



**WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING**

MONDAY, NOVEMBER 7, 2016 AT 3:30 P.M.

County Board Room
Walworth County Government Center
100 W. WALWORTH STREET
ELKHORN, WI

Board of Supervisors

Nancy Russell – Chair
Daniel G. Kilkenny – Vice-Chair

A G E N D A

Call to Order

Pledge of Allegiance

Invocation

- Charlene Staples, Walworth County Board Supervisor, District #5

Roll Call

Withdrawals from Agenda, if any

Approval of the Agenda

Approval of the Minutes

Pgs. 1-5

- October 11, 2016 County Board Meeting

Comment Period by Members of the Public Concerning Items on the Agenda

[Pursuant to Section 2-68 (7) of the Walworth County Code of Ordinances, "Public comment shall not be permitted with respect to any zoning item that has been the subject of a previously noticed public hearing."]

Communications and Matters to Be Referred

Pgs. 6-16

1. Claims Received After Agenda Mailing
2. Claims: a) Electronic Filing Notice, Summons, and Complaint – William P. and Patricia A. Hite vs. Walworth County Board of Adjustment (To be referred to the Executive Committee)
3. Correspondence from Sara Wahlstedt regarding B&J Landscaping Lighting Buffer (To be referred to County Zoning Agency)
4. Correspondence from Warren E. Hansen, P.E. of Farris, Hansen & Associates, Inc. regarding County Trunk Highway "ES" Right of Way Vacation (To be referred to Public Works Committee)
5. Wisconsin Department of Administration Final Estimate of January 1, 2016 Population for Walworth County (To be referred to the Executive Committee)
6. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File

Pgs. 17-19

Pgs. 20-22

Pgs. 23-24

Pgs. 25-30

100 W. Walworth
PO Box 1001
Elkhorn, WI 53121
262.741.7943 tel
262.741.4390 fax

Pgs. 31-32

7. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
8. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

There were NO Ordinance Amendments or Rezones considered or approved at the October 20, 2016 County Zoning Agency Meeting.

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Executive Committee

1. Res. No. 31-11/16 – Establishing a Committee to Study Delivery Options for Fire and EMS Services in Walworth County – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

Pgs. 34-35

Finance Committee

1. Ord. No. 1015-11/16 – Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Pgs. 36-87

2. Res. No. 36-11/16 – Accepting the Donation of \$2,000.00 from the Wisconsin Farm Technology Days for UW Extension Staff Development – *Vote Required: Majority* (Recommended by the Ag & Extension Committee 6-0 and the Finance Committee 5-0)

Pgs. 88-89

3. Res. No. 37-11/16 – Authorizing the Closure of the Sheriff's Office Indoor Range Project and Transferring Remaining Funds – *Vote Required: Two-Thirds* (Recommended by the Public Works Committee 5-0 and the Finance Committee 5-0)

Pgs. 90-91

4. Res. No. 38-11/16 – Adopting the 2017 Appropriation of the Walworth County Budget and CIP Plan – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Pgs. 92-95

5. Res. No. 39-11/16 – Establishing the County Tax Levy to Support the 2017 Budget Appropriation – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Pgs. 96-98

6. Res. No. 40-11/16 – Authorizing Addition to Previously Established Pre-Approved Recurring Grants List Relative to the Mass Transit Operating Assistance 5311/85.20 Grant and the 5311 Federal Transit Administration Capital Improvement Funds Grant – *Vote Required: Two-Thirds* (Recommended by the Finance Committee 5-0)

Pgs. 99-101

Health and Human Services Board

1. Ord. No. 1010-11/16 – Amending Sections 50-2, 50-6 and 50-7 of the Walworth County Code of Ordinances Pertaining to the Children's Advocacy Center – *Vote Required: Majority* (Recommended by the Health and Human Services Board 8-0)

