



**WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING**

TUESDAY, MAY 10, 2016 AT 3:30 P.M.

County Board Room
Walworth County Government Center
100 W. WALWORTH STREET
ELKHORN, WI

Nancy Russell – Chair
Daniel G. Kilkenny – Vice-Chair

Board of Supervisors

A G E N D A

Call to Order

Pledge of Allegiance

Invocation

- David Weber, Walworth County Board Supervisor, District #7

Roll Call

Withdrawals from Agenda, if any

Approval of the Agenda

Approval of the Minutes

Pgs. 1-4
Pgs. 5-10

- April 19, 2016 County Board Meeting
- April 21, 2016 County Board Meeting

Comment Period by Members of the Public Concerning Items on the Agenda

Special Order of Business

- Honoring Doris Reinke for her Long Association and Leadership Role in the Walworth County Historical Society

Appointments/Elections

Pgs. 11-12

1. Fontana Public Library Board
 - Mary Ann Pearce – Three-year term to begin upon confirmation and end on January 31, 2019 (Recommended by the Executive Committee 4-0)

Pgs. 13-14

2. Lakeshores Library System Board of Trustees
 - Laurie Kant-Hull – Three-year term to begin upon confirmation and end on December 31, 2018 (Recommended by the Executive Committee 4-0)

Pgs. 15-16

3. Aging and Disability Resource Center Governing Board
 - Michael McKay – Three-year term to begin upon confirmation and end on June 30, 2019 (Recommended by the Executive Committee 4-0)

Communications and Matters to Be Referred

Pgs. 17-18

1. Claims Received After Agenda Mailing
2. Claims: a) B. R. Amon & Sons, Inc., Amon & Sons, Inc., Amon Land Company, LLC, Lake Mills Blacktop, Inc. – Notice of Receiver’s Motions for Entry of An Order Approving Eighth Extension of Financing Agreement, Order Authorizing Receiver to Borrow Funds or Use Cash Collateral and to Grant Additional Liens and Security Interests, and Final Order Authorizing Receiver to Borrow Funds or Use Cash Collateral and to Grant Additional Liens and Security Interests, and for Entry of an Order Extending Time for the Receiver to File the Settlement of Receiver’s Accounts (To be recommended to the Executive Committee)

Pgs. 19-20

3. Correspondence from Wisconsin Counties Association (WCA) regarding 2016 WCA Annual Business Meeting Resolutions Deadline for Submission 4:30 p.m. on June 27, 2016 (To be referred to the Executive Committee)

Page 21

4. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File

5. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing

Page 22

6. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

Page 23

1. Delavan Lake Enterprises, LLC – Owner, Peter Juergens – Applicant, Section 25, Delavan Township. Rezone approximately 14 acres of M-2 in addition to approximately .44 acres of C-2 to B-4. Rezone approximately .24 acres of M-2 to C-2 – Approved 7-0 (April 26, 2016 County Zoning Agency Public Hearing)
2. Silverstone Ranch, LLC – Owner, William L. Appelbaum – Applicant, Sections 16, 21, LaFayette Township. Rezone approximately 102.11 acres of A-1 and A-2 to C-2; A-1, C-1 and C-4 to C-2, C-1 and C-4 – Approved 5-1 (April 26, 2016 County Zoning Agency Public Hearing)

Executive Committee

Pgs. 24-27

1. Ord. No. 981-05/16 – Amending Chapters 46 and 54 of the Walworth County Code of Ordinances Relative to the Training and Appointment of Traffic Control Attendants – *Vote Required: Majority* (Recommended by the Executive Committee 4-0 and Finance Committee 5-0)

Pgs. 28-29

2. Res. No. 05-05/16 – Honoring Doris Reinke for her Long Association and Leadership Role in the Walworth County Historical Society – *Vote Required: Majority* (Recommended by the Executive Committee 4-0)

Finance Committee

Pgs. 30-33

1. Ord. No. 985-05/16 – Amending Section 30-170 and 30-181 of the Walworth County Code of Ordinances Relating to Net Position and Pension Reporting – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

Pgs. 34-37

2. Ord. No. 986-05/16 – Amending Section 30-262 of the Walworth County Code of Ordinances Relating to Disposition of Surplus Property – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Pgs. 38-40

3. Res. No. 07-05/16 – Authorizing Write Off of 2013 Personal Property Taxes Uncollectible in 2014 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

Pgs. 41-44

4. Res. No. 08-05/16 – Closing Fiscal Year 2015 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

Pgs. 45-48

5. Res. No. 09-05/16 – Committing Fund Balances as of December 31, 2015 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

Human Resources Committee

Pgs. 49-51

1. Ord. No. 982-05/16 – Amending Section 15-515 of the Walworth County Code of Ordinances Relating to Holiday Schedules – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

Pgs. 52-54

2. Ord. No. 983-05/16 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Position Changes at the Lakeland Health Care Center – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0)

Pgs. 55-59

3. Ord. No. 984-05/16 – Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Premium Changes for Certain Employees at Lakeland Health Care Center – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

Land Conservation Committee

Pgs. 60-61

1. Res. No. 06-05/16 – Supporting a Land Acquisition in the Town of Troy by the Nature Conservancy for Conservation and Recreational Purposes – *Vote Required: Majority* (Recommended by the Land Conservation Committee 3-0)

Comment Period by Members of the Public Concerning Items Not on the Agenda

Chairperson’s Report

Adjournment

Kimberly S. Bushey

Walworth County Clerk

*Supervisors and Committees: Please submit titles for Tuesday, June 14, 2016 agenda items on or before Wednesday, June 1, 2016. Please note that these dates are subject to change. Please confirm dates with the County Clerk’s office.

APRIL 19, 2016
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING

The Walworth County Board of Supervisors meeting was called to order by County Clerk Kimberly Bushey at 6:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

County Clerk Kimberly Bushey welcomed and congratulated the Supervisors on their election to the Walworth County Board of Supervisors.

Clerk Bushey introduced Honorable Judge David Reddy who administered the oral oath of office.

Honorable Judge David Reddy delivered the invocation.

Roll call was conducted and the following Supervisors were present: Tim Brellenthin, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Susan M. Pruessing, Nancy Russell, Joe Schaefer, Charlene Staples, Randy Timms, David A. Weber, and Paul Yvarra. A quorum was established. The new eleven County Board Supervisors and districts are as follows:

COUNTY SUPERVISORY DISTRICTS

District #

- | | | |
|---|---|------------------|
| 1 | Town of East Troy – Wards 1-6
Town of Troy – Ward 1
Village of East Troy – Wards 1-5
Village of Mukwonago – Ward 11 | Randy Timms |
| 2 | Town of LaFayette – Wards 1-3
Town of Lyons – Wards 1-5, 7
Town of Spring Prairie – Wards 1-4
Town of Troy – Wards 2 & 3
City of Burlington – Ward 9 & 10 | Joe Schaefer |
| 3 | Town of LaGrange – Wards 1-3
Town of Sugar Creek – Wards 1-4
Town of Whitewater – Wards 1-3
City of Whitewater – Ward 1 | Tim Brellenthin |
| 4 | City of Whitewater – Wards 2-9 | Paul Yvarra |
| 5 | Town of Darien – Wards 1 & 2
Town of Delavan – Wards 1-4, 7-10
Town of Richmond – Wards 1-3
Village of Darien – Wards 1 & 2 | Charlene Staples |
| 6 | Town of Sugar Creek – Ward 5
City of Elkhorn – Wards 1, 3-8 | Kathy Ingersoll |

- | | | |
|----|--|--------------------|
| 7 | Town of Delavan – Ward 11
Town of Geneva – Wards 1-8
Town of Linn – Ward 5
Village of Williams Bay – Wards 1-4
City of Elkhorn – Ward 2 | David A. Weber |
| 8 | Town of Darien – Ward 3
Town of Delavan – Wards 5 & 6
City of Delavan – Wards 1-15 | Daniel G. Kilkenny |
| 9 | Town of Linn – Wards 2 & 4
Town of Sharon – Ward 1
Town of Walworth – Wards 1-3
Village of Fontana-on-Geneva Lake – Wards 1-3
Village of Sharon – Wards 1 & 2
Village of Walworth – Wards 1-3 | Susan M. Pruessing |
| 10 | Town of Bloomfield – Wards 1 & 2
Village of Bloomfield – Wards 1-5
Village of Genoa City – Wards 1-4
City of Lake Geneva – Wards 11-14 | Kenneth H. Monroe |
| 11 | Town of Linn – Wards 1, 3, 6
Town of Lyons – Ward 6
City of Lake Geneva – Wards 1-10 | Nancy Russell |

Amendments, Withdrawals, and Approval of Agenda

On motion by Supervisor Schaefer, second by Supervisor Ingersoll, the agenda was approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Communications and Matters to be Referred

1. Correspondence from Wisconsin Counties Association (WCA) requesting completion of the WCA Membership Survey (to be placed on the Supervisors’ desks)

Clerk Bushey stated the anonymous survey was placed on the Supervisors’ desks and asked the Supervisors to complete the survey and return it to the County Clerk’s office.

New Business

Resignation of Elected Terms on Standing Committees, if any

There was none.

Elections

Administrator David Bretl congratulated the returning and newly elected Supervisors. Bretl explained the election process and stated the procedures could be modified. He stated the election process requires a motion and a second to place a name into nomination for County Board Chairperson, County Board Vice-Chairperson, and Executive Committee Chairperson. He stated there will be three callouts for additional nominees, if there are none, a motion and second is required to close nominations. He said votes will be cast by secret ballot in order to preserve the process.

Administrator Bretl announced that the Nominating Committee, which consists of the County Board Chair, County Board Vice-Chair, and Executive Committee Chair, will be meeting Wednesday, April 20, 2016 at 11:00 a.m. in the County Board Room.

Clerk Bushey stated ballots are cast until one candidate for each of these offices receives a majority vote of members present, which is six votes. There are ten rounds of ballots for each office and they are color coded.

Hearing no objections to the procedures for elections, Clerk Bushey announced that nominations for County Board Chairperson were open.

On motion by Supervisor Weber, second by Supervisor Ingersoll, Supervisor Nancy Russell was nominated for County Board Chairperson. The Clerk asked if there were any other nominations. Hearing none, on motion by Supervisor Weber, second by Supervisor Schaefer, nominations were closed, ballots were distributed and counted. Supervisor Russell was elected as County Board Chairperson.
11 Ayes and 0 Noes.

Clerk Bushey opened the floor for nominations for County Board Vice-Chairperson. On motion by Supervisor Schaefer, second by Supervisor Weber, Supervisor Daniel G. Kilkenny was nominated for County Board Vice-Chairperson. The Clerk asked if there were any other nominations. Hearing none, on motion by Supervisor Monroe, second by Supervisor Weber, nominations were closed, ballots were distributed and counted. Supervisor Kilkenny was elected as County Board Vice-Chairperson.
10 Ayes and 1 Abstained.

