



**WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING**

**TUESDAY, OCTOBER 13, 2015 AT 6:00 P.M.**

County Board Room  
Walworth County Government Center  
100 W. WALWORTH STREET  
ELKHORN, WI

*Nancy Russell – Chair  
Rick Stacey – Vice-Chair*

Board of Supervisors

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**A G E N D A**

**Call to Order**

**Pledge of Allegiance**

**Invocation**

- David Bretl, County Administrator

**Roll Call**

**Withdrawals from Agenda, if any**

**Approval of the Agenda**

**Approval of the Minutes**

**Pgs. 1-3**

**Pgs. 4-9**

**Pgs. 10-11**

- September 8, 2015 Committee of the Whole
- September 8, 2015 County Board Meeting
- September 17, 2015 Special County Board Meeting

**Comment Period by Members of the Public Concerning Items on the Agenda**

[Pursuant to Section 2-68 (7) of the Walworth County Code of Ordinances, "Public comment shall not be permitted with respect to any zoning item that has been the subject of a previously noticed public hearing."]

**Pgs. 12-16**

**Appointments/Elections**

1. Civil Service Board
  - Edward A. Siert – Term to begin upon confirmation and end on December 31, 2019 (Recommended by the Executive Committee 5-0)
2. Delavan Aram Public Library Board
  - Robert Gray Betzer – Three-year term to begin upon confirmation and end on January 8, 2019 (Recommended by the Executive Committee 5-0)
3. Local Emergency Planning Committee (LEPC)
  - State Senator Stephen Nass (Recommended by the Executive Committee 5-0)

**Pgs. 17-19**

**Pg. 20**

**Communications and Matters to Be Referred**

1. Claims Received After Agenda Mailing
2. Claims: None.

**Pg. 21**

3. Correspondence from William R. Mangold, Chairman, Town of Lyons – Regarding re-zone proposal and conditional use application for Northwinds Perennial Farm at 7047 Hospital Road and requested amendment to A4 Zoning District (To be referred to the County Zoning Agency)

**Pgs. 22-23**

4. Correspondence from Jane Roberts of Richmond Township – Regarding educational programs offered through the Whitewater-Area League of Women Voters (To be placed on file)

**Pgs. 24-29**

5. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
6. Report of the County Clerk Regarding Communications Received by the Board After the Agenda Mailing

**Pgs. 30-31**

7. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)

**Unfinished Business**

**New Business**

**Reports of Standing Committees**

**Pgs. 32-33**

**County Zoning Agency Report of Proposed Zoning Amendments**

1. Zoning Ordinance for Town of Bloomfield. Town of Bloomfield proposed Ordinance change concerning rezone of portion of MA 397600001, Town of Bloomfield, per petition filed with the Town of Bloomfield by Potter's Self Storage (Recommended by the County Zoning Agency 7-0)(September 17, 2015 Zoning Agency Public Hearing)
2. Covington Court Apartments, LLC and South Lake Shore Drive Property Company, LLC, Sections 14 and 15, Delavan Township. Rezone approximately 1.95 acres of R-2 to C-2, 13.55 acres of R-2 to R-3. Also rezone approximately 24.68 acres of R-2 to R-5A – Approved 7-0 (September 17, 2015 Zoning Agency Hearing)
3. Robert A. Turtenwald – Owner, Robert Peterson – Applicant, Section 25, LaFayette Township. Rezone A-1 to A-4 – Approved 7-0 (September 17, 2015 Zoning Agency Hearing)
4. John Neighbors – Owner/Applicant, Section 25, Delavan Township. Rezone R-1 to B-2 – Approved 7-0 (September 17, 2015 Zoning Agency Hearing)
5. Stanley R. and Claudine Malin – Owners/Applicants, Section 22, Lyons Township. Rezone approximately 6.31 acres of A-2 to C-2 – Approved 7-0 (September 17, 2015 Zoning Agency Hearing)

**Pgs. 34-36**

**Finance Committee**

1. Ord. No. 949-10/15 – Amending Section 30-181(2)(a) of the Walworth County Code of Ordinances Relating to Public Works Excess Net Position at Yearend – *Vote Required: Majority* (Recommended by the Public Works Committee 5-0 and the Finance Committee 5-0)

**Pgs. 37-51**

2. Res. No. 38-10/15 – Adopting the Walworth County Plan of Library Service for Funding Years 2016-2018 – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

**Pgs. 52-54**

3. Res. No. 39-10/15 – Authorizing Internal Allowances for Lakeland Health Care Center 2015 Net Position for Future Building/Equipment – *Vote Required: Two-*

*Thirds* (Recommended by the Lakeland Health Care Center Board of Trustees 5-0 and the Finance Committee 5-0)

**Pgs. 55-57**

4. Res. No. 40-10/15 – Authorizing the Closure of White River Park Acquisition and Health and Human Services HVAC System Replacement Capital Projects and the Transfer of Remaining Funds to the General Fund Unassigned Fund Balance Account – *Vote Required: Majority* (Recommended by the Parks Committee 3-0, the Public Works Committee 5-0, and the Finance Committee 5-0)

**Pgs. 58-60**

5. Res. No. 41-10/15 – Authorizing the Addition of the Conservation Aids Program Grant to Previously Established Pre-Approved Recurring Grants List – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

**Pgs. 61-63**

6. Res. No. 42-10/15 – Committing General Fund Balances for Future Building/Equipment – *Vote Required: Two-Thirds* (Recommended by the Finance Committee 5-0)

**Pgs. 64-65**

7. Res. No. 43-10/15 – Accepting the Donation of Two Bridges in White River County Park – *Vote Required: Majority* (The Public Works and Finance Committees will consider this item and make a recommendation at a special joint meeting prior to the October 13, 2015 County Board meeting.)

**Human Resources Committee**

**Pgs.66-69**

1. Ord. No. 950-10/15 – Amending Sections 15-17 and 15-810 of the Walworth County Code of Ordinances Relating to the Reclassification of a Desktop Lead/Server Specialist Position to a Systems Specialist Position in Information Technology – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

**Pgs. 70-72**

2. Ord. No. 951-10/15 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Elimination of a Scheduling/Payroll Clerk Position and the Creation of a Staff & Support Services Manager Position at Lakeland Health Care Center – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

**Reports of Special Committees**

**Comment Period by Members of the Public Concerning Items Not on the Agenda**

**Chairperson's Report**

**Adjournment**

**Kimberly S. Bushey**  
**Walworth County Clerk**

\*Supervisors and Committees: Please submit titles for the Tuesday, November 10, 2015 agenda on or before Wednesday, October 28, 2015.

**SEPTEMBER 8, 2015 SESSION  
OF THE  
WALWORTH COUNTY BOARD OF SUPERVISORS  
COMMITTEE OF THE WHOLE**

The Walworth County Board Committee of the Whole meeting was called to order by Chair Russell at 5:01 p.m. at the Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

**Roll Call**

Roll Call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Joe Schaefer, Rick Stacey, Charlene Staples, David A. Weber, Paul Yvarra, and Chair Nancy Russell. A quorum was established.

○ **Presentation of County Administrator's proposed 2016 budget and budget workshop**

Administrator Bretl presented an overview of the 2016 Administrator's Budget. A copy of the 2016 Administrator's Budget was distributed to those present.

Bretl stated this budget proposes a 0.65% increase in the overall levy, a slight increase following approximately four years of levy freezes. He explained the important dates in the budget process as outlined in the budget book.

Bretl gave an overview of the 2016 Budget Themes. He referenced the sidebar articles including the County's roads and bridges.

**Equalized Value:** Bretl gave an overview of the historical equalized value changes and stated the banking crisis in 2008 had a significant impact on Walworth County property values and stated there has been little new construction within the County since that time. Since the property tax cap is based on the value of net new construction, we are capped at a fairly lower rate. He also said, psychologically, home owners are not seeing their homes are worth more. This reinforces our need to ensure taxes are as affordable as possible.

**Other Post-Employment Benefits (OPEB):** Bretl gave an overview of OPEB, which is the County's commitment to provide health care to its retirees. He stated the actuarial present value (APV) is in excess of \$23 million and the APV will be recalculated in December 2015. Bretl stated the County has funded this over the required schedule and he is not recommending any extraordinary deposits.

**Employee Health Care:** Bretl stated that the County has been proactive in making design changes and keeping a cap on this fund. He said this is the sixth consecutive year recommending there be no increase in the healthcare premiums and to accomplish this, the County will draw down on reserves.

**Maintaining our Infrastructure:** Bretl gave an overview of the facilities infrastructure. He stated during the decade of the 2000s the County replaced or upgraded many of its buildings and in 2014 the County approved a plan to start saving money towards major building improvements/replacements. He said the County has been paying down debt, but that there are no bonds to call until 2017 and 2018. Bretl stated the need to borrow funds is not projected through 2020.

**Maintaining Transportation Infrastructures:** Bretl gave an overview on maintaining transportation infrastructure and bridges and reported that the Beulah dam has been replaced and should last approximately 100 years. He said in the past, the County relied on the State's Local Bridge Program for grant funding when a bridge needed to be replaced. Under the program, the State would pay 80% and the County would pay the remaining share, and that the grant cycle occurs every two years. Bretl stated in the last grant cycle the County was unsuccessful in obtaining State funding. He stated the County should continue trying to obtain State funding, but if unsuccessful we should begin to rebuild the infrastructures ourselves. He then reviewed the Bridge/Replacement Schedule.

**Fleet:** Bretl reported on the results of the Public Works department study that was performed to determine the optimal time to trade/replace tandem axle trucks and stated that the budget proposes replacement approximately every eight years. He stated there will be the need to replace four vehicles in 2016.

**Large Capital Projects:** Bretl stated the plans and specs are to be approved in December for Phase I of the Public Works facility which is proposed to proceed in 2016. He said the Health and Human Services facility is scheduled to be engineered in 2018 and built in 2019 for a total upgrade of approximately \$9 million, including engineering. He stated the Sheriff's communication project includes an estimated \$5.5 million to be spent between 2018 and 2020.

**Proactive Solutions to Challenges:** Bretl stated it is anticipated that the County Agricultural Society strategic planning process will be completed this fall. He said the budget includes \$80,000, which will allow \$20,000 for operation expenses and \$60,000 to winterize the North Exhibit Hall for the purpose of holding year round events.

**Treatment Courts:** Bretl gave a brief overview of the Criminal Justice Coordinating Committee. He stated the budget provides a net increase of 0.75 FTEs for the Clerk of Circuit Court to support treatment courts in the amount of approximately \$196,000. Bretl encouraged the support of the Board for that amount.

**Economic Development:** Bretl stated the Walworth County Economic Development Association (WCEDA) has asked for an additional \$8,000 to expand a youth program they are working on. He stated WCEDA is partnering with the County's K-12 schools, higher education institutions, the Job Center, and area employers to improve workforce development through the Walworth County Career Awareness Campaign.

**Strategic Planning:** Bretl gave a brief overview of the long-term planning. He stated that the plan was developed through the cooperative efforts of all County departments and many of the goals will align with one or more of the longer-term budget areas.

Bretl then reviewed the Areas of Board Interest section of the report.

**Tax Levy:** Bretl stated that the tax levy calls for an increase of .65%. He said if the levy were to be cut, it would be the new starting point for next year. Bretl urged that the Public Works plan remain intact to help keep the levy lower in the future.

**District Attorney:** Bretl stated \$32,000 has been budgeted for a new assistant district attorney position which is to begin the second half of the year. If approved, this would be a State employee, funded by County property tax dollars. He said the District Attorney is willing to eliminate a County

administrative support position in his office when two individuals are expected to retire in July 2016. Bretl stated the District Attorney has indicated his office is short 3.34 attorney positions, based on state statistics.

Community Initiatives: Bretl stated the community initiatives have significantly increased spending over the years and we continue to receive requests. He said he has included an additional \$10,000 for the Visitors Bureau for the purpose of bidding in the Circle Wisconsin Midwest Marketplace, which will allow for an upcoming convention for bus tour operators. He stated an additional \$7,500 was included for the Historical Society due to the increase in utilities as a result of the additional space at Heritage Hall.

Indoor Range: Bretl stated in cooperation with Sheriff Picknell, the County's indoor range was closed due to unsafe conditions. He said the old building will be torn down and replaced with another, which has been included in the 2017 Capital Plan.

Planning for the future: Bretl referred to Appendix A of his Preliminary Budget, which gives an overview of the Major Personnel Actions and Appendix B, Long Range Plan.

Bretl concluded by thanking the department heads for their team efforts and assistance in preparing the budget. He commended the Finance department for the many hours they put into the budget and Nicole Hill and Kate Willett for their efforts in the production of the report.

Bretl turned the meeting over to Chair Russell. Chair Russell announced that the budget amendment forms were distributed to the Supervisors.

Supervisor Weber inquired about the Zoning Committee and the short term rental issue, as he did not see it referred to within the budget. Bretl stated the short term rental issue is viewed as a levy neutral impact.

Supervisor Ingersoll stated she would like to hear from Sheriff Picknell relative to current events and the possible need for the indoor shooting range earlier than 2018. Sheriff Picknell stated that in light of everything going on he is comfortable holding off for the 2017 budget as the outdoor facility is still available.

## **Adjournment**

On motion by Supervisor Stacy, seconded by Supervisor Weber, the meeting was adjourned at 5:56 p.m.

STATE OF WISCONSIN     )  
  ) SS  
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the September 8, 2015 Committee of the Whole Meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

**SEPTEMBER 8, 2015  
WALWORTH COUNTY BOARD OF SUPERVISORS  
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:05 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Joe Schaefer, Rick Stacey, Charlene Staples, David A. Weber, Paul Yvarra, and Chair Nancy Russell. A quorum was established.

Rick Stacey, Walworth County Board Supervisor, District #1, delivered the invocation.

**Amendments, Withdrawals, and Approval of Agenda**

Supervisor Brandl offered a motion, second by Supervisor Schaefer, to approve the agenda. Supervisor Stacey offered a motion, second by Supervisor Brandl, to suspend the rules and allow the Fairest of the Fair to deliver a short presentation at tonight's meeting as noted in Item #15 under Communications and Matters to be Referred and move it in front of Special Order of Business. Motion was approved by voice vote. On motion by Supervisor Stacey, second by Supervisor Brandl, the agenda as amended was approved by voice vote with no withdrawals.

