



## WALWORTH COUNTY BOARD OF SUPERVISORS MEETING

**TUESDAY, DECEMBER 8, 2015 AT 2:00 P.M.**

County Board Room  
Walworth County Government Center  
100 W. WALWORTH STREET  
ELKHORN, WI  
*Nancy Russell – Chair*  
*Rick Stacey – Vice-Chair*

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### A G E N D A

**Call to Order**

**Pledge of Allegiance**

**Invocation**

- **David Weber, Walworth County Board Supervisor, District #7**

**Roll Call**

**Withdrawals from Agenda, if any**

**Approval of the Agenda**

**Approval of the Minutes**

- November 10, 2015 County Board Meeting

**Comment Period by Members of the Public Concerning Items on the Agenda**

[Pursuant to Section 2-68 (7) of the Walworth County Code of Ordinances, "Public comment shall not be permitted with respect to any zoning item that has been the subject of a previously noticed public hearing."]

**Appointments/Elections**

1. 9-1-1 Governing Board
  - Captain Dana Nigbor – Term to begin upon confirmation and end on May 8, 2016 (Recommended by the Executive Committee 5-0)
  - Jean Froggatt – Two-year term to begin upon confirmation and end on May 8, 2017 (Recommended by the Executive Committee 5-0)
  - Melody Lentz – Two-year term to begin upon confirmation and end on May 8, 2017 (Recommended by the Executive Committee 5-0)
  - Timothy O'Neill – Two-year term to begin upon confirmation and end on May 8, 2017 (Recommended by the Executive Committee 5-0)
2. County Surveyor
  - Robert W. Merry, PLS (The Executive Committee will consider this appointment at a special meeting prior to the December 8, 2015 County Board meeting)
3. Park Committee
  - Merilee Holst – Term to begin upon confirmation and end on June 30, 2016 (Recommended by the Executive Committee 5-0)

Pgs. 1

Pgs. 2-3

Pgs. 4-5

Pgs. 6-7

Pgs. 8-9

Pgs. 10-12

### **Communications and Matters to Be Referred**

1. Claims Received After Agenda Mailing
2. Claims:
3. Racine County Ordinance No. 2015-78 – Ordinance by the Racine County Economic Development and Land Use Planning Committee to Amend the Town of Burlington Land Use Map of the “Multi-Jurisdictional Comprehensive Plan for Racine County: 2035” (To be placed on file)
4. Racine County Resolution No. 2015-80 – Resolution by the individual Supervisors supporting Paul Ryan in his new position as Speaker of the U.S. House of Representatives (To be referred to the Executive Committee)
5. Wood County Resolution No. 15-11-9 – Resolution to support the implementation of the Achieving a Better Life Experience (ABLE) Act to reform the SSI asset limits in Wisconsin (To be referred to the Executive Committee)
6. Correspondence from Kimberly S. Bushey – Status Report of Hunting and Fishing License Sales by the County Clerk’s Office (To be referred to the Executive Committee)
7. Correspondence from Mariette Nowak regarding a request from Sarah Gatzke of “The Nature Conservancy” (TNC) to help fund their recent land acquisition in Walworth County (To be referred to the Park Committee)
8. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
9. Report of the County Clerk Regarding Communications Received by the Board After the Agenda Mailing
10. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)

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Pgs. 17-18

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Pgs. 21

Pgs. 22-26

Pgs. 27-28

### **Unfinished Business**

### **New Business**

### **Reports of Standing Committees**

#### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Lakeland Community Church – Owner, Pastor Josh Amstutz – Applicant, Section 25, Delavan Township. Rezone approximately 26.17 acres of A-2 to P-1 – Approved 7-0 (November 19, 2015 County Zoning Agency Hearing)
2. Mark R. Uttech – Owner, Section 12, Spring Prairie Township. Rezone approximately 20 acres of A-2 to 14.5 acres of C-2 and 4.1 acres of C-1 – Approved 7-0 (November 19, 2015 County Zoning Agency Hearing)

#### **Executive Committee**

1. Res. No. 58-12/15 – Urging the State Legislature to Pass Legislation to Transfer Jurisdiction of 17-Year-Old Delinquent Offenders Back into the Juvenile Justice System from the Adult Corrections System – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Res. No. 59-12/15 – Disallowing the Claim of Alexei Strelchenko – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
3. Res. No. 60-12/15 – Approving the Job Description for the Position of Walworth County Board Supervisors – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

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Pgs. 33-34

Pgs. 35-38

**Pgs. 39-41**

**Finance Committee**

1. Ord. No. 960-12/15 – Amending Section 30-174 of the Walworth County Code of Ordinances Relating to Road and Bridge Construction Committed Fund Balance – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)
2. Ord. No. 961-12/15 – Amending Section 2-454 of the Walworth County Code of Ordinances Relating to Retention Schedule of Bonds – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)
3. Res. No. 57-12/15 – Authorizing the Closure of the Project Account for the CTH X-Bridge Over WSOR RR Bridgework Project and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance Account – *Vote Required: Majority* (Recommended by the Public Works Committee 5-0 and the Finance Committee 5-0)

**Pgs. 42-44**

**Pgs. 45-47**

**Pgs. 48-50**

**Human Resources Committee**

1. Ord. No. 959-12/15 – Amending Section 15-519 of the Walworth County Code of Ordinances Relating to Holiday Pay Provisions – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
2. Res. No. 54-12/15 – Adopting 2016 Pay Ranges For Certain Non-Represented Hourly Employees and Salaried Exempt Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
3. Res. No. 55-12/15 – Adopting 2016 pay ranges for Certain Casual Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
4. Res. No. 56-12/15 – Approving a Collective Bargaining Agreement by and between Walworth County and the Health and Human Service Professionals for the Period of January 1, 2016 to December 31, 2016 – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

**Pgs. 51-62**

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**Pgs. 66-72**

**Reports of Special Committees**

**Comment Period by Members of the Public Concerning Items Not on the Agenda**

**Chairperson's Report**

**Adjournment**

**Kimberly S. Bushey**

**Walworth County Clerk**

\*Supervisors and Committees: Please submit titles for the Tuesday, January 12, 2016 agenda on or before Tuesday, December 29, 2015



County Clerk

Kimberly S. Bushey  
County Clerk

## MEMORANDUM

DATE: December 1, 2015

TO: Walworth County Board of Supervisors

FROM: Kimberly S. Bushey  
Walworth County Clerk

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The minutes listed below have not been received in our office in its complete and final form as of today's date and, therefore, pursuant to Section 2-82(2) Walworth County Code of Ordinances, could not be enclosed with your agenda packet.

- November 10, 2015 County Board Meeting

**Nomination for Committee/Board/Commission Appointment**

**Committee:** 9-1-1 Governing Board

**Nominee:** Captain Dana Nigbor

**Address:** N6167 Evergreen Drive

Elkhorn, WI 53121

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** Undersheriff Kevin Williams

**When did/does the incumbent's current term expire?** May 8, 2016

**Was this vacancy advertised?** No

**Comment** Captain Nigbor is the Captain of Communications at the Sheriff's Office.

Upon confirmation, Captain Nigbor would be appointed to complete the term of

Undersheriff Williams, which will expire on May 8, 2016.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_

\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_

\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: DANA Nigboa

Date: 11-5-15

Mailing Address: NO 167 EVERGREEN DR.  
ECKHORN, WI 53121

Phone: (262) 741-4621

I reside in:  the Town of LAFAYETTE  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: 9-1-1 GOVERNING BOARD

I am interested in serving as a citizen representative because: \_\_\_\_\_

My current position at the Sheriff's Office  
is Captain of Communications

Special skills, experience or qualifications I possess related to this appointment are:

Captain of Communications - Walworth County  
PSAP

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Dana Nigboa  
Signature of Applicant

11/5/15  
Date

Feel free to attach any additional documentation to this form.

**Nomination for Committee/Board/Commission Appointment**

**Committee:** 9-1-1 Governing Board

**Nominees:** Jean Froggatt, Melody Lentz and Timothy O'Neill

**Addresses:** See attached applications.

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** All nominees are currently serving on the 911 Board.

**When did/does the incumbent's current term expire?** May 8, 2015

**Was this vacancy advertised?** \_\_\_\_\_

**Comment** Reappointment of all three 911 Governing Board incumbents will be for an additional two-year term of service, to begin upon County Board appointment and end on May 8, 2017.

**Names of individuals who have expressed interest in serving in this position:**  
\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Jean Fraggott

Date: 11/6/2015

Mailing Address: Lake Geneva St.  
Lake Geneva, WI  
53147

Phone: 262-248-4455

I reside in:  the Town of Burlington

the Village of \_\_\_\_\_

the City of \_\_\_\_\_

Please consider me for appointment to: Gill Board

I am interested in serving as a citizen representative because: \_\_\_\_\_

Employed by Lake Geneva Police Dept

Special skills, experience or qualifications I possess related to this appointment are:

Gill Communication Supervisor  
Lake Geneva Police Dept.

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Jean Fraggott  
Signature of Applicant

11/06/2015  
Date

*Feel free to attach any additional documentation to this form.*

**Nomination for Committee/Board/Commission Appointment**

**Committee:** 9-1-1 Governing Board

**Nominees:** Jean Froggatt, Melody Lentz and Timothy O'Neill

**Addresses:** See attached applications.

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** All nominees are currently serving on the 911 Board.

**When did/does the incumbent's current term expire?** May 8, 2015

**Was this vacancy advertised?** \_\_\_\_\_

**Comment** Reappointment of all three 911 Governing Board incumbents will be for an additional two-year term of service, to begin upon County Board appointment and end on May 8, 2017.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

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\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Melody Lentz

Date: 11-04-15

Mailing Address: N8905 Hwy 89

Phone: 262-903-2311

Whitewater, WI 53190

I reside in:  the Town of Whitewater

the Village of \_\_\_\_\_

the City of \_\_\_\_\_

Please consider me for appointment to: 911 Board

I am interested in serving as a citizen representative because: \_\_\_\_\_

Serve as 911 database manager for City of Whitewater PSAP

Special skills, experience or qualifications I possess related to this appointment are:

Serve as 911 database manager for City of Whitewater PSAP

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

  
Signature of Applicant

11-04-15  
Date

*Feel free to attach any additional documentation to this form.*

**Nomination for Committee/Board/Commission Appointment**

**Committee:** 9-1-1 Governing Board

**Nominees:** Jean Froggatt, Melody Lentz and Timothy O'Neill

**Addresses:** See attached applications.

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** All nominees are currently serving on the 911 Board.

