He said ongoing projects in Walworth County include serving as the County Surveyor, regional coordination center for orthophotography, advising lake management districts, wetland and primary environmental corridor delineation, reviewing public and private sanitary sewer extensions, and providing assistance to local governments and economic development organizations in the application of industry/occupation/workforce software.

Mr. Yunker gave an overview of the funding sources for the commission. He stated the proposed 2014 budget revenues is \$7.09 million, which consists of a regional tax levy, state and federal funding, and local and state contracts. He said the proposed regional tax levy for 2014 is \$2,370,245 and this is apportioned to each county based on the county's proportion of the equalized valuation in the region. He also said the county collects its share of the regional tax levy by adding the appropriate amount to the county levy and spreading it across the county tax base. He stated the regional tax levy for SEWRPC has not increased over the last eight years.

Mr. Yunker concluded the presentation by taking questions from Supervisors. Supervisor Kilkenny inquired about how technology will affect future plans. Mr. Yunker stated they will look at how technology will change things and their new transportation plan will look out to the year 2050. He said they will coordinate with the US Department of Transportation and Federal Highway Administration. Supervisor Schiefelbein asked how the commission decides what projects they take on and if there are fees imposed for a study. Mr. Yunker stated federal funding is for transportation and they try to reserve a portion of those funds to respond to the needs of counties and municipalities. He said it is a first come, first serve basis on how they decide which projects they take on and they try to have a modest charge. He stated it cost approximately \$15,000 for Walworth County's redistricting plan.

Adjournment

On motion by Supervisor Kilkenny, seconded by Vice-Chair Grant, the meeting was adjourned at 6:01 p.m.

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the July 9, 2013 Committee of the Whole Meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

JULY 9, 2013
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:12 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Vice-Chair Jerry A. Grant, Daniel G. Kilkenny, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, David A. Weber, and Chair Nancy Russell. Rick Stacey was absent. A quorum was established.

Daniel G. Kilkenny, Walworth County Board Supervisor, District #8, delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

On motion by Vice-Chair Grant, seconded by Supervisor Weber, the agenda was approved by voice vote with the following amendments: 1) To suspend the rules and move Item #5 under Communications and Matters to be Referred to follow Approval of the Minutes to permit Abigail Jensen, Walworth County Fairest of the Fair, to give a brief presentation; and 2) Move Executive Committee Item #6 and Park Committee Item #1 to immediately follow Ms. Jensen's presentation.

Approval of the Minutes

On motion by Supervisor Weber, seconded by Supervisor Schaefer, the June 11, 2013 Committee of the Whole and June 11, 2013 County Board Meeting minutes were approved by voice vote.

Walworth County Fairest of the Fair Abigail Jensen delivered a brief presentation regarding the upcoming fair.

Supervisor Rick Stacey arrived at 6:16 p.m.

Executive Committee

6. Res. No. 39-07/13 – Recognizing Marilyn Putz for Her Service to Walworth County – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Brandl, seconded by Supervisor Weber, **Resolution No. 39-07/13** was approved by voice vote. Chair Russell asked Marilyn Putz to come forward. Chair Russell read the resolution. Ms. Putz thanked the board for their support.

Park Committee

1. Res. No. 35-07/13 – Recognizing and Commending Jacob Dertz on his Completion of an Eagle Scout Service Project at Natureland Park – *Vote Required: Majority* (Recommended by the Park Committee 5-0)

On motion by Supervisor Weber, seconded by Supervisor Brandl, **Resolution No. 35-07/13** was approved by voice vote. Chair Russell asked Jacob Dertz to come forward. Chair Russell read the resolution. Mr. Dertz thanked the county for their support.

Comment Period by Members of the Public Concerning Items on the Agenda

Clerk Bushey stated correspondence was received from Thomas Benson and Ronald Benson regarding a zoning matter that was the subject of a public hearing. We are not permitted to read it at tonight’s meeting due to the public hearing already being held. Clerk Bushey wanted the record to show that the correspondence was received.

Kenneth Baumeister, 2831 Berndt Road, Lyons Township, addressed the board regarding the county’s health insurance plan. He stated he spoke to the board some time ago and requested that the county have bids done for the health insurance plan. He also expressed concern regarding part-time employees not having health insurance as many employers do not offer health insurance to part-time employees.

Administrator Bretl stated the board will be discussing health insurance later in the meeting. He said the board has been studying health insurance for the past nine months, which involved receiving quotes from private plans and the state plan, considering modifications to the county’s current health plan, and studying a clinic option. He stated that with Federal Health Care Reform, employees who work 75% or more have to be provided with affordable health care coverage and this will also be discussed later in the meeting as there are some positions being upgraded to full-time.

Appointments/Elections

- 1. Board of Adjustment
 - Gregory Guidry – Three-year term to begin upon confirmation and end on June 30, 2016 (Recommended by the Executive Committee 5-0)
- 2. Civil Service Board
 - John Marra – Five-year term to begin upon confirmation and end on July 30, 2017
 - James Nerud – Term to begin upon confirmation and end on December 31, 2015 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Brandl, seconded by Supervisor Weber, the appointments to the Board of Adjustment and the Civil Service Board were approved by voice vote.

Communications and Matters to Be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

- 1. Claims Received After Agenda Mailing
- 2. Claims: a) Summons and Complaint – Winston Revocable Trust, Bear Cave Irrevocable Trust, and Bear Cave Residence Trust, Plaintiffs, v. Walworth County Board of Adjustment and Walworth County Department of Land Use and Resource Management, Defendants; b) Notice of Claim received from Missy Frautschy; c) Notice of Claim received from Howard Thiel; d) Notice of Claim received from Sandra Walter (To be referred to the Executive Committee)
- 3. Correspondence from County Administrator regarding an extension of the County's option to purchase the Clark property in the Town of Lyons for the purpose of establishing a park. (It is anticipated that a motion will be made pursuant to Section 2-65(c)(1) of the Code of Ordinances and that the resolution attached to the above-stated correspondence will be acted on immediately.)
- 4. Request for a Public Hearing in regard to the potential revocation of conditional use permit approvals for Units 11 and 174 of the Willow Run Condominium Association (To be referred to the County Zoning Agency)
- 5. Correspondence received from the Walworth County Fair Office regarding a request for the Fairest of the Fair Abigail Jensen to make a presentation to the County Board (To be placed on file) (It is

anticipated that the County Board will suspend its rules and consider the request and permit the Fairest of the Fair to make a short presentation at tonight's meeting)

6. Eau Claire County Resolution No. 13-14/038 – Support of Clean Energy Choice for Wisconsin (To be referred to the Executive Committee)
7. Brown County Resolution In Favor of Freezing Renewable Energy Requirements at the 2011 Level (To be referred to the Executive Committee)
8. Correspondence from Southeastern Wisconsin Regional Planning Commission in regard to their Calendar Year 2014 Budget (To be referred to the Finance Committee)
9. Correspondence from the Wisconsin Historical Society in regard to the Whitewater Passenger Depot being entered in the National Register of Historic Places and the State Register of Historic Places (To be placed on file)
10. Correspondence from State Representative Andy Jorgensen acknowledging receipt of Walworth County resolutions (To be placed on file)
11. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
 - There was none.
12. Report of the County Clerk Regarding Communications Received by the Board After the Agenda Mailing
 - Correspondence from County Administrator regarding an extension of the County's option to purchase the Clark property in the Town of Lyons for the purpose of establishing a park (It is anticipated that a motion will be made pursuant to Section 2-65(c)(1) of the Code of Ordinances and that the resolution attached to the above-stated correspondence will be acted on immediately.)
 - Ordinance No. 791-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Creation of a Treatment Court Coordinator Position in the Clerk of Courts Office – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0)
 - Ordinance No. 796-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the 2013-14 Lakeland School Staffing Plan – *Vote Required: Majority* (The Human Resources Committee and the Children with Disabilities Education Board will each consider this item at a special meeting prior to the July 9, 2013 County Board meeting.)
 - Ordinance No. 797-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Staffing Changes at the Lakeland Health Care Center – *Vote Required: Majority* (The Human Resources Committee will consider this item at a special meeting prior to the July 9, 2013 County Board meeting.)
 - Resolution No. 36-07/13 – Opposing Legislative Efforts to Remove Local Control of the Statewide 911 System – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
 - Resolution No. 40-07/13 – Endorsing the Regional Housing Plan for the Year 2035 as Set Forth in SEWRPC Planning Report No. 54 – *Vote Required: Majority* (Recommended by the Executive Committee 4-1)
 - Resolution No. 41-07/13 – Accepting the Wisconsin Trauma Project Grant – *Vote Required: Majority* (Recommended by the Health and Human Services Board 7-1)
 - Resolution No. 42-07/13 – Approving Modifications to Walworth County's Self-Funded Health Insurance Plan – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
 - Resolution No. 43-07/13 – Adopting 2014 Pay Ranges for Certain Hourly Employees and Salaried Exempt Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
 - Notice of Claim received from Joe Marcin – To be referred to the Executive Committee
 - Barron County Resolution No. 2013-29 – Resolution Supporting Annual WCA Convention in the Wisconsin Dells – To be referred to the Executive Committee

- Winnebago County Resolution No. 22-52013 – Support an Amendment to § 706.05, Wis. Stats, to Require Recording of Mortgage Assignments (was previously referred to the Executive Committee) – To be placed on file
 - *Walworth County Aging & Disability Resource Center News*, July 2013
13. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
- Citizens Bank of Mukwonago, Douglas R. Bruins – President, Lafayette Township. Rezone 3.07 acres of B-5 Planned Commercial Recreational Business District to A-5 Agricultural Rural Residential District
 - William M. & Lorraine A. Norem, Lafayette Township. Rezone 10.5 acres of R-5 Planned Residential Development District and A-2 Agricultural District to A-5 Agricultural Rural Residential District
 - Mark & Kathy Gorecki, Sugar Creek Township. Rezone 1.48 acres of A-1 Prime Agricultural District and A-5 Agricultural Rural Residential District to A-4 Agricultural Related Manufacturing, Warehousing and Marketing District
 - J&J Fabricating Real Estate LLC, Jeff Reed – Owner/Applicant, Linn Township. Rezone .65 acres of R-1 Single Family Residential District to M-1 Industrial District
 - Eugene & Donna Frodl, Whitewater Township. Rezone 40.33 acres of M-3 Mineral Extraction District to 34.90 acres of A-1 Prime Agricultural District and 5.43 acres of A-5 Agricultural Rural Residential District

Vice-Chair Grant stated that with regard to Item 3, Correspondence from County Administrator regarding an extension of the County’s option to purchase the Clark property in the Town of Lyons for the purpose of establishing a park, he made a motion pursuant to Section 2-65(c)(1) of the Code of Ordinances that Resolution No. 44-07/13 attached to said correspondence be acted on immediately. Seconded by Supervisor Weber. Motion carried. Vice-Chair Grant offered a motion, seconded by Supervisor Weber, to approve Resolution No. 44-07/13. Bretl stated the option to purchase will expire in August and there has been no indication from the State of Wisconsin Department of Natural Resources regarding the stewardship grant. He also stated they are short of the vote necessary to acquire the property even if received the stewardship grant as it is an unbudgeted item and requires a two-thirds vote. He said this resolution authorizes staff to obtain an extension of the option under the original terms for the time stated. Supervisor Kilkenny stated the option price has already been paid and there is no additional consideration. Supervisor Redenius asked if the money for the park will be put in the 2014 budget. Bretl stated it is the county board’s decision as to what is put in the 2014 budget and there is a different vote requirement for the budget. A roll call vote was taken. Total votes: 11. Ayes: 7 – Brellenthin, Grant, Kilkenny, Schaefer, Schiefelbein, Weber, and Russell; Noes: 4 – Brandl, Monroe, Redenius, and Stacey; Absent: 0. **Resolution No. 44-07/13** was approved by roll call vote.

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. David A. Hernandez and Tereasa Surratt (Anthony Colletti – Applicant), Section 2, Sugar Creek Township. Rezone 3.12 acres of R-1 to P-1 – Approved: 7-0 (June 20, 2013 County Zoning Agency Public Hearing)
2. Adam Friemoth and Donald Barker, Section 12, Lafayette Township. Rezone 5.28 acres of A-2 to A-1 and 5.28 acres of A-1 to A-2 – Approved: 7-0 (June 20, 2013 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, seconded by Supervisor Weber, Items 1 and 2 under County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency.

Executive Committee

1. Ord. No. 794-07/13 – Amending Section 2-200 of the Walworth County Code of Ordinances Relating to Establishing Terms for Certain Members of the Land Information Advisory Council – *Vote Required: Two-thirds* (Recommended by the Executive Committee 5-0)
2. Ord. No. 795-07/13 – Amending Sections 2-32 and 2-154 of the Walworth County Code of Ordinances Relating to Duties and Responsibilities of the County Board – *Vote Required: Two-thirds* (Recommended by the Executive Committee 5-0)
3. Res. No. 36-07/13 – Opposing Legislative Efforts to Remove Local Control of the Statewide 911 System – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
4. Res. No. 37-07/13 – Supporting an Amendment to State Law to Permit a Multi-Vendor Student Information System for Wisconsin School Districts – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
5. Res. No. 38-07/13 – Supporting Efforts to Maintain the Tax-Exempt Status of Municipal Bonds – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
6. Res. No. 39-07/13 – Recognizing Marilyn Putz for Her Service to Walworth County – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
7. Res. No. 40-07/13 – Endorsing the Regional Housing Plan for the Year 2035 as Set Forth in SEWRPC Planning Report No. 54 – *Vote Required: Majority* (Recommended by the Executive Committee 4-1)

Supervisor Weber offered a motion, seconded by Supervisor Brandl, to approve Item 1, Ordinance No. 794-07/13. On motion by Vice-Chair Grant, seconded by Supervisor Weber, **Ordinance No. 794-07/13** was approved by unanimous consent.

Supervisor Weber offered a motion, seconded by Vice-Chair Grant, to approve Item 2, Ordinance No. 795-07/13. On motion by Vice-Chair Grant, seconded by Supervisor Weber, **Ordinance No. 795-07/13** was approved by unanimous consent.

On motion by Supervisor Weber, seconded by Supervisor Brandl, Item 3, **Resolution No. 36-07/13**; Item 4, **Resolution No. 37-07/13**; Item 5, **Resolution No. 38-07/13**; and Item 7, **Resolution No. 40-07/13**; were approved by voice vote. Supervisor Schiefelbein requested his vote to be recorded as “No” for Item #7, Resolution No. 40-07/13.

Item 6, Resolution No. 39-07/13, was acted on earlier in the meeting.

Health and Human Services Board

1. Res. No. 41-07/13 – Accepting the Wisconsin Trauma Project Grant – *Vote Required: Majority* (Recommended by the Health and Human Services Board 7-1)

On motion by Vice-Chair Grant, seconded by Supervisor Brandl, **Resolution No. 41-07/13** was approved by voice vote.

Human Resources Committee

1. Ord. No. 787-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Elimination of Contracts and the Creation of Positions in Health & Human Services – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0)

2. Ord. No. 788-07/13 – Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums for Certain LHCC Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
3. Ord. No. 789-07/13 – Amending Section 15-337 of the Walworth County Code of Ordinances Relating to Reinstatement of Pay and Benefits for Employees Reinstated from Layoff – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
4. Ord. No. 790-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Reclassification of a Property Tax Specialist to an Account Clerk IV in the Treasurer’s Office – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
5. Ord. No. 791-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Creation of a Treatment Court Coordinator Position in the Clerk of Courts Office – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0)
6. Ord. No. 792-07/13 – Amending Section 15-324 of the Walworth County Code of Ordinances Relating to the Family Court Commissioner Salary – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
7. Ord. No. 793-07/13 – Amending Sections 15-6 and 15-810 of the Walworth County Code of Ordinances Relating to Position Titles in Information Technology – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
8. Ord. No. 796-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the 2013-14 Lakeland School Staffing Plan – *Vote Required: Majority* (The Human Resources Committee and the Children with Disabilities Education Board each considered this item at a special meeting prior to the July 9, 2013 County Board meeting and it was recommended by the Human Resources Committee 5-0 and the Children with Disabilities Education Board 5-0)
9. Ord. No. 797-07/13 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Staffing Changes at the Lakeland Health Care Center – *Vote Required: Majority* (The Human Resources Committee considered this item at a special meeting prior to the July 9, 2013 County Board meeting and it was recommended 5-0)
10. Res. No. 42-07/13 – Approving Modifications to Walworth County’s Self-Funded Health Insurance Plan – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
11. Res. No. 43-07/13 – Adopting 2014 Pay Ranges for Certain Hourly Employees and Salaried Exempt Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

Vice-Chair Grant offered a motion, seconded by Supervisor Weber, to approve Item 1, Ordinance No. 787-07/13. On motion by Vice-Chair Grant, seconded by Supervisor Weber, **Ordinance No. 787-07/13** was approved by unanimous consent.