**Approval of the Minutes**

On motion by Supervisor Schaefer, second by Supervisor Weber, both the July 14, 2015 and July 20, 2015 County Board Meeting minutes were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

Merilee Holst, 398 Mill Street, Fontana, spoke to the board as a board member of the Geneva Lake Conservancy regarding the White River Park. She spoke in favor of the ordinance amending Chapter 42, of the Walworth County Code of Ordinances creating Section 42-11 relative to the planting of native species in county parks.

**Communications and Matters to be Referred – Item #15**

1. Correspondence received from the Walworth County Fair Office regarding a request for the Fairest of the Fair Emily Watson to make a presentation to the County Board  
Emily Watson, 2015 Walworth County Fairest of Fair, delivered a brief presentation regarding the 2015 Walworth County Fair. She said the theme for this year was "Just Another Day in Paradise". She stated attendance was up by 2,500 for a total attendance of 135,879 people. Watson stated the new Monster Truck attraction drew the largest crowd. She stated Walworth County businesses purchased a grand total of \$482,000 at the meat/animal sale and the swine project championship barrel went for a record breaking \$29 per pound.

**Special Order of Business**

1. Presentation of Wellness Council of America Well Workplace Award  
Chair Nancy Russell, read the designated letter and presented The Wellness Council of America Well Workplace Award to Dale Wilson and Lisa Henke.

## **Appointments/Elections**

1. Transportation Coordinating Committee
  - Andrew Kerwin – Two-year term to begin upon confirmation and end on September 30, 2017 (Recommended by the Executive Committee 5-0)
  - Susan Leffelman – Two-year term to begin upon confirmation and end on September 30, 2017 (Recommended by the Executive Committee 5-0)
2. Walworth County Housing Authority Board of Commissioners
  - John Bigler – Five-year term to begin upon confirmation and end on July 31, 2020 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Brandl, the appointments to the Transportation Coordinating Committee and the Walworth County Housing Authority Board of Commissioners were approved by voice vote.

## **Communications and Matters to be Referred**

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Claim for Damaged Property received from Steven Gorsuch; b) Summons & Complaint Small Claims – Dean A. Aceto vs Walworth County; c) Adjourned (from 3/11/15 & 4/29/15) Preliminary Pretrial/Status Conference – Michael and Christine Scholl vs Walworth County & ONE90H90H, LLC; d) Claim for Damaged Property received from Randy Harnack (To be referred to the Executive Committee)
3. Town of Bloomfield Ordinance No. 2015-O-1111 – Ordinance Amending the Zoning Ordinance of the Town of Bloomfield – MA397600001 (To be referred to the County Zoning Agency)
4. Town of Bloomfield Resolution #2015-R-07 – Conditional Use Permit Potter's Self Storage (To be referred to the County Zoning Agency)
5. Outagamie County Resolution No. 33-2015-16 – Supporting proposed legislation extending the special circumstances battery provisions to a person who is employed by, or under contract with, a court, a county department of human or social services, a tribal child welfare agency, or the department of children and families, to provide intake, dispositional, or other services relating to child welfare or juvenile justice workers (To be referred to the Executive Committee)
6. Green Lake County Resolution No. 12-2015 – Relating to support of LRB 0773/2 & 1440/2 and causing or threatening bodily harm to certain child welfare and juvenile justice workers and providing a penalty (To be referred to the Executive Committee)
7. Correspondence from Wisconsin Counties Association regarding Resolutions of the Wisconsin Counties Association (Correspondence and the complete packet of resolutions are to be referred to the Executive Committee and can be viewed in the County Clerk's Office.)
8. Wisconsin Department of Administration Preliminary Estimate of January 1, 2015 Population for Walworth County (To be referred to the Executive Committee)
9. Correspondence from Jane Myers – Regarding the risk to public safety when the circus comes to the area (To be referred to the Executive Committee)
10. Correspondence, Draft Resolutions, Executive Summary and Comprehensive Economic Development Strategy for Southeastern Wisconsin: 2015-2020 (CEDS) from Southeastern Wisconsin Regional Planning Commission (SEWRPC) (To be referred to the Executive Committee) (The complete CEDS is on file and can be viewed in the County Clerk's Office)
11. Correspondence from David A. Wagner of Ehlers & Associates, Inc. regarding Village of Darien, Wisconsin, Proposed Creation of Tax Incremental District and Proposed Project Plan for Tax Incremental District No. 3 (To be referred to the Finance Committee)

12. Correspondence from Jason Fruth, Waukesha County Department of Parks and Land Use regarding Notice of availability of amended Comprehensive Development Plan for Waukesha County (To be placed on file)
13. Correspondence from Waukesha County Clerk's Office regarding Year 2015 approval of amendment to the Comprehensive Development Plan for Waukesha County and Enrolled Ordinance 170-7 (To be placed on file)
14. Correspondence from the Wisconsin Historical Society regarding Nomination to the National Register and/or State Register of Historic Places – Delavan Water Tower Park Historic District and the Delavan Downtown Commercial Historic Districted (To be placed on file)
15. Correspondence received from the Walworth County Fair Office regarding a request for the Fairest of the Fair Emily Watson to make a presentation to the County Board (To be placed on file)(It is anticipated that the County Board will suspend its rules, consider the request and permit the Fairest of the Fair to make a short presentation at the meeting)
16. Correspondence from State Senator Janis Ringhand acknowledging receipt of Walworth County Resolution No. 31-07/15 Opposing Proposed Changes to Wisconsin Shoreland Zoning Standards as Outlined in the State of Wisconsin 2016 – 2017 Budget Bill (To be placed on file)
17. Correspondence from State Representative Andy Jorgensen acknowledging receipt of Walworth County Resolution No. 31-07/15 Opposing Proposed Changes to Wisconsin Shoreland Zoning Standards as Outlined in the State of Wisconsin 2016 – 2017 Budget Bill (To be placed on file)
18. Correspondence and copy of application and Notice of Proceeding from the Public Service Commission of Wisconsin in regard to Application by American Transmission Company, LLC to Build and Place in Service a New 138 kV Transmission Line Between the Spring Valley Substation, in Kenosha County and the North Lake Geneva Substation in Walworth County, to Build a New 138/69 kV Substation in Kenosha County and to Build or Rebuild Other Lines and Facilities in the Project Area (To be placed on file)
19. Village of East Troy Ordinance #2015-03 – Ordinance Amending the Village's Comprehensive Plan (To be placed on file)
20. Communication from State of Wisconsin Department of Natural Resources in regard to Notice of Pending Application for Proposed Dredging by Robert Luke (To be placed on file)
21. Southeastern Wisconsin Regional Planning Commission's 2014 Annual Report (To be placed on file and can be viewed in the County Clerk's Office)
22. Correspondence and Resolution No. 2015-08 from the State of Wisconsin Department of Natural Resources in regard to Amendment to SEWRPC Community Assistance Planning Report No. 191 (2<sup>nd</sup> Edition), Sanitary Sewer Service Area for the Village of Mukwonago, Walworth and Waukesha Counties, Wisconsin (To be placed on File)
23. Correspondence from Wassel, Harvey & Schuk, LLP regarding a Raze Order for W1027 Juneau Rd, Village of Bloomfield (To be placed on File)
24. Correspondence from Town of Troy regarding Chapter 12 Ordinance 2015-3 – Ordinance to Adopt Comprehensive Plan Amendments, Tax Parcels LA297400001 & L T 3600006 (To be placed on file)
25. *Walworth County Aging & Disability Resource Center News*, August 2015 (To be placed on file)
26. *Walworth County Aging & Disability Resource Center News*, September 2015 (To be placed on file)
27. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File.
  - Correspondence from Wisconsin Counties Association regarding Broadband Development and the Role of County Government (To be placed on file)
  - Polk County Resolution #29-15 – To Repeal Statutory Provisions Enacted in the State of Wisconsin 2015-2017 Budget Concerning Shoreland Zoning Standards (Sections 1922am-1922L of 2015 Wisconsin Act 55)(Topic was previously placed on file)
28. Report of the County Clerk Regarding communications Received by the Board After the Agenda Mailing
  - 2015-16 Wisconsin County Officials Directory
  - Correspondence from Walworth County Metropolitan Sewerage District regarding WalCoMet Ordinance Modifications (Correspondence and the complete packet of the Sewerage Use Ordinance and Pretreatment Ordinance are to be placed on file and can be viewed in the County Clerk's Office)

- Communication and Presentation from Sonya Dailey in favor of encouraging native plantings throughout the County (To be placed on file)
29. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
- Covington Court Apartments, LLC and South Lake Shore Drive Property Company, LLC, (Shodeen), Delavan Township. Rezone approximately 1.95 acres of R-2 Single Family Residential to C-2 Upland Resource Conservation District, 13.55 acres of R-2 to R-3 Two-Family Residence District, a rezone to correct the wetland boundary of C-4 Lowland Resource Conservation District and Shoreland Boundary along the shore of Delavan Lake, and rezone approximately 24.68 acres of R-2 Single Family Residential to R-5A Planned Residential Development District.
  - Robert A. Turtenwald – Owner, Robert Peterson – Applicant, LaFayette Township. Rezone A-1 Prime Agricultural District to A-4 Agricultural Related Manufacturing, Warehousing and Marketing District.
  - John Neighbors – Owner/Applicant, Delavan Township. Rezone R-1 Single Family Residential to B-2 General Business District.
  - Stanley R. and Claudine Malin – Owners/Applicants, Lyons Township. Rezone approximately 6.31 acres of A-2 Agricultural to C-2 Upland Resource Conservation District.

### **Unfinished Business**

### **New Business**

### **Reports of Standing Committees**

#### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Timothy and Renee Richter – Owners, Section 24, Spring Prairie Township. Rezone approximately .62 acres of A-1 to A-4 and approximately .14 acres of P-1 to A-1 – Approved 7-0 (August 20, 2015 County Zoning Agency Hearing)
2. James A Bowey – Owner, Section 1, Geneva Township. Rezone approximately 2.29 acres of A-1 to A-5 – Approved 7-0 (August 20, 2015 County Zoning Agency Hearing)

On motion by Supervisor Stacey, second by Supervisor Schaefer, Items #1 and #2 of the County Zoning Agency Report of Proposed Zoning Amendments, were approved as recommended by the County Zoning Agency by voice vote.

#### **Executive Committee**

1. Ord. No. 942-09/15 – Amending Section 50-200 of the Walworth County Code of Ordinances Relating to Secure Detention for Juveniles – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Res. No. 36-09/15 – Adopting Law Enforcement Policies Required for Submission of a Community Development Block Grant – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Monroe, Item #1, **Ord. No. 942-09/15**; Item #2, **Res. No. 36-09/15** were approved by voice vote.

#### **Finance Committee**

1. Ord. No. 943-09/15 – Amending Section 47-101 of the Walworth County Code of Ordinances Relating to Burying or Cremating an Indigent Deceased Person – *Vote Required: Majority* (Recommended by the Finance Committee 3-0)
2. Ord. No. 947-09/15 – Creating Section 47-2 of the Walworth County Code of Ordinances Relating to Medical Examiner Fees – *Vote Required: Majority* (Recommended by the Finance Committee 3-0)
3. Res. No. 34-09/15 – Authorizing the Establishment of a Trust Fund Account for 85.21 Transportation Grant Funds – *Vote Required: Majority* (Recommended by the Finance Committee 3-0)

On motion by Supervisor Ingersoll, second by Supervisor Yvarra, Item #1, **Ord. No. 943-09/15**; Item #2, **Ord. No. 947-09/15**; and, Item #3, **Res. No. 34-09/15** were approved by voice vote.

### **Health and Human Services Board**

1. Ord. No. 948-09/15 – Amending Section 50-4 of the Walworth County Code of Ordinances Relating to the Mission, Vision and Values of the Health and Human Services Department – *Vote Required: Majority* (Recommended by the Health and Human Services Board 7-0)

On motion by Supervisor Brellenthin, second by Supervisor Staples, Item #1, **Ord. No. 948-09/15** was approved by voice vote.

### **Human Resources Committee**

1. Ord. No. 944-09/15 – Amending Sections 2-45 and 15-532 of the Walworth County Code of Ordinances Relating to Health Insurance – *Vote Required: Two-Thirds* (Recommended by the Executive Committee 5-0 and the Human Resources Committee 4-0)
2. Ord. No. 945-09/15 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the 0.50 FTE Social Worker Position at the Lakeland Health Care Center – *Vote Required: Two-Thirds* (Recommended by the Human Resources Committee 4-0)
3. Ord. No. 946-09/15 – Amending Section 15-810 of the Walworth County Code of Ordinances Relating to Drug or Alcohol Testing – *Vote Required: Majority* (Recommended by the Human Resources Committee 4-0)
4. Res. No. 35-09/15 – Adopting Pay Ranges for CDEB Professional Employees and CDEB “Q” Group for 2015-2016 – *Vote Required: Majority* (Recommended by the Human Resources Committee 4-0)

Supervisor Brandl offered a motion, second by Supervisor Weber, to approve, Item #1, Ord. No. 944-09/15. On motion by Supervisor Stacey, second by Supervisor Weber, **Ord. No. 944-09/15** was approved by unanimous consent.

Supervisor Brandl offered a motion, second by Supervisor Weber, to approve, Item #2, Ord. No. 945-09/15. On motion by Supervisor Stacey, second by Supervisor Weber, **Ord. No. 945-09/15** was approved by unanimous consent.

On motion by Supervisor Ingersoll, second by Supervisor Weber, Item #3, **Ord. No. 946-09/15**; Item #4, **Res. No. 35-09/15** were approved by voice vote.

### **Parks Committee**

1. Ord. No. 941-09/15 – Amending Chapter 42 of the Walworth County Code of Ordinances Creating Section 42-11 Thereof Relative to Planting Native Species in County Parks – *Vote Required: Majority* (Recommended by the Park Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Staples, Item #1, **Ord. No. 941-09/15** was approved by voice vote.

### **Report of Special Committees**

There was none.

### **Comment Period by Members of the Public Concerning Items Not on the Agenda**

There was none.