Clerk Bushey opened the floor for nominations for Executive Committee Chairperson. On motion by Supervisor Monroe, second by Supervisor Ingersoll, Supervisor David A. Weber was nominated for Executive Committee Chairperson. The Clerk asked if there were any other nominations. Hearing none, on motion by Supervisor Monroe, second by Supervisor Staples, nominations were closed, ballots were distributed and counted. Supervisor Weber was elected as Executive Committee Chairperson.
11 Ayes and 0 Noes.

Reports of Standing Committees

There were none.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There was none.

Adjournment

On motion by Supervisor Monroe, seconded by Supervisor Weber, the meeting of the Walworth County Board of Supervisors adjourned at 6:29 p.m.

Prepared By: Patricia Sommers, Administrative Clerk
Submitted By: Kimberly S. Bushey, Walworth County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the April 19, 2016 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

APRIL 21, 2016
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 6:09 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Tim Brellenthin, Kathy Ingersoll, Vice-Chair Daniel G. Kilkenny, Kenneth H. Monroe, Susan M. Pruessing, Joe Schaefer, Charlene Staples, Randy Timms, David A. Weber, Paul Yvarra, and Chair Nancy Russell. A quorum was established.

Kathy Ingersoll, Walworth County Board Supervisor, District #6, delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

Supervisor Kilkenny offered a motion, second by Supervisor Brellenthin, to withdraw, Item #2, Elections of Committee Members for Lakeland Health Care Center Board of Trustees and Children with Disabilities Education Board, under Reports of Special Committees. Motion was approved by voice vote.

Supervisor Kilkenny offered a motion, second by Supervisor Weber, to approve the agenda with one Amendment: 1) Communications and Matters to be Referred, Item #3, Res. No. 02-04/16 to follow Approval of the Minutes. The agenda as amended was approved by voice vote.

Approval of the Minutes

On motion by Supervisor Weber, second by Supervisor Monroe, the March 8, 2016 County Board Meeting minutes were approved by voice vote.

Communication and Matters to Be Referred – Item #3

3. Correspondence from County Administrator and County Board Chair requesting the Walworth County Board to approve Res. No. 02-04/16 – Recognizing Kyle Gorden for his Commitment to the German Student Exchange Program Between Elkhorn Area High School and the Alte Landschule, Korbach, Germany

Supervisor Kilkenny offered a motion, second by Supervisor Brellenthin, to suspend the rules to take action on this item at the meeting. Motion was approved by voice vote.

On motion by Supervisor Kilkenny, second by Supervisor Weber, **Res. No. 02-04/16** was approved by voice vote.

Administrator Bretl and Chair Russell read Res. No. 02-04/16 and presented it to Kyle Gorden and thanked him for his services. Bretl stated it was an opportune moment to recognize Mr. Gorden, as the German exchange students were visiting Walworth County. Kyle Gorden gave a brief overview of the German Student Exchange Program and thanked the Board for their support with the sister school relationship. He announced he will be retiring from teaching, but plans to continue working with the student exchange program. Gorden introduced Katrin Lange, a visiting teacher from Germany who expressed gratitude toward the Board for the student exchange program and the opportunity to visit and observe our Country and Walworth County.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Appointments/Elections

1. Wisconsin River Rail Transit Commission (WRRTC)
 - Eric Nitschke – Three-year term to begin upon confirmation and end on April 30, 2019 (Recommended by the Executive Committee 5-0)
2. Lakeshores Library System Board of Trustees
 - Signe Emmerich – Three-year term to begin upon confirmation and end on December 31, 2018 (Recommended by the Executive Committee 5-0)
3. 911 Governing Board
 - Nancy Russell – Two-year term to begin upon confirmation and end on May 8, 2018 (Recommended by the Executive Committee 4-0)
 - Bruce VanderVeen – Two-year term to begin upon confirmation and end on May 8, 2018 (Recommended by the Executive Committee 5-0)
 - David Fladten – Two-year term to begin upon confirmation and end on May 8, 2018 (Recommended by the Executive Committee 5-0)
 - Captain Jamie Green – Two-year term to begin upon confirmation and end on May 8, 2018 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Ingersoll, the appointments to the Wisconsin River Rail Transit Commission (WRRTC), Lakeshores Library System Board of Trustees, and 911 Governing Board were approved by voice vote.

Communications and Matters to be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: None
3. Correspondence from County Administrator and County Board Chair requesting the Walworth County Board to approve Res. No. 02-04/16 – Recognizing Kyle Gorden for his Commitment to the German Student Exchange Program Between Elkhorn Area High School and the Alte Landschule, Korbach, Germany (Please note, it is anticipated that the County Board will move pursuant to Section 2-65 (c)(1) of the Walworth County Code of Ordinances to take action on the resolution at this meeting.)
4. Correspondence from Wisconsin Department of Transportation (WisDOT) – Access Control Project along WIS 120 in Walworth County (To be referred to Public Works Committee)
5. Correspondence from the Wisconsin Historical Society regarding Nomination to the National Register and/or State Register of Historic Places – Bounded by the 200, 300, and 400 blocks of East Walworth Avenue, City of Delavan, Walworth County, Wisconsin (To be placed on file)
6. Correspondence from the Wisconsin Historical Society regarding Nomination to the National Register and/or State Register of Historic Places – Generally bounded by 101-137 Park Place and 104-130 East Walworth Avenue, City of Delavan, Walworth County, Wisconsin (To be placed on file)
7. Correspondence from Wisconsin Counties Association (WCA) regarding 2016 WCA District Meetings (To be placed on file)
8. Correspondence from Wisconsin Counties Association (WCA) regarding WCA Steering Committee Nominations (To be placed on file)
9. Brochure from Wisconsin Counties Association (WCA) regarding 2016 County Officials Workshops (COWS)(To be placed on file)
10. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
 - Chippewa County Resolution No. 07-16 – Resolution to Formally Oppose the UW-Cooperative Multi-County Reorganization Plan (Topic previously referred to the Agriculture & Extension Education Committee and placed on file)

- Calumet County Resolution 2015-36 – Resolution Opposing the UW-Cooperative Extension Reorganization Plan (Topic previously referred to the Agriculture & Extension Education Committee and placed on file)
 - Buffalo County Resolution #16-03-05 – Resolution to Oppose UW-Cooperative Extension Multi-County Reorganization Plan (Topic previously referred to the Agriculture & Extension Education Committee and placed on file)
 - Correspondence from Surface Transportation Board regarding Docket No. FD 35952, Great Lakes Basin Transportation, Inc. (GLBT) – Authority to Construct and Operate a Rail Line in Indiana, Illinois, and Wisconsin: Notice of Intent to Prepare an Environmental Impact Statement, Draft Scope of Study, Notice of Scoping Meetings, and Request for Comments on Draft Scope (To be placed on file)
11. Report of the County Clerk Regarding Communications Received by the Board After the Agenda Mailing
- Appointments/Elections
 - 911 Governing Board
 - Notice of Interest to Serve as a Citizen Representative – Jamie Green (Recommended by the Executive Committee 5-0)
 - Notice of Interest to Serve as a Citizen Representative – Bruce VanderVeen (Recommended by the Executive Committee 5-0)
 - Claim for Damaged Property received from Andrew Stultz (To be referred to the Executive Committee)
 - Resolution No. 04-04/16 – Nominating Members to the Various Committees of the County Board – *Vote Required: Majority* (Recommended by the Nominating Committee 3-0)
 - City of Elkhorn Resolution No. 16-06 – Resolution Encouraging and Supporting the Undertaking of a Study by Walworth County on Alternative Long-Term Service Delivery Options Relative to Fire and/or Emergency Medical (EMS) Services (To be referred to the Executive Committee)
 - Correspondence from City of Elkhorn regarding City of Elkhorn/2040 Comprehensive Plan (To be placed on file)
 - Communications from the Office of the Secretary-Wisconsin Department of Transportation relating to:
 - Correspondence from Wisconsin Department of Transportation dated April 11, 2016 regarding Great Lakes Basin Transportation, Inc. – Railroad Proposal in Wisconsin (To be placed on file)
 - Updated correspondence from Surface Transportation Board regarding Docket No. FD 35952, Great Lakes Basin Transportation, Inc. (GLBT) – Authority to Construct and Operate a Rail Line in Indiana, Illinois, and Wisconsin: Notice of Intent to Prepare an Environmental Impact Statement, Draft Scope of Study, Notice of Scoping Meetings, and Request for Comments on Draft Scope (To be placed on file)
 - Communication – Access Control Project on WIS 120 – Public Informational Meeting (To be placed on file)
 - *Walworth County Aging & Disability Resource Center News*, April 2016 – To be placed on file
12. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
- Delavan Lake Enterprises, LLC, Owner, Peter Juergens, Applicant, Town of Delavan. Rezone approximately 14 acres of M-2 Heavy Industrial District and approximately .44 acres of C-2 Upland Resource Conservation District to B-4 Highway Business District. In addition, rezone approximately .24 acres of M-2 district to C-2 district.
 - Silverstone Ranch, LLC, Owner, William L. Appelbaum, Applicant, Town of LaFayette. Rezone approximately 102.11 acres of A-1 Prime Agricultural and A-2 Agricultural Lands to C-2 Upland Resource Conservation District. In addition, rezone lands zoned A-1, C-1 Lowland Conservation District and C-4 Lowland Resource Conservation District to C-2, C-1 and C-4 districts.

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. Ord. No. 978-04/16 – Amending Section(s) 74-55, 62, 131, 182, 189 and 263 of the Walworth County Code of Ordinances Relating to Special Event Campgrounds in the B-5 Zoning District – *Vote Required: Majority* (Recommended by the County Zoning Agency 5-0)
Amendment to Sections 74-55, 74-62, and 74-131 of the Zoning Ordinance and Section(s) 74-182, 74-189, and 74-263 of the Shoreland Zoning Ordinance regarding Special Event Campgrounds – Approved 5-0 (March 17, 2016 County Zoning Agency Public Hearing)
2. Robert C. and Gail A. Hansen Trust – Owner, Robert C. Hansen – Applicant, Section 21, Darien Township. Rezone 5.39 acres of A-1 to B-4 – Approved 5-0 (March 17, 2016 County Zoning Agency Public Hearing)
3. Kevin and Teresa Akey – Owners, Section 1, Richmond Township. Rezone approximately .6 acres of C-2 to A-4 – Approved 5-0 (March 17, 2016 County Zoning Agency Public Hearing)
4. Mieczyslaw Ozga – Owner, Sections 27, 28, Spring Prairie Township. Rezone approximately .23 acres of A-2 to A-4 – Approved 5-0 (March 17, 2016 County Zoning Agency Public Hearing)

On motion by Supervisor Weber, second by Supervisor Brellenthin, Items #1 thru #4 of the County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency by voice vote.