On motion by Supervisor Monroe, seconded by Supervisor Brandl, Item 2, **Ordinance No. 788-07/13**; Item 3, **Ordinance No. 789-07/13**; and Item 4, **Ordinance No. 790-07/13**; were approved by voice vote.

Vice-Chair Grant offered a motion, seconded by Supervisor Brandl, to approve Item 5, Ordinance No. 791-07/13. On motion by Vice-Chair Grant, seconded by Supervisor Weber, **Ordinance No. 791-07/13** was approved by unanimous consent.

On motion by Supervisor Brandl, seconded by Supervisor Monroe, Item 6, **Ordinance No. 792-07/13**; Item 7, **Ordinance No. 793-07/13**; and Item 8, **Ordinance No. 796-07/13**; were approved by voice vote. Tracy Moate, Director of Special Education, stated they have five .80 FTE positions and one .50 FTE position that are being upgraded to 1.0 FTE and they will now have health care coverage provided to them. She said this has been done with a costs savings due to two district positions retiring.

On motion by Supervisor Weber, seconded by Vice-Chair Grant, Item 9, **Ordinance No. 797-07/13**, was approved by voice vote. Bernadette Janiszewski, Nursing Home Administrator, stated the Affordable Care Act affects their facility as an employer and as a health care provider. She said that long term care nursing homes now only admit residents of high acuity level and the federal government wants them to employ more RNs and fewer LPNs. She stated they have two employees that are retiring, which is allowing them to take two .50 positions and create 1.0 FTE. She said they also have an LPN that will be retiring, and they will turn that into an RN position. She stated this does not change their total FTE and has a savings of approximately \$24,000 for this year. She said it adds an additional expense of approximately \$14,000 for 2014; however, this money is made up because they have increased their Medicare Part A admissions, which is their biggest source of revenue. Supervisor Schiefelbein asked if there is an incentive to employ more RNs and fewer LPNs. Ms. Janiszewski said they can continue to admit the rehab patients to the Medicare Unit and that requires more RN coverage, which is their biggest source of revenue. She also said it would hurt to lose their five-star rating as a nursing home. She stated for the last two calendar quarters they have received a two-star rating in RN coverage and they would like to bring this up before the end of the year.

Vice-Chair Grant offered a substitute motion, seconded by Supervisor Redenius, to apply for the State Health Insurance Plan rather than approving Resolution No. 42-07/13. Vice-Chair Grant stated that by moving to the State Health Plan, it would save over \$3 million in county health insurance premiums. A roll call vote was taken. Total votes: 11. Ayes: 3 – Grant, Redenius, and Stacey; Noes: 8 – Brandl, Brellenthin, Kilkenny, Monroe, Schaefer, Schiefelbein, Weber, and Russell; Absent: 0. Motion failed.

Chair Russell stated that Resolution No. 42-07/13 was modified at the Human Resources Committee and Exhibit 2 was approved by the Human Resources Committee. Bretl referred to Exhibit 2 attached to Resolution No. 42-07/13. He said Tier 2 applies to deputies and new hires, and Tier 1 applies to employees hired prior to January 1, 2012. He stated this resolution makes modifications to both tiers of the county's health plan, which includes significant changes to the deductibles and out of pocket maximums. He also stated Tier 2 becomes an HSA eligible plan. He said the purpose is to assist the county in achieving its third year of a tax levy freeze as mandated by the state. He stated he thought employees have largely been responsible for meeting that freeze with the majority of the workforce paying into their Wisconsin retirement. He said this plan modification looks to another group to assist in the county's goal and that group being those employees who do not contribute to the Wisconsin Retirement System (WRS). He stated the employees who do not pay the employee share towards WRS will be in Tier 2 and there would be no county contribution to the HSA. He said the employees who are paying the employee share of their pension or for those who do not participate in WRS, which includes county board supervisors whom are eligible to participate in the county's health plan, are able to choose between Tier 1 and Tier 2. He said if those employees select Tier 2, the county would make an annual contribution to their HSA, which consists of \$750 for single and \$1500 for family. This county contribution would be done on a pro-rated basis so the individual would not have an incentive to take the money and then leave county employment. He also said these employees would have the opportunity to move back and forth between the plans during open enrollment. He stated the overall savings for 2014 is \$998,021. He said that since the mid-1990s, county board supervisors have paid the full premium as there is no county subsidy for their participation in the county's health plan. Supervisor Kilkenny commended Vice-Chair Grant for bringing forward the information for the board to examine as it gave them the opportunity to look at all options. On motion by Supervisor Brandl, seconded by Supervisor Weber, Item 11, **Resolution No. 42-07/13** was approved by voice vote. Supervisors Grant, Redenius, and Stacey requested that their votes be recorded as "No".

On motion by Supervisor Brandl, seconded by Vice-Chair Grant, Item 11, **Resolution No. 43-07/13**, was approved by voice vote.

Park Committee

- 1. Res. No. 35-07/13 – Recognizing and Commending Jacob Dertz on his Completion of an Eagle Scout Service Project at Natureland Park – *Vote Required: Majority* (Recommended by the Park Committee 5-0)

Resolution No. 35-07/13 was acted on earlier in the meeting.

Report of Special Committees

There was none.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There was none.

Chairperson’s Report

Chair Russell stated that Suzi Hagstrom, Labor/Employee Relations Director, has accepted a new position in the state of Washington, and wished her well. Bretl stated they are trying to not have a regular county board meeting or committee meetings in August. He said the plan is to have a quick county board meeting prior to the August 15, 2013 County Zoning Agency meeting. He also said they are trying to limit the meeting to zoning items and they will need a quorum for the meeting. He encouraged Supervisors to take advantage of the break. Chair Russell reminded Supervisors of the next regular county board meeting, which is scheduled for Thursday, September 5, 2013.

Adjournment

On motion by Supervisor Weber, seconded by Supervisor Kilkenny, the meeting was adjourned at 7:10 p.m.

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the July 9, 2013 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

AUGUST 15, 2013
WALWORTH COUNTY BOARD OF SUPERVISORS
SPECIAL COUNTY BOARD MEETING

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 4:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Vice-Chair Jerry A. Grant, Kenneth H. Monroe, Carl Redenius, Joe Schaefer, Tim Schiefelbein, Rick Stacey, David A. Weber, and Chair Nancy Russell. Daniel G. Kilkenny was absent. A quorum was established.

Amendments, Withdrawals, and Approval of Agenda

On motion by Supervisor Brandl, seconded by Vice-Chair Grant, the agenda was approved by voice vote with no withdrawals.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Communications and Matters to be Referred

1. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)

County Zoning Agency Report of Proposed Zoning Amendments

1. Mark and Kathy Gorecki, Section 23, Sugar Creek Township. Rezone 1.48 acres of A-1 and A-5 to A-4 – Approved: 6-0 (July 18, 2013 County Zoning Agency Public Hearing)
2. J&J Fabricating Real Estate LLC – Jeff Reed (Applicant/Owner), Section 21, Linn Township. Rezone .65 acres of R-1 to M-1 – Approved: 6-0 (July 18, 2013 County Zoning Agency Public Hearing)
3. Eugene and Donna Frodl, Section 32, Whitewater Township. Rezone 40.33 acres of M-3 to 34.90 acres of A-1 and 5.43 acres of A-5 – Approved: 6-0 (July 18, 2013 County Zoning Agency Public Hearing)
4. William M. and Lorraine A. Norem, Section 18, Lafayette Township. Rezone 10.5 acres of R-5 and A-2 to A-5 – Approved: 6-0 (July 18, 2013 County Zoning Agency Public Hearing)
5. Jerry and Ellen Dean, Section 5, Walworth Township. Rezone .43 acres of M-1 to A-5 – Approved: 6-0 (July 18, 2013 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, seconded by Supervisor Weber, the County Zoning Agency Report of Proposed Zoning Amendments, Items 1 through 5, was approved as recommended by the County Zoning Agency.

Human Resources Committee

1. Res. No. 45-08/13 – Approving a Collective Bargaining Agreement By and Between Walworth County and the Walworth County Children with Disabilities Education Board and Lakeland Education Association for the Period of July 1, 2013 to June 30, 2014 – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0 and the Children with Disabilities Education Board 5-0)

On motion by Supervisor Weber, seconded by Vice-Chair Grant, **Resolution No. 45-08/13** was approved by voice vote.

Comment Period by Members of the Public Concerning Items Not on the Agenda

Merilee Holst, 398 Mill Street, Fontana, of the Geneva Lake Conservancy addressed the board regarding the Amon non-metallic mining site in Williams Bay. Ms. Holst read an email from Ted Peters of the Geneva Lake Environmental Agency, which she forwarded to Supervisor Kilkenny, which expressed concern about the need to resolve the issue of the Amon pit runoff to Southwick Creek and Williams Bay. She stated she believes there is a bond in existence for this particular pit and she asked if the bond can be used for remediation in addition to reclamation.

Chairperson's Report

Chair Russell reminded Supervisors of the next meeting, which is scheduled for Thursday, September 5, 2013 with the Committee of the Whole at 5:00 p.m. and the regular County Board meeting at 6:00 p.m. Administrator Bretl stated there will also be a few committee meetings prior to the September 5, 2013 meeting. He a meeting schedule will be included in an Administrator's Report and Update.

Adjournment

On motion by Supervisor Weber, seconded by Supervisor Brandl, the meeting was adjourned at 4:11 p.m.

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the August 15, 2013 Special County Board meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

Nomination for Committee/Board/Commission Appointment

Committee: Walworth County Land Information Advisory Committee (LIAC)

Nominee: John Murphy

Address: 127 Market Street

Elkhorn, WI 53121

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Craig Workman

When did/does the incumbent's current term expire? Mr. Workman resigned.

Was this vacancy advertised? _____

Comment Ordinance 794-07/13, adopted by the Board on July 9, 2013, establishes

specific terms for LIAC members. Appointment of Mr. Murphy will be for a four-year term

to begin upon County Board confirmation.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

WALWORTH COUNTY

NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: John J. Murphy **Date:** June 10, 2013
Mailing Address: 127 W Market Street **Phone:** (608) 642-2151
Elkhorn, Wi 53121

I reside in: the City of Elkhorn

Please consider me for appointment to: Land Information Advisory Council

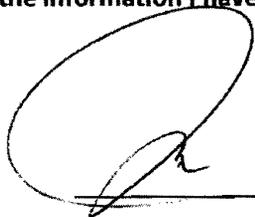
I am interested in serving as a citizen representative because: of the tie to the City of Elkhorn and the Elkhorn Municipal Electric Utilities and to continue working with the County.

Special skills, experience or qualifications I possess related to this appointment are: 30+ yrs involvement in Municipal Government.

Check one of the following:

- I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board, commission, and advisory council for which I am applying.

I certify that the information I have provided is truthful to the best of my knowledge.



Signature of Applicant

6-20-13

Date

WALWORTH COUNTY
TRANSPORTATION COORDINATING COMMITTEE

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Cynthia Simonsen to the Transportation Coordinating Committee to serve a three-year term to begin upon County Board confirmation and end on September 5, 2016, or until a successor is named.

Dated this 5th day of September 2013.

Nancy Russell, Chair
Walworth County Board of Supervisors

Nomination for Committee/Board/Commission Appointment

Committee: Walworth County Transportation Coordinating Committee

Nominee: Cynthia Simonsen

Address: c/o VIP Services, Inc.

811 E. Geneva Street

Elkhorn, WI 53121

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Nobody. This is a new appointment to a new committee.

When did/does the incumbent's current term expire? _____

Was this vacancy advertised? Yes

Comment Ms. Simonsen would be appointed for a three-year term of service to begin upon

County Board appointment. Terms of service on this new committee will be staggered.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Cynthia Simonson Date: 6/17/13

Mailing Address: 96 VIP Services, Inc. Phone: 723-4043 (w)
811 E. Geneva St.
Elkhorn, WI 53121

RECEIVED

JUN 19 2013

I reside in: the Town of La Fayette
 the Village of _____
 the City of _____

WALWORTH COUNTY ADMINISTRATION

Please consider me for appointment to: Transportation Coordination
Committee

I am interested in serving as a citizen representative because: As Executive
Director of VIP Services I am responsible
for a fleet of accessible HSV's providing
transportation services to citizens of Walworth County
that have disabilities and/or are elderly
Special skills, experience or qualifications I possess related to this appointment are:
Have managed agency transportation program
and coordinated with WADHHS Trans Program for 20
years.

Check one of the following:

- I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.
- I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Cynthia D. Simonson 6/17/13
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

WALWORTH COUNTY
TRANSPORTATION COORDINATING COMMITTEE

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint James Davis to the Transportation Coordinating Committee to serve a three-year term to begin upon County Board confirmation and end on September 5, 2016, or until a successor is named.

Dated this 5th day of September 2013.

Nancy Russell, Chair
Walworth County Board of Supervisors

Nomination for Committee/Board/Commission Appointment

Committee: Walworth County Transportation Coordinating Committee

Nominee: James Davis

Address: W5064 Highway 20

East Troy, WI 53120

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? This is a new appointment to a new committee.

When did/does the incumbent's current term expire? _____

Was this vacancy advertised? Yes

Comment Appointment of Mr. Davis would be for a three-year term of service to begin

upon County Board confirmation. Terms of service on this new committee will be

staggered.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: JAMES E. DAVIS

Date: 6-12-13

Mailing Address: W5064 HWY 20
EAST TROY, WI 53120

Phone: 262-642-5694

RECEIVED

I reside in: the Town of LA GRANGE

JUN 14 2013

the Village of _____

WALWORTH COUNTY ADMINISTRATION

the City of _____

Please consider me for appointment to: WALWORTH COUNTY
TRANSPORTATION COORDINATING COMMITTEE

I am interested in serving as a citizen representative because: BEING A SENIOR
MYSELF, DRIVING SENIORS 7 YEARS FOR HSC AND
BEING A MEMBER OF THE LOCAL AARP CHAPTER

I FEEL THAT I CAN RELATE VERY WELL TO THE SENIORS
ISSUES AND INTERESTS

Special skills, experience or qualifications I possess related to this appointment are:

VOLUNTEER DRIVER FOR HSC 7 YEARS
MEMBER OF AARP WALWORTH COUNTY CHAPTER 5310 9425
CHAPTER PRESIDENT 5 YEARS

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

James E Davis
Signature of Applicant

6-12-13
Date

Feel free to attach any additional documentation to this form.

WALWORTH COUNTY
TRANSPORTATION COORDINATING COMMITTEE

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Susan Leffelman to the Transportation Coordinating Committee to serve a two-year term to begin upon County Board confirmation and end on September 5, 2015, or until a successor is named.

Dated this 5th day of September 2013.

Nancy Russell, Chair
Walworth County Board of Supervisors

Nomination for Committee/Board/Commission Appointment

Committee: Transportation Coordinating Committee (TCC)

Nominee: Susan Leffelman

Address: W3985 County Road NN

Elkhorn, WI 53121

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Nobody; this is a recently-created committee.

When did/does the incumbent's current term expire? _____

Was this vacancy advertised? yes

Comment The two-year term of appointment (9/5/13 through 9/5/15) will begin upon

County Board confirmation.

Names of individuals who have expressed interest in serving in this position:

Susan Leffelman _____

Andy Kerwin _____

For incumbents, committee attendance, if known:

WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Susan Leffelman
Aurora Lakeland Med. Ctr
Mailing Address: W3985 County Rd NN
Elkhorn, WI 53121

Date: 7/23/13
Phone: 262-741-2664

I reside in: the Town of East Troy

the Village of _____

the City of _____

Please consider me for appointment to: Transportation Coordinating
Committee

I am interested in serving as a citizen representative because: I am a
discharge planner (Case Manager) at
Aurora Lakeland Med. Ctr

Special skills, experience or qualifications I possess related to this appointment are:

Discharge planner, RN

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Susan Leffelman
Signature of Applicant

7/23/13
Date

Feel free to attach any additional documentation to this form.

WALWORTH COUNTY
TRANSPORTATION COORDINATING COMMITTEE

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, the undersigned Chair of the Walworth County Board of Supervisors, do hereby appoint Andrew Kerwin to the Transportation Coordinating Committee to serve a two-year term to begin upon County Board confirmation and end on September 5, 2015, or until a successor is named.

Dated this 5th day of September 2013.

Nancy Russell, Chair
Walworth County Board of Supervisors

Nomination for Committee/Board/Commission Appointment

Committee: Transportation Coordinating Committee (TCC)

Nominee: Andrew Kerwin

Address: 201 Townline Road

Lake Geneva, WI 53147

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? Nobody; this is a recently-created committee.

When did/does the incumbent's current term expire? _____

Was this vacancy advertised? yes

Comment The two-year term of appointment (9/5/13 through 9/5/15) will begin upon

County Board confirmation.