**Chairperson's Report**

Nancy Russell read a card received from Grace Shepstone thanking the Board for the floral arrangement for Sheldon Shepstone's funeral.

**Adjournment**

On motion by Supervisor Brandl, second by Supervisor Stacey, the meeting was adjourned at 6:24 p.m.

STATE OF WISCONSIN    )  
  ) SS  
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the September 8, 2015 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

**SEPTEMBER 17, 2015**  
**WALWORTH COUNTY BOARD OF SUPERVISORS**  
**SPECIAL COUNTY BOARD MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 4:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Richard Brandl, Tim Brellenthin, Kathy Ingersoll, Kenneth H. Monroe, Rick Stacey, Charlene Staples, David A. Weber, Paul Yvarra, and Chair Nancy Russell. A quorum was established. Daniel G. Kilkenny and Joe Schaefer, were excused.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Supervisor Stacey, second by Supervisor Weber, the agenda was approved by voice vote with no withdrawals.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There was none.

**New Business**

**Public Works**

1. Res. No. 37-09/15 – Approving an Encroachment Agreement by and between Walworth County and KINOVE, LLC Relating to CTH ES Right-of-Way– *Vote Required: Majority* (Recommended by the Public Works Committee 5-0)

Dave Bretl, County Administrator gave a brief overview of the Agreement. He said the County still maintains the property relating to County Trunk Highway ES (CTH ES) Right-of-Way on the square in East Troy and KINOVE, LLC wishes to perform some reconstruction of the building. Bretl stated the building does have some encroachments within the right-of-way. He said this agreement would allow the replacement structure to occupy space within the right-of-way and he believes the Public Works Department is in agreement and acknowledges that the encroachment has existed several years without any harm. Bretl stated that he is comfortable with the Board recommending the Agreement for approval. He stated the special meeting tonight was to move the project along.

Kevin Brunner, Director of Central Services gave a brief report relative to an issue that arose at the Public Works Committee relative to the future jurisdiction of this particular section of ES and that there will be a meeting with the Village next week regarding a potential jurisdictional transfer. He stated the possible transfer will not be conditional upon this action, but if the transfer were to happen, this would no longer be an issue for the County in the future. Supervisor Monroe asked if the Encroachment Agreement would stay with the property if it were to be sold or transferred. Bretl referred to Paragraph 3 and stated that the Agreement stays with the property, but in the event the...“building is itself raised, replaced or damaged beyond repair and thus required to be removed, or otherwise required to be removed for any reason by any court of competent jurisdiction, then any further reconstruction or replacement of said building in the right-of-way owned by County or overhanging the right-of-way of County shall not take place without the prior written agreement of County.” He said if this particular building were sold three or four times the Agreement would stay with the property and future owners would have that right, but if it were to burn down or in need of replacement, then the owners would have to return to the County Board and seek permission for another encroachment.

On motion by Supervisor Stacey, second by Supervisor Weber, **Res. No. 37-09/15** was approved by voice vote.



**Nomination for Committee/Board/Commission Appointment**

**Committee:** Civil Service Board

**Nominee:** Edward A. Siert

**Address:** 105 Spring Drive

Delavan, WI 53115

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** Sheldon "Shelly" Shepstone

**When did/does the incumbent's current term expire?** December 31, 2019

**Was this vacancy advertised?** Yes

**Comment** Upon County Board confirmation, Mr. Siert would be appointed to complete  
the unexpired term of Sheldon Shepstone.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: EDWARD A. SIERT

Date: 08/18/15

Mailing Address: 105 SPRING DRIVE  
DELAVAN WI 53115

Phone: 262-728-6979

**RECEIVED**

I reside in:  the Town of \_\_\_\_\_

AUG 20 2015

the Village of \_\_\_\_\_

the City of DELAVAN WI

WALWORTH COUNTY ADMINISTRATION

Please consider me for appointment to: WALWORTH COUNTY CIVIL  
SERVICE BOARD.

I am interested in serving as a citizen representative because: I BELIEVE  
IN THE NEED FOR EFFECTIVE, ACCOUNTABLE AND  
EFFICIENT LAW ENFORCEMENT IN OUR COMMUNITIES  
AND WANT TO DO WHAT I CAN TO SUPPORT THAT NEED.

Special skills, experience or qualifications I possess related to this appointment are:

I AM A LIFE-LONG RESIDENT OF WALWORTH COUNTY  
WITH EXTENSIVE EXPERIENCE IN MANAGEMENT AND  
LEADERSHIP IN THE MILITARY, INDUSTRY AND EDUCATION.

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Edward Siert 08/18/2015  
Signature of Applicant Date

Feel free to attach any additional documentation to this form.

CURRICULUM VITAE

**Edward A. Siert**

- Address:** Edward Siert Consulting, L.L.C.  
105 Spring Drive  
Delavan, Wisconsin 53115  
Phone: 262-728-6979 Fax: n/a  
e-mail: [elsiert@att.net](mailto:elsiert@att.net) mobile: 262-374-1493
- Education:** University of Wisconsin, Whitewater. B.S. Degree in Business Administration.  
1963. Majors in Economics and Accounting.  
  
University of Southern California Graduate School of Management, 1967-68.  
Aerospace Systems Management.
- Continuing Education:** Underwriters Laboratories Inc., Northbrook IL. "CE Marking: Strategies for  
European Safety Compliance." June 1995.  
  
University of Wisconsin, Madison. "Training the In-house Engineering Expert  
Witness." October, 1990.  
  
University of Wisconsin, Madison. "Engineering Configuration Control &  
Documentation Management." May 1990.  
  
University of Wisconsin, Madison. "Product Safety & Liability Prevention." April  
1990.  
  
University of Wisconsin, Madison. "Managing the Development of New Products."  
June, 1978.
- Employment History:**  
Nov 2002 to Present: **President, Edward Siert Consulting LLC, Delavan, WI**  
Engineering consultant on products liability, and Engineering expert witness.  
  
June 1989 to Sep 2002: **Supervisor, Engineering Administration.** Sta-Rite Industries Inc., Pool/Spa  
Group, Delavan WI.  
Design Engineering configuration management and documentation.  
Application engineering of swimming pool and spa water circulation systems.  
Product certification through standards writing and testing agencies.  
Product safety and liability coordination and administration.  
  
Feb. 1989 to Jul. 1989: **Senior Technical Writer.** Sta-Rite Industries Inc., Water Systems Group, Delavan  
WI. Writing and development of new product owners manuals and installation  
instructions.  
  
Oct. 1986 to Feb. 1989: **Product Promotion Manager.** Sta-Rite Industries Inc., Delavan WI. Directed  
product advertising, catalog development, trade shows, and video training programs  
for pool/spa, water well, irrigation, and hardware/home center products.  
  
Jan. 1977 to Oct. 1986: **Product Manager, Pool/Spa Equipment.** Sta-Rite Industries Inc., Delavan WI.  
Marketing and profit responsibility for the complete pool/spa product line. Directed  
new product development, conducted product training, and integrated new product  
acquisitions in the USA and overseas subsidiaries.

Feb. 1972 to Jan. 1977: **Manager of Marketing Services.** Sta-Rite Industries Overseas Corp., Delavan WI. Responsible for worldwide market development and customer support for water systems and swimming pool products.

May 1969 to Feb. 1972: **Product Manager, Swimming Pool and Water Treatment Equipment.** Sta-Rite Industries Inc., International Division. Responsible for overseas plant manufacturing technology and export product development.

Sep. 1963 to Apr. 1969: **Aircraft Engineering Officer.** United States Air Force. Rank of Captain. Responsible for aircraft maintenance management, jet fighter and multi-engine cargo aircraft at USAF bases in Florida, Vietnam and Spain.

**Military Technical Training:** F-100 Aircraft airframe and jet engine technician course, 100 academic hours, Feb., 1965. Homestead AFB, Florida.

USAF Aircraft Engineering Officer Course, 918 academic hours, Mar. through Oct. 1964. Chanute AFB, IL. Course covered aircraft airframe repair, aircraft engines, electrical systems and motors, aerodynamics, hydraulics, corrosion control, fuel and flight control systems, and aircraft maintenance management.

**Professional Affiliations:** National Spa and Pool Institute (NSPI), Alexandria, Virginia

1992-93 Subcommittee on Product Testing and Certification.

1992 Ad Hoc Committee on ANSI Z535 Safety Signage Standard.

1980-89 NSPI Technical Council member, and Chairman of the Circulation Systems Subcommittee. Developed draft standards for public and residential swimming pools and spas.

1988-89 Education Committee member.

1979-84 Statistical Committee member.

1977-78 Energy Committee member.

National Sanitation Foundation International (NSF), Ann Arbor, Michigan.

1980-89 Joint Committee on NSF Standard 50, Swimming Pool & Spa Circulation Systems and Components.

1993-97 NSF Standard 50 Industry Forum member.

**Technical Publications:** "The Air War in Vietnam," E.A.A. Warbirds, August 2001, Vol. 24, No. 6.

"Put a Muzzle on Pump Noise," Pool & Spa News, May 23, 2001, Vol. 40, No. 10. Service Tech Handbook supplement (co-authored with R. Dumas), Leisure Publications Inc., Los Angeles CA.

"Playing it Safe with Pools and Spas" No. S5095 (9/97), Sta-Rite Industries Inc., Delavan WI.

"A Gathering of Eagles...EAA Warbirds of America." Lake & Country, May 1994, Vol. 6, No. 2. Keefe Publications, Lake Geneva WI.

Pool & Spa Equipment Basic Training Manual, Sta-Rite Industries Inc., 1989 (Rev. 4/92) co-authored with Fred Hare.

**Seminar Presentations:** "Pool & Spa Motor Repairs," International Pool & Spa Expo (NSPI), Orlando FL, Nov. 1989.

“Sizing and Selection of Equipment for Pool Circulation Systems,” Conference of Swimming Pool Contractors, Manila P.I., June 1982.

“The Basics of Sand, D.E. and Cartridge Filtration,” International Pool & Spa Expo (NSPI), Washington D.C., Oct. 1980.

“Spa Equipment – Where the Action Is,” International Spa and Tub Institute, Chicago IL, Jan. 1980.

“Swimming Pool Equipment Sizing,” Swimming Pool Association of Australia, Sydney, Melbourne, and Brisbane, Australia. Aug. 1980.

“Diatomaceous Earth Filtration,” NSPI Conference and Trade Show, Atlanta GA, Nov. 1978.

**Professional and Community Activities:**

2006 to 2016 Member, City of Delavan Police and Fire Commission.  
2004 to pres. Administrator and Deacon, Lighthouse Bible Church Inc., Lake Geneva WI  
2004 to 2005 ANSI Consensus Voting Body, APSP Standard for Suction Entrapment Avoidance in Swimming Pools and Spas.  
2003 to 2007 Substitute teacher, Faith Christian School, Williams Bay WI  
1998 to 2010 Vice President, Memories From the Heart Inc., Delavan WI.  
2001 to 2004. Board of Trustees, Calvary Community Church, Williams Bay WI  
1991 to 2000 Vice President, A Gift From the Heart Inc., Delavan WI.  
1991 to 1998 City of Delavan Planning and Zoning Commission.  
1984 to 1995 Experimental Aircraft Association (EAA).  
1975 to 1988 Jury Commissioner, Walworth County Circuit Court, WI  
1974 to 1979 Rotary International, Delavan WI. President, Treasurer, and District 627 Board of Directors.  
1985 to 1995 Board of Elders, Calvary Community Church, Williams Bay WI.  
1979 to 1985 Building Code Board of Appeals, City of Delavan WI.

**Personal Data:**

Date of birth: July 5, 1941. Omaha, Nebraska

Married to Linda Patterson Siert, 1966

Two married daughters, 5 grandchildren.

08/15

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Delavan Aram Public Library Board

**Nominee:** Robert Gray Betzer

**Address:** 2718 Willow Point

Delavan, WI 53115

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** The nominee is the incumbent.

**When did/does the incumbent's current term expire?** January 8, 2016

**Was this vacancy advertised?** No

**Comment** Mr. Betzer would be reappointed for an additional three-year term to begin

upon County Board confirmation and end on January 8, 2019.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_

WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Robert GRAY Betzen

Date: 8/19/15

Mailing Address: 2218 Willow Pt  
DELAWARE VT  
53115

Phone: 267 949-8489

I reside in:  the Town of DELAWARE  
 the Village of \_\_\_\_\_  
 the City of \_\_\_\_\_

Please consider me for appointment to: <sup>Re-Appnt.</sup> ARAM Lib. Bd.

I am interested in serving as a citizen representative because: \_\_\_\_\_

I Am Asking Re-Appnt.  
Assiduous Reader & community minded.

Special skills, experience or qualifications I possess related to this appointment are:

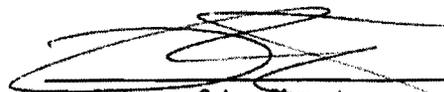
Well Educated & interested in  
Leaving DELAWARE BETTER OFF THAN  
When I came

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

  
Signature of Applicant

8/19/15  
Date

Feel free to attach any additional documentation to this form.

**WALWORTH COUNTY  
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Robert Gray Betzer

Date: August 20, 2015

Mailing Address: 2718 Willow Point Drive  
Delavan, Wis 53115

Phone: 262-949-8989

**RECEIVED**

I reside in:  the Town of Delavan

AUG 24 2015

the Village of \_\_\_\_\_

**WALWORTH COUNTY ADMINISTRATION**

the City of \_\_\_\_\_

Please consider me for appointment to: Re-Appointment to Aram Public Lib. Bd

I am interested in serving as a citizen representative because: I love my community and library is an integral part of Delavan area

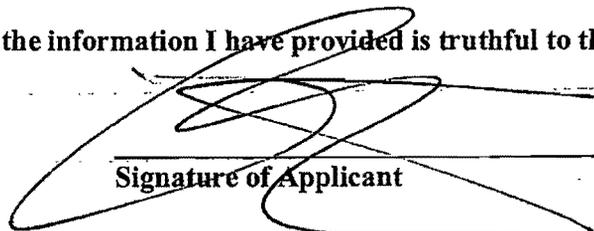
Special skills, experience or qualifications I possess related to this appointment are:  
Educated, Interested, fair

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Applicant

8/20/15

Date

*Feel free to attach any additional documentation to this form.*

**Nomination for Committee/Board/Commission Appointment**

**Committee:** Local Emergency Planning Committee (LEPC)

**Nominee:** Senator Stephen Nass

**Address:** State Capitol, PO Box 7882

Madison, WI 53707-7882

**Submitted by:** David Bretl, County Administrator

**Authority:** Section 59.18, Wisconsin Statutes

**Who will the nominee replace?** This position is vacant.

**When did/does the incumbent's current term expire?** N/A

**Was this vacancy advertised?** \_\_\_\_\_

**Comment** Upon confirmation, Senator Nass will be appointed as the State elected official representative on the Local Emergency Planning Committee.