**When did/does the incumbent's current term expire?** May 8, 2015

**Was this vacancy advertised?** \_\_\_\_\_

**Comment** Reappointment of all three 911 Governing Board incumbents will be for an additional two-year term of service, to begin upon County Board appointment and end on May 8, 2017.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Timothy C. Neill Date: 11-2-15  
Mailing Address: 123 S 2<sup>nd</sup> ST Phone: 262-728-6311  
Delavan WI 53115

I reside in:  the Town of \_\_\_\_\_  
 the Village of \_\_\_\_\_  
 the City of Delavan

Please consider me for appointment to: 911 Gov. Board

I am interested in serving as a citizen representative because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

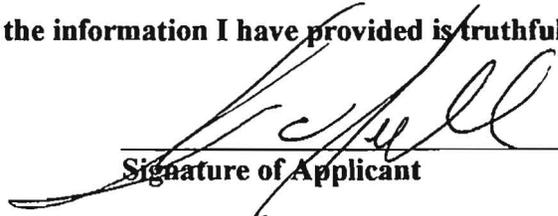
Special skills, experience or qualifications I possess related to this appointment are:  
\_\_\_\_\_  
\_\_\_\_\_

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

 11-9-15  
Signature of Applicant Date

*Feel free to attach any additional documentation to this form.*

**Nomination for Committee/Board/Commission Appointment**

**Committee:**     Park Committee    

**Nominee:**     Merilee Holst    

**Address:**     744 Brickley Drive    

    Fontana, WI 53125    

**Submitted by:**     David Bretl, County Administrator    

**Authority:**     Section 59.18, Wisconsin Statutes    

**Who will the nominee replace?**     Michael Hurlburt    

**When did/does the incumbent's current term expire?**     June 30, 2016    

**Was this vacancy advertised?**     No    

**Comment**     Upon confirmation, Merilee Holst will be appointed to fill the unexpired term      
    of Michael Hurlburt, which will expire on June 30, 2016.    

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: MERILEE HOLST

Date: 07/24/2015

Mailing Address: 744 BRICKLEY DRIVE

Phone: 262-607-0343

FONTANA, WI 53125

I reside in:  the Town of \_\_\_\_\_

the Village of FONTANA

the City of \_\_\_\_\_

Please consider me for appointment to: Park Committee  
(Refer to attached statement)

I am interested in serving as a citizen representative because: \_\_\_\_\_  
Refer to attached statement

Special skills, experience or qualifications I possess related to this appointment are:  
Refer to attached statement

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Merilee M. Holst  
Signature of Applicant

7/24/2015  
Date

*Feel free to attach any additional documentation to this form.*

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Merilee M. Holst

**Please consider me for appointment to the Park Committee, or for any other Walworth County Committee you would deem my background and skills to be appropriate to.**

**I am interesting in serving as a citizen representative because:**

I have a strong interest in providing the public with access to properties and experiences that would be beneficial to them in terms of education and personal enrichment. Access to quality public parks is part of that interest.

I have a strong interest in protecting the area in which live, with its unique characteristics and assets.

To me, "giving back" or "giving forward" is important.

**Special skills, experience or qualifications I possess related to this appointment are:**

Good organizational skills; detail oriented; commitment to setting and achieving goals.

Commitment to conservation issues.

Experience in Walworth County with the following:

- (a) Prior to moving to the Village of Fontana, was a resident of the Town of Delavan serving on the Board of Directors of the Delavan Lake Improvement Association.
- (b) Currently serve on the Board of Directors of: Big Foot Community Fine Arts Foundation, Geneva Lake Conservancy, and Friends of White River County Park. Am also involved, to a lesser degree, with other volunteer activities in Walworth County.

I am a retired Senior Contracts Manager with Hewitt Associates (now AON Hewitt.) I was raised in a small agricultural community in Iowa.

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RECEIVED  
WALWORTH COUNTY CLERK

ORDINANCE NO. 2015-78  
2015 NOV 13 AM 9:07

NOVEMBER 3, 2015

ORDINANCE BY THE RACINE COUNTY ECONOMIC DEVELOPMENT AND LAND  
USE PLANNING COMMITTEE TO AMEND THE TOWN OF BURLINGTON LAND  
USE MAP OF THE "MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR  
RACINE COUNTY: 2035"

To the Honorable Members of the Racine County Board of Supervisors:

AN ORDINANCE TO AMEND the Town of Burlington Land Use Map of the  
document entitled "SEWRPC Community Assistance Planning Report No. 301, A Multi-  
Jurisdictional Comprehensive Plan for Racine County: 2035", adopted by the Racine  
County Board of Supervisors on October 13, 2009, by enactment of Ordinance No.  
2009-66.

The County Board of Supervisors of the County of Racine ordains as follows:

Amend the Town of Burlington Land Use Map of the "SEWRPC Community  
Assistance Planning Report No. 301, A Multi-Jurisdictional Comprehensive Plan for  
Racine County: 2035" to change the land use plan designation of Parcel Id. No.  
002031930009000, 3640 Bieneman Road, located in part of the SE and SW ¼ of  
Section 30, Town 3 North, Range 19 East, in the Town of Burlington, County of Racine,  
from "Industrial and Primary Environmental Corridor" to "Commercial and Environmental  
Corridor" as described in Exhibit A, attached hereto.

The Racine County Clerk is directed to transmit one copy of this ordinance  
within seven (7) days after this ordinance is adopted to the Southeastern Regional  
Planning Commission (Attn: David Schilling, W239 N1812 Rockwood Drive, Waukesha  
WI 53187), the Department of Administration 101 E. Wilson Street, Madison, WI  
53715), the Burlington Public Library (266 E. Jefferson Street, Burlington, WI 53105),  
the Town of Burlington Clerk (32288 Bushnell Road, Burlington, WI 53105), the City of  
Burlington Clerk (300 N. Pine Street, Burlington, WI 53105, Town of Spring Prairie  
N6097 Hwy. 120, Burlington, WI 53105), and the Walworth County Clerk (100 W.  
Walworth Street, PO Box 1001, Elkhorn, WI 53121).

Respectfully submitted,

ECONOMIC DEVELOPMENT & LAND USE  
PLANNING COMMITTEE

*Mark M. Gleason*  
\_\_\_\_\_  
Mark M. Gleason, Chairman

*Robert D. Grove*  
\_\_\_\_\_  
Robert D. Grove, Vice-Chairman

*Mike Dawson*  
\_\_\_\_\_  
Mike Dawson, Secretary

*Thomas Pringle*  
\_\_\_\_\_  
Thomas Pringle

1st Reading 11-3-15  
2nd Reading 11-10-15  
BOARD ACTION  
Adopted yes  
For \_\_\_\_\_  
Against \_\_\_\_\_  
Absent \_\_\_\_\_

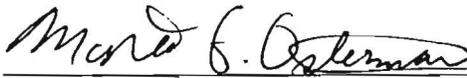
VOTE REQUIRED: Majority

Prepared by:  
Public Works & Development  
Services Department

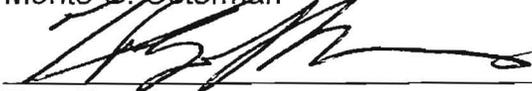
AM 10 1

1 Ordinance No. 2015-78

2 Page Two

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5 Monte G. Osterman

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8 Tom Roanhouse

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11 \_\_\_\_\_  
12 Tom Hincz

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15 The foregoing legislation adopted by the County Board of Supervisors of Racine  
16 County, Wisconsin, is hereby:

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18 Approved: \_\_\_\_\_

19 Vetoed: \_\_\_\_\_

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21 Date: \_\_\_\_\_,

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24 Jonathan Delagrave, County Executive

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**FOR INFORMATION ONLY**

**WHEREAS**, the Racine County Board of Supervisors, by enactment of Ordinance No. 2009-66 on October 13, 2009, adopted the "*SEWRPC Community Assistance Planning Report No. 301, A Multi-Jurisdictional Comprehensive Plan for Racine County: 2035*"; and

**WHEREAS**, a public hearing was held on October 19, 2015, on a proposed amendment to the Town of Burlington Land Use Map of the "*SEWRPC Community Assistance Planning Report No. 301, A Multi-Jurisdictional Comprehensive Plan for Racine County: 2035*" to change the land use plan designation Parcel Id. No. 002031930009000, 3640 Bieneman Road, located in part of the SE and SW ¼ of Section 30, Town 3 North, Range 19 East, in the Town of Burlington, County of Racine, from "Industrial and Primary Environmental Corridor" to "Commercial and Environmental Corridor" as described in Exhibit A, attached hereto.

**WHEREAS**, said public hearing was properly noticed by a Class II notice under Chapter 985 of the Wisconsin Statutes and was duly published on September 14, 2015, and October 12, 2015, at least thirty (30) days before the public hearing was held; and

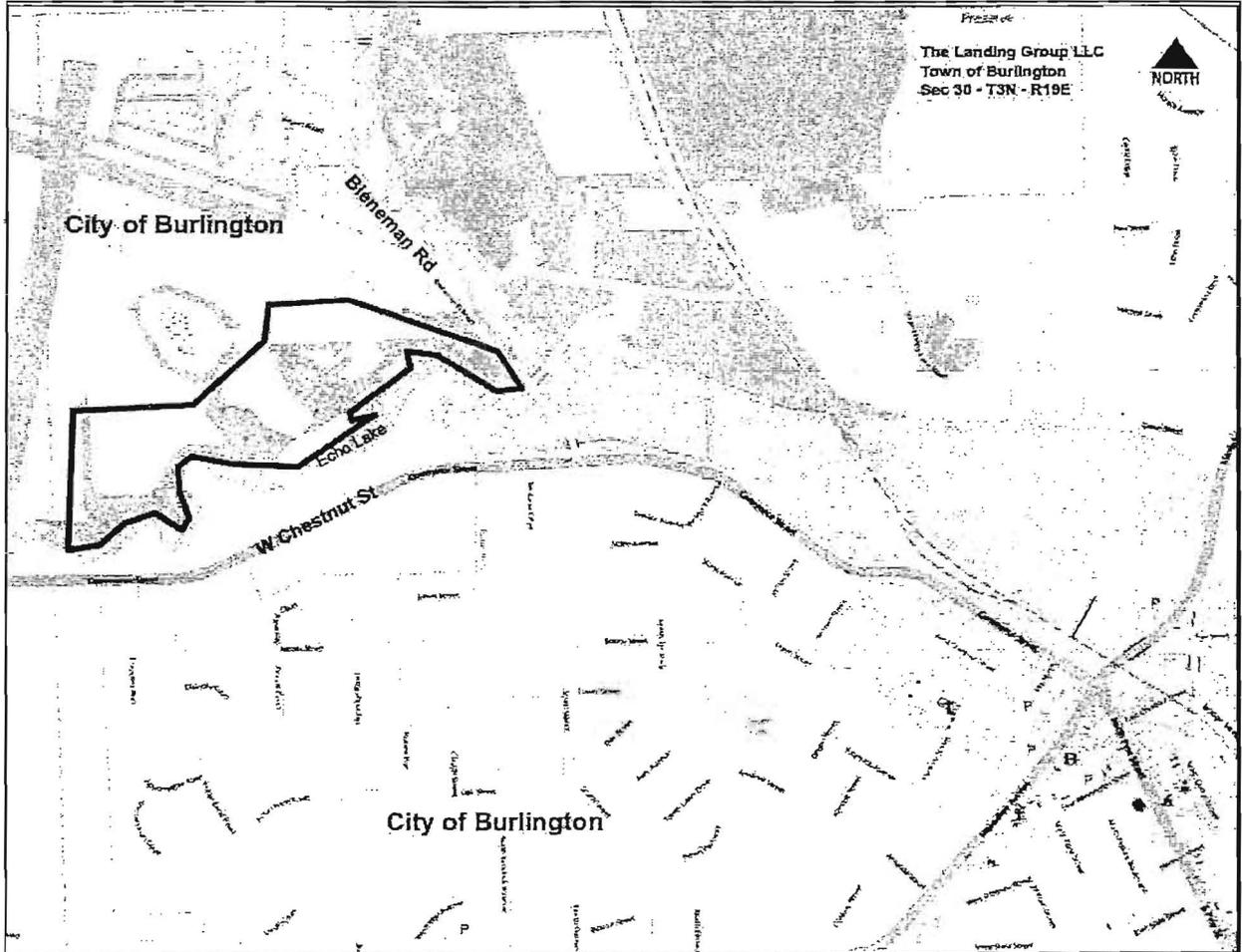
**WHEREAS**, the Economic Development and Land Use Planning Committee, by a majority vote of the committee on October 19, 2015, approved said proposed amendment to the Town of Burlington Land Use Map of the "*Multi-Jurisdictional Comprehensive Plan for Racine County: 2035*".

