

October 14, 2014
Committee Minutes Packet

DRAFT 9/30/14

PLEASANT LAKE PROTECTION AND REHABILITATION DISTRICT
BOARD MEETING
SATURDAY, SEPTEMBER 27, 2014, 9:04 AM
LAGRANGE TOWN HALL

MINUTES

Present: Dave Stamm (chair,2015), Ted Slupik (treas, 2015), Marcia Sahag (sec, 2016), Peter Schuler (2016), Ryan Mertes (2017), Bob Arnold (County), Don Sukala (Town)

Absent:

Public Attendance: Rick Callaway, Bernie Slupik

1. Approval of Agenda: Motion to approve the Agenda (Marcia/Peter). Carried unanimously.
2. Approval of Minutes: Motion to approve the Minutes of 9/25/14 (Dave/Ryan). Carried unanimously.
3. Award bid for the Pleasant Lake drawdown structure and pipe extension project: Motion to reject the bid of \$69,675.00 by Odling Construction for the Pleasant Lake drawdown structure and pipe extension project and to rebid the project for completion June 30, 2015, or earlier (Dave/Ryan). After discussion of possible companies to contact for bids and allowing a longer time frame, motion carried unanimously.
4. Motion to adjourn at 9:15 AM (Peter/Ryan). Carried unanimously.

Respectfully submitted,
Marcia M Sahag, secretary
PLPRD

PLEASANT LAKE PROTECTION AND REHABILITATION DISTRICT
BOARD MEETING
THURSDAY, SEPTEMBER 25, 2014, 7:05 PM
LAGRANGE TOWN HALL

MINUTES

Present: Dave Stamm (chair,2015), Ted Slupik (treas, 2015) by phone, Marcia Sahag (sec, 2016), Peter Schuler (2016), Ryan Mertes (2017 by phone, Bob Arnold (County),

Absent: Don Sukala (Town)

Public Attendance: Paul Schafer, R.A. Smith National

1. Approval of Agenda: Motion to approve the Agenda (Dave/Peter). Carried unanimously.
2. Opening and recording of bids for the Pleasant Lake drawdown structure and pipe extension project:
 - Company: Odling Construction, Inc
 - Bid bond of 5% has been submitted
 - Bid amount: \$69,675.00
 - No addendum to bid
3. Motion to adjourn at 7:10 PM (Peter/Dave). Carried unanimously.

Respectfully submitted,
Marcia M Sahag, secretary
PLPRD



**Walworth County Board Finance Committee
MEETING MINUTES
Thursday, September 18, 2014**

Walworth County Government Center
County Board Room 114
100 West Walworth, Elkhorn, WI

The meeting was called to order by Chair Russell at 9:35 a.m.

Roll call — Finance Committee members present included Supervisors Kathy Ingersoll, Daniel Kilkenny, Nancy Russell and Joseph Schaefer. Supervisor Paul Yvarra was absent and excused. A quorum was declared.

Others in attendance included:

- Board members: Tim Brellenthin.
- County Staff: David Bretl-County Administration/Corporation Counsel; Nicki Andersen, Jessica Conley-Finance; Kristy Secord-Clerk of Courts; Ron Person-Coroner; Kim Bushey, Becky Bechtel-County Clerk; Liz Aldred-Health & Human Services; Dale Wilson, Lisa Henke-Human Resources; John Orr-Information Technology; Bernie Janiszewski-Lakeland Health Care Center; Tracy Moate-Lakeland School; Kevin Brunner-Public Works; Kurt Picknell, John Delaney, Robert Duffey, Amanda Lagle, Kevin Williams-Sheriff's Office; Valerie Etzel, Gretchen Torres-Treasurer's Office
- Members of the public: Kathy Krubert, N7248 County O, Elkhorn, WI 53121; Wallace McDonell & Doug Saubert, City of Whitewater, 452 W. Main St., Whitewater, WI 53190; Kristen Perry, Lakeland Animal Welfare Society, Inc., PO Box 100, Elkhorn, WI 53121; Kathy Seeberg & Michael Goril, Walworth County Visitors Bureau, 2375 E. Geneva St., Delavan, WI 53115.

Agenda withdrawals — There were no agenda withdrawals. **Supervisor Kilkenny moved to amend the agenda to move Item 10B, discussion and possible action regarding Elkhorn Road Venture tax parcel proposal from the City of Whitewater, to follow the consent items and approve the agenda as amended. Supervisor Schaefer seconded the motion; carried 3-0.**

Approval of minutes of last meeting(s) — Supervisors Kilkenny and Schaefer moved to approve the following meeting minutes; carried 3-0.

- July 17, 2014 – Regular Finance Committee Meeting
- July 28, 2014 – Special Joint Finance/Human Resources Committee Meeting
- September 4, 2014 – Special Joint Finance/Public Works Committee Meeting

Public comment period — There were no comments from members of the public.

Unfinished business — There was no unfinished business.

Special order of business

Summary presentation of the 2015 county administrator's budget — Bretl reported that the Public Works Committee heard two appeals to the Capital Improvement Plan. The Human Resources Committee considered staffing implications with no recommendation for changes. As of today, there are no other appeals to the budget. He recommends approving the County Administrator's Budget, including the proposed appeals, as the Preliminary Budget, publishing the budget and setting a date for the public hearing.

Appeals to the 2015 county administrator's budget

- **Human Resources Committee recommendations**
- **Public Works Committee recommendations**
- **All other appeals**

Appeal A, sponsored by Supervisor Rick Stacey, delays the CTH NN pedestrian/bicycle trail capital project until 2016. Russell said grant funding will likely not be available until 2016. She noted that the Public Works Committee voted 5-0 to recommend Appeal A.

Appeal B, sponsored by Supervisors Russell & Schaefer, eliminates the request for two single axle patrol trucks in 2016 and changes the titles from single axle patrol truck to tandem axle patrol truck for the trucks requested in 2017 and 2018. Two single axle trucks were moved forward and have already been approved and ordered. Russell noted that the Public Works Committee voted 5-0 to recommend Appeal B.

Supervisors Schaefer and Kilkenny moved to approve Appeals A and B; carried 3-0.

Recommendation of the 2015 county preliminary budget — Supervisors Schaefer and Kilkenny moved to approve the 2015 Preliminary Budget with the appeals, publish the budget and establish a date for the public hearing. Kilkenny said he will be voting "no," consistent with his position that the budget come in at a 0% increase. Bretl reported that the actual increase ended up being 0.45%. **The 2015 Preliminary Budget was approved 2-1 with Supervisors Russell and Schaefer voting aye and Supervisor Kilkenny voting no.** Bretl added that the public budget hearing is scheduled for October 30, 2014.

Consent items — Russell asked that agenda items 9A2, budget amendment HS013; 9B1, electronic monitoring services; 9B2, radio dispatch system replacement; 9B6 and 9B7, contract with Waukesha County for medical examiner services; 9B8, sale(s) of tax foreclosure properties; and 9C1, sheriff's office surplus squads, be discussed separately. **Supervisors Kilkenny and Schaefer moved to approve the remaining consent items; carried 3-0.**

Supervisor Ingersoll arrived at 9:42 a.m.

Budget amendments

Coroner

- CRNR001 — Offset shortfall in 2014 salary expense

Health & Human Services

- HS012 — Reflect loss of Community Recovery Services (CRS) program funding
- HS013 — Transfer funds to convert conference rooms to additional staff offices — Russell said staff indicated the account number for this budget amendment should be changed to 211240. **Supervisors Schaefer and Kilkenny moved to approve budget amendment HS013 as amended; carried 4-0.**

Information Technology

- IT001 — Transfer funds for IT consultant
- IT002 — Remediation of Lakeland School and Lakeland Health Care Center wireless network

Lakeland Health Care Center

- LHCC01 — Reflect increase in Medicare Part B services

Medical Examiner

- ME001 — Transfer funds for transition costs

Public Works

- PW005 — Increase budget for White River Park improvements

Register of Deeds

- RD01 — Reflect decreased revenue for document recording and transfer fees

Sheriff

- SH002 — Reflect decline in electronic monitoring program revenue and expenses
- SH003 — Increase overtime/compensatory bank payout for communications division to reflect anticipated budget through year end

Bids/contracts

- Electronic monitoring services for the Sheriff's Office-Jail Division — Russell asked what the project budget is. Sheriff's office staff did not have the figure but will get the information. The committee will return to this item later in the meeting.
- Radio Dispatch System replacement for the Sheriff's Office-Communications Division — Russell asked what was budgeted for this project. Williams said staff budgeted \$500,000. **Supervisors Schaefer and Ingersoll moved to award to Radicom, Inc.; carried 4-0.**
- Oxygen Services for Lakeland Health Care Center — **By earlier motion approving the consent items, the award was made to Specialized Medical Services, Inc.**
- 2014-2015 Cooperative Education Service Agency (CESA) contract for Lakeland School — **By earlier motion approving the consent items, the award was made to the Board of Control of Cooperative Educational Service Agency 2 (CESA 2).**

- Re-award pharmacy benefits manager contract — **By earlier motion approving the consent items, the award was made to Serve You.**
- Contract with Waukesha County for 2015 medical examiner services — Approve Intergovernmental Cooperation Agreement between Waukesha County and Walworth County Regarding the Provision of Medical Examiner Services to Walworth County beginning in January 2015
- Contract with Waukesha County for medical examiner transition services — Approve Intergovernmental Cooperation Agreement between Waukesha County and Walworth County Regarding the Provision of Transition Services to Medical Examiner System during the remainder of 2014

Bretl said Waukesha County's committees have endorsed the contracts for medical examiner services. The basic agreement will commence January 5, 2015 when the coroner's term is over. This is a more expensive proposition than when John Griebel was coroner and working on half-time salary. Bretl's estimation is that this agreement will serve Walworth County well. We can take advantage of the scale and expertise of the Waukesha County's facility. They have 2 pathologists now and will hire a third under the agreement. Approved in concept by the Executive Committee, the Waukesha County medical examiner will be appointed as Walworth County's medical examiner at the October Board meeting. Waukesha will perform autopsies as well as develop training protocols and requirements. Our law enforcement were concerned about having to wait if a coroner were needed at an accident scene so we will staff the local office. A full-time deputy coroner position is proposed under the staffing plan. This individual will be hired with the cooperation of Waukesha County. Dr. Molot will provide additional services. He has been doing autopsies over the years but looking to scale back his practice. Bretl added that we are taking a shot in the dark as to the cost of appropriate fees. The agreement establishes the fee for service but, at the end of Year 2, finance staff will review costs and the contract will be adjusted to reflect actual costs. This is a 5-year agreement with provisions to renew, if we desire.

The transitional agreement allows us to plan ahead of time to set up a local telephone number, start the interview process, and establish protocols and procedures in advance of January 5th. We want a smooth transition but need to recognize the independence and authority of the current coroner until the end of his term. Bretl requested favorable action so the contracts can go to the County Board.

Supervisors Schaefer and Kilkenny moved to approve the Intergovernmental Cooperation Agreement between Waukesha County and Walworth County regarding the provision of medical examiner services for Walworth County. Bretl reiterated that, after Year 2, our cost will be the actual cost of the service which could be higher or lower than what we are paying under the contract. They will also amortize indirect costs. The contract does not contain an arbitration provision but does include a mediation provision if we disagree with the fees. There

may be autopsies that go beyond the common panel of tests, if there are unusual circumstances. In those cases, we could expect an additional bill. **The motion carried 4-0. Supervisors Schaefer and Kilkenny moved to approve the Inter-governmental Cooperation Agreement between Waukesha County and Walworth County Regarding the Provision of Transition Services to Medical Examiner System; carried 4-0.**

- Award sale(s) of tax foreclosure property — Russell noted that, in this round of the sale, we cannot accept bids lower than the appraised value. **Supervisor Kilkenny moved to accept the award recommendations provided by the Public Works Department on pages 25-28 of the agenda packet. Supervisor Ingersoll seconded the motion; carried 4-0.**
 - Parcel CS 00294, Town of Richmond — Awarded to Eileen Luebker.
 - Parcel CS 00295, Town of Richmond — Awarded to Eileen Luebker.
 - Parcel FSS 00066, Town of Delavan — Awarded to the Town of Delavan.
 - Parcel FSS 000067, Town of Delavan — Awarded to the Town of Delavan.
 - Parcel GNLB 00001, Town of Sugar Creek — Awarded to Michael Boyd.
 - Parcel GNLB 00002, Town of Sugar Creek — Awarded to Michael Boyd.
 - Parcel GNLB 00003, Town of Sugar Creek — There was no qualified bid on this parcel.
 - Parcel GNLB 00034, Town of Sugar Creek — Awarded to Abraham & Kimberly Brower.
 - Parcel GNLB 00036, Town of Sugar Creek — Awarded to Abraham & Kimberly Brower.
 - Parcel GNLB 00160, Town of Sugar Creek — Awarded to Abraham & Kimberly Brower.
 - Parcel JLCB 00235, Town of Geneva — Awarded to Alfonso Herrera.
 - Parcel JLCB 00548, Town of Geneva — There was no qualified bid on this parcel.
 - Parcel MIR 00124, Town of Bloomfield — Awarded to Rick & Bonnie Schaeffer.
 - Parcel MIR 00254, Town of Bloomfield — There was no qualified bid on this parcel.
 - Parcel MIR 00451, Town of Bloomfield — Awarded to Peter Baker.
 - Parcel NVS 00001H, Town of Lyons — Awarded to Wayne Cole.
 - Parcel QVD 00092A, Village of Darien — There was no qualified bid on this parcel.

Declaration of Surplus

- Recommendation to declare Sheriff's Office squads as surplus and to sell said vehicles at auction — Russell asked about the 2013 vehicles on the list. These are marked squads which run 24 hours a day, according to Picknell. Kilkenny asked when the vehicles were purchased, how many miles are on them, and what we paid for the squads? Picknell said he would have to get that information. **Supervisors Kilkenny and Ingersoll moved approval; carried 4-0.**

Reports

- Other Post-employment Benefits (OPEB) Report for period ending June 30, 2014 — Conley said our return on the OPEB trust is just above 9% since inception. We are fully funded and should be fine to 2042 if everything stays where it is.
- Quarterly investment report – 2nd Quarter 2014
- Quarterly sales tax report – 2nd Quarter 2014
- Update on tax incremental financing (TIF) districts — There were no updates with regard to TIF districts.
- Out-of-state travel
 - Health & Human Services
 - Jackie Rupnik, Functional Family Therapy supervisor training, Cleveland, OH
 - Public Works
 - Kevin Brunner, 2014 American Public Works (APWA) Congress & Exposition, Toronto, Ontario
 - Sheriff's Office
 - Jeff Recknagle, Travel for investigative purposes, Rochester, MN
 - Robert Wierenga & Jason Hintz, National K-9 Handlers Conference, Nashville, TN
 - UW-Extension
 - Colleen Lesniak, National Conference on Volunteering & Service, Atlanta, GA

Discussion returned to the electronic monitoring services bid award. Lagle reported that we paid \$8.74 per day for these expenses in 2014 and will pay \$6.70 per day under the new contract. We budgeted \$10/day. Electronic monitoring costs us between \$10-12 per person which includes the bracelet and drug screening. **Supervisors Schaefer and Kilkenny moved to award to BI Incorporated; carried 4-0.**

New business

Discussion and possible action regarding Elkhorn Road Venture tax parcel proposal from the City of Whitewater — Etzel said there are 3 Elkhorn Road Venture parcels for sale on which the County has taken judgment. Staff met with representatives from the City of Whitewater on September 5, 2014 to discuss the City's proposed purchase of these properties from the County. As of today, there were no bids. Bretl added that the City of Whitewater made an agreement with the developer that was secured with special charges. Because the developer did not make good to the City, the properties went on the tax roll and the County settled with the City. This situation prompted our final decision to end settlement of special charges. As the property became delinquent, we entered into an agreement with the City to hold Walworth County harmless. The idea was that the developer would either get current or the property would be sold. Under the agreement, the City was to pay, with non-TIF funds, the amount of specials settled, together with penalties and interest, bringing the total to \$587,804.92. Etzel said the tax delinquent parcels went into our in rem process and were appraised at over \$1 million. There

were no bids. McDonnell noted that, after meeting with County staff, the City proposed to pay the \$587,000 figure for the property.

Bretl said we are obliged to accept fair market value or greater in the first round of the sale. The question is what to do next. The City of Whitewater is concerned that someone might purchase the property and “sit on it” rather than developing. If there is no interest in Round 2 of the sale, the City would likely buy the property themselves. This is a special case. We usually don’t get direction from the Finance Committee as to what to list property at in Round 2 and don’t commit to acceptance in advance. McDonnell said they are fine waiting for another month. The City authorized paying the total special charges due so they can be done with it and move forward. It would take a little while because they would have to borrow for it. The City is being charged about \$6,000 in interest each month. They would like to resolve this issue as soon as possible. Brunner noted that State Statutes and County procedure require us to publish one more time. After that, the Finance Committee may accept the bid most advantageous to the County. He added that a private party had asked for information on these parcels but is not sure how interested the party is.

Etzel asked McDonnell where he came up with the \$587,000 figure. The number she sent him recently for the October amount due was \$588,824.27. McDonnell said the \$587,000 was from the September 5th meeting but the City is agreeable with the updated amount.

Bretl said the committee could set a minimum bid for Round 2. The City could bring a check to the next committee meeting. If there are no bids at that time, we could conceivably approve the sale then. Etzel doesn’t believe that, according to County ordinance, we have to set a minimum bid but it is up to the committee’s discretion to accept or decline bids. Bretl feels we should set a minimum bid to advertise the property. Kilkenny was concerned about selling to the City if someone else bids higher. McDonnell commented that the interested party Brunner mentioned had also contacted the City. The party’s initial proposal indicated he wanted the land for free with a guaranteed amount of development on it. That’s a far stretch from the amount being discussed. He understands if the property has to be bid again but said it would be great if the City could just buy it for \$588,824.27 as soon as the second round of bidding is over and get this moving. Kilkenny said he has no problem with the City buying the property but wants to be sure we are adequately exercising our legal discretion. McDonnell said he was uncomfortable not knowing the amount the City would need to purchase the property. He wondered if they could move forward with some assurance right now. Bretl said our ordinance says that we go out for competitive bid in Round 2. It becomes a spurious exercise if we set a minimum bid of the \$588,000 figure but agree in advance to sell to the City of Whitewater. There are a couple of ways we could proceed. We could advertise the property at \$1.2 million or whatever we appraised it at earlier. We are trying to help the City in this situation but want to be clear with bidders in advance. If someone bids \$700,000 and the City bids \$588,824.27, the committee could agree to accept the City’s bid unless we receive an offer for the \$1.2 million appraised value. McDonnell said the City would be fine with that. Etzel clarified that the minimum bid for Round 2 will be at least what we need to make ourselves whole, i.e., \$815,964. Her recommendation is to follow through on the second round with minimum bids established to allow the county to be made whole from the sale and with all parcels treated the same. The City could put in a bid following those same rules, like other municipalities have done in the past. Then the committee can decide which bid to

accept if there are multiple bids. Bretl reiterated that we have flexibility with the next round. This is a huge deal for the City because they would have to borrow money. We could set a minimum bid of \$815,964, which is what we normally do. If we get a bid above that, we take that bid and the City would be fine with it. McDonnell said if we could finalize based on these terms, the City would know where they stand and can get the money. If a bid comes in at \$815,964, great. Otherwise, the City knows they have to come up with \$588,824.27 and can plan for it. **Bretl recommended a motion directing staff to put the property out for bid with a minimum amount to be supplied by the Treasurer; failing a minimum bid, the County will accept the offer from the City of Whitewater in the amount of \$588,824.27 and the sale can take place at the October Finance Committee meeting. Supervisors Kilkenny and Schaefer moved as specified by County Administrator Bretl.** McDonnell asked for clarification. Can the City be assured that if the County does not receive a bid of \$815,000 in the next round, the City is in position to buy the property for \$588,824.27? Russell replied that today's meeting is recorded and the bid information will be in the meeting minutes. The committee cannot approve a contract because it is not on the agenda. **Motion carried 4-0.**

Discussion and possible action regarding Walworth County Visitors Bureau's fiscal 2013 audit — Supervisor Kilkenny moved to place the letter on file. Supervisor Ingersoll seconded the motion; carried 4-0.

Resolution **-10/14 Approving an Agreement by and between Walworth County and the Lakeland Animal Welfare Society, Inc. for Contract Term 2015 to 2019 — Supervisors Kilkenny and Schaefer moved to approve. Russell asked that Item III, Budget and Fiscal Impact, on the Policy & Fiscal Note be amended to read "Costs for animal control and adoption services are proposed at a flat rate of \$120,500 per year over the 5-year period of the contract." **The motion to approve the resolution with the Policy & Fiscal Note amended as indicated by Supervisor Russell carried 4-0.**

Ordinance **-10/14 Amending Chapter 6 and Chapter 14 of the Walworth County Code of Ordinances Relative to Powers of the County Humane Officer — Bretl said this ordinance was also included on the Executive Committee's agenda. The idea is to maximize the fees collected for dog licenses to relieve taxpayers of the need to levy for that. The ordinance authorizes the County Humane Officer to issue citations for unlicensed dogs and dogs at large. The undersheriff has no problem granting this authority. Bretl added that nothing prohibits a deputy from writing the tickets either, but it is a more efficient use of manpower to have the Humane Officer do it. The second part of the ordinance relates to abatement orders. Chapter 173 of the State Statutes allows either the Humane Officer or Sheriff's Office to issue an abatement order. This ordinance authorizes the sheriff to perform the review as an impartial party. If the sheriff is disqualified for any reason, the county administrator will conduct the review. Perry noted that one of the Lakeland Animal Shelter's goals is an educational campaign about dog licensing throughout the county and the consequences of having unlicensed animals. Russell said the Executive Committee also talked about having a sign at the new dog part stating that all dogs have to be licensed and have rabies shots. It was suggested that Perry talk to Kevin Brunner since that would also be a good spot for LAWS' informational purposes. **Supervisors Kilkenny and Schaefer moved to approve the ordinance; carried 4-0.**

Discussion and possible action regarding one-time donation for naming rights in the Lakeland Animal Welfare Society, Inc.'s new facility — Bretl explained that the 2015 Preliminary Budget includes a \$10,000 donation for naming rights, pending approval of the budget by the County Board. There would be a plaque in the new facility recognizing the County's donation. The committee was asked to specify which of the naming rights opportunities they wished to sponsor. **Supervisors Kilkenny and Ingersoll moved to designate the proposed \$10,000 donation in the fiscal 2015 budget for the staff lounge in LAWS' new facility; carried 4-0.**

Discussion and possible action regarding 2013 Single Audit and Management Letter — Andersen explained that staff are working to resolve some of the IT issues before year end, although there may not be time to do all of them by then. We take internal controls very seriously and appreciate the assistance from department heads. She added that these controls are for the protection of the staff themselves as well as for the County. **Supervisor Schaefer moved to accept the 2013 Single Audit and Management Letter. Supervisor Kilkenny seconded the motion, which carried 4-0.**

The committee recessed at 11:00 a.m. and reconvened at 11:12 a.m.

Resolution **-10/14 Internally Designating Lakeland Health Care Center 2014 Net Position for Future Building/Equipment — Supervisors Schaefer and Kilkenny moved approval; carried 4-0.

Resolution **-10/14 Committing General Fund Balances for Future Building/Equipment — Supervisors Schaefer and Ingersoll moved approval; carried 4-0.

Ordinance **-10/14 Amending Section 30-150 of the Walworth County Code of Ordinances Relating to Write-off of Receivables — Andersen said this ordinance relates to all county receivables. Supervisors Schaefer and Ingersoll moved approval; carried 4-0.

Resolution **-10/14 Authorizing Additions to Previously Established Pre-approved Recurring Grants List — Supervisors Schaefer and Kilkenny moved approval; carried 4-0.

Ordinance **-10/14 Amending Section 30-185 of the Walworth County Code of Ordinances Relating to Establishment of Agency Funds — Supervisors Schaefer and Kilkenny moved approval; carried 4-0.

Ordinance **-10/14 Amending Section 30-414 of the Walworth County Code of Ordinances Relating to Correction of Errors — Supervisors Schaefer and Ingersoll moved approval; carried 4-0.

Discussion and possible action concerning County's position regarding IRS audit of County's sick leave severance/insurance credit program — Bretl reported that he, Andersen, Dale Wilson and Chair Russell met via teleconference with the IRS agent conducting our audit, as well as the agent's supervisor. Bretl hopes to bring a settlement to the committee in October or November.

Discussion and possible action regarding status of the State Committee on Review of Tax Incremental Financing — Conley recommended waiting a month or two to see what the State Committee brings forward. Russell asked if they would be accepting testimony. Conley did not know. Bretl agreed that some of the options presented by the State Committee are alarming, for example, allowing general operating expenses such as police protection. He feels that, at some point, we should make a policy statement to the State Committee. Russell agreed. The more a municipality uses TIF money for operational expenses rather than putting it in their regular budget, the less likely the TIF may be closed. Bretl suggested putting the report on file. He will find out more about the State Committee's process and what their timetable is.

Correspondence

- Correspondence from Ed Yaeger expressing concern over the proposed parking structure in the City of Lake Geneva and requesting closure of TIF District #4 (referred by the County Board) — Russell does not think the county can do anything about Yaeger's concerns. Conley added that she doesn't think the Joint Review Board can, either. **Supervisor Kilkenny moved to table this item to the November meeting to see the result of the City of Lake Geneva's referendum regarding the parking structure. Supervisor Ingersoll seconded the motion; carried 4-0.**
- Correspondence from SEWRPC regarding their Calendar Year 2015 Budget (referred by the County Board) — This item was placed on file. Bretl said SEWRPC has had a freeze in the cost of their services, though he wasn't sure for how many consecutive years. Russell commented that members of the Board have expressed that concern which she will pass along to SEWRPC.

Confirmation of next Finance Committee meeting:

- The next Finance Committee meeting was confirmed for Thursday, October 23, 2014 at 9:30 a.m. in County Board Room 114 at the Government Center

Adjournment of Finance Committee

Upon motion and second by Supervisors Kilkenny and Schaefer, Chair Russell adjourned the meeting at approximately 11:34 a.m.; carried 4-0.

Submitted by Kate Willett, recording secretary. Minutes are not final until approved by the Finance Committee at its next regularly scheduled meeting.

NOTE: Items distributed at the Finance Committee meeting may be reviewed in the County Clerk's Office.

County Zoning Agency

MINUTES

September 18, 2014 – 4:30 p.m.

100 West Walworth Street

Elkhorn, Wisconsin

*** * * D R A F T * * ***

Chair Rick Stacey called the meeting to order at 4:30 p.m.

Roll call – Committee members present were Chair Rick Stacey, Vice-Chair Dave Weber, Supervisors Rich Brandl, and Tim Brellenthin, Citizen Members Richard Kuhnke, Sr. and Jim Van Dreser. Supervisor Paul Yvarra was absent, excused. A quorum was present.

County Staff present – Land Use and Resource Management Department Director Michael P. Cotter, and Site Planner/Hearing Facilitator Matt Weidensee.

Present for a portion of the meeting / hearing was County Administrator David Bretl, Neal Frauenfelder/Senior Planner, Debora Grube/Senior Zoning Officer, Fay Amerson/Urban Conservation Specialist.

A “sign-in” sheet listing attendees on September 18, 2014, is kept on file as a matter of record.

Details of the September 18, 2014 meeting / hearing are on a digital recording which is on file and available to the public upon request / video to view on our website: www.co.walworth.wi.us

Rich Brandl motioned to approve the agenda as amended to table item 8.e.1.) Allen C. and Nancy L. Lehman. Seconded by Richard Kuhnke, Sr. Motion carried. 6-favor 0-oppose

Rich Brandl motioned to approve the August 21, 2014, Minutes. Seconded by Tim Brellenthin. Motion carried. 6-favor 0-oppose

Zoning / Sanitation / Land Conservation Enforcement – Michael Cotter
Disc Count #4:35:07 – 4:35:50

Subdivision Items – Old Business - none

Subdivision Items – New Business –

1. **Mound Road Estates Preliminary Plat**, Lake Delavan Property Company, LLC, applicant. Proposed 74 lot and 1 out lot residential subdivision plat located in Sections 14 and 15, Town 2 North, Range 16 East, Town of Delavan. Parcel #s F D 1400002, F D 1400003 and F D 1500003. The proposed plat contains 38.38 acres of land and is zoned R-2 Single Family Residence District (Sewered).

Dave Weber motioned to approve with the following conditions: 1) Approval is subject to joining the remnant parcel on the west side of Barnum Road with the parcel to the west (F D 1500001) by submitting a lot line adjustment application to the Walworth County Zoning Department. This lot line adjustment will have to be accomplished by preparing a Certified Survey Map because the new parcel crosses a section line. The lot line adjustment CSM should be recorded at the Walworth County Register of Deeds Office at the same time the subdivision plat is recorded; 2) Approval is subject to providing road access to Mound Road for the C-2 and A-1 remnant parcel (F D

1400003) located to the east of the subdivision plat. This can be accomplished by either recording a 50 foot wide access easement or by combining the remnant area with the existing CSM to the north; 3) Approval is subject to submitting the covenants and restrictions; 4) Approval is subject to rewording the Stormwater Conveyance Easement notations on the face of the plat from "Extinguished Upon Subdividing Additional Lands" to Replaced and Relocated Upon Subdividing Additional Lands; 5) Approval is subject to addressing the concerns and requirements identified in the Walworth County Land Conservation Division Preliminary Stormwater Review Letter and staff report for the County Zoning Agency Public hearing on 9/18/14; 6) Approval is subject to complying with County Construction Site Erosion Control and Stormwater Management Ordinances for any construction; 7) Approval is subject to meeting all requirements of state statutes and county ordinances; 8) Approval is subject to the applicant addressing the Town of Delavan conditions of approval. Seconded by Jim Van Dreser. Motion carried. 6-favor 0-oppose.

Disc Count #4:35:54 – 4:45:15

2. **Raymond and Marian Iverson and Richard and Mary Synek**, proposed 2-lot, 2-outlot Certified Survey Map, Section 9, Town 4 North, Range 18 East, Town of East Troy. Parcel #'s P ET 900004C and P ET 900004D. The proposed CSM contains .34 acres of land and is zoned R-1 Single Family Residence District and B-3 Waterfront Business District. The proposed CSM is located within Village of Mukwonago Extraterritorial Plat Review Jurisdiction. This CSM requires County Zoning Agency review and approval for the modification of the Walworth County Subdivision Ordinance standards requiring a minimum 50 feet of road access width and dual zoning.

Discussion of the proposed CSM by Neal Frauenfelder with multiple concerns of the LURM division including dual zoning, lake access issues among the concerns. Discussion of the unique circumstances of the property and the use of the property by 3 current users with no increase in users indicated so as to not create a precedent. Jim Van Dreser motioned to approve based upon discussions with the following conditions: 1) Approval is subject to the applicant applying for and obtaining a rezoning of the B-3 area within the CSM to R-1; 2) Approval is subject to showing all easements on the face of the CSM; 3) Approval is subject to the DNR determining the ordinary high water mark; 4) Approval is subject to noting on the face of the CSM any restrictions assigned to the outlots; 5) Approval is subject to meeting all requirements of state statutes and county ordinances; 6) Approval is subject to adding the following language to the CSM: Any land below the ordinary high water mark of a lake or navigable stream is subject to the public trust in navigable waters that is established under Article IX, Sec. 1 of the State Constitution.

Seconded by Dave Weber. Motion carried. 6-favor 0-oppose.

Disc Count #4:45:20 – 5:26:20

Old Business - Ordinance Amendments – None

Old Business – Discussion Items –

1. Discussion/Possible Action - Short Term Rentals and recent Circuit Court Decision regarding Short Term Rentals *Growth Management vs. Walworth County Board of Adjustment* 13-CV-885 - Michael Cotter.

Discussion by Supervisor Weber regarding options. Discussion by Jim Van Dreser regarding position. Statement by Nancy Russell regarding experience with rentals, ramifications of allowing rentals.

Dave Weber motioned to ask staff to follow option 1 as presented and return as a hearing in October/November. Seconded by Richard Kuhnke, Sr. Motion carried. 6-favor 0-oppose.

Disc Count #5:26:31 – 5:45:06

2. Discussion/Possible Action – Reconstruction of existing substandard structures – Michael Cotter

Rich Brandl motioned to Table to next month. Second by Dave Weber. Motion carried. 6-favor 0-oppose.

Disc Count #5:45:10 – 5:46:00

New Business - Ordinance Amendments – None

New Business – Discussion Items –

1. Discussion/Possible Action – Correspondence from Peg Reddy regarding Walworth County Farm Technology Days possible special zoning district for temporary use for the 2016 Farm Technology Days – Michael Cotter

Discussion by Michael Cotter regarding zoning issues with Farm Technology Days and needed discussions with DATCP. Potential stand-out ordinance regarding this event. Statement by Nancy Russell regarding “County sponsored for public good” event.

Jim Van Dreser motioned to support staff researching special ordinance and recommendation. Second by Rich Brandl. Motion carries. 6-favor 0-oppose.

Disc Count #5:46:10 – 5:52:06

2. Discussion/Possible Action – Formal complaint and request to review the conditional use permit for the wind turbine in use at Green Leaf on Hwy 50, Delavan – Michael Cotter.

Statement by Michael Cotter regarding options for the Committee.

Jim Van Dreser motioned to have staff investigate and return next month. Seconded by Richard Kuhnke, Sr. Motion carried. 6-favor 0-oppose

Disc Count #5:52:07 – 5:54:07

3. Discussion/Possible Action – Status of material borrow sites previously approved and conditioned upon rezone back to original zone district for the Whitewater By-Pass project – Matt Weidensee

Statement by Matt Weidensee regarding current status of sites and recommendation to send letters and return to report responses.

Richard Kuhnke, Sr. motioned to send letters to the property owners regarding rezoning. Seconded by Rich Brandl. Motion carries. 6-favor 0-oppose

Disc Count #5:54:08 – 5:56:10

4. S&R Egg Farm Inc., Frank Schimpf, owner / Dave Hill, Applicant, Section 2, LaGrange Township. AMENDED COND USE for expansion of storage buildings by less than 25% of approved buildings on site. The expansion includes increased dry storage for egg production plant by 14,500 square feet and expansion of the manure storage building from 12,000 square feet to 43,000 square feet. No increase in chicken population is proposed. Tax Parcel H LG-2-4D.

***Amended 9-18-2014 as specified in #1.**

NAME: S & R EGG FARM

TOWN: LAGRANGE

A conditional use permit for expansion of an existing commercial egg production facility to allow up to 1,723,600 laying hens as specified in Chapter 74, Division 4, Walworth County Code of Ordinances, on lands zoned A-1 Prime Agricultural Land District, and described as follows:

Tax Parcel #H LG 200004D

Has been APPROVED after the appropriate findings were made as required by State Farmland Preservation Program s91.75(5) Wis. Stats. and subject to the following conditions:

1. Approved as per plans submitted **and amended September 18th, 2014 to includes increased dry storage for egg production plant by 14,500 square feet and expansion of the manure storage building from 12,000 square feet to 43,000 square feet** with all additional conditions as a commercial egg production facility with a capacity of 1,723,600 laying hens.
2. Hours shall be 24 hours per day.
3. The site must meet all applicable Federal, State, County and local regulations including any State well or water supply requirements.
4. The applicant must obtain the required zoning permit prior to construction.
5. All outside lighting must be shielded and directed on site.
6. The applicant will be responsible for cleaning tracked soil or manure resulting from the farm operations off the Township or County Roadways on a daily basis.
7. Outside lighting shall be shielded and directed on site.
8. The project site must be kept neat, clean, and mowed.
9. Any changes to the character, intensity or use of this site not capable of being discerned by the Land Use and Resource Management Department as consistent with this approval must be brought before the Walworth County Zoning Agency for additional conditional use review.

Specific Conditions:

10. The applicant shall follow all requirements of the Department of Natural Resource (DNR) Wisconsin Pollutant Discharge Elimination System (WPDES) permit. The applicant shall obtain approval of a nutrient management plan from the DNR. The plan shall meet all the minimum requirements of the DNR and the County. The applicant shall comply with all recommendations of the approved Nutrient Management Plan. A copy of the Nutrient Management Plan and annual updates must be provided to the County Land Conservation Office.
11. Any new land that will receive chicken manure from S& R Egg Farm Inc. must have pre-approval from the conservation office. The information to be provided includes soil tests, a conservation plan, a 590 assessment from Snap Plus, and spreading restriction maps to verify that the land will meet a 590 nutrient management plan.
12. S & R egg farm will provide to the County by May 1st, spread logs for all fields that have received chicken manure within the last year. They will also provide a nutrient management plan, which includes amount of

nutrients applied in manure and recommended commercial fertilizer based on soil tests, to both the producer of said field and that Conservation Department.