**Names of individuals who have expressed interest in serving in this position:**

\_\_\_\_\_  
\_\_\_\_\_

**For incumbents, committee attendance, if known:**

\_\_\_\_\_  
\_\_\_\_\_

RECEIVED  
WALWORTH COUNTY CLERK

2015 SEP 28 AM 8:49

Town of Lyons

P.O. Box 337  
Lyons, WI 53148  
6339 Hospital Road  
262-763-9936  
262-763-1960 Fax

September 15, 2015

Walworth County Zoning Agency  
100 West Walworth St., Rm 222  
Elkhorn, WI 53121

Dear Sirs,

The Town of Lyons is entertaining a re-zone proposal and conditional use application for Northwinds Perennial Farm at 7047 Hospital Road.

This proposal came to us on 9/14/15 with an A1 to P1 rezone request and a conditional use request for weddings and garden club meetings in the proposed P1 zoning.

Upon review by the Plan Commission on 9/8/15 and upon our review at our meeting of 9/14/15 we have the following concerns:

1. The P1 zoning as proposed would create small isolated zones within A1 zoning. This P1 zoning would not be connected to any other nearby P zoning and is in our opinion a form of spot zoning, something we try to avoid.
2. The Town adopted and carefully follows a comprehensive plan that preserves open space and agricultural lands, a very high priority for our citizens. We spent years developing this master plan listening to the open space and Ag preservation concerns of our citizens and, if anything, this sentiment is as strong if not stronger than ever.
3. We want to support Northwinds Perennial Farm in their Ag related retail and associated activities but want to do so under some form of Ag zoning, not spot P1 zoning.
4. We would ask that you consider adding a new conditional use under A4 zoning that would allow for weddings and related activities. This will allow all Towns in Walworth County to have a more appropriate Ag zoning category for this potential use.

Thank you for the consideration of our request. The Town Board and Plan Commission members remain available for any further discussion on this issue and request.

Sincerely,



William R. Mangold  
Chairman, Town of Lyons

RECEIVED  
SEP 18 2015  
WALWORTH COUNTY CLERK  
AT DESIGLACLAN, WI 53121



Town Chairs  
Jane Roberts  
to:  
kbushey  
09/27/2015 06:32 PM  
[Show Details](#)

Follow Up:  
Normal Priority.

History: This message has been replied to.

Hello,

My name is Jane Roberts. I live in Richmond Township and am a member of the Whitewater-Area League of Women Voters. We feel that some of the educational programs we offer would be of interest to County Board Members as well as board members in the townships. I would like very much to be able to notify the clerks and ask them if it is possible for them to announce these programs at their meetings.

On October 15th, Megan Wolfe will present a program on Voter ID. This program will be held at UW-Whitewater.

In March we will have a program about the corrupting influence of money in politics.

Thanks for your assistance.

Jane



LWV Whitewater-Area



UW-W P.E.A.C.E. Group

**FOR IMMEDIATE RELEASE**

**CONTACT:**

Virginia Laurent, LWV Publicity Chair

262-473-4719

[laurent70@charter.net](mailto:laurent70@charter.net)

### **Oct 15 Program on Voter Photo ID Law**

The League of Women Voters Whitewater-Area and the UW-Whitewater P.E.A.C.E. group are co-sponsoring an important public program on Wisconsin's voter photo ID law on Thursday evening, **October 15<sup>th</sup>, 7PM, in Hyland Hall, Room 2101**, on the UW-Whitewater campus. Meagan McCord Wolfe, Public Outreach Elections Specialist with the Wisconsin Government Accountability Board (GAB), will present the program. Meagan has worked for the GAB in this role since 2011. She is a 2006 graduate of UW-Whitewater and served as the Public Relations Director for the UW-Whitewater Student Government while a student on campus.

Meagan's presentation will cover all you need to know about voting in Wisconsin for the upcoming 2016 election with special emphasis on what constitutes acceptable photo IDs for voting and how to obtain a free Wisconsin ID card for voting purposes. She will also discuss voter eligibility, voter registration, absentee voting, and what to expect on Election Day. There will be plenty of time for Meagan to answer election questions of importance to you. □

**Voters will be required to present a valid photo ID at the 2016 elections.** Wisconsin's voter photo ID law was enacted in 2011 but remained blocked by court order until earlier this year when the US Supreme Court declined to review a decision by the US Court of Appeals for the 7<sup>th</sup> Circuit upholding the ID law. It is critical that all voters understand what the law requires, especially students who wish to vote in the Whitewater community next year. Make sure your vote counts! Learn what photo ID you need to bring with you to the polls on Election Day.

On the same day, October 15<sup>th</sup>, Ms. Wolfe will present a similar program on voting and photo ID to students at Whitewater High School in the high school auditorium. The public is welcome to attend the afternoon presentation although a specific time has not yet been announced. Please contact Whitewater High School at 262-472-8100 for confirmation.

To learn more about Wisconsin's photo ID law visit this GAB website:

<http://bringit.wisconsin.gov/>. To learn more about the LWV Whitewater- Area visit

[www.lwvwhitewater.org](http://www.lwvwhitewater.org) and "Like" us on Facebook! The mission of the UW-W P.E.A.C.E.

group (Peace, Education, and Activism through Creative Engagement) is to uphold and progress ideals, which promote social, political, and environmental justice at the local, state, national, and international levels.



County Clerk

Kimberly S. Bushey  
County Clerk

October 13, 2015 – Walworth County Board Meeting

**Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File**

- Jefferson County Resolution No. 2015-39 – Supporting the Funding of Pay Progression for Assistant District Attorneys and Creation and Funding of Additional Assistant District Attorney Positions (To be placed on file)
- Oconto County Resolution No. 84-2015 – To Support 2015 Senate Bill 204 (2015 Assembly Bill 284) Relating to Causing or Threatening Bodily Harm to Certain Child Welfare and Juvenile Justice Workers and Providing a Penalty (To be placed on file)
- Correspondence/Notice of Hearing from the Public Service Commission of Wisconsin in regard to Application by American Transmission Company LLC to Build and Place in Service a New 138 kV Transmission Line Between the Spring Valley Substation in Kenosha County and the North Lake Geneva Substation in Walworth County, Wisconsin, to Build a New 138/69 kV Substation in Kenosha County, Wisconsin, and to Build or Rebuild Other Lines and Facilities in the Project Area (To be placed on file)



RESOLUTION # 87 - 20 15

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: RESOLUTION TO SUPPORT 2015 SENATE BILL 204 (2015 ASSEMBLY BILL 284) RELATING TO CAUSING OR THREATENING BODILY HARM TO CERTAIN CHILD WELFARE AND JUVENILE JUSTICE WORKERS AND PROVIDING A PENALTY

WHEREAS, under current law, a person who intentionally causes bodily harm to another without the other person's consent commits the crime of ordinary battery, the penalties for which increase depending on the severity of the injury the person causes his or her victim. A person convicted of ordinary battery is subject to fines and periods of imprisonment. Current law provides more severe penalties for battery committed under certain circumstances against certain government officials, employees and agents; and

WHEREAS, among those covered under these "special circumstances battery" provisions are law enforcement officers, fire fighters, and probation, parole, and aftercare agents. A person convicted of intentionally causing bodily harm to these employees is guilty of a Class H felony and may be fined not more than \$10,000 or sentenced to a term of imprisonment of not more than six years, or both; and

WHEREAS, proposed legislation extends the special circumstances battery provisions to a person who is employed by, or under contract with, a court, a county department of human or social services, a tribal child welfare agency, or the department of children and families to provide intake, dispositional, or other services relating to child welfare or juvenile justice workers.

NOW THEREFORE BE IT RESOLVED, the below-named members of the Law Enforcement and Judiciary Committee and the below-named Health & Human Services Board recommend adoption of the above resolution; and

BE IT FURTHER RESOLVED that the Oconto County Board of Supervisors does support proposed legislation extending the special circumstances battery provisions to a person who is employed by, or under contract with, a court, a county department of human or social services, a tribal child welfare agency, or the department of children and families, to provide intake, dispositional or other services relating to child welfare or juvenile justice workers; and

BE IT FINALLY RESOLVED, that the Oconto County Clerk be directed to forward a copy of this resolution to all Wisconsin Counties and to the Legislature and to the Governor.

Submitted this 24<sup>th</sup> day of September 2015

By: LAW ENFORCEMENT & JUDICIARY

HEALTH & HUMAN SERVICES BOARD

Gerald Beekman, Chairperson  
Paul Bednarik  
Buzz Kamke  
Dennis Kroll  
Melissa Wellens

Guy Gooding, Chairperson  
James Lacourciere  
Mary Lemmen  
Diane Nichols  
Alan Sleeter  
Joyce Stoegbauer  
Loretta Shellman  
Kathy Gohr  
Carolyn Barke

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: 30 Nays: 0 Absent: 1

\_\_\_\_\_  
Initials of Date  
Corp. Counsel Reviewed

STATE OF WISCONSIN }  
County Oconto } I, Kim Pytlecki  
do hereby certify  
that the above is a true and correct copy of the  
original now on file in the office of the County Clerk and  
that it was adopted by the Oconto County Board of  
Supervisors on this date.  
Date: 9/24/15 Kim Pytlecki  
(Seal) County Clerk

16

**SERVICE DATE**  
**Sep 28, 2015**

**PUBLIC SERVICE COMMISSION OF WISCONSIN**

Application of American Transmission Company LLC to Build and Place in Service a New 138 kV Transmission Line Between the Spring Valley Substation in Kenosha County and the North Lake Geneva Substation in Walworth County, Wisconsin, to Build a New 138/69 kV Substation in Kenosha County, Wisconsin, and to Build or Rebuild Other Lines and Facilities in the Project Area

137-CE-167

**NOTICE OF HEARING**

**For parties to the proceeding:**

**Tuesday, December 1, 2015 - 1:00 p.m.**

**Marino's Country Aire Banquet Hall  
34816 Geneva Road  
Burlington, Wisconsin**

**For a member of the general public:**

**Tuesday, December 1, 2015 – immediately  
after the party session.**

**Marinos Country Aire Banquet Hall  
34816 Geneva Road  
Burlington, WI 53105, Wisconsin**

**Tuesday, December 1, 2015 - 6:00 p.m.**

**Marinos Country Aire Banquet Hall  
34816 Geneva Road  
Burlington, WI 53105, Wisconsin**

**NOTICE IS GIVEN** that the Public Service Commission of Wisconsin will hold a public hearing in this proceeding. There will be two separate hearing sessions, one for parties admitted to the proceeding and one for members of the public.

On Tuesday, December 1, 2015, at 1:00 p.m., the Commission shall receive evidence from the parties and Commission staff at Marino's Country Aire Banquet Hall, 34816 Geneva Road, Burlington, Wisconsin.

Docket 137-CE-167

On Tuesday, December 1, 2015, immediately following the party session, the Commission shall receive comments from the public at Marino's Country Aire Banquet Hall, 34816 Geneva Road, Burlington, Wisconsin.

On Tuesday, December 1, 2015, at 6:00 p.m., the Commission shall receive comments from the public at Marino's Country Aire Banquet Hall, 34816 Geneva Road, Burlington, Wisconsin.

The presiding Administrative Law Judge may allot additional time to receive evidence and comments, if necessary.

This is a Class 1 proceeding as defined in Wis. Stat. § 227.01(3)(a).

**DOCUMENTS.** All documents in this docket are filed on the Commission's Electronic Regulatory Filing (ERF) system. To view these documents: (1) go to the Commission's web site at <http://psc.wi.gov>, (2) enter "137-CE-167" in the box labeled "Link Directly to a Case," and (3) select "GO."

**PUBLIC COMMENTS.** A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

- **Web Comment.** Go to the Commission's web site at <http://psc.wi.gov>, click on the "Public Comments" button on the side menu bar. On the next page select the "File a comment" link that appears for docket number 137-CE-167. Web comments shall be received no later than Monday, November 30, 2015.
- **Oral Comment.** Spoken testimony at the public session.
- **Written Comment.** Instead of speaking at the hearing, write out a comment and submit it at the public session.
- **Mail Comment.** All comments submitted by U.S. mail shall be received no later than Monday, November 30, 2015. A mail comment shall include the phrase "Docket 137-CE-167 Comments" in the heading, and shall be addressed to:

Docket 137-CE-167 Comments  
Public Service Commission  
P.O. Box 7854  
Madison WI 53707-7854

The Commission will not accept comments submitted via e-mail or facsimile (fax).

A person shall limit a public comment to non-technical personal knowledge or personal opinion. A person may include references to other materials in a comment, but may not include

Docket 137-CE-167

as part of a comment, any document not written or substantially modified by that person. The Commission shall only accept documents that a person offers to supplement a comment for the purpose of showing the basis of an opinion, not for proof of the matter asserted. Parties may object to the receipt of a public comment.

Any material submitted to the Commission is a public record and may appear on the Commission web site. Only one comment may be submitted per person during a comment period. The Commission may reject a comment that does not comply with the requirements described in this notice.

**AMERICANS WITH DISABILITIES ACT.** The Commission does not discriminate on the basis of disability in the provision of programs, services, or employment. Any person with a disability who needs accommodations to participate in this docket or who needs to obtain this document in a different format should contact the docket coordinator listed below. Any hearing location is accessible to people in wheelchairs. The Public Service Commission Building is accessible to people in wheelchairs through the Whitney Way first floor (lobby) entrance. Parking for people with disabilities is available on the south side of the building.