RECEIVED  
WALWORTH COUNTY CLERK

Ordinance No. 2015-78  
Page Four

2015 NOV 13 AM 9: 07

Exhibit A



November 10, 2015

RESOLUTION NO. 2015-80

RESOLUTION BY THE INDIVIDUAL SUPERVISORS SUPPORTING PAUL RYAN IN HIS NEW POSITION AS SPEAKER OF THE U.S. HOUSE OF REPRESENTATIVES

To the Honorable Members of the Racine County Board of Supervisors:

WHEREAS United States Congressman Paul Ryan has honorably represented Racine County since 1999; and

WHEREAS Congressman Ryan has consistently distinguished himself in the service of his constituency, serving with stalwart character; and

WHEREAS Congressman Ryan has been entrusted with a significant leadership position, having been selected by his colleagues to serve as Speaker of The United States House of Representatives; and

WHEREAS Speaker Ryan has pledged to lead The House of Representatives with prayerful thought, wisdom born of experience, and respectful understanding for all members of Congress; and

WHEREAS the Racine County Board of Supervisors has enjoyed a lengthy, productive, and successful working relationship with Congressman Ryan and his office; and

WHEREAS that relationship has been developed and nurtured in an atmosphere of faith, trust, efficiency, fortitude, and adherence to common goals.

NOW, THEREFORE, BE IT RESOLVED the Racine County Board of Supervisors supports the historical selection of a Representative from the 1st Congressional District of Wisconsin: to wit, Mr. Paul Ryan, and endorses his efforts to establish clarity, harmony, cooperation, consideration, tolerance, and understanding amongst members of Congress, and pledges efforts to help create that same environment at all levels of government.

BE IT FURTHER RESOLVED the Racine County Board of Supervisors offers Speaker Ryan encouragement and assistance in achieving the goal of having a Congress which works for the benefit, happiness, and freedom of those whom they represent.

Respectfully submitted,

1st Reading 11-10-15

INDIVIDUAL SUPERVISORS

2nd Reading 11-10-15

Monte G. Osterman

BOARD ACTION

Monte Osterman, co-sponsor

Adopted yes

For 17

Against 0

Absent 4

Ron Molnar, co-sponsor

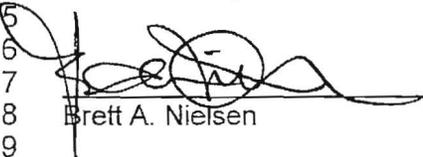
VOTE REQUIRED: Roll Call Requested

Prepared by: Corporation Counsel

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6 Donnie Snow

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10 Kenneth Lumpkin

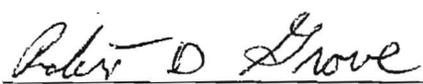
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14 Q.A. Shakoor, II

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18 Brett A. Nielsen

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33 Robert D. Grove

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37 Tom Hincz

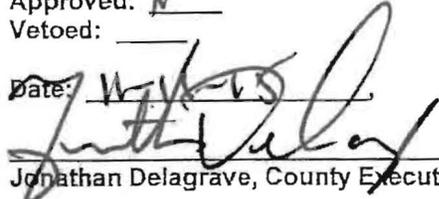
38  
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41 Mike Dawson

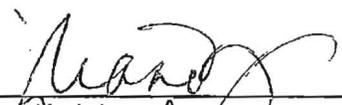
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45 The foregoing legislation adopted by the County Board of Supervisors of  
46 Racine County, Wisconsin, is hereby:

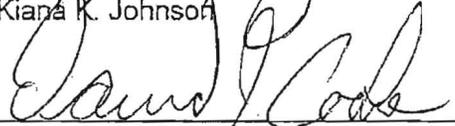
47 Approved:

48 Vetoed:

49  
50 Date: 11/16/15

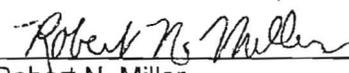
51   
52  
53 Jonathan Delagrave, County Executive

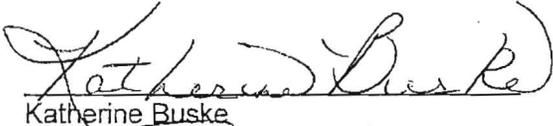
  
Kiana K. Johnson

  
David Cooke

  
Russell A. Clark

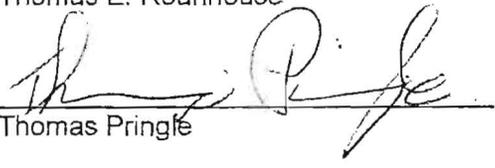
  
Pamela Zenner-Richards

  
Robert N. Miller

  
Katherine Buske

  
Scott Mafer

  
Thomas E. Roanhouse

  
Thomas Pringle

17

RESOLUTION# 15-11-9

Introduced by Judicial & Legislative Committee  
Page 1 of 1

Motion: \_\_\_\_\_ Adopted:

1<sup>st</sup> Hamilton Lost:

2<sup>nd</sup> Leichtnam Tabled:

No: 0 Yes: 19 Absent: 0

Number of votes required:

Majority  Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: \_\_\_\_\_, Finance Dir.

LAD

INTENT & SYNOPSIS: To support the implementation of the Achieving a Better Life Experience (ABLE) Act to reform the SSI asset limits in Wisconsin.

FISCAL NOTE: n/a

WHEREAS, Supplemental Security Income (SSI) is a Federal and State income supplement program funded by general tax revenues (not Social Security taxes); and

WHEREAS, the SSI program is designed to help aged, blind, and disabled people, who have little or no income; and

WHEREAS, the SSI program provides cash to meet basic needs for food, clothing and shelter; and

WHEREAS, the SSI program eligibility requirements are as follows:

- Anyone who is 65 and over, blind or disabled.
- Has limited income, resources, and is a US citizen or national; and

WHEREAS, the SSI program asset limits are as follows:

- Individual/Child is \$2,000/month.
- Couple is \$3,000/month; and

WHEREAS, the SSI asset limit was set in 1989 and has never been adjusted; and

WHEREAS, the asset level limits employment and savings options for recipients due to risk of losing Medicaid for health care coverage; and

WHEREAS, the SSI asset limits can prevent SSI recipients from saving for post-secondary education, home ownership, and retirement; and

WHEREAS, in December 2014 the Achieving a Better Life Experience (ABLE) Act was passed at the Federal level; and

WHEREAS, the ABLE Act allows individuals whose disability manifest before the age of 26 to be eligible to set up ABLE accounts that are tax-advantaged savings accounts where they can save \$14,000 per year and \$100,000 in total which will not affect eligibility for Medicaid, Wisconsin Long Term Programs and other public benefits; and

WHEREAS, each state is responsible for establishing and operating an ABLE program.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to support the implementation of the ABLE Act to reform the SSI asset limits in Wisconsin as soon as practicable.

FURTHER, BE IT RESOLVED THAT THE WOOD COUNTY BOARD OF SUPERVISORS directs the County Clerk to forward this resolution to the office of the governor, assembly members and senators representing Wood County, Disability Rights Wisconsin, all Wisconsin counties, and the Wisconsin Counties Association.

William & Clendenning

Gerald Nelson

Ed Wagner

Bill Leichtnam

Joseph Zurfluh

Adopted by the County Board of Wood County, this 10<sup>th</sup> day of November 20 15

Cynthia Copress  
County Clerk

BILL CLENNING (Chairman)

GERALD NELSON

ED WAGNER

BILL LEICHTNAM

JOSEPH ZURFLUH

James A. Pland  
County Board Chairman



RECEIVED  
WALWORTH COUNTY CLERK

2015 NOV 30 PM 12:37

**Memorandum**

**To:** David Weber  
Chairman, Executive Committee  
  
Executive Committee Members  
  
David Bretl, County Administrator

County Clerk

Kimberly S. Bushey  
County Clerk

**From:** Kimberly S. Bushey *KSB*  
Walworth County Clerk

**Date:** November 30, 2015

**Re:** Status Report Regarding the Sale of Hunting and Fishing Licenses  
by the County Clerk's Office

The purpose of this correspondence is to inform you that the County Clerk's Office will discontinue the sale of Wisconsin Department of Natural Resources (DNR) Hunting and Fishing Licenses at the end of 2015 or early 2016.

Discontinuing DNR License sales is something I have considered for a long time but have put off doing because I do not like to reduce services provided to the public. Recently however, we received communication from the DNR indicating that they will be transitioning to a new licensing system that will require DNR agents to cover the costs of paper and toner for their new system, as well as sign a new contract requiring more labor intensive expanded duties.

Revenue generated from the sale of these licenses in Walworth County has been steadily declining each year (see below revenue statistics) but we have continued to sell hunting and fishing licenses as a service to a dedicated hunting/fishing clientele.

Year	Revenue
2015 to Date	\$246
2014	\$261
2013	\$326
2012	\$347
2011	\$347
2010	\$427
2009	\$457

In making the decision to discontinue license sales I also took into consideration that there are 15 locations in Walworth County currently providing the DNR licensing services as well as online service.

Please let me know if you have any questions regarding this matter. Thank you for your time and attention.

100 W. Walworth  
PO Box 1001  
Elkhorn, WI 53121  
262.741.4241 tel  
262.741.4287 fax



**Fwd: TNC request for support for Stewardship grant**

nrussell5 to: Dave Bretl, Kim Bushey  
Cc: Dan Kilkenny

11/18/2015 07:27 AM

Dave, Kim,

I believe this should be Correspondence to be Referred at the December County Board Meeting and be referred to the Park Committee.

Nancy Russell

----- Message from Mariette Nowak <mmnowak@wi.rr.com> on Tue, 17 Nov 2015 19:23:54 -0600 -----  
<Dan Kilkenny <swancreek2@sbcglobal.net>, Russell Nancy <NRUSSELL5@wi.rr.com :To  
<Sarah Gatzke <sarah.gatzke@TNC.ORG>, Brunner Kevin <kbrunner@co.walworth.wi.us :cc  
TNC request for support for Stewardship grant :Subject

Hi Dan and Nancy,

I'm writing about a request from Sarah Gatzke of The Nature Conservancy (TNC) to help fund their recent land acquisition in Walworth county.