Executive Committee

1. Approval of 2016-2017 County Board Meeting Schedule – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

Administrator Bretl referred to Page 47 of the packet and gave a brief overview of the 2016-2017 County Board Meeting Schedule and stated the County Board will meet at 3:30 p.m. according to the new schedule.

Supervisor Weber offered a motion, second by Supervisor Kilkenny, to approve the Walworth County Board of Supervisors 2016-2017 Meeting Schedule. Supervisor Weber offered a motion, second by Supervisor Timms, to amend the calendar to schedule the October 27, 2016 – Public Budget Hearing at 6:00 p.m. The amendment was approved. The 2016-2017 County Board Meeting Schedule as amended was unanimously approved by voice vote.

2. Res. No. 01-04/16 - Establishing a Committee of the Whole Meeting Date for a Discussion on County Board Room Upgrades – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Pruessing, Item #2, **Res. No. 01-04/16** was approved by voice vote.

Finance Committee

1. Ord. No. 976-04/16 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Public Works Trail Pass Fees – *Vote Required: Majority* (Recommended by the Finance Committee 4-0)
2. Ord. No. 977-04/16 – Amending Sections 46-61 and 30-286 of the Walworth County Code of Ordinances Regarding Prisoner Fees for Huber and Home Detention – *Vote Required: Majority* (Recommended by the Finance Committee 4-0)
3. Ord. No. 980-04/16 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to the Land Use and Resource Management Special Event Campground Fees – *Vote Required: Majority* (Recommended by the County Zoning Agency 5-0 and the Finance Committee 5-0)

A motion was made by Supervisor Weber, second by Supervisor Kilkenny, to approve Item #1, Ord. No. 976-04/16; Item #2, Ord. No. 977-04/16; and Item #3, Ord. No. 980-04/16.

Supervisor Weber inquired as to the success rate of the County collecting the fees relative to Item #2. Administrator Bretl stated Ord. No. 977-04/16 is not raising the fees, but rather is clarifying the fees being charged. He said the WI Department of Revenue audited Walworth County and is taking the position that the electronic monitoring fee is subject to sales tax. Bretl said the ordinance change indicates that Walworth County is going to use tax levied dollars for the fees and should not be charged taxes. He indicated there is approximately a 90% collection rate.

The motion to approve Item #1, **Ord. No. 976-04/16**; Item #2, **Ord. No. 977-04/16**; and Item #3, **Ord. No. 980-04/16** was approved by voice vote.

Human Resources Committee

1. Ord. No. 975-04/16 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Various Changes at Health and Human Services – *Vote Required: Majority* (Recommended by the Human Resources Committee 3-0)

On motion by Supervisor Monroe, second by Supervisor Weber, Item #1, **Ord. No. 975-04/16** was approved by voice vote.

Public Works Committee

1. Ord. No. 979-04/16 – Amending Chapter 16 of the Walworth County Code of Ordinances Relating to Prohibition of Knives in the Sheriff’s Office and Health and Human Services – *Vote Required: Majority* (Recommended by the Public Works Committee 4-0)
2. Res. No. 03-04/16 – Authorizing Use of County-Owned Lands for Construction of CTH NN Pedestrian/Bike Trail from City of Elkhorn to White River State Trail – *Vote Required: Majority* (Recommended by the Public Works Committee 4-0)

On motion by Supervisor Monroe, second by Supervisor Weber, Item #1, **Ord. No. 979-04/16** and Item #2, **Res. No. 03-04/16** were approved by voice vote.

Report of Special Committees

1. Res. No. 04-04/16 – Nominating Members to the Various Committees of the County Board – *Vote Required: Majority* (Recommended by the Nominating Committee 3-0)
2. Elections of Committee Members for Lakeland Health Care Center Board of Trustees and Children with Disabilities Education Board (The Nominating Committee will meet on April 20, 2016 to make recommendations)

Clerk Bushey noted that an updated version of Res. No. 04-04/16 was distributed with the Report of the County Clerk Regarding Communication Received After the Agenda Mailing Packet which contains the names of the individuals being appointed.

On motion by Supervisor Kilkenny, second by Supervisor Weber, Item #1, **Res. No. 04-04/16** was approved by voice vote.

Item #2 was withdrawn previously in the meeting.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There was none.

Chairperson’s Report

Chair Russell stated the committees will meet next week and that Supervisors will receive their packets delivered by courier to their residence. Bretl advised any Supervisor that does not receive their packet by Friday afternoon, to call the Administration Office.

Adjournment

On motion by Supervisor Weber, second by Supervisor Timms, the meeting was adjourned at 6:45 p.m.

Prepared By: Patricia Sommers, Administrative Clerk

Submitted By: Kimberly S. Bushey, County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the April 21, 2016 meeting.

Meeting minutes are not considered final until approved by the County Board at the next regularly scheduled meeting.

Nomination for Committee/Board/Commission Appointment

Committee: Fontana Public Library Board

Nominee: Mary Ann Pearce

Address: W5740 North Walworth Road

Walworth, WI 53184

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? The nominee is the incumbent.

When did/does the incumbent's current term expire? January 8, 2016

Was this vacancy advertised? _____

Comment Upon confirmation, Mrs. Pearce would be reappointed for an additional
three-year term, which will expire on January 31, 2019.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: MARY ANN PEARCE

Date: 4-8-16

Mailing Address: 65740 NORTH WALWORTH
ROAD

Phone: _____

RECEIVED

APR 11 2016

WALWORTH WI 53184

I reside in: the Town of WALWORTH

WALWORTH COUNTY ADMINISTRATION

the Village of _____

the City of _____

Please consider me for appointment to: FONTANA LIBRARY BOARD

I am interested in serving as a citizen representative because: _____

Long time library interest

Special skills, experience or qualifications I possess related to this appointment are:

13 years experience

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Mary Ann Pearce
Signature of Applicant

4-6-16
Date

Feel free to attach any additional documentation to this form.

Late because I was in AZ.

Nomination for Committee/Board/Commission Appointment

Committee: Lakeshores Library System Board of Trustees

Nominee: Laurie Kant-Hull

Address: 316 Ray Street

Delavan, WI 53115

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? The nominee is the incumbent.

When did/does the incumbent's current term expire? December 31, 2015

Was this vacancy advertised? _____

Comment Upon confirmation, Ms. Kant-Hull would be reappointed for an additional
three-year term, which will expire on December 31, 2018.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE

Name: Laurie Kant-Hull

Date: March 10, 2016

Mailing Address: 316 Ray St
Delavan WI
53115

Phone: 262-728-1305

RECEIVED

MAR 24 2016

I reside in: the Town of _____

the Village of _____

WALWORTH COUNTY ADMINISTRATION

the City of Delavan

Please consider me for appointment to: Lakeshores Library System

I am interested in serving as a citizen representative because: I want to
continue on the board to help increase
services to our member libraries and
at the same time remain fiscally responsible to our
citizens.

Special skills, experience or qualifications I possess related to this appointment are:

Masters Degree in Library Science
25 years on the LLS board

Check one of the following:

I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.

I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Laurie Kant Hull
Signature of Applicant

3-10-16
Date

Feel free to attach any additional documentation to this form.

Nomination for Committee/Board/Commission Appointment

Committee: Aging & Disability Resource Center (ADRC) Governing Board

Nominee: Michael McKay

Address: 538 Pheasant Ridge Lane
Fontana, WI 53125

Submitted by: David Bretl, County Administrator

Authority: Section 59.18, Wisconsin Statutes

Who will the nominee replace? LaVerne Duncan

When did/does the incumbent's current term expire? June 30, 2016

Was this vacancy advertised? _____

Comment The ADRC Governing Board approved the appointment of Mr. McKay at their
April 4, 2016 meeting. Upon confirmation, Mr. McKay would be appointed to replace
LaVerne Duncan for a three-year term, which will expire on June 30, 2019.

Names of individuals who have expressed interest in serving in this position:

For incumbents, committee attendance, if known:

**WALWORTH COUNTY
NOTICE OF INTEREST TO SERVE AS A CITIZEN REPRESENTATIVE**

Name: Michael D McKay

Date: February 10, 2016

Mailing Address: 538 Pheasant Ridge Lane
Fontana, WI 53125

Phone: 262 275 6727

I reside in: the Village of Fontana

Please consider me for appointment to: Aging & Disability Board

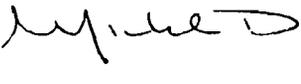
I am interested in serving as a citizen representative because: As I have grown older, I have developed a greater appreciation of some of the special needs of the elderly population. After understanding the ultimate purpose of the Board, I am hopeful that my practical business background would be of value to the Board and its constituency.

Special skills, experience or qualifications I possess related to this appointment are: I have owned, co- owned, managed and operated a variety of businesses involved in construction services, real estate investment, asset management, and development and manufacturing. I have served as a board member and officer of three construction related trade associations and one condominium owners association.

Check one of the following:

- I am a resident of Walworth County and reside in the appropriate jurisdiction to serve on the board or commission for which I am applying.
- I am not a resident of Walworth County.

I certify that the information I have provided is truthful to the best of my knowledge.

Signature of Applicant  Date ~~February~~ February 10, 2016

Feel free to attach any additional documentation to this form.

RECEIVED
WALWORTH COUNTY CLERK
STATE OF WISCONSIN

CIRCUIT COURT

WALWORTH COUNTY

~~2016 APR 25 AM 10:55~~
In re:

B. R. AMON & SONS, INC.,
Assignor.

Case No.: 13-CV-363
Case Code: 30304

In re:

AMON & SONS, INC.,
Assignor.

Case No.: 13-CV-365
Case Code: 30304

In re:

AMON LAND COMPANY, LLC,
Assignor.

Case No.: 13-CV-364
Case Code: 30304

In re:

LAKE MILLS BLACKTOP, INC.,
Assignor.

Case No.: 13-CV-366
Case Code: 30304

NOTICE OF RECEIVER'S MOTIONS FOR ENTRY OF AN ORDER APPROVING EIGHTH EXTENSION OF FINANCING AGREEMENT, ORDER AUTHORIZING RECEIVER TO BORROW FUNDS OR USE CASH COLLATERAL AND TO GRANT ADDITIONAL LIENS AND SECURITY INTERESTS, AND FINAL ORDER AUTHORIZING RECEIVER TO BORROW FUNDS OR USE CASH COLLATERAL AND TO GRANT ADDITIONAL LIENS AND SECURITY INTERESTS, AND FOR ENTRY OF AN ORDER EXTENDING TIME FOR THE RECEIVER TO FILE THE SETTLEMENT OF RECEIVER'S ACCOUNTS

TO: CREDITORS AND PARTIES-IN-INTEREST

PLEASE TAKE NOTICE that Ronald M. Carlson, Esq., Wis. Stats. Chapter 128 Receiver for B.R. Amon & Sons, Inc., Amon & Sons, Inc., Amon Land Company, LLC and Lake Mills Blacktop, Inc. has filed the following Motions with the Court herein (the "Motions").