**CONTACT.** Please direct questions about this docket or requests for additional accommodations for the disabled to the Commission's docket coordinator, Paul Rahn, at (608) 267-8967 or [Paul.Rahn@wisconsin.gov](mailto:Paul.Rahn@wisconsin.gov).

Dated at Madison, Wisconsin,

By the Commission:



Michael E. Newmark  
Administrative Law Judge

MEN:PR:ev:DL:01265949

REFERRAL AND NOTICE OF PETITION TO  
WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF AFFECTED DISTRICTS AND  
COUNTY BOARD

WHEREAS the following petitions have been filed with the County Clerk requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance and County Land Use Plan 2035 be amended as specified:

REPORT OF PETITIONS REFERRED TO  
WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County as specified were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Robert C. and Gail A. Hanson Trust – Owner, Robert C. and Gail A. Hanson trustees – Applicant	Darien Township part of Tax Parcel B D-21-3C	Amend the 2035 Land Use Plan Map to change 5.39 acres of land from the AP Prime Agricultural land use category to the C Commercial land use category in order to allow an existing agricultural structure to be rezoned to a business district and bring the current use of the structure into compliance with County regulations.	October 13, 2015
Richard J. Stacey, Jr. – Owner	Troy Township Tax Parcel L T-36-6	Amend the 2035 Land Use Plan Map to change 19.97 acres of land from the AG3 Other Agricultural Rural Residential and Other Open Lands (20 to 34 acres per dwelling) land use category to the AG2 Other Agricultural Rural Residential and Other Open Lands (5 to 19 acres per dwelling) land use category in order to allow the property to be rezoned and further divided in three proposed parcels.	October 13, 2015
John P. Bashaw, Corinne G. Lorian – Owners	Troy Township Tax Parcel LA2974-1	Amend the 2035 Land Use Plan Map to change 19.35 acres of land from the AG3 Other Agricultural Rural Residential and Other Open Lands (20 to 34 acres per dwelling) and RU Urban Density Residential land use categories to the AG2 Other Agricultural Rural Residential and Other Open Lands (5 to 19 acres per dwelling) land use category in order to allow the property to be rezoned and further divided.	October 13, 2015
Lakeland Community Church, Inc. – Owner, Pastor Josh Amstutz – Applicant	Delavan Township Tax Parcel FA3956-2	Amend the 2035 Land Use Plan Map to change 26.17 acres of land from the AG3 Other Agricultural Rural Residential and Other Open Lands (20 to 34 acres per dwelling) land use category to the G Governmental and Institutional category in order to allow the church property to be rezoned for refinancing purposes.	October 13, 2015

Northwestern University Settlement Association – Owner,	Delavan Township Tax Parcels F D-31-8A1 and 8B	Amend the 2035 Land Use Plan Map to change .44 acres and .56 of land from the RU Urban Density Residential land use category to the P Park and Recreational land use category in order to allow the Recreational Camp to rezone the properties to a park designation.	October 13, 2015
Hilltop Securities, LLC, Steve Waddell WW Trucking - Owner	Darien Township B D-33-1B	Rezone 10.36 acres of A-4 Agricultural Related Manufacturing Warehousing and Marketing District to M-2 Heavy Industrial District for trucking no longer primarily serving the agricultural industry.	October 13, 2015
Eric and Keri Schmidt – Owners,	Sugar Creek Township Parts of Tax Parcel G SC-1-3D	Rezone approximately .5 acres of the A-2 Agricultural, C-4 and C-1 Lowland Resource Conservation (shoreland and non-shoreland) Districts to the A-2, C-4 and C-1 Districts to correct the wetland boundary to match delineated field conditions as shown by a digital wetland boundary.	October 13, 2015

Said petition/s is/are hereby referred to the County Zoning Agency as the Zoning Agency of this County, which is hereby directed to hold one or more public hearings on the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin Statutes. Copies of said petitions are available for review on the Walworth County Website at ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
County Clerk

cc: Supervisor Charlene Staples  
Supervisor Joe Schaefer  
Supervisor Kathy Ingersoll

September 17, 2015  
September 17, 2015 - expanded

Please include the following County Zoning Agency items on the October 13, 2015 County Board agenda:

**Discussion Item:**

1. **Zoning Ordinance for Town of Bloomfield.** Town of Bloomfield proposed Ordinance change concerning rezone of portion of MA 397600001, Town of Bloomfield, per petition filed with the Town of Bloomfield by Potter's Self Storage.

**Vote 7 – 0** at the September 17, 2015 Zoning Agency Public Hearing to forward the Town of Bloomfield rezone to the Walworth County Board.

**Rezones:**

1. **Covington Court Apartments, LLC and South Lake Shore Drive Property Company, LLC**, Sections 14 and 15, Delavan Township. Rezone approximately 1.95 acres of R-2 Single Family Residential (sewered) to C-2 Upland Resource Conservation District, 13.55 acres of R-2 zoned property to the R-3 Two-Family Residence District (Sewered) and to correct the wetland boundary of the C-4 Lowland Resource Conservation District (Shoreland Wetlands). Also rezone approximately 24.68 acres of R-2 Single Family Residential (sewered) to sewered R-5A Planned Residential Development District. Tax Parcels F D 1400002 and 3 and F D 1500001, 3 and 3A.

**Approved 7 – 0** at the September 17, 2015 Zoning Agency hearing.

Conformance with County Land Use Plan: The Walworth County 2035 Land Use Plan identifies this area as the RU Urban Density Residential land use category and part PEC Primary Environmental Corridor along the C-4 wetland boundary.

2. **Robert A. Turtenwald – Owner, Robert Peterson – Applicant**, Section 25, LaFayette Township. Rezone A-1 Prime Agricultural District to the A-4 Agricultural Related Manufacturing, Warehousing and Marketing District. Tax Parcel KA274600001.

**Approved 7 – 0** at the September 17, 2015 Zoning Agency hearing.

Conformance with County Land Use Plan The County 2035 Land Use Plan identifies this area as the AP Prime Agricultural land use category.

3. **John Neighbors – Owner/Applicant**, Section 25, Delavan Township. Rezone R-1 Single Family Residential District to B-2 General Business District. Tax Parcel F D 2500019.

**Approved 7 – 0** at the September 17, 2015 Zoning Agency hearing.

Conformance with County Land Use Plan The Walworth County 2035 Land Use Plan identifies this area as the Commercial land use category.

4. **Stanley R. and Claudine Malin – Owners/Applicants**, Section 22, Lyons Township. Rezone approximately 6.31 acres of A-2 Agricultural Land District to C-2 Upland Resource Conservation District. Part of Tax Parcel N LY2200003.

**Approved 7 – 0** at the September 17, 2015 Zoning Agency hearing.

Conformance with County Land Use Plan The Walworth County 2035 Land Use Plan identifies this area as part AG1 Other Agricultural Rural Residential and Other Open Lands (5 to 34 acres per dwelling) and part PEC Primary Environmental Corridor.

**ORDINANCE NO. 949 – 10/15**

**AMENDING SECTION 30-181(2)(a) OF THE WALWORTH COUNTY CODE OF  
ORDINANCES RELATING TO PUBLIC WORKS EXCESS  
NET POSITION AT YEAREND**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
FOLLOWS:**

1 **PART I: That Section 30-181(2)(a) of the Walworth County Code of Ordinances is hereby**  
2 **amended to read as follows:**

3  
4 **“Sec. 30-181. Enterprise funds.**

5  
6 An enterprise fund refers to a proprietary fund type used to report an activity for which a fee is  
7 charged to external users for goods or services. The county has established the following  
8 enterprise funds and guidelines governing these funds.

9  
10 (2) A public works enterprise fund shall be established to account for financial resources to  
11 be used for the county facilities and grounds, highway, and solid waste management  
12 costs.

13  
14 a. *Minimum net position.* The unrestricted net position not already internally  
15 designated for the public works enterprise fund shall be 15 to 20 percent of the  
16 total of the fund's expenses not including transfers out. Use of unrestricted funds  
17 may be made in accordance with section 30-171(6). Net income from the public  
18 works fund that results in excess funds above the 20 percent minimum net  
19 position shall be transferred in the following year to the Capital Projects Fund for  
20 road construction purposes or to the Public Works equipment or building  
21 allowances, per County Board resolution.”  
22

23 **BE IT ORDAINED** by the Walworth County Board of Supervisors that all previous ordinances  
24 and resolutions pertaining to Section 30-181(2)(a) are hereby superseded.

25  
26 **BE IT FURTHER ORDAINED** by the Walworth County Board of Supervisors that this  
27 Ordinance shall become effective upon passage and publication.  
28  
29

1 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 13<sup>th</sup> day of  
2 October, 2015.

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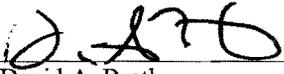
\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

County Board Meeting Date: October 13, 2015

Action Required: Majority Vote  X  Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>9/22/15</u>		<u>9/28/15</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.



1 Resolution No. 38-10/15

2 **Adopting the Walworth County Plan of Library Service for Funding Years 2016-2018**

3  
4 Moved/Sponsored by: Finance Committee

5  
6 **WHEREAS**, 1997 Wisconsin Act 150 established statutory requirements for county library  
7 planning; and,

8  
9 **WHEREAS**, the Lakeshores Library System has submitted the attached Plan of Library Service  
10 for Funding Years 2016-2018 (the Plan), for payment in calendar years 2016-2018; and,

11  
12 **WHEREAS**, the Plan requires libraries which are members of the Lakeshores Library System to  
13 meet the *Wisconsin Public Library Standards* established by the State of Wisconsin Division for  
14 Libraries, Technology and Community Learning, in addition to service population figures for the  
15 specified plan years; and,

16  
17 **WHEREAS**, the Plan requires that member libraries be in compliance with the the Quantitative  
18 Standards by Service Population (Latest Edition, Wisconsin Public Library Standards) at a basic  
19 level as published by the Department of Public Instruction Division for Libraries and  
20 Technology; and,

21  
22 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
23 the Walworth County Plan of Library Service for Funding Years 2016-2018 shall supersede the  
24 Walworth County Library Plan-Spring 2014 for Plan Year 2014 adopted by Resolution 18-07/14;  
25 and,

26  
27 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the  
28 Walworth County Plan of Library Service for Funding Years 2016-2018 be and the same is  
29 hereby approved;

30  
31 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the County  
32 is directed to include funding in the fiscal year 2016-2018 budgets for services rendered to  
33 Walworth County residents by the Lakeshores Library System, pursuant to the terms of the  
34 aforementioned Plan;

37 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the County  
38 is directed to make biannual payments to the Lakeshores Library System in accordance with said  
39 Plan, insofar as member libraries meet the compliance requirements;

40

41

42

43

44 \_\_\_\_\_  
Nancy Russell  
45 County Board Chair

\_\_\_\_\_   
Kimberly S. Bushey  
County Clerk

46

47 County Board Meeting Date: October 13, 2015

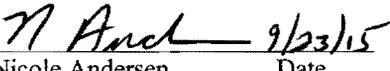
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49 Action Required: Majority Vote   X   Two-thirds Vote \_\_\_\_\_ Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 9/22/15  
\_\_\_\_\_  
David A. Bretl Date  
County Administrator/Corporation Counsel

 9/23/15  
\_\_\_\_\_  
Nicole Andersen Date  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 38-10/15**

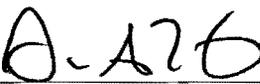
- I. **Title:** Adopting the Walworth County Plan of Library Service for Funding Years 2016-2018
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to approve the attached Walworth County Plan for Library Service and direct staff to include funding for the Lakeshores Library System (LLS) in the fiscal year 2016-2018 budgets. The Plan establishes standards of compliance which must be met by member libraries in order for LLS to receive the full budget allocation.
- III. **Budget and Fiscal Impact:** Funding will be included in the fiscal 2016-2018 budgets to reimburse LLS for services rendered to county residents based on a projection furnished by LLS when the budgets are adopted. As stated in the Plan, member libraries must meet the Quantitative Standards by Service Population (Latest Edition, Wisconsin Public Library Standards) at a basic level as published by the Department of Public Instruction Division for Libraries and Technology in order for LLS to receive full funding in fiscal years 2016-2018. Funding may be prorated if member library(s) are not in compliance with the established standards.
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Finance Meeting Date: September 17, 2015

Vote: 5-0

County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
David A. Bretl                      9/22/15  
County Administrator/Corporation Counsel                      Date

  
Nicole Andersen                      9/23/15  
Deputy County Administrator - Finance                      Date

# Walworth County Plan of Library Service

---

For funding years 2016-2018

## **I. Purposes of this Plan**

- A. To make quality library services available to all Walworth County residents of all ages.
- B. To provide appropriate funding for high quality services.
- C. To comply with Wisconsin Statutes.

## **II. Background**

- A. As of March 2015, eleven (11) municipal public libraries within Walworth County provide services to the residents of Walworth County. A number of libraries in other counties also provide services to Walworth County residents. Services are provided to all citizens regardless of where they live.
- B. Wisconsin Statutes require each county to reimburse libraries for the cost of services provided to residents of the county who live in municipalities without a library (Wis. Stat. § 43.11 and Wis. Stat. § 43.12 - Attachment A).
- C. The Walworth County Board of Supervisors appointed a Walworth County Library Planning Committee in August of 1999 to develop, oversee, and recommend a plan of library service in Walworth County. Current members of the Walworth County Planning Committee are detailed in Attachment B. The roles of the committee are to maintain an adequate Plan of Library Service, gather feedback from the libraries within Walworth County, and make funding recommendations to the appropriate governing bodies of Walworth County.
- D. Due to availability of library data and the Walworth County budgeting process, funding for library service follows a three-year cycle. Data from the previous year are used as a basis for calculating a funding request. The funding request is made in the current year as part of the county budget process. Funding is then disbursed in the following year.

*Example: Data from 2014 is utilized to compute a request made during the 2015 budget development process for payment in 2016.*

- E. The Lakeshores Library System (LLS) serves on behalf of its member libraries to coordinate the process of developing Plans of Library Service for the counties that participate in the system & its activities. LLS then serves to coordinate the process of calculating, requesting and disbursing the appropriate funds on behalf of the county.

This model is designed to avert an administrative burden that would otherwise fall upon the member libraries and Walworth County.