Names of individuals who have expressed interest in serving in this position:

Andy Kerwin _____

Susan Leffelman _____

For incumbents, committee attendance, if known:

WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Andrew C. Kerwin Date: 6-12-13
Mailing Address: 201 Townline Road Phone: 262 248-4558
Lake Geneva, WI 53147
avillage@genevaonline.com

I reside in: the Town of _____
 the Village of _____
 the City of Lake Geneva

Please consider me for appointment to: Transportation Coordinating
Committee

I am interested in serving as a citizen representative because: I am
interested in working with others to improve
the transportation options in Walworth County
and prepare for increased need.

Special skills, experience or qualifications I possess related to this appointment are:
Served on transportation task force for Walworth County
Aging Network, Completed course at UMass Boston
Senior Transportation - Fall 2012

Check one of the following:
 I am a resident of Walworth County and reside in the appropriate jurisdiction to
serve on the board or commission for which I am applying.
 I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

AK 6-12-13
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

Form 3-310-A

Report of Non-employee Accident or Injury

Return this form to the Walworth County Corporation Counsel.
Attach any documents that are relevant to the accident or injury.

2013 JUL 16 PM 2:13

Date of incident: 6-10-13

Non-employee name(s): Geoffrey "Scott" Davel

Location of incident: Hwy 11 and Lyons Rd (Just west of Lyon's Rd)

Describe what happened. See Attachment.

Landmark Services Cooperative own the car

Address: ATTN: Dave Haberman
1401 Landmark Drive
Cottage Grove, WI 53527

Describe any injury or property damage as specifically as you can. No injuries
broken rear passenger window

Was first aid given? Yes No not needed

If first aid was given, describe the type of aid that was given and by whom.

Names, addresses and telephone numbers of persons involved in, or witness to, this incident.

Scott Davel - 656 W. State St #6 Burlington, WI 53105
tel 608-445-0810

Name of County employee completing this form: _____

Department: _____

Telephone: _____

Approved: GA3
Enacted: May 18, 2009
Revised: April 14, 2010

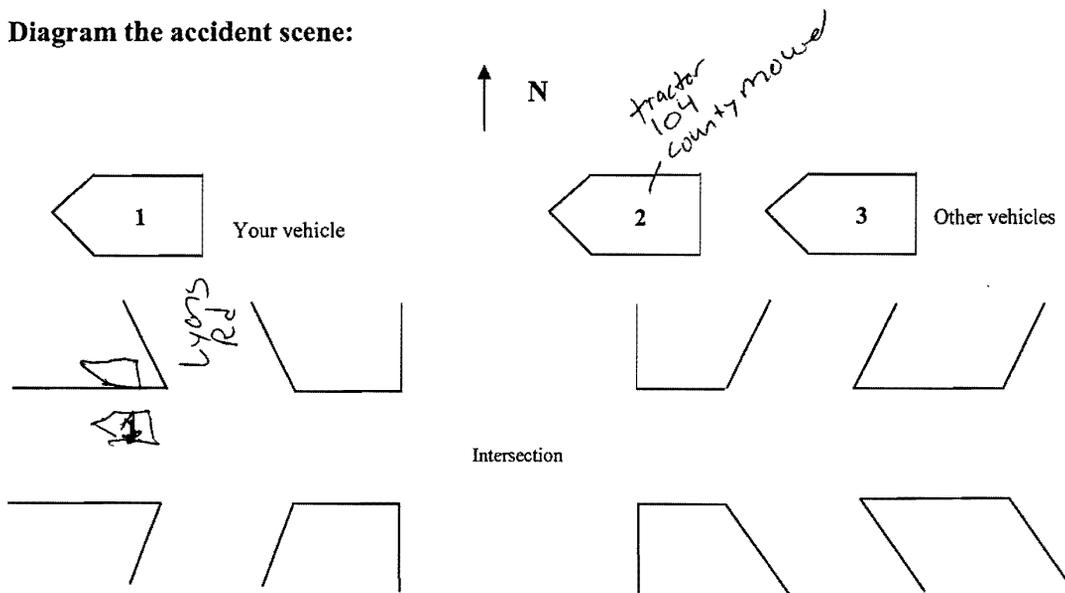
If this incident involves operation of a motor vehicle, follow these instructions:

1. Stop.
2. Get medical attention for injuries.
3. Notify police.
4. Obtain the names and addresses of any witnesses. *none*

Name: _____
 Address: _____
 Phone: _____

5. Do not admit liability.
6. Discuss the incident only with the police, your supervisor and representatives from the Walworth County Corporation Counsel office.
7. Do not sign any statements except upon advice from the Walworth County Corporation Counsel office.

8. Diagram the accident scene:



Approved *[Signature]*
 Enacted: May 18, 2009
 Revised: April 14, 2010

On Monday June 10th at approximately 1pm I was driving west on Hwy 11 about 100 yards west of Lyons road when Tractor 104 was mowing the ditch line, a stone was thrown from his mower and shattered my rear passenger window on my 2010 white Ford Escape car #19-04 owned by Landmark Services Cooperative, . I stopped and talked to the driver and we called Janet Cline from the Walworth County Public Works Department. Janet said there was a form to file a claim, and I would have to pick up the proper paperwork in the County Clerk's Office in the Government Center. After we hung up with Janet, the driver and I parted ways and I took my car to Burlington Glass, please find receipt attached.

BURLINGTON GLASS, INC.

35518 W. State Street
 BURLINGTON, WISCONSIN 53105
 (262) 763-5646
 www.burlingtonglassinc.com

CUSTOMER'S ORDER NO.		PHONE		DATE		
NAME						
ADDRESS						
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RET'D.	
PAID OUT						
QTY.	DESCRIPTION				PRICE	AMOUNT
	246 Ford Escape					
	10 113615 TNN (over)					236.95
	(over) (right side unit)					
	Labor 2.20 hrs.					100.00
	Scott Dave!					336.95
					TAX	17.18
RECEIVED BY					TOTAL	354.13

C PRODUCT 610 All claims and returned goods must be accompanied by this bill.

155350

Thank You



General Government
(262) 279-6039
(262) 279-3545 FAX

W&S Utility Department
(262) 279-5020
(262) 279-0196 FAX

Police Department
(Non-emergency)
(262) 279-3454

Municipal Court
(262) 279-3556

Highway Department
(262) 279-5783

TOWN OF BLOOMFIELD
PO BOX 609, N1100 TOWN HALL ROAD
PELL LAKE, WI 53157
www.bloomfield-wi.us

(262) 279-6039 phone
(262) 279-3545 fax

August 14, 2013

Walworth County Zoning Agency
100 W. Walworth St.
Elkhorn, WI 53121

RE: **MB2600002, Twin Lakes Road, Town of Bloomfield, WI**

Dear Zoning Agency:

The Planning & Zoning Commission held a public hearing and recommended for approval of the proposed rezone of a portion of MB2600002, Twin Lakes Road per the application filed with the Town of Bloomfield. Subsequently, the Town Board approved the following documents:

Ordinance No. 2013-O-1085A, an Ordinance amending the Official Zoning Map for a portion of MB 26000002, Twin Lakes Road, from "A1" to "A5" Zoning (*Gifford*)

Resolution No. 2013-R-03A, a Resolution approving a certified survey map (CSM) regarding the Gifford property, Twin Lakes Road, MB26000002

Both of these documents were passed unanimously by the Town Board in accordance with the Town of Bloomfield Municipal Code of Ordinances on August 14, 2013. One (1) original and/or certified copy is provided with this letter for the file. Nine (9) copies are attached for your distribution.

Now, therefore, the Town Board of the Town of Bloomfield urges Walworth County to likewise approve the rezone and CSM for the aforementioned parcel.

Sincerely,


Daniel Schoover, Town Chairman
Town of Bloomfield

Attest:

Cynthia Howard, Town Clerk
Town of Bloomfield

RECEIVED
WALWORTH COUNTY CLERK
2013 AUG 15 AM 8:57

TOWN

~~VILLAGE~~ OF BLOOMFIELD
PO BOX 609
N1100 TOWN HALL ROAD
PELL LAKE, WI 53157
(262) 279-6039

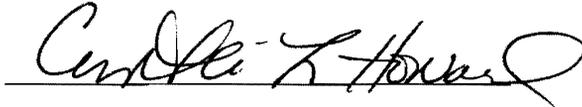
I hereby certify that the attached is a true copy of

TOWN ~~Village~~ of Bloomfield
Application for Rezone
Of MB26000002
Submitted by

Daniel and Alexander Gifford,

And that said original Ordinance is on file in the Office
of the ~~Village~~ Clerk.

TOWN



Cynthia L. Howard
~~Village~~ Clerk-Treasurer
TOWN

**TOWN OF BLOOMFIELD
PLANNING AND ZONING
APPLICATION FOR REZONE (Page 1)**

Fee: See Schedule

*****Please note: A completed application, along with plat of survey or plot plan and fees must be received by Zoning Agent no later than the last day of any month in order to be put on the agenda for the Planning and Zoning Commission's next hearing.*****

PROPERTY OWNER'S NAME: DANIEL AND ALEXANDER GIFFORD

TAX PARCEL NUMBER: M3 260002

TO THE BOARD OF BLOOMFIELD TOWNSHIP:

The undersigned hereby petitions the Bloomfield Town Board to amend the Town of Bloomfield's Municipal Code as follows:

Present Zoning: A-1

Requested Zoning: A-5

RESIDENTIAL REZONES:

Number of proposed lots: 1

Number of proposed housing units: 1

COMMERCIAL AND INDUSTRIAL REZONES:

Total proposed gross floor area (all buildings): _____

Site area (Acres): _____

LEGAL DESCRIPTION: (Written Metes and Bounds Description of the Land to be

Rezoned): _____

AS DESCRIBED ON SURVEY MAP THATS ATTACHED

**TOWN OF BLOOMFIELD
PLANNING AND ZONING
APPLICATION FOR REZONE (Page 2)**

PROPERTY OWNER'S ADDRESS: Gifford Bros
N 1085 County Rd H
Genoa City WI 53128

PROPERTY OWNER'S TELEPHONE NO.: 262-279-5816

PROPERTY OWNER'S SIGNATURE: *Alexander Alfred*

APPLICANT'S NAME (if other than property owner): _____

APPLICANT'S ADDRESS: _____

APPLICANT'S TELEPHONE NUMBER: _____

APPLICANT'S SIGNATURE: _____

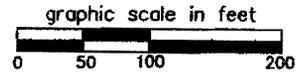
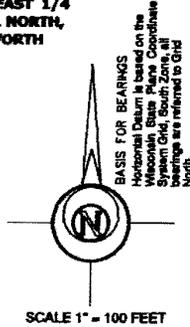
Statement of proposed property, with pertinent facts regarding the size of area involved, extent of development, type of operation, etc.:

76275 SQ FT
BUYER INTENDS TO BUILD HOUSE

PROPOSED REZONE

A PROPOSED REZONE OF PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWN 1 NORTH, RANGE 18 EAST, BLOOMFIELD TOWNSHIP, WALWORTH COUNTY, WISCONSIN.

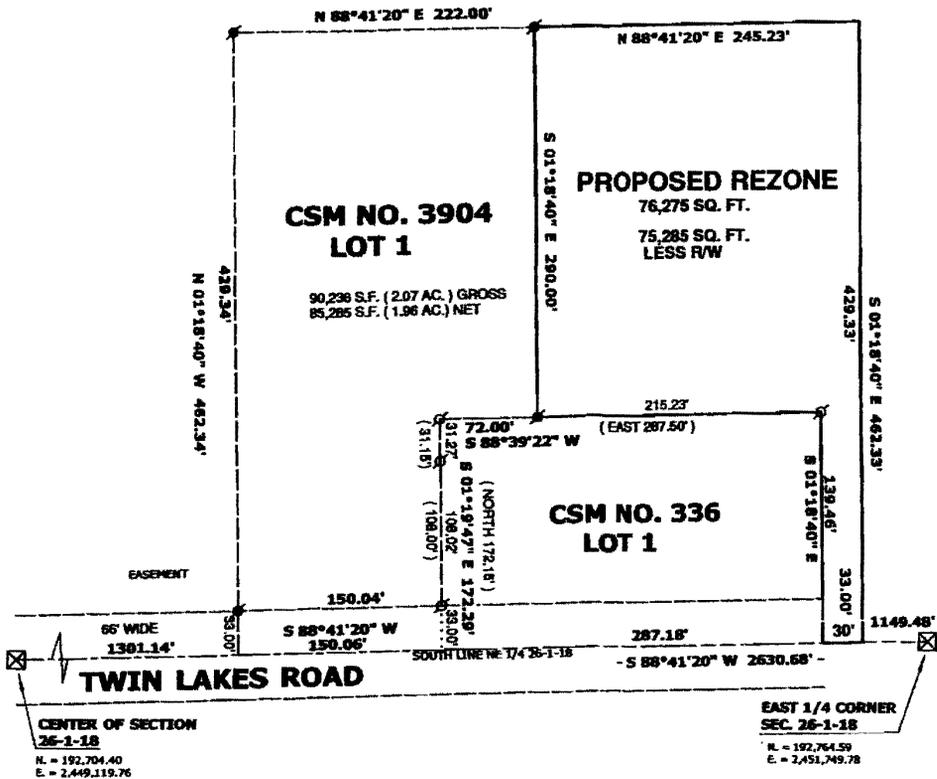
OWNERS: DANIEL C. GIFFORD
ALEXANDER R. GIFFORD
N1085 COUNTY RD. "H"
GENOA CITY, WI. 53128



Mark L. Miritz
Wis. Reg. No. S-2582

Legend

- Found County Section Corner Concrete Mon. with Brass Cap
- Found iron pipe 1 1/4" dia.
- Found 3/4" dia. iron rod



PROJECT NO. 12.1203

N9330 KRUTESON DRIVE

LAND-MARK SURVEYING

PHONE: (262) 495-3284

1. Call to Order

The meeting was called to order by Chairman Dan Schoonover at 7:09 p.m. Town Clerk Cindy Howard was appointed as Recording Secretary.

2. Roll Call

Upon Roll Call the following members were present: Supervisors Leedle and Chairman Schoonover. Absent: Supervisor Sullivan. Others present: Plan Commission Members Leedle and Hammarstrom, and Clerk/Deputy Treasurer Howard

3. Approval of Agenda

Board Action

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to approve the agenda, as amended. The voice vote was unanimous and the motion carried.

4. New Business

a) ORDINANCES

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adopt Ordinance No. 2013-O-1085A, an Ordinance amending the Official Zoning Map for a portion of Twin Lakes Road, MB26000002, from "A1" to "A5" Zoning (Gifford), as per the legal description provided in the Ordinance. Upon voice vote, the motion carried.

b) RESOLUTIONS

Board Action

A motion was made by Chairman Schoonover and seconded by Supervisor Leedle to adopt Resolution No. 2013-R-03A, a Resolution approving a certified survey map regarding the Gifford property, Twin Lakes Road, MB26000002. Upon voice vote, the motion carried.

5. Adjournment

A motion was made by Supervisor Leedle and seconded by Chairman Schoonover to adjourn the meeting at 7:13 p.m.

Respectfully submitted,

Cynthia L. Howard
Recording Secretary

ORDINANCE NO. 2013-O-1085A

**ORDINANCE AMENDING THE ZONING ORDINANCE
OF THE TOWN OF BLOOMFIELD
(Gifford)**

**THE TOWN BOARD OF THE TOWN OF BLOOMFIELD DOES HEREBY ORDAIN
AS FOLLOWS:**

That the Zoning Ordinance for the Town of Bloomfield, Wisconsin, is hereby amended by rezoning the following described property, a part of Twin Lakes Road, Town of Bloomfield - (tax parcel number MB2600002):

A part of the Southeast ¼ of the Northeast ¼ of Section 26, Town 1 North, Range 18 East, Bloomfield Township, Walworth County, Wisconsin, described as follows: Commence at the East ¼ corner of said Section 26; thence S 88°41'20" W 861.94 feet along the South line of the Northeast ¼ of said Section 26 to the point of beginning; thence continue S 88°41'20" W 30.00 feet to the Southeast corner of Certified Survey Map No. 336, recorded in Volume 2, Page 113 of Walworth County Certified Survey Maps; thence N 01°25'52" W 172.46 feet to a found iron pipe marking the Northeast corner of said Certified Survey Map; thence S 88°39'22" W 215.23 feet to a found iron rod marking the Southeast corner of Certified Survey Map No. 3904, recorded in Volume 24, Page 6 of Walworth County Certified Survey Maps; thence N 01°18'40" W 290.00 feet to a found iron rod marking the Northeast corner of said Certified Survey Map No. 3904; thence N 88°41'20" E 245.23 feet; thence S 01°21'21" E 462.33 feet to the point of beginning, and containing 76,327 square feet or 1.752 acre(s) of land, more or less,

FROM

A-1 (Prime Agricultural Land District)

TO

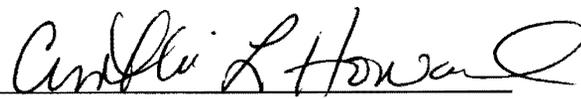
A-5 (Agricultural-Rural Residential District)

as shown on the proposed rezone area map located at the Town Clerk's office.