The recent TNC land acquisition consists of about 293 acres of land in the Township of Troy that connects two of their preserves (Lulu Lake and Pickerel Lake). The land is currently used for agricultural purposes, and TNC plans to return 204 of the purchase acres to a buyer for agricultural purposes, subject to a conservation easement to protect a seasonal waterway on the property. The remaining 89 acres are located in a more ecologically sensitive area as they are adjacent to our Lulu Lake preserve, and any runoff from the property flows into Lulu Lake. TNC plans to create a prairie on the latter acreage.

Sarah is hoping to get support from the Town of Troy, the Walworth County Park Committee, and the Walworth County Board. The Town of Troy is now considering the request.

I would like to have this placed on the Park Committee agenda for our Dec. 14 meeting, if you agree that it is appropriate for our committee to offer support. Would you like Sarah or another representative from The Nature Conservancy to give a short presentation on the property and their plans at that meeting?

All the best,

Mariette



County Clerk

Kimberly S. Bushey  
County Clerk

December 8, 2015 – Walworth County Board Meeting

**Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File**

- Correspondence from Wisconsin Counties Association regarding 2016 Discover Wisconsin Calendar - To be placed on file
- Agricultural Impact Statement from the Wisconsin Department of Agriculture, Trade and Consumer Protection – Spring Valley to North Lake Geneva 138 kV Transmission Line Project Walworth and Kenosha Counties - To be placed on file (The complete Agricultural Impact Statement is on file and can be viewed in the County Clerk's Office)
- *Walworth County Aging & Disability Resource Center News*, December, 2015 – To be placed on file



RECEIVED  
WALWORTH COUNTY CLERK

2015 NOV 16 AM 9:55

22 EAST MIFFLIN STREET, SUITE 900  
MADISON, WI 53703  
TOLL FREE: 1.866.404.2700  
PHONE: 608.663.7188  
FAX: 608.663.7189  
WWW.WICOUNTIES.ORG

November 2015

Dear County Clerk:

We are proud to present to your county the *2016 Discover Wisconsin Calendar*, which highlights the natural beauty and attractions of our state. Yet again this year, the Wisconsin Counties Association has partnered with our friends at Discover Wisconsin to be a part of this exciting project that promotes all our state has to offer.

Enclosed please find enough calendars for all of your county supervisors, as well as extra copies for any other interested parties. Please let us know if you need additional copies and we will do our best to accommodate your requests.

Happy holidays from all of us here at the WCA and we look forward to working with you to make 2016 a great year for Wisconsin's counties.

Sincerely,

Mark D. O'Connell  
Executive Director  
Wisconsin Counties Association

# **A**GRICULTURAL **I**MPACT **S**TATEMENT



## **Spring Valley to North Lake Geneva 138 kV Transmission Line Project Walworth and Kenosha Counties**

**Published October 26, 2015**

**Wisconsin Department of Agriculture,  
Trade and Consumer Protection  
DATCP #3981**

---

**Agricultural Impact Statement**

**Spring Valley to North Lake Geneva 138 kV Transmission Line  
Walworth and Kenosha Counties  
American Transmission Company LLC  
PSC Docket #137-CE-167**

---

## **1. Introduction**

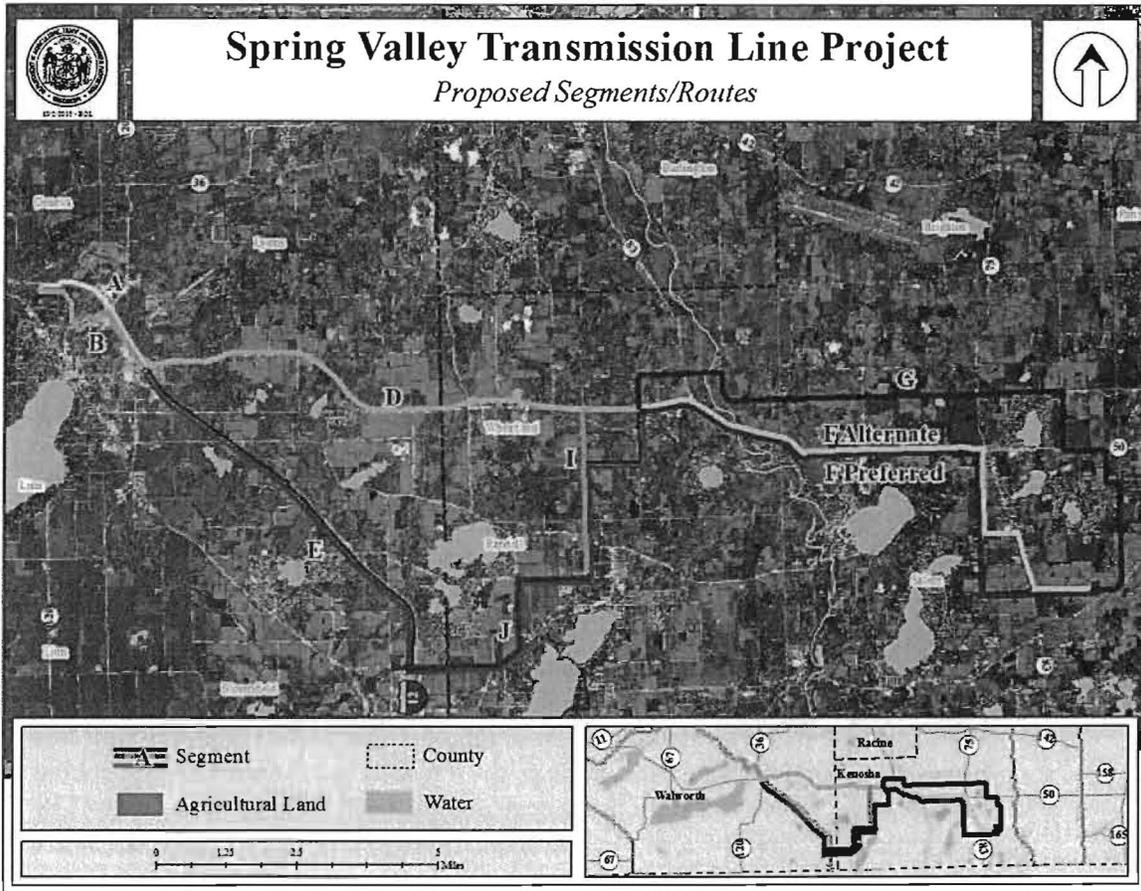
The Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) has prepared this Agricultural Impact Statement (AIS) in accordance with *Wisconsin Statute* §32.035. DATCP is required to prepare an AIS when the actual or potential exercise of eminent domain powers involves an acquisition of interest in more than 5 acres of land from any farm operation. The term farm operation includes all owned and rented parcels of land, buildings, equipment, livestock, and personnel used by an individual, partnership, or corporation under single management to produce agricultural commodities. DATCP may choose to prepare an AIS if an acquisition of 5 or fewer acres will have a significant impact on a farm operation.

The AIS is an informational and advisory document that describes and analyzes the potential effects of the proposed project on farm operations and agricultural resources. The AIS provides information that may help affected landowners understand the potential effects of a proposed project on their property and understand their rights in the review and construction processes. The AIS also aids the Public Service Commission of Wisconsin (PSCW) in making decisions regarding project approval and route alternatives by identifying the potential impacts and the concerns of landowners affected by the proposed project; offers the project initiator practices and techniques to avoid or mitigate damages to farmland and farmland operations; and gives the general public a better understanding of the impacts the proposed project could have on agriculture and the rural economy.

DATCP is not a regulatory agency in this instance: it can take no action against a utility or a proposed project. DATCP is also not involved in determining who receives condemnation authority or the amount of compensation to be paid for the acquisition of any property.

The project initiator may not negotiate with or make a jurisdictional offer to a landowner until 30 days after the AIS is published (*Wisconsin Statute* §32.035).

Figure 1. Project Overview and Location Map



REFERRAL AND NOTICE OF PETITION TO  
 WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF AFFECTED DISTRICTS AND  
 COUNTY BOARD

WHEREAS the following petitions have been filed with the County Clerk requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance and County Land Use Plan 2035 be amended as specified:

REPORT OF PETITIONS REFERRED TO  
 WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County as specified were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Walworth County Land Use and Resource Management Department	All Townships	Amendment to Section(s) 74-166(b) of the Shoreland Floodplain Zoning Ordinance and zoning map amendment to amend the 100 year floodplain map to reflect the amended floodplain analysis for failure of the Comus Lake Dam (64.02) as approved and mandated by the Wisconsin Department of Natural Resources Dam Safety Engineer in Sections 2, 3, 5, 10, 11, 12, 13, 15, 16, 17, 18, 20, and 21 in Darien Township.	December 8 <sup>th</sup> , 2015
Walworth County Land Use and Resource Management Department	All Townships	Amendment to Chapter 58 - Subdivisions of the Walworth County Code of Ordinances relative to land divisions. Section 58-11.6. - Lots (4); to incorporate the zoning districts of the Walworth County Zoning Ordinance.	December 8 <sup>th</sup> , 2015
Jeffrey and Margaret Keller Owners	Town of Spring Prairie Part of Tax Parcel OA2537-2	Rezone approximately .21 acres of C-4 Lowland Resource Conservation District (Shoreland Wetland) & C-2 Upland Resource Conservation District to C-2 & C-4 for correction of the wetland boundary along an existing driveway to match field conditions according to wetland delineation with as digital survey submittal.	December 8 <sup>th</sup> , 2015
Stonebeigh Real Estate, LLC - Owner Donald S. Huml - Applicant	Town of Lyons Part of Tax Parcel N LY-23-1	Rezone approximately 3.43 acres of A-2 Agricultural District to C-2 Upland Resource Conservation District to create a standard size C-2 area on the parcel.	December 8 <sup>th</sup> , 2015

Said petition/s is/are hereby referred to the County Zoning Agency as the Zoning Agency of this County, which is hereby directed to hold one or more public hearings on the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin Statutes. Copies of said petitions are available for review on the Walworth County Website at ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

---

County Clerk

cc: All – Ord.

Supervisor Joe Schaefer

November 19, 2015  
November 19, 2015 - expanded

Please include the following County Zoning Agency items on the December 8, 2015 County Board agenda:

**Rezoning:**

1. **Lakeland Community Church – Owner, Pastor Josh Amstutz – Applicant**, Section 25, Delavan Township. Rezone approximately 26.17 acres of A-2 Agricultural zone district property to the P-1 Park District. Tax Parcel FA395600002.

**Approved 7 – 0** at the November 19, 2015 Zoning Agency public hearing.

Conformance with County Land Use Plan: The Walworth County 2035 Land Use Plan identifies this area as (G) Governmental and Institutional Land Use Category.

2. **Mark R. Uttech – Owner**, Section 12, Spring Prairie Township. Rezone approximately 20 acres of A-2 Agricultural Zoned property to 14.5 acres of C-2 Upland Resource Conservation District and 4.1 acres of C-1 Lowland Resource Conservation District (non-shoreland wetland). Tax Parcel O SP1200002E.