- 1) RECEIVER'S MOTION FOR ENTRY OF AN ORDER APPROVING EIGHTH EXTENSION OF FINANCING AGREEMENT, ORDER AUTHORIZING RECEIVER TO BORROW FUNDS OR USE CASH COLLATERAL AND TO GRANT ADDITIONAL LIENS AND SECURITY INTERESTS, AND FINAL ORDER AUTHORIZING RECEIVER TO BORROW FUNDS OR USE CASH COLLATERAL AND TO GRANT ADDITIONAL LIENS AND SECURITY INTERESTS

2) RECEIVER'S MOTION FOR ENTRY OF AN ORDER EXTENDING TIME FOR THE RECEIVER TO FILE THE SETTLEMENT OF RECEIVER'S ACCOUNTS

Because the Motions are lengthy and the cost of mailing copies to creditors and interested parties would be excessive, the Receiver has not included copies herewith. However, copies of the Motions are available from the Clerk of Court, Walworth County Judicial Center, 1800 Cty Tk NN Elkhorn, WI 53121, Phone: 262-741-7012, the Receiver (contact information below) and the Attorney for the Receiver (contact information below).

HEARING ON MOTIONS

If no Objections to the Motions are filed on or before Friday, April 29, 2016, the Court may enter Orders on the Motions without further hearing. If an Objection to any Motion is filed on a timely basis, the Receiver will immediately seek a hearing on the Objection.

OBJECTIONS

If you want to file an Objection to any of the Motions, you or your attorney must:

- **File a written Objection on or before Friday, April 29, 2016 explaining the factual and legal basis for your position, at the following address:**

Honorable Phillip A. Koss
Walworth County Judicial Center
1800 Cty Tk NN
Elkhorn, WI 53121

- **Mail or e-mail a copy of your Objection so that it is received the same date by:**

Ronald M. Carlson, Esq.
Wis.Stats. Chapter 128 Receiver
Forseti Consulting, LLC
N35 W23877 Highfield Court, Suite 100B
Pewaukee, WI 53072
rc@forseticonsulting.com

and

Attorney Ryan T. Carlson
R. Carlson Law Offices, LLC
N35 W23877 Highfield Court, Suite 100B
Pewaukee, WI 53072
ryan@rcarlsonlaw.com

- **Appear and explain your position at the hearing which will be held on the Motions.**

If you or your attorney do not take these steps, the Motions will likely be approved by the Court.

Dated at Pewaukee, Wisconsin, this 5th day of April, 2016.

Attorney for Receiver



By: Ryan T. Carlson

R. Carlson Law Offices, LLC
N35 W23877 Highfield Court, Suite 100B
Pewaukee, WI 53072
Tel: 262-857-2121
ryan@rcarlsonlaw.com
State Bar No. 1081395

RECEIVED
WALWORTH COUNTY CLERK
2016 APR 25 AM 10:55

MEMORANDUM

TO: County Board Chairs, Executives, and Administrators

FROM: Mark D. O'Connell, Executive Director

DATE: April 22, 2016

SUBJECT: 2016 WCA Annual Business Meeting Resolutions
Deadline for Submission: 4:30 p.m. on June 27, 2016

The WCA Annual Conference will be held from September 25-27, 2016 in Milwaukee. I look forward to seeing you there.

Each year, counties have the opportunity to submit resolutions for consideration at the Annual Business Meeting, held in conjunction with the WCA Annual Conference. Resolutions adopted at the Annual Business Meeting become part of the WCA Platform.

The WCA Constitution requires all resolutions be submitted to the WCA executive director no later than 90 days prior to the Annual Business Meeting. Therefore, **all resolutions must be submitted to the WCA office no later than 4:30 p.m. on Monday, June 27, 2016** to be considered at the 2016 Annual Business Meeting. All resolutions submitted by the deadline will be referred to the appropriate steering committee, as well as the WCA Resolutions Committee, prior to action at the Annual Business Meeting.

Please keep the following in mind when submitting resolutions for the Annual Business Meeting:

1. All resolutions submitted must be adopted by your full county board (please send an official copy for verification purposes).
2. Any resolution submitted must be on a matter of public policy.
3. **Resolutions must be submitted with a cover memo indicating that the resolutions are submitted for consideration at the Annual Business Meeting.**
4. Resolutions may be submitted in any one of the following ways:
 - Mailed to the WCA office: 22 E. Mifflin Street, Suite 900, Madison, WI 53703
 - Faxed to 608.663.7189
 - Emailed to voss@wicounties.org.

5. If possible, please also email a Microsoft Word or text version of the resolutions to the WCA office. This will allow for a quicker processing/turnaround time on our end, as WCA staff will not need to retype each resolution. You will still need to send an official copy of each resolution so staff can verify action on the resolution was taken by the full county board.
6. Once the WCA office receives your resolutions, a confirmation notice will be sent to the county clerk. If you do not receive a confirmation notice by June 28, 2016, please contact the WCA office to ensure your county's resolutions were received.

All resolutions received by the deadline will be considered at the Annual Business Meeting. The Annual Business Meeting is scheduled to take place on Sunday, September 25, 2016.

If you have any questions regarding the resolutions process, please do not hesitate to contact Sarah Diedrick-Kasdorf at the WCA office.

cc: WCA Board of Directors
County Clerks



County Clerk

May 10, 2016 – Walworth County Board Meeting

Kimberly S. Bushey
County Clerk

**Report of the County Clerk Regarding Communications Received by the Board
and Recommended to be Placed on File**

- There were none.

REFERRAL AND NOTICE OF PETITION TO
WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF AFFECTED DISTRICTS AND
COUNTY BOARD

WHEREAS the following petitions have been filed with the County Clerk requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance and County Land Use Plan 2035 be amended as specified:

REPORT OF PETITIONS REFERRED TO
WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County as specified were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Tom Marek, David and Joanne Prudden - Owners	Walworth Township Tax Parcel EA172800001	Rezone approximately 1.08 acres from the A-5 Agricultural-Rural Residential District to the A-4 Agricultural-Related Manufacturing, Warehousing and Marketing District in order to obtain conditional use approval for a recreational vehicle and boat storage facility.	
Walworth County Zoning Agency (CZA)	All Townships	Amendment to Section(s) 74-51, 74-61 and 74-131 of the Zoning Ordinance and Section(s) 74-178, 74-188 and 74-263 of the Shoreland Zoning Ordinance adding a farm family business wedding barn in the A-1 and A-2 zoning district as a conditional use.	

Said petition/s is/are hereby referred to the County Zoning Agency as the Zoning Agency of this County, which is hereby directed to hold one or more public hearings on the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin Statutes. Copies of said petitions are available for review on the Walworth County Website at (www.co.walworth.wi.us).

Dated this _____ day of _____, 2016.

County Clerk

cc: Supervisor Susan M. Pruessing
Ord. All Supervisors

April 26, 2016
April 26, 2016 - expanded

Please include the following County Zoning Agency items on the May 10, 2016 County Board agenda:

Rezones:

1. **Delavan Lake Enterprises, LLC – Owner, Peter Juergens – Applicant**, Section 25, Delavan Township. Rezone approximately 14 acres of M-2 Heavy Industrial District land in addition to approximately .44 acres of C-2 Upland Resource Conservation District land existing south of the current M-2 zoned area to the B-4 Highway Business District on Tax Parcel F D 2500002. Rezone approximately .24 acres of M-2 district property to the C-2 district on Tax Parcel F D 2500002A to create a single zone district C-2 parcel. Parts of Tax Parcels F D2500002 and F D 2500002A.

APPROVED 7 – 0 at the April 26, 2016 County Zoning Agency Public hearing.

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this area as mostly the Commercial Land Use Category with small areas of the AG2 Other Agricultural Rural Residential and Other Open lands (5 to 19 acres per dwelling) and INRA Isolated Natural Resource Area.

2. **Silverstone Ranch, LLC – Owner, William L. Appelbaum – Applicant**, Sections 16, 21, LaFayette Township. Rezone approximately 102.11 acres of A-1 Prime Agricultural and A-2 Agricultural lands to the C-2 Upland Resource Conservation District; A-1 Prime Agricultural, C-1 Lowland Conservation District and C-4 Lowland Resource Conservation District (Shoreland Wetlands) to the C-2 Upland Resource Conservation District, C-1 Lowland Conservation District, and C-4 Lowland Resource Conservation District (Shoreland Wetlands) Districts. Tax Parcel KA 28400002 and parts of Tax Parcels K LF1600006, K LF 1600007 and K LF2100003.

APPROVED 5 – 1 at the April 26, 2016 County Zoning Agency Public hearing. (Citizen Member Richard Kuhnke, Sr. opposes).

Conformance with County Land Use Plan: The County 2035 Land Use Plan identifies this area as mostly PEC Primary Environmental Corridor land use category with areas of AP Prime Agricultural land use category on the existing pastures.

ORDINANCE NO. 981 – 05/16

AMENDING CHAPTERS 46 AND 54 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATIVE TO THE TRAINING AND APPOINTMENT OF TRAFFIC CONTROL ATTENDANTS

1 **THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS**
2 **FOLLOWS:**

3
4 **PART I: Chapter 46 of the Walworth County Code of Ordinances is hereby amended to**
5 **create Section 46-10 thereof as follows:**

6
7 **“Sec. 46-10. Traffic Control Attendants.**

- 8
9 (a) Purpose and Authority. This ordinance is authorized by Section 349.217 of the
10 Wisconsin Statutes. The purpose of the ordinance is to provide for the appointment of
11 traffic control attendants.
12
13 (b) Appointment. The Walworth County Sheriff shall be responsible for the appointment of
14 traffic control attendants. No person shall perform traffic control in the unincorporated
15 areas of Walworth County unless he or she has been appointed by the Sheriff as a traffic
16 control attendant. This ordinance shall not apply to law enforcement officers.
17
18 (c) Training. No person shall be eligible for appointment as a traffic control attendant unless
19 he or she has successfully completed training. The Sheriff shall be responsible for
20 conducting a training program for traffic control attendants. The fee for conducting the
21 training program shall be set forth in Sec. 30-286.
22
23 (d) Term. The term of the appointment for traffic control attendants shall be one year.
24
25 (e) The appointment shall specify dates, times and locations of when and where the traffic
26 control attendant may work.
27
28 (f) When performing traffic control, traffic control attendants shall wear a high visibility
29 reflective garment in conformity with Section 6E-3 of OSHA’s Manual on Uniform
30 Traffic Control Devices.
31
32 (g) Revocation. The Sheriff may revoke or suspend an appointment in his or her sole
33 discretion.”
34