Pursuant to Sec. 66.0103, 61.50, and 985.02, Wis. Stats., this Ordinance shall be effective the day after its publication subsequent to its adoption.

Adopted this 14th day of August 2013.

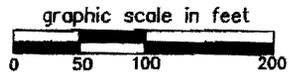
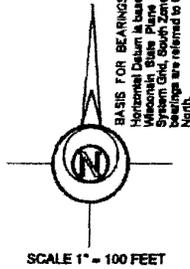

Daniel Schoonover, Chairman

Attest: 
Cynthia Howard, Town Clerk

PROPOSED REZONE

A PROPOSED REZONE OF PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWN 1 NORTH, RANGE 18 EAST, BLOOMFIELD TOWNSHIP, WALWORTH COUNTY, WISCONSIN.

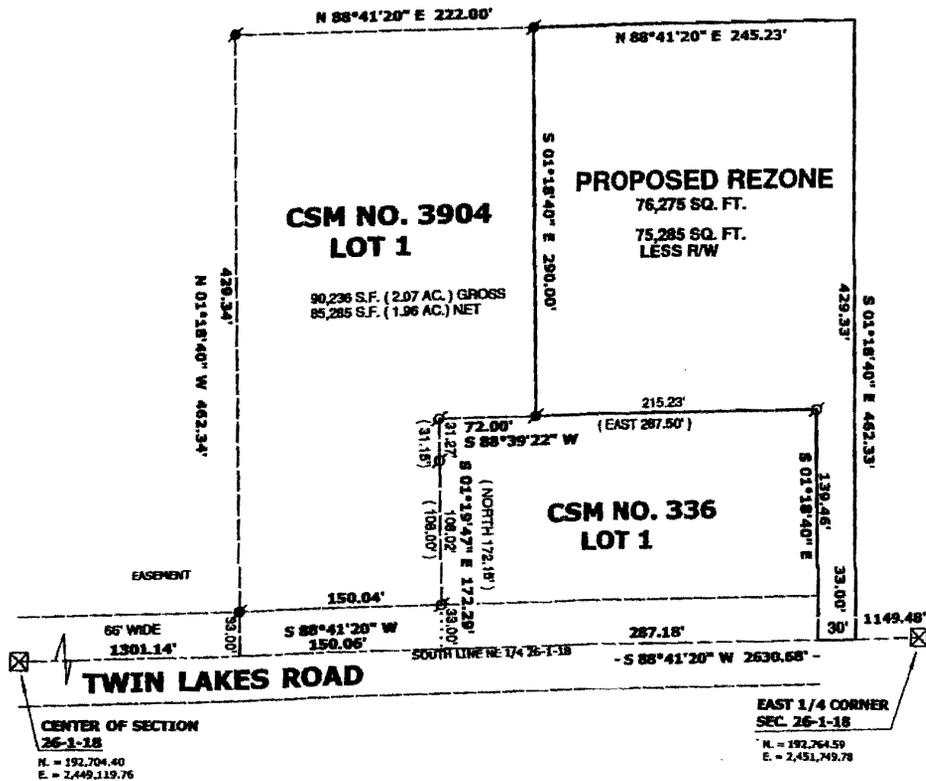
OWNERS: DANIEL C. GIFFORD
ALEXANDER R. GIFFORD
R1085 COUNTY RD. "H"
GENOA CITY, WI. 53128



Mark L. Miriz
Wis. Reg. No. S-2582

Legend

- Found County Section Corner Concrete Mon. with Brass Cap
- Found iron pipe 1 1/4" dia.
- Found 3/4" dia. iron rod



PROJECT NO. 12.1203

N9330 KRUZESOW DRIVE

LAND-MARK SURVEYING

PHONE: (262) 495-3284

RESOLUTION 2013-R-03A
A RESOLUTION APPROVING
A CERTIFIED SURVEY MAP
FOR TAX PARCEL MB2600002,
N1085 COUNTY ROAD H, BLOOMFIELD
(GIFFORD BROTHERS)

WHEREAS, the Town of Bloomfield Planning & Zoning Commission held a Public Hearing regarding an application submitted by Daniel Gifford and Alex Gifford for the subject property: MB2600002, commonly known as Twin Lakes Road, Bloomfield, Wisconsin; and

WHEREAS, the Town of Bloomfield Planning & Zoning Commission recommended approval of a certified survey map, as prepared by Land-Mark Surveying, project no. 12.1203, for the purpose of building a home as indicated on their application.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Bloomfield Board hereby approves the Certified Survey Map, as provided and attached hereto, for tax key parcel number MB2600002, commonly known as Twin Lakes Road, Bloomfield.

Introduced and adopted this 14th day of August 2013 by the Town Board of Bloomfield, Walworth County, Wisconsin.

Dated this 14th day of August 2013.



Daniel Schoonover
Chairman

Attest:

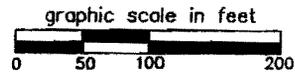
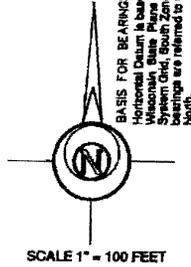


Cynthia L. Howard
Town Clerk

PROPOSED REZONE

A PROPOSED REZONE OF PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 26, TOWN 1 NORTH, RANGE 18 EAST, BLOOMFIELD TOWNSHIP, WALWORTH COUNTY, WISCONSIN.

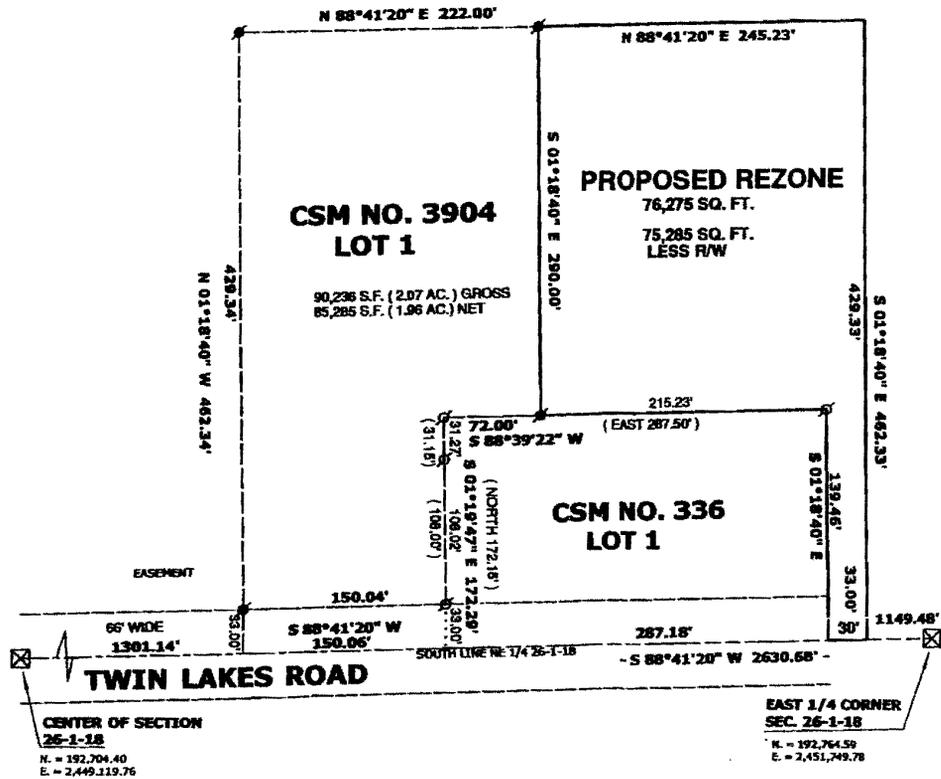
OWNERS: DANIEL C. GIFFORD
ALEXANDER E. GIFFORD
R1085 COUNTY RD. "H"
GENOA CITY, WI. 53128



Mark L. Mertz
Wis. Reg. No. S-2582

Legend

- ☒ Found County Section Corner Concrete Mon. with Brass Cap
- ⊘ Found iron pipe 1 1/4" dia.
- ⊘ Found 3/4" dia. iron rod



PROJECT NO. 12.1203

99330 KNUTSON DRIVE

LAND-MAK SURVEYING

PHONE: (262) 495-3284

RESOLUTION NO.: 21—2013-14

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 Under current law, a county that does not maintain a consolidated public library for the
2 county and contains residents who reside in a municipality that does not maintain a library,
3 must pay to each public library in the county and to each public library in an adjacent
4 county; an amount that is equal to at least 70 percent of the amount computed by
5 multiplying the number of loans of material made by that library to residents of the county
6 who are not residents of a municipality that maintains a public library by the library's
7 average operational cost per loan (library service payment). Proposed legislation will
8 require a county, whether or not it maintains a consolidated public library, to make a library
9 service payment to each public library in an adjacent county.

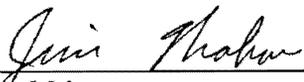
10
11 NOW THEREFORE, the undersigned members of the Legislative/Audit & Human Resources
12 Committee and Finance Committee recommend adoption of the following resolution.

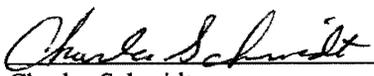
13 BE IT RESOLVED, that the Outagamie County Board of Supervisors support any legislation
14 requiring a county, whether or not it maintains a consolidated public library, to make a library service
15 payment to each public library in an adjacent county, and

16 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
17 of this resolution to the Outagamie County Lobbyist for distribution to the legislature, all Wisconsin
18 Counties and the Outagamie County Finance Director.

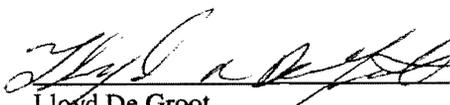
19 Dated this 25th day of June, 2013

20 Respectfully Submitted,
21 LEGISLATIVE/AUDIT & HUMAN RESOURCES
22 COMMITTEE AND FINANCE COMMITTEE
23

24
25 
26 _____
27 James Mahan

28 
29 _____
30 Charles Schmidt

31 
32 _____
Shane Griesbach

33 

Lloyd De Groot

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James Pleuss

Helen Nagler

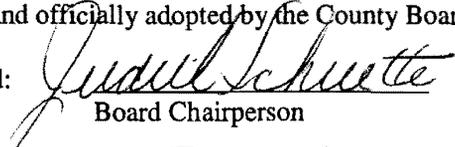
Kathy Groat

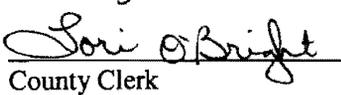
Richard Gosse

Norman Austin

Kevin Sturn

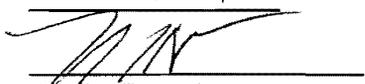
Duly and officially adopted by the County Board on: July 9, 2013

Signed: 
Board Chairperson


County Clerk

Approved: 7.10.13

Vetoed: _____

Signed: 
County Executive



State of Wisconsin
2013 - 2014 LEGISLATURE



LRB-2019/P1
EVM:jld:jm

PRELIMINARY DRAFT - NOT READY FOR INTRODUCTION

- 1 **AN ACT to amend** 43.12 (1) of the statutes; **relating to:** county payments to
2 public libraries in adjacent counties.

Analysis by the Legislative Reference Bureau

Under current law, a county that does not maintain a consolidated public library for the county and that contains residents who are not residents of a municipality that maintains a public library must pay to each public library in the county, and to each public library in an adjacent county, an amount that is equal to at least 70 percent of the amount computed by multiplying the number of loans of material made by that library to residents of the county who are not residents of a municipality that maintains a public library by the library's average operational cost per loan (library service payment).

Under this bill, a county, whether or not it maintains a consolidated public library for the county, must make a library service payment to each public library in an adjacent county.

For further information see the *local* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

- 3 **SECTION 1.** 43.12 (1) of the statutes is amended to read:

1 43.12 (1) By March 1 of each year, a county that does not maintain a
2 consolidated public library for the county under s. 43.57 and that contains residents
3 who are not residents of a municipality that maintains a public library under s. 43.52
4 or 43.53 shall pay to each public library in the county, and ~~a county that contains~~
5 ~~residents who are not residents of a municipality that maintains a public library~~
6 ~~under s. 43.52 or 43.53, shall pay~~ to each public library in an adjacent county, other
7 than a county with a population of at least 500,000, an amount that is equal to at least
8 70% of the amount computed by multiplying the number of loans reported under sub.
9 (2) by the amount that results from dividing the total operational expenditures of the
10 library during the calendar year for which the number of loans are reported, not
11 including capital expenditures or expenditures of federal funds, by the total number
12 of loans of material made by the public library during the calendar year for which
13 the loans are reported. The library board of the public library entitled to a payment
14 under this subsection may direct the county to credit all or a portion of the payment
15 to a county library service or library system for shared services.

16

(END)



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-0288
Fax (608) 267-6917

KIMBERLY BUSHEY
CLERK, WALWORTH COUNTY
PO BOX 1001
ELKHORN, WI 53121-

August 10, 2013

RECEIVED
WALWORTH COUNTY CLERK
2013 AUG 14 AM 8:51

Dear County Clerk:

The preliminary estimate of the January 1, 2013 population for WALWORTH County is 102,579. This represents a change of 351 persons (0.3 percent) since the 2010 Census.

<u>Municipality</u>	<u>2010 Census Count</u>	<u>2013 Prelim. Estimate</u>
TOWN OF BLOOMFIELD	6,278	1,628
TOWN OF DARIEN	1,693	1,689
TOWN OF DELAVAN	5,285	5,272
TOWN OF EAST TROY	4,021	4,033
TOWN OF GENEVA	4,993	4,997
TOWN OF LA FAYETTE	1,979	1,967
TOWN OF LA GRANGE	2,454	2,451
TOWN OF LINN	2,383	2,394
TOWN OF LYONS	3,698	3,689
TOWN OF RICHMOND	1,884	1,886
TOWN OF SHARON	907	901
TOWN OF SPRING PRAIRIE	2,181	2,174
TOWN OF SUGAR CREEK	3,943	3,932
TOWN OF TROY	2,353	2,350
TOWN OF WALWORTH	1,702	1,691
TOWN OF WHITEWATER	1,471	1,476
VILLAGE OF BLOOMFIELD	0	4,639
VILLAGE OF DARIEN	1,580	1,588
VILLAGE OF EAST TROY	4,281	4,283
VILLAGE OF FONTANA	1,672	1,671
VILLAGE OF GENOA CITY	3,036	3,052
VILLAGE OF MUKWONAGO	101	113
VILLAGE OF SHARON	1,605	1,594
VILLAGE OF WALWORTH	2,816	2,819
VILLAGE OF WILLIAMS BAY	2,564	2,577
CITY OF BURLINGTON	0	0
CITY OF DELAVAN	8,463	8,432
CITY OF ELKHORN	10,084	9,931

<u>Municipality</u>	<u>2010 Census Count</u>	<u>2013 Prelim. Estimate</u>
CITY OF LAKE GENEVA	7,651	7,670
CITY OF WHITEWATER	11,150	11,680
Total for County of WALWORTH	102,228	102,579

Approximately 79,091 of the estimated population for the County of WALWORTH are of voting age. The County's voting age population is the summation of the voting age population for all communities within the county. This approximation is a courtesy estimate which helps you comply with Wisconsin Statute 5.66 which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons ages 18 and over to the preliminary January 1st estimate and then multiplying the result by a state-wide factor to account for the general aging of the population.



Special Assessments

Barb Ceas

to:

Kim Bushey

08/16/2013 01:27 PM

Cc:

"Dave Overbeek", "Jeff Karbash", lcbahrensjaacres, "Susan Miller", "Tom Kraus"

Show Details

RECEIVED
WALWORTH COUNTY CLERK

2013 AUG 16 PM 2: 03

2 Attachments



image001.gif County Board Re Special Charges 08162013_0000.pdf

Hi, Kim.

Attached is a letter concerning the September 19 Finance Committee meeting re Special Assessments and Charges. Chairperson Nancy Russell said this letter should be sent to you, and I wanted to get it to you before I leave for the Clerks' conference next week.

Hope all is well with you – enjoy the weekend!

Barb

Barbara Ceas, Town Clerk
Town of Richmond, Walworth County, WI
W8776 Territorial Road
Whitewater, WI 53190
608-883-2017 Phone/Fax
608-312-9674 Cellphone
Website: www.town.richmond.wi.us
Population 1889

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TOWN OF RICHMOND

c/o Barbara Ceas, Town Clerk, W8776 Territorial Rd., Whitewater WI 53190
Phone/Fax: 608-883-2017 Email: ceasb@idcnet.com

August 16, 2013

Walworth County Board of Supervisors
c/o Walworth County Clerk
P.O. Box 1001
100 W. Walworth
Elkhorn, WI 53121

Dear Walworth County Supervisors:

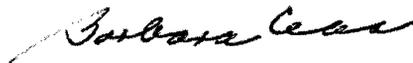
At their meeting last evening, Thursday, August 15, the Richmond Town Board discussed Walworth County Board Chair Nancy Russell's letter dated August 6, 2013, re: Settlement of Special Charges and Assessments.