- F. LLS is a federated public library system established in January 1983 by Racine and Walworth counties according to Wis. Stat. § 43. LLS is governed by a fifteen (15) member board of trustees, apportioned by county population. Racine County appoints nine trustees and Walworth County appoints six trustees. As a state-funded, joint-county organization, LLS provides a number of critical “behind-the-scenes” services that member libraries cannot afford on their own. These services include IT support, resource-sharing infrastructure, program and public service support, and numerous areas of consulting expertise. LLS utilizes state funding to deliver these services as effectively and efficiently as possible for libraries, taxpayers, and library users in the entire system area.

### **III. Libraries and Library Services to County Residents**

- A. Each library in Walworth County is a fiscally-independent entity with an independent Board of Trustees. Appointments to the library boards are made by the mayor or village President of the individual communities and confirmed by the Council and/or Village Boards. If a board member on a municipal board represents the county (Wis. Stat. § 43.60(3)) that individual will be nominated by the County Administrator and approved by the County Board.
- B. Libraries in Walworth County offer a wide variety of services to citizens. A multitude of materials are available for borrowing, including fiction & non-fiction books, music and feature films. Materials in specialized formats are also available, such as board books for children and large print materials for borrowers with vision impairments. A wide variety of downloadable ebooks, audiobooks, and digital magazines are also provided. Free access to broadband internet computers and wireless hot-spots are available. Children and adults enjoy free programs that are offered throughout the year on a range of topics from genealogy research to guided reading times for children.

### **IV. Data**

- A. Each year public libraries in the state of Wisconsin are required to file a Public Library Annual Report with their system and the Department of Public Instruction Division for Libraries and Technology. Annual reports are completed online, and are freely available to the public via the website of the Department of Public Instruction. In addition to this freely-available data, LLS also works with each library to produce circulation data by borrower municipality. This combined data set shall be the basis for the following:

- Funding requests on behalf of libraries within Walworth County.
- Funding requests for libraries in adjacent counties.
- Evaluation of compliance with standards identified by this plan.

**V. Regional funding of library services to county residents**

A. In 2014, area citizens benefitted from the following regional funding allocations to support library service:

Source	Amount
State Aid to Lakeshores Library System	\$637,716
Funding from Walworth County	\$1,567,848
Funding from Racine County	\$2,183,816
Funding from Intersystem Agreements (Other Counties)	\$72,237

\*\*Total regional funding allocations for library services in Racine and Walworth Counties: \$4,461,617\*\*

**VI. Standards for Libraries in Walworth County**

A. To ensure a high quality of service to county residents, public libraries in Walworth County shall meet the following Quantitative Standards by Service Population (Latest Edition, Wisconsin Public Library Standards - see Attachment C) at a basic level as published by the Department of Public Instruction Division for Libraries and Technology:

- Public use internet computers per 1,000 service population
- Hours open to the public
- Materials expenditures per capita

**VII. Payments for Library Service**

A. Each public library in participating counties of Lakeshores Library System shall be reimbursed at 100 percent of the calculated cost of library service to citizens without a library.

- B. Public libraries in Walworth County which do not meet the standards in Section VI shall receive 70 percent of the calculated cost of library service to citizens without a library.

### **VIII. Calculation of Payments and Annual Funding Request**

- A. For purposes of this section, a "Reimbursable Borrower" is a county resident who lives in a municipality without a library.
- B. The "Real Cost Per Circulation" is computed for each library by dividing total operating expenses (less federal funds) by total number of circulations.
- C. "Three Year Average Circulation to Reimbursable Borrowers" is computed for each library by finding the average of circulations to reimbursable borrowers for the previous three years.
- D. A "Statutory 100% Payment" is computed for each library by multiplying "Real Cost Per Circulation" by the number of circulations to reimbursable borrowers.
- E. A generic "Normalized Cost Per Circulation" rate is computed by adding together the "Statutory 100% Payments" for all of the libraries, then dividing that number by the number resulting from adding together the "Three Year Average Circulation to Reimbursable Borrowers" of all the libraries.
- F. The "Walworth Formula Payment" is computed for each library by multiplying "Three Year Average Circulation to Reimbursable Borrowers" by "Normalized Cost Per Circulation".
- G. Annual funding requests to Walworth County shall consist of the sum of "Walworth Formula Payments" for qualifying libraries, plus the sum of access payments to adjacent counties as required by intersystem agreements (Wis. Stat. § 43.12).

### **IX. Annual Implementation**

- A. Libraries within Walworth County will be provided with the Quantitative Standards by Service Population (Latest Edition, Wisconsin Public Library Standards) as published by the Department of Public Instruction Division for Libraries and Technology. LLS shall assist the libraries in assessing their compliance with the standards.

- B. The Walworth County Library Planning Committee will meet by April 1st to review the progress of libraries within the county. This committee will report to the county board the extent to which libraries are meeting the standards set forth in this plan.
- C. Should a library become out of compliance with any of the standards, a remediation plan shall be developed to bring about compliance before the county fiscal year in which funding would be disbursed. LLS staff shall include copies of any remediation plans to the Walworth County Board of Supervisors with the annual funding request.

**X. Next Plan Cycle**

- A. The Walworth County Library Planning Committee shall submit a new Plan of Library Service to Walworth County no later than June 1, 2018.

established in accordance with ch. 227, except that the division shall hold a public hearing prior to adoption of any proposed rule. In addition to the notice required under s. 227.17, the division shall endeavor to notify each public library of such public hearings.

**History:** 1971 c. 152; 1979 c. 347; 1985 a. 177; 1985 a. 182 s. 57; 1997 a. 150; 2011 a. 120.

**Cross-reference:** See also ch. Pl 6, Wis. adm. code.

**43.11 County library planning committees. (1) CREATION.** Any county board may appoint a county library planning committee under this section. If a county board, in a county where all public library service is administered or coordinated by an existing county library board or where there is a single-county public library system board, determines to appoint a committee under this section, the existing library board may serve as the county library planning committee. The county board shall notify the division immediately upon appointment of the committee.

**(3) DUTIES AND POWERS. (a)** The committee may prepare a new plan for the organization of a county or multicounty system, revise an existing plan or change the boundaries of a public library system. It shall conduct public hearings concerning these plans, revisions and changes to which representatives of all libraries in the county shall be invited.

**(b)** The committee's final report, including a new plan, revisions to an existing plan or changes to the boundaries of a public library system and copies of any written agreements necessary to implement the proposal, shall be filed with the county board and submitted to the division. Plans for multicounty systems shall include a method for allocating system board membership among the member counties.

**(c)** The plan of library service for a county, whether for a single county or a multicounty system, shall provide for library services to residents of those municipalities in the county not maintaining a public library under this chapter. The services shall include full access to public libraries participating in the public library system and the plan shall provide for reimbursement for that access. Services may include books-by-mail service, bookmobile service, the establishment of additional libraries or other services deemed appropriate by the committee. Services may be provided by contracting with existing public libraries in the county or in adjacent counties or with the public library system or by creating a county library organization under this chapter. The plan of library service for a county may provide for improving public library service countywide and in municipalities that have libraries. The plan shall specify the method and level of funding to be provided by the county to implement the services described in the plan, including the reimbursement of public libraries for access by residents of those municipalities in the county not maintaining a public library.

**(d)** The plan of library services for a county may include minimum standards of operation for public libraries in the county. The county shall hold a public hearing on any standards proposed under this paragraph. The standards shall take effect if they are approved by the county and the public library boards of at least 50% of the participating municipalities in the county that contain, according to the most recent estimate prepared under s. 16.96, at least 80% of the population of participating municipalities in the county.

**(e)** The plan of library services for a county may require that a municipality located in whole or in part within the county that operates a public library compensate another municipality located in whole or in part within the county that operates a public library whenever the latter public library provides library services to residents of the municipality that operates the former public library. The plan's compensation for each loan may not exceed the actual cost of the loan, as defined by the department by rule.

**History:** 1971 c. 152; 1981 c. 20; 1985 a. 29, 177; 1993 a. 184; 1997 a. 150; 2005 a. 420.

**43.12 County payment for library services. (1) (a)** By March 1 of each year, each of the following payments of not less than the minimum amount calculated under par. (b) shall be made:

1. Except as provided in subd. 2., by a county that does not maintain a consolidated public library for the county under s. 43.57 and that contains residents who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53, to each public library in the county and to each public library in an adjacent county, other than a county with a population of at least 500,000 or a county that maintains a consolidated public library for the county.

2. If the adjacent county maintains a consolidated public library and provides the notice under sub. (1m), by a county that does not maintain a consolidated public library for the county under s. 43.57 and that contains residents who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53, to the consolidated public library for the adjacent county providing the notice under sub. (1m).

3. If a county maintains a consolidated public library and provides a notice under sub. (1m), by that county to each public library in an adjacent county, other than a county with a population of at least 500,000, that provides a statement to the county under sub. (2).

**(b)** The minimum amount under par. (a) shall be calculated to equal 70 percent of the amount computed by multiplying the number of loans of material made by the library during the prior calendar year, for par. (a) 1. or 3., to residents of the county who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53, or, for par. (a) 2., to residents of the county who are not residents of a municipality that contains a branch of the consolidated library, as reported under sub. (2), by the amount that results from dividing the total operational expenditures of the library during the calendar year for which the number of loans are reported, not including capital expenditures or expenditures of federal funds, by the total number of loans of material made by the public library during the calendar year for which the loans are reported.

**(c)** The library board of the public library entitled to a payment under this subsection may direct the county to credit all or a portion of the payment to a county library service or library system for shared services.

**(1m)** If a county maintains a consolidated public library, the library shall provide a notice not later than April 1 to any public library from which it requests payment under sub. (1).

**(2)** By July 1 of each year, each public library lying in whole or in part in a county shall provide a statement to the county clerk of that county and to the county clerk of each adjacent county, other than a county with a population of at least 500,000, that reports all of the following:

**(a)** The number of loans of material made by that library during the prior calendar year to residents of the county, or adjacent county, who are not residents of a municipality that maintains a public library under s. 43.52 or 43.53.

**(b)** If the library is in a county that is adjacent to a county with a consolidated library system, the number of loans of material made by that library during the prior calendar year to residents of the adjacent county who are not residents of a municipality that contains a branch of the consolidated library.

**(c)** The total number of loans of material made by that library during the previous calendar year.

**(3)** A county may enter into an agreement with its participating municipalities or with a public library system to pay no less than the amounts determined under sub. (1) to the public library system for distribution to the public libraries that participate in that system.

WALWORTH CO PLAN OF LIBRARY SERVICE -- ATTACHMENT A

(4) Upon request of a county clerk, a public library shall provide access to all books and records used to determine the amount computed under sub. (2).

(5m) Nothing in this section prohibits a county from providing funding for capital expenditures.

(6) The county library board or, if no county library board exists, the county itself, shall either distribute the aid provided by the county to the public libraries, as provided in the plan prepared under s. 43.11, or shall transfer the aid for distribution to the public library system in which it participates.

(7) This section does not apply to a county having a population of 500,000 or more.

History: 1997 a. 150; 2005 a. 226, 420; 2007 a. 97; 2013 a. 157.

**43.13 Division review.** (1) (a) No public library system may be established without the approval of the division. In reviewing final reports submitted by county library planning committees, the division shall consider, in addition to the standards set forth in s. 43.15, the proposed system territory, organization and financing, initial and long-range plans for library services, the role of existing multi-jurisdictional service programs in the territory and plans for cooperation with adjoining systems and with other kinds of libraries in the territory.

(b) If the division approves a final report, it shall report such approval to the appropriate county boards and county library planning committees. Upon acceptance by the county boards, the division shall certify to the appropriate county boards the establishment of the public library system proposed by the report, specifying the effective date of the establishment of the system.

(2) A public library system board may submit to the division a plan for the alteration in the territory included within the system or for a change in system organization from a federated to a consolidated system or vice versa. If the change proposed by the plan is approved, the division shall certify such fact to the system board, specifying the effective date of the change.

(3) The effective date of the establishment of a system under sub. (1) or of a change under sub. (2) shall be January 1 of the year specified by the division.

(4) Any decision by the division under this section may be appealed to the state superintendent.

History: 1971 c. 152; 1995 a. 27; 1997 a. 27; 2005 a. 226.

**43.15 Standards for public library systems.** A public library system shall not be established unless it meets the requirements under this section.

(1) POPULATION. The territory within the system shall:

(a) Have a population of 100,000 or more. If, because of the withdrawal or realignment of participating counties, a public library system has fewer than 3 participating counties and a population under 200,000, the remaining parts of the system shall realign with an existing system within 2 years after the date on which the population falls below 200,000.

(b) After July 1, 1998, no new system may be established unless it serves a population of at least 200,000.

(2) FINANCIAL SUPPORT. Each county proposed to be included within a system shall demonstrate, to the satisfaction of the division, its ability to provide adequate funding to implement the plan submitted under s. 43.11 (3) and the report submitted under s. 43.13 (1).

(3) TERRITORY INCLUDED. (a) A consolidated system shall consist of one county only. A federated system shall consist of one or more counties.

(b) No more than one system may be established within a single county. If the territory of a municipality lies in 2 or more counties which are not in the same public library system, the municipal library board or, if no such board exists, the municipal governing body shall determine the system in which the municipality will participate.

(c) If the territory of a joint library lies in 2 or more counties that are not in the same public library system, the joint library board or, if no such board exists, the governing bodies of the municipalities and counties that created the joint library shall determine the system in which the joint library will participate.

(4) METHOD OF ORGANIZATION. (a) A public library system may be organized as a single-county federated public library system, a multicounty federated public library system, or a single-county consolidated public library system. Two public library systems may merge with the approval of each public library system board and the county boards of the participating counties.

(b) A county may participate in a federated public library system if it does all of the following:

1. Adopts and maintains the plan of library service submitted and approved under ss. 43.11 (3) and 43.13 (1).

2. Provides the financial support for library services required under sub. (2).

3. Enters into a written agreement with the public library system board to participate in the system and its activities and to furnish library services to residents of those municipalities in the county not maintaining a public library.