13. The applicant shall provide the Walworth County Land Conservation Department with an annual updated list of fields on which the manure will be applied, prior to manure application. The applicant shall keep record of the field locations, amounts of manure applied per field and dates when the manure is applied along with the amounts of nutrients (N-P-K) for land in Walworth County. The applicant shall provide a copy of this record to both the Walworth County Land Conservation Office and the operator of the land prior to any application of commercial fertilizer by the operator.
14. The property owner must obtain County Board of Adjustment variance approval from the required 200 foot property boundary setback prior to construction of proposed northern most barn.

Commercial egg production is an allowable conditional use under farmland preservation statutes.

Dated this 21st day of August, 2008.

COUNTY ZONING AGENCY
RICK STACEY, CHAIRMAN

Richard Kuhnke, Sr. motioned to approve. Seconded by Rich Brandl. Motion carried. 6-favor 0-oppose.
Disc Count #5:56:11 – 5:58:34

Public Hearing: 6:06 p.m.

Ordinance Amendments – None

Rezoning with Conditional Uses – None

Rezoning

TABLED PRIOR TO HEARING – MATTER NOT HEARD

~~Allen C. and Nancy L. Lehman, Section 9, Walworth Township. Rezone 3.4 acres of A-2 Agricultural District to A-1 Prime Agricultural and C-1 Lowland Resource Conservation (Non-Shoreland Wetland) Districts in order to lotline adjust the property to an A-1 zoned parcel to the north. Part of Tax Parcel EA3609-2.~~

Joanne Beck & Mark Anders, Section 9, East Troy Township. Rezone approximately .12 acres of C-4 Lowland Resource Conservation District (shoreland wetland) to R-1 Single Family Residential District to correct the wetland boundary line to existing delineated field conditions. Parts of Tax Parcels PBM-6 & 7.

Rich Brandl motioned to approve. Seconded by Dave Weber. Motion carried. 6-favor 0-oppose.

The rezoning petition will move forward to the October 14, 2014, Walworth County Board for possible action.

Disc Count #6:07:11 – 6:11:42

Christian League for the Handicapped, Inspiration Ministries c/o Richard Hall, Robert Pearce – Applicant, Section 2, Walworth Township. Rezone approximately 7.49 acres of A-1 Prime Agricultural and P-2 Institutional Park Districts to A-1, P-2 and C-2 Upland Resource Conservation Districts to straighten the zone boundaries so the A-1 lands may be divided off the parcel. Parts of Tax Parcel E W-2-13.

Rich Brandl motioned to approve. Seconded by Dave Weber. Motion carried. 6-favor 0-oppose.

The rezone petition will move forward to the October 14, 2014, Walworth County Board for possible action.

Disc Count #6:11:43 – 6:16:56

Fort Community Credit Union c/o Jim Simdon (President), Section 11, LaGrange Township. Rezone approximately 1.5 acres of C-2 Upland Resource Conservation District to A-5 Agricultural Rural Residential District to make a legal substandard parcel a standard parcel. Tax Parcel H LG-11-3A.

Dave Weber motioned to approve. Seconded by Jim Van Dreser. Motion carried. 6-favor 0-oppose.

The rezone petition will move forward to the October 14, 2014, Walworth County Board for possible action.

Disc Count #6:17:05 – 6:21:05

Conditional Uses – None

Adjournment

Richard Kuhnke, Sr. motioned to adjourn. Seconded by Dave Weber. Motion carried. 6-favor 0-oppose

The meeting was adjourned at 6:21 p.m.

Submitted by Sheril Oldenburg, Recording Secretary.
Minutes are not final until approved by the committee at its next meeting.

DRAFT

**Walworth County Board of Supervisors
Children with Disabilities Education Board Meeting Minutes
Wednesday, September 17, 2014
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 5:31 p.m. by Chair Dave Weber.

Roll call was conducted. Members present included Chair Dave Weber, Secretary Ken Monroe, Supervisor Kathy Ingersoll, and Supervisor Charlene Staples. Supervisor Joe Schaefer was absent. A quorum was declared.

Others in Attendance:

County Board Supervisors: Nancy Russell

County staff: David Bretl, County Administrator; Tracy Moate, Director of Special Education; and John Orr, Director of Information Technology

On motion by Supervisor Ingersoll, seconded by Supervisor Monroe, the agenda was approved by voice vote with no withdrawals.

On motion by Supervisor Monroe, seconded by Supervisor Ingersoll, the May 21, 2014 and July 8, 2014 meeting minutes were approved by voice vote.

Public Comment – None.

New Business

- Ordinance Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums for the Extended School Year

Tracy Moate, Director of Special Education, stated the ordinance currently only includes physical therapists and occupational therapists; and this proposed amendment would include all staff that are certified to perform specific individual education plan (IEP) services for the extended school year. **On motion by Supervisor Monroe, seconded by Supervisor Staples, the ordinance was recommended for county board adoption. Motion carried 4-0.**

- Ordinance Creating Sections 15-540 and 15-549 of the Walworth County Code of Ordinances Relating to Special Benefit Provisions for CDEB Professional Employees

Moate stated with the union not recertifying, some of the language in the existing contract needs to be codified in the ordinances defining how teachers are paid. She said teachers in essence work a 9-month contract, and teachers receive benefits through the summer and receive a paycheck 26 pay periods throughout the year. She stated this ordinance amendment includes the continuation of insurance and benefits through the summer months. She said it also includes a provision for those that worked the contract year but are not returning in the fall to receive benefits through the summer months.

Chair Weber referred to paragraph 1 of the ordinance regarding “employer-paid” benefits and suggested changing the wording. Administrator Bretl stated language can be added to clarify that employees still have to pay their share. Supervisor Staples asked if an employee did not continue their employment if

they would continue to receive benefits through the summer. Bretl stated there is a penalty for leaving before the end of the contract, which does not make up for the costs of benefits. Moate stated the teachers have a contract at the beginning of the school year outlining their pay and benefits. **On motion by Supervisor Monroe, seconded by Supervisor Ingersoll, the ordinance as amended was recommended for county board adoption. Motion carried 4-0.**

- Ordinance Amending Section 15-333 of the Walworth County Code of Ordinances Relating to Step Increase Dates for CDEB Management Staff

Moate stated within their organization they have management staff, teachers, former union organized group, and hourly staff. They also have another group called CDEB Management Q, which consists of their physical therapists, occupational therapists, nurse, school psychologist, and educational programmer. She said this group's work calendar is the teachers, which starts in September and ends in June. She stated there was confusion as to when this group would receive their step increase. She said if their performance warrants a step increase, that step increase gets applied at the start of the school year. **On motion by Supervisor Staples, seconded by Supervisor Ingersoll, the ordinance was recommended for county board adoption. Motion carried 4-0.**

- Teacher Effectiveness Evaluation Tool

Moate stated all teachers and educators in the state are evaluated with the same tool across the state. Since CDEB employees are not considered to be a part of a school district as they are county employees, they are not held to the same teacher evaluation tool as the rest of the teachers in the state. She said it is expected they create a tool that is similar but they are not held to the same rigors that every other school district is trying to follow. She also said they have made this evaluation tool personal to their teachers. She stated this tool is based on the four competencies the rest of the teachers in the state have to follow; and teachers will also put together professional goals with this tool. She said this tool has been tailored in order to be applicable to their students, Lakeland School, and what they are trying to accomplish at a local level.

Historically, the pay scale was not based on performance or how effective you were as a teacher but based on putting in the time, completing six credits of continuing education and how many years you have been teaching. Moate said with this evaluation tool, if the teacher is above average or a high level performer, they will move across the salary schedule. She stated they are tying this into teacher performance as well as professional development and striving to become a better teacher. She said they are piloting it this school year. She also said an individual's efforts and performance this school year will set a benchmark to determine if they move across a salary schedule for the next school year. Chair Weber asked how this is going to be implemented. Moate said the three directors of special education will divide a pool of teachers and Q staff into three and they will share the load. They will meet with their individuals to develop professional goals as well as observe the classroom. She stated this evaluation tool is not an all-or-nothing deal. If a teacher falls between a certain number range, they will get a ½ step. She said the teacher can control how they move across the pay schedule. Supervisor Ingersoll asked if teachers will continue to get a step increase if they do continuing education. Moate stated continuing education can be one of the pieces that can allow them to move a step. She said this is about the how the teacher is able to implement and achieve their goals and how it impacts student learning and growth. Chair Weber stated the long term outcome is to have the best staff, and this tool can be used to promote those interested in bettering themselves. Supervisor Ingersoll expressed concern because she does not want to discourage further education. Moate stated there is an incentive in the contract language that every five years they will pay for six credits. She said this is going before the Human Resources Committee next month. Bretl

stated if the committee is comfortable with this, they can approve it in concept with input for the final product. **Supervisor Monroe offered a motion, seconded by Supervisor Staples, to approve the Teacher Effectiveness Evaluation Tool in concept and review the final product from the Human Resources Committee.** Supervisor Ingersoll asked for further clarification regarding the continuing education component of the evaluation tool. Moate said the teachers can make goals based on the classes they have taken then they will observe how that teacher implemented what they learned in their classroom. Bretl stated this is a huge shift from how things used to be. With the old system, a teacher automatically moved up if they received their six credits. He said the hope is that the goals would include continuing education and applying that education. Chair Russell stated this concept is about putting the education into practice. She said she had some teachers who were well-educated, but were terrible teachers. Moate stated if a teacher puts down goals that are impossible to reach; it is the administrator's responsibility to step in. Bretl stated there is a motion to approve the evaluation tool in concept and review the final product done at the Human Resources Committee. **Motion carried 3-1.**

- Discussion and Possible Action Concerning Advisory Resolution on Centered Based Programming and the Family Care HCBS (home and community based services) transition plan for Wisconsin
Bretl stated the Executive Committee and the Health and Human Services Board have recommended forwarding an advisory resolution to the county board for approval regarding support for center-based programming for individuals with disabilities. **Supervisor Staples offered a motion, seconded by Supervisor Ingersoll, to forward an advisory resolution to the county board. Motion carried 4-0.**

- Remediation of Lakeland School and Lakeland Health Care Center Wireless Network
Moate stated they have learned the existing wireless network is inadequate for the amount of technology the school uses. John Orr, Director of Information Technology, stated that both the nursing home and the school utilize the most technology. He said they are going to double the number of access points in the school. He stated that Moate also wants to add access in the playground, courtyard, kitchen and the front part of the building where the buses load. Moate stated they believe they can cover the expense with a budget amendment coming from the payroll budget. Supervisor Ingersoll asked if upgrades will be needed in the future. Orr said the devices are still supported by the manufacturer and will continue to be for some time. He stated they will be moving the devices out of the school and repurposing them in the nursing home. **Supervisor Monroe offered a motion, seconded by Supervisor Ingersoll, to approve the proposal to upgrade the wireless network. Motion carried 4-0.**

- Discussion and approval of the 2014-2015 CESA #2 contract for Audiology and Mobility
Moate stated this is an annual contract for educational audiology, which is where someone comes to the school to look at a student's FM systems or hearing aids and makes the necessary adjustments for them to work properly as well as orientation and mobility for those students who have visual impairment. She said they cannot sustain a staff person to perform this service as they do not have enough students requiring it. **Supervisor Staples offered a motion, seconded by Supervisor Monroe, to approve the 2014-2015 CESA #2 contract for Audiology and Mobility. Motion carried 4-0.**

- Discussion of the 2015 Proposed CDEB Budget
Moate provided an overview of their 2015 proposed budget. She said they are now in the ninth year of the transfer of service agreement. She stated they have eight teachers remaining out in the school districts, and they are anticipating a payment of \$126,572 for transfer of service to districts. She provided an overview of the 2015 proposed CIP and future projects, which includes hiring a consultant to study future school expansion, upgrade existing playground equipment, annual flooring replacement, upgrade

building automation software, replace building monument sign as part of the County NN project, and putting in a walking path on the inside perimeter of the playground as students in wheelchairs cannot access the area. **Supervisor Staples offered a motion, seconded by Supervisor Ingersoll, to accept the 2015 proposed CDEB Budget. Motion carried 4-0.**

- Establish the maximum numbers of non-resident students that may attend Lakeland School on tuition. Moate stated the school's current enrollment is 131 which includes nine students with agreements already in place with the school districts for them to attend Lakeland School. She said their maximum capacity is 170. **Supervisor Monroe offered a motion, seconded by Supervisor Staples, to approve the maximum enrollment of 170. Motion carried 4-0.**

Reports & Correspondence

- CDEB Chair – Chair Weber had nothing to report.
- CDEB Director – Moate stated they held their Lakeland School Outdoor Education Program last week. She said they only went for two days due to the weather; and despite of the weather, it was a great event. She stated the Push, Walk & Ride Event has been put on hold this year. She said the LEO Golf Outing was held in July and it was a success.

Confirmation of Next Meeting

There was discussion in regard to changing the meeting time to 5:00 p.m. Bretl stated the committee can forward an ordinance amendment to change the meeting time. **Supervisor Staples offered a motion, seconded by Supervisor Monroe, to forward an ordinance amendment to change the meeting time to 5:00 p.m. Motion carried 4-0.** The next meeting was confirmed for October 22, 2014 at 5:00 p.m.

Adjournment

On motion by Supervisor Monroe, seconded by Supervisor Staples, Chair Weber adjourned the meeting at 6:51 p.m.

Submitted by Nicole Hill, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.

DRAFT

**Walworth County Board of Supervisors
Health and Human Services Board Meeting Minutes
Wednesday, September 17, 2014
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 2:10 p.m. by Chair Monroe.

Roll call was conducted. Members present included Chair Ken Monroe, Vice-Chair Tim Brellenthin, Supervisor Charlene Staples, Supervisor Kathy Ingersoll, Supervisor Joe Schaefer, Berenice Solis – Citizen Representative, Sandra Wagie-Troemel – Citizen Representative, Dr. James Seegers – Citizen Representative, and William Wucherer – Citizen Representative. A quorum was declared.

Others in Attendance:

County Board Supervisors: Nancy Russell

County staff: David Bretl, County Administrator; Linda Seemeyer, Director of Health and Human Services; Elizabeth Aldred, Deputy Director of Health and Human Services; Carlo Nevicosi, Behavioral Health/AODA Manager; Nicole Heinrich, AODA Supervisor; Janis Ellefsen, Public Health Officer; Erica Bergstrom, Environmental Health; Lori Muzatko, ADRC Director; and Juliet Young, Health and Human Services

Members of the public: Cindy Simonsen, Director of VIP Services

On motion by Supervisor Schaefer, seconded by Supervisor Staples, the agenda was approved by voice vote with no withdrawals.

On motion by Supervisor Schaefer, seconded by Citizen Representative Wagie-Troemel, the July 16, 2014 meeting minutes were approved by voice vote.

Public Comment – None.

New Business

- Administrator Bretl's nomination of Elizabeth Aldred to Succeed Linda Seemeyer as Director of Health and Human Services

Administrator Bretl stated it was his privilege to nominate Elizabeth Aldred as the next Director of Health and Human Services. He said Aldred is a candidate who meets the criteria with her academic and professional background as well as her familiarity with the county's HHS program. He stated he would appreciate the board's recommendation to the County Board. He said Linda Seemeyer is retiring in early January. Supervisor Monroe and Citizens Representatives Wagie-Troemel and Wucherer supported the nomination. Aldred stated she has been very fortunate to be with HHS and feels they have a great team.

On motion by Supervisor Schaefer, seconded by Supervisor Staples, the nomination of Elizabeth Aldred as Director of Health and Human Services was approved. Motion carried 9-0.

- Budget Presentation

Seemeyer gave an overview of HHS's 2015 proposed budget. She said transportation was moved out of the HHS budget, except for the contract they have for their clients. She provided an overview of the major revenue increases, which include state and federal grants and Medicaid, Medicare, and private pay

billing. She stated there is a payroll decrease of \$255,656, or 1.81%, due to departmental reorganization and the loss of the ESS project positions. She gave an overview of the reorganization of the executive and administrative functions at HHS, which includes eliminating the deputy director position currently held by Aldred.

Seemeyer discussed the budget impact of outsourcing transportation. She said they will continue the contract for their clients with responsibility for the remaining contract going to County Administration. She presented an overview of the major expenditure changes. She stated they have not had a good year with inpatient hospital charges. Beginning in 2016, the county will only be required to pay for the first 72 hours with the remainder of inpatient charges being the responsibility of the MCO. She stated this will help HHS's bottom line.

She discussed some projects coming up in the future, including ICD-10 implementation. She stated the annual dues for Wisconsin County Human Services Association (WCHSA) are increasing from \$300 to \$4,000 because the association wants to hire an executive director. Supervisor Staples asked if the implementation of the new coding system is similar to the nursing home and if this should be medical personnel. [Supervisor Schaefer was excused at 2:30 p.m.] Aldred stated they have a staff person whom they propose reclassifying to an Account Clerk IV. This person will work with the program manager to ensure the correct coding is put into the system.

- **Write Off Ordinance**

Seemeyer stated this ordinance amendment will be presented at tomorrow's Finance Committee meeting. She said this will be discussed at the October meeting, and no action was required today.

- **Building Space Proposal**

Aldred stated they have expanded programs over time and completed a study to look at additional space for their department. She said this project has been pushed back to 2019. She stated they have looked at available space in order to make their current space work until 2019. She gave an overview of proposed changes to the building. She said they have a budget amendment going to the Finance Committee for \$60,000 and they also have money remaining from the CAC renovation.

- **Discussion Regarding Community Based Services (HCBS) and State's Family Care Waiver Plan and 5-year Transition Plan for Wisconsin, and Recommendation Concerning Advisory Resolution**

Bretl stated this item was brought to his attention by a number of citizens. He said the Executive Committee recommended forwarding an advisory resolution to the County Board as this issue has some parallels to the county's special needs school. Cindy Simonsen of VIP Services said this started at the federal level earlier this year. She said the State of Wisconsin has followed the government's strictest definition, and the plan they intend to submit to the federal government will no longer have facility-based programs. Wagie-Troemel stated communication should come from the county that we are against this and to support all open choices. Bretl stated the Executive Committee recommended drafting a resolution urging action by the federal and state government. **Supervisor Ingersoll offered a motion, seconded by Supervisor Staples, to support this advisory resolution. Motion carried 8-0.**

Reports

- **Public Health Updates**

Janis Ellefsen, Public Health Officer, provided an update on their water lab. She stated official operation began on March 24, 2014, and they have been certified by the Department of Natural Resources and the Department of Agriculture. She said they have analyzed 1419 samples to date. She provided an overview of the 2014 income and expenses relative to the water lab.

Ellefsen stated they received the radon grant. She said they have sent a flyer to the schools announcing a radon poster contest. She stated she would like this board to be the final judges of the contest and plans on bringing them to the board in December or January. She also stated they purchased lead analyzers at the beginning of the year. She said they have always done lead testing and they were recognized by the State of Wisconsin Department of Health Services for early prevention.

Ellefsen stated that pertussis, or whooping cough, continues to be a problem. She said they are currently #1 in the state and they have investigated 249 cases this year. She also said that approximately 70% of cases are fully immunized. She stated they are reaching out to the preschools and 4K classes to provide information on how to prevent the spreading of germs.

Supervisor Monroe asked if lead is still a problem. Ellefsen stated they investigate five to ten cases per year. Wucherer asked how many samples were tested with the Linn Sanitary project and if there has been any pushback from private companies. Ellefsen said there were 404 submissions with the project. She said they have plumbers and well drillers utilizing their water lab. Dr. Seegers asked if they have problems with parents that do not want their children immunized. Ellefsen said generally they have no problems with that. Wagie-Troemel thanked Ellefsen and staff for their work on the upcoming Safety Fair.

Correspondence

- Email from Foster Home
Seemeyer shared an email they received from a foster family.

Announcements

Seemeyer reminded everyone of the upcoming Safety Fair being held on September 20, 2014.

Confirmation of Next Meeting

The next meeting was confirmed for October 22, 2014 at 2:00 p.m.

Adjournment

On motion by Citizen Representative Wagie-Troemel, seconded by Supervisor Staples, Chair Monroe adjourned the meeting at 3:18 p.m.

Submitted by Nicole Hill, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.

DRAFT

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, September 17, 2014
Walworth County Government Center
County Board Room 114
100 West Walworth Street, Elkhorn, WI 53121**

The meeting was called to order at 1:00 p.m. by Chair Monroe.

Roll call was conducted. Members present included Chair Ken Monroe, Vice-Chair Tim Brellenthin, Supervisor Kathy Ingersoll, Supervisor Joe Schaefer, and Supervisor Charlene Staples. A quorum was declared.

Others in Attendance:

County Board Supervisors: Nancy Russell

County staff: Bernadette Janiszewski, Nursing Home Administrator; John Orr, Director of Information Technology; David Bretl, County Administrator; Anne Simpson, Director of Nursing; and Elena Rosenthal, Admissions Coordinator

On motion by Supervisor Schaefer, seconded by Supervisor Ingersoll, the agenda was approved by voice vote with no withdrawals.

On motion by Supervisor Staples, seconded by Supervisor Schaefer, the July 16, 2014 meeting minutes were approved by voice vote.

Public Comment – None.

Unfinished Business

- Discussion regarding increasing employee eligibility for use of the G. Charter Harrison Scholarship Fund

Janiszewski referred to pages 1-8 of the packet outlining the discussion points from the July meeting regarding proposed changes to the criteria for the scholarship and outlined the department's recommendations to these discussion points. She stated the question is whether to open this scholarship to all employees of the nursing home. She referred to page 3 of the packet which lists examples of non-nursing degrees that would benefit the residents of the nursing home. She said Supervisor Russell suggested another change on Item 6 on page 8 of the packet as follows: "A scholarship is not available to employees whose anticipated future employment period is less than six months." Supervisor Ingersoll expressed concern over changing the GPA to 3.0 from 2.5, and she would like to leave the GPA at 2.5, or "C". Supervisor Staples agreed because a person's GPA does not pertain to their overall nursing ability.

Supervisor Staples expressed concern over opening this scholarship to all departments of the nursing home as she feels like this scholarship has been historically used for the medical field. Supervisor Ingersoll stated she thinks it is an overall team effort and would like everyone more involved with the patients. She said the money has been sitting in the fund for a long time, and if it wasn't stated specifically that it had to be a nurse then it should be open to all employees of the nursing home. Supervisor Schaefer stated he would like to keep this scholarship oriented to health care positions. Janiszewski stated it would have to be training that would benefit long term care specifically life safety

issues. Supervisor Ingersoll requested there be a limitation to one employee per department. Janiszewski stated she didn't feel like they are going to have many people go for this and deplete the fund. She said they are asking for changes in order to promote the scholarship. Chair Monroe asked what the limitations should be on the scholarship. Supervisor Staples stated the amount awarded should be on a case-to-case basis with a \$1,000 limit.

Janiszewski stated there are pros and cons for requiring employees to continue their employment with the nursing home after receiving a scholarship award because they only have so many nursing positions they can fill. Chair Monroe asked to have the changes made and bring back for the next meeting. Janiszewski asked for clarification that the \$1,000 award limitation is per year. Supervisor Staples concurred. Supervisor Schaefer requested an update every six months if this scholarship is being utilized. Supervisor Ingersoll suggested reviewing this annually to determine if changes need to be made. Janiszewski stated she will make the changes discussed and bring it back next month.

New Business

- **2015 Budget Summary**

Janiszewski gave an overview of their 2015 budget requests. She stated their tax appropriation for 2015 is \$366,917 less than 2014. She said while preparing their budget they had to consider the upcoming federal and state mandates, including ICD-10 implementation. She provided an overview of their staffing requests, which includes a reorganization of the medical records department by eliminating a unit clerk position and creating an LPN position. She said the new ICD-10 coding system requires hiring someone who has a solid medical background and will be able to communicate well with physicians. Due to admissions occurring 24 hours per day, they are also requesting to create an additional LPN position for second shift. She discussed the remaining staffing requests as outlined in the meeting packet.

Janiszewski stated they are requesting to add \$463,740 to their building and equipment funds, which will fund future capital purchases. Supervisor Schaefer asked about the bonds for the nursing home. She said the nursing home borrowed money from the general fund to pay off the bonds, and they have one more payment to the general fund in 2015. Administrator Bretl stated there is \$770,000 to be repaid to the county's general fund, which is a line item in the nursing home budget.

Supervisor Ingersoll requested further explanation regarding the CNA resident liaison position. Janiszewski stated this position will require certification due to being one-on-one with a resident and addressing any personal needs. Supervisor Schaefer asked what the nursing home is subsidizing in 2015. Bretl stated the nursing home levy for 2015 is \$3.3 million, which is down from \$3.6 million in 2014. He said as the nursing home pays down their debt, their costs may decrease. He stated there is always going to be a county levy close to \$3 million. He stated their nursing home subsidy is higher than most public nursing homes; and there are three or four statewide that have a higher subsidy than Walworth County. Supervisor Staples asked if the conversion of 3 CNAs to Certified Medication Assistants (CMAs) will cause staffing issues due to the need for more CNA designated staff. Janiszewski stated they looked closely at this and particularly at their per patient day (PPD). She said by state statute, the PPD minimum is 2.5; and the nursing home's average PPD is 4.56. She stated med passes are not done eight hours per day; therefore, the CMA will complete their med pass duties then return to their CNA duties.

- **Personnel Requests**

Janiszewski stated two of the requests in the 2015 budget are currently vacant and they are asking for these requests earlier. These requests include eliminating the unit clerk position and creating an LPN position for the medical records department, and reclassifying a third shift charge nurse to an assistant nurse manager. She said they will be presented at the Human Resources Committee.

- Remediation wireless network issues

Janiszewski stated due to the requirements of Health Care Reform, their electronic medical records system needs to be running efficiently. John Orr, Director of Information Technology, stated they have wireless technology throughout the county. He said the nursing home and Lakeland School have had issues with connectivity. He also said the nursing home has a resident network, which is difficult to control. He stated all devices are being saturated with data and this needs to be addressed in order to mediate the problems. He said they will be adding twice as many devices in these facilities.

- Net position – designate Building/Equipment Funds

Janiszewski stated this was discussed earlier with the budget summary. She said this resolution is going to the Finance Committee.

Reports

- Administrator's Report

Janiszewski stated the reports included in the meeting packet were for both July and August. Supervisor Staples observed that the July overtime was higher than August. She said according to her calculations, if you average the overtime at the highest CNA hourly rate, it is \$24 per hour for overtime and approximately 110 shifts. She questioned if pool staff could be required to work two shifts during a weekend each month. Janiszewski stated they recently changed the requirements for pool staff and this provision has been put in place. Anne Simpson, Director of Nursing, stated they had six employees out on leave over the last two months, some of which were on short notice. She said these were also full-time employees.

- Golf Outing Fundraiser

Janiszewski stated they raised \$900 more than last year at the fundraiser.

Bretl stated a motion and vote was needed regarding the net position resolution that was previously discussed. **Supervisor Schaefer offered a motion, seconded by Supervisor Staples, recommending county board adoption of the resolution. Motion carried 5-0.**

Correspondence – None.

Announcements

- Upcoming Events

A list of upcoming events was provided in the meeting packet.

Confirmation of Next Meeting

The next meeting was confirmed for October 22, 2014 at 1:00 p.m.

Adjournment

On motion by Supervisor Brellenthin, seconded by Supervisor Ingersoll, Chair Monroe adjourned the meeting at 2:04 p.m.

Submitted by Nicole Hill, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.

HONEY LAKE PROTECTION AND REHABILITATION DISTRICT

BOARD OF COMMISSIONERS

JOHN LUTZ: CHAIRMAN; (re-elected for 3-year term, 8/25/13)

JUDITH CORRELL: SECRETARY; (re-elected for 3-year term, 8/24/14)

JOE KOLOSSO: TREASURER; (appointed 1/1/14 for bal. of 3-year term, expires 2015)

MICHAEL WEINKAUF: ROCHESTER VILLAGE TRUSTEE REPRESENTATIVE

DONALD TRIMBERGER: SPRING PRAIRIE TOWN SUPERVISOR AS OF APRIL 2011

ROBERT E. McINDOE: REP. OF WALWORTH COUNTY CONSERVATION THRU 5/1/16.

SEPT. 16, 2014, MONTHLY MEETING

Present: Lutz, McIndoe, Kolosso, Correl, Trimberger

Absent: Weinkauf

Meeting was called to order at 7:02 p.m by Chairman Lutz.

Secretary Correl read the minutes of the August 19, 2014 meeting which were subsequently approved. Treasurer Kolosso read the August, 2014 Treasurer's Report which was subsequently approved. (Copies of minutes and Treasurer's report attached.)

Old Business:

Chairman Lutz indicated that the thusfar delayed start of rebuilding County Line Blvd. is now scheduled to start during the week of Sept. 22nd. Since Chairman Lutz will be on vacation during that week, Commissioner Trimberger said that he will check on the work. Chairman Lutz indicated that a survey of the area had been done, a center line marked, with 20' of road right of way on each side of that center line. Rebuilt area to be approx. 300' x 21'. Still to be determined is whether any of that area lies within the Village of Rochester. If even a small portion lies in their area, they will pay for part of the work from their road funds.

Chairman Lutz indicated that he has not heard anything from the fencing company relative to repairs around the dam.

Nothing new to report about the renovation and repair of the park area.

Chairman Lutz indicated that the previous maintenance individual, Derek, is handling things well on a part time basis in addition to his other full time job until we can find someone else for those duties.

Treasurer Kolosso read the bills ready for payment, with a motion then made and seconded for payment.

There being no "New Business" to address, a motion was made and seconded to adjourn at 7:35 p.m.

Respectfully submitted,



Robert E. McIndoe 9/17/14

HONEY LAKE

Protection and
Rehabilitation District

P.O. Box 565

Burlington, WI 53105



COMMISSIONER'S MEETING
ROCHESTER VILLAGE HALL
300 W. SPRING ST.
September 16, 2014 @ 7:00 P.M.

AGENDA

Call the Meeting to Order

Secretary's Report: August 19, 2014

Treasurer's Report: August 2014

OLD BUSINESS

1. Reports
2. Lake Project

NEW BUSINESS

1. Road Work on Cty. Line Blvd.
2. Monthly Bills

ADJOURN

DRAFT

**Walworth County Board of Supervisors
Land Conservation Committee
MEETING MINUTES
Monday, September 15, 2014
Walworth County Government Center
County Board Room 114
100 W. Walworth Street, Elkhorn, WI 53121**

Chair Nancy Russell called the meeting to order at 2:20 p.m.

Roll call was conducted. Committee members present included Chair Nancy Russell, Vice Chair Charlene Staples, Supervisor Dan Kilkenny, USDA/FSA Representative William Leedle and Citizen Member Rosemary Badame.

Others in Attendance:

County Board Supervisors: Kathy Ingersoll and Tim Brellenthin

County staff: Michael Cotter, Director of Land Use and Resource Management Department (LURM)/Deputy Corporation Counsel; County Administrator David Bretl; Neal Frauenfelder, LURM Senior Planner

Members of the public: See below under Public Comment.

Supervisor Kilkenny made a motion, seconded by Citizen Badame, to move agenda item 10 for consideration after approval of the meeting minutes. The motion carried 5-0. On motion by Vice Chair Staples, seconded by Citizen Member Badame, the amended agenda was approved by voice vote.

Vice Chair Staples made a motion, seconded by Citizen Member Badame, to approve the July 14, 2014 meeting minutes as presented. The motion carried 5-0.

New Business

- Discussion/Possible Action - Amendment to the Regional Water Quality Management Plan to expand the City of Burlington Sanitary Sewer Service Area into Section 1 Town 2 North Range 18 East, Walworth County - Neal Frauenfelder

Director of LURM Michael Cotter informed the committee that this is a sewer service amendment; the first one since 2011. Neal Frauenfelder, LURM Senior Planner, reviewed the amendment process. Under Wisconsin statute, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) is the approving agency for the expansion, with input from the Department of Natural Resources. In this case, the hearing was expedited. Normally, this committee would have had a meeting prior to the hearing to provide input on the amendment; however, the petition has already been approved by SEWRPC. After the Commission takes formal action, it prepares a final report and requests the county to concur with the amendment by resolution. Frauenfelder advised the committee they can prepare a resolution approving or denying the amendment. The County's role is advisory only. The site in question is proposed to be the future site of an Aurora health care complex. Most of the acreage is zoned prime agricultural, A-1. The County's Park and Open Space Plan states that prime agricultural land should be preserved wherever practicable. The Farmland Preservation Plan advocates for preservation of the agricultural base within the County, and property with Class 1, 2, and 3 soils should be preserved. Approximately 85-95% of the property in question falls within Classes 2 and 3. There is no identified critical species habitat, no abandoned landfills, no planned transportation facility projects or floodplain acreage on the property. The

isolated natural resource area will not have sewer service. **On motion by Supervisor Kilkenny, seconded by Vice Chair Staples, the amendment was placed on file. The motion carried 5-0.**

- Discussion/Possible Action – Correspondence from Enbridge Energy regarding the Line 61 Pipeline Upgrade Project – Charlene Staples

Supervisor Kilkenny proposed a resolution (No. 26-09/14) supporting a full environmental impact statement and public input concerning Enbridge Energy Line 61 expansion. Kilkenny stated that it is crucial that an environmental impact study be completed to provide citizens with full information about potential risks to citizens and the environment associated with the products flowing through the pipeline.

Public Comment

The Chair opened the meeting for public comment on the pipeline upgrade project. She asked those offering comment to be as brief as possible in consideration of the number of speakers and another committee meeting scheduled for 3:30 p.m. County Administrator Bretl announced the names of the speakers from the sign-up sheet and the public comment period commenced, as follows:

L.D. Rockwell, Sierra Club, N6619 Grove Road Elkhorn, Wisconsin: Supports the resolution urging the appropriate State agencies to conduct an environmental impact study on the proposed Line 61 Pipeline Upgrade Project.

Jim Cusak, N3165 Gooseberry, Lake Geneva, Wisconsin: Supports the environmental impact study and additional public information on the project.

Charles L. Colman, Lake Geneva Conservancy, W4461 N. Lake Shore Drive, Williams Bay, Wisconsin: Supports environmental impact study.

Susan Olson, 107 Lake Vista Circle, Fontana, Wisconsin: Supports the study.

Gerald Petersen, Kettle Moraine Land Trust, N7622 Pleasant Point Circle, Elkhorn, Wisconsin: Supports the environmental impact study and asked that an engineering study on the pipeline also be requested.

Dennis Count, N6726 Gilbert Street, Elkhorn: Supports the pipeline expansion.

Roger Clark, SE Building Trades, 3030 39th Avenue, Kenosha, Wisconsin: Supports promoting the progress on the pipeline.

Lynn Shoemaker, 172 N. Esterly Avenue, Whitewater, Wisconsin: Supports the study and additional public information.

Marlene Titus, W3450 McDonald Road, Lake Geneva, Wisconsin: Supports an environmental impact study.

Mary Burpee, 609 W. Walworth Street, Elkhorn, Wisconsin: Supports the passage of the resolution.

Jane Roberts, Sugar Creek Township: Supports the study and thanked the Board for their consideration of citizen safety.

Mariette Nowak, N9053 Swift Lake Drive, East Troy, Wisconsin: Supports the environmental impact study.

Dr. Carl Whiting, Wisconsin Safe Energy Alliance, 1112 Edgehill Drive, Madison, Wisconsin: Thanked the committee for taking the issue seriously and expressed support for the study and more public input and information.

Bob Weaver, Operating Engineers Union, 233 Christie Lane, Twin Lakes, Wisconsin: Expressed support for the pipeline upgrade.

Jim O'Brien, Steamfitters Union Local 601, W276 S2223 Fenway Drive, Waukesha, Wisconsin: Expressed support for the pipeline project.

Jerre Collins, 181 N. Esterly Avenue, Whitewater, Wisconsin: Supports the resolution requesting the environmental impact study.

Steve Roalstal, Enbridge Energy representative, 26 E. Superior Street, Duluth, Minnesota: Provided a brief overview of Enbridge Energy's plan to add pump station capacity between Superior, Wisconsin and Flanagan, Illinois. He stated that Enbridge has invested \$4.4 billion in technology and training to improve safety.