35 **PART II: That Section 54-92 of the Walworth County Code of Ordinances is hereby**
36 **amended to read as follows (additions show by underline; deletions shown by strike-**
37 **through):**
38
39

1 **“Sec. 54-92. Special Event Permit.**

- 2
- 3 (a) Every person or organization seeking a special event permit shall submit an application to
- 4 the Director on a form prescribed by the Director at least 30 days prior to the date of the
- 5 special event.
- 6
- 7 (b) As a condition of any permit granted hereunder, the permittee shall be responsible for
- 8 reimbursing the County for the cost of providing extraordinary traffic safety services in
- 9 connection with the special event. The Sheriff shall be responsible for calculating and
- 10 collecting the fee. A deposit of 25% of the estimated cost of providing extraordinary
- 11 traffic safety services shall accompany the application.
- 12
- 13 (c) The Sheriff shall confer with the Director ~~Central Services~~ upon receipt of an application
- 14 and the Director will use his/her best efforts to notify any impacted town, city or village
- 15 governments of the application.
- 16
- 17 (d) Provided the applicant for a permit has complied with all of the requirements of this
- 18 article and has demonstrated that the special event will be operated in a manner consistent
- 19 with preservation of public health, safety and welfare, the Director shall issue a permit to
- 20 the applicant. Conditions may be placed on the permit, consistent with the administration
- 21 of this article and the preservation of public health, safety and welfare.
- 22
- 23 (e) The Director shall notify any impacted town, city and village governments of approval of
- 24 an application.
- 25
- 26 (f) Law enforcement officers shall normally provide all traffic control, however, the Sheriff
- 27 in his or her sole discretion may permit a traffic control attendant certified under the
- 28 provisions of Sec. 46-10 to provide for the protection of persons who are crossing a
- 29 highway. Said traffic control attendants shall be limited to work only in the area(s)
- 30 specifically designated by the Sheriff.”
- 31

32 **PART III: The effective date of this ordinance shall be July 1, 2016.**

33
34 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 10th day of May
35 2016.

36
37
38
39 _____
40 Nancy Russell
41 County Board Chair

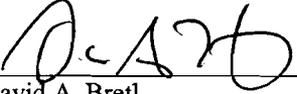
42 _____
43 Kimberly S. Bushey
44 Attest: County Clerk

45 County Board Meeting Date: May 10, 2016

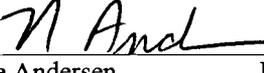
46 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 4/28/16

David A. Bretl Date
County Administrator/Corporation Counsel

 4/28/16

Nicole Andersen Date
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 05 - 05/16

- I. **Title:** Honoring Doris Reinke for her Long Association and Leadership Role in the Walworth County Historical Society.

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to recognize and honor Doris Reinke for her long association and leadership role in the Walworth County Historical Society.

- III. **Budget and Fiscal Impact:** Adoption of this resolution will have no fiscal impact on the 2016 county budget.

- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Executive Committee

Meeting Date: April 25, 2016

Vote: 4-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 5/3/16

Date
David A. Bretl
County Administrator/Corporation Counsel

 5/3/16

Date
Nicole Andersen
Deputy County Administrator - Finance

ORDINANCE NO. 985 – 05/16

AMENDING SECTION 30-170 AND 30-181 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO NET POSITION AND PENSION REPORTING

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

1 **PART I: That Section 30-170 and 30-181 of the Walworth County Code of Ordinances are**
2 **hereby amended to read as follows:**
3

4• **“Sec. 30-170. - Net position policies.**

5 Net position is the difference between assets and liabilities as reported in the government-wide
6 financial statements. Net position reporting is also used in the basic financial statements for
7 enterprise, internal service, and fiduciary funds. The following net position classifications exist:

- 8 (1) *Restricted net position.* Net position, or a portion of, may be restricted through external
9 creditors, grantors, contributors, laws or regulations of other governments or through
10 constitutional provisions or enabling legislation. Due to the external restriction, funds
11 are not available for internal appropriation.
12
- 13 a. Donations received for a purpose specified by the donor will be restricted until all
14 conditions of the donation are satisfied.
- 15 b. Funds remaining from third-party restricted programs/projects at the close of the
16 fiscal year will be recorded as restricted.
- 17 c. Pension asset held by the Wisconsin Retirement System (WRS) for the purpose of
18 paying future retirement benefits for County employees/retirees will be restricted for
19 the amount equal to the County’s reported proportionate share of the WRS asset.
20

21 **Sec. 30-181. Enterprise funds.**

22 An enterprise fund refers to a proprietary fund type used to report an activity for which a fee is
23 charged to external users for goods or services. The county has established the following
24 enterprise funds and guidelines governing these funds.

- 25 (1) The Lakeland Health Care Center enterprise fund shall be established to account for
26 financial resources to be used for the administration and services provided by the
27 Lakeland Health Care Center.
28
- 29 c. *Unrestricted net ~~assets~~-position-internal allowances.* The following internal
30 allowances shall be maintained within the county's Lakeland Health Care Center

1 fund. These amounts do not appear on the financial statements, but exist for
2 internal purposes only.

3
4 10. *Deferred Inflows Pension allowance. An expense and subsequent decrease*
5 *in net position will occur when the County's Wisconsin Retirement*
6 *System (WRS) deferred inflows-pension related amount is*
7 *expensed/amortized in future years. This allowance ensures that adequate*
8 *net position is available to absorb this deferred inflows reduction. This*
9 *allowance will be equal to the fund's WRS pension related deferred*
10 *inflows at yearend.*

11
12 (2) A public works enterprise fund shall be established to account for financial resources to
13 be used for the county facilities and grounds, highway, and solid waste management
14 costs.

15
16 c. *Unrestricted net position-internal allowances.* The following internal allowances
17 shall be maintained within the county's public works fund. These amounts do not
18 appear on the financial statements, but exist for internal purposes only.

19
20 10. *Deferred Inflows Pension allowance. An expense and subsequent decrease*
21 *in net position will occur when the County's Wisconsin Retirement*
22 *System (WRS) deferred inflows-pension related amount is*
23 *expensed/amortized in future years. This allowance ensures that adequate*
24 *net position is available to absorb this deferred inflows reduction. This*
25 *allowance will be equal to the fund's WRS pension related deferred*
26 *inflows at yearend.*

27
28 **BE IT ORDAINED** by the Walworth County Board of Supervisors that all previous ordinances
29 and resolutions pertaining to these excerpts of Section 30-170 and 30-181 are hereby superseded.

30
31 **BE IT FURTHER ORDAINED** by the Walworth County Board of Supervisors that this
32 Ordinance shall become effective upon passage and publication.
33
34

1 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 10th day of May,
2 2016.

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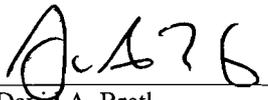
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: May 10, 2016

Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>4/29/16</u>			<u>5/2/16</u>
David A. Bretl	Date		Nicole Andersen	Date
County Administrator/Corporation Counsel			Deputy County Administrator - Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 985 - 05/16
Fiscal Note and Policy Impact Statement

- I. **Title:** Amending Section 30-170 and 30-181 of the Walworth County Code of Ordinances Relating to Net Position and Pension Reporting
- II. **Purpose and Policy Impact Statement:** This policy adjusts net position to add the newly required accounting restriction for the County's WRS asset. This account will be equal to the pension asset that is recorded to ensure that enough funds are available to draw down the asset in subsequent years. This asset will fluctuate from year to year based on the County's portion of the WRS asset (or liability) that exists at year-end.

This policy also adjusts net position in the enterprise funds for the deferred inflows associated with the WRS pension asset. These amounts will also fluctuate year to year as the deferred inflows are expensed/amortized in future years. This designation/internal allowance ensures that the funds will be available for these fluctuations.

- III. **Is this a budgeted item and what is its fiscal impact:** Use and adjustment of these net position amounts is completed during the yearend closing. The designation/internal allowance will be reported as part of the year end closing fund balance resolution.
- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

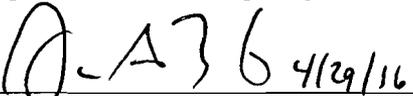
Committee: Finance

Date: April 28, 2016

Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.



Date
David A. Bretl
County Administrator/Corporation Counsel



Date
Nicole Andersen
Deputy County Administrator - Finance

ORDINANCE NO. 986 – 05/16

**AMENDING SECTION 30-262 OF THE WALWORTH COUNTY CODE OF
ORDINANCES RELATING TO DISPOSITION OF SURPLUS PROPERTY**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
FOLLOWS:**

**PART I: That Section 30-262 of the Walworth County Code of Ordinances is hereby
amended to read as follows:**

“Sec. 30-262. Surplus property.

(a) The purpose of this section is to:

- (1) Provide for the timely disposition of surplus property;
- (2) Maximize the County's return on its investment in surplus property consistent with the cost of disposing of the property;
- (3) Ensure public confidence in process used to dispose of surplus property.

(b) This article shall not apply to the following:

- (1) Unclaimed funds and personal property for which different procedures are specified by Wis. Stats. § 59.66.
- (2) Real property obtained by the County through in rem tax procedures.
- (3) Property, the disposition of which is governed by State or Federal requirements, except where the County has been granted the authority to dispose of the property in accordance with local procedures.
- (4) Donated property required to be held by the County for a special purpose.

(c) Property shall be declared surplus as follows:

- (1) In the case of all real property and personal property, the estimated value of which is ~~\$20,000.00 or greater~~, by resolution of the County Board, except as specified in paragraph (56).
- (2) In the case of movable property, the estimated value of which is \$20,000 or greater, by resolution of the County Board, except as specified in paragraph (6).
- (23) In the case of ~~personal~~movable property, the estimated value of which is less than \$20,000.00 but more than \$2,000.00, by the Finance Committee, except as specified in paragraph (56).
- (34) In the case of ~~personal~~movable property, the estimated value of which is \$2,000.00 or less, by appropriate County staff in accordance with procedures developed pursuant to paragraph (i).
- (45) The County Administrator shall ensure that all departments are made aware of property intended to be declared surplus in the event such department has use for the property.