Responding to your invitation for written comments to be shared with the Finance Committee members at their September 19 meeting, the Richmond Board is submitting their request herein.

The Richmond Town Board understands the concerns brought forth regarding development agreements and other special assessments such as sidewalk installation, sewers, weed abatement, etc. However since Town of Richmond is a rural community and has no special assessments of this type, nor are any planned in the future, the Board respectfully requests that Walworth County continue to allow our Special Charge for Refuse and Recyclables pickup to be placed on tax bills sent out to our citizens in December, and that those charges delinquent after January 31 of the following year continue to be collected by the Walworth County Treasurer and remitted to the Town in August of that year.

Thank you for the opportunity to express our concerns on this matter. We look forward to hearing your final decision.

Sincerely,



Barbara Ceas, WCMC, Town Clerk
For the Town of Richmond Board of Supervisors

Dear Walworth County
Chair Board,

8/19/2013

RECEIVED CLERK
WALWORTH COUNTY CLERK
2013 AUG 21 AM 9:16

I request 5 mins of your
time at the next board meeting.

I request wheel chair van
approval by county Board personal
that will take wheel chair and walker
board people plus those 62 and
older, to county fair, State fair
Summerfest grounds along with
service to include Madisers.

Also request possible public
transportation service in Walworth
County. Sincerely Kenneth J Michelson

TIM CULLEN
STATE SENATOR
15th District

Capitol Address:
State Capitol, South Wing
P.O. Box 7882
Madison, WI 53707-7882
(608) 266-2253

Toll Free:
1 (800) 334-1468



E-Mail Address:
Sen.Cullen@legis.wi.gov
Web Address:
<http://cullen.senate.wi.gov>

July 30, 2013

Kimberly Bushey, County Clerk
Walworth County
100 W. Walworth
P.O. Box 1001
Elkhorn, WI 53121

Dear Ms. Bushey:

Kim

Thank you for sending me the Walworth County Board of Supervisors' resolutions regarding recent legislative efforts. I appreciate the opportunity to respond.

Assembly Bill 97, relating to administration of 911 communication systems, was referred to the Assembly Committee on Energies and Utilities. Should this bill come to the Senate for a vote, I will be sure to keep the County Board's position in mind.

You also stated your support for having more than one vendor provide a statewide student information system. The Joint Finance Committee did amend the state budget bill to allow for a multi-vendor system.

Thank you again for contacting me with the County Board's positions on these important matters.

Sincerely,

Tim Cullen
State Senator

TC:sjm

2013 AUG -9 AM 9:33
RECEIVED
WALWORTH COUNTY CLERK



RECEIVED
WALWORTH COUNTY CLERK

STATE REPRESENTATIVE
ANDY JORGENSEN AUG 21 AM 9:16

43rd ASSEMBLY DISTRICT • ASSEMBLY DEMOCRATIC CAUCUS CHAIR

August 19, 2013

Walworth County Board of Supervisors
c/o Kimberly S. Bushey
100 West Walworth
P.O. Box 1001
Elkhorn, WI 53121

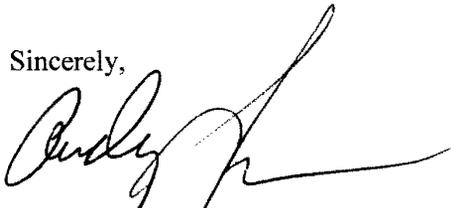
Dear Kimberly,

Thank you for providing my office with the Walworth County Board's resolutions regarding to legislative efforts to remove local control of the state wide 911 system as well as permitting a multi-vendor student information system for Wisconsin school districts. It is a privilege serving in the Wisconsin State Assembly and I appreciate hearing the board's thoughts on these matters.

Currently, AB 97 relating to state control of the 911 system has been referred to the committee on Energy and Utilities. Similarly, AB 60 relating to a multi-vendor student information system for our Wisconsin School Districts has been referred to the committee on Government Operations and State Licensing. Please know I will keep the board's views in mind when these issues come up for debate in the Wisconsin State Assembly. The resolutions you presented me offer good insight as to what local opinions are on these important issues. I hope that we will stay in touch, moving forward this legislative session. Communication is essential to me in serving you well.

Thank you again for providing my office with these resolutions, Kimberly. I truly appreciate the time the Walworth County Board of Supervisors took to adopt these resolutions. Please know that I am always willing to have a conversation and listen to the board's concerns regarding these or any other matters of importance.

Sincerely,



ANDY JORGENSEN
State Representative
43rd Assembly District





County Clerk

Kimberly S. Bushey
County Clerk

September 5, 2013 – Walworth County Board Meeting

**Report of the County Clerk Regarding Communications Received by the
Board and Recommended to be Placed on File**

- There were none.

100 W. Walworth
PO Box 1001
Elkhorn, WI 53121
262.741.4241 tel
262.741.4287 fax

August 15, 2013
August 15, 2013 - expanded

Please include the following County Zoning Agency items on the September 5, 2013, County Board agenda:

Rezones:

1. **Jodi A. Buckett/Van Wormer**, Section 21, Lafayette Township. Rezone 35 acres of A-1 Prime Agricultural District to 22 acres of A-2 Agricultural District and 13 acres of A-5 Agricultural Rural Residential District for conditional use approval. Tax Parcel K LF-21-6.

FAILED for lack of a Majority Vote (3 – 3) at the August 15, 2013, Zoning Agency public hearing.

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this area as the Prime Agricultural Land Use Category. The rezone would not meet the requirements for rezoning property out of the A-1 zone district without a land use plan map amendment.

Resolution No. 46-09/13
**Adopting the Walworth County Library Plan for the Period January 1, 2013 Through
December 31, 2014**

1 Moved/Sponsored by: Finance Committee
2
3 **WHEREAS**, 1997 Wisconsin Act 150 established statutory requirements for county library
4 planning; and,
5
6 **WHEREAS**, the Walworth County Library Plan for the period of January 1, 2011 through
7 December 31, 2012 has expired; and,
8
9 **WHEREAS**, the Walworth County Library Planning Committee developed the attached Library
10 Plan (the Plan) for the period of January 1, 2013 through December 31, 2014, for payment in
11 calendar years 2014 and 2015; and,
12
13 **WHEREAS**, the Plan requires libraries which are members of the Lakeshores Library System to
14 meet the *Wisconsin Public Library Standards* established by the State of Wisconsin Division for
15 Libraries, Technology and Community Learning, in addition to service population figures for the
16 specified plan years; and,
17
18 **WHEREAS**, the Plan requires that member libraries be in compliance with the established
19 standards as of December 31, 2014.
20
21 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that
22 the Walworth County Library Plan for the period of January 1, 2013 through December 31, 2014
23 be and the same is hereby approved.
24
25 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the County
26 is directed to include funding in the fiscal 2014 and 2015 budgets for services rendered to
27 Walworth County residents by the Lakeshores Library System, pursuant to the terms of the
28 aforementioned Plan; and,
29
30 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the County
31 is directed to make biannual payments to the Lakeshores Library System in accordance with said
32 Plan, insofar as member libraries meet the compliance requirements;
33
34
35

36 _____
37 Nancy Russell
38 County Board Chair
39
40
41

Kimberly S. Bushey
County Clerk

1 County Board Meeting Date: September 5, 2013

2

3 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 8-23-13

David A. Bretl Date
County Administrator/Corporation Counsel

N. Andersen 8/26/13

Nicole Andersen Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 46-09/13

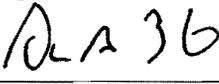
- I. Title:** Adopting the Walworth County Library Plan for the Period January 1, 2013 Through December 31, 2014
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to approve the attached Walworth County Library Plan and direct staff to include funding for the Lakeshores Library System (LLS) in the fiscal 2014 and 2015 budgets. The Plan establishes standards of compliance which must be met by member libraries in order for LLS to receive the full budget allocation.
- III. Budget and Fiscal Impact:** Funding has been included in the fiscal 2013 budget to reimburse LLS for services rendered to county residents based on a projection furnished by LLS when the 2013 budget was developed. As stated in the Plan, member libraries must meet the standards as of December 31, 2014 in order for LLS to receive full funding in fiscal 2014 and 2015. Funding may be prorated if member library(s) are not in compliance with the established standards.
- IV. Referred to the following standing committees for consideration and date of referral:**

Committee: Finance Meeting Date: July 18, 2013

Vote: 4 – 0

County Board Meeting Date: September 5, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 8/23/13
David A. Bretl Date
County Administrator/Corporation Counsel

 8/26/13
Nicole Andersen Date
Deputy County Administrator - Finance

WALWORTH COUNTY

COUNTY LIBRARY PLAN

Spring 2013

**(Plan Year January 1, 2013 – December 31, 2014 for payment in
calendar years 2014 and 2015)**

I. Mission statement:

To make quality library service available to all Walworth County residents of all ages and to provide for equitable funding of that service.

II. Background

- A. Statutory requirements for county library planning: 1997 Wisconsin Act 150 (Attachment A)

- B. The Lakeshores Library System is a federated public library system established in January 1983 by Racine and Walworth Counties according to Chapter 43.15 of Wisconsin Statutes. Its purpose is to assist autonomous member libraries in making locally determined materials and services available to all residents of the system area. The accomplishment of the system's mission requires the provision of methods of materials sharing, technologies for library services, and delivery services for materials for library users in the system. The purpose further requires system consultation and continuing education programs for the staffs of the member libraries. The system seeks at all times to collect and distribute the financial resources at its disposal as fairly and effectively as possible for libraries, taxpayers, and library users in the entire system area. The Walworth County Board of Supervisors appointed a Walworth County Library Planning Committee in August of 1999 to develop, oversee, and recommend a plan for library service in Walworth County. This nine-member committee is a Walworth County Library Planning Committee appointed by the Walworth County Board of Supervisors (Attachment B). Walworth County is a member of Lakeshores Library System Board. A 15-member board governs the Lakeshores Library System. Racine County appoints nine trustees and Walworth County appoints six trustees to the board.

III. Current library services to county residents

- A. Libraries within the LLS currently offer a variety of services to residents throughout the system. Services to children and adults range from the traditional fiction, nonfiction, and reference to a wide variety within the broad categories (including, but not limited to: dvds, music and audio cd's, large print, Internet services, as well as electronic content.) See Attachment C for a complete listing of services.

- B. Appointments to the library boards are made by the mayor or village president of the individual communities and confirmed by the council and/or village boards. If a board

member on a municipal board represents the county (s 43.60 (3)) that individual will be appointed by the chair of the county board and confirmed by the county board. Lakeshores Library System has fifteen member libraries within the two counties. Fourteen of the libraries are municipal libraries. The Rochester Public Library is a joint district library formed by the Village of Rochester and the Town of Rochester.

C. Each year public libraries in the state of Wisconsin are required to file a Public Library Annual Report with their system and the Division for Libraries Technology and Community Learning. (A blank copy of the report is an attachment to this plan [Attachment D]. However, that report will now be reported online rather than in printed format.) In addition to the budget and circulation information that the DLTCL requires, LLS requests each library to provide us with their circulation to each municipality within Lakeshores Library System. This is done for each community within Lakeshores and circulation to adjacent systems (Waukesha County Federated Library System, Arrowhead Library System, and Kenosha County Library System)(See Attachments E, F, and G). A copy of each Walworth County library's annual report filed with the LLS Office is sent to members of the Walworth County Library Planning Committee.

D. Currently residents within Lakeshores Library System use libraries in four other systems in the area. Lakeshores Library System has agreements with three of the library systems (Waukesha, Arrowhead, and Kenosha). The payment to the fourth system is actually made directly to the library that provides the service to Walworth County residents. That library is the Whitewater Public Library. A large portion of Whitewater is located in Walworth County, the remainder in Jefferson County. For 2012, the following circulation by residents of Walworth County, by adjacent system, was reported to us by:

Kenosha County Library System	1,819	
Arrowhead Library System	9,888	
Waukesha County Library System	35,528	
Whitewater Public Library	40,248*	*Member of Mid-Wisconsin Library System.

IV. Current funding of library services to county residents

A. For calendar year 2013, the Lakeshores Library System received funding from the following sources and in the amounts given:

State Aids	637,716
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Walworth County	1,594,696
Intersystem Agreements	73,414.00
Racine County	2,242,449
TOTAL	4,549,275

Reimbursement to the libraries in Walworth County is based on a three-year average of the circulation from each library to county residents. The money allocated from Walworth County is divided by the number of positive circulations to residents of the county by each library in the county to determine the reimbursement rate. That rate is then multiplied by the number of county circulations provided by each library in the county. The reimbursement rate will change from year to year depending on the level of funding and the number of circulations generated by county residents.

V. Goals and Actions

- A. Goal: To provide for open access and equitable funding for library services provided to all county residents. County library plans must now provide for this funding, per Wisconsin Statutes s.43.11 (3)(c). Beginning in 2013, Walworth County will pay each public library in the county 100 percent of the cost of library service provided to county residents that do not live in a community that maintains a public library.
- B. The standards used will be the latest edition, as of January 1st of the *Wisconsin Public Library Standards*, as provided by the Division for Libraries, Technology, and Community Learning in addition to the service population figures that are available on January 1st of the plans year.
- C. Libraries are required to meet the following standards by December 31st, 2014. Failure to meet the required standards will result in 2015 reimbursement levels at 70 percent of the cost of library service provided to county residents that do not live in a community that maintains a public library. (*Attachment H, Appendix B of Wisconsin Public Library Standards*)
 - a. Public use internet computers per 1000 service population
 - b. Hours open to the public
 - c. Materials expenditures per capita

VI. Issues related to direct library services provided to county residents by the system or a county library service

Lakeshores Library System does not provide direct services to county residents. Direct service to county residents could include but not be limited to: circulating books, electronic content, or AV materials.

VII. Implementation

- A. Libraries within Walworth County will be provided with a checklist of Division for Libraries, Technology, and Community Learning (DLTCL) basic recommended standards. When filing their DPI Annual Report, this checklist will be a part of that annual report. Copies of the checklist will be provided to the members of the Walworth County Library Planning Committee.
- B. The Walworth County Library Planning Committee will meet by April 1st each year to review the checklist provided. This committee will report to the county board the extent to which libraries are meeting the standards set forth in this County Library Plan.

VIII. Future plans

- A. The Walworth County Library Planning Committee shall submit a new proposed Library Plan to Walworth County no later than June 1, 2015.

IX. Attachments:

- A. Copies of the agreements with Kenosha County Library System, Waukesha County Library System, and Arrowhead Library System are attachments.
- B. A copy of the minutes of the Walworth County Board meeting from March 16, 1982 containing a resolution (142) that created the Lakeshores Library System and Walworth County libraries participation in that system.
- C. A copy of the Lakeshores Library System Program Plan Budget as submitted to the Division for Libraries, Technology, and Community Learning (DLTCL).

revisions and changes to which representatives of all libraries in the county shall be invited.

(b) The committee's final report, including a new plan, revisions to an existing plan or changes to the boundaries of a public library system and copies of any written agreements necessary to implement the proposal, shall be filed with the county board and submitted to the division. Plans for multicounty systems shall include a method for allocating system board membership among the member counties.

(c) The plan of library service for a county, whether for a single county or a multicounty system, shall provide for library services to residents of those municipalities in the county not maintaining a public library under this chapter. The services shall include full access to public libraries participating in the public library system and the plan shall provide for reimbursement for that access. Services may include books-by-mail service, bookmobile service, the establishment of additional libraries or other services deemed appropriate by the committee. Services may be provided by contracting with existing public libraries in the county or in adjacent counties or with the public library system or by creating a county library organization under this chapter. The plan of library service for a county may provide for improving public library service countywide and in municipalities that have libraries. The plan shall specify the method and level of funding to be provided by the county to implement the services described in the plan, including the reimbursement of public libraries for access by residents of those municipalities in the county not maintaining a public library.

(d) The plan of library services for a county may include minimum standards of operation for public libraries in the county. The county shall hold a public hearing on any standards proposed under this paragraph. The standards shall take effect if they are approved by the county and the public library boards of at least 50% of the participating municipalities in the county that contain, according to the most recent estimate prepared under s. 16.96, at least 80% of the population of participating municipalities in the county.

(e) The plan of library services for a county may require that a municipality located in whole or in part within the county that operates a public library compensate another municipality located in whole or in part within the county that operates a public library whenever the latter public library provides library services to residents of the municipality that operates the former public library. The plan's compensation for each loan may not exceed the actual cost of the loan, as defined by the department by rule.

History: 1971 c. 152; 1981 c. 20; 1985 a. 29, 177; 1993 a. 184; 1997 a. 150; 2005 a. 420.