Karen Coburn, 1 Coburn Lane, Whitewater, Wisconsin: Supports the environmental impact resolution.

Linda Loomer, 878 Cravath Street, Whitewater, Wisconsin: Supports the resolution and asked that the information provided by the community be taken into consideration.

Ellen Hawley, no address given: Supports the environmental impact study.

Dr. Carl Whiting was recognized by the Chair to respond to Steve Roalstal's comments. He stated he was not comfortable with Enbridge Energy's emergency response plan.

Administrator Bretl asked if there were any additional statements or rebuttals. Steve Roalstal, Enbridge Energy, requested to speak. Chair Russell closed the public comment period and no further comment was permitted.

Supervisor Kilkenny offered modifications to the resolution that initially went to the County Board and was referred to the Land Conservation Committee. Kilkenny stated that the purpose of the resolution is to request further study to determine if the pipeline would be safe and not detrimental to land values. **Vice Chair Staples offered a motion, seconded by Supervisor Kilkenny, to recommend to the Board of Supervisors the adoption of Resolution 26-09/14, with the following modifications: on Line 40, add: the "State Department of Transportation and Wisconsin Department of Natural Resources (DNR)"; on Line 41, add: "and engineering study and further public hearings." The motion carried 4-1 with USDA/FSA Representative William Leedle voting no.** Chair Russell read the resolution as revised.

- Discussion/Possible Action -- 2013 Wisconsin Land and Water Conservation Annual Progress Report (<http://datcp.wi.gov/uploads/Environment/pdf/LandWaterAnnualReport2013.pdf>) - Louise Olson

- Discussion/Possible Action – RCPP Program for Walworth County
(<http://www.grants.gov/web/grants/view-opportunity.html?oppId=256049>) - Louise Olson
- Discussion/Possible Action – DATCP Report August, 2014 – Louise Olson
- Discussion/Possible Action – Nonmetallic Mining Reclamation Ordinance – Chapter 26, Article VI –
Review of Determination per Statute §68.11 – Fay Amerson

The above items were postponed to the next regularly scheduled committee meeting due to time constraints.

Confirmation of Next Meeting

Monday, October 20, 2014, 2:00 p.m.

Adjournment

On motion by Supervisor Kilkenny, seconded by Citizen Member Badame, the meeting was adjourned at 3:55 p.m.

Submitted by Becky Bechtel, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.

DRAFT

**Walworth County Board of Supervisors
Park Committee Meeting Minutes
Monday, September 15, 2014
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order at 1:13 p.m. by Chair Dan Kilkenny

Roll call was conducted, with the following members present: Chair Dan Kilkenny; Vice Chair Nancy Russell; Supervisor Charlene Staples and Citizen Member Mariette Nowak. Citizen member Michael Hurlburt was absent. A quorum was declared.

Others in Attendance:

County staff: County Administrator David Bretl; Central Services/Public Works Director Kevin Brunner; County Engineer Joe Kroll; Public Works Head Groundskeeper Steve Merrick
Members of the public: Maggie Zoellner and Gerald Petersen, Kettle Moraine Land Trust

On motion by Supervisor Staples, seconded by Citizen Member Nowak, the agenda was approved by voice vote with no withdrawals.

Vice Chair Russell made a motion to amend the June 16, 2014 minutes by changing the word on page 3, line 4 from “detour” to “deter” and to approve the minutes as amended. Citizen Member Nowak seconded the motion and it carried 4-0.

Public comment – None.

Regular Business

- Discussion and possible action regarding request to use White River County Park by the Silver Eagles RC Flying Club
Central Services/Public Works Director Kevin Brunner reminded the committee that members of the Club were present at the last committee meeting and requested to use the White River County Park for model aircraft activities. Brunner recommended that the request be taken into consideration when developing the master plan for the Park. Vice Chair Russell expressed concern that the only available space for launching the aircraft without interfering with the trees, utility lines, etc., is in the adjacent farm fields. Supervisor Staples stated that her understanding was that the Club would pay a nominal fee to use the space and maintain an area in the Park that would not interfere with woodlands and prairie. **Vice Chair Russell made a motion, seconded by Citizen Member Nowak, to direct staff to inform the Silver Eagles RC Flying Club that the only appropriate space for use by the Club for their proposed activities is the acreage which is currently rented as farmland. The motion carried 4-0.**
- Report on opening /dedication of White River County Park and Bark Park at Price Conservancy Park
Brunner reported that over 200 people attended both dedications and thanked everyone for their support and participation.
- Discussion and possible action regarding White River County Park Barn Study
Brunner said the public safety hazards have been addressed. The study’s principal purpose was to prioritize improvements for the barn and determine its best future use. There is money in the budget for 2015 for the barn roof replacement. Committee consensus was to ultimately use the barn for multiple purposes, such as a venue for social events and a nature center. Revenue could be brought in by charging outside parties to use the barn. Brunner said that as the barn roof is the only project identified in next

year's budget, additional improvements to the barn and other facilities in the Park would have to be planned for future budget cycles. **Vice Chair Russell made a motion, seconded by Supervisor Staples, to approve the White River County Park barn roof replacement in 2015 and to prioritize safety and minimize deterioration of the structure. The motion carried 4-0.**

- Discussion and possible action on Development of White River Park Master Plan

Brunner reported that Geneva Lake Conservancy is working on the master plan for the Park. Staff contacted the Southeastern Wisconsin Regional Planning Commission (SEWRPC) and they are willing to work with the County and Conservancy to develop the land management plan, including potential future uses and trail and facilities development. The only cost to the County would be charges for printing and publishing the final plan. **Supervisor Staples made a motion, seconded by Citizen Member Nowak, to approve assistance from SEWRPC in developing the White River Park master plan. The motion carried 4-0.**

- Discussion and possible action on Future Lease/Disposition of White River Park House

Brunner said since the last committee meeting staff inspected the house at White River Park to determine how much work is needed to ready the house for tenants. It will cost approximately \$8,000 to eliminate mold in the house. Staff and volunteers could replace the affected carpeting and paneling, but professionals would need to be hired to remediate the stairs and non-finished areas. In addition, approximately \$3,000 is needed to install smoke and carbon monoxide alarms and to perform some minor repairs. The house is heated with oil and the tank needs replenishing. Brunner proposed charging between \$850 and \$950/month for rent and estimated it would take approximately 12 months to recoup the initial expenses. Discussion occurred concerning renting vs. selling the house and requirements to be included into the lease agreement for the premises. The committee directed Brunner and staff to draft a proposed lease for the house as discussed and bring the draft to the next meeting for committee review/approval.

- Authorization to Apply for County Conservation Aid

Brunner said the county is eligible to apply for an annual County Conservation grant in the amount of \$1,500. The aid is to be used for wildlife and fish habitat projects – i.e., fishing access sites, fish stocking, trail development, seeding, mowing and spraying, etc. Brunner asked for approval to apply for the aid and for committee directive as to what purpose the aid should be dedicated. **Citizen Member Nowak made a motion, seconded by Supervisor Staples, to approve the application for County Conservation Aid and to designate the funds to be used for implementing the land management plan for Price Park Conservancy. The motion carried 4-0.**

- Discussion and possible action regarding Conceptual Land Management & Restoration Plan for Price Park Conservancy

Brunner introduced Maggie Zoellner and Gerald Petersen from the Kettle Moraine Land Trust (KMLT), who are working on the land management and restoration plan for Price Park. Zoellner referenced the conceptual plan included in the agenda packet and asked if the philosophy behind the plan was agreeable to the committee. She said that KMLT would work with Public Works staff and the committee to fine tune the restoration tasks and develop a timeline and schedule of opportunities so staff can properly plan work crews and timelines for completion. The plan will be discussed at the next committee meeting, along with the plan for Natureland Park.

- Discussion and possible approval of Pelishek-Tiffany Trail MOU with Rock County

Brunner talked to Rock County Public Works staff about maintenance needs on the Pelishek-Tiffany Trail. Approximately 1.2 miles of the trail are in Walworth County. The Memorandum of Understanding

(MOU) with Rock County for maintenance and development of the Trail was included with the agenda packet. Brunner asked for committee approval of the MOU, which includes an annual contribution of \$1,300 to Rock County for Walworth County's prorated share of the operation and maintenance of the trail. **Supervisor Staples made a motion, seconded by Citizen Member Nowak, to approve the MOU with Rock County and to forward it to the Board for approval. The motion carried 4-0.**

- **Report on formation of Friends of White River Park Organization**

A friends group for the White River Park held an organizational meeting on August 26. Thus far they have approximately 20 members and are working on bylaws and articles of incorporation. There is another meeting scheduled on October 18 in conjunction with a volunteer work day at the Park.

- **Discussion and possible action on Preliminary Forestry Management Plan for Veterans Park**

Brunner introduced Steve Messick, Public Works head groundskeeper. Messick is a certified arborist and has developed a preliminary forestry plan for Veterans Park. He plans on removing nine trees which are dead or dying and replacing them with trees well suited for their locations in ultimate size, shape and growth requirements. Citizen Member Nowak expressed concern over planting only male trees, stating that flowering trees are important for our indigenous species of birds and insects. Messick said that for every tree removed, two will be planted. The final plan will be brought back to a future committee meeting for approval. **Vice Chair Russell made a motion, seconded by Staples, to approve the removal of the nine specified trees and to approve the replacement ratio of 2 to 1. The motion and it carried 4-0.**

Confirmation of Next Meeting

November 17, 2014 at 1:00 p.m.

Adjournment

On motion by Citizen Member Nowak, seconded by Supervisor Staples, the meeting adjourned at 2:10 p.m.

Submitted by Becky Bechtel, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.

DRAFT

**Walworth County Board of Supervisors
Public Works Committee Meeting Minutes
Monday, September 15, 2014
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order by Chair Stacey at 4:05 p.m.

Roll call was conducted. Members present included: Chair Rick Stacey, Vice Chair Nancy Russell, Supervisors Ken Monroe, Joe Schaefer and Paul Yvarra. A quorum was declared.

Others in attendance:

County Board Supervisors: Tim Brellenthin and Kathy Ingersoll

County Staff: County Administrator David Bretl; Kevin Brunner, Director of Central Services/Public Works; Larry Price, Highway Operations Manager; John Miller, Facilities Manager; County Engineer Joe Kroll; Health and Human Services Director Linda Seemeyer; Health and Human Services Deputy Director Liz Aldred; Amanda Lagle, Sheriff's Office Business Manager; Undersheriff Kurt Picknell; Deputy County Administrator-Finance Nicki Andersen; Controller Jessica Conley; Tracy Moate, Special Education Director, CDEB; Public Works Business Office Manager Peggy Watson; Director of Information Technology John Orr

Members of the public: Adrian Lopez, Benedict Eruchalu and Tom Longtin, Wisconsin Department of Transportation Southeast Region

On motion by Supervisor Schaefer, seconded by Vice Chair Russell, the agenda was approved by voice vote with no withdrawals.

Supervisor Monroe made a motion, seconded by Supervisor Schaefer, to approve the July 28, 2014 special meeting minutes. The motion carried 5-0.

Supervisor Schaefer made a motion, seconded by Supervisor Monroe, to approve the September 4, 2014 special joint meeting minutes. The motion carried 5-0.

Public Comment – None.

Regular Business

- **Presentation by Wisconsin Department of Transportation**

Public Works Director Kevin Brunner introduced officials from the Southeast Region of the Wisconsin Department of Transportation (DOT). DOT has presented annual status reports to the committee over the past several years. Adrian Lopez, Maintenance Supervisor, Tom Longtin, Programming Manager and Ben Eruchalu, Project Development Supervisor, distributed a folder on the topics to the committee and provided a brief overview of the information. Lopez said that the DOT has entered into a pilot program with counties for negotiated performance based maintenance. Walworth County Public Works crews are doing routing and sealing, shouldering and bridge deck sealing for DOT. The 2015 Routine Maintenance Agreement with Walworth County is projected to increase in 2015 by 3.5%. Brunner mentioned that the federal bridge inspection process has been changed, resulting in almost double the cost of inspections this year.

- Presentation of the County Administrator's five-year Capital Improvement Plan (CIP); appeals/adjustments to the CIP; recommendation of the five-year CIP to the Finance Committee

Deputy County Administrator-Finance Nicki Andersen distributed the proposed Capital Improvement Plan (CIP). County Administrator Bretl presented a brief overview of the proposed Plan. He reminded the committee that only year 2015 would be funded as part of the budget, but emphasized that projections in the out-years are important in terms of long-range budgeting. The major expenditures include the CTH NN project (CTH H in Elkhorn to the county campus); engineering for the Public Works facility improvements; a Public Works management system to integrate the various software systems utilized by that office; renovation of the Government Center basement area for use as a computer lab and testing area for job applicants; and purchase of 12 marked squad cars. Bretl noted that Health and Human Services has a placeholder in 2018-2019 for \$8.8 million in facility renovations.

Andersen distributed two appeals to the CIP: 1) delay the CTH NN pedestrian/bicycle trail capital project until 2016 because of DOT backlog in Congestion Mitigation Air Quality grant projects, which the county was awarded for the project; and 2) eliminate the requests for single-axle trucks #092 and 094 and replacing them with tandems and change the trucks titled "single axle patrol trucks" to tandems in out-years 2017 and 2018. Staff concurred with the proposed amendments. **Supervisor Schaefer made a motion, seconded by Supervisor Monroe, to approve both appeals to the Administrator's Capital Improvement Plan and to recommend the Plan to the Finance Committee as amended. The motion carried 5-0.**

- Change Order and Request for Approval of Final Payment – Court Security Improvements
Brunner reported the project is complete, and it came in \$6,500 under budget. **Supervisor Schaefer made a motion, seconded by Supervisor Yvarra, to approve the final payment to J.P. Cullen & Sons for the court security improvements. The motion carried 5-0.**

- Request for approval of final payment - Government center remodel project
Supervisor Monroe made a motion, seconded by Supervisor Schaefer, to approve the final payment request for the Government Center Remodel Project to C3T. The motion carried 5-0.

- Approval of HHS Projects and Authorization to Bid for Remodeling

Director of Health and Human Services Linda Seemeyer said a space study of the facility was conducted this year and the committee's decision was to defer engineering and construction to 2018-2019. Certain office areas need to be reconfigured to accommodate staff, and this proposal would provide an interim solution over the next five years. The proposal includes removing 3 temporary walls in the former Children's Advocacy Center to create a larger conference room; converting the current computer lab and conference room E into office space for cubicles for case management staff and create a smaller conference room. The current storage room would be kept for a supervisor's office; Community Support staff would move from Room 34 to Room 14; Room 34 would be converted into a single office to house the Behavioral Health Clerk IV. The current budget contains \$21,000 for reconfiguring the Child Advocacy Center. The preliminary estimate from the architects for the remainder of the project is \$54,800. Funds are available in the 2014 budget to complete the project. **Supervisor Schaefer made a motion, seconded by Supervisor Yvarra, to approve the plans for the reconfiguration of space at Health and Human Services and to send the project for bids, contingent upon Finance Committee approval of the budget amendment. The motion carried 5-0.**

- **Bid Award for Judicial Center Lobby Courtroom Access Elevator Project**
Staff recommended project award to the low bidder. Brunner said the low bid is significantly under the \$250,000 project budget. **Supervisor Schaefer made a motion, seconded by Vice Chair Russell, to approve the bid award for the Judicial Center lobby courtroom access elevator project to Schumacher Elevator Company in the amount of \$179,425. The motion carried 5-0.**
- **Presentation on Large Truck Life Cycle Cost Report**
Brunner said the report is still being reviewed and staff wants to add the five-year equipment replacement schedule to the report. **Supervisor Schaefer made a motion, seconded by Supervisor Monroe, to hold reporting on the large truck life cycle and equipment replacement until the next committee meeting. The motion carried 5-0.**

Reports

- **Reports on Darien Salt Storage Shed Improvement and Scale Software Project**
Brunner reported that Public Works crews installed a new apron around the salt shed and poured a concrete floor for the adjacent loader shed. The project was completed approximately \$8,200 under budget.

Brunner said that subsequent to the scale software upgrade bid award, the vendor offered the option of using remote control devices which will be helpful to county and municipal drivers. The additional expense in purchasing the remote control devices will not exceed the project budget. **Supervisor Schaefer made a motion, seconded by Supervisor Yvarra, to approve the change in scope on the scale software project. The motion carried 5-0.**

- **Report on the 2014 APWA Congress & Exposition attended by Director**
Brunner attended the American Public Works Association conference in Toronto. He reported that the biggest common problem is lack of funds for repairs of the country's aging infrastructure. The upcoming trend in municipalities is utilization of mobile data applications to provide information to crews working in the fields and apprise citizens of upcoming projects.

- **Lake Beulah Dam Project Update – EAP, IOM and Project Scheduling**
Brunner said a public information meeting on the dam project was held on August 14 in the Town of Troy. Staff talked with adjacent property owners concerning scheduling the work for next spring, rather than after Labor Day, and Brunner said the owners didn't seem opposed to the schedule change as long as the project would be complete by July 1. Changing the construction date would require amending the Intergovernmental Agreement with the Lake Management District. Brunner also discussed the proposed Inspection, Operation and Maintenance Plan (IOM) for the dam with the District. **Vice Chair Russell made a motion to direct staff to communicate with the Lake Beulah Management District concerning amending the Intergovernmental Agreement to allow pursuing a spring construction schedule for the Lake Beulah dam replacement. Supervisor Yvarra seconded the motion and it carried 5-0.**

Confirmation of Next Meeting

Next Public Works Committee meeting date and time: Monday, October 20, 2014 at 3:30 p.m.
The tour of the Lake Beulah dam and CTH H and M highway projects will commence at 3:30 p.m., followed by the regular business meeting.

Adjournment

Supervisor Monroe made a motion to adjourn, second by Supervisor Schaefer. The motion carried 4-0 and the meeting adjourned at 5:29 p.m.

Submitted by Becky Bechtel, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled committee meeting.

Walworth County Board of Adjustment
MINUTES

September 10, 2014 - Hearing – 8:30 AM

September 11, 2014 – Meeting – 8:30 AM

County Board Room

Government Center – Elkhorn, Wisconsin

A hearing and decision meeting of the Walworth County Board of Adjustment was held on September 10 & 11, 2014, in the County Board Room of the Government Center in Elkhorn, Wisconsin. Those present on September 10, 2014, were Chair John Roth, Vice-Chair Gregory E. Guidry and Secretary Ann Seaver. Deb Grube, Senior Zoning Officer and Wendy Boettcher, recording secretary of the Land Use & Resource Management Department were in attendance. Those present on September 11, 2014, were Chair John Roth, Vice-Chair Gregory E. Guidry and Secretary Ann Seaver. Deb Grube, Senior Zoning Officer and Wendy Boettcher, recording secretary of the Land Use & Resource Management Department were in attendance. “Sign-in” sheets listing attendees on September 10, 2014, and September 11, 2014, are kept on file as a matter of record.

The September 10, 2014, hearing was called to order by Chair John Roth at 8:30 A.M. Wendy Boettcher conducted roll call and verified that there was a quorum. Those present were same as listed above. **Ann Seaver motioned to approve the agenda as amended to postpone #2. Ronald J. & Diane S. Tye / La Grange Township to the October 2014 agenda and to move #1. James E. & Eileen Sifferman / Delavan Township to be heard last. Seconded by Gregory E. Guidry. Motion carried. 3-favor, 0-oppose. Gregory E. Guidry motioned to approve the August 13 & 14, 2014, Minutes and dispense with the reading. Seconded by Ann Seaver. Motion carried. 3-favor, 0-oppose.** Chair John Roth called for a break at 11:59 A.M. and called the meeting back to order at 12:06 P.M. **After testimony of all cases, Gregory E. Guidry motioned to recess until 8:30 A.M. on Thursday, September 11, 2014. Seconded by Ann Seaver. Motion carried. 3-favor, 0-oppose.** The September 10, 2014, hearing went into recess at approximately 1:56 P.M.

On September 11, 2014, at 8:30 A.M., Chair John Roth called the decision meeting to order. Wendy Boettcher conducted roll call and verified that there was a quorum. Those present were same as listed above. **Ann Seaver motioned to approve the agenda as amended to postpone #2. Ronald J. & Diane S. Tye / La Grange Township to the October 2014 agenda. Seconded by Gregory E. Guidry. Motion carried. 3-favor, 0-oppose. After the decisions were completed, Gregory E. Guidry motioned to adjourn until the October 8, 2014, hearing at 8:30 A.M. Seconded by Ann Seaver. Motion carried. 3-favor, 0-oppose.** The September 11, 2014, decision meeting adjourned at approximately 9:42 A.M.

Twelve variance hearings were scheduled and details of the September 10, 2014, hearings and the September 11, 2014, decisions are digitally recorded and available to the public upon request / video to view on our website: www.co.walworth.wi.us.

Old Business - none

New Business – Variance Petitions

Hearing – Count #12:14:31 – 1:55:33 / Decision – Count #8:38:25 – 8:46:49

The First Hearing was James E. & Eileen Siffermann, owners / Attorney Brian A. Schuk of Wassel, Harvey & Shuk LLP and Randy & Michelle Keller, applicants – Section(s) 27 – Delavan Township

Applicants are requesting a variance from Section(s) 74-164 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to create a buildable parcel and to construct a single-family residence.

REQUIRED BY ORDINANCE: The Ordinance requires all lots to abut upon a public street or other officially approved way for a frontage of at least 50' and a 10' side yard setback.

VARIANCE REQUEST: The applicants are requesting a parcel with 48.20' of road frontage to be buildable and an 8' side yard setback. The request is a variance from Section(s) 74-164 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to create a buildable parcel and to construct a single-family residence.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of James E. & Eileen Siffermann, owners / Attorney Brian A. Schuk of Wassell, Harvey & Schuk LLP and Randy & Michelle Keller, applicants, voted to **DENY** the request for a parcel with 48.20' of road frontage to be buildable and an 8' side yard setback.

A motion was made by Gregory E. Guidry to deny the variance request. Seconded by Ann Seaver for discussion. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found no unique property limitations. The Board found to approve the variance request would allow a residence with a driveway to be constructed on a sharp curve located close to the Park entrance creating a potential traffic hazard. The Board found the request was not a small increment of relief as the design of the proposed residence did not allow the setback requirements of the shoreland zoning ordinance to be satisfied. The Board found to deny the variance request and allow the lot to be unbuildable would cause no unnecessary hardship as the parcel has been used for Delavan Lake access purposes since it was divided 71 years ago. There were petitions of support and a letter of support from a neighboring property owner. There were letters of opposition from the Town Board and the Town Plan Commission, a letter of opposition from Attorney James P. Howe on behalf of the Delmar Improvement Association, and three people spoke in opposition.

Hearing – Count #N/A / Decision – Count #N/A

The Second Hearing was Ronald J. & Diane S. Tye, owners / Attorney David W. Schiltz, applicant – Section(s) 25– La Grange Township

Applicants are requesting a variance from Section(s) 74-182 / 74-189(7) of Walworth County's Code of Ordinances – Shoreland Zoning to place an RV on a planned campground site.

REQUIRED BY ORDINANCE: The Ordinance requires a 5' side yard.

VARIANCE REQUEST: The applicants are requesting a 3' side yard and 4.95' side yard. The request is a variance from Section(s) 74-182 / 74-189(7) of Walworth County's Code of Ordinances – Shoreland Zoning to place an RV on a planned campground site.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, did not vote on the petition of Ronald J. & Diane S. Tye, owners / Attorney David W. Schiltz, applicant.

BOARD OF ADJUSTMENT FINDINGS: This petition has been moved to the November 12 & 13, 2014, Board of Adjustment hearing / meeting at the owners' request.

Hearing – Count #8:36:00 – 9:00:51 / Decision – Count #8:46:50 – 8:50:49

The Third Hearing was John N. Summers, Janet S. Summers, Christopher Summers, owners – Section(s) 36 – La Grange Township

Applicants are requesting a variance from Section(s) 74-181 / 74-221 / 74-222 of Walworth County's Code of Ordinances – Shoreland Floodplain Zoning to construct an addition to a single-family residence.

REQUIRED BY ORDINANCE: The Ordinance requires a 25' rear yard setback.

VARIANCE REQUEST: The applicants are requesting a 14.5' rear yard setback. The request is a variance from Section(s) 74-181 / 74-221 / 74-222 of Walworth County's Code of Ordinances – Shoreland Floodplain Zoning to construct an addition to a single-family residence.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of John N. Summers, Janet S. Summers, Christopher Summers, owners, voted to **APPROVE** the request for a 14.5' rear yard setback.

A motion was made by Gregory E. Guidry to approve the variance request as presented. Seconded by Ann Seaver for discussion. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found a unique property limitation was created when the design of the nearby earthen dam project put the owner's property in the floodplain. The Board found the unusual configuration of the lot, the location of the floodplain and the location of the septic system limited suitable locations for the proposed addition. The Board found the owner is unable to use the existing accessory structure year round due to flooding. The Board found the unnecessary hardship was not self-created. The Board found to approve the variance request would improve safe access to vehicles. The Board found to approve the variance request would cause no harm to public interests. There were three letters of support from neighboring property owners and one letter of support from the Town. There was no opposition.

Hearing – Count #9:00:52 – 9:11:55 / Decision – Count #8:50:50 – 8:54:09

The Fourth Hearing was Steven C. & Mary Ellen Weihmuller, owners / Robert Flubacker, RFA Ltd., applicant – Section(s) 21 – Delavan Township

Applicants are requesting a variance from Section(s) 74-181 / 74-219 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning for a new single-family residence.

REQUIRED BY ORDINANCE: The Ordinance requires any enlargements or addition to the original design of a substandard structure to never be closer than 5' to any lot line.

VARIANCE REQUEST: The applicants are requesting a 4.92' side yard setback (west) and a 3.0' side yard setback (east). The request is a variance from Section(s) 74-181 / 74-219 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning for a new single-family residence.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of Steven C. & Mary Ellen Weihmuller, owners / Robert Flubacker, RFA Ltd., applicant, voted to **APPROVE** the request for a 4.92' side yard setback (west) and a 3.0' side yard setback (east).

A motion was made by Ann Seaver to approve the variance request. Seconded by Gregory E. Guidry. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found the unusual shape of the lot with frontage on two streets to be a unique property limitation. The Board found to deny the variance request would cause unnecessary hardship as the existing residence is in need of repair. The Board found to approve the variance request would cause no harm to public interests. The Board found to approve the variance request would permit a more code compliant structure than to repair in the existing footprint. The Board found the proposed residence is in keeping with the character of the surrounding area. There was no support. There was no opposition.

Hearing – Count #9:11:56 – 9:37:16 / Decision – Count #8:54:10 – 8:59:04

The Fifth Hearing was Karen Ferrard Trust, owner / Knutson Bros II LLC, applicant – Section(s) 32 – Delavan Township

Applicants are requesting a variance from Section(s) 74-163 / 74-167 / 74-181 / 74-219 of Walworth County's Code of Ordinances – Shoreland Zoning to construct a 2nd floor addition to a single-family residence and permit the location of a 10.3' x 12.3' accessory structure (shed).

REQUIRED BY ORDINANCE: The Ordinance requires a 75' shore yard setback and an 8' side yard (established) setback for a residence and a 10' street yard setback for an accessory structure on waterfront property.

VARIANCE REQUEST: The applicants are requesting a 40' shore yard setback, a 5.8' side yard setback and a 6.3' side yard setback for a residence and a 0' street yard setback for an accessory structure. The request is a variance from Section(s) 74-163 / 74-167 / 74-181 / 74-219 of Walworth County's Code of Ordinances – Shoreland Zoning to construct a 2nd floor addition to a single-family residence and permit the location of a 10.3' x 12.3' accessory structure (shed).

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of Karen Ferrard Trust, owner /
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Knutson Bros II LLC, applicant, voted to **APPROVE** the request for a 40' shore yard setback, a 5.8' side yard setback and a 6.3' side yard setback for a residence and a 0' street yard setback for an accessory structure.

A motion was made by Gregory E. Guidry to approve the variance request. Seconded by Ann Seaver for discussion. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found to approve the variance request would cause no harm to public interests as the parcel is at the end of a cul de sac. The Board found to approve the second story addition with no change in footprint of the existing residence will not create more impervious surface. The Board found the existing roof to be in need of repair. The Board found the pitch of the new roof will slow runoff. The Board found to approve the variance request would bring the accessory structure setback more into compliance than the existing location. The Board found options for placement of structures on the small lot to be limited. The Board found to approve the variance request will not affect the lake view of neighboring property owners. There was a letter of support from the Town Plan Commission, two letters of support from neighboring property owners and one petition of support from neighboring property owners. There was a letter of comment from Wisconsin Department of Natural Resources. There was a letter of opposition from the Town Board.

Hearing – Count #9:37:17 – 9:52:06 / Decision – Count #8:59:05 – 9:01:18

The Sixth Hearing was John F. & Annette K. Thornton, owners – Section(s) 9 – East Troy Township

Applicants are requesting a variance from Section(s) 74-167 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the construction of a screen room.

REQUIRED BY ORDINANCE: The Ordinance requires a 75' shore yard setback.

VARIANCE REQUEST: The applicants are requesting a 14.27' shore yard setback. The request is a variance from Section(s) 74-167 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the construction of a screen room.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of John F. & Annette K. Thornton, owner, voted to **DENY** the request for a 14.27' shore yard setback.

A motion was made by Gregory E. Guidry to deny the variance request. Seconded by John Roth. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found no exceptional or unique circumstances to the property. The Board found no unnecessary hardship as there is an existing deck and patio on the lake side of the residence. The Board found to deny the variance request would not unreasonably prevent the owner from using the property for a permitted purpose. The Board found to approve the variance request would not protect public interests and would harm public interests in navigable waters. The Board found the request did not meet the criteria necessary for approval. There was no support. There was one letter of opposition from the Wisconsin Department of Natural Resources.

Hearing – Count #9:52:07 – 10:00:00 / Decision – Count #9:01:19 – 9:04:44

The Seventh Hearing was William L. & Deborah Loeding Trust, owner – Section(s) 34 & 35 – La Grange Township

Applicant is requesting a variance from Section(s) 74-181 / 74-263 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the location and height of a single-family residence.

REQUIRED BY ORDINANCE: The Ordinance requires a 25' street yard setback and limits the height of a residence to 45'.

VARIANCE REQUEST: The applicant is requesting a 16' 6" street yard setback and a height of 56' 6". The request is a variance from Section(s) 74-181 / 74-263 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the location and height of a single-family residence.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of William L. & Deborah Loeding Trust, owner, voted to **APPROVE** the request for a 16' 6" street yard setback and a height of 56' 6".

A motion was made by Gregory E. Guidry to approve the variance request. Seconded by Ann Seaver. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found the change in access road affected the height and setback allowances of the residence. The Board found a unique property limitation in the steep slope of the property from the residence down to Bubbling Springs Drive. The Board found the hardship was not self-created as the Bubbling Springs Drive access approval was rescinded after construction of the residence. The Board found to deny the variance request and require the owner to tear down the residence or to move the driveway to a steep slope would be an unnecessary hardship. The Board found to approve the variance request would cause no harm to public interests as the house has existed without complaint and is not easily seen from the road. The Board found to approve the variance request and allow access to remain on Cool Hill Road would improve traffic safety. The Board found approval of the variance request would not affect the public's interest in navigable waters. The contractor spoke in support. There was one letter of support from the Town of La Grange. There was no opposition.

Hearing – Count #10:00:01 – 10:49:32 / Decision – Count #9:04:45 – 9:09:49

The Eighth Hearing was Dion E. & Sara L. Molkentin, owners / Red Leaf Building Co., applicant – Section(s) 9 – East Troy Township

Applicants are requesting a variance from Section(s) 74-163 / 74-181 / 74-219 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the location of a residence and to permit the construction of a 20' x 35' accessory structure (garage) on a 6.632 square foot parcel.

REQUIRED BY ORDINANCE: The Ordinance requires an 11.4' street yard (established) setback (south) for a residence and requires a 25' street yard setback for an accessory structure and limits the size of an accessory structure to 10% of the lot area (663 square feet in size).

VARIANCE REQUEST: The applicants are requesting a 10.9' street yard (south) setback for a residence and a 0' street yard (north) setback for an accessory structure (garage) 700 square feet in size. The request is a variance from Section(s) 74-1673 / 74-181 / 74-219 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the location of a residence and to permit the construction of a 20' x 35' accessory structure (garage) on a 6.632 square foot parcel.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of Dion E. & Sara L. Molkentin, owners / Red Leaf Building Co., applicant, voted to **APPROVE** the request for a 10.9' street yard (south) setback for a residence and a 0' street yard (north) setback for an accessory structure (garage) 700 square feet in size.

A motion was made by Gregory E. Guidry to approve the variance request as presented. Seconded by Ann Seaver. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found the steep area and location of the septic system to be unique property limitations. The Board found the variance request for the existing residence was a small increment of relief and would cause unnecessary hardship to remove. The Board found the need for an accessory structure in Wisconsin and the requirement of the ordinance in this case to be unnecessarily burdensome. The Board found to approve the variance request for the accessory structure would cause no harm to public interests as the owner will be removing an old shed and bringing the setbacks more into compliance. There was no support. Two property owners spoke in opposition.

Hearing – Count #10:49:33 – 11:13:19 / Decision – Count #9:09:50 – 9:20:55

The Ninth Hearing was Jeffrey N. & Ellen K. Bassett, owners / John R. Ernest, J. R. Ernest Const. Co., applicant – Section(s) 34 – La Grange Township

Applicants are requesting a variance from Section(s) 74-163 / 74-167 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to construct a 20' x 22' accessory structure (garage) and permit the location of a retaining wall and grade changes in the shore yard.

Corrected September 25, 2014

REQUIRED BY ORDINANCE: The Ordinance requires a 25' street yard setback and 11.32' side yard setback for an accessory structure located in the side yard and permits no retaining walls or grade changes within 75' of the ordinary high water mark unless necessary to remedy an erosion problem and shall not be used to provide level outdoor living space.

VARIANCE REQUEST: The applicants are requesting a 10' street yard and 5' side yard setback, modified to a 7' side yard setback at the hearing, for an accessory structure and a retaining wall not necessary for erosion and grade changes to create a level living area. The request is a variance from Section(s) 74-163 / 74-167 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to construct a 20' x 22' accessory structure (garage) and permit the location of a retaining wall and grade changes in the shore yard.

BOARD OF ADJUSTMENT DECISION: The Walworth Board of Adjustment, during the

meeting of September 10 & 11, 2014, for the petition of Jeffrey N. & Ellen K. Bassett, owners / John R. Ernest, J. R. Ernest Const. Co., applicant, voted to **APPROVE** the request for a 10' street yard and 7' side yard setback for an accessory structure and voted to **DENY** a retaining wall not necessary for erosion and grade changes to create a level living area.

A motion was made by Gregory E. Guidry to deny the variance request for the location of a retaining wall. Seconded by Ann Seaver. Motion carried. 3-favor 0-oppose

A motion was made by Ann Seaver to deny the variance request for the accessory structure garage. Seconded by Gregory E. Guidry.

Ann Seaver rescinded her motion to deny. Gregory E. Guidry rescinded his second.

A motion was made by Gregory E. Guidry to approve the variance request for the accessory structure garage with a 7' setback. Seconded by Ann Seaver. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS:

APPROVAL of a 10' street yard and 7' side yard setback for an accessory structure:
The Board found unique property limitations in the slope of the land at the area of the placement of the garage. The Board found the location of the proposed accessory structure would be in keeping with others on North Drive. The Board found to approve the variance request would cause no harm to public interests as the property is **near a dead end** ~~toward the end of a street that does not go through.~~

DENIAL of a retaining wall not necessary for erosion and grade changes to create a level living area: The Board found the lower curved retaining wall was installed without Walworth County permit review and approval. The Board found the property owner did not prove unique circumstances to the property rather than considerations personal to the property owner. The Board found to deny the variance request would cause no unnecessary hardship as the owner does have use of the shore yard without variance approval. The Board found the lower curved retaining wall was not necessary for erosion control purposes.

There was one letter from the Town of La Grange in support of the accessory structure and in opposition to the retaining wall. There were letters in opposition from the Wisconsin Department of Natural Resources and from the Walworth County Land Conservation Division.

***The owner / applicant shall contact the Walworth County Land Use & Resource Management Department immediately to bring the property into compliance with the requirements of the Walworth County (Shoreland) Zoning Ordinance.**

Hearing – Count #11:13:20 – 11:37:25 / Decision – Count #9:20:56 – 9:23:55

The Tenth Hearing was Scott A. & Lauren A. Kogen, owners / Charles F. Madden, applicant – Section(s) 35 – La Grange Township

Applicants are requesting a variance from Section(s) 74-164 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to create a buildable parcel and to construct a

single-family residence.