(c) A municipal, county or joint public library may participate in a public library system if it meets all of the following requirements:

1. Is established under this chapter.

2. Is located in a county that participates in a public library system.

3. Is authorized by its municipal governing body or county board to participate in the public library system.

4. Enters into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This subdivision does not prohibit a municipal, county or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents.

6. Employs a head librarian who is certified as a public librarian by the department and whose employment requires that he or she be present in the library for at least 10 hours of each week that the library is open to the public, less leave time.

7. Beginning in 2008, annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer.

8. Beginning in 2008, annually spends at least \$2,500 on library materials.

(d) A county may establish a consolidated public library system in which the included county and its underlying communities form a single system. The county may, for such purposes, take over and acquire any library property by consent of the authority controlling that property.

(5) CAPITAL COSTS EXCLUDED. For the purpose of determining the amount of financial support required under sub. (4) (b) 2., amounts spent for capital projects shall be excluded.

(5m) LIMIT. A public library system may not be established if its establishment would cause the number of public library systems to exceed the number in existence on June 3, 2006.

History: 1971 c. 152; 1981 c. 197; 1985 a. 29, 177; 1987 a. 399; 1989 a. 286; 1991 a. 269; 1995 a. 27 s. 91.45 (1); 1995 a. 270; 1997 a. 27, 150; 2005 a. 226, 420; 2007 a. 97; 2011 a. 32.

Cross-reference: See also s. PI 6.06, Wis. adm. code.

**Walworth County Library Planning Committee Members  
As of May 2015**

Brian Broga - Elkhorn  
Signe Emmerich - East Troy  
Laurie Kant-Hull - Delavan  
Susan Metzner - Elkhorn  
Edgar "Skip" Mosshamer - Williams Bay  
Amanda Pflug - Elkhorn

**\*\*All of the current members of the Walworth County Library Planning Committee are also currently members of the Lakeshores Library System Board of Trustees.**

## Quantitative Standards by Service Population

“Service Population” is the library's home community population plus an additional population determined from circulation statistics for county residents without a library.

### FTE Staff per 1,000 Population

Regardless of population served, minimum total staff is 1.0 FTE.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	0.6	0.5	0.5	0.5	0.5	0.5	0.4
Moderate	0.8	0.6	0.5	0.5	0.5	0.5	0.5
Enhanced	0.9	0.7	0.6	0.6	0.6	0.6	0.6
Excellent	1.4	0.9	0.9	0.7	0.7	0.6	0.6

### Volumes Held per Capita (Print)

Regardless of population served, minimum total volumes held is 8,000 volumes.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	6.4	4.1	3.1	2.9	2.8	2.7	2.5
Moderate	7.8	4.8	3.8	3.5	3.5	2.9	2.8
Enhanced	10.2	5.7	4.7	4.1	3.8	3.3	2.9
Excellent	15.0	8.2	6.6	5.2	4.1	4.0	3.3

### Periodical Titles Received per 1,000 Population (Print)

Regardless of population served, minimum periodical titles received is 30 titles.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	15.3	13.6	9.7	7.3	5.4	5.1	4.1
Moderate	23.0	17.1	11.9	8.5	6.2	5.6	4.2
Enhanced	34.7	20.9	13.5	9.9	8.0	6.6	5.4
Excellent	63.2	27.9	18.7	12.1	10.3	7.7	7.6

### Audio Recordings Held per Capita

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	0.19	0.19	0.17	0.16	0.19	0.19	0.13
Moderate	0.26	0.26	0.23	0.23	0.23	0.23	0.19
Enhanced	0.43	0.32	0.29	0.28	0.27	0.27	0.20
Excellent	0.78	0.53	0.46	0.39	0.35	0.34	0.25

### Video Recordings Held per Capita

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	0.60	0.39	0.28	0.21	0.21	0.21	0.15
Moderate	0.78	0.49	0.38	0.26	0.24	0.23	0.16
Enhanced	1.21	0.64	0.49	0.36	0.28	0.28	0.21
Excellent	1.68	0.93	0.68	0.51	0.43	0.33	0.27

### Public Use Internet Computers per 1,000 Population

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	2.19	1.25	0.73	0.60	0.53	0.53	0.53
Moderate	2.84	1.53	1.00	0.79	0.66	0.60	0.55
Enhanced	4.28	1.88	1.21	0.92	0.81	0.78	0.63
Excellent	6.48	2.58	1.75	1.35	1.37	0.93	0.73

### Hours Open

Regardless of population served, minimum hours open is 25 hours per week.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	25	37	45	57	59	64	64
Moderate	30	41	50	59	63	65	68
Enhanced	33	46	53	61	67	67	69
Excellent	43	51	59	64	69	71	71

### Materials Expenditures per Capita

Regardless of population served, minimum materials expenditures is \$10,000.

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	\$4.01	\$3.93	\$3.30	\$3.30	\$3.30	\$3.30	\$3.27
Moderate	\$5.83	\$4.96	\$3.94	\$4.18	\$4.12	\$4.12	\$3.76
Enhanced	\$8.57	\$6.58	\$5.41	\$5.41	\$5.41	\$5.02	\$4.57
Excellent	\$12.28	\$9.83	\$7.51	\$7.22	\$7.22	\$6.24	\$4.71

### Collection Size (Print, Audio & Video) per Capita

	Service Population						
	Less than 2,500	2,500 to 4,999	5,000 to 9,999	10,000 to 24,999	25,000 to 49,999	50,000 to 99,999	100,000 and over
Basic	7.6	4.9	3.6	3.3	3.3	3.2	2.7
Moderate	9.0	5.6	4.5	4.0	4.0	3.4	3.3
Enhanced	11.5	6.5	5.4	4.7	4.3	3.8	3.4
Excellent	17.2	9.4	7.6	6.1	4.9	4.9	3.8

## **Lakeshores Library System Intersystem Agreement List**

Lakeshores Library System maintains intersystem agreements with the following neighboring library systems per Wisconsin Statute 43.24(2)(g).

1. Arrowhead Library System (Rock County)
2. Kenosha County Library System (Kenosha County)
3. Waukesha County Federated Library System (Waukesha County)

**Resolution No. 39-10/15**  
**Authorizing Internal Allowances for Lakeland Health Care Center 2015 Net Position  
for Future Building/Equipment**

1 Moved/Sponsored by: Lakeland Health Care Center and the Finance Committee

2  
3 **WHEREAS**, the fiscal yearend for 2014 has been completed; and;

4  
5 **WHEREAS**, Walworth County ordinance Section 30-181 allows for specific Lakeland Health  
6 Care Center (LHCC) unrestricted net position internal allowances; and

7  
8 **WHEREAS**, the current balances for equipment and building internal allowances of net position  
9 in the LHCC fund are:

10		
11	Equipment Allowance	\$ 292,876
12	Building Allowance	\$1,335,492

13  
14 **WHEREAS**, net position of \$1,813,917 is available above the county's policy to maintain a  
15 20% minimum net position balance,

16  
17 **WHEREAS**, Walworth County staff recommend the following 2015 additions be made to these  
18 internal allowances:

19		
20	Equipment Allowance	\$ 813,917
21	Building Allowance	<u>\$1,000,000</u>
22		\$1,813,917

23  
24 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that  
25 the internal allowances for the Lakeland Health Care Center fund's net position shall be adjusted  
26 during 2015 to the following balances:

27		
28	Equipment Allowance	\$ 1,106,793
29	Building Allowance	<u>\$2,335,492</u>
30		\$3,442,285



**Policy and Fiscal Note**  
**Resolution No. 39-10/15**

- I. Title:** Authorizing Internal Allowances for Lakeland Health Care Center 2015 Net Position for Future Building/Equipment
- II. Purpose and Policy Impact Statement:** The County previously established certain internal allowances that may be used for future specified purposes. Lapsing funds for 2014 shall add to the Lakeland Health Care Center fund balance allowing for \$1,813,917 of additional future internal allowances to be designated within the LHCC fund.
- III. Budget and Fiscal Impact:** There is no additional 2015 budget impact. Funds shall be designated for the purposes specified in the body of the resolution.
- IV. Referred to the following standing committees for consideration and date of referral:**

Committee: Lakeland Health Care Meeting Date: September 16, 2015  
Center Board of Trustees

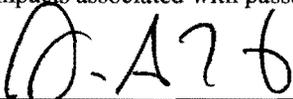
Vote: 5-0

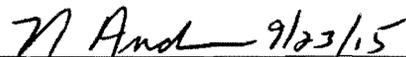
Committee: Finance Meeting Date: September 17, 2015

Vote: 5-0

County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 9/22/15  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 9/23/15  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator – Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Resolution No. 40-10/15**

**Authorizing the Closure of White River Park Acquisition and Health and Human Services HVAC System Replacement Capital Projects and the Transfer of Remaining Funds to the General Fund Unassigned Fund Balance Account**

1 Moved/Sponsored by: Parks, Public Works and Finance Committees

2  
3 **WHEREAS**, on January 14, 2014, the Park Committee of the Walworth County Board of  
4 Supervisors approved the completion and closing of the capital project summarized as follows;  
5 and,

<u>Project</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Remaining</u>
White River Park Land Acquisition	\$1,916,515	\$1,912,035	\$4,580

6  
7  
8  
9  
10 **WHEREAS**, the project was funded utilizing a Department of Natural Resources stewardship  
11 grant in the amount of \$955,100 and \$961,415 of General Fund unassigned fund balance, the  
12 remaining \$4,580 of project funds will be returned to General Fund unassigned fund balance;  
13 and,

14  
15 **WHEREAS**, on July 20, 2015, the Public Works Committee of the Walworth County Board of  
16 Supervisors approved the completion and closing of the capital project summarized as follows;  
17 and,

<u>Project</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Remaining</u>
HHS – HVAC System Replacement	\$2,423,000	\$2,277,330	\$145,670

18  
19  
20  
21  
22 **WHEREAS**, the existing project budget was funded utilizing tax levy and General Fund  
23 unassigned fund balance dollars, funds in the amount of \$145,670 will be returned to the General  
24 Fund unassigned fund balance; and

25  
26 **WHEREAS**, additional revenues in the amount of \$21,333 were received from Focus on Energy  
27 incentives to offset the costs of the project and will also lapse to the General Fund unassigned  
28 fund balance, for a total of \$167,003; and,

29  
30 **WHEREAS**, all final bills have been authorized for payment and totals include outstanding  
31 encumbrances of \$35,886; and,

32  
33 **WHEREAS**, these projects exist in the Capital Projects Fund and must be officially closed by  
34 County Board resolution directing any remaining funds be transferred as appropriate; and,

35  
36 **WHEREAS**, the Walworth County Finance Committee requests to transfer the remaining  
37 project funds of \$171,583 to the General Fund unassigned fund balance account.

38  
39 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
40 authorizes the closure of the White River Park Land Acquisition and HHS – HVAC System  
41 Replacement capital projects and approves the transfer of \$171,583 from the closed capital  
42 projects to the General Fund unassigned fund balance account.



**Policy and Fiscal Note**  
**Resolution No. 40-10/15**

**I. Title:** Authorizing the Closure of White River Park Acquisition and Health and Human Services HVAC System Replacement Capital Projects and the Transfer of Remaining Funds to the General Fund Unassigned Fund Balance Account

**II. Purpose and Policy Impact Statement:** The purpose of this resolution is to authorize the closing of the following completed capital projects and to transfer the remaining project funds to the General Fund unassigned fund balance account:

HHS – HVAC System Replacement  
White River Park Land Acquisition

**III. Budget and Fiscal Impact:** This resolution will return \$171,583 to the General Fund unassigned fund balance account.

**IV. Referred to the following standing committees for consideration and date of referral:**

Committee: Park Meeting Date: January 14, 2014

Vote: 3-0 Capital Project: WRCP - Acquisition

County Board Meeting Date: October 13, 2015

Committee: Public Works Meeting Date: July 20, 2015

Vote: 5-0 Capital Project: HHS - HVAC

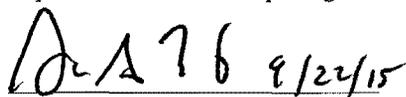
County Board Meeting Date: October 13, 2015

Committee: Finance Meeting Date: September 17, 2015

Vote: 5-0

County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

  
Date: 9/22/15

David A. Bretl  
County Administrator/Corporation Counsel

  
Date: 9/23/15

Nicole Andersen  
Deputy County Administrator - Finance

**Resolution No. 41-10/15**  
**Authorizing the Addition of the Conservation Aids Program Grant to Previously  
Established Pre-Approved Recurring Grants List**

1 Moved/Sponsored by: Finance Committee  
2

3 **WHEREAS**, Section 30-313 of the Walworth County Code of Ordinances allows the  
4 establishment, by resolution, of a list of authorized recurring grants; and,  
5

6 **WHEREAS**, Resolution 08-05/05 established a list of pre-approved, recurring grants; and,  
7

8 **WHEREAS**, the Public Works department desires to add the grant noted below to the  
9 aforementioned list; and,  
10

11 **WHEREAS**, inclusion of a grant on the authorized list provides authority to the County  
12 Administrator to approve the application and receipt of a grant so included until such time as a  
13 material change in conditions of a grant occurs; and,  
14

15 **WHEREAS**, a material change in conditions of a grant includes, but is not limited to, capital  
16 expenditures, capital acquisitions, increase in percent of county match or variation from the  
17 original intent of the grant; and,  
18

19 **WHEREAS**, the authorized list, at a minimum, will be reviewed on an annual basis and  
20 revisions proposed as necessary; and,  
21

22 **WHEREAS**, new grant opportunities for county departments may be added by authorization of  
23 the County Board at a future date.  
24

25 **NOW, THEREFORE, BE IT RESOLVED** that grants specifically requiring County Board  
26 authorization shall continue to be submitted for action; and,  
27

28 **BE IT FURTHER RESOLVED** that “one-time” grants continue to require authorization as  
29 specified in Chapter 30, Article VIII of the Walworth County Code of Ordinances; and,  
30  
31

1 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the  
 2 following recurring grant is and the same is hereby approved:  
 3

Program Title - Purpose	Contract Amount / County Share %
<b>DEPARTMENT: Public Works</b>	
County Conservation Aids Program Grant	County Share: 50%

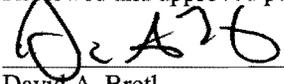
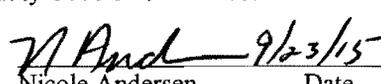
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\_\_\_\_\_  
 Nancy Russell  
 County Board Chair  
 County Board Meeting Date: October 13, 2015

\_\_\_\_\_  
 Kimberly S. Bushey  
 County Clerk

Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	9/22/15		9/23/15
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note**  
**Resolution No. 41-10/15**

- I. **Title:** Authorizing the Addition of the Conservation Aids Program Grant to Previously Established Pre-Approved Recurring Grants List
  
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to authorize a list of recurring grants which may be applied for without further County Board action. The conservation aids program grant shall be added to this list with a matching requirement of 50%. A major change in the grant match or amount will require additional approval by the County Board.
  