**Approved 7 – 0** at the November 19, 2015 Zoning Agency public hearing.

Conformance with County Land Use Plan: The Walworth County 2035 Land Use Plan identifies this area as the AG3 Other Agricultural Rural Residential and Other Open Lands (20 to 34 acres per dwelling) and PEC Primary Environmental Land Use Categories.

Resolution No. 58 - 12/15

**Urging the State Legislature to Pass Legislation to Transfer Jurisdiction of 17-Year-Old Delinquent Offenders Back into the Juvenile Justice System from the Adult Corrections System**

1 Moved/Sponsored by: Executive Committee

2

3 **WHEREAS**, Wisconsin is one of only nine states in which 17-year-old offenders fall under the  
4 jurisdiction of the adult corrections system; and,

5

6 **WHEREAS**, 98% of crimes committed by 17-year-old offenders are insignificant or considered  
7 not serious; and,

8

9 **WHEREAS**, 10,000 17-year-old offenders are moved into the adult corrections system each  
10 year and, as a result, these offenders have an adult criminal record; and,

11

12 **WHEREAS**, having an adult criminal record will negatively impact future opportunities such as  
13 college and employment; and,

14

15 **WHEREAS**, the brain development of a 17-year-old minor is not complete in the area of  
16 recognition, and this may have a long-term impact on decisions he or she makes; and,

17

18 **WHEREAS**, states that have moved 17-year-old offenders back into the juvenile justice system  
19 have exhibited reduced recidivism and costs; and,

20

21 **WHEREAS**, on a trial basis, Outagamie County has successfully treated fifty-four (54) 17-year-  
22 old offenders under the juvenile justice system at little or no cost and with no repeat incidents.  
23 Additionally, the juvenile offenders are making restitution and receiving treatment.

24

25 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
26 does hereby urge the State Legislature to pass legislation to transfer jurisdiction of 17-year-old  
27 offenders back into the juvenile justice system from the adult corrections system.

28

29 **BE IT FURTHER RESOLVED** that that a copy of this resolution be forwarded to Governor  
30 Walker, the Wisconsin Counties Association, and all state representatives and senators who  
31 represent Walworth County.

32

33

34

35 \_\_\_\_\_  
36 Nancy Russell  
37 County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

38

39 County Board Meeting Date: December 8, 2015

40

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 11/23/15  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 11/23/15  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 58 - 12/15**

- I. Title:** Urging the State Legislature to Pass Legislation to Transfer Jurisdiction of 17-Year-Old Delinquent Offenders Back into the Juvenile Justice System from the Adult Corrections System
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to urge the state legislature to pass legislation to transfer the jurisdiction of 17-year-old delinquent offenders back into the juvenile justice system from the adult corrections system.
- III. Budget and Fiscal Impact:** This is an advisory resolution and it will have no fiscal impact on the current budget. Were the state to transfer jurisdiction of 17-year-olds back into the juvenile justice system, the county would likely experience increased expenses.
- IV. Referred to the following standing committees for consideration and date of referral:**

Committee: Executive Committee                      Meeting Date: November 16, 2015

Vote: 5 - 0

County Board Meeting Date: December 8, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 _____ David A. Bretl                      Date County Administrator/Corporation Counsel	 _____ Nicole Andersen                      Date Deputy County Administrator – Finance
--	---

If unsigned, exceptions shall be so noted by the County Administrator.

**Resolution No. 59 - 12/15**  
**Disallowing the Claim of Alexei Strelchenko**

1 Moved/Sponsored by: Executive Committee

2  
3 **WHEREAS**, a claim was filed on November 9, 2015 by Alexei Strelchenko, 4446 Snowy Ridge  
4 Trail, Windsor, Wisconsin 53598; and,

5  
6 **WHEREAS**, the Executive Committee recommends the claim be disallowed.

7  
8 **NOW, THEREFORE, BE IT RESOLVED** that the claim of Alexei Strelchenko be and the  
9 same is hereby disallowed.

10  
11 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to serve a  
12 Notice of Disallowance on the claimant.

13  
14  
15  
16  
17 \_\_\_\_\_  
18 Nancy Russell  
19 County Board Chair

20  
21 \_\_\_\_\_  
22 Kimberly S. Bushey  
23 County Clerk

24 County Board Meeting Date: December 8, 2015

25 Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 \_\_\_\_\_  
Date 11/23/15  
David A. Bretl  
County Administrator/Corporation Counsel

 \_\_\_\_\_  
Date 11/23/15  
Nicole Andersen  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 59 - 12/15**

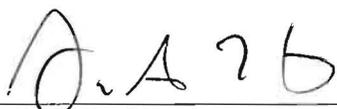
- I. **Title:** Disallowing the Claim of Alexei Strelchenko
  
- II. **Purpose and Policy Impact Statement.** The purpose of this resolution is to disallow the claim of Alexei Strelchenko.
  
- III. **Budget and Fiscal Impact:** Passage of this resolution will not have any fiscal impact on the county budget.
  
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Executive Meeting Date: November 16, 2015

Vote: 5 - 0

County Board Meeting Date: December 8, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/23/15  
\_\_\_\_\_  
David A. Bret Date  
County Administrator/Corporation Counsel

 11/23/15  
\_\_\_\_\_  
Nicole Andersen Date  
Deputy County Administrator – Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Resolution No. 60 - 12/15**

**Approving the Job Description for the Position of Walworth County Board Supervisor**

1 Moved/Sponsored by: Executive Committee  
2

3 **WHEREAS**, Section 2-154 of the Walworth County Code of Ordinances directs that the  
4 Executive Committee shall establish a job description for the position of Supervisor, subject to  
5 the approval of the County Board; and,  
6

7 **WHEREAS**, the Executive Committee has established the attached job description for the  
8 position of Walworth County Board Supervisor; and,  
9

10 **WHEREAS**, mandatory duties of the office are contained in the Walworth County Code of  
11 Ordinances as well as state statutes, however, Supervisors are strongly encouraged to follow the  
12 guidelines contained in the job description.  
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
15 hereby approves the attached job description for the position of Walworth County Board  
16 Supervisor.  
17  
18  
19  
20

21 \_\_\_\_\_  
22 Nancy Russell  
23 County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

24  
25 County Board Meeting Date: December 8, 2015  
26

27 Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>11/23/15</u>		<u>11/23/15</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



**For the Position of Walworth County Board Supervisor**  
(as adopted by Resolution)

**Purpose:** The Walworth County Board is a leadership body which makes policy determinations with regard to:

- the mission of the County;
- the services and programs the County provides;
- resource allocation;
- levying property taxes, approving borrowings adequate to fund operational and capital expenditures;
- appointing and evaluating the job performance of the County Administrator.

Individual Board members contribute to policy making through information gathering and analysis, constituent contacts, public hearings, public debate and voting on policy issues.

**Salary:** The annual salary is \$7,200 (as of April 15, 2014).

**Qualifications:**

The Wisconsin Statutes establish these minimum qualifications for seeking County Board membership:

1. must be a United States citizen;
2. must be 18 years of age;
3. must reside in the district for which election is sought;
4. cannot be a convicted felon.

*Additionally, the Board encourages:*

- the ability to make decisions with an awareness of the future and an awareness of the implications of each decision;
- a genuine commitment to public service;
- respect for others and appreciation of differences in perspective;
- patience and perseverance (acceptance that County Government is a process that takes time and that success in this unique environment often times comes from the ability to build consensus).

**Estimated time Commitment:** The amount of time that is required for the position will vary depending upon the individual.

The leadership of the County Board estimates that a minimum time commitment of 15 hours per month will be necessary to be an effective County Board member. It is expected that a County Board member attend the monthly County Board meetings, and any required meetings of assigned standing committees usually held during the work day (Monday through Thursday). Additional time is required to read information, including committee minutes, prepare for meetings and fulfill statutory responsibilities.

County Board members who cannot attend a meeting are expected to report the absence in advance to the County Clerk or the County Board Chair as a courtesy to the other members.

**List of Standing Committees:**

- Agriculture and Extension Education
- Children with Disabilities Education Board
- County Zoning Agency
- Executive
- Finance
- Health and Human Services Board
- Human Resources
- Lakeland Health Care Center Board of Trustees
- Land Conservation
- Park
- Public Works

**Specific Duties:**

- Considering and acting upon ordinances and resolutions that come before the Board which set policy for the County Government.
- Analyzing and adopting the annual budget.
- Communicating observations and opinions with regard to the County Administrator's job performance to Board leadership.
- Establishing Board policies and rules.
- Reviewing and updating public policies already in place.
- Considering and acting upon statutorily required matters such as department head appointments, zoning amendments, farmland preservation agreements, claims against the County, etc.
- Communicating with residents and groups with regard to policy preferences and assisting residents with individual complaints/problems.
- Setting goals for the County Administrator.
- Advocacy on behalf of the County with state officials on policy issues germane to the welfare of the residents of Walworth County.

**Term of Office:**

The term of office shall be two years beginning in April.

**How to Run for Office:**

Candidates should contact the Walworth County Clerk's Office, 100 W. Walworth Street, Elkhorn, WI. Tel. 262-741-4241 to obtain information and necessary documents (Campaign Registration Statement, Declaration of Candidacy, and Nomination Papers).

**ORDINANCE NO. 960 – 12/15**

**AMENDING SECTION 30-174 OF THE WALWORTH COUNTY CODE OF  
ORDINANCES RELATING TO ROAD AND BRIDGE CONSTRUCTION COMMITTED  
FUND BALANCE**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:**

1 **PART I: That Section 30-174 of the Walworth County Code of Ordinances is hereby**  
2 **amended to read as follows:**  
3

4 • **“Sec. 30-174. - Capital projects fund.**

5 (e) The county board may commit funds for authorized purposes within the Capital Projects  
6 Fund. Only funds in excess of the fund balance categories established in section 30-171 may  
7 be considered for commitment. The following categories of committed funds are allowed:

8 (1) Road and bridge construction. This committed account shall be funded by lapsing  
9 road and bridge construction projects, transfers from public works unrestricted net  
10 assetsposition, or general fund unassigned fund balance as authorized by the county  
11 board. In lieu of other funding sources, these funds may be utilized to fund road  
12 and bridge construction, unanticipated or emergency road or bridge projects, or  
13 contingencies of existing road or bridge projects. Road and bridge construction  
14 projects may utilize these funds via established budget amendment guidelines or  
15 specific county board action.”

16  
17 **BE IT ORDAINED** by the Walworth County Board of Supervisors that all previous ordinances  
18 and resolutions pertaining to Section 30-174 are hereby superseded.

19  
20 **BE IT FURTHER ORDAINED** by the Walworth County Board of Supervisors that this  
21 Ordinance shall become effective upon passage and publication.

22  
23 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 8<sup>th</sup> day of  
24 December, 2015.