REQUIRED BY ORDINANCE: The Ordinance requires all buildable lots to abut upon a public street or other officially approved way for a frontage of at least 50' and a side yard setback of 5.72' (16% of lot width).

VARIANCE REQUEST: The applicants are requesting a parcel with 19.98' of road frontage to be buildable and 5' side yard setbacks. The request is a variance from Section(s) 74-164 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to create a buildable parcel and to construct a single-family residence.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of Scott A. & Lauren A. Kogen, owners / Charles F. Madden, applicant, voted to **APPROVE** the request for a parcel with 19.98' of road frontage to be buildable and 5' side yard setbacks.

A motion was made by Gregory E. Guidry to approve the variance request. Seconded by Ann Seaver for discussion. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found a 100 year old residence on the parcel that the owners bought where the residence was dilapidated and too far gone. The Board found unique property limitations to be the narrow and steep slope property. The Board found to approve the variance request and permit the owner to rebuild a residence on the parcel that would preserve some of the history of the area. The Board found to approve the variance request would cause no harm to public interests as the proposed residence will be more code compliant than what is existing. There were five letters of support from neighboring property owners and a letter of support from the Town of La Grange. There was a letter of opposition from a neighboring property owner.

Hearing – Count #11:37:26 – 11:59:04 / Decision – Count #9:23:56 – 9:26:45

The Eleventh Hearing was Sidney Smith LLC, owner / Don Rudat, McCormack Etten Architects, applicant – Section(s) 11 – Linn Township

Applicants are requesting a variance from Section(s) 74-181 of Walworth County's Code of Ordinances – Shoreland Zoning for a single-family residence.

REQUIRED BY ORDINANCE: The Ordinance permits a single-family residence with maximum height of 45'.

VARIANCE REQUEST: The applicants are requesting a height of 50' 2". The request is a variance from Section(s) 74-181 of Walworth County's Code of Ordinances – Shoreland Zoning for a single-family residence.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of Sidney Smith LLC, owner / Don Rudat, McCormack Etten Architects, applicant, voted to **APPROVE** the request for a single-family residence.

A motion was made by Ann Seaver to approve the variance request. Seconded by Gregory E. Guidry. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found the historical significance of the property to be a unique property limitation. The Board found the variance request to be a small increment of relief. The Board found to comply with the ordinance requirements was unnecessarily burdensome given the historical nature of the request. The Board found to approve the variance request and permit the replacement of the original tower would preserve the history of Lake Geneva and benefit public interests. The Board found to approve the variance request will not affect the neighboring property owners’ view of the lake. The Board found to approve the variance request will not increase runoff in the shore. There were six letters of support from interested parties, three petitions of support and a letter of support from the Town of Linn. There was a letter of comment from the Wisconsin Department of Natural Resources. There was no opposition.

Hearing – Count #12:06:50 – 12:14:30 / Decision – Count #9:26:46 – 9:33:50

The Twelfth Hearing was William & Rose Mary Leek Living Trust, owner / Pamela Predick, applicant – Section(s) 6 – Walworth Township

Applicants are requesting a variance from Section(s) 74-86 of Walworth County’s Code of Ordinances – Zoning to locate an off-premise sign on B-2 zoned property.

REQUIRED BY ORDINANCE: The Ordinance permits an off-premise sign (billboard) in the B-2 zoning district provided no billboard shall: 1) Be located within 50 feet of the existing or proposed right-of-way or 2) Be located within a 2000 feet radius of any other off-premise sign or 3) Be located within 2000 feet of any intersection or 4) Be located within 2000 feet of an allowable district boundary.

VARIANCE REQUEST: The applicants are requesting an off-premise sign (billboard) on lands zoned B-2 to be located: 1) 23.3 feet from the right-of-way of County Highway O and 2) Directly below existing off-premise sign and 3) 304.9 feet from the intersection of County O and S / D Townline Road and 4) 31.8 feet from the B-2 zoning district boundary. The request is a variance from Section(s) 74-86 of Walworth County’s Code of Ordinances – Zoning to locate an off-premise sign on B-2 zoned property.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 10 & 11, 2014, for the petition of William & Rose Mary Leek Living Trust, owner / Pamela Predick, applicant, voted to **APPROVE** the request for an off-premise sign (billboard) on lands zoned B-2 to be located: 1) 23.3 feet from the right-of-way of County Highway O and 2) Directly below existing off-premise sign and 3) 304.9 feet from the intersection of County O and S / D Townline Road and 4) 31.8 feet from the B-2 zoning district boundary.

A motion was made by Ann Seaver to approve the variance request. Seconded by John Roth. Motion carried. 3-favor 0-oppose

BOARD OF ADJUSTMENT FINDINGS: The Board found the existing off-premise sign has existed for some time and this is a unique circumstance to the family property. The Board found

compliance with the ordinance was unnecessarily burdensome. The Board found to approve the variance request would cause no harm to public interests as the sign will not obstruct the view of drivers. The Board found the variance request to be a small increment of relief. There was one letter of support from the Town of Walworth. There was no opposition.

Other

- A. Discussion / possible action on Township correspondence – none

Staff Reports

- A. Court cases update
 - 1. Growth Management Corporation – Delavan Township
 - 2. Vista Pointe LLC – Delavan TownshipDeb Grube gave status on the above-mentioned items.
- B. Distribution of reports, handouts and correspondence - none

Proposed discussion for next agenda

The following items were requested to be put on the October 2014 agenda, if applicable:

- A. Discussion / possible action on Township correspondence
- B. Court cases update
- C. Distribution of reports, handouts and correspondence

ANN SEAVER
WALWORTH COUNTY BOARD OF ADJUSTMENT

These minutes are not final until approved by the Board of Adjustment at the next scheduled hearing date.



**LAUDERDALE LAKES LAKE
MANAGEMENT DISTRICT
MINUTES of 9-06-14**

Meeting called to order by Chairman Mason, at 08:00 A.M.

- A. **Attendance:** Present: Chairman Mason, Greg Wisniewski, Don Sukala, Nestor Dyhdalo, Peter Van Kampen and Rick Callaway. Jack Sorenson absent & excused.
- B. **Agenda:** The agenda was approved, on a Peter / Greg motion and passed unanimously.
- C. **Minutes:** None
- D. **Update on engineering at Sterlingworth Bay:**
Peter reported that the digging and plugging of the abandoned pipe should occur in the next few weeks. There is a meeting on Thursday at 9 AM regarding shoreline stabilization. Permits will be obtained and the final design will be finished in September. Shoreline stabilization may not occur until spring depending on weather and timing.
- E. **Election of Officers:**
A motion was made to elect Scott Maosn as Chairman, Jack Sorenson as Secretary and Nestor Dyhdalo as Treasurer by Peter and seconded by Rick. The motion passed unanimously.
- F. **Update on Terry Pier:**
Chairman Mason announced the administrative law judge's decision to uphold the DNR permit issued to the Terry's.
- G. **Project Reports:**
Weed Harvesting: Greg reported that the Weed Harvesting is keeping up with the weed cutting demands. They will be pulling the equipment the last two weeks of September and performing post season maintenance. No unexpected repairs are anticipated.
Audit: Nestor reported that he is not happy about the delays in delivering a final audit report by our accounting firm. He expects the final report soon.
Septic Pumping: Peter reported that the Septic program is running smoothly. Peter proposed a modest increase for pumping to begin in 2015 in accordance with our current pumping contract with Associates. The approximate increase will go from \$125 to \$135 per pump. Scott made a motion to accept the increase as proposed by Peter, seconded by Greg and passed unanimously. Herb Sharpless commented that drawings from R.A.Smith went to Otto Jacobs when the District began the septic pumping program and the District should ensure that

this information isn't lost.

Pier Inspector: Peter reported that the Pier inspection program is running smoothly. He also reported that the new pier next to the Sterlingworth boat ramp is completed and will greatly enhance the ease of use of the boat ramp by the public and provides for better access by the users of the pier.

Dam: No Report

Wetlands Report: Scott reported that a fence will be installed on the property boundary between the District and East Baywood property to protect new plantings which will go in in the spring. The fence will be removed in 2-3 years once the plants are mature enough to minimize the possibility of trespassers reestablishing the trail along the shoreline. Scott has been in contact with East Baywood President and he supports the fence installation. Furthermore, a fence with openings or a series of staggered posts will be installed near treasurer island to prevent further illegal dumping on District property.

Town Report: The town held their first budget meeting. The Town plans to budget the same amount for legal in 2015 as they did in 2014.

County Report: Nothing to report. Rick offered to bring anything to the attention of the county which is relevant to Lauderdale.

Water Patrol Report: Nestor reported about the boat fire in September. The patrol will be winding down during September but will leave one boat on the water until late October in case a need arises.

Treasury: Nothing further to report.

Golf Course: Scott reported that this year is recovering from a very late start to the season. All equipment is working and they do not expect any significant maintenance during the off season.

H. Motion for Closed Session: A motion was made by Rick and seconded by Nestor to enter into a closed session, the motion passed unanimously. A motion was made to adjourn the closed session by Peter and seconded by Nestor, the motion passed unanimously.

I. Back to Open Session: Nestor motioned and Peter seconded to resume open session. The motion passed unanimously.

J. Other Business: The next meeting of the District Board is scheduled for October 4, 2014, at 8:00 AM at the Community Center.

The meeting was adjourned at approximately 10:30 A.M. on a motion made by Nestor and seconded by Greg, which passed unanimously.

Respectfully submitted by,

Scott Mason, Chairman

**LAUDERDALE LAKES LAKE MANAGEMENT DISTRICT
BOARD OF COMMISSIONERS**

The Lauderdale Lakes Lake Management District will have a meeting on Saturday September 6, 2014 at 8:00 AM at the Lauderdale Lakes Community Center located at N7511 Sterlingworth Drive, Elkhorn, WI 53121.

Agenda

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MEETING MINUTES
4. UPDATE ON ENGINEERING AT STERLINGWORTH BAY
5. ELECT OFFICERS
6. UPDATE ON TERRY PIER
7. LONG RANGE PLANNING UPDATE & CONSIDERATION OF CDS SOLUTIONS
8. PROJECT REPORTS
9. THE BOARD MAY CONVENE IN CLOSED SESSION per Section 19.85(1)(g) Wisconsin Statutes; Conferring with legal counsel....
10. ANY OTHER BUSINESS FOR DISCUSSION

Submitted this 27th day of August, 2014

Scott Mason, Chairman

DRAFT

**Walworth County Board of Supervisors
Public Works and Finance Committees
SPECIAL JOINT MEETING MINUTES
Thursday, September 4, 2014
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order by Public Works Committee Chair Russell at 4:50 p.m.

Roll call

Public Works Committee: All members were present: Chair Rick Stacey, Vice Chair Nancy Russell, Supervisors Ken Monroe, Joe Schaefer and Paul Yvarra.

Finance Committee: All members were present: Chair Nancy Russell, Vice Chair Dan Kilkenny, Supervisors Kathy Ingersoll, Joe Schaefer and Paul Yvarra.

Others in attendance:

- County Board Supervisors: Tim Brellenthin and Charlene Staples
- County Staff: Deputy County Administrator-Finance Nicki Andersen; County Administrator David Bretl; Central Services/Public Works Director Kevin Brunner; Highway Operations Manager Larry Price; Public Works Business Office Manager Peggy Watson; Lakeland Health Care Administrator Bernie Janiszewski; Administrative Clerk Nicole Hill; Comptroller Jessica Conley; and Human Resources Director Dale Wilson.

Agenda withdrawals/approval

On motion by Supervisors Schaefer and Kilkenny, the agenda was approved 5-0 by both committees.

Public comment

There was none.

Regular Business

Res. No. 27-09/14 - Accepting the Kikkoman Corporation Donation of an 11,000 Gallon Storage Tank for Public Works Operations

Supervisor Schaefer made a motion to approve Resolution No. 27-09/14, accepting the donation of an 11,000 gallon storage tank for Public Works operations. Finance Vice Chair Dan Kilkenny seconded the motion. Director of Central Services/Public Works Kevin Brunner referred to his memo in the packet concerning Kikkoman Corporation's donation of a storage tank to be used as part of a pilot project at Public Works to use waste salt brine as a deicing additive. Kikkoman Corporation will truck their soy brine to Public Works and will refill throughout the winter season. Brunner said the county's start-up costs of approximately \$2,500 to make the storage tank operational would be recouped in less than one year. Chair Russell asked if there are environmental concerns associated with discharging the product into sanitary sewers. Brunner responded that Kikkoman Corporation is required to submit periodic samples to the Department of Natural Resources; if there are significant issues, their permit would be rescinded. County Administrator Bretl cautioned Supervisors that when the project commences, they will most likely receive inquiries from constituents about the product on the

roadways. **Chair Russell called for a vote and the motion carried: Public Works Committee, 5-0; Finance Committee, 5-0.**

Confirmation of next regularly scheduled meeting dates and times:

Public Works Committee: Monday, September 15, 2014 at 3:30 p.m. – regular business meeting and Capital Improvement Plan (CIP) appeals

Finance Committee: Thursday, September 18, 2014 at 9:30 a.m. – regular business meeting and budget appeals

Adjournment

On motion by Supervisor Stacey, seconded by Supervisor Schaefer, the meeting adjourned at 4:55 p.m.

Submitted by Becky Bechtel, Administrative Clerk. Meeting minutes are not considered final until approved by the committees at the next regularly scheduled committee meetings.

**Minutes of
Business Meeting
Lake Comus Protection and Rehabilitation District
Thursday, September 4, 2014
Delavan Municipal Building**

I. Call to Order: Call to Order at 7:26 by Chair. Tim Koepnick. Members present: Tim Koepnick, Tony Vidas, Dan Kilkenny and Saskia Lodder. Also in attendance was Attorney Russ Devitt.

II. Introductions: None

III. Election of Chairperson, Secretary, and Treasurer. Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously the following officers were elected to serve until election of their successors:

Chairman: Tim Koepnick
Secretary: Dan Kilkenny
Treasurer: Tony Vidas

IV. Minutes from July 16, 2013 meeting: Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously the minutes were approved.

IV. Treasures report and Expense Report: Chair Koepnick re-summarized the Treasurer's report given at the Annual meeting and gave a verbal report of expenses since the report which consisted of Publishing costs of \$119.90, and payment to Dan Boss for bulldozing of \$2,000. Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously the reports were approved.

V. Old Business

Gary Burdick Memorial: Koepnick and Lodder agreed to follow up on issue.

Dredging Project: It was agreed to hold the issue for the next business meeting.

Input on Park Development: No action. Indicated that city was unlikely to develop plans in near future.

Invest excess funds: Koepnick indicated funds from the money market were transferred to a CD.

Loan to City for Storm Sewer: Was reported as completed with no further issues.

Lease of Farm Land: Lease for last year was executed for \$200/acre. Koepnick indicated leases were to be renewed or executed in September and that clearing of bike paths of trespassers opened up more land for lease. Koepnick indicated leases would be with Sugar Creek Dairy and Marvin Gervin. Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously Chair Koepnick was authorized to renew and/or execute new leases for the agricultural land.

VI. New Business

Education Project: Koepnick indicated in past funds were in project for educational/demonstration projects but that nothing seemed viable at this time, but members should be aware and could make suggestions in the future.

Apply for grant from DNR : Was a general discussion about districts authority regarding water quality and overall lake health including lack of weed growth, fisheries, and dredging navigation channels. Grant possibilities were discussed. It was agreed that specific proposals and funding sources would be discussed at a future business meeting.

Sale of Top Soil: Koepnick to contact Yakes Compost regarding possible sale, but Yakes had indicated that due to slack demand was not interested in acting now..

VII. Adjournment: Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously the meeting was adjourned.

Respectfully submitted by Dan Kilkenny, Secretary.

Minutes of Meeting
Annual Meeting
Lake Comus Protection and Rehabilitation District
Thursday, September 4, 2014
7:00pm
Delavan Municipal Building

I. Call to Order: The meeting was called to order by Chairman Timothy Koepnick at 7:03 PM. Members present were Tim Koepnick, Dan Kilkenny, Tony Vidas, and Saskia Lodder. Also in attendance was Attorney Russ Devitt.

II. Introductions: All present introduced themselves.

III. Preliminary Comments: Chairman Timothy Koepnick gave a brief recap of events since the last annual meeting.

IV. Approval of Agenda. Upon motion made by Tony Vidas and seconded by Saskia Lodder the agenda was approved by unanimous vote.

V. Minutes of 2013 Annual Meeting: Upon motion made by Tony Vidas and seconded by Saskia Lodder the minutes were approved by unanimous vote.

VI. Election of Commissioners: Upon motion made by Dan Kilkenny and seconded by Tony Vidas to elect Saskia Lodder as a commissioner for a term of three years from 2014 to 2017 and to close nominations and to elect her by unanimous consent was approved by unanimous vote. The terms of commissioners were confirmed as follows:

Three year term 2014 – 2017 Saskia Lodder

Three year term 2013 – 2016 Tim Koepnick

Two year term 2013 – 2015 Tony Vidas

VII. Treasurer's Report and Budget Review: Koepnick gave financial reports for:
July 1, 2013 to June 30, 2014;

Koepnick then explained the proposed budget and answered any questions regarding the reports and proposed budget. . Upon motion made by Tony Vidas and seconded by Saskia Lodder the report was approved by unanimous vote.

VIII. Amendments, if any, to Proposed Budget. No amendments were proposed.

IX. Resolutions

A. Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously it was resolved that the proposed budget as set forth in the public notice was approved.

B. Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed

unanimously the Board of Commissioners of the Lake Comus Protection and Rehabilitation District was authorized to use leftover funds in lieu of a tax levy for fiscal year 2014-2015

X. Other Business for Discussion if any: There were no other matters discussed.

XI. Adjournment: Upon motion made by Tony Vidas and seconded by Saskia Lodder and passed unanimously the meeting was adjourned at 7:26 P.M.

Respectfully submitted by Dan Kilkenny, Secretary

HONEY LAKE PROTECTION AND REHABILITATION DISTRICT

BOARD OF COMMISSIONERS

JOHN LUTZ: CHAIRMAN; (re-elected for 3-year term, 8/25/13)

JUDITH CORRELL: SECRETARY; (re-elected for 3-year term, 8/28/11.)

JOE KOLOSSO: TREASURER; (appointed 1/1/14 for bal. of 3-year term, expires 2015)

MICHAEL WEINKAUF: ROCHESTER VILLAGE TRUSTEE REPRESENTATIVE

DONALD TRIMBERGER: SPRING PRAIRIE TOWN SUPERVISOR AS OF APRIL 2011

ROBERT E. McINDOE: REP. OF WALWORTH COUNTY CONSERVATION THRU 5/1/16.

AUG. 24, 2014 ANNUAL MEETING

Present: Lutz. McIndoe. Kolosso. Correl. Trimberger . Weinkauf

Also present were nine (9) Honey Lake residents.

Meeting was called to order at 1:30 p.m by Chairman Lutz.

Chairman Lutz introduced the Board members, indicating if they were elected officials or those representing Rochester, Spring Prairie and Walworth County.

Secretary Correl read the minutes of the 2013 annual meeting which were subsequently approved by the residents Treasurer Kolosso read the 2013 Treasurer's Report which was subsequently approved by the residents. (Copies of minutes and Treasurer's report attached.)

Old Business:

Chairman Lutz indicated that the thusfar delayed start of rebuilding County Line Blvd. is now scheduled to start right after Labor Day. Estimated cost (w/o unknown problems discovered later is \$24,517. Paving to be done by Asphalt Cont. LLC Roadway to be raised 4"; filled in abutting adjoining yards to be done by Custom Grading. Work to be warranted by contractors. Survey to be done to determine if entire property is entirely within Walworth Cty/Spring Prairie or if any is within the Racine Cty/Rochester border. If the latter, some hwy funds from those deposited in Rochester can be used for part of the project costs.

All regulations for the dam inspection have been met and filed with, and approved by the DNR.

New Business:

Honey Lake has an abundance of weeds....cattails will be removed after the lake drawdown. Honey Lake is in good condition, with good flow in the Tahoe and Del Monte lakes. There is a lack of good sand of both the South and North beaches. Custom Grading to give a quote on new sand.

The drawdown device is in very bad condition...leaking badly. Some damage done by ice. When built, treated pine boards were used. In the drawdown device, as in all other water-related usage, only oak boards will henceforth be utilized during replacement. After lowering of the lake, Jim Johnson (Custom Grading) will examine the device and determine the repairs

necessary. Most likely, we will have to go to the DNR for a permit with an engineer hired to do/oversee the work.

We've begun purging unneeded records, older than ten (10) years, saving those drawing and surveys from when the lake was drained. (Those items had been stored in facilities in the houses of the three (3) elected officials. Agreement has been reached with the Village of Rochester to store our files in its Hall.

Kids have destroyed islands, trees, and benches, using the islands as "launches" for their bikes. Chairman Lutz presented four (4) proposals for repairing/rebuilding the park, ranging from \$4,750 for very minimal work, to \$6,000 for using railroad ties, with no warranty for the work, to \$6,250 for a little more than the previous quote, to \$7,500 for using landscaping blocks and all new sand. A motion was quickly made, and seconded, by the residents for the \$7,500 work to be done.

Chairman Lutz presented the proposed budget. At Mcindoe's request, Treasurer Koiosso read the tree damages which the District had to pay during the 2013-2014 financial year. These costs totaled \$6,790. In the new budget, there is an indication that we are replenishing the "non-lapsing" fund to the required \$75,000 limit.

A motion was made and seconded by the residents to approve the 2014-2015 budget as modified. A motion was then made and seconded by the residents to approve the tax levy as modified.

Judy Correl has reached the end of her three (3) year term as Secretary, and she has submitted her papers for another three (3) year term, with no opposition. A hard copy ballot was conducted by the nine (9) residents with all voting for her continued term as Secretary.

A motion was then made, and seconded, by the residents to adjourn the meeting at 2:55 p.m.

Subsequent to that adjournment, a special meeting was called to order by the Board members. A motion was then made, and seconded, that the three (3) elected Board members retain their same positions for the upcoming year, with a motion then made, and seconded, to adjourn that special Board meeting at 3:00 p.m.

.Respectfully submitted,



Robert E. Mcindoe 8/29/14

HONEY LAKE

Protection and
Rehabilitation District

P.O. Box 565

Burlington, WI 53105



Annual Meeting and Budget Hearing of the Honey Lake Protection and Rehabilitation District August 25, 2013

Chairman Lutz called the meeting to order at 1:30 P.M. at the Rochester Village Hall.

Chairman Lutz welcomed all residents and introduced each of the commissioners. John Lutz, chairman, Judith Correll, secretary and Gerald Schwarten, treasurer are all elected to a three year term. Donald Trimberger is appointed from the Town of Spring Prairie. Robert McIndoe is appointed by the Land Conservation Committee from Walworth County. Michael Weinkauf is appointed from the Village of Rochester, but is not with us today.

The minutes of the annual meeting from Aug. 2012 were read. A motion to approve the minutes was made by Gene Arbetter, seconded to Joe Kolosso and carried.

The treasurer's report was read. A motion to approve the report was made by Gene Arbetter, seconded by Joe Kolosso and carried.

REPORTS

ROADS - The roads are in good condition with the exception of the area just off Cty Rd. DD on County Line Blvd. approximately 200 yards in. Chairman Lutz checked with a couple of contractors and they are very busy now so he will check again in the fall. We patch it every couple of years and it just keeps going out so we should look at a permanent fix. For your information the HLPRD owns the roads with the exception of East & West Lakeshore Dr. which we turned over to the Town of Spring Prairie. We have a road fund set up with the Town of Spring Prairie and the Village of Rochester. The money is collected through taxes and put in these funds so when we have roadwork done we submit a bill to the town or village and they reimburse us from this fund. The funds are kept in an account that earns us interest.

LAKE STATUS – The lakes are in good condition. Some logs came down the creek and landed against the dam. The logs have been removed. The water was so high that Honey Creek was backing up into the lake so water was coming into Honey Lake from both Sugar Creek and Honey Creek. The only minor problem is the flow into Lake Tahoe. We have a person with a small backhoe that can get into the area and dig down to get a better outflow from Lake Tahoe.

OLD BUSINESS

DAM INSPECTION – The dam is in good condition. We have met most of the requirements of the DNR inspection. We needed to put in a permanent benchmark showing the elevation of the lake. We had B W Surveying put this in place. We had to establish an emergency action plan to notify certain people should our dam fail. This has been done and submitted to the DNR. We also needed an operating plan, which has been done and submitted to the DNR. Remove all trees and brush from the embankments has been done. The stop log leakage, which is the dam boards, has to be done. Repair cracks and exposed steel on the walkways and the spillway has been done. Remove all trees back 20 feet from the spillway so the roots would not cause a problem has been done

Robert McIndoe mentioned the fact that there has been vandalism to the fence. The barbwire has been cut along the top of the fence so people can now climb over the fence to get on the dam.

NEW BUSINESS

PURGING OF DOCUMENTS - The lake district was formed in 1975. The paperwork is really piling up at the three commissioner's houses. The attorney said that legally we could get rid of anything older than seven years but suggested that we keep 10 years with the exception of maps, bills of sale where we have sold roadways and surveys. We have had all of the regular monthly meetings and annual meetings minutes transferred onto disks. There are a few minutes missing that we have not turned up which is maybe because of the change in commissioners over the years. Discussion took place on what to keep and how to actually get rid of the papers. Most of the papers have no confidential information so they can go in the recycling bin. Any others we can shred or pile up and hire a shredding company to pick up. Melvin Kaddatz said he knows a farmer that would take the papers and shred them for bedding for his animals. He will get John the farmer's information.

Joe Kolosso added that maybe, after the initial purging we could go through the papers every five years. Robert McIndoe suggested that we keep all real important papers in a separate file and anything that we can get rid of in a different file labeled for the year and at the end of ten years dispose of the entire file. Gene Arbetter made a motion to purge the documents according to the lawyer's guidelines and the historic perspective getting rid of non-essential papers keeping the last ten years, going through the papers every five years, seconded by Connie Lutz and carried.

BUDGET

Chairman Lutz went through each item on the budget. Connie Lutz asked what the carry over is? This amount is what was budgeted last year but not used. Gene Arbetter made a motion to approve the budget as presented, seconded by Joe Kolosso and carried. A motion was made by Gene Arbetter to approve the tax levy to tax ourselves, seconded by Joe Kolosso and carried.

Just for your information, the inspection that we had to do for the DNR cost us \$15,520.00 to date because we had to hire an engineer to do the inspection and follow the guidelines of the DNR.

ELECTION

At this time Chairman Lutz turned the meeting over to Commissioner Schwarten to run the election. The only person to file a nomination paper was John Lutz. Ballots were passed out and collected. The count to elect John Lutz was 12 in favor, 0 against and no abstentions. John Lutz is the commissioner for another three-year term.

Wayne Neal asked what could be done about a property that has weeds and grass growing. The district has no powers for things like that. He would have to contact the Village of Rochester.

A motion to adjourn was made by Gene Arbetter, seconded by Joe Kolosso and carried at 2:30 P. M.

Chairman Lutz thanked everyone for coming.

HONEY LAKE

Protection and
Rehabilitation District

P.O. Box 565

Burlington, WI 53105



**HONEY LAKE PROTECTION
&
REHABILITATION DISTRICT
ANNUAL MEETING
and
Budget Hearing**

Treasurers Report

Rochester Village Hall

August 24th 2014

1:30 PM

Joseph Kolosso

Treasurer

Honey Lake Protection and Rehabilitation District

Regular Checking Account-For Fiscal Year 2013-2014

Balance on Hand as of July 1st 2013

\$9,444.60

Deposits

7/31/2013 Chase Bank	Interest	\$0.08	
8/30/2013 Walworth County-Settlements	Tax Settlements for 2012	\$6,992.52	
8/30/2013 Chase Bank	Interest	\$0.09	
9/30/2013 Chase Bank	Interest	\$0.09	
10/30/2013 Non-Lapsing Fund	Transfer Monies	\$10,000.00	
10/31/2013 Chase Bank	Interest	\$0.06	
11/30/2013 Chase Bank	Interest	\$0.08	
12/28/2013 Non-Lapsing Fund	Transfer Monies	\$6,000.00	
12/31/2013 Chase Bank	Interest	\$0.05	
1/3/2013 Racine County-Settlements	Tax Settlements for 2012	\$6,572.75	
1/11/2013 Spring Prairie	Road Fund	\$11,775.00	
1/18/2014 Spring Prairie	Tax Settlements	\$7,327.82	
1/18/2014 Rochester	Tax Settlements	\$7,944.16	
1/18/2014 Rochester	Road Fund	\$10,094.50	
1/31/2014 Chase Bank	Interest	\$0.19	
2/18/2014 Spring Prairie	Tax Settlements	\$4,390.35	
2/18/2014 Rochester	Tax Settlements	\$4,429.99	
2/28/2014 Chase Bank	Interest	\$0.18	
3/31/2014 Chase Bank	Interest	\$0.18	
4/15/2014 Walworth County-Settlements	Lottery Credit	\$283.49	
4/28/2014 Racine County-Settlements	Lottery Credit	\$350.97	
4/30/2014 Chase Bank	Interest	\$0.16	
5/6/2014 WLP-Refund-John Lutz Registration	WLP/Conventions/Meetings	\$155.00	
5/31/2014 Non-Lapsing Fund	Transfer Monies	\$3,169.00	
5/31/2014 Chase Bank	Interest	\$0.13	
6/30/2014 Chase Bank	Interest	\$0.15	
		<hr/>	
		\$79,486.99	\$79,486.99
			\$88,931.59
	Total of Checks		\$70,998.08
	Balance on Hand as of June 30th 2014		<hr/> <hr/>
			\$17,933.51

Honey Lake Protection and Rehabilitation District

Regular Checking-For Fiscal Year 2013-2014

<u>Date</u>	<u>Number</u>	<u>Transaction</u>	<u>Category</u>	<u>Description</u>	<u>Payment</u>
7/17/2013	4074	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
7/17/2013	4075	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
7/17/2013	4076	Gerald Schwarten	Commissioners Compensation	Commissioners Compensation	\$175.00
7/17/2013	4077	Mike Weinkauf	Commissioners Compensation	Commissioners Compensation	\$25.00
7/17/2013	4078	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
7/17/2013	4079	WE Energies	Miscellaneous	Del Rio Light	\$20.12
7/17/2013	4080	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Mowing & Trimming 6/13 & 6/28/2013	\$250.00
7/17/2013	4081	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Spring Cleanup	\$395.00
7/17/2013	4082	BMO Harris Bank	Miscellaneous	Safe Deposit Box Renewal	\$65.00
7/17/2013	4083	VOIDED			\$0.00
7/17/2013	4084	Kwik Trip	Beaches,Parks & Trees	Gasoline	\$17.27
8/3/2013	4085	Postmaster	Office Supplies & Mailings	400 Forever Stamps	\$184.00
8/3/2013	4086	WE Energies	Miscellaneous	Del Rio Light	\$20.12
8/21/2013	4087	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
8/21/2013	4088	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
8/21/2013	4089	Gerald Schwarten	Commissioners Compensation	Commissioners Compensation	\$175.00
8/21/2013	4090	Mike Weinkauf	Commissioners Compensation	Commissioners Compensation	\$25.00
8/21/2013	4091	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
8/27/2013	4092	Postmaster	Miscellaneous	PO Box Rental	\$54.00
8/29/2013	4093	Real Estate Descriptive Dept. Racine County	Office Supplies & Mailings	Assm. Roll & Mailings	\$23.30
8/29/2013	4094	Minutman Press	Office Supplies & Mailings	Envelopes,Letterhead,Copies&Labels	\$231.38
8/29/2013	4095	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Mowing & Trimming 7/12 & 7/24	\$250.00
8/29/2013	4096	Southern Lakes Newspapers	Office Supplies & Mailings	Annual Meeting Notice	\$86.90
8/29/2013	4097	Bienemans Tree Service	Rochester Road Fund	Willow-Shervan&Box Elder-Nevada	\$1,250.00
8/29/2013	4098	Bienemans Tree Service	Spring Prairie Road Fund	East Lakeshore Trimming for Cable	\$450.00
8/30/2013	4099	Bienemans Tree Service	Beaches,Parks & Trees	Storm Damage	\$1,650.00
8/30/2013	4100	John Lutz	Office Supplies & Mailings	Reimbursement for office supplies	\$59.69
9/17/2013	4101	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
9/17/2013	4102	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
9/17/2013	4103	Gerald Schwarten	Commissioners Compensation	Commissioners Compensation	\$175.00
9/17/2013	4104	Mike Weinkauf	Commissioners Compensation	Commissioners Compensation	\$25.00
9/17/2013	4105	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
9/25/2013	4106	WE Energies	Miscellaneous	Del Rio Light	\$20.12
9/25/2013	4107	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Mowing & Trimming 8/8 & 8/21	\$250.00
9/25/2013	4108	HL District Payroll Account	Transfer Funds	Transfer Funds	\$2,500.00
10/8/2013	4109	BW Surveying	Dam/Dike/Drawdown	Set Benchmark on Dam	\$400.00
10/15/2013	4110	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$50.00
10/15/2013	4111	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
10/15/2013	4112	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
10/16/2013	4113	WE Energies	Miscellaneous	Del Rio Light	\$40.44
10/17/2013	4114	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Mowing & Trimming 9/5 & 9/18	\$250.00
10/17/2013	4115	Kwik Trip	Beaches,Parks & Trees	Gasoline	\$17.62
10/17/2013	4116	Southern Lakes Newspapers	Roads	Snow Plowing Notice	\$94.50
10/17/2013	4117	Kenneth P. Moser	Beaches,Parks & Trees	Mowing of Dykes 7hrs@60	\$420.00
10/17/2013	4118	John Lutz	Office Supplies & Mailings	Reimburse for Quicken Software	\$68.26
10/17/2013	4119	Gerald Schwarten	Commissioners Compensation	Commissioners Compensation	\$175.00
11/1/2013	4120	Snow Solutions LLC	Roads	Snow Solutions Contract 1 of 18	\$6,000.00
11/19/2013	4121	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
11/19/2013	4122	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
11/19/2013	4123	Gerald Schwarten	Commissioners Compensation	Commissioners Compensation	\$175.00
11/19/2013	4124	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
11/19/2013	4125	Mike Weinkauf	Commissioners Compensation	Commissioners Compensation	\$25.00
11/21/2013	4126	Southern Lakes Newspapers	Roads	Snow Plowing Notice	\$94.50