Pgs. 102-104

Pgs. 105-115

Human Resources Committee

1. Ord. No. 1011-11/16 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Authorized Positions by Department Based on the 2017 Budget – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
2. Ord. No. 1012-11/16 – Amending Section 15-634 of the Walworth County Code of Ordinances Relating to the Use of County Vehicles by the Medical Examiner’s Office – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
3. Ord. No. 1013-11/16 – Amending Section 15-1031 and Repealing Section 15-1061 and Division 8 of Article X of Chapter 15 of the Walworth County Code of Ordinances Relating to CDEB – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
4. Ord. No. 1014-11/16 – Amending Section 15-519 of the Walworth County Code of Ordinances Relating to Holiday Pay Provisions – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
5. Res. No. 33-11/16 – Adopting 2017 Pay Ranges for Certain Non-Represented Hourly Employees and Salaried Exempt Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
6. Res. No. 34-11/16 – Adopting 2017 Pay Ranges for Certain Casual Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
7. Res. No. 35-11/16 – Adopting Insurance Premium Equivalents for 2017 – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

Pgs. 116-118

Pgs. 119-121

Pgs. 122-124

Pgs. 125-138

Pgs. 139-141

Pgs. 142-144

Land Conservation Committee

1. Res. No. 41-11/16 – Supporting the Southeastern Wisconsin Regional Planning Commission Proposed Chloride Study – *Vote Required: Majority* (Recommended by the Land Conservation Committee 5-0)

Public Works Committee

1. Res. No. 32-11/16 – Authorizing the Use of County Owned Lands During Replacement of Existing Natural Gas Distribution Facilities Regarding WE Energies "Hospital Road Project" – *Vote Required: Majority* (Recommended by the Public Works Committee 5-0)

Pgs. 147-148

Report of Special Committees

Comment Period by Members of the Public Concerning Items Not on the Agenda

Chairperson’s Report

Adjournment

**Kimberly S. Bushey
Walworth County Clerk**

*Supervisors and Committees: Please submit titles for Tuesday, December 6, 2016 agenda items on or before Tuesday, November 22, 2016. Please note that these dates are subject to change. Please confirm dates with the County Clerk’s office.

**OCTOBER 11, 2016
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 3:37 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Tim Brellenthin, Kathy Ingersoll, Vice-Chair Daniel G. Kilkenny, Kenneth H. Monroe, Joe Schaefer, Charlene Staples, Randy Timms, David A. Weber, Paul Yvarra, and Chair Nancy Russell. Supervisor Susan M. Pruessing was excused. A quorum was established.

County Administrator David Bretl delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

On motion by Supervisor Staples, second by Supervisor Timms, the agenda was approved by voice vote with no withdrawals.

Approval of the Minutes

On motion by Supervisor Weber, second by Supervisor Schaefer, the September 6, 2016 Committee of the Whole and September 6, 2016 County Board Meeting minutes were approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Communications and Matters to Be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Third-Party Summons and Complaint – Russell and Linda Hart vs Larry and Mary Schendel vs Deutsche Bank National Trust Co., Unifund CCR, LLC, US Bank N.A., and Walworth County; b) Inge Sass – Lakeland Health Care Center (LHCC) Visitor Incident Report; c) Summons and Complaint – Brent W. and Pamela M. Meder vs Walworth County Board of Adjustment and Walworth County; d) Summons and Complaint – Maureen, Timothy and Kevin Gleason vs Walworth County Board of Adjustment and Walworth County; e) Summons and Complaint – Maureen P. Maloney, as trustee of the Peter G. Maloney and Maureen P. Maloney Trust vs Walworth County Board of Adjustment and Walworth County; f) Summons and Complaint – Patricia A. Doepke, as personal representative of the estate of Dale L. Doepke and as trustee of the Patricia A. Doepke Trust vs Walworth County Board of Adjustment and Walworth County; g) Summons and Complaint – 2504 Northshore LLC, a Wisconsin limited liability company vs Walworth County Board of Adjustment and Walworth County; h) Summons and Complaint – Neal Siegel, as trustee for the Debra A. Siegel Trust and Debra A. Siegel, as trustee for the Neal Siegel Trust vs Walworth County Board of Adjustment and Walworth County; i) Summons and Complaint – Patrick and Joy Kline vs Walworth County Board of Adjustment and Walworth County; j) Summons and Complaint – Kathleen Lewis, as trustee of the Kathleen Lewis Trust vs Walworth County Board of Adjustment and Walworth County; k) Summons and Complaint – Rhonda L. Levin, as trustee of the Levin Family Trust vs Walworth County Board of Adjustment and Walworth County; l) Summons and Complaint – Randall S.