43.12 County payment for library services. (1) By March 1 of each year, a county that does not maintain a consolidated public library for the county under s. 43.57 and that contains residents who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53 shall pay to each public library in the county and to each public library in an adjacent county, other than a county with a population of at least 500,000, an amount that is equal to at least 70% of the amount computed by multiplying the number of loans reported under sub. (2) by the amount that results from dividing the total operational expenditures of the library during the calendar year for which the number of loans are reported, not including capital expenditures or expenditures of federal funds, by the total number of loans of material made by the public library during the calendar year for which the loans are reported. The library board of the public library entitled to a payment under this subsection may direct the county to credit all or a portion of the payment to a county library service or library system for shared services.

(2) By July 1 of each year, each public library lying in whole or in part in a county shall provide a statement to the county clerk of that county and to the county clerk of each adjacent county, other than a county with a population of at least 500,000, that reports the number of loans of material made by that library during the prior calendar year to residents of the county, or adjacent

ATTACHMENT AT
county, who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53 and the total number of loans of material made by that library during the previous calendar year.

(3) A county may enter into an agreement with its participating municipalities or with a public library system to pay no less than the amounts determined under sub. (1) to the public library system for distribution to the public libraries that participate in that system.

(4) Upon request of a county clerk, a public library shall provide access to all books and records used to determine the amount computed under sub. (2).

(5m) Nothing in this section prohibits a county from providing funding for capital expenditures.

(6) The county library board or, if no county library board exists, the county itself, shall either distribute the aid provided by the county to the public libraries, as provided in the plan prepared under s. 43.11, or shall transfer the aid for distribution to the public library system in which it participates.

(7) This section does not apply to a county having a population of 500,000 or more.

History: 1997 a. 150; 2005 a. 226, 420; 2007 a. 97.

43.13 Division review. (1) (a) No public library system may be established without the approval of the division. In reviewing final reports submitted by county library planning committees, the division shall consider, in addition to the standards set forth in s. 43.15, the proposed system territory, organization and financing, initial and long-range plans for library services, the role of existing multi-jurisdictional service programs in the territory and plans for cooperation with adjoining systems and with other kinds of libraries in the territory.

(b) If the division approves a final report, it shall report such approval to the appropriate county boards and county library planning committees. Upon acceptance by the county boards, the division shall certify to the appropriate county boards the establishment of the public library system proposed by the report, specifying the effective date of the establishment of the system.

(2) A public library system board may submit to the division a plan for the alteration in the territory included within the system or for a change in system organization from a federated to a consolidated system or vice versa. If the change proposed by the plan is approved, the division shall certify such fact to the system board, specifying the effective date of the change.

(3) The effective date of the establishment of a system under sub. (1) or of a change under sub. (2) shall be January 1 of the year specified by the division.

(4) Any decision by the division under this section may be appealed to the state superintendent.

History: 1971 c. 152; 1995 a. 27; 1997 a. 27; 2005 a. 226.

43.15 Standards for public library systems. A public library system shall not be established unless it meets the requirements under this section.

(1) POPULATION. The territory within the system shall:

(a) Have a population of 100,000 or more. If, because of the withdrawal or realignment of participating counties, a public library system has fewer than 3 participating counties and a population under 200,000, the remaining parts of the system shall realign with an existing system within 2 years after the date on which the population falls below 200,000.

(b) After July 1, 1998, no new system may be established unless it serves a population of at least 200,000.

(2) FINANCIAL SUPPORT. (a) Each county proposed to be included within a system shall demonstrate, to the satisfaction of the division, its ability to provide adequate funding to implement the plan submitted under s. 43.11 (3) and the report submitted under s. 43.13 (1).

(b) The county shall maintain its support for library services at a level not lower than the average of the previous 3 years.

Attachment B

2013 – LLS Walworth County Library Planning Committee Members

Brian Broga
339 S. Creek Drive
Elkhorn, WI 53121

Royce DeBow
P.O. Box 464
Delavan, WI 53115

Signe Emmerich
N8466 Pickeral Lake Road
East Troy, WI 53120

Laurie Kant-Hull
316 S. Ray Street
Delavan, WI 53115

Susan Metzner
121 N. Wisconsin Street
Elkhorn, WI 53121

Kristen Hewitt, LLS Administrator
Lakeshores Library System
725 Cornerstone Crossing, Suite C
Waterford, WI 53185

Attachment C

A brief description of Lakeshores Library System:

The Lakeshores Library System (LLS) was established under Wisconsin Statute 43.15 in January 1983 by action of the Racine and Walworth County Boards. A 15-member board governs the System. Racine County appoints nine trustees and Walworth County appoints six.

Only the residents of municipalities without their own libraries pay into the County Special Levy for Library Services. The "library municipalities" are exempt from the county library levy because they tax themselves locally at a higher mill rate than that of the county. This is as provided for in Wisconsin Statutes 43.64. The Lakeshores Library System Board distributes the county tax revenues to provide reimbursement to libraries for servicing residents located outside their municipal boundaries.

All funds appropriated by the county are distributed by the system to individual libraries for leasing library services for county-taxed residents. No county funds are used for system administrative or support services. These activities are state funded. The State allocates funds to the system on a formula basis. The formula is based upon population, area, and the level of municipal and county funding. The state aid is used to provide services to the system's member libraries.

Types of services provided by Lakeshores Library System:

Delivery Services: Daily delivery is provided to member libraries via contract agreement with Excell Express. Excell Express covers nearly 50,000 miles per year to deliver thousands of library items and other intersystem materials to the member libraries. We also provide a single drop off point for the Waterford High School and Burlington Area School District. Excell Express also offers 2 day/week delivery to the Racine Correctional Facility in Sturtevant.

Since the merge of the databases (SHARE) between the Mid-Wisconsin Federated Library System (MWFLS) and LLS in January 2007, we offer a daily delivery service between the two library systems.

LLS contracts with South Central Library System for 5 day per week delivery of materials from around the state. The system headquarters serves as the hub for statewide delivery service.

Continuing Education: The system provides orientation and training for new and ongoing trustees and library directors. LLS provides a variety of continuing education opportunities for the directors, staff and/or trustees for the member libraries and the system board. LLS hosts an annual trustee banquet for trustees and library directors each year. LLS also partners with neighboring systems in presenting speakers with national reputations.

Interlibrary Loan: The system coordinates and provides clearinghouse services for lending of material between libraries around the state and outside of the State of Wisconsin.

Children's Storywagon: LLS sponsors a variety of performance artists to system libraries every summer. These performers draw thousands of youths to system libraries every year. Those children have far better reading scores when they return to school because of the tens of thousands of books they check out to read each summer.

Professional Consultation: On an as needed basis, staff from LLS provides consulting services to member libraries in a variety of areas. Between the members of the staff, LLS provides services in the areas of budget, buildings, initial interpretations of Chapter 43, special needs, technology (hardware and software), children's services, office management, and interlibrary loan. LLS staff also provides consulting services in the area of personnel, personnel development, funding issues, bilingual needs, collection development and staff development. Each year LLS staff provides a workflow analysis visit to each LLS member library. The goal of this process is to look at the internal processes and make suggestions to streamline or eliminate unnecessary tasks.

Technology and Integrated Library System (ILS) SHARE catalog: LLS staff delivers technical expertise in all aspects of the ILS SHARE catalog which provides patrons from five counties (Racine, Walworth, Dodge, Washington, Jefferson) online access to the holdings of over 40 public libraries and two local school district libraries. LLS staff provides group purchases, installation and maintenance of equipment and software for the libraries when necessary. LLS encourages the use of the latest in technologies and provides group purchasing of PowerSpeak (foreign language database), Zinio (electronic magazines), and OverDrive (electronic book sharing).



Wisconsin Department of Public Instruction
**2012 PUBLIC LIBRARY SYSTEM
 ANNUAL REPORT**
 PI-2404-A (Rev. 11-12)

Required by § 43.05(4) and 43.58(6) Wis. Stats.

INSTRUCTIONS: Complete and return original and one copy by **MARCH 1** to:

WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
ATTN: JOHN DEBACHER
DIVISION FOR LIBRARIES AND TECHNOLOGY
P.O. BOX 7841
MADISON, WI 53707-7841

*Attachment D - Actual 2012
 and Annual Report
 and Plan Evaluation*

I. GENERAL INFORMATION			
1. System Name Lakeshores Library System	2. System Director Name Kristen Hewitt	3. Certification Grade Gr I	4. Date Certification Expires 8/31/2013
5. Street Address 725 Cornerstone Xing., Ste. C		6. Phone Area/No. (262) 514-4500	7. Fax Number Area/No. (262) 514-4544
8. Mailing Address PO Box	9. System Website URL www.lakeshores.lib.wi.us	10. Director System Email Address khewitt@lakeshores.lib.wi.us	
11. City / Village / Town Waterford		12. County Racine	13. ZIP Code 53185-4584
14. Number of Public Libraries Participating in the System 15	15. Does System Operate a Books-By Mail Program No	16. Number of Bookmobiles Owned 0	17. Estimated System Area Public Library Registered Borrowers 143,000

II. SYSTEM COLLECTION					
	No. Owned / Leased	Number Added		No. Owned / Leased	No. Owned / Leased
1. Books in Print	0	0	4. System Licensed Online Databases Number available to members	2	7. System Licensed Electronic Video Materials Titles available to members 319
2. Audio Materials	0	0	5. System Licensed E-books Titles available to members	53,620	8. Subscriptions Exclude those in electronic format 12
3. Video Materials	0	0	6. System Licensed Electronic Audio Materials Titles available to members	9,650	

III. SYSTEM SERVICES			
Circulation Transactions <i>Circulation includes items checked out by the system directly to the users. Count one for each item loaned directly to users from the system or any program administered by the system; e.g., bookmobiles, books-by-mail, etc. Do not count direct circulation from the system resource library or system member libraries.</i>		1. Total Circulation 2,534,912	2. Interlibrary Loans System interlibrary loan transactions a. Items Loaned 5,325 b. Items Received 7,304

3. System Electronic Resources Use Number of uses of system licensed electronic resources			
a. E-book NetLibrary/OverDrive 26,661	b. Audio OverDrive 12,329	c. Video Downloads 70	d. Database Sessions

IV. SYSTEM STAFF

1. Personnel Listing					
a. Employees Holding the Title of Librarian as of December 31, 2012 Include vacancies if they will be filled within one year					
First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
Kristen	Hewitt	Administrator	<input checked="" type="checkbox"/>	\$63,000	40.00
Stephen	Ohs	Library Development Coordinator	<input checked="" type="checkbox"/>	\$48,000	40.00
Rhonda	Puntney	Youth Services / Special Needs	<input checked="" type="checkbox"/>	\$49,998	40.00
			<input type="checkbox"/>		
			<input type="checkbox"/>		

IV. SYSTEM STAFF (cont'd.)					
First Name	Last Name	Position	MLS (ALA)	Annual Salary	Hrs. Worked per Week
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		
			<input type="checkbox"/>		

b. Other Paid Staff *Include plant operation, maintenance, and security.*

Position	Total Annual Wages	Hrs. Worked per Week	Position	Total Annual Wages	Hrs. Worked per Week
System Services Technician	\$70,000	40.00			
Office Manager	\$49,181	40.00			
Interlibrary Loan Specialist	\$41,267	40.00			

2. System Staff Full-Time Equivalents (FTEs) *Divide the total hours worked per week for each category by 40 to determine full-time equivalents.*

a. Persons Holding the Title of Librarian			b. All Other Paid Staff FTE including maintenance, plant operation, and security		c. Total Library Staff Full Time Equivalents Add Subtotal 2a and 2b
i. Master's Degree from an ALA Accredited Program FTE	ii. Other Persons Holding the Title of Librarian FTE	Subtotal			
3.00	0.00	3.00	3.00		6.00

V. PUBLIC LIBRARY SYSTEM INCOME

1. County Government Appropriations Received by Library System

County Name	Amount	County Name	Amount
Racine	\$2,174,062		
Walworth	\$1,558,068		
Kenosha	\$61,520		
Rock	\$602		
Waukesha	\$2,999		

	Subtotal 1	\$3,797,251
--	------------	-------------

2. State Aid to Public Library Systems

	\$637,716
--	-----------

3. Other State Funded Programs *List individually. Attach listing if necessary.*

a. 12-51-9930-12-129 LSTA Technology	\$14,500
b. 12-51-9930-12-155-LSTA Digitizing Plat Books	\$3,843
c. 12-51-9930-12-173-LSTA Digital Buying Pool (WPLC)	\$12,567

	Subtotal 3	\$30,910
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V. PUBLIC LIBRARY SYSTEM INCOME (cont'd.)

4. Federal Aid Program name and, if LSTA, project number. List each program individually. Attach listing if necessary.						
a.						
b.						
c.						
Subtotal 4						
5. Contract Income from Other Governmental Units, Libraries, Library Agencies, Library Systems, etc. List names individually. Attach listing if necessary.						
a. MWFLS for Technician services						
						\$42,138
b. Libraries for Technician services						
						\$16,923
c. Libraries-Consortium LLS						
						\$179,388
Subtotal 5						\$238,449
6. Other Income						
Unexpended State Aid from Previous Year(s)	Interest Earned from State Aid Funds Investments	All Other Unexpended Funds from Previous Year(s)	Interest Earned from Other Fund Investments	Gifts and Endowments to the System	All Other Sources	Subtotal 6
	\$1,970	\$59,457	\$0	\$0	\$12,700	\$74,127
7. Total Income Add 1 through 6						\$4,778,453

VI. PUBLIC LIBRARY SYSTEM EXPENDITURES
Report system expenditures from all sources.

	System State Aid**	Other State and Federal Aid*	All Other***	Annual Total
1. Salaries and Wages	\$281,830	\$0	\$34,560	\$316,390
2. Employee Benefits	\$110,419	\$0	\$13,348	\$123,767
3. System Collection Expenditures				
a. Printed Material	\$956	\$0	\$0	
b. Electronic Material	\$0	\$12,567	\$33,460	
c. Audiovisual Material	\$0	\$0	\$0	
d. All Other Material	\$0	\$3,843	\$0	
Subtotal Collection Expenditures	\$956	\$16,410	\$33,460	\$50,826
4. System Contract Expenditures Attach a brief description of contracts; i.e., recipient, amount, and purpose.	\$194,498	\$0	\$156,829	\$351,327
5. System Payments to Member Libraries Attach lists of individual payments.	\$10,000	\$0	\$3,797,251	\$3,807,251
6. All Other Operating Expenditures	\$40,013	\$14,500	\$0	\$54,513
7. Total Operating Expenditures	\$637,716	\$30,910	\$4,035,448	\$4,704,074
8. System Capital Expenditures	\$0	\$0	\$0	\$0

* Report expenditures from federal grant funds and state funded programs other than state aid to public library systems.
 ** Report expenditures from 2012 public library system state aid, state aid funds carried forward to 2012, and any interest earned from those funds.
 *** Report expenditures from county appropriations, contract income, gifts and endowments, and any carryover from those sources. Also include expenditures from interest earned from those sources.

VII. SYSTEM MEMBERSHIP

Attach a listing of all current public library and county members of the system.

Indicate whether your public library system members have indicated compliance with the following membership requirements. If any of these conditions have not been met, attach a written explanation of the circumstances resulting in noncompliance and a description of actions to be taken to achieve compliance (include timelines). A check indicates that all members have indicated compliance with the requirement.

- The public library members are established under the provisions of Chapter 43 of the Wisconsin Statutes. [s. 43.15(4)(c)1]
- The public library members are authorized by the municipal governing board to participate in the public library system. [s. 43.15(4)(c)3]
- The public library members have entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program or from providing remote access to a library's electronic database only to residents. [s. 43.15(4)(c)4]
- The member public library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction and is present in the library for at least 10 hours of each week that the library is open, less leave time. [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03]
- All counties participating in the system have entered into written agreements with the system as required under [s. 43.15(4)(b)3].
- All counties participating in the system have adopted and maintained the plan of library service submitted and approved under s. 43.11(3) and s. 43.13(1). [s. 43.15(4)(b)5]. Indicate the year of the last plan revision on the membership listing provided.
- Each public library member, beginning in 2008, annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer. [s. 43.15(4)(c)7].
- Each public library member, beginning in 2008, annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

VIII. CERTIFICATION OF STATUTORY COMPLIANCE

As of the date of this report, indicate whether the following statutory requirements are being met by the system. If any of these requirements were not met, attach a written explanation of the circumstances resulting in noncompliance and a description of the actions to be taken to achieve compliance (include timelines). Any current written contracts or agreements not previously filed with the division providing evidence of compliance must be enclosed with this report. This report is for compliance as of the date of this report. If compliance is later not maintained in any area reported as being in compliance, notify the Division for Libraries and Technology.

Indicate compliance with the requirements below with a checkmark. Unchecked statutes indicate noncompliance.