11/21/2013	4127	Kwik Trip	Beaches,Parks & Trees	Gasoline	\$22.90
11/21/2013	4128	Snow Solutions LLC	Spring Prairie Road Fund	Cold Patch County Line Blvd	\$650.00
11/21/2013	4129	Minutman Press	Dam/Dike/Drawdown	Copies Dam Board Project	\$17.64
11/21/2013	4130	Arlene Avadian	Office Supplies & Mailings	Services/Scanning Documents	\$200.00
11/21/2013	4131	John Lutz	Maintenance/Equipment	Reimburse for Supplies/Copies	\$15.24
12/1/2013	4132	Snow Solutions LLC	Roads	Snow Plowing Contract 2 of 18	\$3,200.00
12/17/2013	4133	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
12/17/2013	4134	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
12/17/2013	4135	Gerald Schwarten	Commissioners Compensation	Commissioners Compensation	\$175.00
12/17/2013	4136	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
12/17/2013	4137	Mike Weinkauff	Commissioners Compensation	Commissioners Compensation	\$25.00
12/17/2013	4138	Wisconsin Lakes	Membership Dues	Annual Dues	\$225.00
12/17/2013	4139	CDF Enterprises	Dam/Dike/Drawdown	Raising Dam Boards	\$220.32
12/17/2013	4140	WE Energies	Miscellaneous	Del Rio Light	\$20.12
12/27/2013	4141	VOIDED			\$0.00
1/1/2014	4142	Snow Solutions LLC	Roads	Snow Plowing Contract 3 of 18	\$3,200.00
1/1/2014	4143	WE Energies	Miscellaneous	Del Rio Light	\$20.12
1/21/2014	4144	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	2 weekly cuttings/Fall Clean up	\$1,200.00
1/21/2014	4145	HL District Non-Lapsing Fund Checking	Transfer Funds	To Non-Lapsing Fund	\$16,000.00
1/21/2014	4146	Joseph Kolosso-Reimbursement	Office Supplies & Mailings	File Cabinet,Envelopes, Tax Mailings	\$47.00
1/21/2014	4147	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
1/21/2014	4148	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
1/21/2014	4149	Joseph Kolosso	Commissioners Compensation	Commissioners Compensation	\$175.00
1/21/2014	4150	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
1/21/2014	4151	VOIDED			\$0.00
1/22/2014	4152	The Horton Group	Insurance	Annual Liability Insurance	\$4,747.00
1/31/2014		Chase Bank	Miscellaneous	Deposit Slips	\$32.00
2/1/2014	4153	Snow Solutions LLC	Roads	Snow Plowing Contract 4 of 18	\$3,200.00
2/6/2014	4154	WE Energies	Miscellaneous	Del Rio Light	\$20.09
2/18/2014	4155	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
2/18/2014	4156	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
2/18/2014	4157	Joseph Kolosso	Commissioners Compensation	Commissioners Compensation	\$175.00
2/18/2014	4158	Mike Weinkauff	Commissioners Compensation	Commissioners Compensation	\$25.00
2/18/2014	4159	John Lutz-Reimbursement	Office Supplies & Mailings	Ink Cartridges	\$31.47
2/18/2014	4160	Custom Grading Inc.	Dam/Dike/Drawdown	Replacement of Dam Gates	\$7,310.00
3/1/2014	4161	Snow Solutions LLC	Roads	Snow Plowing Contract 5 of 18	\$3,200.00
3/7/2014	4162	UW-Extension Lakes/WI Lakes Partnership	WLP/Conventions/Meetings	Conference Registration	\$310.00
3/8/2014	4163	WE Energies	Miscellaneous	Del Rio Light-Final Payment	\$20.09
3/18/2014	4164	Minutman Press	Office Supplies & Mailings	Letterhead & Envelopes	\$172.80
3/18/2014	4165	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
3/18/2014	4166	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
3/18/2014	4167	Joseph Kolosso	Commissioners Compensation	Commissioners Compensation	\$175.00
3/18/2014	4168	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
3/18/2014	4169	Mike Weinkauff	Commissioners Compensation	Commissioners Compensation	\$25.00
3/21/2014	4170	Town Web Design	Miscellaneous	Web Site	\$190.00
4/1/2014	4171	Snow Solutions LLC	Roads	Snow Plowing Contract 6 of 18	\$3,200.00
4/15/2014	4172	Joseph Kolosso-Reimbursement	Office Supplies & Mailings	Ink Cartridges	\$31.94
4/15/2014	4173	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
4/15/2014	4174	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
4/15/2014	4175	Joseph Kolosso	Commissioners Compensation	Commissioners Compensation	\$175.00
4/15/2014	4176	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
4/15/2014	4177	Mike Weinkauff	Commissioners Compensation	Commissioners Compensation	\$25.00
4/28/2014	4178	Joseph Kolosso-Reimbursement	WLP/Conventions/Meetings	WLP Convention	\$399.17
5/20/2014	4179	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
5/20/2014	4180	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
5/20/2014	4181	Joseph Kolosso	Commissioners Compensation	Commissioners Compensation	\$175.00
5/20/2014	4182	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
5/20/2014	4183	Mike Weinkauff	Commissioners Compensation	Commissioners Compensation	\$25.00

5/20/2014	4184	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Spring Cleanup	\$355.00
5/20/2014	4185	VOIDED			\$0.00
5/20/2014	4186	John Lutz-Reimbursement	Miscellaneous	Hip Waders for worker	\$59.99
5/31/2014	4187	Derek Koenig	Miscellaneous	Training new worker	\$45.00
6/17/2014	4188	Kwik Trip	Beaches,Parks & Trees	Gasoline	\$32.97
6/17/2014	4189	Cutting Edge Lawn Maintenance & Landscaping	Beaches,Parks & Trees	Mowing & Trimming 5/5 & 5/21/2014	\$290.00
6/17/2014	4190	John Lutz	Commissioners Compensation	Commissioners Compensation	\$200.00
6/17/2014	4191	Judy Correll	Commissioners Compensation	Commissioners Compensation	\$175.00
6/17/2014	4192	Joseph Kolosso	Commissioners Compensation	Commissioners Compensation	\$175.00
6/17/2014	4193	Donald Trimberger	Commissioners Compensation	Commissioners Compensation	\$25.00
6/17/2014	4194	Mike Weinkauf	Commissioners Compensation	Commissioners Compensation	\$25.00

\$70,998.08

Honey Lake Protection and Rehabilitation District

Payroll Checking-For Fiscal Year 2013-2014

	Balance on Hand July 1st 2013		\$6,546.47
Interest	7/1/2013 to 06/30/2014	\$0.69	\$0.69
Deposit	From Regular Checking	\$2,500.00	\$2,500.00
Bank Charges		\$0.00	\$0.00
Checks	Wages	(\$2,926.66)	
	United States Treasury/Payroll Taxes	(\$496.79)	
	Wisc Dept of Revenue/Payroll taxes	(\$33.80)	
		<u>(\$3,457.25)</u>	<u>(\$3,457.25)</u>
	Balance on Hand as of June 30th 2014		<u><u>\$5,589.91</u></u>

Honey Lake Protection and Rehabilitation District

Non-Lapsing Fund-For Fiscal Year 2013-2014

	Balance on Hand July 1st 2013		\$70,855.54
Interest	7/1/2013 to 06/30/2014	\$6.72	\$6.72
Deposit	From Regular Checking/Transfer Funds	\$10,000.00	
	From Regular Checking/Transfer Funds	\$6,000.00	
		<u>\$16,000.00</u>	\$16,000.00
Withdrawal	To Regular Checking/Transfer Funds	(\$16,000.00)	
	To Regular Checking/Transfer Funds	(\$3,169.00)	
		<u>(\$19,169.00)</u>	<u>(\$19,169.00)</u>
	Balance on Hand as of June 30, 2014		<u><u>\$67,693.26</u></u>

HONEY LAKE

Protection and
Rehabilitation District

P.O. Box 565

Burlington, WI 53105



ANNUAL MEETING & BUDGET HEARING

August 24, 2014 – 1:30 P.M.

Rochester Village Hall, 300 West Spring St.

Rochester, WI (Next to Rochester Library)

AGENDA

- Minutes of 2013 Annual Meeting
- Treasurer's Report

REPORTS

1. Honey Lake Roads
2. Lake Status

OLD BUSINESS

1. Dam Inspection
2. Purging of old HLP&R District records

NEW BUSINESS

1. Park Renovation
2. Drawdown Repair

BUDGET

ELECTION – Judith Correll filed a nomination paper.

NOTE: IDENTIFICATION IS REQUIRED TO VOTE:

ALL property owners and renters who are residents of the Lake District and no more than two non-resident property owners are eligible to vote. **Proof of residency and non-residency must be shown upon entrance to the meeting by one of the following:** Annual meeting notice mailing label; Real Estate tax bill; Drivers license; Gas bill; Electric bill; Telephone bill.

ADJOURN

Immediately following the annual meeting there will be a special called meeting to assign the commissioners to the position they will hold.

Honey Lake District Budget 2014 – 2015

Budget Categories	Last Year Approved Budget 2013 - 2014	Next Year Proposed Budget 2014 - 2015	% Change
Audit/Attorney	\$ 1,500.00	2,500.00	67%
Beaches/Parks/Trees	\$ 7,500.00	8,500.00 16,000	-13% 1.13%
Dam/Dykes/Drawdown	\$ 3,500.00	4,000.00	14%
Insurance	\$ 4,500.00	5,000.00	11%
Maintenance/Equipment	\$ 1,000.00	1,000.00	0%
Office Supplies/Mailings	\$ 600.00	650.00	8%
Wages/Commissioners Compensation	\$ 11,400.00	12,400.00	9%
WLP/Conventions/Meetings	\$ 2,200.00	2,200.00	0%
Miscellaneous	\$ 700.00	700.00	0%
Replenish Non-Lapsing Fund	\$ 4,000.00	7,310.00	83%
Total Proposed	\$ 36,900.00	44,260.00 51,760 ⁰⁰	20% 40%
Cash Carryover	\$ 3,000.00	17,933.00	
TOTAL APPROVED	\$ 33,900.00		
TOTAL TAXES LEVIED	\$ 33,900.00		
TOTAL TAXES PROPOSED		26,327.00 33,827 ⁰⁰	-22% 0.2%

J. Moore

Honey Lake District Budget 2013 - 2014

Audit / Attorney	\$1,500.00
Beaches / Parks / Trees	\$7,500.00
Dam / Dykes / Drawdown	\$3,500.00
Insurance	\$4,500.00
Maintenance / Equipment	\$1,000.00
Office Supplies / Mailings	\$600.00
Wages / Compensation	\$11,400.00
WPL / Conventions / Meetings	\$2,200.00
Miscellaneous	\$700.00
Amount to Replenish Non-Lapsing Fund	\$4,000.00
Total Proposed	\$36,900.00
Less Cash Carryover, Estimated Interest & Lottery Credits	-\$3,000.00
Total Proposed	\$33,900.00

Proposed Budget 2014 - 2015

Audit / Attorney	\$2,500.00	
Beaches / Parks / Trees	\$8,500.00	→ \$16,000.00
Dam / Dykes / Drawdown	\$4,000.00	Added \$7,500.00 PARK REPAIRS
Insurance	\$5,000.00	
Maintenance / Equipment	\$1,000.00	
Office Supplies / Mailings	\$650.00	
Wages / Compensation	\$12,400.00	
WPL / Conventions / Meetings	\$2,200.00	
Miscellaneous	\$700.00	
Amount to Replenish Non-Lapsing Fund	\$7,310.00	→ \$51,760.00
Total Proposed	\$44,260.00	
Less Cash Carryover, Estimated Interest & Lottery Credits	\$17,933.00	[REDACTED]
Total Proposed FOR TAX	\$26,327.00	→ \$33,827.00 [Signature]

DRAFT 8/28/14

PLEASANT LAKE PROTECTION & REHABILITATION DISTRICT
ANNUAL MEETING & BUDGET HEARING
CAMP POTTAWATOMIE HILLS, WENDAT LODGE
N8005 PLEASANT LAKE ROAD, EAST TROY, WI 53120
SATURDAY, AUGUST 23, 2014, 9:00 AM

District Commissioners Present: Dave Stamm (chair 2015), Ted Slupik (treas 2015), Marcia Sahag (sec 2016), Pat Kachur (2014), Don Sukala (Town), Bob Arnold (County)

District Commissioner Absent: Peter Schuler (2016)

1. Welcome comments: presented by Dave. New property owners Tom and Barb Girman, PL41; Board of Commissioners introduced and thanked for hard work and dedication; Doug Behrens remembered as a great person and friend and dedicated to the well-being of the lake and all residents.
2. Approval of Agenda: Motion to approve the Agenda (Bert Clarbourn/Ray Hughes). Motion carried, none opposed.
3. Approval of Minutes: Motion to approve the Minutes of the annual meeting of 6/29/13 (Ray Hughes/Richard Mertes). Motion carried, none opposed.
4. Treasurer's Report: Account balances at People's Bank as of July 31, 2014: checking account \$40,503.53, money market account \$39,747.51, grant fund account \$16,560.34, total funds \$96,811.41. Motion to approve the Treasurer's report (Ray Hughes/Richard Mertes). Motion carried, none opposed.
5. Presentation by RA Smith of Drain Engineering Study, Board recommendation and discussion: Dave explained that this agenda item addresses the lake drain from Pleasant Lake Rd west to the drain inlet on the east shore of Pleasant Lake. Agenda item 7 will address the drain on the east side of Pleasant Lake Rd on the Kessel property. Dave gave a summary of the lake drain history, its ineffective functioning during flooding conditions and the efforts being made to correct the problems. Tim Barbeau, Project Manager for R.A. Smith National, described the existing drain condition, gave a summary of the 4 alternatives to improve the system and described the RA Smith recommended option #3. See the R.A. Smith "Summary of Options..." report dated 4/24/14. Discussion followed. Motion to adopt option #3 as described in the R.A. Smith National summary for lake drain improvement for an estimated cost of \$36,000 (Ryan Mertes/Rick Callaway). Option #3 was read aloud. Discussion followed. Rick Callaway called the question. Vote by hand count done by election committee members. Ayes 33; Nays 11. Motion carried.
6. Board recommendation and discussion of water level gauge installation: Mr. Barbeau explained the water level gauges as described in the R.A. Smith Memo of "Staff Gauge Installation" dated 5/23/14. Discussion followed. Motion to accept R.A. Smith option to attach one water level gauge to the proposed inlet structure as the permanent structure on which to attach a gauge or measurement device (Dave Stamm/Paul Higdon). Motion carried, none opposed. Motion for installation of a second water level gauge on a post or pier, on Slupik's pier, in the Bay (Dave/Rick). Discussion followed. Ted Slupik called the question. Motion carried, none opposed.
7. Discussion of drain on Kessel property east of Pleasant Lake Road: Dave explained the site visit, drain location and break on the Kessel property. The drain pipe goes under Pleasant Lake Road and on an easement about 1200 to 1300 feet east and ends at a marsh east of the Kessel property. The break occurs about half way. After the site visit, the DNR Water Management Specialist recommended proceeding with the drain improvement on the west side of Pleasant Lake Road. The drain on the east side of Pleasant Lake Road is a separate issue. A dye test was done by RA Smith that found that the pipe is clean and flowing up to the break and past that no

water flow was detected. The Kessels have requested the drain on their property be fixed to function as it was first intended. They have contacted an attorney in this matter. The attorney is awaiting our response regarding our intent on fixing the pipe and drain system on the east side of Pleasant Lake Road. We need to decide if our intent is to fix the drain on the Kessel property. Discussion followed regarding the Town of LaGrange being responsible for the drain in the Kessel property per the easement agreement. The topic will be put on the Town of LaGrange agenda for the September Town Board meeting. Motion to authorize the Board to obtain recommendations and costs for repair of the drain on the Kessel property and revisit the issue at the next annual meeting (Butch Meyer/Barb Girman). Motion carried, none opposed.

8. Commissioner Election, 1 position for a 3 year term ending 2017 (declared candidates Pat Kachur and Ryan Mertes): Motion to nominate Pat Kachur (Bernie Slupik/Jan Rynders). Motion to nominate Ryan Mertes (Rick Callaway/Phil Holland). Motion to close the nominations (Rick Callaway/Ray Hughes). Motion carried, none opposed.
Written ballots collected and counted by the election committee of Phil Holland, Tom Short and Ray Hughes. Results: Pat Kachur 17 votes. Ryan Mertes 37 votes.
9. Audit Report: Audit committee members were Petra Stoick, Phil Holland and Rick Callaway. Rick reported that everything appeared in order and the Treasurer is doing a good job. Motion to approve the audit report (Anne Goodwin/Richard Mertes). Motion carried, none opposed.
10. Aquatic Plant Management report: Dave explained we continue to be pro-active with controlling invasive plants. We have a good working relationship with the current provider, Lake & Pond Solutions, who reports the lake is in excellent condition. Marcia explained that the Southeast Wisconsin Regional Planning Commission (SEWRPC) is doing the Aquatic Plant Management Plan Update as part of our grant. The plant survey was completed in August 2013. Preliminary findings are that there appears to be little significant change in the aquatic plant community since the 2007 survey. The update will be completed by June 30, 2015.
11. Goose Control report: Dave explained there are not enough geese on the lake this year to qualify for a Department of Agriculture roundup which requires a minimum of 25 geese. We did a successful round up 5 or 6 years ago. The fact that Lauderdale Lakes does an annual roundup probably helps us. We will continue to get permits to oil eggs. We will monitor the situation and remain proactive.
12. Approval of 2015 budget and tax levy: Ted presented the budget reviewing increased line items. The tax levy is proposed to remain the same \$18,000.00. Increased expenses may lead to an increase in the tax levy in the future. Motion to transfer the \$3675.33 overage amount from the 2013 budget to reserves (Marcia Sahag/Tom Short). Motion carried, none opposed. Motion to approve the proposed Budget and Tax Levy as presented with a tax levy of \$18,000.00, and with using funds from the designated grant fund account to cover the District Grant expensed and with the balance coming from reserves (Marcia Sahag/Dave Stamm). Motion carried, none opposed.
13. Annual resolution authorizing additional project spending up to \$5000.00 if needed: Motion to adopt the resolution authorizing the Pleasant Lake Protection and Rehabilitation District (PLPRD) Board of Commissioners to approve or disapprove additional projects having a total cost to the PLPRD not to exceed \$5000 for all projects and to enter into contracts accordingly (Dave Stamm/Rick Callaway). Motion carried, none opposed.
14. Other Business for discussion: none
15. Motion to adjourn at 10:50 AM (Ray Hughes/Rick Callaway). Motion carried, none opposed.

Respectfully submitted,

Marcia M Sahag, secretary

Pleasant Lake Protection & Rehabilitation District

DRAFT 8/26/14

PLEASANT LAKE PROTECTION AND REHABILITATION DISTRICT
BOARD MEETING
SATURDAY, AUGUST 23, 2014, 10:51 AM
CAMP POTTAWATOMIE HILLS

MINUTES

Present: Dave Stamm (2015), Ted Slupik (2015), Marcia Sahag (2016), Peter Schuler (2016) by phone, Ryan Mertes (2017), Bob Arnold (County), Don Sukala (Town)

Absent:

1. Approval of Agenda: Motion to approve the Agenda (Dave/Bob). Carried unanimously.

2. Election of Officers:

Motion to elect Dave for chairman (Marcia/Bob). Carried unanimously.

Motion to elect Marcia for secretary (Dave/Bob). Carried unanimously.

Motion to elect Ted for treasurer (Dave/Marcia). Carried unanimously.

Motion to adjourn at 10:55 (Dave/Bob). Carried unanimously.

Respectfully submitted,

Marcia M Sahag, secretary,
PLPRD

WISCONSIN LAKE PROTECTION AND REHABILITATION DISTRICT

BOARD OF COMMISSIONERS

JOHN LUTZ: CHAIRMAN; (re-elected for 3-year term, 8/25/13)

JUDITH CORRELL: SECRETARY; (re-elected for 3-year term, 8/28/11.)

JOE KOLOSSO: TREASURER; (appointed 1/1/14 for bal. of 3-year term, expires 2015)

MICHAEL WEINKAUF: ROCHESTER VILLAGE TRUSTEE REPRESENTATIVE

DONALD TRIMBERGER: SPRING PRAIRIE TOWN SUPERVISOR AS OF APRIL 2011

ROBERT E. McINDOE: REP. OF WALWORTH COUNTY CONSERVATION THRU 5/1/16.

AUG. 19, 2014 MONTHLY MEETING

Present: Lutz, McIndoe, Kolosso, Correl, Trimberger, Weinkauf

Meeting was called to order at 7:01 p.m by Chairman Lutz.

Secretary Correl read the minutes of the July 15, 2014, monthly meeting which were subsequently approved. Treasurer Kolosso read the July, 2014 Treasurer's Report which was subsequently approved. (Copies of minutes and Treasurer's report attached.)

Old Business:

Chairman Lutz indicated that he has thusfar received no call backs re: repair of fencing or the paving. The road companies are tied up with two other projects scheduled B/4 doing County Line Blvd. Had discussion re: the delay. Contract has been signed but w/o any due date.

Emily Kolosso is now ready to return to school so she can no longer do maintenance for the district.. The gentleman Chairman Lutz mentioned as a possible replacement during the July meeting is not doing well health-wise so he will not be available. Chairman Lutz has arranged for Derek, the previous worker, to do minimal work as he can arrange to do after school (grates-garbage-beaches)

Chairman Lutz to arrange for a survey of the County Line Blvd. area. Need to determine if it is entirely within the Walworth Cty./Spring Prairie border or if it is possibly somewhat in the Racine Cty./Rochester border, If the latter, some monies from that fund can be used for the project.

New Business:

Chairman Lutz indicated that Jeff Johnson will check the drawdown device during the "off season" to determine what needs to be done to repair it.

Some boards on the service bridge are in bad condition and will be replaced during repair/replacement of the drawdown device.

Heavily weeded property on Casa Loma Drive has been sold.

Treasurer Kolosso read the bills ready for payment, with a motion then made and seconded for payment.

Extensive discussion held on proposed 2014-2015 budget in preparation for the upcoming Annual Mtg.

A motion was then made and seconded for adjournment at 8:10 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. McIndoe', with a long horizontal stroke extending to the right.

Robert E. McIndoe 8/21/14

HONEY LAKE

Protection and
Rehabilitation District

P.O. Box 565

Burlington, WI 53105



COMMISSIONER'S MEETING
ROCHESTER VILLAGE HALL
300 W.SPRING ST.
August 19, 2014 @ 7:00 P.M.

AGENDA

Call the Meeting to Order

Secretary's Report: July 15, 2014

Treasurer's Report: July 2014

OLD BUSINESS

1. Reports
2. Lake Project

NEW BUSINESS

1. Road Work on Cty. Line Blvd.
2. Discussion of items for annual meeting 8-24-2014
3. Monthly Bills

ADJOURN



**LAUDERDALE LAKES LAKE
MANAGEMENT DISTRICT
MINUTES of 8-16-14**

Meeting called to order by Chairman Mason, at 08:00 A.M.

- A. Attendance:** Present: Chairman Mason, Greg Wisniewski, Don Sukala, Nestor Dyhdalo, Jack Sorenson, Peter Van Kampen and Rick Callaway.
- B. Agenda:** The agenda for the August 16th, 2014 meeting of the Lauderdale Lakes Lake Management District (“District”) was approved, on a Rick/Greg motion and passed unanimously.
- C. Minutes:** After a review of the minutes of the July 12th, 2014 meeting a motion for approval was made on a Rick/Greg Motion and passed unanimously.
- D. Sterlingworth Bay Engineering:** Jack reported that Patrick Engineering has hired a contractor to grout the pipe which was discovered with the Electro Magnetic imaging that was previously done. The pipe is apparently an old corrugated metal pipe that was located running from the Bay area toward Honey Creek. It is thought that this pipe could very likely have been the conduit for water movement between the Bay and Honey Creek. At the same time Manhardt Engineering has created a design for the shoreline improvement.
- E. Conservation Easement Resolution:**
Chairman Mason reported that the Kettle Moraine Land Trust (“KMLT”) granted an amendment to the easement allowing the District to keep the board walks that are in place. The survey has been done of the three zones and pump house lot that create the basis of the easement annual audits and various conservation practices. The annual audit was recently conducted by Maggie, Jerry and Herb and focused upon the wetlands area, some weed dumping was noted. Posts will be installed upon which the bleachers will sit; there is a request for the County to approve the posts. Additional Rip Rapping will be done under the dock area. Herb will treat the Purple Loostripe and the District will work at Buckthorn removal. The no dumping signs will be reposted in the area leading to Treasure Island; Peter talked with both nearby neighbors.
- F. Update on Terry Pier:**
Chairman Mason stated that there has been nothing new to report.
- G. Long Range Planning on Lake District Property:** Chairman Mason stated that as the loan payoff of the Golf Course property is imminent we should undertake a planning process to help determine future actions for all of the Lake District properties. He stated that

hiring such professionals can be very expensive but that Bill Huxhold who is chairman of the Urban Planning department at the University of Wisconsin Milwaukee will help the Lake District to organize such an effort. A survey will be created and entire Lake District community will have an opportunity to express their opinion. Planning expenses will come from the capital reserve account.

H. Project Reports:

Town Report: Don stated that the Steak Fry brought in \$12,000 which is helping to fix roof leaks at the Fire Department. He also reported that the No Anchor buoys have been installed and seem to be working well.

County Report: Rick reported that things at the County are moving along alright.

Water Patrol Report: Nestor stated that the buoys are installed in the west end of Middle Lake in the environmentally sensitive area and the no anchor zone buoys have been installed at the Pebble Beach Bay area. The buoys seem to be helping. Nestor reported that when a boater is stopped by the Lake Patrol the officer will review an entire boat check list of required safety equipment and conditions. There was recently a stop of a boater who was upset that the Patrolman checked for all safety items. Nestor stated that the Wisconsin boating rules are stated that the website.

Treasury: Nestor reported that the auditor has recommended that he provides more reports of financial status to the board. They also mentioned that bonding for people handling cash should be considered. The audit will hopefully be complete by the Annual Meeting. Nestor did provide a report showing cash positions and the budget to date; he stated that the legal expenses are over budget. He stated that the 2nd County Tax payment will be received by the Lake District soon.

Weed Harvesting: Greg reported that we have harvested over 200 tons of Weeds this year. Stantec did the plant sampling in July and the DNR did the Middle Lake sampling. Greg stated that they use canoes to sample weeds in the shallow waters.

Clean Boats Clean Water: Greg reported that Connor Hamilton has been doing the work and doing a good job.

Dam: No Report

Secretary: Jack reported that registrars for the Annual meeting have volunteered he thanked Debbie, Marsha, Rick, Greg and Nancy. He stated that we will try to streamline the ballot process by keeping the meeting going as the voting takes place. Notice of the Annual meeting had been posted in the paper.

Golf Course: Scott reported that this year the Golf Course had the biggest ever revenue day. There was a wedding that day. There was discussion about marketing for various revenue events which might be held in the new park area. Chairman Mason said that fencing to protect new plantings in the wetland areas will be installed later this year. There will be a wetland burn this year to help control invasive species.

I. Other Business:

A conversation ensued regarding setting up some kind of coordinated Lauderdale Lake Website where all associations, pictures and information could be found. It may take the shape of a similar format for the various organizations such as: the Golf Course, Sailing Club, Lauderdale Lakes Improvement Association, Lauderdale Lakes Lake Management District, the Town of LaGrange and Sugar Creek, the Lauderdale Aqua Skiers and the Kettle Moraine Land

Trust. The idea is that it is more user friendly and helpful. Herb, Marcia and Debby will pursue initial concepts and continued discussion on the website.

Jerry Petersen stated that there will be a Ribbon Cutting Ceremony at the Price Park at Hodunk Road Dog Park.

The next meeting of the District Board is scheduled for September 6, 2014, at 8:00 AM at the Community Center.

The meeting was adjourned at approximately 9:30 A.M. on a motion made by Rick and seconded by Don, which passed unanimously.

Respectfully submitted by,

Jack Sorenson, Secretary

**LAUDERDALE LAKES LAKE MANAGEMENT DISTRICT
BOARD OF COMMISSIONERS**

The Lauderdale Lakes Lake Management District will have a meeting on Saturday August 16, 2014 at 8:00 am at the Lauderdale Lakes Community Center located at N7511 Sterlingworth Drive, Elkhorn, WI 53121.

Agenda

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MEETING MINUTES
4. UPDATE ON ENGINEERING AT STERLINGWORTH BAY
5. CONSERVATION EASEMENT RESOLUTION
6. UPDATE ON TERRY PIER
7. LONG RANGE PLANNING LD PROPERTY
8. PROJECT REPORTS
9. ANNUAL MEETING PREPARATION
10. ANY OTHER BUSINESS FOR DISCUSSION

Submitted this 9th day of August, 2014

Scott Mason, Chairman

HONEY LAKE

Protection and
Rehabilitation District

P.O. Box 565

Burlington, WI 53105



Commissioner's Meeting

July 15, 2014

Chairman Lutz called the meeting to order at 7 P. M. at the Rochester Village Hall. Commissioners present were John Lutz, Judith Correll, Joseph Kolosso, Robert McIndoe and Donald Trimberger.

The minutes of the June 2014 meeting were read. A motion to approve the minutes was made by Robert McIndoe, seconded by Donald Trimberger and carried.

The treasurer's report was read, copy attached. A motion to approve the report was made by Robert McIndoe, seconded by Donald Trimberger and carried.

OLD BUSINESS

Emily Kolosso is our maintenance person until school starts in September. She has been working for a month now at \$8.00 per hour. Chairman Lutz made a proposal to raise her to \$8.50 per hour. A motion was made by Judy Correll to raise the hourly rate for Emily from \$8.00 to \$8.50, seconded by Donald Trimberger and carried. There is a gentleman interested in the position at least until the end of the year but he had surgery so we will wait and see how he progresses.

The weeds on the big berm ^{ARE} (our) pretty big so John sent Emily over there but it would take her to long. John sent Ken Mosher over with his tractor.

Bienemann Tree service is starting to do landscaping. We might use him for the sand on the beaches and the work in the park.

HONEY LAKE

**Protection and
Rehabilitation District**

P.O. Box 565

Burlington, WI 53105



July 15, 2014 Page 2.

The fixing of County Line Blvd. should be done by August if the weather holds. Chairman Lutz has contacted the house on the corner of County Line Blvd. and Cty. Rd. DD that they need to move a car that is parked in the road right-of-way. We will send them a letter stating that it needs to be moved prior to the fixing of the road. If it is not moved we will have it towed off of the right-of-way at the owners expense.

On an old survey, John found that Cty. Line Blvd. is possibly partly in the Village of Rochester so we can use the road fund money from both the Town of Spring Prairie and the Village of Rochester.

Have not done anything about the vandalism to the fence by the dam. The barbed wire was cut so that people can climb over and get on the dam.

August 2014 the rent is due on the safety deposit box at BMO Harris bank. Chairman Lutz is proposing to close that box and pay the \$25.00 lost key fee and open a box at Chase Bank. The price is the same but the Chase box is bigger.

At the last annual meeting we voted to purge some of the documents older than ten years. Chairman Lutz has started doing this. He has saved some surveys, maps and a big roll of the lake dredging project drawings.

We have all of the requirements on the DNR list from the inspection done.

NEW BUSINESS

The boards in the drawdown device are in bad shape. There is a chunk of concrete out of the device. Chairman Lutz will contact Jeff Johnson to see if he can fix this problem. Discussion took place as to how to fix it and who the contractor should be. The drawdown device has been in place about 20 years.

July 15, 2014 Page 3

There is a lot on Casa Loma Dr. that is overgrown with weeds and brush. Does the Town of Spring Prairie have an ordinance that would make the owner of the property clean it up? Discussion took place as what to do about the lot because it is an eyesore and the neighbors are complaining.

BILLS SUBMITTED AS FOLLOWS: See attached sheet.

A motion to approve the bills was made by Robert McIndoe, seconded by Donald Trimberger and carried.

A motion to adjourn, subject to recall, was made by Robert McIndoe, seconded by Donald Trimberger and carried at 7:57 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith Correll".

Judith Correll, Secretary

HLPRD

Honey Lake Protection and Rehabilitation District

Bills Submitted for July 2014-For Fiscal Year 2014-2015

<u>Transaction</u>	<u>Category</u>	<u>Amount</u>
John Lutz	Commissioners Compensation	\$200.00
Judy Correll	Commissioners Compensation	\$175.00
Joe Kolosso	Commissioners Compensation	\$175.00
Donald Trimberger [Absent]	Commissioners Compensation	\$25.00
Mike Weinkauf <u>[Absent]</u>	Commissioners Compensation	\$25.00
Postmaster-400 Forever Stamps	Office Supplies/Mailings	\$196.00
John Lutz-Reimbursement	Maintenance/Equipment	\$86.79
Joseph Kolosso-Reimbursement	Maintenance/Equipment	\$30.98
Beinermann's Quality Tree Service LLC	Beaches,Parks & Trees-N.Beach,Tahoe	\$550.00
Beinermann's Quality Tree Service LLS	S.P. Road Fund-Casa Loma Dr.	\$400.00
Cutting Edge Lawn Maintenance & Land.	Beaches,Parks & Trees	\$290.00
Beinermann's Quality Tree Service LLS	S.P Road Fund \$1925.00 East Lakeshore Rochester Road Fund \$550.00 Shervin & Ravine. Storm Damage	\$2,475.00
Kwik Trip Inc.-Gasoline	Beaches, Parks & Trees	\$37.67

Honey Lake District Budget 2013 - 2014

Audit / Attorney	\$1,500.00
Beaches / Parks / Trees	\$7,500.00
Dam / Dykes / Drawdown	\$3,500.00
Insurance	\$4,500.00
Maintenance / Equipment	\$1,000.00
Office Supplies / Mailings	\$600.00
Wages / Compensation	\$11,400.00
WPL / Conventions / Meetings	\$2,200.00
Miscellaneous	\$700.00
Amount to Replenish Non-Lapsing Fund	\$4,000.00
Total Proposed	\$36,900.00
Less Cash Carryover, Estimated Interest & Lottery Credits	-\$3,000.00
Total Proposed	\$33,900.00

Proposed Budget 2014 - 2015

Audit / Attorney	\$1,500.00
Beaches / Parks / Trees	\$8,500.00
Dam / Dykes / Drawdown	\$4,000.00
Insurance	\$5,000.00
Maintenance / Equipment	\$1,000.00
Office Supplies / Mailings	\$650.00
Wages / Compensation	\$12,400.00
WPL / Conventions / Meetings	\$2,200.00
Miscellaneous	\$700.00
Amount to Replenish Non-Lapsing Fund	\$7,310.00
Total Proposed	\$43,260.00
Less Cash Carryover, Estimated Interest & Lottery Credits	\$17,933.00
Total Proposed	\$25,327.00

PRELIMINARY

HONEY LAKE

**Protection and
Rehabilitation District**

P.O. Box 565

Burlington, WI 53105



Commissioner's Meeting
August 19, 2014

Chairman Lutz called the meeting to order at the Rochester Village Hall at 7 P.M. Commissioners present were John Lutz, Judith Correll, Joseph Kolosso, Robert McIndoe, Donald Trimberger and Michael Weinkauf.

The minutes of the July 2014 meeting were read. A motion to approve the minutes was made by Michael Weinkauf, seconded by Donald Trimberger and carried.

The treasurer's report was read, copy attached. A motion to approve the report was made by Michael Weinkauf, seconded by Robert McIndoe and carried.

OLD BUSINESS

Have not received any callbacks from the fencing companies for repairs to the fence by the dam. The work that has to be done on Cty. Line Blvd. has been delayed because of weather. Hopefully the company will be able to get the road done by the end of September. Discussion took place regarding this problem. We do have a signed contract for the work but no "to be done by" date. We also need to have a survey done before they start the work to see if the road is in Racine and Walworth counties or just one so we know which county to bill for the work which will come out of the road fund.

Emily Kolosso will be starting school in September. The man who had wanted to take the job had some surgery and is not doing as well as hoped. Talked to Derek Koenig and he has agreed to keep up the drains and the beaches and putting the benches away for the rest of the season besides doing his regular job.

Contacted two companies for quotes for having the park redone but have not received any reply. Hopefully we will have them before the annual meeting on Aug. 24, 2014.

August 19, 2014 Page 2

Jeff Johnson will fix the drawdown device as an off season job for his employees. There are some boards on the service bridge that are in need of replacing so when Jeff has the boards cut for the drawdown device he will have the boards cut for the bridge also.

Chairman Lutz met with Donald Trimberger to look at the lots on Casa Loma that is overgrown with weeds to see if there is a county ordinance that will make them cut the weeds down. The lots have been sold and the weeds have been cut.

Chairman Lutz and Treasurer Kolosso will meet Secretary Correll at Chase Bank on Monday Aug. 25, 2014 to open the new safety deposit box.

The annual meeting is Sunday, August 24. Chairman Lutz went over some of the items on the new budget and explained the fact that there is a large sum that was budgeted last year and not used because John was ill. Discussion took place as to how to take the overage and reapply it to the budget so the money that did not get used this year is still available next year since we have been taxed already on that money. Doing it this way would make the tax rate more even than giving the excess money back and then having to tax ourselves more next year because these projects need to be done

BILLS SUBMITTED AS FOLLOWS:

Comm. Comp.	John Lutz	\$200.00
“ “	Judith Correll	\$175.00
“ “	Joseph Kolosso	\$175.00
“ “	Donald Trimberger	\$ 25.00
“ “	Michael Weinkauf	\$ 25.00
Joseph Kolosso	Reimbursement Ink Cartridge	\$ 33.84
Cutting Edge Lawn Service	Lawn Maintenance	\$ 435.00
Postmaster	P. O. Box fee for 1 year	\$ 58.00
Minuteman Press	Printing mailing labels for	
	Annual meeting, Walworth County	\$ 12.80
“ “	Notice of annual meeting	\$ 28.45
“ “	Copies of reports for annual meeting	\$ 24.03

Racine County	Mailing labels, Racine County for annual meeting	\$ 25.30
Walworth Cty. Lakes Assoc.	Association dues	\$ 50.00

A motion to approve the bills was made by Michael Weinkauff, seconded by Donald Trimberger and carried.