- III. **Budget and Fiscal Impact:** Passage of this resolution will have the following fiscal impact on the 2016 Budget: Receipt of the expected \$1,494 grant allocation will allow the planned Prairie Recreation project at Price Park to proceed. The required 50% local match has been budgeted. The grant revenue is budgeted at \$2,250 and will be appropriately reduced for the amount actually anticipated to be received. Future budgets will reflect updated dollar amounts for each particular recurring grant.

IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Finance Meeting Date: September 17, 2015

Vote: 5-0

County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 9/22/15

David A. Bretl Date  
County Administrator/Corporation Counsel

 9/23/15

Nicole Andersen Date  
Deputy County Administrator - Finance

**Resolution No. 42-10/15**  
**Committing General Fund Balances for Future Building/Equipment**

1 Moved/Sponsored by: Finance Committee

2

3 **WHEREAS**, County ordinance 30-172 established a General Fund building and equipment  
4 commitment in its fund balance policy; and,

5

6 **WHEREAS**, the current General Fund committed fund balance for buildings and equipment is  
7 \$9.2 million; and,

8

9 **WHEREAS**, allocating available funds for a specific use allows for strategic planning in the  
10 County's 5-year capital plan, reduces the need to borrow, mitigates large tax levy fluctuations for  
11 one time projects, and allows saving for unanticipated maintenance or construction issues; and,

12

13 **WHEREAS**, fund balance has been assigned for subsequent year budget items including the  
14 Public Works building addition (\$9,810,000), and Health and Human Services building  
15 renovation (\$9,059,500) in the 5-year capital plan;

16

17 **WHEREAS, Walworth** County ordinance Section 30-181 established a Public Works internal  
18 allowance in its net position policy for equipment; and,

19

20 **WHEREAS**, the County has recently completed an assessment related to scheduled replacement  
21 needs of public works patrol vehicles; and

22

23 **WHEREAS**, the Public Works Fund equipment allowance does not have sufficient funds to  
24 cover the proposed replacement schedule over the next 5-10 years,

25

26 **WHEREAS**, funds of \$2.75 million are available in the General Fund unassigned fund balance  
27 in excess of the 20% minimum reserve balance; and,

28

29 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
30 allocates \$1.75 million of its available unassigned fund balance to the General Fund  
31 building/equipment committed fund balance account;

32

33



**Policy and Fiscal Note**  
**Resolution No. 42-10/15**

- I. Title:** Committing General Fund Balances for Future Building/Equipment
- II. Purpose and Policy Impact Statement:** County ordinance establishes the ability to commit unassigned fund balance to specific purposes including building/equipment projects.
- III. Budget and Fiscal Impact:** \$10.95 million shall be available in the General Fund for future building or equipment projects. An additional \$1 million shall be added to the Public Works Fund equipment internal allowance for a total estimated 2015 yearend balance of \$1.7 million.
- IV. Referred to the following standing committees for consideration and date of referral:**

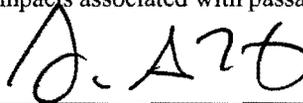
Committee: Finance

Meeting Date: September 17, 2015

Vote: 5-0

County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 9/22/15

David A. Bretl                      Date  
County Administrator/Corporation Counsel

 9/23/15

Nicole Andersen                      Date  
Deputy County Administrator - Finance

**Resolution No. 43-10/15**  
**Accepting the Donation of Two Bridges in White River County Park**

1 Moved/Sponsored by: Finance and Public Works Committees

2  
3 **WHEREAS**, the Walworth County Board of Supervisors previously adopted Resolution No. 05-  
4 04/15 on April 21, 2015, which accepted \$70,000 in private donations from the Wagner, Essman  
5 and O'Neill Family Foundations through the Geneva Lake Conservancy for the installation and  
6 construction of a bridge across the White River at the White River County Park; and,  
7

8 **WHEREAS**, the \$70,000 in private donations was used as part of the local match requirements  
9 of the County's 2015 Wisconsin Stewardship Grant Application for White River County Park  
10 improvements in accordance with the grant requirements; and,  
11

12 **WHEREAS**, the Walworth County Department of Public Works has the opportunity of  
13 receiving a second donation from the same three family foundations through the Geneva Lake  
14 Conservancy for a second bridge at the White River County Park; and,  
15

16 **WHEREAS**, the second bridge to be donated is a pedestrian bridge, which will be six feet wide  
17 and approximately 60 feet long with an approximate value at \$60,000; and,  
18

19 **WHEREAS**, both bridges will be constructed at the locations identified in the White River  
20 County Park Master Plan adopted by the Walworth County Board in April of 2015; and,  
21

22 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors  
23 hereby accepts the donation of a second bridge at the White River County Park.  
24

25 **BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors commends the  
26 Geneva Lake Conservancy and the Wagner, Essman and O'Neill Family Foundations for their  
27 generosity and commitment to supporting Walworth County's ongoing White River County Park  
28 improvements.  
29  
30  
31

32 \_\_\_\_\_  
33 Nancy Russell  
34 County Board Chair

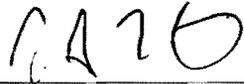
32 \_\_\_\_\_  
33 Kimberly S. Bushey  
34 County Clerk

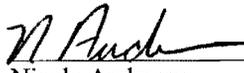
35 County Board Meeting Date: October 13, 2015  
36

37 Action Required:    Majority Vote   X              Two-thirds Vote \_\_\_\_\_            Other \_\_\_\_\_

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/5/15  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

 10/6/15  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.



ORDINANCE NO. 950– 10/15

AMENDING SECTIONS 15-17 AND 15-810 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO THE RECLASSIFICATION OF A DESKTOP LEAD/SERVER SPECIALIST POSITION TO A SYSTEMS SPECIALIST POSITION IN INFORMATION TECHNOLOGY

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-17 of the Walworth County Code of Ordinances is hereby  
5 amended to read as follows (additions are underlined; deletions are shown in strike-  
6 through text):

7  
8 “Sec. 15-17. Authorized positions by department.

9  
10 (k) *Information Technology/Land Information*

CLASSIFICATION TITLE	FTE
Account Clerk IV	1.00
Business Analyst/Project Manager	2.00
Desktop Lead/Server Specialist	<del>3.00</del> <u>2.00</u>
Director – IT	1.00
GIS Coordinator	1.00
Help Desk Analyst	1.00
IT Project Coordinator	1.00
IT Specialist	0.25
Manager of IT Operations	1.00
Senior IT Architect	1.00
Senior IT Support Specialist	1.00
<u>Systems Specialist</u>	<u>1.00</u>

26 Total Information Technology/Land Information FTEs 13.25”

27  
28 PART II: That Section 15-810 of the Walworth County Code of Ordinances is hereby  
29 amended to read as follows (additions are underlined; deletions are shown in strike-  
30 through text):

31  
32 “Sec. 15-810. Drug or alcohol testing.

33  
34 (e) The county will randomly test the following non-represented employee  
35 classifications for compliance with its drug-free workplace policy.

Department	Classification

Administration	County Administrator
Finance	Comptroller
	Deputy Administrator - Finance
	Finance Manager
	Financial Systems Administrator
	Payroll Systems Coordinator
Human Resources	Human Resources Director
Information Technology	Account Clerk IV
	Business Analyst/Project Manager
	Desktop lead/server specialist
	Director - IT
	GIS Coordinator
	Help desk analyst
	IT Project Coordinator
	IT specialist
	Manager of IT Operations
	Senior IT architect
	Senior IT support specialist
	Systems specialist
	Lakeland Health Care Center
Public works	Director - Central Services
Sheriff's Office	Captain
	Jail Administrator
	Jail Superintendent
	Lieutenant
	Sheriff (elected)
	Undersheriff
	Corrections Sergeant
	Desktop Lead/Server Specialist

Treasurer's Office	Accountant
	County Treasurer (elected)

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**PART II: This ordinance shall become effective upon passage and publication.**

**PASSED and ADOPTED** by the Walworth County Board of Supervisors this 13<sup>th</sup> day of October 2015.

\_\_\_\_\_  
Nancy Russell  
County Board Chair

\_\_\_\_\_  
Kimberly S. Bushey  
Attest: County Clerk

**County Board Meeting Date:** October 13, 2015

Action Required:    Majority Vote   X      Two-thirds Vote \_\_\_\_\_    Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
9/22/15	9/28/15
Date	Date
David A. Bretl	Nicole Andersen
County Administrator/Corporation Counsel	Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 950-10/15**  
**Fiscal Note and Policy Impact Statement**

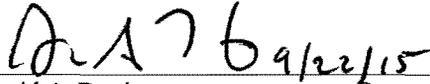
- I. Title:** Amending Sections 15-17 and 15-810 of the Walworth County Code of Ordinances Relating to the Reclassification of a Desktop Lead/Server Specialist Position to a Systems Specialist Position in Information Technology
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to reclassify a vacant Desktop Lead/Server Specialist position to a Systems Specialist position and to add the Systems Specialist position to the list of employees subject to random drug and alcohol testing.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact. The Systems Specialist position will be in the same pay range as the vacant Desktop Lead/Server Specialist position, which is a budgeted position.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

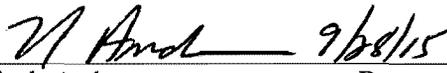
Committee: Human Resources Committee      Date: September 16, 2015

Vote: 5-0

County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

  
\_\_\_\_\_  
Date  
David A. Bretl  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Date  
Nicole Andersen  
Deputy County Administrator-Finance

ORDINANCE NO. 951– 10/15

AMENDING SECTION 15-17 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO THE ELIMINATION OF A SCHEDULING/PAYROLL CLERK POSITION AND THE CREATION OF A STAFF & SUPPORT SERVICES MANAGER POSITION AT LAKELAND HEALTH CARE CENTER

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
2 FOLLOWS:

3  
4 PART I: That Section 15-17 in Division 2 of Article I of Chapter 15 of the Walworth  
5 County Code of Ordinances is hereby amended to read as follows:

6  
7 “Sec. 15-17. Authorized positions by department.

8  
9 (l) *Lakeland Health Care Center*

10	CLASSIFICATION TITLE	FTE
11	Account Clerk I	1.56
12	Account Clerk III	3.00
13	Administrative Secretary I	1.00
14	Administrator – LHCC	1.00
15	Admissions Coordinator	1.00
16	Assistant Nurse Manager	2.00
17	Certified Medical Assistant	3.00
18	Certified Nursing Asst	71.96
19	Clerk IV	1.00
20	Clinical Dietician/Quality Operations Manager	1.00
21	Cook	3.00
22	Director of Nursing	1.00
23	Food Service Coordinator	1.00
24	Licensed Beautician	0.60
25	LPN – Medical Records	2.00
26	LPN - Unit Supervisor	7.80
27	MDS Coordinator	1.00
28	Maintenance Coordinator	1.00
29	Maintenance Technician	2.00
30	Nurse Manager	2.00
31	Receptionist	0.18
32	Recreation Therapy Coordinator	1.00
33	Recreation Therapy Leader	2.00
34	Recreational Therapist	1.00
35	Relief Cook	5.70
36	Resident Liaison	1.00
37		
38		

1	Restorative Therapy Aide/Clinic Asst	1.00
2	RN - Unit Supervisor	9.80
3	Scheduling/Payroll Clerk	<del>2.00</del> 1.00
4	Senior Accountant <sup>1</sup>	0.25
5	Social Worker	2.00
6	<u>Staff &amp; Support Services Manager</u>	1.00
7	Support Services Supervisor	1.00
8	Total Lakeland Health Care Center FTEs	134.85"
9	<sup>1</sup> Reports to Finance	

10  
11 **PART II: This ordinance shall become effective as of December 1, 2015.**

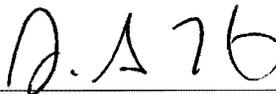
12  
13 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 13<sup>th</sup> day of  
14 October 2015.

15  
16  
17  
18  
19  
20 \_\_\_\_\_  
21 Nancy Russell  
22 County Board Chair  
23  
24 \_\_\_\_\_  
25 Kimberly S. Bushey  
Attest: County Clerk

24 **County Board Meeting Date:** October 13, 2015

Action Required:    Majority Vote   X      Two-thirds Vote \_\_\_\_\_    Other \_\_\_\_\_

Policy and Fiscal Note is attached.  
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

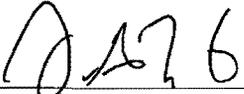
 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator-Finance
9/23/15 Date	9/23/15 Date

If unsigned, exceptions shall be so noted by the County Administrator.

**Ordinance No. 951-10/15**  
**Fiscal Note and Policy Impact Statement**

- I. Title:** Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Elimination of a Scheduling/Payroll Clerk Position and the Creation of a Staff & Support Services Manager Position at Lakeland Health Care Center
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to eliminate a scheduling/payroll clerk position (1.00 FTE) and create a staff & support services manager position (1.00 FTE) at the Lakeland Health Care Center.
- III. Is this a budgeted item and what is its fiscal impact:** Funds exist within the 2015 budget to cover the increase in costs of approximately \$7,079 for the remainder of 2015. The approximate annual cost of implementing these changes is \$38,464 and is included in the proposed 2016 budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**
- Committee: Human Resources Committee      Date: September 16, 2015
- Vote:                      5 – 0
- County Board Meeting Date: October 13, 2015

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

  
\_\_\_\_\_  
David A. Bretl                      Date  
County Administrator/Corporation Counsel

  
\_\_\_\_\_  
Nicole Andersen                      Date  
Deputy County Administrator-Finance