Shelden vs Walworth County Board of Adjustment and Walworth County; m) Summons and Complaint – Geneva Hillside Resort, LLC, a Wisconsin limited liability company vs Walworth County Board of Adjustment and Walworth County; n) Summons and Complaint – Linda Hoff-Hagensick, individually and as trustee of the Linda Hoff-Hagensick Trust vs Walworth County Board of Adjustment and Walworth County; o) Summons and Complaint – 814 Inlet Shore Drive, LLC, a Wisconsin limited liability company vs Walworth County Board of Adjustment and Walworth County; p) Summons and Complaint – Douglas & Susan Hood vs Walworth County Board of Adjustment and Walworth County (Complete copies of the Summons & Complaints for claims C through P are available at the County Clerk’s office and the Land Use Resource Management Department. Individual Complaints will be provided upon request.) (All claims are to be referred to the Executive Committee)

3. Correspondence from Supervisor Randy Timms regarding Amendment to Section 2-143 of the Code of Ordinances (To be referred to the Executive Committee and Land Conservation Committee)
4. Correspondence from Brian Smith requesting a meeting to discuss the practice of Child Support workers and to address out of state Case No. 6407FA000765 (To be referred to the HHS Board)
5. City of Burlington Ordinance No. 2006(2) – Amending the official traffic map by adding a no left turn sign on west bound West State Street, at its intersection with the driveway into the Aurora site, located at 709 Spring Valley Road (To be placed on file)
6. Racine County Ordinance No. 2016-78 – Ordinance by the Racine County Economic Development and Land Use Planning Committee to amend the Town of Burlington Land Use Map of the Multi-Jurisdictional Comprehensive Plan for Racine County: 2035 as it pertains to Parcel ID. No. 002021918003001 (To be placed on file)
7. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
 - There was none.
8. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
 - Correspondence from Wisconsin Counties Association – 2016-2017 Wisconsin Counties Officials Directory (To be placed on file)
 - *Walworth County Aging & Disability Resource Center News*, October 2016 (To be placed on file)
9. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
 - Walworth County and the Wisconsin Department of Natural Resources – Applicant, LaGrange Township. Amendment to Section(s) 74-166(b) of the Shoreland Floodplain Zoning Ordinance and zoning map amendment to amend the 100 year floodplain map to reflect the amended floodplain analysis for failure of the Lauderdale Lake Dam on Mill Lake (64.15) as approved and mandated by the Wisconsin Department of Natural Resources Dam Safety Engineer in the NW and NE ¼ of Section 36 in LaGrange Township.
 - Walworth County and FEMA – All. Amendment to Section 74-264 of the Shoreland Floodplain Zoning Ordinance to amend the floodplain appendix of the ordinance to incorporate letters of map corrections and letters of map amendments into the shoreland zoning ordinance as approved and mandated by FEMA.
 - Richard J. Stacey Jr. – Owner, Troy Township. Rezone approximately 16.62 acres of A-2 Agricultural and 3.36 acres of A-1 Prime Agricultural zoned land to C-2 Upland Resource Conservation District.

Unfinished Business

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. There were NO Ordinance Amendments or Rezones considered or approved at the September 15, 2016 County Zoning Agency Meeting.

Executive Committee

1. Res. No. 28-10/16 – Proclaiming October 16-22, 2016 as Freedom from Workplace Bullies Week – *Vote Required: Majority* (Recommended by the Executive Committee 4-0)
2. Res. No. 29-10/16 – Denying the Claim of William Charles Swan – *Vote Required: Majority* (Recommended by the Executive Committee 4-0)

On motion by Supervisor Weber, second by Supervisor Timms, Item #1, **Res. No. 28-10/16**; and Item #2, **Res. No. 29-10/16** were approved by voice vote.