- 1 (56) In the case of ~~personal~~damaged movable property, insured by the County's property
2 insurance carrier ~~and declared as a total loss where anticipated insurance proceeds will~~
3 permit replacement of the property (excluding any deductible), by the Deputy County
4 Administrator - Finance pursuant to (d)(5) and paragraph (i).
- 5 (d) Unless otherwise specified by resolution of the County Board or Finance Committee,
6 surplus property shall be disposed of in the manner most advantageous to the County in one
7 of the following manners, consistent with procedures developed pursuant to paragraph (i).
- 8 (1) Competitive bid;
- 9 (2) Public auction;
- 10 (3) Trade-in, in consideration for the acquisition of similar property where bid documents
11 specified such treatment;
- 12 (4) Public sale; or
- 13 (5) Property insurance settlement; or
- 14 (6) Disposal of furniture under an agreement with a third-party vendor who will
15 disassemble and remove the same in consideration for keeping the furniture.
- 16 (e) Notwithstanding (d), if it is determined by the County Administrator that the estimated cost
17 of disposing of surplus property exceeds the value which could be reasonably obtained
18 pursuant to (d)(1), (2), (3), (4) or (5), said property may be disposed of as refuse in the
19 manner most advantageous to the County.
- 20 (f) Surplus property may be donated to another government agency or nonprofit organization
21 upon a finding by the appropriate authority specified in paragraph (c) that such donation will
22 serve a public purpose.
- 23 (1) Notwithstanding subparagraph (c)(3), donations of ~~personal~~movable property, the
24 estimated value of which is less than \$20,000.00, shall require action of the Finance
25 Committee, unless said personal property consists of excess inventory in which case,
26 the donation shall be governed by (f)(2).
- 27 (2) Excess inventory, including such items as ring binders, file folders, vaccines, but
28 excluding vehicle replacement parts, may be donated by the appropriate authority and
29 within the value limits specified in (c).
- 30 (3) In no event shall inventory be purchased by the County with the intent to donate the
31 same to another individual or organization, unless authorized by the County Board.
- 32 (g) No surplus property may be acquired by any County employee or official or a member of his
33 or her immediate family.
- 34 (h) Proceeds received from the disposal of surplus property shall be deposited with the County
35 Treasurer and recorded in the appropriate account as determined by the Finance Director.
- 36 (i) The County Administrator is authorized to develop procedures to carry out the intent of this
37 section.
- 38 (j) The disposition of surplus property will be reported to the County Clerk who will execute
39 any documents which may be required, provided such action has been conducted in
40 accordance with this section.

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PART II: That this ordinance shall become effective upon passage and publication.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 10th day of May 2016.

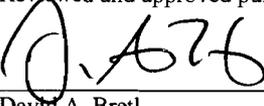
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: May 10, 2016

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
 Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bret County Administrator/Corporation Counsel	4/29/16 _____ Date	 _____ Nicole Andersen Deputy County Administrator - Finance	5/2/16 _____ Date
---	--------------------------	---	-------------------------

If unsigned, exceptions shall be so noted by the County Administrator.

Resolution No. 07-05/16
Authorizing Write Off of 2013 Personal Property Taxes Uncollectible in 2014

1 Moved/Sponsored by: Finance Committee

2
3 **WHEREAS**, the County Treasurer appears before the Finance Committee and obtains annual
4 approval to write off uncollectible personal property taxes; and,

5
6 **WHEREAS**, Section 74.55(1), Wisconsin Statutes, addresses recovery of delinquent personal
7 property taxes by the towns, villages and cities; and,

8
9 **WHEREAS**, the County will continue to pursue collection of the County share.

10
11 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
12 authorizes the write-off of uncollectible personal property taxes for the 2014 tax year as listed in
13 Attachment A.

14
15 **BE IT FURTHER RESOLVED** that this write-off in the amount of \$686.79 is included in the
16 2016 budget; and.

17
18 **BE IT FURTHER RESOLVED** that this resolution is to be effective upon adoption.

19
20
21
22
23 _____
24 Nancy Russell
25 County Board Chair

Kimberly S. Bushey
County Clerk

26
27 County Board Meeting Date: May 10, 2016

28
29 Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

DA 26 4/29/16
David A. Bretl Date
County Administrator/Corporation Counsel

N Andersen 5/6/16
Nicole Andersen Date
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 07-05/16

I. Title: Authorizing Write Off of 2013 Personal Property Taxes Uncollectible in 2014

II. Purpose and Policy Impact Statement: The purpose of the resolution is to write off personal property taxes deemed uncollectible by the local municipality. The Towns, Villages and Cities are responsible for the collection of personal property taxes in accordance with Wisconsin Statutes.

The County sends letters to these taxpayers in an attempt to pursue collection of the County's share.

Legislation has directed that a taxation district may only chargeback personal property taxes if the taxes are owed by an entity that has ceased operations, filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll.

III. Budget and Fiscal Impact: This write off in the amount of \$686.79 is included in the 2016 budget.

IV. Referred to the following standing committees for consideration and date of referral:

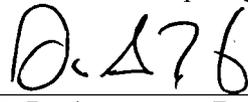
Committee: Finance Committee

Meeting Date: April 28, 2016

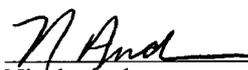
Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.



David A. Bretl Date
County Administrator/Corporation Counsel



Nicole Andersen Date
Deputy County Administrator-Finance

ATTACHMENT A

Tax of 2013, Uncollectable 2014

	Municipality Reimbursement	Recovery	State Recovery	Balance
Town of Bloomfield -				
Z-Scape & Design	73.41	(73.41)	(2.50)	(2.50)
Town of Geneva -				
Flanagan's North - Aline Quinn	11.17		(0.38)	10.79
Village of Bloomfield -				
Pool Blu Enterprises LLC	41.51		(1.41)	40.10
Village of East Troy -				
Masking Depot	10.72		(0.38)	10.34
Sunbodyz Tanning	47.83		(1.70)	46.13
Village of Walworth -				
Kidz Klub Pre-School	62.65		(2.23)	60.42
City of Elkhorn -				
Breakers Billiards	59.29		(2.26)	57.03
D&D Landscaping	105.91		(4.03)	101.88
Design Buy Consign	19.77		(0.76)	19.01
City of Lake Geneva -				
Amy's Cakes	41.91	(41.91)	(1.49)	(1.49)
Choppers Custom Leather	41.91		(1.49)	40.42
Dale Heating & AC	85.16		(3.02)	82.14
Delish Corporation	104.34		(3.70)	100.64
Meinel Electrical Contracting	20.97		(0.75)	20.22
Mendoza Food Store	8.03	(8.03)	(0.29)	(0.29)
Poelman Enterprises Inc DBA Salon 180	65.10	(65.10)	(2.31)	(2.31)
City of Whitewater -				
Chase Health Center	62.58		(2.43)	60.15
Curves	20.86		(0.81)	20.05
Downstairs Sports Bar	25.04		(0.98)	24.06
	908.16	(188.45)	(32.92)	686.79

Resolution No. 08 – 05/16
Closing Fiscal Year 2015

1 Moved/Sponsored by: Finance Committee

2
 3 **WHEREAS**, departments underspent their 2015 appropriations and said moneys should lapse to
 4 the funds specified by County policy; and,

5
 6 **WHEREAS**, budget funds shall remain available for departments with 2015 encumbrances open
 7 at the end of the fiscal year; and,

8
 9 **WHEREAS**, open projects have been reviewed by the Finance department and carried forward
 10 as appropriate into 2016; and,

11
 12 **WHEREAS**, the Capital Projects fund is a multi-year fund and all open projects at yearend carry
 13 forward into the next year; and,

14
 15 **WHEREAS**, the Sheriff Restricted special revenue fund handles various restricted revenues that
 16 all carryforward into the next year; and,

17
 18 **WHEREAS**, these are unaudited figures.

19
 20 **BE IT RESOLVED** by the Walworth County Board of Supervisors, that audit adjustments, if
 21 any, will be applied to these figures.

22
 23 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the
 24 following encumbrances/carryforwards are authorized and the specified amounts shall lapse to
 25 the General fund pursuant to established guidelines.

<u>Department</u>	<u>Encumbrances</u>	<u>Lapsing</u>
County Board		\$ 27,134
County Clerk		71,762
Elections		32,751
Administration	\$ 1,578	299,979
Human Resources	13,308	68,184
Finance		60,255
County Treasurer	1,644	35,972
Medical Examiner		26,250
Clerk of Courts	20,236	328,309
District Attorney	804	95,071
Register of Deeds	3,237	234,784
Land Use & Resource Management	120,082	284,525
Veterans		7,154
Sheriff	146,139	1,903,469
Information Technology	47,194	324,009
UW Extension		7,955
Public Works-Central Services	159,225	388,774
Non-Departmental-General	<u>49,410</u>	2,113,445

1	<u>Department</u>	<u>Encumbrances</u>	<u>Lapsing</u>
2	Community Initiative		68
3	Totals	<u>\$ 562,857</u>	<u>\$6,309,850</u>

4
5 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the 2015
6 operations resulted in a net increase in the General fund’s fund balance of \$8,691,158 as reported
7 in the county financial statements. The 2015 revised budget reflected an anticipated add of fund
8 balance in the amount \$1,818,451 for a net budget to actual variance of \$6,872,707 as reflected
9 below. Adjustments for encumbrances/restricted balances account for the actual lapsing fund
10 balance of \$6,309,850.

11	Reconciliation of General Fund		
12	Net Change in Fund Balance		\$8,691,158
13	Less: Revised Budget Equity Add		(1,818,451)
14	Budget to Actual Variance		6,872,707
15			
16	Budget to Actual Variance		6,872,707
17	Less: Encumbrances		(562,857)
18	General Fund Lapsing Fund Balance		<u>\$6,309,850</u>

19
20
21 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the following
22 is a summary of net excess (shortage) for the remaining funds. No appropriations are required;
23 departmental equity will absorb these net changes.

24			Budgeted	Actual	Variance
25			Encumbrances	Equity Add/(Use)	Equity Add/(Use)
26					to Budget
27	Health and Human Services	\$45,316	\$(3,523,376)	\$ (1,267,379)	\$2,255,997
28	Children with Disabilities Ed Bd	41,293	182,271	1,478,449	1,296,178
29	Land Information (Programs Only)		-	7,568	7,568
30	Debt Service Fund		-	1,393	1,393
31	Lakeland Health Care Center	363,776	420,379	1,516,155	1,095,776
32	Public Works	309,088	582,953	2,263,696	1,680,743
33	Health Insurance Fund		(1,461,973)	(582,811)	879,162
34	Dental Insurance Fund		12,124	90,170	78,046
35	Workers Comp Fund		(190,786)	(194,050)	(3,264)
36	Risk Management Fund		(316,669)	79,307	395,976

37
38
39

1 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the Health and
2 Human Services fund will lapse \$2,058,291. The remaining \$197,706 variance to budget
3 amount shall be carried forward to cover encumbrances, carryforwards, and other fund balance
4 changes. The Land Information fund (administration) will lapse \$7,568. These appropriations
5 will lapse to the General fund in 2016 and shall be considered committed amounts in their
6 respective funds at yearend 2015.

10 _____
11 Nancy Russell
12 County Board Chair

Kimberly S. Bushey
County Clerk

13
14 County Board Meeting Date: May 10, 2016

15
16 Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
4/29/16	5/2/16
David A. Bretl Date	Nicole Andersen Date
County Administrator/Corporation Counsel	Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 08 – 05/16

- I. **Title:** Closing Fiscal Year 2015
- II. **Purpose and Policy Impact Statement:** It is the responsibility of the Walworth County Board to review compliance with the adopted budget.
- II. **Budget and Fiscal Impact:** The net amount of funds which will increase the General fund's fund balance in 2015 is \$8,691,158, a \$6,872,707 increase from revised budget which was projected to add \$1,818,451. The net amount of Health and Human Service and Land Information funds which will become part of the General fund in 2016 is \$2,065,859.