25  
26  
27  
28  
29 \_\_\_\_\_  
30 Nancy Russell  
31 County Board Chair

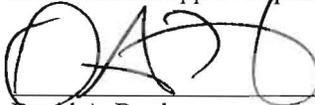
32 \_\_\_\_\_  
33 Kimberly S. Bushey  
Attest: County Clerk

County Board Meeting Date: December 8, 2015

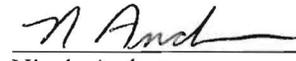
Action Required: Majority Vote X Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

  
\_\_\_\_\_  
David A. Bretl  
County Administrator/Corporation Counsel

11/23/15  
Date

  
\_\_\_\_\_  
Nicole Andersen  
Deputy County Administrator - Finance

11/23/15  
Date

If unsigned, exceptions shall be so noted by the County Administrator.



**ORDINANCE NO. 961 – 12/15**

**AMENDING SECTION 2-454 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO RETENTION SCHEDULE OF BONDS**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

1 **PART I: That Section 2-454 of the Walworth County Code of Ordinances is hereby**  
 2 **amended to read as follows:**

3  
 4 • **“Sec. 2-454. – Retention schedule.**

5 •  
 6 The following records shall be retained, pursuant to the following schedule and may, in accord  
 7 with the provisions of this division, be destroyed at the end of the retention period. Before  
 8 destruction, the regulations of this division must be observed. Any record not listed shall be kept  
 9 for a minimum of seven years.  
 10

Type of record	Retention Time	Authority	Wisconsin Historical Society Notification
County Clerk:			
(19) Cancelled bonds, coupons and promissory notes	<del>EV</del> Event + 4 years		Waived
(20) Bond and coupon record book, general obligation bonds	<del>7 years after bond issue expires or until payment of all outstanding matured bonds, notes or coupons, whichever is later</del> <u>As long as the bonds are outstanding, plus 3 years after final redemption date of the bonds</u>	<u>Section 1.148-5(d)(6)(iii)(E) of the arbitrage regulations</u>	Waived

11  
 12 **BE IT ORDAINED** by the Walworth County Board of Supervisors that all previous ordinances  
 13 and resolutions pertaining to Section 2-454 are hereby superseded.

14  
 15 **BE IT FURTHER ORDAINED** by the Walworth County Board of Supervisors that this  
 16 Ordinance shall become effective upon passage and publication.  
 17  
 18

1 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 8th day of  
2 December, 2015.

3  
4  
5  
6  
7  
8  
9  
10  
11

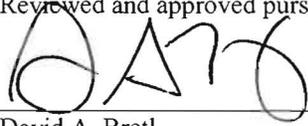
\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

County Board Meeting Date: December 8, 2015

Action Required: Majority Vote   x   Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>11/23/15</u>		<u>11/23/15</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



**Resolution No. 57-12/15**  
**Authorizing the Closure of the Project Account for the CTH X-Bridge  
Over WSOR RR Bridgework Project and Transferring Remaining Funds to the  
Road and Bridge Construction Committed Fund Balance Account**

Moved/Sponsored by: Public Works and Finance Committees

**WHEREAS**, the County Trunk Highway (CTH) X bridgework project was funded by unassigned funds, tax levy and state funds; and,

**WHEREAS**, the total County original and revised budget for this project was \$324,100; and,

<u>Project</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Lapsing</u>
CTH X-Bridge over WSOR			
Walworth County Cost	\$324,100	\$ 265,081	\$59,019
State of Wisconsin Cost		<u>\$1,025,467</u>	
Total Cost		\$1,290,548	

**WHEREAS**, all final bills have already been authorized for payment; and,

**WHEREAS**, the total actual County funded project costs are \$265,081, resulting in \$59,019 in net savings; and,

**WHEREAS**, the Walworth County Finance Committee requests to transfer the remaining project funds of \$59,019 to the Road and Bridge Construction Committed fund balance account in the Capital Projects fund; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors authorizes the closure of the CTH X-Bridge over WSOR RR project and approves the transfer of the remaining project funds to the Road and Bridge Construction Committed fund balance Account in the Capital Projects fund account.

**BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors authorizes the Finance Department to adjust the amount transferred to the Road and Bridge Construction Committed fund balance account in the Capital Projects fund balance for residual project invoices.

\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
County Clerk

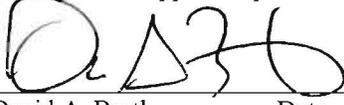
1 County Board Meeting Date: December 8, 2015

2

3 Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 11/23/15

David A. Bretl Date  
County Administrator/Corporation Counsel

 11/23/15

Nicole Andersen Date  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.



ORDINANCE NO. 959 – 12/15

AMENDING SECTION 15-519 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO HOLIDAY PAY PROVISIONS

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-519 of the Walworth County Code of Ordinances is hereby  
5 amended to read as follows (additions are underlined; deletions are shown in strike-  
6 through text):

7  
8 “Sec. 15-519. Holiday pay provisions.

- 9  
10 (a) *Holiday pay for employees scheduled to work Monday through Friday.*  
11  
12 (1) For all employees scheduled to work Monday through Friday, the holiday shall be  
13 observed on the actual calendar day of the holiday, except that a holiday falling  
14 on a Saturday shall be observed on the preceding Friday, and a holiday falling on  
15 a Sunday shall be observed on the following Monday.  
16  
17 (2) An employee subject to this section shall not be required to work on the observed  
18 holiday. A full-time employee shall receive eight hours of holiday pay, and a part-  
19 time employee shall receive pro-rated holiday pay, pro-rated by approved FTE.  
20  
21 (3) Only employees required to work on the holiday due to staffing and/or workload  
22 issues at the request of the department head shall be paid holiday pay as provided  
23 under subsection (2) and shall bank holiday hours equal to the number of hours  
24 worked, or take additional pay equal to the hours worked, not to exceed eight  
25 hours. The decision to bank the hours or take the additional pay must be made  
26 prior to the end of the pay period.  
27  
28 (4) This subsection shall not apply to sworn law enforcement employees.”  
29

30 PART II: That this ordinance shall become effective upon passage and publication.

31  
32 PASSED and ADOPTED by the Walworth County Board of Supervisors this 8<sup>th</sup> day of  
33 December 2015.  
34  
35  
36  
37

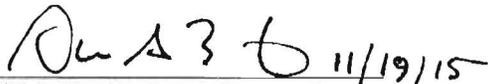
38 \_\_\_\_\_  
39 Nancy Russell  
County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
Attest: County Clerk

**County Board Meeting Date: December 8, 2015**

Action Required:    Majority Vote   X      Two-thirds Vote               Other           

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
David A. Bretl	Nicole Andersen
County Administrator/Corporation Counsel	Deputy County Administrator-Finance
Date <u>11/19/15</u>	Date <u>11/20/15</u>

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 959-12/15**  
**Fiscal Note and Policy Impact Statement**

**I. Title:** Amending Section 15-519 of the Walworth County Code of Ordinances Relating to Holiday Pay Provisions

**II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to codify current practice with respect to holiday pay. When required to work on the holiday, employees have historically been able to choose to bank holiday hours or take additional pay. This amendment simply adds language to reflect that practice.

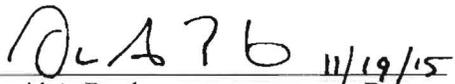
**III. Is this a budgeted item and what is its fiscal impact:** Passage of this amendment will have no direct fiscal impact on the County budget, as this practice has been in place since 2012.

**IV. Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources Committee      Date: November 18, 2015

Vote: 5-0

County Board Meeting Date: December 8, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.	
 _____ David A. Bretl      Date County Administrator/Corporation Counsel	 _____ Nicole Andersen      Date Deputy County Administrator-Finance

**Resolution No. 54- 12/15**  
**Adopting 2016 Pay Ranges For Certain Non-Represented Hourly Employees and Salaried Exempt Employees**

1 Moved/Sponsored by: Human Resources Committee  
2

3 **WHEREAS**, the Human Resources Committee (“Committee”) has considered the matter of pay  
4 raises for certain non-represented hourly employees and salaried exempt employees  
5 (“Employees”); and,  
6

7 **WHEREAS**, the Committee recommends a 1% across-the-board increase for certain non-  
8 represented hourly employees and salaried exempt employees.  
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
11 the attached pay plans for non-represented hourly employees and salaried exempt employees be  
12 and the same are hereby approved effective January 1, 2016.  
13  
14  
15  
16  
17

18 \_\_\_\_\_  
19 Nancy Russell  
20 County Board Chair  
21

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

22  
23 County Board Meeting Date: December 8, 2015  
24

Action Required:      Majority Vote   X        Two-thirds Vote \_\_\_\_\_      Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

DA Bretl      11/19/15  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

N Andersen      11/20/15  
Date  
Nicole Andersen  
Deputy County Administrator – Finance

**Policy and Fiscal Note**  
**Resolution No. 54-12/15**

**I. Title:** Adopting 2016 Pay Ranges For Certain Non-Represented Hourly Employees and Salaried Exempt Employees

**II. Purpose and Policy Impact Statement:** The purpose of this resolution is to adopt the new pay ranges (as attached) for certain non-represented hourly employees and salaried exempt employees.

**III. Budget and Fiscal Impact:** The passage of this resolution will result in a fiscal impact of approximately \$268,968 for 2016. The 2016 budget includes the funds necessary to implement the new pay ranges for non-represented hourly employees and salaried exempt employees.

**IV. Referred to the following standing committees for consideration and date of referral:**

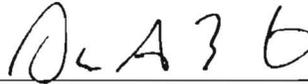
Committee: Human Resources

Meeting Date: November 18, 2015

Vote: 5-0

County Board Meeting Date: December 8, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/19/15  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 11/20/15  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator – Finance

Walworth County Management and Professional Pay Plan

<u>Dept Name</u>	<u>Position Title</u>	<u>Pay Grade</u>	<u>New Grade Minimum</u>	<u>New Grade Midpoint</u>	<u>New Grade Maximum</u>
Co Admin	County Administrator	<b>Do Not Grade</b>			
Finance	Deputy Co Admin - Finance	N	106,506	122,480	138,456
Hlth/Human Srv	Director - Health & Human Services				
Info Technology	Director - Information Technology	M	101,147	116,319	131,491
Public Works	Director - Central Services	L	95,788	110,157	124,524
Human Resources	Human Resources Director				
WCCDEB	Director - Special Education	K	90,429	103,993	117,558
WCCDEB	Asst Dir - Special Education	J	85,071	97,831	110,591
Hlth/Human Srv	Deputy Dir - Health & Human Services				
Land Use/Res Mngt	Director - LURM/Deputy Corp Counsel				
Sheriff	Undersheriff				
Finance	Comptroller	JJ	82,391	94,751	107,108
LHCC	Administrator - LHCC				
Public Works	County Engineer/Assistant Director	I	79,713	91,668	103,625
Info Technology	Manager of IT Operations				
Co Admin	Asst Corporation Counsel II	H	74,354	85,505	96,659
Land Use/Res Mngt	Deputy Director				
WCCDEB	Director - Curriculum and Instruction (66.77 hrs/pp)				
WCCDEB	Director - Pupil Services/School Psychologist (66.77 hrs/pp)				
Clerk Courts	Family Court Commissioner				
Finance	Financial Systems Administrator				
Public Works	Highway Operations Manager				
Hlth/Human Srv	HS Mgr - Aging Services & Resources Support				
Hlth/Human Srv	HS Mgr - Behavioral Health Services				
Hlth/Human Srv	HS Mgr - Children's Services				
Hlth/Human Srv	HS Mgr - Mental Health Recovery Services				
Hlth/Human Srv	HS Mgr - Public Health				
Sheriff	Jail Administrator				
Human Resources	Risk/Benefits Manager				
Sheriff	Captain	HH	71,401	82,426	93,175
LHCC	Director of Nursing				
Info Technology	Senior IT Architect				
		G	68,995	79,345	89,694
Human Resources	Human Resources Manager	GG	66,761	76,777	86,790
Sheriff	Lieutenant				
Clerk Courts	Circuit Court Commissioner	F	64,527	74,208	83,888
Finance	Finance Manager				
Info Technology	GIS Coordinator				
Hlth/Human Srv	HS Mgr - Administrative Services				
Sheriff	Jail Superintendent				
LHCC	Nurse Manager				
Public Works	Asst DPW - Road	E	60,956	70,100	79,243
Public Works	Asst DPW - Shop				
LHCC	Asst Nurse Manager				
Info Technology	Business Analyst/Project Manager				
Public Works	Facilities Manager				
Hlth/Human Srv	HS Sprv - Behavioral Health				
Hlth/Human Srv	HS Sprv - Crisis Intervention				
Hlth/Human Srv	HS Sprv - Community Support Case Mgmt				
Effective 01/01/16					