The Improvement Association had their annual meeting this past Sunday. Chairman Lutz asked since there is a substantial amount in their account, if they could help with putting sand on the beaches and a few other improvement projects. The organization has become more of a social group with having parties and giving prizes than making any improvements in the district. The chairman said he would have to see at the next meeting.

A motion to adjourn, subject to recall, was made by Robert McIndoc, seconded by Michael Weinkauff and carried at 8.08 P.M.

Respectfully submitted,



Judith Correll,
Secretary, HLPRD

Honey Lake Protection & Rehabilitation District

Treasurers Report

August 2014

Joseph Kolosso

Treasurer

Honey Lake Protection and Rehabilitation District
Regular Checking-August 2014-For Fiscal Year 2014-2015

<u>Date</u>	<u>Number</u>	<u>Transaction</u>	<u>Category</u>	<u>Payment</u>	<u>Deposit</u>	<u>Balance</u>
8/1/2014			Starting Balance			\$10,257.19
8/9/2014	Deposit	Village of Rochester	FY14 Road Fund Reimbursement		\$12,894.50	\$23,151.69
8/19/2014	Deposit	Town of Spring Prairie	FY14 Road Fund Reimbursement		\$14,519.50	\$37,671.19
8/19/2014	Deposit	Racine County	Tax Settlement (2nd payment)		\$4,344.65	\$42,015.84
8/19/2014	Deposit	Walworth County	Tax Settlement (2nd payment)		\$4,828.57	\$46,844.41
8/19/2014	Deposit	State of Wisconsin	Computer Aid		\$17.00	\$46,861.41
8/19/2014	4210	Postmaster	Miscellaneous-PO Box Fee 1 yr	\$58.00		\$46,803.41
8/19/2014	4211	Cutting Edge Lawn & Landscaping	Beaches, Parks & Trees 7-1 \$145 7-16 \$145 7-28 \$145	\$435.00		\$46,368.41
8/19/2014	4212	Joseph Kolosso-Reimbursement	Office Supplies-XL Ink,Paper	\$33.84		\$46,334.57
8/19/2014	4213	John Lutz	Commissioners Compensation	\$200.00		\$46,134.57
8/19/2014	4214	Judith Correll	Commissioners Compensation	\$175.00		\$45,959.57
8/19/2014	4215	Joseph Kolosso	Commissioners Compensation	\$175.00		\$45,784.57
8/19/2014	4216	Minuteman Press of Burlington	Office Supplies-Mailing Labels	\$12.80		\$45,771.77
8/19/2014	4217	Donald Trimmerger	Commissioners Compensation	\$25.00		\$45,746.77
8/19/2014	4218	Mike Weinkauf	Commissioners Compensation	\$25.00		\$45,721.77
8/23/2014	4219	Minuteman Press of Burlington	Misc.-Copies Ann.Mtng/Reports	\$52.48		\$45,669.29
8/23/2014	4220	Racine Co.-Land Desc. Dept.	Misc.-Mailing Labels	\$25.30		\$45,643.99
8/23/2014	4221	Walworth Co. Lakes Assoc.	Annual Membership fee	\$50.00		\$45,593.99
8/25/2014	4222	VOID	VOID	\$0.00		\$45,593.99
8/31/2014	Deposit	Chase Bank-Interest	Interest		\$0.18	\$45,594.17
8/31/2014			Ending Balance			<u>\$45,594.17</u>

Honey Lake Protection and Rehabilitation District

Payroll Checking-August 2014-For Fiscal Year 2014-2015

<u>Date</u>	<u>Number</u>	<u>Transaction</u>	<u>Payment</u>	<u>Deposit</u>	<u>Balance</u>
8/1/2014		Starting Balance			\$7,500.48
8/4/2014	1268	Emily Kolosso	\$259.11		\$7,241.37
8/18/2014	1269	Emily Kolosso	\$223.54		\$7,017.83
8/30/2014	1270	Emily Kolosso	\$183.24		\$6,834.59
8/31/2014	Deposit	Chase Bank-Interest		\$0.06	\$6,834.65
8/31/2014		Ending Balance			<u>\$6,834.65</u>

Honey Lake Protection and Rehabilitation District

Non-Lapsing Fund-August 2014-For Fiscal Year 2014-2015

<u>Date</u>	<u>Number</u>	<u>Transaction</u>	<u>Payment</u>	<u>Deposit</u>	<u>Balance</u>
8/1/2014		Starting Balance			\$67,693.83
8/31/2014	Deposit	Chase Bank-Interest		\$0.53	\$67,694.36
8/31/2014		Ending Balance			<u>\$67,694.36</u>

WISCONSIN RIVER RAIL TRANSIT COMMISSION

FULL COMMISSION MEETING - FRIDAY, AUGUST 8TH, 2014 @ 10AM
 DANE COUNTY HWY GARAGE, 2302 FISH HATCHERY RD, MADISON, WI

1. 10:00 AM **Call to Order** – *Alan Sweeney, Chair*
2. Roll Call. **Establishment of Quorum** – *Mary Penn*

Crawford	Tom Cornford, 2nd Vice Chair (XComm)	x	Rock	Ben Coopman, Alternate	
	Rocky Rocksford	x		Wayne Gustina	x
				Alan Sweeney, Chair	x
				Terry Thomas	x
Dane	Gene Gray, Treasurer (XCom)	x	Sauk	Marty Krueger, Alternate	
	Jim Haefs-Fleming	x		George Johnson	x
	Chris James, Vice Secretary (XComm)	x		John Miller, Vice Treasurer (XComm)	x
				Dave Riek	x
Grant	Gary Ranum (left at noon)	x	Walworth	Jerry Grant	
	Vern Lewison	excused		Richard Kuhnke – 2 nd Vice Treasurer (XComm)	x
	Robert Scallon, 1 st Vice Chair (XComm)	x		Allan Polyock	x
Iowa	Charles Anderson, Secretary (XComm)	x	Waukesha	Karl Nilson, 4 th Vice Chair (XComm)	x
	William G Ladewig	x		Dick Mace	x
	Jack Demby	x		Vacant	
Jefferson	Mo Hansen 3 rd Vice Chair (XComm)				
	Laura Payne	x			
	Augie Tietz	x			

Commission met quorum.

Others present for all or some of the meeting:

<ul style="list-style-type: none"> • Mary Penn, WRRTC Administrator • Eileen Brownlee, WRRTC Atty. • Forrest Van Schwartz, pro bono consultant • Rie Faubush MidWest Networks 	<ul style="list-style-type: none"> • Ken Lucht, WSOR • Frank Huntington, Kim Tollers, Roger Larson, WDOT • Larry Ward
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3. Action Item. **Certification of Meeting’s Public Notice** – *Noticed by Penn*
 - *Motion to certify posting of meeting – Nilson/Gustina, Passed Unanimously*
4. Action Item. **Approval of Agenda** – *Prepared by Penn*
 - *Motion to approve agenda – Cornford/Thomas, Passed Unanimously*
5. Action Item. **Approval of draft July Meeting Minutes**– *Prepared by Penn*
 - *Motion to approve July minutes – Ranum/Anderson, Passed Unanimously*
6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
 There were no public comments.
7. Updates. **Correspondence & Communications** – *Discussion may be limited by the Chair*
 Mary Penn reported on correspondence over the past month and distributed articles submitted by Forrest Van Schwartz.

WRRTC FULL COMMISSION APPROVED AUGUST 2014 MEETING MINUTES

8. Updates. **Announcements by Commissioners – No discussion permitted**

Alan Sweeney asked for a volunteer to go to the Freight Conference in Appleton on August 14th as he would be unable to go. He said if anyone would be able to go to let him know. Karl Nilson said you could get a good feel for what was going on with freight rail in the State. Frank Huntington said it was a half day meeting.

REPORTS & COMMISSION BUSINESS

9. **WRRTC Financial Report – Jim Matzinger, Dane County CPA / WRRTC Accountant**

- Treasurer's Report for July and Payment of Bills

Gene Gray distributed and explained the Treasurer's Report for July. He said that Jim Matzinger would be back with the Commission in September. He reported there were two bills to be paid; one to SWWRPC and one for Accounting

- *Motion to approve the Treasurer's Report – Tietz/Nilson, Passed Unanimously*
- *Motion to approve the bills – Anderson/Scallon, Passed Unanimously*

10. **Wisconsin & Southern Railroad's Report on Operations – Ken Lucht, WSOR**

Ken Lucht reported that there had been a lot of activity on capital projects. The Continuous Welded Rail (CWR) work in Rock County was well underway and the first seven miles had been delivered to the site and WSOR had been mobilizing to install the CWR. This was Phase 1 of a three phase project with a total of 18 miles of track to be replaced. Lucht said that hopefully this would be in by the end of the year. Lucht reported that ties had been installed in Saukville and Kiel on their North/South line, increasing track speeds to 25 mph. He said there were many, many bridge projects going on including the Prairie sub with two applications in for major bridge replacement. He said that WSOR was waiting to hear from WDOT if any of their bridge applications would be granted. Because the bridges were so old, replacement is needed and a big priority.

In other projects, he said that there were some Growth and Rail Capacity projects in the works. Lucht said WSOR was now able to invest in growth and expansion. He referenced an article distributed at Item 7 on growing rail capacity and spoke of a rail capacity expansion project in Rock County that was currently underway for the Milton siding. He briefly described the necessity of this siding, as it currently contributes to inefficiencies. He said old footage from Rock County that had been torn out had been relocated to this project. Lucht said this would be a tremendous value to WSOR and the region. On the Oregon track expansion, he said brush cutting and tree removal had been completed on the spur. He said they had released a contract for track construction and ties and equipment would be delivered next week. This tie work would be done in about 4 weeks so things were moving along. They would be in service by the end of this year and were preparing to petition the Surface Transportation Board (STB) for common carrier rights. He reported on the Plymouth to Kohler project, a \$19 million project that had about four prospective industries interested in rail freight. This would give WSOR access to Sheboygan.

In Business Development, Lucht said grain was starting to move again and 3rd Quarter was looking much better than the 1st and 2nd quarters. He said WSOR was ramping up services as harvest moved forward. Over the last 6 months WSOR got rid of some engines and now would have to expand on the power side. Dick Mace asked if they would be purchased or leased. Lucht said there were some new engines on the market they were looking at leasing and said new engines came better equipped and that they all were now equipped with PCT which would soon be required. Lucht said that plastic and steel were doing well and that steel was moving in Sauk County as well as sand. He reminded the Commission that he'd spoken in the past on sand traffic and it would be increasing. He said that there had been some personnel changes at WSOR and they had hired a new Director of Operations. Lucht said this was a new position with WSOR and they felt it necessary to get someone with more experience in more expanded rail services. He explained about the roles and need for a general manager versus a director of operations. He also said WSOR had hired Larry McCloud from Michigan as a general manager. He explained the needs for these new hires and gave some background on their expertise and what they would bring to WSOR. He also said they were hiring a Human Resources Director which they had not yet filled, explaining that position's needs and requirements. Lucht said they would also be hiring a Head of Marketing, which was a new position. He said WSOR was always hiring trainmen, conductors and engineers.

Augie Tietz asked about the Watertown/Waterloo spur. Lucht said all the information had been submitted to WDOT and they were waiting for announcements to be made, adding that WSOR had let DOT know this was a high priority for them. He said WSOR would like to begin this project this year and were optimistic it would be awarded. Tietz said the industrial site on the west side of town was looking for rail. Bill Ladewig asked about the status of the Tiger application. Lucht said WSOR had been working to make contact with congressional representatives to support this application. He noted that last Monday Prairie du Chien representatives had met with Tammy Baldwin to ask for her support on the project. He said they were about 35 – 40 days away from award announcements. Ladewig then asked if WSOR would be affected by a proposed emergency response to rail oil spills bill. Lucht said he would be looking at this in the future. Allan Polyock asked about train speeds into Walworth County and Lucht said it was 40 mph. Polyock also asked about the remaining 12 miles of CWR (west of Avalon).

WRRTC FULL COMMISSION APPROVED AUGUST 2014 MEETING MINUTES

Bob Scallon asked Lucht about a derailment in Slinger. Lucht said two trains collided: a south bound CN train clipped the end of a WSOR train which was going north. Four thousand gallons of diesel was spilled but cleaned up and there were no fatalities. He said last Sunday WSOR had got access to fix their switches at the derailment site, noting this was a location shared between WSOR and CN. He said they had done a lot of trans-loading to address the needs of their customers during the cleanup. He said WSOR and CN were both conducting investigations.

Gene Gray asked who did the brushing and weed abatement on the Oregon spur. Lucht said the bids they received had been double the price of WSOR doing it so WSOR did the work themselves. He said spraying had been bid out (25' out both sides of the track) for future years; WSOR did the spraying this year.

Terry Thomas asked if there had been any car/train damage in a Sun Prairie accident. Lucht said a car had collided with a train going 8 mph across a township road. He said an SUV did not yield to the train and hit the train. He said police said the driver was not at fault because the "corn was too high". Lucht said the train driver blew its whistle four times. Scallon asked about the time of day of the accident and Lucht said afternoon/evening while WSOR was servicing a customer who they had been serving for 10 years. He said there was minor track damage.

At this point, Sweeney introduced George Johnson to the Commission who was a new representative to the WRRTC from Sauk County. Johnson said he represented Reedsburg. He was welcomed by the Commission;

Larry Ward introduced himself to the Commission and said he had enjoyed hearing about the Commission and appreciated the Commission's efforts to maintain rail. He said that SWWRPC and WDOT had worked hard to preserve rail and was pleased with the dedication and efforts of the Commission.

11. WDOT Report— *Frank Huntington, Kim Tollers, WDOT*

Frank Huntington reported that the agreements with UP had been signed. He said WDOT had been working to complete the agreements and the filing documents to the STB. He said there was no way of knowing how long it would be before the STB would respond. He reminded the Commission that the operating authority would be with WSOR and not WDOT. He added that hopefully WDOT would know by the end of the year.

In other projects, Huntington said WDOT had filed on a rail line in the Crandon area being abandoned by CN. He explained they had decided to just acquire the Right of Way. He explained some of the conditions of the line – it had been probably 5 years since the track had been used but WDOT did not acquire the track as there were no customers. Dick Mace asked about the location of the track. Huntington spoke of other trackage in the same general area, its ownership, and the existence of possible shippers. If the Crandon mine were to open, this track could be opened and WDOT would have the ROW. At this time it made no sense to acquire the track with no shippers.

Huntington reminded the Commission of the Freight Summit on August 14th and reminded them of the Freight Rail Conference on November 12th in the Madison Crowne Plaza, an all-day event. He also reported that Freight Rail Days would be in October 7th in Appleton which was sponsored by the railroads and was more of a lobbying event.

He said WDOT was working on its upcoming budget that would be submitted to the Governor in November. They were hoping to keep the freight program well-funded with at least \$52 M. He said the budget would be approved in June.

In projects, he said WDOT was a bit behind in reviewing and awarding projects due mainly to the Reedsburg acquisition. Moneywise, WDOT should have an additional \$10 - \$15 M available if the TIGER grant was not funded. Huntington said that hopefully WDOT would have some projects up and running next spring and noted that the Watertown project was very competitive.

Dave Riek asked about the acquisition and if there had been any consideration given in regard to the proximity of Devil's Lake State Park on this line and if there would be additional safety considerations brought to bear on this. Huntington said that safety had been raised at other meetings and said that people do walk along the track although it is not a legitimate trail. He said it would be very interesting as to where a trail could go as it is sided by the lake and a rock bluff. Huntington said it may be a couple of years before the trail issue was settled. Riek said they were "waiting for an accident to happen", noting how inadequate the track seemed to be. Huntington noted train speeds were lowered on questionable track and the trains were operated in a safe manner. He said that if the acquisition went through, applications would come to WDOT to address various locations on this track to fix. He said WSOR had talked to WDOT regarding a potential tie project. Tietz asked Huntington for the project number for the Watertown project.

WRRTC FULL COMMISSION APPROVED AUGUST 2014 MEETING MINUTES

12. WRRTC Administrator's Report – Mary Penn, WRRTC Admin.

Penn reported on her administrative duties of the past month, as listed below:

1. Received confirmation of Richard Kuhnke's reappointment to the Commission from Walworth County.
2. Received IL Utility permit request for a directional boring across the Fox Lake Sub.
3. Spoke to Stew Hebel, of GM in Janesville on trying to find a crossing agreement on their property, apparently granted prior to WRRTC's ownership of the line.
4. Received notice from Ken Lucht, WSOR, of an excursion train for August 22nd from Fox Lake, IL to Spring Green, WI. Permitting through WDOT as per the Operating Agreement.
5. Should be hearing from Johnson Block by the end of the month for the 2013 audit report preparation.

13. Consideration and Possible Action Confirming August 22nd, 2014 WSOR Special Passenger Excursion Train Permit from WDOT – Mary Penn, WRRTC Admin., Frank Huntington, WDOT

Kim Tollers reported WDOT was waiting for two items from WSOR before granting the permit and noted that a permit was not required from WRRTC (as per Eileen Brownlee and Mary Penn). Lucht said that WATCO was allowing a passenger excursion trip on this track and explained some about the excursion and the length of it. He noted it was fee based and because a fee was charged a permit from WDOT was required. He said that it was a scenic trip, terminating in Spring Green, WI. Nilson asked about the rolling stock. Lucht said it was Iowa Pacific which was focused on passenger service. No action was necessary.

14. Discussion and Possible Action on Utility Permit for Midwest Fiber Network Directional Bore at T46N R8E S7SW (IL STH 173, Kenosha Street), Fox Lake Sub, City of Richmond, McHenry County, Illinois – Nathan Lemmen, Midwest Fiber Network

Rie Faubush from Midwest Fiber Network explained the project to the Commission after Penn gave some background on the IL permit process. Penn said that the fees had been paid and Faubush distributed a handout showing the work site and proposed boring. Nilson said the only thing the Commission was interested in was where it was crossing the track. Lucht said with the proposed bore being 72" deep, it should not be an issue but Midwest needed to work with WSOR's engineer's to get WSOR to sign off on the permit. Mace noted its proximity to a signal and asked if there were any concerns on the part of the railroad. Lucht said he would have to confirm with their engineers on this. Ladewig asked about the permit location and if they could move the bore from the proposed site. Eileen Brownlee said the permit language allowed for this and while the location might be changed, they could not disallow access. Lucht asked for consistency and wondered how this project would align with Trans 29. Roger Larson said IL law did exceed Trans 29. Sweeney asked if engineer approval would be needed before the Commission approved it. Laura Payne asked if there were any cross sections available but Faubush did not have any with him. Huntington commented that Larson could provide technical assistance and advice since he was conversant in this area. Mace asked if the fee could be increased but Brownlee said the fee was set via IL statute.

- *Motion to approve Utility Permit pending engineering approval from WSOR – Mace/Tietz, Passed Unanimously*

15. Discussion and Possible Action on WSOR Request for Written Approval from WRRTC Full Commission for Proposed Railroad Capacity Expansion and Community Improvement Project as recommended by the WRRTC Executive Committee at July 11th, 2014 meeting - Ken Lucht, WSOR

Lucht spoke of the challenges, new and old, in Prairie du Chien and explained what WSOR/WATCO had done to come up with a proposal to address the challenges he outlined. He noted and appreciated the Executive Committee's support for this project and explained why WSOR needed written approval from WRRTC and WDOT. He went over some of the project's basics and how this project came about, using the handout that Penn had sent them in their meeting packets. He talked about the current site on St. Feriole Island and the fact that it was the only access WSOR had to the public harbor. With the increased use of St. Feriole Island by multiple users, it was very challenging for WSOR to operate. He said last January the City passed a resolution opposing car storage on the Island. Lucht said WSOR takes this stuff seriously, coupled with customer's needs. He spoke of a growing aggregate market with customers in Pennsylvania and North Dakota. Lucht said it would be an investment of \$1.3M. He talked about job creation in the area related to aggregate production, and said the current customer base employed over 200 people. He referred to other economic impact figures and noted that WSOR spent millions in Crawford County every year.

Lucht explained the current trans-load site, making references to the distributed diagram. He noted that this site had been used for loading lumber but was now loading sand. He used the handout to identify various aspects of the proposed project, explaining the use of the trans-load facility and how it would work. He said what has been proposed would enclose the loading facility, cut down on light pollution for night work, and cut down on possible silica dust (noting that this was actually steam as the sand arrived in a heated state). He said there were a number of alternative sites considered, some in the City, some outside, and ran into a lot of resistance from local landowners. Lucht said landowner's were mostly not interested in selling land and with one they tried to work with, the cost was so high it brought WSOR back to the current trans-load facility which was land WSOR already owned. He said the funding for the project was \$3M and was strictly privately funded. Ownership and management of the facility would be WSOR, which they would lease out. He said there would be six additional tracks, a self-contained site that can stage empty and full cars all contained within the

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site. He pointed out that currently cars are shuttled back and forth multiply times from the load site to the Island which is unsafe. This project would add capacity and improve service to the customers and improve safety. Any new businesses would also use the same six new tracks. Lucht said this was a private sector solution that can help the City, WSOR, and tourists.

On the environmental side, WSOR solicited input from the City. There will be tall evergreens to create a buffer between the highway and some businesses. Also, Lucht said a consultant group had been hired to help them. There is wetland within the ROW and WSOR had been ordered to work with the WDNR and the Army Corp of Engineers. On the legal side, under federal law, WSOR is preempted from some local and state regulations because this would be an interstate commerce issue. He noted there is an intermittent wetland of 1.85 acres impacted by this project. The wetland work would not push water onto other properties and he said a wetlands delineation map had been completed and submitted to WDNR. The project's benefit was to improve safety on the Island as well as augment job growth and increased capacity on the railroad. He said they were anticipating concurrence with WDOT. Lucht spoke of the process and the efforts to work with the City, the State, and the City's Plan Commission's and said that the City could not take action because it was federally preempted. He said that July 15th the City considered opposing this plan and any improvements to the Island but this resolution was defeated and Lucht interpreted this as good support for the project. He said the Commission's approval today was key and would help WSOR get started this or next month. He said he did have some correspondence with the WDNR to share if anyone wished to see it.

- *Motion to approve the WSOR Request for Written Approval from WRRTC Full Commission for Proposed Railroad Capacity Expansion and Community Improvement Project as recommended by the WRRTC Executive Committee at July 11th, 2014 meeting– Kuhnke/Haefs-Flemming, Passed Unanimously*

Riek asked if there would be any impact on Sauk County's rail. Lucht said it all depended on the customers: if the sand purchaser was in Pennsylvania, sand would be transferred thru Sauk County. Lucht answered additional questions by Riek about the increased train traffic in Sauk County, saying most of the traffic through Sauk was grain although sand also moves. Nilson asked about the Island where it was on the map. Lucht explained where the Island was located in relation to the project. Nilson then asked about camping locations in relation to the facility and about the switches and if they would be automatic or hand switched. Lucht said a crew reported there daily now and therefore assumed switches would be by hand. Ladewig asked Huntington and Brownlee if in 50 – 75 years WATCO left, what would happen to the building. Huntington said if any facilities were left, the WRRTC, WDOT, or a new operator could buy it. He said the key thing was that WRRTC and WDOT had the option of acquiring it and using it. He gave the example of the University getting coal by rail and to serve that need, another track had been made to provide service. After going out of service, WDOT acquired it and transferred it to a new operator. Ladewig asked if it became personal property of the railroad and therefore paid taxes. Huntington said it would not be local property taxes. Mace asked about the road exiting to Hwy 18 to the West, asking what it served. Lucht said that was for a private campground. Mace then asked about the unusual shape of the property displayed and asked why the State owned it. Huntington pointed out that the State bought property from the railroad. Tom Cornford said there had been a depot there at one time. Mace asked about other openings shown. Huntington said they were platted street crossings that were never made. Mace asked Lucht to identify the wetland on the map and how it was being mitigated. Lucht pointed out the area on the map and explained what WSOR would be doing to mitigate the impact. He said WSOR had bought wetland mitigation credits and would be used somewhere else. Rocky Rocksford said it was the old Milwaukee Road that in the old days had a lot of traffic and explained why the shape of the parcel was the way it was. Huntington said there was a pontoon bridge across the Mississippi River in the 1960's. Gary Ranum asked if this would take care of the City's concerns regarding rail car storage. Lucht said they had some customers on the north end of the Island and they would continue to serve them. With the new customer, there was greatly increased congestion that this project would address. Ranum also asked how the plan affected WSOR's access to the harbor. Lucht said that Gavalon was expanding on the Island and this project would improve service as this would free up the main line: getting cars off the main line could only improve service. Gray asked about the six tracks. Lucht said that was a staging area. Gray then asked if cars came from BN. John Miller asked about the landscaping proposals. Lucht pointed out where landscaping would go. Roger Larson asked if truck traffic had been addressed. Lucht said truck drivers had been told to go left, turn around and then turn left onto the highway. There were discussions about a turn lane but he said WDOT was not too interested in that. Mace asked if there had been discussion about widening the ROW to allow trucks to get up to speed. Lucht said WDOT had not responded to these concerns, saying the ADT was 3400 but with the detour was 15,000 ADT and there had been no issues so far. Jack Demby asked if this facility could move other materials. Lucht said yes, the facility was designed to be unbolted and moved to another location. The reason WSOR went with that was because it gave them future flexibility. Lucht said this building could also be used to move materials other than sand. Kim Tollers asked if frac sand mining expanded would this facility be exclusive to the one customer or would other operators be able to use it. Lucht said with proper agreements, new operators could do so, noting that the current customer had a 20 year use horizon. Payne asked about the timeline and the implications if the Army Corp required additional permits. Lucht said WSOR's legal counsel was working with the agencies that understood the timeline. He said the timing was not "there for us" and WSOR might have to start building the facility first before any wetland work could be done and they were looking for feedback from the Corp before doing so. There was more discussion on the project, particularly on the wetland mitigation.

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Ladewig asked if the lease would be to a third party. Lucht said there was an operating agreement that would lease the whole site to a new customer and confirmed that the operations were all WSOR's responsibility. Brownlee said that this was not out of the ordinary. Polyock asked how many cars were loaded daily. Lucht said it was all market dependent: it all depended on the unit trains. At this point there were only about 25 – 30 cars per day. Gray asked if there would be a switching engine. Lucht said there would be a Track Mobile. Huntington said WDOT had not yet approved this but were in the process of writing a letter of approval. He said they were sort of sidestepping the issue of pre-emption: WDOT was approving WSOR's efforts with the WDNR and the Army Corp.

16. Discussion and Possible Action on New Siding Construction Project at Darien, WI as recommended by the WRRTC Executive Committee at July 11th, 2014 meeting – Ken Lucht, WSOR

Ken Lucht distributed a diagram of the site and explained the project's background, noting this was a capacity expansion project. He noted the Executive Committee had supported this project at the July meeting, explaining there was a bottle neck for customers and the project was an effort to increase efficiencies and improve safety. He said Bardwell had an 800' siding, and cars had to be moved up there but it was inefficient. Lucht gave the specs of the project, noting that this area had once had a siding and WSOR just wanted to put the track back in on the old road grade. WSOR was asking for a formal action on the part of the Full Commission to approve the project.

- *Motion to approve New Siding Construction Project at Darien, WI as recommended by the WRRTC Executive Committee at July 11th, 2014 meeting Thomas/Gray, Passed Unanimously*

Ladewig asked if cars would be stored on the siding but Lucht said no, only a few hours as cars were loaded.

17. Discussion and Possible Action regarding a Grant Agreement with WisDOT for the Fitchburg to Evansville Rail Line – Frank Huntington, WDOT, Eileen Brownlee, WRRTC Atty.

Eileen Brownlee noted that the Oregon/Fitchburg acquisition was moving forward and said originally there had been a grant agreement initially that was executed in 1999, but now it was not compliant with the State of Maine Agreement. She said the language had been revised to agree with all the other agreements (operating, land use, etc.).

- *Motion to approve the Grant Agreement with WisDOT with the changes in the language = Nilson/Mace, Passed Unanimously*

Ladewig asked about the grant agreement from the municipalities. Brownlee gave history on the purchase of the line, noting that with the new payment (\$59K), the Commission would own the whole line. Sweeny pointed out there was a mile of the land owned by UP. Brownlee said that they were only buying the land owned by Oregon and Fitchburg.

18. Update on Oregon/Fitchburg to Evansville Rail Line Acquisition –Eileen Brownlee, WRRTC Atty.

Eileen Brownlee said this process had been going quite slowly and noted there had been a lot of documentation. She said they were at the point where signature copies were circulating and hopefully they would be filing with the STB by the next meeting. She noted that WDOT had been working hard on the same sort of issues with the Reedsburg purchase.

19. Discussion and Possible Action on 2015 WRRTC Budget – Gene Gray, WRRTC Treasurer

Gene Gray presented the budget. He noted that everyone got a draft budget for 2015 in their packet and said that the budget did reflect an increase over 2014 with all of it going back to rail (capital) projects. With Jefferson County joining the Commission and the combined county contributions (of \$28,000 per county) the revenue had met expenditures. He said that accounting and SWWRPC amounts had not changed and that permit amounts were unknown and based on past history.

- *Motion to approve adoption of 2015 WRRTC Budget – Gray/Ladewig, Passed Unanimously*

Sweeny advised Commissioners get this information to their County as soon as possible as the counties were doing their budgets.

20. Discussion and Possible Action on 2015 Staff Services Agreement with SWWRPC – Mary Penn, WRRTC Admin.

Mary Penn explained that the contract was standard from last year and the contract amount had not increased.

- *Motion to approve 2015 Staff Services Agreement with SWWRPC – Mace/Scallon, Passed Unanimously*

Sweeny noted that he would be gone for the September meeting. Scallon said he might be gone as well.

21. Action Item. Adjournment

Motion to adjourn at 12:15 PM – Scallon/Rocksford, Passed Unanimously

Walworth County Board Executive Committee
July 14, 2014 - 10:00 AM
County Board Room 114 - Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin

Chairman Weber called the meeting to order at 10 AM. A quorum of members was in attendance, including Chairman Weber, Vice Chairman Kilkenny and Supervisors Brandl, Russell and Staples. Others in attendance included Brad Huza, Administrator - Walworth County Metropolitan Sewerage District (WalCoMet); Sheila Reiff, Clerk of Courts; Kathy Ingersoll, County Board Supervisor; Michael Cotter, Deputy Corporation Counsel/Director of Land Use and Resource Management; Darrin Schwanke, Land Use and Resource Management Department; Dave Bretl, County Administrator; Captain Kevin Williams, Sheriff's Communications Division; Nicole Hill and Becky Bechtel, County Clerk's staff; and, Mike Morgan and Gene Morgan.

The agenda was approved unanimously on motion and second by Brandl and Russell. The June 16, 2014 executive committee minutes were approved 5 – 0 on motion and second by Brandl and Staples.

There was no comment during the public comment period.

Appointments. The committee unanimously recommended county board appointment of Bretl's nominee, Nancy Sanders, for reappointment to the Delavan Aram Public Library Board on motion and second by Staples and Russell.

Consent items. Kilkenny and Brandl moved and seconded approval of items 'a' and 'c.' The motion carried 5–0.

- a) WRRTC Citizen Representative Richard Kuhnke expense claim in the amount of \$122.80
- b) County Board Chair Nancy Russell mileage claim in the amount of \$113.01. Kilkenny and Brandl moved and seconded approval; motion carried 4 – 0 (Russell abstained).
- c) County Board Vice Chair Rick Stacey's mileage claim in the amount of \$19.04

New business

Walworth County Metropolitan Sewerage District (WalCoMet) annual 2013 report. The report had been provided to supervisors with their agenda enclosure packet. WalCoMet Administrator Brad Huza reviewed highlights of the detailed report, explaining flow problems at the treatment plant that caused increased costs for WalCoMet customers as a result of certain effluent levels at the plant being up following heavy seasonal rains this year. Elkhorn has had I & I (flow) problems, which WalCoMet is working with the city to resolve. In addition, Williams Bay and Darien have had flow problems. Huza said plant performance is 100% in compliance with discharge permits. The focus by WalCoMet over the next three years will be collection systems. No staff additions are planned, and WalCoMet will be working on achieving greater efficiencies with phosphorous issues at the forefront. There is a \$50/lb. charge by the state for excess phosphorous levels. WalCoMet utilizes a 4-tiered treatment system. The first five-year period for graduated improvement will begin in 2015 with trying to achieve better/lower levels of phosphorous. A pilot test will be done with chloride to remove phosphorous. WalCoMet will try to achieve lower levels in the most economical way possible. Chairman Weber asked about uniform billing and cost per thousand. He said in the past billing wasn't uniform across municipalities. Huza said WalCoMet has reviewed samples, and flow levels have "normalized" in Darien. WalCoMet is trying to foster a partnership with all entities it serves to solve problems. He explained the plant's method of keeping water in county aquifers instead of letting it flow downstream. Concerning a "recharge" project, the city of Delavan has

indicated some possible interest in water reuse. Huza said a second, third and fourth use of water is viable; the water doesn't need to be sent downstream straightaway after treatment. WalCoMet will be conducting a study in the next six months focused on reusing the gas that is fired off from the waste treatment plant to generate electricity. The cost of an infrastructure to treat the methane gas "digesters" is high. Committee members asked if WalCoMet could engage in co-generation with other entities for cost savings. Huza said he had never thought about putting a grain bin (corn drying) on a methane generating plant. Russell asked Huza to explain the commission's approval of a 2.5% salary increase for exempt administrative staff retroactive to January 1, 2013 as the report indicated. There was a delay in salary increases due to settling with unions, Huza said, and the intention was to achieve parity among staff given previous union pay increases. Russell requested more information and said Huza could take additional time to research the matter and provide a follow-up report. Weber said this issue had historically been reviewed by the executive committee. Huza said he would provide a written report within a week. The union at WalCoMet de-certified in February 2014. Kilkenny asked about the statement on page 9 of the report, "General WalCoMet tax not levied in 2013." Huza explained that all expenses were met with revenue generated from user charges to municipalities. He was asked if there is an infiltration problem at Pioneer Estates Mobile Home Park. Huza explained the excess pumping that took place during heavy spring rains decreased capacity at the mobile home park, requiring additional assistance. Huza commented that the county's Clean Sweep program was great, with its focus on removing pharmaceuticals from the water supply before it hits the system. The report was placed on file.