S. 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided.

- (a) Written agreements to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library except for the group programming preference authorized under s. 43.15(4)(c)4, and to provide for the interlibrary loan of materials among all participating public libraries, as evidenced by agreements with those libraries.
- (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- (d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.
- (e) Inservice training for participating public library personnel and trustees.
- (fm) Electronic delivery of information and physical delivery of library materials to participating libraries.
- (g) Service agreements with all adjacent library systems.
- (h) Professional consultant services to participating public libraries.
- (i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.
- (k) Promotion and facilitation of library service to users with special needs.
- (L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- (m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to the library technology and the sharing of resources. By January 1, 2000, and every 5th January thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- (n) That, if the system reimburses a participating public library for the costs of providing interlibrary borrowing services to an individual who holds a valid borrower's card of another participating public library, the reimbursement shall not exceed the actual costs incurred by the public library in providing such services. The department shall promulgate rules defining "actual costs" for the purposes of this paragraph.

IX. SYSTEM MEMBER COUNTY APPROPRIATIONS FOR LIBRARY SERVICE

Report the total amount appropriated for public library service for each county in your system. Include all funding, including those paid to a library system or another county's public libraries. Report the amounts for 2012 and 2013.

County Name	2012 Amount	2013 Amount	County Name	2012 Amount	2013 Amount
Racine	\$2,174,062	\$2,242,449			
Walworth	\$1,558,068	\$1,594,696			

X. SYSTEM EVALUATION

Complete form PI-2404-B Public Library System Annual Report Plan Evaluation and Certification of Compliance for Calendar Year 2012. Include a summary of estimated final expenditures in each goal area by source of income. Include the evaluation with this report.

XI. SYSTEM BOARD AND ORGANIZATION

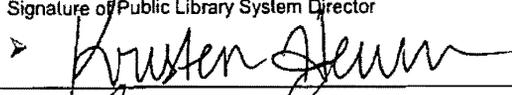
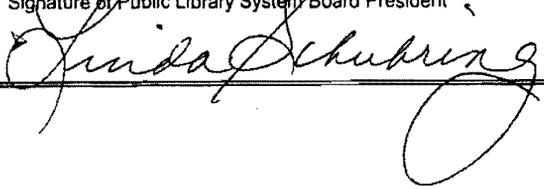
1. List the members of the system board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting changes, indicate departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
President Linda	Schubring	148 W. Parkfield Ct	Racine	53402	lschubring@aol.com
Robert	Miller	1438 Woodchuck Ct. #102	Racine	53406	rmm53177zz@aol.com
Gary	Tilleros	212 S. Franklin St.	Waterford	53185	gtilleros@wi.rr.com
Yvonne	Braunschweig	133 Hillcrest Dr.	Burlington	53105	yvonneb22@att.net
Brian	Broga	339 S. Creek Dr.	Elkhorn	53121	brianbroga@yahoo.com
Signe	Emmerich	N8466 Pickeral Lake Rd.	East Troy	53120	200oaks@gmail.com
Richard	Goetsch	510 Sunnyside Dr.	Kansasville	53139	rgoetsch@tds.net
Lori	Hintz	368 Dale Dr.	Burlington	53105	hintzpeter@sbcglobal.net
Laurie	Kant-Hull	316 S. Ray St.	Delavan	53115	lknull@sbcglobal.net
Susan	Metzner	121 N. Wisconsin	Elkhorn	53121	ssub777@aol.com
Susan	Namowicz	311 S. Vincennes Cir.	Racine	53402	sjnamowicz@gmail.com
Dwayne	Olsen	5118 Kinzie Ave.	Racine	53406	dwayne-olsen@wi.rr.com
Royce	DeBow	P.O. Box 464	Delavan	53115	roycedebow@yahoo.com
Cindy	Yopp	141 S. Main St.	Burlington	53105	cyopp@norriscenter.org
Amanda	Pflug	304 Baker St.	Elkhorn	53121	apflug@hotmail.com

2. Is the System organized and operated in compliance with s. 43.15 Standards for public library systems, s. 43.17 General provisions, and s. 43.19 Federated public library systems? Yes

CERTIFICATION

I CERTIFY that to the best of my knowledge the information provided in this annual report and any attachments are true and accurate.

Signature of Public Library System Director 	Name of Public Library System Director Kristen Hewitt	Date Signed 3/1/13
Signature of Public Library System Board President 	Name of Public Library System Board President Linda Schubring	Date Signed 2/26/13

Section VI. Public Library System Expenditures

System State Aid:

State Trust Fund Loan	40,901.00
Baker Tilly – Auditing	8,070.00
Payroll Processing fees - Section 125 & Deposit fees	884.00
VISTA - Building Lease	15,000.00
Elizabeth Piszczek – Cleaning	2,318.00
Adult Program Providers	4,895.00
David Stokes - Storywagon Performer	550.00
Karl Debelack - Storywagon Performer	550.00
William Grisack - Storywagon Performer	550.00
Scott Obermann - Storywagon Performer	550.00
Miscellaneous Storywagon expenses	280.00
South Central Library System – Delivery	14,000.00
Excell Express – Delivery	81,087.00
Waltco - Delivery	15,604.00
Steve's - Delivery	5,940.00
DOA/TEACH - Data Lines	3,000.00
WiscNet - Internet Access	319.00
	<u>194,498.00</u>

Racine County Community Foundation

David Stokes - Storywagon Performer	3,000.00
Karl Debelack - Storywagon Performer	2,000.00
William Grisack - Storywagon Performer	3,000.00
Scott Obermann - Storywagon Performer	3,000.00
Telescopes, Summer wrap up at Yerkes, etc.	1,700.00
	<u>12,700.00</u>

All Other Contracts (paid by Consortium Members):

Storywagon Performances (Walworth Co. libraries)	1,800.00
SkyRiver	39,878.00
WPLC Membership, e-Books (Overdrive) & Gale PowerSpeak	37,749.00
SHARE Maintenance	75,988.00
SVA Portion of Costs	840.00
WiscNet - Internet Access	9,002.00
Excell Express - Delivery	14,132.00
	<u>177,589.00</u>

All Other - SHARE System Services Technician Agreement

MWFLS portion of Project Administration Services	42,138.00
Tech services reimbursable by libraries	16,923.00
	<u>59,061.00</u>

Other State & Federal Aid:

Capital Expenses & Other

Technology, Computers, servers, equipment - Technology Grant	14,102.00
Camtasia, The Grant Station - Technology Grant	398.00
Digitizing Plat Books - (UW - Madison)	3,843.00
Digital Buying Pool - WPLC	12,567.00
	<u>30,910.00</u>



I. GENERAL INFORMATION

Public Library System

Lakeshores Library System

II. PUBLIC LIBRARY SYSTEM EVALUATION AND COMPLIANCE STATEMENTS

The following statement certifies that your public library system complied with all statutory requirements for public library systems for calendar year 2012. Indicate, with a check, your system's compliance with each of the system requirements.

S.43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section, it shall ensure that all of the following are provided:

Membership Agreements

- (a) Written agreements to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library except for the group programming preference authorized under s. 43.15(4)(c)4, and to provide for the interlibrary loan of materials among all participating public libraries, as evidenced by agreements with those libraries.
- Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Resource Library Agreement

- (b) Backup reference, information, and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- Signed copies of the 2012 and 2013 resource library agreements have been filed with the division.

Others *Specify*

Reference Referral and Interlibrary Loan

- S. 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.**
 - Reimbursed member libraries for ILL
 - Maintained ILL Clearinghouse
 - Contracted for ILL Clearinghouse
 - Maintained a shared database of member library bibliographic records and holdings
 - Utilized WISCAT to promote interlibrary loan
 - Maintained a system interlibrary loan plan

Others *Specify*

Other Comments

Inservice Training

- S. 43.24(2)(e) Inservice training for participating public library personnel and trustees.**
- S. 43.24(2)(h) Professional consultant services to participating public libraries.**

Indicate with a check those services carried out by your system in 2012 in conjunction with this service requirement.

- Conducted workshops for member library staff and trustees
- Maintained a calendar of CE events
- Provided scholarships and grants for member library staffs
- Maintained a professional collection for system and member library staffs.

Indicate with a check those services carried out by your system in 2012 in conjunction with this service requirement.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Public library administration and governance | <input checked="" type="checkbox"/> Staff development (certification, CE, etc.) |
| <input checked="" type="checkbox"/> Adult services | <input checked="" type="checkbox"/> Planning and evaluation, standards |
| <input checked="" type="checkbox"/> Youth services | <input checked="" type="checkbox"/> Collection development |
| <input checked="" type="checkbox"/> Library automation | <input checked="" type="checkbox"/> Legal issues |
| <input checked="" type="checkbox"/> Building and remodeling | <input checked="" type="checkbox"/> Public relations |
| <input checked="" type="checkbox"/> Technical services | <input checked="" type="checkbox"/> Reference and information services |
| <input checked="" type="checkbox"/> Interlibrary loan and resource sharing | <input checked="" type="checkbox"/> Special needs |

Others *Specify*

II. PUBLIC LIBRARY SYSTEM EVALUATION AND COMPLIANCE STATEMENTS (cont'd.)

Other Comments

Delivery and Communication

S. 43.24(2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

Indicate with a check those services carried out by your system in 2012 in conjunction with this service requirement.

- Had regular courier or van delivery service
- Provided an 800 number, phone credit card, or accepted collect calls
- ILL transactions sent by:
 - BBS Email OCLC Local automated system
- Used fax for document delivery/communication
- Used mail as primary delivery system
- Published a newsletter

Others Specify

Other Comments

Service Agreements

S. 43.24(2)(g) Service agreements with all adjacent library systems.

Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate with a check those services provided for in the adjacent library system agreements for 2012.

- Reciprocal borrowing between systems
- Cash payments in cross-system lending
- Continuing education
- Delivery
- Newsletter exchange
- Cooperative planning/information exchange
- Audiovisual services
- Cooperative purchasing

Others Specify

Other Comments

Services to Users with Special Needs

S. 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

Briefly summarize the most significant specific services or initiatives carried out by your system in a special needs area in 2012. Describe the system effort in terms of the way in which the initiative is conducted by the system. Some systems provide direct services, others provide services to support library efforts. Targeted special needs groups and services include those dealing with cognitive disabilities, mental illness, mobility and accessibility issues, speech and hearing disabilities, vision disabilities, literacy, poverty, and seniors with special needs.

Identify the agency(ies) with which the system had the most contact in terms of a planning effort or project collaboration, or with which member libraries worked. Indicate system services or types of materials involved with, or purchased for, the project. Were any accessibility issues involved? Identify any significant marketing done by the system to support library efforts in serving special needs populations.

If the system provided any continuing education programs in 2012 on special needs topics, identify the topic(s) and speaker(s)

Other Comments

Other Types of Libraries

S. 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.

An advisory committee or planning group including representatives from other types of libraries met and established objectives relating to this requirement for the plan year.

The system has agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. Copies of the most recent agreements have been filed with the Division for Libraries and Technology.

Indicate with a check system services provided to other types of libraries in 2012.

- Consultation
- Continuing education / workshops
- ILL (Direct)
- Union list of serials
- Directory of libraries
- Delivery services
- Back-up reference services
- Newsletter
- Technical services

II. PUBLIC LIBRARY SYSTEM EVALUATION AND COMPLIANCE STATEMENTS (cont'd.)

Others Specify

Other Comments

Library Technology and Resource Sharing Plan

- S. 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every 5th January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- Member public libraries and other types of libraries in the system area had an opportunity to review and comment on the plan
- A copy of the public library system technology and resource sharing plan has been filed with the Division for Libraries and Technology.

Other Service Programs

S. 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library board after consultation with participating public libraries.

List and evaluate each service program carried out under this statute in 2012. Do not lump miscellaneous activities under a single "other" program

Administration

- The system did not expend more than 20 percent of the state aid received in 2012 for administration

III. PUBLIC LIBRARY SYSTEM ANNUAL PROGRAM EXPENDITURES—2012

Program Expenditures

Provide a summary of your public library system expenditures by system service program and fund source for 2012.

Program	System Aid, Carryover, and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
Technology, Reference and Interlibrary Loan See note				
1. Ref Services, Databases, Skyriver	\$10,000		\$42,134	\$52,134
2. Automation	\$219,472		\$117,890	\$337,362
3. WAN, other Technology, ILL	\$23,642	\$14,500	\$16,081	\$54,223
Subprogram Total	\$253,114	\$14,500	\$176,105	\$443,719
Continuing Education and Consulting Service See note				
1. CE Presentations, Workshops	\$1,700			\$1,700
2. Consulting Services	\$44,630			\$44,630
Subprogram Total	\$46,330	\$0	\$0	\$46,330
Delivery	\$116,472		\$14,132	\$130,604
Library Services to Special Users	\$49,525			\$49,525
Library Collection Development	\$956	\$16,410	\$33,460	\$50,826
Direct Payment to Members for Nonresident Access			\$3,298,666	\$3,298,666
Direct Nonresident Access Payments Across System Borders			\$498,588	\$498,588
Library Services to Youth	\$47,404		\$14,500	\$61,904
Public Information	\$270			\$270
Administration	\$123,645			\$123,645
Other System Programs				
1				\$0
2				\$0
3				\$0
4				\$0
Grand Totals	\$637,716	\$30,910	\$4,035,451	\$4,704,077
Estimated Expenditures for Technology-Related Services Provided by the System				\$0

NOTE: Technology, Reference and Interlibrary Loan, and Continuing Education and Consulting Service Program areas may be divided into subprograms at the discretion of the system

2012 INTERSYSTEM AGREEMENT
between
Waukesha County Federated Library System
and
Lakeshores Library System - Walworth County

Whereas, it is to the advantage of the people of the Waukesha County Federated Library System and the Lakeshores Library System, *Walworth County* libraries, that library materials be accessible to them; and

Whereas, library systems have been developed to promote access to materials available in organized collections in locally supported public libraries;

Therefore, the parties to this agreement, in order to fulfill their obligations and purposes in accordance with Sec. 43.17(6) and Sec. 43.24 of the Wisconsin Statutes,

Hereby, do agree on behalf of the people in their areas and the public libraries that constitute their systems to allow any person holding a valid borrower's card from any library belonging to either system to have access to all of the libraries belonging to either system. This arrangement, generally referred to as reciprocal borrowing, will be subject to the following conditions:

1. Patrons who borrow materials under this agreement are required to:
 - a) conform to the rules and regulations of the library from which they borrow;
 - b) present a valid borrower's card issued by their local library or by their library system as evidence of their eligibility for this service;
 - c) pay promptly all delinquency charges which may accrue against them.
2. The systems agree to assist each other, if necessary and upon request, in recovering materials.
3. Participating libraries may limit reciprocal borrowing to specific classes of materials at their discretion, but are encouraged to provide unlimited access to materials that are available locally.
4. The systems agree to replace materials which are borrowed by their participating member libraries and are lost or destroyed as a result of intersystem borrowing in accordance with this agreement. They further agree that reasonable efforts will be made to reclaim such material or its value from the patron or library responsible for such loss or destruction.
5. Materials may be returned to any member library of either system; it will be the system's responsibility to return the materials to the originating library.
6. Should the circulation of materials from any member library to residents of the other system exceed five hundred (500), the member library may request remuneration according to Wisconsin Statutes 43.17(11), and may refuse to honor valid borrowers' cards if the request is denied by the other system.
7. Beginning in 2009, reimbursement to libraries for use of those libraries by residents of counties residing in areas not served by a public library will be increased or decreased by 5 percentage points per year until the 70% reimbursement level is met. The library systems involved will extend their financial services to disburse funds as provided for with local formulas.

This agreement shall become effective January 1, 2012, and remain in force until the end of the calendar year. This agreement shall be subject to such modification as may be mutually agreeable. Should either party wish to terminate this agreement, notice must be received by August 1.