All individual funds and departments had a positive return compared to budgeted expectations, except for the Workers Compensation Fund which exceeded budget by \$3,264. This overage is due to the adjustment of the County's actuarial study related to the incurred but not reported (IBNR) liability. This information is not received until after the opportunity for budget amendments has passed, and is therefore not a violation of the County's policy. The Workers Compensation Fund has net position available to cover this overage.

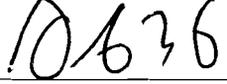
IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Finance Meeting Date: April 28, 2016

Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 4/29/16
David A. Bretl Date
County Administrator/Corporation Counsel

 5/2/16
Nicole Andersen Date
Deputy County Administrator - Finance

Resolution No. 09– 05/16
Committing Fund Balances as of December 31, 2015

Moved/Sponsored by: Finance Committee

WHEREAS, the fiscal yearend for 2015 has been completed; and,

WHEREAS, Walworth County ordinance chapter 30 sections 170 through 175 establish various fund balance commitments for governmental type funds; and,

WHEREAS, governmental financial reporting regulations determine the reporting required for restricted and assigned fund balance amounts such as carryforwards and subsequent year budget assignments, and these amounts are not therefore listed as part of this resolution; and,

WHEREAS, Walworth County ordinance chapter 30 sections 181 through 182 establish various net position internal designations for enterprise and internal service funds; and,

WHEREAS, governmental financial reporting regulations do not permit the reporting of internally designated amounts in the financial statements for enterprise and internal service funds, and these amounts are therefore maintained for internal reporting purposes only; and,

WHEREAS, all amounts are based on unaudited figures.

NOW, THEREFORE, BE IT RESOLVED by the Walworth County Board of Supervisors, that audit adjustments, if any, will be applied to these figures; and,

BE IT FURTHER RESOLVED by the Walworth County Board of Supervisors, the following fund balance commitments be established for the year ended December 31, 2015 based on pre-determined calculations and review by Finance department staff.

<u>Fund</u>	<u>Commitment</u>	<u>12/31/2014</u> <u>Balance</u>	<u>Adjustments</u>	<u>12/31/2015</u> <u>Balance</u>
General fund				
	Parks	\$ -	\$ 50,001	\$ 50,001
	Building/Equipment	9,200,000	1,750,000	10,950,000
	Ignition Interlocking Device fees	12,199	(5,907)	6,292
	Severance	1,302,741	247,562	1,550,303
	Election Equipment	165,300	40,000	205,300
	Encumbrances	564,724	(36,297)	528,427
	Investment Income Market Adjustments	1,007,170	(35,925)	971,245
Human Services				
	Encumbrances	31,763	13,254	45,017
	Seal a Smile Program	26,129	17,457	43,586
	Transfer to General Fund	3,181,827	(1,123,536)	2,058,291
Children with Disabilities Education Board				
	Building/equipment	1,000,000	500,000	1,500,000

	12/31/2014		12/31/2015
<u>Fund</u> <u>Commitment</u>	<u>Balance</u>	<u>Adjustments</u>	<u>Balance</u>
Children with Disabilities Education Board (continued)			
Debt service	6,350,339	1,182,341	7,532,680
Encumbrances	-	-	39,492
General Donations	87,050	(8,540)	78,510
Severance	280,420	(17,567)	262,853
Land Information			
Transfer to General Fund	5,611	1,957	7,568
Debt Service			
Future Debt Service	335,069	1,393	336,462
Capital Projects			
Encumbrances	329,846	631,225	961,071
Road Construction	4,726,012	23,880	4,749,892

15
16 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors, the following
17 internal designated net position amounts are established for the year ended December 31, 2015,
18 based on pre-determined calculations and review by Finance department staff.

	12/31/2014		12/31/2015
<u>Fund</u> <u>Internal Designation</u>	<u>Balance</u>	<u>Adjustments</u>	<u>Balance</u>
Lakeland Health Care Center			
Carryforwards	309,415	(168,249)	141,166
Prepays	182,674	8,560	191,234
Inventories	20,788	10,190	30,978
Encumbrances	27,752	335,664	363,416
Equipment Acquisition	208,207	868,010	1,076,217
Building Acquisition	1,092,543	1,244,264	2,336,807
General Donations	40,217	(10,626)	29,591
Net pension deferred outflows	-	939,376	939,376
Other Post Employment Benefits	401,438	31,529	432,967
Public Works			
Carryforwards	87,969	385,500	473,469
Inventory	1,513,899	166,174	1,680,073
Prepays	93,707	9,977	103,684
Encumbrances	35,006	274,082	309,088
Equipment Acquisition	748,968	(86,883)	662,085
Building Acquisition	462,778	(322,857)	139,921
Net pension deferred outflows	-	602,374	602,374
Other Post Employment Benefits	361,321	(590)	360,731
Right of Way Acquisition	39,750	-	39,750
Transfer to Road Construction	749,393	(749,393)	-
2016 Budget Designations	-	1,402,200	1,402,200
Health Insurance			
2016 Budget Designations	1,462,081	252,794	1,714,875
Workers Compensation			
2016 Budget Designations	78,863	(78,863)	-
Risk Management			

1	2016 Budget Designations	316,669	(37,374)	279,295
2	Prepays and Inventory	-	102,865	102,865
3				

4 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors resolves to use
5 these funds for their intended purposes.

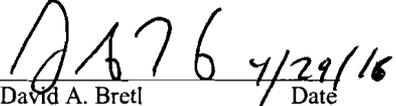
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10 _____
11 Nancy Russell
12 County Board Chair

Kimberly S. Bushey
County Clerk

13
14 County Board Meeting Date: May 10, 2016

15
16 Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
David A. Bretl Date	Nicole Andersen Date
County Administrator/Corporation Counsel	Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 09- 05/16

- I. **Title:** Committing Fund Balances as of December 31, 2015
- II. **Purpose and Policy Impact Statement:** The County has established certain commitments which can now be determined as to amounts for the year ended 2015.
- II. **Budget and Fiscal Impact:** No 2015 budget impacts result from this resolution. The County recognizes that certain funds have been committed for specified purposes.
- IV. **Referred to the following standing committees for consideration and date of referral:**

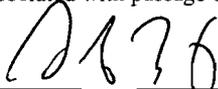
Committee: Finance

Meeting Date: April 28, 2016

Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 4/29/16

David A. Bretl Date
County Administrator/Corporation Counsel

 5/12/16

Nicole Andersen Date
Deputy County Administrator - Finance

ORDINANCE NO. 982 – 05/16

AMENDING SECTION 15-515 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO HOLIDAY SCHEDULES

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
2 FOLLOWS:

3
4 **PART I: That Section 15-515 of the Walworth County Code of Ordinances is hereby**
5 **amended to read as follows (additions are underlined; deletions are shown in strike-**
6 **through text):**

7
8 **“Sec. 15-515. Holiday schedules.**

9
10 (a) The collective bargaining agreement shall determine the number of holidays
11 Deputy Sheriff Association members shall receive.

12
13 (b) Except as provided in (c) and (d), the following ten days shall be observed as paid
14 holidays: New Year's day, Friday immediately before Easter Sunday, Memorial Day,
15 Independence Day, Labor Day, Thanksgiving Day, Friday immediately after Thanksgiving Day,
16 Christmas Eve Day, Christmas Day, and New Year's Eve.

17
18 (c) ~~Employees of the Children with Disabilities Education Board not covered by~~
19 ~~article X who do not work year-round (12 consecutive months) shall receive nine paid holidays~~
20 ~~(Independence Day excluded).~~ For employees whose regular schedule includes weekend shifts,
21 the following ten days shall be observed as paid holidays: New Year's day, Easter Sunday,
22 Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Friday immediately after
23 Thanksgiving Day, Christmas Eve Day, Christmas Day, and New Year's Eve.

24
25 (d) For employees of the Children with Disabilities Education Board not covered by
26 Article X who do not work year-round (12 consecutive months), the following nine days shall be
27 observed as paid holidays (Independence Day excluded): New Year's day, Friday immediately
28 before Easter Sunday, Memorial Day, Labor Day, Thanksgiving Day, Friday immediately after
29 Thanksgiving Day, Christmas Eve Day, Christmas Day, and New Year's Eve.”

30
31 **PART II: That this ordinance shall be effective upon passage and publication.**

32
33 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 10th day of May
34 2016.

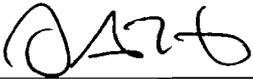
35
36
37
38 _____
39 Nancy Russell
County Board Chair

38 _____
Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: May 10, 2016

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>4/28/16</u>		<u>4/28/16</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator-Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 982-05/16
Fiscal Note and Policy Impact Statement

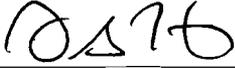
- I. Title:** Amending Section 15-515 of the Walworth County Code of Ordinances Relating to Holiday Schedules
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to provide clarification with regard to paid holidays for certain employees.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the County budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources Committee Date: April 27, 2016

Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 4/28/16

Date
David A. Bretl
County Administrator/Corporation Counsel

 4/28/16

Date
Nicole Andersen
Deputy County Administrator-Finance

ORDINANCE NO. 983 – 05/16

AMENDING SECTION 15-17 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO POSITION CHANGES AT THE LAKELAND HEALTH CARE CENTER

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

PART I: That Section 15-17 of the Walworth County Code of Ordinances is hereby amended to read as follows (additions shown by underline; deletions shown by strike-through):

“Sec. 15-17. Authorized positions by department.

(l) *Lakeland Health Care Center*

CLASSIFICATION TITLE	FTE
Account Clerk I	0.56
Account Clerk III	4.00
<u>Administrative Assistant</u>	<u>1.00</u>
Administrative Secretary I	1.00
Administrator – LHCC	1.00
Admissions Coordinator	1.00
Assistant Nurse Manager	2.00
Behavior Management Specialist	1.00
Certified Medication Assistant	4.00
Certified Nursing Assistant	69.86 <u>68.58</u>
<u>Certified Nursing Assistant Team Coach</u>	<u>4.00</u>
Clerk IV	1.00
Clinical Dietician/Quality Operations Manager	1.00
Cook	3.00
Director of Nursing	1.00
Food Service Coordinator	1.00
Housewide Enrichment Facilitator	1.00
Licensed Beautician	0.60
LPN – Medical Records	1.00
LPN – Medical Records Lead Worker	1.00
LPN - Unit Supervisor	7.00
MDS Coordinator	1.00
Maintenance Coordinator	1.00
Maintenance Technician	2.00
Nurse Manager	2.00
Receptionist	0.18
Recreation Therapy Coordinator	1.00

1	Recreation Therapy Leader	2.00
2	Recreational Therapist	1.00
3	Rehab Unit Manager	1.00
4	Relief Cook	5.70
5	Resident Liaison	1.00
6	Restorative Therapy Aide/Clinic Asst	1.00
7	RN - Unit Supervisor	10.10
8	Scheduling/Payroll Clerk	1.00
9	Senior Accountant ¹	0.25
10	Social Worker	2.00
11	Staff & Support Services Manager	1.00
12	Support Services Supervisor	1.00
13	Total Lakeland Health Care Center FTEs	136.25 <u>139.97</u>
14	¹ Reports to Finance	
15		
16	(u) Grand Total - County FTEs	822.68 <u>826.40</u> "

PART II: This ordinance shall become effective upon passage and publication.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 10th day of May 2016.