La Crosse and Kenosha County resolutions opposing the proposed lapse in state funding to the circuit court system. Chairman Weber said he had calculated the potential impact to Walworth County of reduced funding, dividing the proposed statewide funding reduction of \$11.8 million by the total 2013 state population of 5,742,700 and multiplying that figure by Walworth County's most recent estimated (2013) population of 102,945. The net impact would be approximately \$211,500; this figure presumes a proportionate distribution of state funding throughout the circuit court system. The courts collect a lot in surcharges (\$400,000) that goes to the state, but the state does not fund the court system with an equitable proportion. Sheila Reiff said all counties are having trouble collecting fines. There is a group currently lobbying to remove the two-year driver's license suspension and make it only 6 months for non-payment of fines. Suspending a driver's license is an effective means of getting violators to pay court ordered fines, and the court system relies on that revenue. The court systems is funded substantially by the county. Reiff said the GAL grant, approximately \$76,000, and another \$30,000 grant may not continue. Revenue from criminal fines is not returned to the court; instead, it goes to a public lands fund for school libraries. Counties are generating revenue that aids the state; however, the state does not fund counties at the level needed to sustain court operations. Reiff said Evan Wynn, a former state legislator who now works in her office, has been working on different ways to collect revenue. She said the court system is losing momentum. She is projecting receiving the GAL grant but won't know the exact impact until after returning funding to the state. It is not known, at present, what area the state mandated funding returns will be taken from. Reiff said CCAP funding has also been substantially cut. Reiff said Arizona has seen significant increase in revenue, approximately 60%, because the state suspends licenses for non-payment of fines, demonstrating a direct correlation between fine collection and penalties for non-payment. Court systems are trying to develop ways to effectively collect revenue. Reiff said it's in the county's best interest to adopt a resolution similar to the La Crosse and Kenosha County resolutions. **Staples and Russell moved and seconded support of a resolution; motion carried 5 - 0.**

Door County Resolution No. 2014-52 In Support of State Funding for County Emergency Dispatch ("911") Services / One Designated Public Safety Answering Point Per County. Captain Williams explained there has been a decrease over many years in land line use. The Sheriff's Office is under contract with the telephone companies to provide circuits to the Sheriff's department for 911 services. The companies bill land lines at a statutory maximum allowable rate of \$0.40 per line for each 911 call. As land line use has decreased, so has revenue based upon that charge. At the same time, 911 calls have increased with increased cell phone use. Telephone companies petitioned the Sheriff's Office in December 2011 to renegotiate the contract because their actual cost to provide service was .46/line due to the decrease in revenue. Since then, the Sheriff's Office has budgeted \$33,915.60 annually to cover the cost of 911 services. Door County's resolution is an appeal to the state to review the law that limits recoupment cost to \$0.40/line. Those funds are held in a police and fire fee fund and used by the state to fund programs other than 911 service and county PSAPs, a change implemented in 2009. Weber asked about billing cell phones for 911 calls. Williams said the state law, enacted in the late 1990s, was based on land line use, and cell phone use wasn't at the level it is now. The current law prohibits telecommunications providers from charging land line users enough to recoup actual costs of 911 services. The Door County resolution, which Bretl said was well expressed and provides clarity on the funding issue, is an effort to bring attention to this disparity. He asked if Captain Williams objected to the county adopting a similar resolution. Williams said it seemed like a good idea, with respect to the funding; he wasn't sure about designating one single PSAP in the county given the Sheriff's Office is working with several PSAPs. Williams said 911 calls in 2013 totaled more than 24,000 through the Sheriff's Office and other county PSAP dispatch centers. The 40-cent per line 911 monthly service fee is charged *only* to land lines. Kilkenney said it appeared to be an issue of the state not wanting to enact any additional taxes. **Kilkenney moved support of resolution customized to our county; Staples seconded the resolution, which carried 5-0.**

Walworth County vs. Walter Morgan et. al. 2014CX000001A. The county has been awarded a judgment in the amount of \$200,000 against James, Donna and Walter Morgan for failure to comply with zoning regulations. Their property is located in the Town of East Troy on Honey Creek Road. Michael Cotter said once a county takes someone's land because of default on taxes and failure to comply with a court judgment, the county and board supervisors will hear about it. In this case, the county has attempted numerous warnings. The best option would be for the property owners to remediate the tire problem on the property, as outlined in Cotter's memo to the committee. He provided three options, including removal of the tires by the county and attachment of associated costs to the judgment. He indicated that among the options provided, this would not be the best. Another option would be to wait for the tax foreclosure process to begin and the county to acquire the property. Property owners sometimes don't pay their taxes, the county acquires the property, and at the last minute, the owner might pay to get the property back. Cotter stated this also would not be the best option. A better option, perhaps be in the county's best interest, would be to foreclose on the current judgment and contract with the owner's neighbor, Gene Morgan, to acquire the property and remove the tires. Gene Morgan of W1128 Honey Creek Road, Burlington and his son Mike Morgan expressed interest to LURM staff in cleaning up the tires if they can acquire the property. It will not be easy or inexpensive. Kilkenney said this option might give the county the best opportunity to control what happens with property. Russell asked if the county would be able to obtain a guarantee from the Morgans that the problems on the property would be remediated. Mike and Gene had told LURM staff they are willing to pay fair market value for the property and are interested in doing what is right with respect to the land. Cotter explained the property's owner's right of first refusal under any agreement, whether the property deed is recorded or not. Gene Morgan is Jim

Morgan's twin brother. Gene said his brother has health issues and Jim's son Wally has power of attorney. Mike was asked how they would remove the *thousands* of tires from the property. The tires are full of water and are a breeding place for mosquitos. The cost will be \$2 to \$4 per tire for removal. Mike indicated he did not yet have a firm plan for property remediation and tire removal. Kilkenny stated it seemed the value and economics of the 170-acre property would cover the cost of remediation. The south side of the road is tillable; the north side is where most of the tires are located, Mike said. The tillable portion might generate enough income to pay for tire removal. Cotter indicated that once the county forecloses on and takes possession of a property in tax arrears, anybody can bid on it. The county has a judgment lien against the entire 170 acres. It is a legitimate concern which piece of the property the judgment actually attaches to. Cotter stated it might be worthwhile for the family to refer the issue to the county's Health and Human Services department to investigate possible elder abuse. He indicated he'd provide Health and Human Services department information to Gene and Mike. Gene and Mike spoke in support of foreclosure action. **Russell expressed support of foreclosing on the current judgment and contracting with Morgan's neighbor to acquire the property and remove the tires. Staples seconded the motion to authorize the zoning department to pursue that option; the motion carried 5 - 0.**

Chairman Weber had no reports or announcements. The next executive committee meeting was confirmed for September 15, 2014 at 10 AM.

Claims and litigation. The committee convened in closed session, on motion and second by Kilkenny and Brandl, pursuant to the exemption contained in Section 19.85 (1) (g) of the Wisconsin Statutes, "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," relative to the items listed below:

- a) Claim for Vehicle Damage - Hanover Insurance Group on behalf of David Schultz
- b) Notice of Circumstances Giving Rise to Claim – Lake Beulah Management District
- c) Walworth State Bank, Plaintiff vs. Richard Gramse and Julie Gramse, and County of Walworth, Defendants

The committee reconvened in open session at 11:44 AM on motion and second by Kilkenny and Brandl. Kilkenny moved to hold all three items and proceed as discussed in closed session; Brandl seconded the motion, which carried 5 - 0.

Chairman adjourned the meeting at 11:45 AM on motion and second by Brandl and Russell.

Submitted by Suzanne Harrington, Walworth County Administrator's office. Minutes are subject to approval by the executive committee.



**LAUDERDALE LAKES LAKE
MANAGEMENT DISTRICT
MINUTES of 7-12-14**

Meeting called to order by Chairman Mason, at 08:00 A.M.

- A. Attendance:** Present: Chairman Mason, Greg Wisniewski, Don Sukala, Nestor Dyhdalo, Jack Sorenson, Peter Van Kampen and Rick Callaway.
- B. Agenda:** The agenda for the July 12th, 2014 meeting of the Lauderdale Lakes Lake Management District (“District”) was approved, on a Don / Nestor motion and passed unanimously.
- C. Minutes:** After brief discussion, the minutes of the June 21st, 2014 meeting as amended, were approved on a Greg / Peter motion and passed unanimously.
- D. Wet Lands Restoration Area:** Chairman Mason reported that we have recently spent \$4,000 in new plantings to restore the pathway in the Wetlands area that had been created by others generally from the Baywood Parking area to the pier site. Recently, foot traffic was noted in the area and someone has kicked over all of the new plantings. This vandalism includes the PVC plant tubes being kicked out of the ground. Peter met with a representative of the ski team and reported that it was a good meeting. He explained that the damage was likely not done by ski team members. He stated that the ski team is helping to educate members on the character of wetlands and the importance that it serves. Peter stated that it is more likely the damage was caused by walkers that would use that route in walking from the south of Don Jean Bay around the east side to access the District piers.
- E. Update on engineering at Sterlingworth Bay:**
Jack gave an update on the investigation for the underground sewer pipe at the south end of Sterlingworth Bay. He stated that on June 9th Patrick Engineering performed site exploration for the sewer pipe by using both Ground Penetrating Radar and Electro-magnetic imaging. The investigation indicated that a corrugated metal pipe is under ground in the general area that the leak may have occurred. Patrick Engineers are getting bids for plugging this pipe, which should be done soon. Jack then reported that Manhard Engineering is working on the shoreline stabilization design for the south end of Sterlingworth Bay.

F. Discuss Amendment to Conservation Easement:

Chairman Mason stated that he and Peter met with Jerry Petersen to discuss our differences on the Conservation Easement revisions. They focused upon areas where the revised draft easement is not in compliance with the existing easement. He reported that both parties acknowledge the boardwalk deficiency. Jerry asked for the District to write a letter requesting a deviation for the boardwalk. He stated that the Kettle Moraine Land Trust appreciates the boardwalk. Chairman Mason described the three different easement zones and their uses as would be contained within the revised easement. He expressed concern that revised easement might be restrictive for unknown future possible uses within the zones .

G. Update on Terry Pier:

Chairman Mason stated that there has not been a response yet from the court.

H. 2015 Budget Consideration:

Nestor showed the 2014 Budget, with the year to date results and the proposed 2015 Budget. Nestor reported that in the last couple of years the District has received less reimbursement from the DNR thru their audit of the Safety Patrol expenses, this has a direct affect upon the District budgets. Recently, the DNR questioned the reimbursement of the Safety Patrol office rent . After discussion, a motion was made by Jack and seconded by Greg to continue allocating the office space used by the Safety Patrol for their services to the Safety Patrol budget, it was noted that the Lake District is different than other Municipalities in that there is no other office location such as Highway Patrol or Township Patrol offices for the District Safety Patrol to share within the District area. The space utilization by the Safety Patrol is a necessary requirement to run a successful program. The motion passed unanimously. After discussion of each line item a motion to accept the proposed 2015 budget was made by Greg and seconded by Rick, the motion passed unanimously.

I. Project Reports:

Town Report: Don stated that no second statement from the County on tax bills will be mailed out this year. He reported that seven “electric motor” bouys are now in-place in the environmentally sensitive area 3 on the west end of Middle Lake. He reported that the Bubbling Springs launch ramp has been repaved. He stated that the Town has received approximately \$10,000 from the launch fees. Don reported that the Town has ordered five “no anchor zone” special buoys for placement in the Green Lake congested bay areas and they will be installed upon receipt. Don reported that the Steak Fry fundraiser for the LaGrange Fire Department will be held at the Landing on August 9th.

County Report: Rick reported that Lou Olson will be retiring at the end of this year. Rick stated that the County gives courses on Open Meeting requirements and legal suggestions that are very helpful. , He will notify us when the next one is scheduled.

Water Patrol Report: Nestor stated that the Patrol had four boats patrolling over the fourth of July weekend. The Patrol had its first operating under the influence stop of the year. He stated that a fireworks display permit is required for a private display of fireworks in Wisconsin.

Treasury: Nestor stated that the audit has been started for the previous fiscal year and will hopefully be complete prior to the annual meeting.

Septic Pumping: Peter reported that the Septic program is running smoothly.

Pier Inspector: Peter reported that the Pier inspection program is running smoothly.

Weed Harvesting: Greg reported that the Weed Harvesting is keeping up with the weed cutting demands.

Clean Boats Clean Water: Greg reported that Connor Hamilton has been doing the work and doing a good job.

Dam: No Report

Golf Course: Scott reported that this year is bouncing back from a slow start.

Goose Round up: Chairman Mason reported that on June 25th, 58 birds were harvested this year.

J. Motion for Closed Session: A motion was made by Nestor and seconded by Rick to enter into a closed session, the motion passed unanimously. A motion was made to adjourn the closed session by Peter and seconded by Nestor, the motion passed unanimously.

K. Other Business:

The next meeting of the District Board is scheduled for August 16, 2014, at 8:00 AM at the Community Center.

The meeting was adjourned at approximately 10:30 A.M. on a motion made by Peter and seconded by Chairman Mason, which passed unanimously.

Respectfully submitted by,

Jack Sorenson, Secretary

WISCONSIN RIVER RAIL TRANSIT COMMISSION

EXECUTIVE COMMITTEE MEETING - FRIDAY, JULY 11TH, 2014 @ 10AM
 DANE COUNTY HWY GARAGE, 2302 FISH HATCHERY RD, MADISON, WI

1. 10:00 AM **Call to Order** – *Alan Sweeney, Chair*
2. Roll Call. **Establishment of Quorum** – *Mary Penn*

Crawford	Tom Cornford, 2 nd Vice Chair (XComm)	x	Rock	Ben Coopman, Alternate	
	Rocky Rocksford	x		Wayne Gustina	x
				Alan Sweeney, Chair	x
				Terry Thomas	excused
Dane	Gene Gray, Treasurer (XCom)	x	Sauk	Marty Krueger, Alternate	
	Jim Haefs-Fleming	x		George Johnson	
	Chris James, Vice Secretary (XComm)	x		John Miller, Vice Treasurer (XComm)	10:03
				Dave Riek	
Grant	Gary Ranum	x	Walworth	Jerry Grant	
	Vern Lewison	excused		Richard Kuhnke, 2 nd Vice Chair (XComm)	x
	Robert Scallon, 1 st Vice Chair (XComm)	x		Allan Polyock	
Iowa	Charles Anderson, Secretary (XComm)	x	Waukesha	Karl Nilson, 4 th Vice Chair (XComm)	x
	William G Ladewig			Dick Mace	
	Jack Demby			Vacant	
Jefferson	Mo Hansen 3 rd Vice Chair (XComm)	x			
	Laura Payne				
	Augie Tietz				

Commission met quorum.

Others present for all or some of the meeting:

<ul style="list-style-type: none"> • Mary Penn, WRTC Administrator • Forrest Van Schwartz, pro bono consultant • Roger Schaamla, WSOR 	<ul style="list-style-type: none"> • Ken Lucht, WSOR • Frank Huntington, Kim Tollers, Roger Larson, WDOT • Alan Anderson, Pink Lady RTC
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3. Action Item. **Certification of Meeting’s Public Notice** – *Noticed by Penn*
 - *Motion to certify posting of meeting – Nilson/Gustina, Passed Unanimously*

4. Action Item. **Approval of Agenda** – *Prepared by Penn*
 Alan Sweeney announced that agenda items 13 and 15 were moved to follow item number 10 on the agenda.

- *Motion to approve agenda with amendments – Cornford/James, Passed Unanimously*

5. Action Item. **Approval of draft May Meeting Minutes**– *Prepared by Penn*
 - *Motion to approve June minutes – Kuhnke/Hansen, Passed Unanimously*

6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
 There were no public comments.

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7. Updates. **Correspondence & Communications** – *Discussion may be limited by the Chair*

Sweeney reminded the Commission of the August 14th Governor Freight Industry Conference coming up. Forrest Van Schwartz said the WI Freight Rail Conference would be held Oct. 7, 2014 at the Radison in Appleton. He said that two of past three years Gov. Walker had attended.

Mary Penn listed the correspondence of the past month. Correspondence included:

1. Receipt of notice of and bid document for County-owned property sale due to unpaid taxes to adjoining landowners in Lake County.
2. Receipt of confirmation of the renewal binder for the WRRTC's liability insurance binder from Richgels Schaefer Agency, with policy sent upon receipt of payment.
3. Receipt of the renewal invoice for WRRTC Public Employee Blanket Bond (\$556.75) which was sent on to Jim Matzinger.
4. Receipt of June 11, 2014 letter from Walworth County Public Works Dept. Director Kevin Brunner re: Peters Road Bridge closure requesting action to close the bridge due to safety concerns.
5. Receipt of June 20, 2014 letter from Office of Commissioner of Railroads re: Peters Road Bridge closure requesting action but allowing parties to reach an agreement to ultimately repair or close the bridge.
6. Receipt of a number of calls from a landowner in Richmond, IL re: trees down and over the property line following storms.

Articles from Van Schwartz were distributed during Penn's correspondence.

8. Updates. **Announcements by Commissioners** – *No discussion permitted*

Karl Nilson announced that WRRTC Commissioner Fritz Ruf of Waukesha County had died suddenly in June. He spoke of Fritz, sharing some memories with the Commission, saying how good he had been to work with and noted he will be sadly missed. Penn confirmed that she would be sending a sympathy card from the Commission to the family.

REPORTS & COMMISSION BUSINESS

9. **WRRTC Financial Report** – *Jim Matzinger, Dane County CPA / WRRTC Accountant*

- Treasurer's Report for June and Payment of Bills

Gene Gray presented the Treasurer's Report and noted there were three bills to be paid, including the tax bill from Illinois. He said that he had talked to Jim Matzinger who said that county payments were coming in. Grey noted that some bills had not come due yet but assumed they would be by next month.

- **Motion to approve the Treasurer's Report** – *Gustina/Anderson, Passed Unanimously*

Bills to paid include

1. McHenry County Collector, IL taxes
2. Richgel Schaefer Agency, Blanket Employee Insurance
3. Dane County Highway, May Accounting

Charles Anderson asked about the tax bills from Illinois and Grey confirmed that this was the second payment on their Illinois property.

- **Motion approve the bills** – *Anderson/Kuhnke, Passed Unanimously*

10. **Wisconsin & Southern Railroad's Report on Operations** – *Ken Lucht, WSOR*

Ken Lucht updated the the Commission on the Fox Lake sub work for Continuous Welded Rail (CWR) which track goes thru the GM yard. He noted that they were waiting for some materials yet and full construction bids were advertised last week. Construction will begin in September. Lucht said he wanted to invite the Commission out to the site and show them where their investment was going. In Rock County Lucht talked about the side track in Milton and said WSOR would be going out to bid early next week, adding that this was a capacity expansion project and thanked the Commission for their support on these projects.

Lucht noted that grain was starting to move and noted that 35% of their business is grain related and when it did not move that was a set-back. He said WSOR had added a Director of Business Development, Tim Karp, who would work to bring more business to the railroad, saying that Sauk and Sheboygan counties were areas that should have more customers. He also said another person was being hired for Marketing who would oversee all marketing for WSOR in WI to try and create more opportunities and find some traffic that would benefit both WSOR and WATCO, matching up product-to-customer routes.

Lastly Lucht there was the 3rd quarter newsletter had been sent out to everyone and noted it had a new face.

Gary Ranum asked Lucht if WSOR had an instate source for its ties. Roger Schaalma said they used the most competitive bid but there was an instate supplier for a lot of their ties. Ranum said there could be a development of instate ties. Gray asked if WSOR's opening of the Oregon/Fitchburg line had fostered additional customer requests. Lucht said there were some "very, very informal" inquiries but assumed that once trains were running that would bring more customers. Nilson asked about Tim Karp and who was "counting the beans". Lucht said that was now done in Kansas.

11. Discussion / Possible Action – WSOR requesting written approval from Commission for Proposed Railroad Capacity Expansion and Community Improvement Project, City of Prairie du Chien, WI. – Ken Lucht, WSOR

Lucht gave the background on this issue, distributing a handout and noting that the City had formally opposed railroads cars being stored on St. Feriole Island. He said that this was an area WSOR was focused on. He said that pressure from the City and residents has increased recently and distributed a handout which highlighted a proposed site layout and some landscaping proposed on WSOR's solution to the problem. The reason he was doing this today was because the Commission was required to act on projects like this according to the operating agreement.

Lucht said they had met and talked with the City of Prairie du Chien, the WDNR, WDOT, and the OCR about the project to get feedback and input. He said the primary driver was the market which was increasing dramatically in Crawford County (15% in the last 5 years). He said that when he began with the Commission there was hardly any traffic west of Muscoda. He acknowledged that this success had created a challenge as tourism had increased on the Island as well. He said that WSOR had been asked to stay off the Island during certain occasions such as ballgames, annual events, and conference center events, all of which had prompted WSOR to take a look at this bottle neck. Lucht added that safety and efficiency were priorities and there was no capacity. He said there was only about 100' corridor that the railroad could operate on and said that the proposed project would address the concerns and issues on the Island.

Lucht led the Commission thru the handout. There were a number of talking points and he highlighted each point. He said that the residents and the City were not happy with current operations and cited dust and aesthetics. Lucht said that they were proposing enclosing the facilities as Lycon did on the Oregon/Fitchburg line. He highlighted the anticipated jobs and economic impact to the City and the region and said that the area customer had over 200 employees. Lucht noted that 15 permanent jobs would result from this project and that the building and enclosure would improve working conditions for employees. He said the biggest driver was marketability which would bring more customers to ship via rail.

Lucht went through community concerns, discussing railroad usage of the Island and said the project would be centralized off the Island. He said there was an extensive process of looking at alternatives sites, one of which was on the Island, another site south of the Island. He noted some other alternatives and the reasons those sites would not work. Alternative analysis identified Site 1 which is along STH 18. He said this site was all on the state owned railroad ROW. What made it marketable was the proximity to the product, which is sand from Clayton IA and trucked only 3 miles, and good proximity to highways and rails. He said the cost of the project was \$3M, all privately funded. WSOR was not asking for any public funds. Everything would be funded thru WATCO/WSOR as a private sector solution. The project would be owned and managed by WATCO/WSOR and the occupant of the building would be the Pattinson Sand Company.

He pointed out the track construction drawing and showed the proposed place along HWY 18, noting there was a transload site there that had been used for decades for forest products and was now used for sand. Lucht said they planned to build six tracks north of the building and six new switches and turnouts that would hold about 136 cars. Cars could be loaded, unloaded and pulled in from the south (towards the BNSF interchange). He said that this was an opportunity to centralize their operation and build additional capacity and get their work off the Island. He noted the project had a 10-15 yr horizon and said they believed that this solution would accommodate the market.

Richard Kuhnke asked if the current Island site would continue to be maintained. Lucht said that would still be maintained as it is WDOT and Commission property and there are customers on the Island but the shuttling back and forth of cars would be eliminated and noted the harbor was marketed to customers on the Island. He said the Island would continue to be used with increased capacity. Nilson liked that the City was involved in the plans and advised that remain the case. Lucht said they were keeping the City involved and were awaiting their feedback. Van Schwartz asked how many cars could be moved around the yard. Schaalma said about 107 cars. Mo Hansen asked about the zoning of land east of track 1 across the highway. Lucht said he did not know the zoning but said there were some residences and a civic building on the east side of Hwy 18. Roger Larson asked if WDOT expressed any concerns about traffic flow with trucks coming in. Lucht said they did not get those concerns and cited data on the truck traffic, noting there were 80 per day out of 3400 counts. Currently there was a bypass so the ADT was 15K. The building would bring truck traffic up 50

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more trucks a day but the highway was designed for up to 15K ADT. Frank Huntington said that they had shared this with WDOT and noted that like the Commission, WDOT was waiting for approval. He said that no significant DOT concerns had been expressed at this point. Tom Cornford asked about the site of the former Wyalusing Academy and noted it is currently vacant and for sale. He also pointed out a museum that was near the site. Gray asked Lucht about existing rail and what municipalities on the west side of the river were involved. Lucht was not sure of the municipalities involved and noted the quarry was in a township. Anderson asked about the STH18 bypass and asked where the trucks were coming from. Lucht said trucks were coming from the north. Sweeney asked about the location of the BNSF interchange. Lucht said it was south of the site, not shown on the aerial. Sweeney asked what the Commission was being asked today and Lucht said they were seeking action from the Commission and said that any new or improved improvements installed required Commission approval. Lucht noted the section in the operating agreement that stated why WSOR was coming to the Commission.

- **Motion to recommend to the Full Commission approval to proceed with the WSOR Prairie du Chien, WI Unit Train Sand Trans-load Facility Revision 20 project – Nilson/Kuhnke, Passed Unanimously**

Nilson asked if this were just for sand. Lucht said currently it was only sand but it could be changed as other customers arise. Ranum asked if Universal Forest Products was still a customer and Lucht said yes. Huntington said that WDOT had not yet taken action and noted there were some historic and environmental issues and they were more or less waiting to see how the DNR and the historical society would act and also noted that the Corp of Engineering might require some permits. Wayne Gustina asked how many years were estimated for sand mining and Lucht said 50+ years. Anderson asked about the floodplain flooding and wetland delineation. Lucht said wetlands and floodplains would be mapped and their consulting company (SCH) would be working with the DNR in the permitting process. Lucht did not know if there would be much raising of the track, saying that the floodplain level was 19' and the site was above that. Schaalma said they were 3' above the flood crest of 19'.

12. Discussion / Possible Action – Approval of New Siding Construction Project at Darien, WI. – Ken Lucht, WSOR

Lucht distributed a handout showing the Elkhorn subdivision customer cluster. He said their operations group has targeted this site for increased investment and said that quite often there were engines that had to back up 2 miles before they could service one customer and then another when in close proximity. In line with the operating agreement again, Lucht said WSOR wanted concurrence from the Commission to approve a proposed 1700' sidetrack on the west side of the line which would be a runaround track allow car storage and train runaround capability, eliminating having to back up 2 miles. This would be entirely funded by WSOR and will be built on former roadbed. Lucht noted that it would require 100lb rail and current switches. He said some preliminary work had been done and the hope was to be finished by the end of August. Schaalma said it was relatively basic and they were just looking to build track and then hook it up to the main track and increase efficiencies. A major driver was a "morale boost" to the operators. Nilson asked about the identification of roads and highways on the diagram.

- **Motion to recommend approval to the Full Commission of this project as described – Anderson/Haefs-Flemming, Passed Unanimously**

13. WDOT Report– Frank Huntington, Kim Tollers, WDOT

Huntington reported that the acquisition of the Reedsburg line had been signed this morning and asked the Commission to wait to announce it so the Governor could announce it. The next step was to submit materials to the STB within the next 30 days so the state could acquire it with operating authority going to WSOR. The State would like to have the closing done by the end of the year. Sweeney asked if the line would be managed by the Commission. Huntington said yes and noted that the Commission had approved that in January. Huntington said there might be some minor changes to the agreements that might require some further action from the Commission. He said that the operating agreement would be the same for the Fitchburg –Evansville line as the Reedsburg line and noted that within the next 30 days those needed to be worked out. They are the same agreements used in the past and were approved the STB and he said there was hope that approval would be relatively quick.

Huntington reported on some projects they were still considering in the southern part of the state and said that was between \$10M and \$20M for the second year of the biennium and hopefully by the end of August would be a list of priorities made. He noted that if the TIGER grant was not approved there would be some state dollars freed up. He reported on other projects that were pending or currently active. Anderson asked about acquisitions made in the past. Roger Larson asked for clarification on the distance of the line. Huntington said it was McCoy Rd to Butts Corner Rd: everything south of that was owned by UP. He said an acquisition from UP joined up with this one.

Nilson asked about the Creek Road Bridge and if ownership had been decided. Huntington could not say exactly and noted that most of the bridges had been owned by the railroad in the past but ownership trails had been lost. On most, WDOT was trying to get them into programs making them eligible for federal funding and then transfer ownership. He noted the type of bridge of the Peters Road Bridge and said that it needed improvement and all these types of bridges were in that category. Van Schwartz asked who got the title to the new bridge. Huntington said that ownership could be assumed by the Town and/or County as they would be doing the

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maintenance. WDOT would try to transfer ownership to road maintenance entities (towns and counties) although in the past they were owned by the railroad but that did not mean they had to be owned by the railroad forever. Huntington believed there were bridge funds that could be used for bridges like this to work things out and make them work with maintenance going with the local road authority.

14. WRRTC Administrator's Report – Mary Penn, WRRTC Admin.

Penn gave her report:

- Signed and returned Rejection of Terrorism Coverage to Richgel-Schaeffer.
- Correction as to illegal crossing – on PRTC not WRRTC line
- Received notice from WSOR re: excursion train (June 20, 21, & 22 2014); got confirmation that WRRTC was covered via operating agreements with WSOR (permitting, fee, and insurance); WDOT properly issued permit and collected fee.
- Spoke to a property owner re: downed tree on her land. Contacted Ken Lucht who addressed the situation.
- Received the renewal of the liability insurance policy – July 10, 2014 thru July 10, 2015.

15. Discussion / Possible Action - Peters Road Bridge Closure with WSOR, County and Township as authorities to develop a detour and closure plan – Ken Lucht, WSOR, Mary Penn, WRRTC Admin.

Penn read the letters from the OCR and Walworth County to the Commission. Huntington said this bridge did not quite meet criteria for federal bridge replacement dollars and that it was a catch-22 situation. He was not sure if re-inspection would show anything different and noted the OCR had presented options but did not list permanent closure. At this point he was not sure what the solution would be but local bridge replacement funds could not be used. Lucht said that WSOR had communicated with the County and the Town and everyone concluded that the bridge needed to be closed. The County said they would send a letter to that effect but local pushback caused the County to not send the letter. Another round of letters resulted in a full inspection and WSOR's engineer did hammer and drill tests on the supporting members - the bridge inspection in the past only did the deck, not under the deck - and the bridge was ordered closed. WSOR also submitted a letter to the County to close the bridge. This fall the County has committed to a thorough inspection and all are hoping the sufficiency rating would drop enough to make it eligible for funding. In Lucht's opinion this was not a Commission matter but rather a management/operation issue and thus in WSOR's purview. He described another closure that had happened and said it was a process to be followed. Lucht did not think the Commission needed to take action. Huntington agreed but said the Commission could chime in on the issue but action could be taken by the road authority or the railroad. Nilson said the unofficial detour around Creek Rd was a 2 mi loop and he asked what sub the Peters Road Bridge crossed. Schaalma said it was the Fox Lake sub. Nilson asked about where the detour would be and Schaalma said there were crossings about every mile. Huntington said that might be a 3 mile detour at most. Nilson described the bridge guardrails and said it was more for horse and buggy, not cars. Language negating ownership of the bridge was added to the motion.

- **Motion to approve the closure of the Peters Road Bridge based on information from the Walworth County and OCR letters and description of issue during the meeting. Approving closure of bridge does not mean the Commission admits ownership of bridge – Nilson/Gray, Passed Unanimously**

Huntington added that this was humpbacked bridge and it would be fairly expensive to replace. John Miller said it should be clarified. Huntington noted that permanent closure would need approval of the OCR.

16. Action Item. Adjournment

- **Motion to adjourn at 11:25 AM: Gustina/Cornford, Passed Unanimously**



WHITEWATER-RICE LAKES MANAGEMENT DISTRICT

P.O. Box 301
Whitewater, WI 53190



MINUTES

July 10th, 2014

The July 10th, 2014 Whitewater/Rice Lakes Management District board meeting was called to order by Chairman Rich Charts at 6:03 PM. Board members present were, Chuck Chamberlain, Brad Corson, Larry Brady, Ernie Roy, and Norm Prusener, Whitewater Town Representative

Absent: Jerry Grant, Walworth County Representative

Standing Teams - No members present

Guest Present: Art Speerbrecher

Clerk Present: Susie Speerbrecher

ADMINISTRATIVE

The agenda was accepted as presented by a motion from Rich and seconded by Ernie. Motion Carried.

The June 12th, 2014 minutes was accepted as presented by a motion from Larry and seconded by Ernie. Motion Carried.

PUBLIC INPUT – None.

COMMISSIONER REPORTS

Secretary – Correspondence was received from Nancy Russell , Walworth County Board Chair, informing us that Jerry Grant has been reappointed to represent the Whitewater/Rice Lakes Management District Board.

Finance – Brad informed us it was too late in the year to follow up with Carol Willick from G 2 Insurance who was asking to bid on our insurance needs. He will contact them for a bid in 2015. Our renewal was due by July 14th, 2014. Brad reviewed the June expense handout. Expenses totaled \$63,177.58 .Brad then motioned these expenses be accepted. Larry seconded the motion. Motion Carried. Clarification needs to be received from Jeff for the ten (10) hours of bulldozing time at the dump site. Ernie asked that people who loaned out their pontoon boats for the SEWRPC Survey is reimbursed \$20.00 for gasoline used and then motioned his request. Rich seconded the motion. Motion Carried. Brad questioned that we are being charged \$54.00 for paper used to print the maintenance logs. This will be addressed in the 2015 weed harvesting bid and paper used will be part of the bid and not an extra expense,

Weed – Larry reported he has not received any complaints from property owners. He reviewed his article for the newsletter as he will not be at the annual meeting in August. He gave Susie the five (5) year permit application and check to be copied and mailed to the DNR. He has been

researching GPS equipment for the harvesters and will continue to investigate. He will report back at the September board meeting.

Equipment –Chuck reported the Wisconsin Waterways committee will be meeting in Hayward on August 6th, 2014 to review grant applications. He is planning to attend this meeting. Communication by radio on the harvesters is still being looked into. He had been in touch with Aquarius and they could not give him a good recommendation. He will be getting in touch with Jeff to do an inventory of the tool trailer and to report back on both tools on hand and the pressure washer. Maintenance logs were discussed and it was suggested they be kept for several years. Cabs are available for transporter equipment, however, the additional expense of \$4000 was not included in our grant application. Off loading weeds to a shore conveyor and hauling by dump truck was discussed.

Chemical – Ernie reported that the chemical treatment worked well. SEWRPC representative, Beverly Saunders will be attending the annual meeting in August.

Bog – Rich reported members of the bog committee who are Rich Gunter, Don Oker, Art Schmitz and himself will be meeting late in July to refresh and review past information of the bog and removal.

Wildlife Management – No report

Fish Stocking –No report

Audit – Brad reported Dominick Fashoda has the books to do the audit.

Safety – Larry reported a boating safety class is tentatively scheduled for May of 2015.

Water Quality – No report.

2014 Schedule – Update to include the 5 year weed harvesting permit review in 2019

OLD BUSINESS – None

NEW BUSINESS

Rich distributed a handout of the news articles/agenda for the newsletter and reviewed them. Brad discussed his handouts reviewing the 2014 budget and the proposed budget for 2015. Susie will get all information for the newsletter to the printer by Monday July 14th, 2014.

OTHER BUSINESS - None

Next meeting: August 14th, 2014 regular board meeting replaced by Annual Meeting of Property Owners August 23rd, 2014 8:30 AM. A short board meeting will follow the annual meeting.

Ernie motioned to adjourn the meeting. Seconded by Brad. Motion Carried.

Meeting adjourned at 8:22 PM

Respectfully submitted Susie Speerbrecher, Clerk



**LAUDERDALE LAKES LAKE
MANAGEMENT DISTRICT
MINUTES of 6-21-14**

Meeting called to order by Chairman Mason, at 08:00 A.M.

A. Attendance: Present: Chairman Mason, Greg Wisniewski, Don Sukala, Nestor Dyhdalo, Jack Sorenson and Peter Van Kampen. Rick Callaway was not present and excused.

B. Agenda: The agenda for the June 21st, 2014 meeting of the Lauderdale Lakes Lake Management District (“District”) was approved on a Peter / Greg motion and passed unanimously.

C. Open Meeting Requirements: Chairman Mason stated that input for the easement under discussion with the Kettle Moraine Land Trust had been submitted by each board member individually and then compiled. He stated that it did not trigger a “Rolling Quorum”. He then explained that a Rolling Quorum could occur thru back and forth e-mails of the board members, which we should be aware of and avoid. Even Committee Meetings have to comply with the Open Meetings requirements include notice of meetings and the keeping of Minutes.

D. Minutes: After brief discussion, the Minutes of the May 3rd, 2014 meeting as amended, were approved on a Peter / Scott Motion and passed unanimously.

E. Update on engineering at Sterlingworth Bay:

Jack gave an update on the investigation for the underground sewer pipe at the South end of Sterlingworth Bay. He stated that on June 9th Patrick Engineering performed site exploration for the sewer pipe by using both Ground Penetrating Radar and Electro-magnetic imaging. After setting up a grid, they then sweep the area with the machines and take the data back to the office where a compute compiles the data with the locations and would show images of what may be below the ground level. Peter VanKampen observed most of the day and Jack was there in the morning. Jack then reported that Manhard Engineering is working on the shoreline stabilization design for the South end of Sterlingworth Bay and will use the results of the testing described above to help in the design of the shoreline work.

F. Discuss Amendment to Conservation Easement:

Chairman Mason stated that each member of the District board had sent him comments of their review of the draft of the easement that the attorney for the Kettle

Moraine Land Trust (KMLT) had provided to the District. Chairman Mason further stated that from his review of the responses he did not think the District would be in support of the easement as written and that we should start a working meeting between a couple of members of the KMLT and the District. Chairman Mason asked for brief District Board comments and a few were stated supporting the notion that the easement was unacceptable as written. Jerry Petersen, President of KMLT who was in the audience, stated that at the time of the KMLT's original accreditation with the American Land Trust (ALT), the easement over the District property was not reviewed closely by the ALT because of pending issues with the board walks on the District property. Jerry stated that at the time of the KMLT's re-accreditation by the ALT, this easement will be reviewed very closely, therefore it is important that discussions continue and a resolution to the language is agreed upon. The KMLT and District will continue discussions in a working meeting.

G. Update on Terry Pier:

Chairman Mason stated that all of the briefs and documentation following the Hearing have now been submitted to the Court and that a decision by the Judge is anticipated near the end of June. He stated that both parties have the right to appeal the decision.

H. Consideration of Aquatic Plant Management Plan: Greg stated that the Aquatic Weed sampling that has been suggested every three to five years will now be required by the DNR every five years. We will be required by the DNR to sample the entire lake on a grid so the sampling occurs at the same coordinates each time. He stated that in 1999 we were required to sample at 285 locations, in 2008 sample at 290 locations and now we are required to sample at 1779 locations (which he tried to have reduced). This data will be used to determine trend line changes in each location over the ensuing years. Greg applied for a Grant which was not received, on behalf of the District, in January to cover the cost of the sampling and reports. The DNR has agreed to do the sampling in Middle Lake and the District will hire a contractor to sample other locations and file reports. Greg then stated that he received four bids for the sampling work and the low bid was Stantec with a fixed fee of \$8,604. The report will be issued next spring. Greg pointed out that when the water depth exceeds 20 feet no samples are taken. A Motion to approve the Stantec bid was made by Greg and seconded by Peter and passed unanimously.