- MEMORANDUM OF AGREEMENT -

**2012 Waukesha/Lakeshores Library System Intersystem Agreement
(Walworth County Libraries)**

70% state average Unit Cost (\$3.52 for 2010)	\$ 3.52			
times Walworth Co. circulation to WCFLS residents without libraries	<u>x 321</u>			
	\$1,130	X .70	=	\$791

WCFLS formula payment to LLS for Walworth County Libraries \$ 791

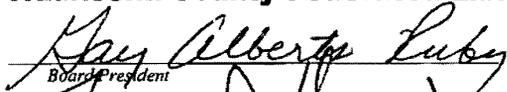
70% state average Unit Cost (\$3.52 for 2010)	\$ 3.52			
times WCFLS circulation to Walworth Co. residents without libraries	<u>x 38,089</u>			
	\$ 134,073	X .70	=	\$93,851

LLS formula payment to WCFLS for Walworth County Libraries \$93,851

Waukesha County Federated Library System agrees to pay Lakeshores Library System in two equal payments on or before April 30 and September 31 of each year: \$ 791

Lakeshores Library System agrees to pay Waukesha County Federated Library System in two equal payments on or before April 30 and September 31 of each year: \$93,851

Waukesha County Federated Library System

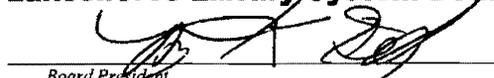

Board President

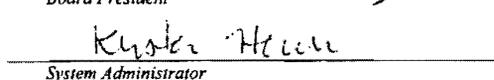

System Administrator

10-18-11
Date

10/18/11
Date

Lakeshores Library System Board


Board President


System Administrator

9-20-11
Date

9/23/11
Date

2012 INTERSYSTEM AGREEMENT
between
Arrowhead Library System
and
Lakeshores Library System

Whereas, it is to the advantage of the people of the Arrowhead Library System and the Lakeshores Library System that library materials be accessible to them; and

Whereas, library systems have been developed to promote access to materials available in organized collections in locally supported public libraries;

Therefore, the parties to this agreement, in order to fulfill their obligations and purposes in accordance with Sec. 43.17(6) and Sec. 43.24 of the Wisconsin Statutes,

Hereby, do agree on behalf of the people in their areas and the public libraries that constitute their systems to allow any person holding a valid borrower's card from any library belonging to either system to have access to all of the libraries belonging to either system. This arrangement, generally referred to as reciprocal borrowing, will be subject to the following conditions:

1. Patrons who borrow materials under this agreement are required to:
 - a) conform to the rules and regulations of the library from which they borrow;
 - b) present a valid borrower's card issued by their local library or by their library system as evidence of their eligibility for this service;
 - c) pay promptly all delinquency charges which may accrue against them.
2. The systems agree to assist each other, if necessary and upon request, in recovering materials.
3. Participating libraries may limit reciprocal borrowing to specific classes of materials at their discretion, but are encouraged to provide unlimited access to materials that are available locally.
4. The systems agree to replace materials which are borrowed by their participating member libraries and are lost or destroyed as a result of intersystem borrowing in accordance with this agreement. They further agree that reasonable efforts will be made to reclaim such material or its value from the patron or library responsible for such loss or destruction.
5. Materials may be returned to any member library of either system; it will be the system's responsibility to return the materials to the originating library.
6. Should the circulation of materials from any member library to residents of the other system exceed five hundred (500), the member library may request remuneration according to Wisconsin Statutes 43.17(11), and may refuse to honor valid borrowers' cards if the request is denied by the other system.
7. Beginning in 2009, reimbursement to libraries for use of those libraries by residents of counties residing in areas not served by a public library will be increased or decreased by 5 percentage points per year until the 70% reimbursement level is met. The library systems involved will extend their financial services to disburse funds as provided for with local formulas.

This agreement shall become effective January 1, 2012, and remain in force until the end of the calendar year. This agreement shall be subject to such modification as may be mutually agreeable. Should either party wish to terminate this agreement, notice must be received by August 1.

- MEMORANDUM OF AGREEMENT -

**Arrowhead/Lakeshores Library System
2012 Intersystem Agreement**

70% state average Unit Cost (\$3.52 for 2010)	\$3.52			
times Walworth Co. circulation to ALS residents without libraries	<u>x 244</u>			
	\$ 859	X .70	=	\$601

ALS formula payment to LLS for Walworth County Libraries \$ 601

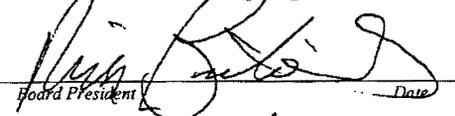
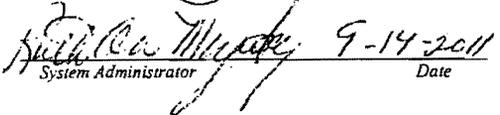
70% state average Unit Cost (\$3.52 for 2010)	\$ 3.52			
times ALS circulation to Walworth Co. residents without libraries	<u>x 8,719</u>			
	\$ 30,691	X .70	=	\$21,484

LLS formula payment to ALS for Walworth County Libraries \$21,484

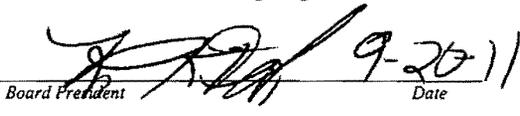
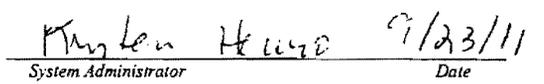
*Arrowhead Library System agrees to pay Lakeshores Library System in two equal payments on or before April 30 and September 30 of each year: **\$ 601.***

*Lakeshores Library System agrees to pay Arrowhead Library System in two equal payments on or before April 30 and September 30 of each year: **\$21,484***

Arrowhead Library System Board


 Board President _____ Date _____

 System Administrator _____ Date 9-14-2011

Lakeshores Library System Board


 Board President _____ Date 9-20-11

 System Administrator _____ Date 9/23/11

2012 INTERSYSTEM AGREEMENT
between
Kenosha County Library System
and
Lakeshores Library System – Walworth County

1. This agreement is by and between Lakeshores Library System, *Walworth County* libraries, hereinafter called LLS, and Kenosha County Library System, hereinafter called KCLS. The purpose of the agreement is to provide a system of mutual use of library facilities and services for all residents of Racine, Walworth and Kenosha Counties. Therefore, KCLS and LLS agree to the following: The KCLS and LLS member libraries will provide library services to any validly registered borrower of any other participating library in Kenosha, Racine, and Walworth Counties on the same basis as they are available to residents of the member library's municipality, except as noted below. These services shall include, but not be limited to, check out of books, films, records, audiocassettes, compact disks and videocassettes. The services shall also include availability of storytimes and other public programs and use of microcomputers. Non-residents will be subject to the same restrictions, fines and charges which the library imposes on its own community's residents, except as noted in number 2 below.
2. Borrowers may return materials checked out from libraries to any other library in either system, except for audio-visual materials and special equipment that must be returned to the library from which they were borrowed. Availability of Interlibrary Loan Services and activity room sign-up to these borrowers shall be at the discretion of individual member libraries.
3. If materials borrowed under this agreement are lost or not returned, the borrower's library system shall assist the lending library in recovering the materials.
4. As made necessary by the provisions of Ss. 43.17(11), the systems will annually obtain agreements from their member libraries to allow them to negotiate an agreement on their behalf and agree to the terms and conditions thereof
5. The systems will conduct at least semi-annual surveys of circulation, or daily counts depending on the capabilities of each library's circulation systems. The surveys will detail use by each town, village and city in the other system. The surveys will take place by April 30 and October 30 of each year. Both systems agree to provide the resulting data, whether from surveys or daily counts, to one another within 30 days of collection, if requested.
6. The systems agree to provide total town, village and city circulation, at one another's systems annually by April 30 of the succeeding year, if requested.
7. Both systems recognize that changes in Wisconsin Statute 43.17(11) and changes in traffic patterns required changes in long standing practices funding agreements, and consequently agree to the distributions noted in the attached Memorandum of Agreement for 2012. For 2012 and thereafter, the systems agree that: on or before August 1, the parties shall enter into good faith negotiations for the calculation of circulation data, discount rates, the setting of formula assumptions, and the renewal of the agreement.
8. This agreement is effective from the date of its signing by both parties. It shall be automatically renewed on January 1st of every subsequent year unless one of the parties gives notice of its intent to terminate the contract no less than ninety (90) calendar days prior to January 1st of the next year.
9. Subject to the terms and conditions of the agreement between the Lakeshores Library System and Kenosha County Library System, the systems agree to the following payments for the calendar year beginning January 1, 2012, and ending December 31, 2012.
10. Amendments for calendar year (if any):
11. This agreement supersedes any and all previous agreements.

**- MEMORANDUM OF AGREEMENT -
Kenosha/Lakeshores Library System - Walworth County
2012 Intersystem Agreement**

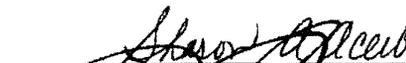
25% state average Unit Cost (\$3.52 for 2010) times	\$ 3.52			
LLS (Walworth Co.) circulation to Kenosha Co. residents with libraries	<u>x 1,237</u>			
	\$4,354	X .25	=	\$1,089
65% state average Unit Cost (\$3.52 for 2010) times	\$3.52			
LLS (Walworth Co.) circulation to Kenosha Co. residents without libraries	<u>x 6,574</u>			
	\$23,140	X .65	=	\$15,041
Kenosha Co. formula payment to LLS Walworth County Libraries				\$16,130

25% state average Unit Cost (\$3.52 for 2010) times	\$ 3.52			
Kenosha Co. circulation to LLS (Walworth Co.) residents with libraries	<u>x 2,266</u>			
	\$7,976	X .25	=	\$1,994
65% state average Unit Cost (\$3.52 for 2010) times	\$ 3.52			
Kenosha Co. circulation to LLS (Walworth Co.) residents without libraries	<u>x 2,481</u>			
	\$ 8,733	X .65	=	\$5,677
LLS formula payment to KCLS for Walworth County Residents				\$7,671

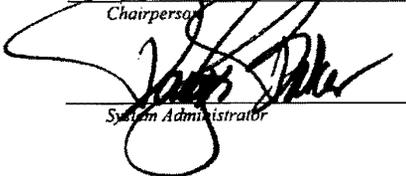
For Circulation to Walworth County Libraries, Kenosha County Library System agrees to pay Lakeshores Library System in two equal payments on or before April 30 and September 30: \$16,130

For Circulation to Walworth County residents, Lakeshores Library System agrees to pay Kenosha County Library System in two equal payments on or before April 30 and September 30: \$7,671

Kenosha County Library System Board



Chairperson



System Administrator

11/15/11

Date

11/15/11

Date

Lakeshores Library System Board



Chairperson



System Administrator

9-20-11

Date

7/23/11

Date

B

Quantitative Standards by Service Population

“Service Population” is the library’s home community population plus an additional population determined from circulation statistics for county residents without a library.

FTE Staff per 1,000 Population

Regardless of population served, minimum total staff is 1.0 FTE.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	0.6	0.5	0.5	0.5	0.5	0.5	0.4
Moderate	0.8	0.6	0.5	0.5	0.5	0.5	0.5
Enhanced	0.9	0.7	0.6	0.6	0.6	0.6	0.6
Excellent	1.4	0.9	0.9	0.7	0.7	0.6	0.6

Volumes Held per Capita (Print)

Regardless of population served, minimum total volumes held is 8,000 volumes.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	6.4	4.1	3.1	2.9	2.8	2.7	2.5
Moderate	7.8	4.8	3.8	3.5	3.5	2.9	2.8
Enhanced	10.2	5.7	4.7	4.1	3.8	3.3	2.9
Excellent	15.0	8.2	6.6	5.2	4.1	4.0	3.3

Periodical Titles Received per 1,000 Population (Print)

Regardless of population served, minimum periodical titles received is 30 titles.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	15.3	13.6	9.7	7.3	5.4	5.1	4.1
Moderate	23.0	17.1	11.9	8.5	6.2	5.6	4.2
Enhanced	34.7	20.9	13.5	9.9	8.0	6.6	5.4
Excellent	63.2	27.9	18.7	12.1	10.3	7.7	7.6

Audio Recordings Held per Capita

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	0.19	0.19	0.17	0.16	0.19	0.19	0.13
Moderate	0.26	0.26	0.23	0.23	0.23	0.23	0.19
Enhanced	0.43	0.32	0.29	0.28	0.27	0.27	0.20
Excellent	0.78	0.53	0.46	0.39	0.35	0.34	0.25

Video Recordings Held per Capita

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	0.60	0.39	0.28	0.21	0.21	0.21	0.15
Moderate	0.78	0.49	0.38	0.26	0.24	0.23	0.16
Enhanced	1.21	0.64	0.49	0.36	0.28	0.28	0.21
Excellent	1.68	0.93	0.68	0.51	0.43	0.33	0.27

Public Use Internet Computers per 1,000 Population

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	2.19	1.25	0.73	0.60	0.53	0.53	0.53
Moderate	2.84	1.53	1.00	0.79	0.66	0.60	0.55
Enhanced	4.28	1.88	1.21	0.92	0.81	0.78	0.63
Excellent	6.48	2.58	1.75	1.35	1.37	0.93	0.73

Hours Open

Regardless of population served, minimum hours open is 25 hours per week.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	25	37	45	57	59	64	64
Moderate	30	41	50	59	63	65	68
Enhanced	33	46	53	61	67	67	69
Excellent	43	51	59	64	69	71	71

Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is \$10,000.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	\$4.01	\$3.93	\$3.30	\$3.30	\$3.30	\$3.30	\$3.27
Moderate	\$5.83	\$4.96	\$3.94	\$4.18	\$4.12	\$4.12	\$3.76
Enhanced	\$8.57	\$6.58	\$5.41	\$5.41	\$5.41	\$5.02	\$4.57
Excellent	\$12.28	\$9.83	\$7.51	\$7.22	\$7.22	\$6.24	\$4.71

Collection Size (Print, Audio & Video) per Capita

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	7.6	4.9	3.6	3.3	3.3	3.2	2.7
Moderate	9.0	5.6	4.5	4.0	4.0	3.4	3.3
Enhanced	11.5	6.5	5.4	4.7	4.3	3.8	3.4
Excellent	17.2	9.4	7.6	6.1	4.9	4.9	3.8

ORDINANCE NO. 799 – 09/13

AMENDING SECTION 15-810 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO UPDATES TO JOB TITLES

1 **THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS**
 2 **FOLLOWS:**

3
 4 **PART I: That Section 15-810 of the Walworth County Code of Ordinances is hereby**
 5 **amended to read as follows (additions shown by underline; deletions shown by strike-**
 6 **through):**

7
 8 **“Sec. 15-810. Drug or alcohol testing.**

9
 10 (e) The county will randomly test the following non-represented employee
 11 classifications for compliance with its drug-free workplace policy.

12

Department	Classification
Administration	County administrator
	Labor/employee relations director
Finance	Comptroller
	Deputy administrator - finance
	Finance manager
	Payroll and benefits manager
	Payroll assistant
	Payroll specialist
Information technology	Business Analyst/Project Manager
	Desktop lead/server specialist
	Director - IT
	GIS Coordinator
	Help desk analyst
	Manager of IT Operations
	Network specialist engineer
	<u>Senior IT Support Specialist</u>
Public works	Director - central services
Sheriff's office	Assistant jail administrator
	Captain

	Jail administrator
	Jail superintendent
	Lieutenant
	Sheriff (elected)
	Undersheriff
	Corrections sergeant
	Desktop lead/server specialist
Treasurer's office	Accountant
	County treasurer (elected)

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PART II: This ordinance shall become effective upon passage and publication.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 5th day of September, 2013.

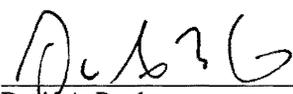
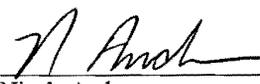
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: September 5, 2013

Action Required: Majority Vote X Two-thirds Vote Other

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
Date <u>8/21/13</u>	Date <u>8/21/13</u>
David A. Bretl County Administrator/Corporation Counsel	Nicole Andersen Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 799-09/13
Fiscal Note and Policy Impact Statement

- I. Title:** Amending Section 15-810 of the Walworth County Code of Ordinances Relating to Updates to Job Titles
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to update the Code with respect to the titles of several positions that have been changed in Section 15-17 but not in other sections of the Code where they have been referenced.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the county budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

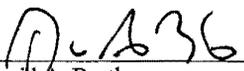
Committee: Human Resources Committee

Date: July 17, 2013

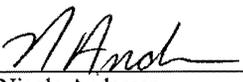
Vote: 5 – 0

County Board Meeting Date: September 5, 2013

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.



David A. Bretl Date: 8/21/13
County Administrator/Corporation Counsel



Nicole Andersen Date: 8/21/13
Deputy County Administrator-Finance

ORDINANCE NO. 798 – 09/13

AMENDING SECTION 16-11 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO ALCOHOL ON COUNTY-OWNED PROPERTY

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

PART I: That Section 16-11 of the Walworth County Code of Ordinances is hereby amended to read as follows (additions shown by underline; deletions shown by strike-through):

“Sec. 16-11. Use of county-owned property for private functions and events.

(h) Alcohol. The sale, possession or consumption of alcoholic beverages on county-owned property is prohibited, except as follows: wine may be used for cooking demonstrations sponsored by UW-Extension in the Government Center provided that:

(1) Wine tasting or consumption other than in cooking is prohibited.

(2) Wine must be carried in for the demonstration and must be removed upon conclusion. Wine may not be stored in the Government Center.”

PART II: This Ordinance shall become effective upon passage and publication.

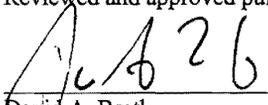
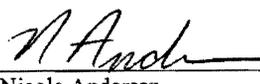
PASSED and ADOPTED by the Walworth County Board of Supervisors this 5th day of September 2013.

Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: September 5, 2013

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
David A. Bretl	Nicole Andersen
County Administrator/Corporation Counsel	Deputy County Administrator - Finance
8/21/13	8/21/13
Date	Date

If unsigned, exceptions shall be so noted by the County Administrator.