Walworth County Management and Professional Pay Plan

Dept Name	Position Title	Pay Grade	New Grade	New Grade	New Grade
			Minimum	Midpoint	Maximum
Hlth/Human Srv	HS Sprv - Community Support Program	E	60,956	70,100	79,243
Hlth/Human Srv	HS Sprv - JCI/CAN				
Hlth/Human Srv	HS Sprv - On-Going Case Mgt				
LHCC	MDS Coordinator				
Sheriff	Network Engineer				
Public Works	Purchasing Manager				
LHCC	Rehab Unit Manager				
LHCC	Staff & Support Services Manager				
Sheriff	Corrections Sergeant	D	57,384	65,991	74,599
Hlth/Human Srv	HS Sprv - ADRC				
Hlth/Human Srv	HS Sprv - Public Health				
Hlth/Human Srv	HS Sprv - WJC				
Finance	Senior Accountant				
Land Use/Res Mngt	Senior Planner				
Info Technology	Systems Engineer				
Sheriff	Business Office Sprv	C	53,811	61,882	69,954
LHCC	Clinical Dietician/Quality Operations Mgr				
Sheriff	Communications Supervisor				
Hlth/Human Srv	HS Sprv - Child Support				
Hlth/Human Srv	HS Sprv - Economic Support				
Medical Examiner	Lead Investigator/Deputy Medical Examiner				
Clerk Courts	Office Manager (Courts)				
WCCDEB	School Business Office Supervisor				
Public Works	Senior Buyer				
Land Use/Res Mngt	Senior Zoning Officer				
Veterans	Veterans Service Officer				
Co Treasurer	Accountant	B	50,239	57,774	65,309
LHCC	Admissions Coordinator				
Human Resources	Benefits Specialist				
Hlth/Human Srv	HS Sprv - Fiscal Support				
Hlth/Human Srv	HS Sprv - Compliance & Medical Records				
Human Resources	Human Resources Generalist				
District Attorney	Office Manager (DA)				
Clerk Courts	Office Supervisor (Courts)				
Finance	Payroll Systems Coordinator				
Land Use/Res Mngt	Planner				
LHCC	Recr Therapy Coord				
Land Use/Res Mngt	Senior Conservation Technician				
Info Technology	Systems Specialist				
Clerk Courts	Treatment Court Coordinator				
Land Use/Res Mngt	Urban Conservation Specialist				
Land Use/Res Mngt	Code Enforcement Officer	BB	48,452	55,720	62,987
Land Use/Res Mngt	Conservation Technician				
Hlth/Human Srv	HS Sprv - Aging & Nutrition				
Human Resources	Human Resources Analyst	A	46,666	53,666	60,665
District Attorney	Law Clerk				
Sheriff	Law Enf Records Sprv				
Info Technology	Senior IT Support Specialist				
LHCC	Support Services Supervisor				
Veterans	Veterans Service Specialist				
Public Works	Head Groundskeeper	AA	42,424	48,788	55,151
Info Technology	Help Desk Analyst				
Info Technology	IT Project Coordinator				
LHCC	Recreational Therapist				
UW-Extension	Volunteer Organizer				

NON-UNION HOURLY CLERICAL

<u>Job Class</u>	<u>New Tables</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
Clerk I Receptionist Clerk	H02-/H02+	13.00	13.33	13.66	13.98	14.31	14.62	14.96	15.28	15.60
Account Clerk I Clerk II	H03-/H03+	13.76	14.09	14.44	14.79	15.13	15.47	15.82	16.16	16.50
Account Clerk II Clerk III Spanish Interpreter/Clerk	H05-/H05+	15.05	15.43	15.81	16.18	16.56	16.94	17.32	17.69	18.07
Account Clerk III Administrative Secretary I Clerk IV Program Assistant	H07-/H07+	16.43	16.85	17.26	17.66	18.08	18.49	18.91	19.32	19.73
Account Clerk IV Administrative Secretary II Property Lister Treatment Court Assistant	H09-/H09+	17.24	17.68	18.11	18.54	18.98	19.40	19.84	20.26	20.69
Assistant Buyer Deputy Clerk of Courts Deputy Register of Deeds Deputy Register in Probate Law Enforcement Records Lead Worker	H10-/H10+	18.03	18.48	18.94	19.38	19.84	20.28	20.74	21.18	21.63
Administrative Secretary Legal Stenographer Secretary - Confidential Secretary - Corrections Victim/Witness Service Provider	H13-/H13+	18.18	18.63	19.10	19.55	20.01	20.46	20.93	21.38	21.83

NON-UNION HOURLY CLERICAL

<u>Job Class</u>	<u>New Tables</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
Assistant Buyer/Solid Waste Coordinator	H14-/H14+	19.76	20.25	20.75	21.24	21.74	22.23	22.73	23.22	23.71
Calendar Clerk of Courts										
Deputy County Clerk										
Legal Secretary										
Legal Secretary Lead Worker										
Victim/Witness Coordinator										
Administrative Clerk	H15-/H15+	20.42	20.94	21.44	21.96	22.47	22.98	23.49	24.00	24.51
Administrative Assistant	H16-/H16+	22.41	22.97	23.53	24.09	24.65	25.21	25.77	26.33	26.89

DPW NON-CLERICAL HOURLY

<u>Job Class</u>	<u>New Tables</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
Maintenance Technician	H22-/H22+	18.86	19.33	19.80	20.26	20.74	21.21	21.68	22.15	22.62
Highway/Engineering Assistant	H23-/H23+	19.27	19.77	20.26	20.75	21.25	21.75	22.24	22.73	23.22
Patrolman/Woman	H24-/H24+	19.74	20.23	20.73	21.22	21.72	22.21	22.70	23.20	23.69
Mechanic II	H26-/H26+	21.46	22.00	22.53	23.07	23.61	24.15	24.68	25.22	25.76
Marking/Signage Lead Worker Road Lead Worker Shop Lead Worker	H28-/H28+	22.87	23.45	24.02	24.59	25.17	25.73	26.31	26.88	27.45
Senior Maintenance Technician	H29-/H29+	20.30	20.80	21.29	21.78	22.28	22.78	23.27	23.76	24.25

HEALTH HUMAN SERVICES NON-CLERICAL HOURLY

<u>Job Class</u>	<u>New Tables</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
Nutrition Site Worker	H40-/H40+	9.83	10.16	10.48	10.81	11.14	11.46	11.80	12.13	12.44
Energy Assistance Coordinator	H42-/H42+	14.92	15.41	15.91	16.40	16.90	17.39	17.89	18.38	18.88
Economic Support Specialist	H44-/H44+	18.13	18.74	19.33	19.94	20.54	21.13	21.74	22.33	22.94
Paternity Specialist										
Support Specialist										
Child Support Lead Worker	H47-/H47+	20.01	20.68	21.35	22.04	22.73	23.40	24.08	24.76	25.43
Economic Support Lead Worker										
Physician Support Assistant	H48-/H48+	15.36	15.88	16.38	16.90	17.40	17.92	18.42	18.94	19.44
HHS Site Worker	H49-/H49+	10.47	10.74	10.98	11.25	11.49	11.76	12.01	12.27	12.51

LAKELAND HEALTH CARE CENTER NON-CLERICAL HOURLY

Job Class	New Tables	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Relief Cook	H60-/H60+	10.49	10.76	11.01	11.27	11.52	11.79	12.04	12.30	12.55	12.82	13.07
Cook	H62-/H62+	12.47	12.78	13.08	13.40	13.71	14.01	14.31	14.61	14.93	15.24	15.54
Licensed Beautician												
Certified Nursing Assistant	H64-/H64+	13.26	13.67	13.95	14.12	14.30	14.48	14.66	15.12	15.57	16.03	16.48
CNA - Housewide Enrichment Facilitator												
Recreational Therapy Leader												
Resident Liaison												
Certified Medication Assistant	H65-/H65+	14.09	14.44	14.79	15.13	15.47	15.83	16.17	16.51	16.87	17.20	17.55
Restorative Therapy Aide/Clinic Assistant												
Food Service Coordinator	H66-/H66+	14.74	15.09	15.45	15.82	16.17	16.54	16.91	17.27	17.62	17.99	18.35
Scheduling/Payroll Clerk	H67-/H67+	16.41	16.82	17.21	17.61	18.02	18.43	18.84	19.23	19.63	20.04	20.44
LPN-Medical Records	H68-/H68+	22.07	22.90	23.76	24.65	25.59	26.07	26.54	27.03	27.52		
LPN-Unit Supervisor												
Behavior Management Specialist	H69-/H69+	27.26	28.13	29.01	29.88	30.74	31.60	32.48	33.35	34.21		
RN-Unit Supervisor												
RN-Unit Supervisor (Charge)	H70-/H70+	28.66	29.53	30.41	31.28	32.14	33.00	33.88	34.75	35.61		
Maintenance Technician	H71-/H71+	18.86	19.33	19.80	20.26	20.74	21.21	21.68	22.15	22.62		
Maintenance Coordinator	H72-/H72+	20.74	21.25	21.78	22.29	22.82	23.33	23.85	24.37	24.89		
Social Worker	H73-/H73+	22.44	23.17	23.87	24.59	25.33	26.10	26.88	27.69	28.52		
LPN Medical Records Lead Worker	H74-/H74+	23.07	23.90	24.76	25.65	26.59	27.07	27.54	28.03	28.52		

LAKELAND SCHOOL NON-CLERICAL HOURLY

<u>Job Class</u>	<u>New Tables</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
Special Education Aide	H80-/H80+	14.47	14.92	15.37	15.82	16.27	16.71	17.15	17.60	18.05
Interpreter	H81-/H81+	22.10	22.78	23.46	24.13	24.81	25.48	26.17	26.84	27.51