I. Consider revision to Septic Pumping Program Administration: Peter presented a very comprehensive slide show giving the history and evolution of the Septic Pumping program by the District. He described how the spreadsheets for tracking the pumping and billing were created, and how County information was used for these systems and for our District voting and registrar listings. He explained the County's recent changes of tracking the septic data to an "on-line" system. He discussed how these changes affect the District and the District Septic program. He stated that the County requires all systems to be pumped every three years and the County "on-line system now is set up for individuals to report their pumping activities but it is not set up for entities like Lake Districts to easily manage their territorial jurisdictions. We discussed the continuation of the District program and felt that the program is helping to protect the

lake environment. The County still has the authority to enforce corrections to systems which are operating poorly. The new County system will not be helpful in providing lists of residents within the District territory.

Peter explained the code system for the various pumping situations and billing possibilities that now exist. There are 72 possible combinations of pumping (i.e. codes) and we commonly use approximately 23 codes; the variables are items such as septic pump size, hose distance, holding tank size, high rise pump situation, aerobic systems, empty lots, etc. However, the standard pump code and cost is utilized for about 85% of the pumps within the District.

After Peters analysis, he recommended the following changes be considered for the Districts septic operation; a) the District reduce the number of Codes utilized possibly to one (Peter showed a chart of various code reduction scenarios); b) the Holding Tank "code" or pumping situation be dropped altogether from the District Program as Holding tanks have to be pumped much more frequently than once every three years and it is very unlikely that they will cause an environmental concern for the Lake; c) Nestor to get the District mailing lists from the County for voting and other purposes separately of the Pumping Program; and d) the District (with the help of the pumping company) begin to identify A tanks and B tanks, (A tanks being in good shape and B tanks being tanks that are worthy of being watched for environmental problems) at some point the District could give consideration of pumping only B tanks. Chairman Mason stated that the County's three year pumping requirements do not apply to old "grandfathered" tanks, which may be the very tanks that would cause the most concern.

After discussion, a motion was made by Greg, seconded by Jack to: a) to initiate a one code billing system as of July 1st 2014; b) drop pumping of holding tanks from the program; c) require the pumper to identify "A" and "B" tanks; d) setup an "exempt" code for aerobic tanks and holding tanks and e) Nestor will follow up on the mailing/voting listings for the District with the County separately from the pumping program, after further discussion, the motion passed with five voting in favor and one vote opposed.

J. Project Reports:

Town Report: Don stated that the Town of LaGrange is looking at blacktopping the Bubbling Springs Ramp, using funds from the Launch Fees. Five "no motoring" buoys have been installed in the sensitive area along the north shore of the west end of Middle Lake. Don reported that the Town is also purchasing five "no anchor zone" special buoys for placement in the Green Lake congested bay areas and that more will be purchased as needed.

County Report: No Report

Water Patrol Report: Nestor stated that the Patrol is up and running with a few equipment problems. An additional defibrillator was purchased with the donation funds from Pleasant Lake, this combined with the defibrillator donated by the Improvement Association means that we now have a defibrillator on every patrol boat. Nestor stated that we have given keys to the patrol boat on Pleasant Lake to the Town for use in an emergency situation.

Treasury: Nestor stated that generally the budget looks good and that we have received the first 2014 revenues from the County and expecting the second

payment from the County in August. He stated that the legal bills have been over budget.

Septic Pumping: The report was covered as a special agenda item J.

Pier Inspector: Peter stated that the inspector is busy with 15 to 20 new pier applications. Peter stated that the pier north of the Sterlingworth Launch will be replaced and he suggested reversing the boat parking to the north side of the pier to prevent conflict with the launch. The owner agreed and the Town will also install a row of bumper'd posts along the north side of the launch area to further separate the uses.

Weed Harvesting: Greg reported that the Weed Harvester equipment was operational in May and in June the first month of harvesting we collected 10.5 tons of weeds.

Clean Boats Clean Water: Greg reported that Connor Hamilton has been hired and trained and will be manning the launches.

Dam: Jack reported that he and Peter cleaned vegetation at the dam site on June 9th. We have also received a revised schedule of submittals to the DNR for the dam documents.

Golf Course: Scott reported that this year was a very late opening due to the weather. The Golf Course irrigation system has had various issues but they are being resolved.

K. Other Business:

The Fire work display will be on July 5th, 2014 and should be spectacular.

The next meeting of the District Board is scheduled for July 12, 2014, and will include a review of the budget.

The meeting was adjourned at approximately 10:00 A.M. on a motion made by Greg and seconded by Peter, which passed unanimously.

Respectfully submitted by,

Jack Sorenson, Secretary

DRAFT

Walworth County Children with Disabilities Education Board

MINUTES

June 18, 2014 5:30 pm
County Board Room 114 – Government Center
Elkhorn, Wisconsin

The meeting was called to order at 5:30 pm. by Chair Weber.

Roll call – In attendance were, Supervisor Ingersoll, Supervisor Staples, Secretary Monroe and Chair Weber. Supervisor Schaefer was excused. A quorum was declared.

County Staff Present – CDEB Director Tracy Moate, County Administrator Dave Bretl.

Agenda Approval - **Approval of the agenda, as presented, was moved and seconded by Supervisors Ingersoll and Monroe with no withdrawals. Motion carried 4-0.**

Minutes Approval – **Minutes from the May 21, 2014 CDEB meeting were approved on a motion from Supervisor Staples and seconded by Supervisor Monroe. Motion carried 4-0.**

Public comment period –None

New Business –Amending section 15-17 of the Walworth County Code of Ordinances. Tracy Moate is recommending reclassifying a hearing impaired interpreter position to an educational aide position at Lakeland School. In addition, we are in need to add an aide position due to a student that requires full time support. It was pointed out that with 6 teaching positions transferring back to districts there are dollars in the payroll budget to finance this position. **A motion to approve both items was made by Supervisor Staples, seconded by Supervisor Monroe, motion carried 4-0.**

Food Service Contract – Tracy Moate reported on the selection of a vendor to administer our food program. The vendor that was selected is the current food service company, Henrici's Management Corporation. **A motion to approve the contract was made by Supervisor Monroe, seconded by Supervisor Ingersoll, motion passed 4-0.**

Reports and Correspondence
CDEB Chair had nothing to report on.

CDEB Director – Included in the meeting packet was a report on our seclusion and restraint incidents during the previous year. Senate Bill 353 requires the administrator to present a report containing the number of incidents of seclusion and restraint and the number of students involved. Tracy Moate described how the information is reported and documented.

Set time and date of next meeting. July 16, 2014 @ 5:30 pm.

Motion to adjourn was made by Supervisor Staples, seconded by Supervisor Monroe, Meeting adjourned at 5:55 pm.

Minutes recorded by Kathy Kramer, CDEB

Note: Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.

Walworth County Board of Supervisors
Walworth County Park Committee
MEETING MINUTES
June 16, 2014
Walworth County Government Center, County Board Room 114
100 W. Walworth Street, Elkhorn Wisconsin

Kilkenny called the meeting to order at 1:01 p.m. Roll call was conducted with all members present: Michael Hurlburt, Dan Kilkenny, Mariette Nowak, Nancy Russell and Charlene Staples.

County Staff: Kevin Brunner, Director of Central Services; and David Bretl, County Administrator, Nicole Hill, Deputy County Clerk.

Members of Public: Merilee Holst, Advocacy Committee Chairperson for Geneva Lake Conservancy. Paul Beeftink, 1657 Lyondale Court, Burlington WI 53105, Bradford Walters, 36 Driftwood Ct. Unit D, Williams Bay, Wi 53191, Mary Jo Fesenmaier, 955 George St., Lake Geneva, WI 53147.

Agenda withdraws/approval Nowak/Hurlburt. Motion carried 5-0.

Approval of April 21, 2014 minutes by Nowak/Hurlburt. Motion carried 5-0.

Public Comment Period Paul Beeftink, Vice President of Silver Eagles R/C Flying Club located in Springfield would like a small area of the White River County Park set aside to use as a runway. The club has 22 members, 5 under age 14 and they fly radio controlled planes. The club is part of the Academy of Model Aeronautics (AMA). AMA offers its chartered clubs official contest sanction, insurance, and assistance in getting and keeping flying sites. Currently the club is leasing private property for a nominal fee. The clubs located in Racine, Kenosha and Waukesha has the use of county fields, but Walworth County does not have one. They would be willing to mow an area for their use at the park. The club is looking for a more open location. Kilkenny stated that since this item was not the agenda it cannot be discussed but encouraged the club to meet with Brunner for possible inclusion on the next agenda.

Mary Jo Fesenmaier, 955 George St., Lake Geneva spoke in favor of forming a Friends of White River County Park. She believes there is interest to connect with other friends groups for the state parks and the Hackmatack National Wildlife Refuge. Kilkenny advised her to contact Kevin Brunner to begin the process of creating a friends group.

Unfinished Business

Report on funding, tax exempt status of donations to the Park Acquisition/Improvement Fund(Requested at April 21, 2014 meeting). Brunner directed the committee's attention to the brochure that was included in the packet. The brochure has been reviewed by both Finance and

Corporation Council. Brunner would like to have the committee's approval in order to hand out the brochure at several upcoming speaking engagements. Russell mentioned she would like to see the picture changed on the front cover by either air brushing the pink kayak out or using another picture. Brunner said he would check into removing the kayak or substituting another picture. **Motion by Staples/Nowak to approve brochure with changes to the front cover picture. Motion carried 5-0.**

Update on Memorandum of Understanding (MOUs) with Geneva Lake Conservancy and Kettle Moraine Land Trust Brunner mentioned that the executed agreements were included in the packet and he included the news release from Kettle Moraine Land Trust regarding their park tour to be held July 2. Brunner stated the MOU's are a 3 year agreement. Kilkenny mentioned how much he has enjoyed the candlelight hikes at Kohler-Andrae State Park and hoped with the help of KMLT and GLC along with friend's groups events such as those could be planned in the County parks.

Park Brochure update Brunner directed the Committee's attention to the final draft of the brochure the Tourism Council had completed. The marketing firm the Tourism Council uses designed the brochure, printing would need to come out of the Park budget. Brunner confirmed funds were available for printing. Brunner stated he would like to have the brochure ready for the White River County Park opening. Kilkenny stated that owing to the amount of funding Walworth County provides to the Tourism Council he would like to see the Tourism Council pick up the cost of printing. Nowak stated she did not think the first few lines of the brochure flowed well and suggested changes should be made. Nowak also suggested on side 2 of the brochure the color on all the headings be changed to blue. Everyone agreed they liked the use of symbols. Kilkenny suggested Nowak discuss with Brunner the changes in wording she would like. **Motion by Hurlburt/Staples to approve brochure with corrections as suggested by Nowak and heading color changed to blue. Motion carried 5-0.**

Update/report on White River Park Opening set for July 10 (View Marketing Video) Brunner mentioned the video was available on You tube under Walworth County White River Park and that an anonymous donor funded the project. Brunner asked Russell or Staples to report on the plans for the White River Park Opening. Russell said for the opening a decision was made to supply water and not to have refreshments. They have received an offer to supply a tent. Invitations have been sent. We have received regrets from the Governor and Lt. Governor. Russell mentioned that June 21st was the second workday at the White River County Park. Projects to be worked on include finish cleaning barn, clean house, trail clearing and placement of benches along the trail.

NEW BUSINESS

Discussion and Direction to County Staff on Future Use/Disposition of White River Park House, Barn and Storage Shed Brunner informed the committee that Mr. Clark has removed his items from the house and barn. Brunner asked for the committee's wishes in regard to the house. A neighbor had wanted to possibly purchase the house and move it, but costs were prohibitive. Scherrer Construction is in the process of completing a restoration assessment of the barn structure, which will give an idea of the costs involved to repair. Brunner would like to tear down the storage shed auxiliary building that is in very poor shape, he does not believe it has any

historical value and costs to restore it would be prohibitive. Brunner believes the house is in good shape, and tearing it down would be the last alternative. Brunner would be in favor of leasing the house at least temporarily. Russell has viewed the house and feels it should be leased at least temporarily as having the house occupied will detour vandalism. Kilkenny recommended a strict lease agreement spelling out terms. Bretl said this is a tough decision with pros and cons. A plus would be income from the lease, a con would be tenant problems. His suggestion would be a year lease and see how it works out. Nowak suggested working with local universities to acquire a list of possible tenants and that visiting professors may make excellent tenants. **Motion by Russell/Nowak to investigate leasing the house and to remove the storage shed. Motion carried 5-0.**

Review and Approval of 2015-2019 Park Capital Improvement Program Brunner directed the committee's attention to the Park Capital Improvement plan and the "wish" list for the parks. Brunner spaced items over time to have affordability and he feels with the small staff it is impossible to accomplish everything in one year. Brunner stated the reroof of the barn is an estimate only and the barn restoration amount is on the low side until he receives the restoration numbers from Scherrer which should be very soon. Brunner placed only one bridge into the CIP plan, but he would like two bridges at the White River County Park perhaps in the future. The bridge is necessary to access the 28 acres with trails. Brunner had worked with Clearwater Outdoor for their recommendations on the location of the bridge. Russell recommends the plan as Brunner presented and would like Brunner to apply for Stewardship grant funds. Brunner will investigate what projects Stewardship grants could fund and any other grant opportunities available. **Motion by Russell/Hurlburt to approve CIP plan. Motion carried 5-0.**

Opening of Dog Exercise area at Price Park week of June 23-27. Brunner mentioned this item was added at the last minute. All items for the dog park at Price Conservancy will be completed by next week. Brunner asked the committee for their wishes to hold a grand opening, that would include the donors to the dog park and the committee. Russell stated her concern of having the dog park opening too close to the opening of the White River County Park. Brunner stated he will like to send a notice out to the media and dog related businesses notifying when the park will be open but would like to include information about a grand opening if the committee wished. Brunner asked for a date, committee consensus was August 7th at 6:00 p.m. Russell asked that the opening not be advertised until after the July 10 opening of the White River County Park. Kilkenny suggested placing notices in the kiosks located in the parks.

Confirm next meeting date and time: Monday, October 20, at 1:00 p.m. is the next schedule meeting. Russell would like to schedule an additional meeting in September. Brunner to explore possibility of scheduling an additional meeting in September and notify committee.

Motion by Staples/Russell to adjourn. Motion carried 5-0 and the meeting concluded at 2:05 p.m.

Minutes recorded by Vicki L. Price, County Administrator's Office. *Note: meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting*

Transportation Coordinating Committee
MINUTES

June 2, 2013 Meeting – 1:00 p.m.

Walworth County Board Room
Government Center – Elkhorn, Wisconsin

The meeting was called to order by Chair Russell at 1:02 p.m.

Roll call – Committee members present included Supervisors Russell and Monroe, Citizen Representatives Kerwin, Hallatt, Leffelman and Simonsen and Health and Human Services staff Seemeyer and Muzatko. Citizen Representative Davis was excused.

Others present – Juliet Young, Health and Human Services; David Bretl, County Administrator;

Public in attendance – There were 3 members of the public in attendance.

There were no agenda withdrawals. **Motion and second made by Citizen Representative Hallatt/Supervisor Monroe to approve the agenda. Motion carried 5–0.**

There was one change to the minutes. **Motion and second made by Citizen Representatives Kerwin/Hallatt to approve the minutes as amended from the April 7, 2014 meeting. Motion carried 5–0.**

Public Comment –
Jerry Grant stated he would ask questions during the presentation.

Unfinished business – There were no items of unfinished business.

New Business

Dave Lowe Presentation – Dave Lowe gave a brief history of his time in transportation and reviewed the enclosures. He explained that public transit in Wisconsin is split in a tier funding system. The first two tiers are Milwaukee and Madison and stated Walworth County would be in the tier C group. He also stated that rural area ridership is approximately 75-80 percent elderly and disabled. Mr. Lowe reported the outlook for rural area transportation is not good due to changes in grant funding however he does feel that there are opportunities for Walworth County.

Supervisor Russell asked if the 5310 grant allows hiring a Mobility Manager. Mr. Lowe stated that it does and it is an eligible project.

Supervisor Monroe asked if the grant set the hours for transportation. Mr. Lowe stated the hours are set locally.

Ms. Seemeyer asked if shared taxi services are the norm. Mr. Lowe stated smaller municipalities use this service.

Citizen Representative Simonsen has always completed the 5310 grant and asked for more information on the 5310 grant. Mr. Lowe stated that he could only speak on the history of this grant due to expected changes by the State. He said the grant has been used to purchase vehicles with a 20% local share. It is a competitive grant and historically there has been enough money to cover almost all requests.

Mr. Grant asked if there are restrictions on buying vehicles. Mr. Lowe stated that vehicles need to be purchase off the State bid as the State determines the vehicle specifications.

Mr. Grant asked if a county does not have a mobility manager if they are not eligible to receive funding. Mr. Lowe stated that someone needs to be designated on the grant application. Mr. Grant asked if VIP had a mobility manager if that would fulfill the grant requirement. Mr. Lowe stated that it would meet the requirement.

Supervisor Russell asked if VIP wanted to apply for funds for more vehicles and the County wanted to apply for the mobility manager should the applications be coordinated together or done separately. Mr. Lowe stated that either way would be acceptable. He did stated that it would be better for VIP to apply as they are an eligible applicant under the current requirements of the grant.

Supervisor Russell stated concern over the application deadline of August 15th. Mr. Lowe stated it would probably be extended. Citizen Representative Simonsen stated that applications are usually available around the middle of June. Mr. Lowe stated one of the changes will be a yearly application process rather than every two years and that enforcement rules may also be changing. Ms. Muzatko stated that VIP may not be the only agency applying for the 5310 grant.

Mr. Grant asked if a large housing complex could apply for the grant. Mr. Lowe stated that nonprofit and private nonprofit entities are eligible to apply. If they choose to apply they would have to present to this committee and explain their plan. Their plan would have to include offering service to consumers other than just their residents due to the competition for the grant money.

Supervisor Russell asked if VIP were awarded the grant how would services be expanded. Mr. Lowe stated that a mobility manager can work on outreach to let the public know about transportation services.

Supervisor Russell asked if the County was excluding consumers who need transportation but are unable to afford it. Mr. Lowe stated that if fares could be lowered that ridership would increase. The challenge is finding funding sources to offset the decrease in fares.

Citizen Representative Kerwin asked about volunteer driver programs. Mr. Lowe stated that volunteers are essential for really rural areas as mass transit is not economically

feasible. He added that volunteer hours could be used for matching funds. Mr. Lowe stated that there was not a need for a transit commission for obtaining volunteers as this committee could contract with agencies.

Supervisor Russell thanked Mr. Lowe for his time and information and stated this committee will be in contact with him.

Response from SEWRPC – There were no questions or comments on this response. It will be placed on file and the committee will decide at a later date if they will seek assistance from SEWRPC.

Discussion and Possible Recommendation Concerning Mobility Manager Position – Supervisor Russell stated that since it is close to budget time she wanted this item added to the agenda.

Citizen Representative Hallatt asked if this will be a position at VIP or a separate entity. The committee, including Citizen Representative Simonsen, agree this should be a neutral position separate from VIP.

Supervisor Russell asked Citizen Representative Simonsen if she has done her application for vehicles. Citizen Representative Simonsen stated she has not and is looking to phase out the larger buses in favor of smaller buses.

Supervisor Russell asked about the application and Citizen Representative Simonsen stated it should be a collaboration between VIP and Walworth County since the County has a higher ranking.

Supervisor Monroe asked if the Mobility Manager would be with the VIP contract. It was stated that the contract will be changing. Mr. Bretl stated he can see a need for more resources and agrees with neutrality. He added that he was unsure if this position would conduct audits of the system. He believes that DHHS should not have the position due to the high clientele and is open to input from this committee. Citizen Representative Kerwin asked what department would be a natural fit for this position and Mr. Bretl stated there wasn't one at the County level. Ms. Muzatko agreed with Mr. Bretl stating this position would bring strength but questioned the timing and felt it should be applied for next year.

After some discussion Supervisor Russell suggested putting in this year's budget but that does not require that the position has to be hired this year. Mr. Bretl cited an example with the Criminal Justice Coordinating Council (CJCC) coordinator position. It was a two-step process where an interim coordinator was hired and then someone else was brought in permanently. Supervisor Russell stated she liked that idea and suggesting starting out with more of a consultant and then make the position full time later on. Supervisor Monroe suggested an advisor for this position. Citizen Representative Kerwin noted finding someone to do the surveys and focus groups is important and stated that a Mobility Manager will give strength to future applications. Supervisor Russell stated she did not think that SEWRPC documented all the available transportation resources in their report.

She stated she favored hiring an experienced consultant rather than use SEWRPC. Supervisor Monroe suggested asking Mr. Lowe to help find a consultant.

Discussion and Possible Recommendation Concerning Section 5310 Application due August 15, 2014 - Supervisor Russell asked the committee if there was any interest in applying for this grant this year. Mr. Bretl stated Citizen Representative Simonsen would have to apply for this grant. He suggested taking a pass on it this year and Citizen Representative Simonsen agreed. It will be put on the next agenda when there is more information known about the changes for this grant.

Reports – There were no reports.

Correspondence – There were no correspondence.

Announcements –

Citizen Representative Simonsen announced that the VIP Open House will take place on Tuesday, June 24th starting at 4:00 p.m. She invited this committee to attend this event.

Next Meeting Date – The next regular meeting will be July 7, 2014 at 1:00 p.m. in this room. Pam Busch from Door County will be giving a presentation.

Adjournment – On motion and second by Supervisor Monroe/Citizen Representative Leffelman. Chair Russell adjourned the Transportation Coordinating Committee meeting at approximately 2:37 pm. Motion carried 6-0.

Submitted by Juliet Young, Recorder. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.



**LAUDERDALE LAKES LAKE
MANAGEMENT DISTRICT
MINUTES of 1-27-14**

Meeting called to order by Chairman Mason, at 09:31 A.M.

A. Attendance: Present: Chairman Mason(by phone), Greg Wisniewski(by phone), Don Sukala, Rick Callaway, Nestor Dyhdalo(by phone), Jack Sorenson(by phone) and Peter Van Kampen(by phone).

B. Agenda: The agenda of the January 27th, 2014 Lauderdale Lakes Lake Management District ("District") was approved on a Nestor / Peter motion and passed unanimously.

C. Discussion pursuant to Resolution 2014-01:

The meeting was called to primarily to authorize a resolution for obtaining a Grant for a required Lake Plant Survey ("Survey"). Greg gave an update on his progress and discussions regarding the Survey that the District is required to undertake. Greg is getting bids for the Survey which will not be a full Survey. The Survey will create a graph of various points on the lake which shows changing plant life over time. Greg stated that he has been talking with Hiedi Bunk (of the DNR) about the points and locations for the surveying. He would like to do limited testing every five years with the full Survey (all points) every ten years. A question was raised as to the need of surveying areas that we do not harvest weeds in. Peter pointed out that there are points on the survey that the depth is great enough that we have no weeds. Greg stated that the District will apply for a Grant that will cover up to two thirds of the cost of the Survey and the Grant application is due by February first of 2014. Jack made a motion seconded by Peter authorizing the District to enter into the Grant application and authorizing Greg to execute said documentation. The motion passed unanimously.

D. Other Business:

Peter gave a brief recap of the Terry Pier Hearing, he stated that he thought our side was well prepared and represented and the presentation was very professional and that the Judge was very attentive.

There was one person in attendance at the Town Hall who stated that the call in format was difficult to hear.

The meeting was adjourned at approximately 9:55 A.M. on a motion made by Greg and seconded by Peter, which passed unanimously.

Respectfully submitted by,

Jack Sorenson, Secretary



**LAUDERDALE LAKES LAKE
MANAGEMENT DISTRICT
MINUTES of 5-3-14**

Meeting called to order by Chairman Mason, at 09:00 A.M.

A. Attendance: Present: Chairman Mason, Greg Wisniewski, Don Sukala, Rick Callaway, Nestor Dyhdalo, Jack Sorenson and Peter Van Kampen.

B. Agenda: The agenda of the May 3rd, 2014 Lauderdale Lakes Lake Management District ("District") was approved on a Jack / Peter motion and passed unanimously.

C. Minutes: The Minutes of meetings of both October 12th, 2013 and January 27th, 2014 were approved on a Greg / Peter Motion and passed unanimously.

D. Update on engineering at Sterlingworth Bay:

Jack gave an update on correspondence with both Manhart engineering and Patrick engineering over the winter. He stated that both companies had submitted agreements to continue pursuing exploration for old pipes in the area of the Bay leak several years ago and shoreline restoration within the same area. Last fall a geo-probe had been used to try to locate old sewer pipes within the area but it was unsuccessful. Jack stated that the engineers have recommended the use of electromagnetic investigation coupled with ground penetrating radar. He further stated that the approach is to work toward the Bay from Honey Creek where we know the location of the pipes. Additionally, once this investigation is complete and further knowledge of the area is gained, Manhart will design a shore line protection system to further prevent erosion and reoccurrence of such a leak. Jack reviewed the terms of the agreements and after discussion on a Greg / Peter motion to approve the agreements and for Jack to execute them, the motion passed unanimously.

E. Consider a position on a Navigation channel in Green Lake:

Chairman Mason stated that in the Pebble Beach Bay area numerous anchored vessels are blocking the access to riparian properties from the lake. He stated that we need to be respectful of the riparian rights as well as the public using the Wisconsin waters. Chairman Mason called the Madison office of the officials under whom this jurisdiction falls. They apparently agreed with the suggested remedy that perhaps a no anchor zone would be appropriate. Chairman Mason also stated that the recommendation of the LLLMD is not binding but would be a recommendation to the Town of LaGrange as they control the rules of the public waters of Lauderdale Lakes. He further stated that

as boat currently anchor there are safety concerns. Discussion ensued regarding location of a no anchor zone, timing of restrictions, other areas of similar problem (the south Bay in Green Lake), the ability to patrol the area and starting an education process with articles in the District Dialog and the Shorelines and other various newsletters. A motion was made to recommend that the Town of LaGrange review with the Safety Patrol and concurrence with the rules of the DNR look at two special areas (the Pebble Beach area and the South Bay west of the channel in Green Lake) they would review items such as distance from shore and details of buoy locations, the motion was made by Jack and seconded by Nestor and approved unanimously.

F. Discuss Amendment to Conservation Easement:

Chairman Mason reviewed the activity last fall and the White Paper that had been created. He asked that the board return comments within two weeks. And that the District would return a draft or comments to the Kettle Moraine Land Trust by June 1st.

G. Terry Pier Update: Chairman Mason and Peter reported that the hearings were over and gave a brief recap of the occurrence; the decision from the Court is expected in early July.

H. Project Reports:

Town Report: Don stated that 8 "special buoys" would be placed in the environmentally sensitive areas along the north shore areas of west Middle Lake. These buoys will designate electric motors only. He stated that the buoys will go in after the ice goes out.

County Report: Rick stated that the County is not totally reorganized since the elections took place. Nancy Russell will stay on as Chairperson and some staff changes may occur.

Water Patrol Report: Nestor stated that the DNR is minimizing their coverage of the Water Patrol expenses eligible for reimbursement. They are tightening the items they cover through the Audit process and trying to minimize coverage of smaller lakes. We submit both Lauderdale and Pleasant lakes together. He stated that we are receiving reimbursement for about 70% of our expenses. He stated that the Improvement Association has offered to buy a second defibrillator for the Patrol Boat. The District acknowledged the generosity with a vote of thanks. Pleasant Lake has given donations to the Water Patrol over time, so there will be a defibrillator on the boat at Pleasant Lake and Lauderdale.

Treasury: Nestor stated that generally the budget is doing well, but that the legal bills have been over budget. He stated that the County has changed their program for tracking septic pumping and charges, tax parcels etc. The new system is incapable of giving us the District Tax Parcels as it has in the past. This is causing some local difficulty as the work load has been pushed down to the municipalities from the County.

Septic Pumping: Peter stated that pumping has started and we are now in the third year of rotation so the current pumper will have pumped all septic after this year.

Pier Inspector: Peter stated that the inspector is busy.

Weed Harvesting: Greg reported that the Weed Harvester will be operational by the end of the month. He stated that he is bidding the Aquatic 5 year weed report work. Greg stated that the DNR is surveying the weeds in Middle Lake and that the District surveys Green Lake and Mill Lake. These survey and reports are put together every five years and compared for trend line changes.

Clean Boats Clean Water: Greg will be attending a Seminar on the 17th regarding training for Clean Boats Clean Water

Dam: Jack reported that we are required to send the DNR certain documents pertaining to the dam. We will be requesting an extension for some of the documents.

Golf Course: Scott reported that this December the loan to purchase the golf course will be paid off. He stated that with the cold winter weather this has been one of the latest starts for play ever. We have replaced the irrigation pump which cost about \$4,500.

Wet Lands: Chairman Mason reported that the contractor for the Wetlands restoration will be starting very soon at the wetland area.

I. Other Business:

Jeff stated that the DNR completed the fish survey and it is on line.

The meeting was adjourned at approximately 10:20 A.M. on a motion made by Peter and seconded by Greg, which passed unanimously.

Respectfully submitted by,

Jack Sorenson, Secretary

**Minutes of Meeting
Annual Meeting
Lake Comus Protection and Rehabilitation District
Tuesday, July 16, 2013
7:00pm
Delavan Municipal Building**

I. **Call to Order:** The meeting was called to order by Chairman Timothy Koepnick at 7:10 PM. Members present were Tim Koepnick, Dan Kilkenny, Tony Vidas, Mark Wendorf and Denise Peroni.

II. **Introductions:** None.

III. **Preliminary Comments:** None

IV. **Minutes of 2010 Annual Meeting:** Minutes of the 2010 Annual meeting could not be located. Motion to dispense with the reading of the minutes made by Koepnick , second by Vidas passed unanimously.

V. **Election of Commissioners:** Motion made by Wendorf, second by Peroni to approve proposes slate and to close nominations and elect by unanimous consent as follows:

One year term 2013 – 2014 Saskai Lodder
Two year term 2013 – 2015 Tony Vidas
Three year term 2013 – 2016 Tim Koepnick

Upon motion of Peroni and second by Vidas, and unanimous vote, Tim Koepnick was elected Chairman, Dan Kilkenny Secretary, and Tony Vidas Treasurer.

VI. **Recap of events since 2010 Annual Meeting:** Chair Koepnick gave a general recap of actions since the last annual meeting.

VII. **Treasurer's Report and Budget Review:** Koepnick gave financial reports for:

July 1, 2010 to June 30, 2011;
July 1, 2011 to June 30, 2012;
July 1, 2012 to June 30, 2013;

Koepnick then explained the proposed budget and answered any questions regarding the reports and proposed budget. Motion by Vidas, second by Peroni to approve reports as presented was passed unanimously.

VIII. Resolutions

A. Motion by Vidas, second by Peroni and passed unanimously to approve Resolution 2013-1 as follows: BE IT RESOLVED, that the Board of Commissioners of the Lake Comus Protection and Rehabilitation District are hereby authorized to use leftover funds in lieu of a tax levy for fiscal year 2013-2014.

B. Motion by Peroni, second by Wendorf and passed unanimously to approve Resolution 2013-2: BE IT RESOLVED, that the proposed budget as set forth in the public notice is hereby approved.

IX. Discussion: The following matters were discussed with no action taken – need to acquire boat to assess lake; Downtown plan with reference to Lake Comus dog park.

X. Adjournment: Motion by Peroni, second by Wendorf and passed unanimously to adjourn at

Respectfully submitted by Dan Kilkenny, Secretary

**Minutes of
Business Meeting
Lake Comus Protection and Rehabilitation District
Tuesday, July 16, 2013
7:00
Delavan Municipal Building**

I. Call to Order: Call to Order at 8:15 members present: Chair. Tim Koepnick, Tony Vidas and Dan Kilkenny. Guest Mark Wendorf and Denise Peroni from City of Delavan.

II. Introductions: None

III. Minutes from November 19, 2012 meeting and December 13, 2012 meeting: Motion by Vidas Second by Kilkenny to approve Minutes from November 19, 2012 meeting and December 13, 2012 passed unanimously.

IV. Expense Report: Koepnick gave a verbal report of expenses since last meeting which consisted of Publishing costs of \$115.52, Printing \$10.00, and Misc of \$5.25

V. Old Business

Gary Burdick Memorial: Koepnick reported that he was not finished with follow up.

Dredging Project: Kilkenny offered to get more information from Louise Olsen at Walworth County re possible grants.

Input on Park Development: No action.

Invest excess funds: No action.

Loan to City for Storm Sewer: was reported as completed.

Lease of Farm Land: Described as to be renewed in September.

VI. New Business

Apply for grant from DNR : Was discussed above.

Sale of Top Soil: Koepnick to contact Yakes Compost regarding possible sale.

Township Shooting Range: no action.

VII. Adjournment: Motion by Vidas, Second by Kilkenny to adjourn passed unanimously.

Respectfully submitted by Dan Kilkenny, Secretary.

Minutes of Meeting
Business Meeting
Lake Comus Protection and Rehabilitation District
Thursday, December 13, 2012
4:00pm
Delavan Municipal Building

- I. **Call to Order:** The meeting was called to order by Chairman Timothy Koepnick at 4:35 PM. Members present were Koepnick, Dan Kilkenny, Saskia Lodder.
- II. **Introductions:** Kilkenny introduced Attorney Russell Devitt and discussed his credentials and experience.
- III. **Minutes from Nov. meeting:** The minutes from the November meeting were not available and so approval was postponed until a later meeting.
- IV. **Expense Report:** The treasurer was not present so no report was given. Koepnick indicated that he was unaware of any expenses incurred since the last meeting.
- V. **Old Business**
 - Gary Burdick Memorial:** Koepnick indicated he had contacted Mr. Odling about acquiring the Stone Marker, received approval to set it in the arboretum from the city.
 - Dredging Project:** Kilkenny contacted DNR personnel recommended by Mark Wendorf, but Kilkenny's calls were not returned.
 - Input on Park Development:** No discussion was had; no action was taken.
 - Invest excess funds:** Lodder moved to transfer funds from the Smith-Barney account to Community Bank in Delavan. Kilkenny seconded the motion, and the motion passed unanimously.
 - Loan to City for storm sewer:** Motion by Kilkenny to pay the City per the agreement with the City. Lodder seconded. Motion passed unanimously. Lease of farm land: Kilkenny motion to authorize chairman to enter into a lease with an appropriate lessee upon terms Koepnick determines to be in the best interests of the district after reviewing existing lease, sample of City lease, review of interested parties, current offers, and notice of nonrenewal to existing tenant. Second by Lodder. Motion passed unanimously.
- VI. **New Business**
 - Need for legal counsel:** Discussion was had regarding need for legal assistance. Motion by Kilkenny, second by Lodder, to hire Soffa & Devitt for legal services as needed by the district.
- VII. **Adjournment:** Motion to adjourn by Kilkenny, second by Lodder, motion passed unanimously. Meeting adjourned at 5:30 PM.

Respectfully submitted by Dan Kilkenny, Temporary Acting Secretary

**Lake Comus Protection & Rehabilitation District
Delavan, WI 53115**

TIMOTHY KOEPNICK, CHAIRMAN
(262) 728-3002

ALLAN BAUER, SEC/TREAS
(262) 903-4477

**Notice of Meeting
Business Meeting Agenda
Lake Comus Protection and Rehabilitation District
Monday, November 19, 2012
7:00
Delavan Municipal Building
Minutes**

I. Call to Order at 7:05 members present: Chr. Tim Koepnick, Saskia Lodder, Dan Kilkenny and guest Mark Wendorf from City

II. Introductions - none

III. Minutes from May meeting postponed

IV. Expense Report postponed

V. Old Business

Gary Burdick Memorial motion to authorize Tim Koepnick to get stone and plaque by Dan Kilkenny and seconded by Saskia Lodder. Motion carried.

Dredging Project will be investigated by Dan Kilkenny

Input on Park Development – no action

Invest excess funds after transferred to Community Bank Delavan.

Loan to City for storm sewer per agreement.

Lease of farm land discussed with action postponed to next meeting.

VI. New Business - Secretary resignation postponed until final financial report received.

VII. Adjournment motion by Dan Kilkenny and seconded by Saskia Lodder. Motion carried.

Submitted by Tim Koepnick, Chr.