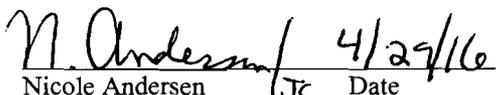
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: May 10, 2016

Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	4/28/16 Date	 _____ Nicole Andersen Deputy County Administrator-Finance	4/29/16 Date
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If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 983-05/16
Fiscal Note and Policy Impact Statement

I. Title: Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Position Changes at the Lakeland Health Care Center

II. Purpose and Policy Impact Statement: The purpose of this ordinance amendment is to create a 1.00 FTE Administrative Assistant position and 4.00 FTE Certified Nursing Assistant Teaching Coach positions. In addition, 1.28 FTE Certified Nursing Assistant positions will be eliminated.

III. Is this a budgeted item and what is its fiscal impact: Passage of this ordinance will result in a cost of \$152,825 in 2016 and \$291,128 annually. Funds exist within the 2016 LHCC budget to cover the cost of these changes. These changes will then be included in future years' budgets.

IV. Referred to the following standing committee(s) for consideration and date of referral:

Committee: Human Resources Committee

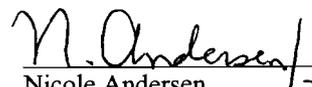
Date: April 27, 2016

Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 4/28/16
David A. Bretl Date
County Administrator/Corporation Counsel

 4/29/16
Nicole Andersen Date
Deputy County Administrator-Finance

ORDINANCE NO. 984 – 05/16

**AMENDING SECTION 15-359 OF THE WALWORTH COUNTY CODE OF
ORDINANCES RELATING TO PREMIUM CHANGES FOR CERTAIN EMPLOYEES
AT LAKELAND HEALTH CARE CENTER**

**THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
FOLLOWS:**

**PART I: That Section 15-359 of the Walworth County Code of Ordinances is hereby
amended to read as follows (additions are underlined; deletions are shown in strike-
through text):**

“Sec. 15-359. Special pay premiums.

(b) Any premium listed below is paid on productive hours only.

Type of Premium	How Much	Who	Special Notes
Call-in Pay	2 hour minimum; may be required to work the full two hours	hourly employees * Excludes LHCC pool staff <u>and weekend warrior pool staff</u>	n/a
Shift Premium	\$0.75/hour	LPN - Unit Supervisor (2 nd and 3 rd shift)	Received for any hours worked from 2:45 p.m. to 7:30 a.m.
	\$1.00/hour	RN - Unit Supervisor and Assistant Nurse Manager (2 nd and 3 rd shift)	Received for any hours worked from 2:45 p.m. to 7:30 a.m.
	\$0.25/hour	All hourly LHCC employees in nursing excluding RN's and LPN's (2 nd and 3 rd shift) * Excludes LHCC pool staff <u>and weekend warrior pool staff</u>	Received for any hours worked from 2:45 p.m. to 7:30 a.m.
	\$0.50/hour additional	LHCC employees assigned to a 2 nd shift CNA or CMA position as of 1-1-12 * Excludes LHCC pool staff <u>and weekend warrior pool staff</u>	An employee moving into a 2nd shift position after 1-1-12 will not be eligible for this premium
	\$0.25/hour	Food service and reception employees, including the part-time Account Clerk I, at LHCC * Excludes LHCC pool staff	Received by employees scheduled to work 2 nd shift with a start time of 11:30 a.m. or later.
	\$0.75/hour	Correctional or Communications Officers (2 nd shift)	Received for any hours worked from 3:00 p.m. to 11:00 p.m.
	\$0.25/hour	Correctional or Communications Officers (3 rd shift)	Received for any hours worked from 11:00 p.m. to 7:00 a.m.
	\$0.75/hour	Corrections Sergeants (2 nd and 3 rd shift)	Received for any hours worked from 2:45 p.m. to 7:00 a.m.
	\$0.20/hour	Health & Human Services (reception) working 2nd shift	Applies to a shift beginning in the reception unit on or after

			12:00 p.m.
	\$0.50/hour	LHCC CNA pool staff <u>*Excludes weekend warrior pool staff</u>	Received for any hours worked from 2:45 p.m. to 7:30 a.m.
	\$1.00/hour	LHCC licensed pool staff <u>*Excludes weekend warrior pool staff</u>	Received for any hours worked from 2:45 p.m. to 7:30 a.m.
Charge Premium	\$1.40/hour	RN - Unit Supervisors <u>* Excludes LHCC pool staff and weekend warrior pool staff</u>	n/a
	\$1.00/hour	Communications Officers	n/a
Weekend Differential	\$5.00/hour	RN - Unit Supervisors	For an employee who works additional straight-time hours on weekends in excess of their normally scheduled weekend hours, as long as the extra hours are not a result of employee-initiated trade days. A weekend is defined as a period beginning with the 1 st shift on Saturday through the 3 rd shift on Sunday.
	\$4.00/hour	LPN - Unit Supervisors	For an employee who works additional straight-time hours on weekends in excess of their normally scheduled weekend hours, as long as the extra hours are not a result of employee-initiated trade days. A weekend is defined as a period beginning with the 1 st shift on Saturday through the 3 rd shift on Sunday.
	\$2.00/hour	All LHCC employees scheduled to work weekends excluding RN's and LPN's <u>* Excludes LHCC pool staff, weekend warrior pool staff and LHCC clerical staff.</u>	For an employee who works additional straight-time hours on weekends in excess of their normally scheduled weekend hours, as long as the extra hours are not a result of employee-initiated trade days. A weekend is defined as a period beginning with the 1 st shift on Saturday through the 3 rd shift on Sunday.
	\$0.50/hour	LHCC dietary pool staff and CNA pool staff <u>*Excludes weekend warrior pool staff</u>	Received for any hours worked beginning with the 1 st shift on Saturday through the 3 rd shift on Sunday.
	\$1.00/hour	LHCC licensed pool staff <u>*Excludes weekend warrior pool staff</u>	Received for any hours worked beginning with the 1 st shift on Saturday through the 3 rd shift on Sunday.
	\$1.00/hour	<u>LHCC weekend warrior pool staff</u>	Received for any hours worked on 2 nd or 3 rd shift on Saturday or Sunday
Standby Pay	\$1.50/hour, not on a	LHCC employees	n/a

	holiday	* Excludes LHCC pool staff <u>and weekend warrior pool staff</u>	
	\$2.00/hour, on a holiday set forth in 15-515(b)	LHCC employees	n/a
		* Excludes LHCC pool staff <u>and weekend warrior pool staff</u>	
CDEB Stipend	Up to \$2,500 annually	Director-Curriculum and Instruction, Director-Pupil Services/School Psychologist	For additional work beyond contract days as set forth in 15-357 (c)
Summer School	Step 1 of Special Education Aide Pay Range	Special Education Aides	n/a
Extended School Year	110% of current hourly rate	Staff Certified to Perform Specific IEP Services	n/a
Road or Marking/Signing Lead Worker Differential	\$1.00/hour	Patrolman/Woman Machine Operator	n/a
Shop Lead Worker Differential	\$0.75/hour	Mechanic II	n/a
Machine Operator Differential	\$0.50/hour	Patrolman/Woman Road Lead Worker Marking/Signing Lead Worker Mechanic II	n/a
Mechanic II Differential	\$0.50/hour	Patrolman/Woman Road Lead Worker Marking/Signing Lead Worker	n/a
Economic Support Specialist Lead Worker Differential	\$1.00/hour	Economic Support Specialists	n/a
Substitute Aide Pay	\$100/day	Substitute Special Education Aides	n/a
Substitute Teacher Pay	\$100/day	Substitute Teachers	This rate applies until a substitute teacher has worked 30 continuous school days – at that time 15-1048 applies
Lunchroom Pay	3.13% of step 1 of lane 1 of current teacher pay schedule	Teachers Physical Therapists Occupational Therapists	n/a
Student Supervision Pay	Equal to Substitute Aide/Teacher daily rate	Lakeland School Employees	Applies only to non-contract days, including overnight trips on contract days.
Deputy Medical Examiner Pay	\$120 per call	Deputy Medical Examiners	n/a

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PART II: That this ordinance shall be effective upon passage and publication.

Ordinance No. 984-05/16
Fiscal Note and Policy Impact Statement

I. **Title:** Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Premium Changes for Certain Employees at Lakeland Health Care Center

II. **Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to set forth shift premiums for weekend warrior pool staff at the Lakeland Health Care Center.

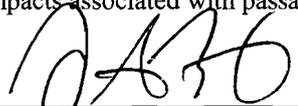
III. **Is this a budgeted item and what is its fiscal impact:** The exact fiscal impact of this ordinance will depend upon the degree to which LHCC management utilizes “weekend warrior” staff. The ordinance change provides a higher rate of pay for employees willing to commit to working three weekends per month. It is anticipated that this change can be accommodated within the approved 2016 budget.

IV. **Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources Committee Date: April 27, 2016

Vote: 5-0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.	
 4/28/16	 5/2/16
David A. Bretl County Administrator/Corporation Counsel	Nicole Andersen Deputy County Administrator-Finance

Policy and Fiscal Note
Resolution No. 06 - 05/16

- I. **Title:** Supporting a Land Acquisition in the Town of Troy by the Nature Conservancy for Conservation and Recreational Purposes

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to support the Nature Conservancy's land acquisition in the Town of Troy funded by the Knowles-Nelson Stewardship Program.

- III. **Budget and Fiscal Impact:** Passage of this Resolution will have no fiscal impact on the county budget.

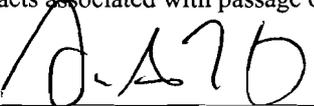
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Land Conservation Committee Meeting Date: April 25, 2016

Vote: 3 - 0

County Board Meeting Date: May 10, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 _____ David A. Bretl County Administrator/Corporation Counsel	Date 4/28/16	 _____ Nicole Andersen Deputy County Administrator - Finance	Date 5/6/16
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If unsigned, exceptions shall be so noted by the County Administrator.