SHERIFF'S OFFICE NON-CLERICAL HOURLY

<u>Job Class</u>	<u>New Tables</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
Communications Officer Communications Officer (Mon - Fri)	H91-/H91+	19.13	19.72	20.30	20.90	21.48	22.07	22.65	23.24	23.82
Correctional Officer										
Correctional Officer (Electronic Monitoring)										
Correctional Officer (Classification)										

OTHER NON-CLERICAL HOURLY

Job Class	New Tables	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Printing Coordinator	H86-/H86+	16.43	16.85	17.26	17.66	18.08	18.49	18.91	19.32	19.73
Accounting Assistant	H87-/H87+	20.42	20.94	21.44	21.96	22.47	22.98	23.49	24.00	24.51
IT Specialist	H88-/H88+	20.40	21.16	21.93	22.69	23.46	24.22	24.99	25.76	26.51
Legal Assistant	H89-/H89+	22.41	22.97	23.53	24.09	24.65	25.21	25.77	26.33	26.89
LURM Assistant										

**Resolution No. 55- 12/15**  
**Adopting 2016 pay ranges for Certain Casual Employees**

1 Moved/Sponsored by: Human Resources Committee  
2

3 **WHEREAS**, the Human Resources Committee (“Committee”) has considered the matter of pay  
4 raises for certain casual employees (“Employees”); and,  
5

6 **WHEREAS**, the Committee recommends adoption of the new pay tables for casual employees  
7 (as attached) to more closely align the casual positions with their hourly counterpart positions  
8 and to provide increases for other casual employees to maintain consistency.  
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
11 the attached pay plan for certain casual employees be and the same is hereby approved effective  
12 January 1, 2016.  
13  
14  
15  
16  
17

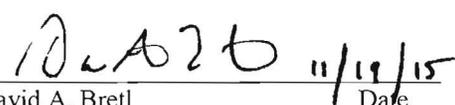
18 \_\_\_\_\_  
19 Nancy Russell  
20 County Board Chair  
21

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

22  
23 County Board Meeting Date: December 8, 2015  
24

Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator – Finance
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**Policy and Fiscal Note**  
**Resolution No. 55-12/15**

- I. **Title:** Adopting 2016 pay ranges for Certain Casual Employees
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to adopt the new pay plan (as attached) for certain casual employees.
- III. **Budget and Fiscal Impact:** The 2016 budget includes funds to cover the cost of these proposed changes. Due to the unscheduled, unplanned nature of these positions, the exact fiscal impact of these changes is unknown but is anticipated to be minimal.
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Human Resources

Meeting Date: November 18, 2015

Vote: 5-0

County Board Meeting Date: December 8, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 11/19/15  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 11/20/15  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator – Finance

CASUAL PAY TABLES

Job Class: RECEPTIONIST  
 current ee will stay at \$13.17 till step 1 catches up or position is vacated and refilled at step 1

ACCOUNT CLERK I  
 MACI 01/01/16 13.76

CLERK II POST 2012 HIRE  
 current ee will stay at \$14.77 till step 1 catches up or position is vacated and refilled at step 1  
 MC22 01/01/16 13.76 14.77

STUDENT LEARNER  
 MSI 07/24/09 5.90 7.25  
 LAKELAND SCHOOL

SUBSTITUTE TEACHER  
 MST 07/14/15 100.00

SUBSTITUTE SPEC EDUCATION AIDE  
 MPDW 01/01/15 10.00  
 LAKELAND HEALTH CARE CENTER

IN-HOUSE POOL COOK/FOOD SVC WKR  
 MPCE 01/01/15 13.26

IN-HOUSE POOL CNA  
 MPLC 01/01/16 16.48

IN-HOUSE POOL NURSE  
 MPLN 01/01/16 34.21

RN-UNIT SUPERVISOR (LHCQ)  
 current ee will stay at \$30.04 till step 1 catches up or position is vacated and refilled at step 1  
 MRN 01/01/16 27.26 30.04

NUTRITION SITE WORKER  
 MNSW 01/01/16 9.83  
 HEALTH & HUMAN SERVICES

MEDICARE SPECIALIST  
 MDSP 01/01/16 20.53

HS SPECIALIST I  
 MHS1 01/01/16 22.16 22.85 24.16 25.18 26.26 27.42  
 SHERIFF'S OFFICE

DEPUTY SHERIFF/MARINE OFCR  
 DSMIO 05/01/13 17.00 17.50

DEPUTY SHERIFF/MARINE MGR  
 DSMIM 05/01/10 20.00  
 PUBLIC WORKS

PATROLMAN - LTE  
 MPPL 01/01/16 19.74

FACILITIES & PARKS SEASONAL LABORER  
 MPPL 05/12/15 10.00 10.50 11.00 11.50  
 CLERK OF COURTS

STUDENT WORKER  
 MSW 07/24/09 7.25

JURY BAILIFF  
 MJB 01/01/16 11.85

SCANNING CLERK  
 MSCN 09/01/12 10.00  
 CORONER/MEDICAL EXAMINER

DEPUTY MEDICAL EXAMINER  
 MDC 01/01/14 120.00  
 MANAGEMENT - LIMITED TERM

SENIOR ACCOUNTANT  
 MSA 03/01/15 30.00

**Resolution No. 56- 12/15**

**Approving a Collective Bargaining Agreement by and between Walworth County and the Health and Human Service Professionals for the Period of January 1, 2016 to December 31, 2016**

1 Moved/Sponsored by: Human Resources Committee  
2

3 **WHEREAS**, representatives of county management and the Health and Human Service  
4 Professionals (“Union”) bargaining representatives have reached a tentative agreement on a one  
5 year successor agreement to the collective bargaining agreement which is set to expire on  
6 December 31, 2015; and,  
7

8 **WHEREAS**, the Human Resources Committee recommends ratification of the tentative  
9 agreement (“Agreement”), a copy of which is attached hereto, for the contract period of January  
10 1, 2016, through December 31, 2016.  
11

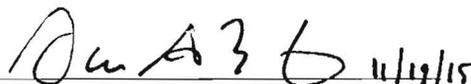
12 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
13 does hereby ratify the terms of the Agreement.  
14  
15  
16

17 \_\_\_\_\_  
18 Nancy Russell  
19 County Board Chair  
20

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

21  
22 County Board Meeting Date: December 8, 2015  
23

Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached. Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:	
 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator – Finance
Date <u>11/19/15</u>	Date <u>11/20/15</u>

**Policy and Fiscal Note**  
**Resolution No. 56-12/15**

- I. Title:** Approving a Collective Bargaining Agreement by and between Walworth County and the Health and Human Service Professionals for the Period of January 1, 2016 to December 31, 2016
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to approve a collective bargaining agreement between Walworth County and the Health and Human Services Professionals. This Agreement includes a general wage increase of 0.73% for HHS Professionals effective 1/1/16.
- III. Budget and Fiscal Impact:** The passage of this resolution will result in an approximate fiscal impact of \$33,404. These funds have been included in the 2016 budget.
- IV. Referred to the following standing committees for consideration and date of referral:**

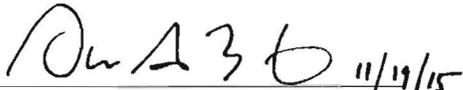
Committee: Human Resources

Meeting Date: November 18, 2015

Vote: 5-0

County Board Meeting Date: December 8, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
Date 11/19/15

David A. Bretl  
County Administrator/Corporation Counsel

  
Date 11/20/15

Nicole Andersen  
Deputy County Administrator – Finance

**AGREEMENT**

**BETWEEN**

**COUNTY OF WALWORTH**

**HEALTH AND HUMAN SERVICES DEPARTMENT**

**and**

**ASSOCIATION OF HUMAN SERVICE PROFESSIONALS**

**FOR PERIOD JANUARY 1, 2016 THROUGH DECEMBER 31, 2016**

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<b>EXHIBIT “A” – 2016 Classification and Rate Schedule</b> .....	4

**AGREEMENT**

THIS AGREEMENT made and entered into by and between the County of Walworth, Wisconsin, hereinafter referred to as the “County” and the Association of Human Service Professional Employees, hereinafter referred to as the “Union,” is as follows:

**ARTICLE I – RECOGNITION**

The County hereby recognizes the Association of Human Service Professionals as the exclusive bargaining representative for all regular full-time and regular part-time professional employees of the Walworth County Health and Human Services Department, excluding independent contractors, supervisors, confidential, managerial, executive, temporary, casual and non-professional employees, as certified by the Wisconsin Employment Relations Commission on September 21, 1988.

**ARTICLE II – WAGES**

Base wages for the job classifications in the Union are as follows:

<u>Pay Range</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Starting Rate</u>
E02-/E02+	HS Specialist I HS Specialist I (AODA Grant) Nutrition Specialist Teacher	01/01/16	\$22.16
E03-/E03+	Environmental Health Specialist HS Specialist II Public Health Specialist	01/01/16	\$22.89
E04-/E04+	Behavior Analyst HS Specialist III Public Health BSN Public Health Preparedness Coordinator	01/01/16	\$24.21
E05-/E05+	HS Specialist IV RN (Mental Health)	01/01/16	\$25.90
E06-/E06+	Occupational Therapist Physical Therapist Speech Language Pathologist	01/01/16	\$31.34

**ARTICLE III – DURATION**

This Agreement shall be in full force and effect from January 1, 2016 through December 31, 2016.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015, in the City of Elkhorn, County of Walworth, State of Wisconsin.

WALWORTH  
COUNTY

ASSOCIATION OF HUMAN SERVICE  
PROFESSIONALS

By: \_\_\_\_\_  
Nancy Russell  
County Board Chair

By: \_\_\_\_\_  
Mel Davis  
President

By: \_\_\_\_\_  
Richard Brandl  
Human Resources Committee Chair

By: \_\_\_\_\_  
Mary Bohn  
Vice President

By: \_\_\_\_\_  
Elizabeth Aldred  
Health & Human Services Director

By: \_\_\_\_\_  
Dale Wilson  
Human Resources Director

By: \_\_\_\_\_  
David A. Bretl  
County Administrator

**EXHIBIT "A"**  
**HUMAN SERVICES PROFESSIONAL EMPLOYEES**  
**2016 JOB CLASSIFICATION AND RATE SCHEDULE**

Pay Range	Classification	Effective Date	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
E02-/E02+	HS Specialist I HS Specialist I (AODA Grant) Nutrition Specialist Teacher	01/01/16	22.16	22.85	24.16	25.18	26.26	27.42			
E03-/E03+	Environmental Health Specialist HS Specialist II Public Health Specialist	01/01/16	22.89	23.89	24.94	25.70	26.83	28.53			
E04-/E04+	Behavior Analyst HS Specialist III Public Health BSN Public Health Preparedness Coordinator	01/01/16	24.21	25.26	26.40	27.53	28.80	30.08			
E05-/E05+	HS Specialist IV RN (Mental Health)	01/01/16	25.90	27.29	28.77	30.28	32.40	34.59			
E06-/E06+	Occupational Therapist Physical Therapist Speech Language Pathologist	01/01/16	31.34	32.69	34.04	35.39	36.74	38.08	39.43	40.78	42.13

**This exhibit is provided for informational purposes only. Only the base wages in Article II are subject to collective bargaining.**