Finance Committee

1. Ord. No. 1001-10/16 – Amending Section 30-454 of the Walworth County Code of Ordinances Relating to Authorization of Travel – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)
2. Ord. No. 1002-10/16 – Adding Section 30-146 of the Walworth County Code of Ordinances Relating to Donations to Public Service Organizations – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)
3. Ord. No. 1003-10/16 – Amending Section 30-182 of the Walworth County Code of Ordinances Relating to Insurance Funds Net Position Reserves – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0 and the Finance Committee 5-0)
4. Res. No. 26-10/16 – Accepting a Donation of Protective Equipment to the Sheriff's Office – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)
5. Res. No. 27-10/16 – Authorizing the Public Works 1995 Caterpillar Loader to be Declared Surplus and Authorizing Staff to Dispose of the Asset – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)

Supervisor Weber offered a motion, second by Supervisor Brellenthin, to approve Item #1, Ord. No. 1001-10/16; Item #2, Ord. No. 1002-10/16; Item #3, Ord. No. 1003-10/16; Item #4, Res. No. 26-10/16; and Item #5, Res. No. 27-10/16. Discussion then focused on amending Item #4, Res. No. 26-10/16, to express the Board's appreciation to the anonymous donor.

Supervisor Timms offered a motion, second by Supervisor Staples, to amend Item #4, Res. No. 26-10/16, to include language expressing the Board's appreciation to the donor. Item #4, **Res. No. 26-10/16** as amended was approved by voice vote.

Item #1, **Ord. No. 1001-10/16**; Item #2, **Ord. No. 1002-10/16**; Item #3, **Ord. No. 1003-10/16**; and Item #5, **Res. No. 27-10/16** were approved by voice vote.

Health and Human Services Board

1. Res. No. 30-10/16 – Supporting Increased Funding in the Children and Family Aids Allocation – *Vote Required: Majority* (Recommended by the Health and Human Services Board 7-0)

On motion by Supervisor Ingersoll, second by Supervisor Monroe, Item #1, **Res. No. 30-10/16** was approved by voice vote.

Human Resources Committee

1. Ord. No. 1004-10/16 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Reclassification of the Staff & Support Services Manager at the Lakeland Health Care Center – *Vote Required: Majority* (Recommended by the Lakeland Health Care Center Board of Trustees 5-0 and the Human Resources Committee 5-0)
2. Ord. No. 1005-10/16 – Amending Section 15-17 of the Walworth County Code of Ordinances Relating to the Creation of an HS Specialist I Position at Health and Human Services – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0 and the Health and Human Services Board 7-0)
3. Ord. No. 1006-10/16 – Amending Sections 15-727, 15-729 and 15-730 of the Walworth County Code of Ordinances Relating to Types and Duration of Leave – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
4. Ord. No. 1007-10/16 – Amending Sections 15-322, 15-390 and 15-393 of the Walworth County Code of Ordinances Relating to Updates to Public Works Position Titles – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
5. Ord. No. 1008-10/16 – Amending Section 15-333 of the Walworth County Code of Ordinances Relating to Pay Plan Administration for Casual Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
6. Ord. No. 1009-10/16 – Amending Sections 15-324 and 15-359 of the Walworth County Code of Ordinances Relating to Pay for Certain CDEB Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0 and the Children with Disabilities Education Board 5-0)

On motion by Supervisor Monroe, second by Supervisor Weber, Item #1, **Ord. No. 1004-10/16** was approved by voice vote.

Supervisor Ingersoll offered a motion, second by Supervisor Staples, to approve Item #2, Ord. No. 1005-10/16. On motion by Supervisor Kilkenny, second by Supervisor Weber, **Ord. No. 1005-10/16** was approved by unanimous consent.

On motion by Supervisor Monroe, second by Supervisor Weber, Item #3, **Ord. No. 1006-10/16**; Item #4, **Ord. No. 1007-10/16**; Item #5, **Ord. No. 1008-10/16**; and Item #6, **Ord. No. 1009-10/16** were approved by voice vote.

Report of Special Committees

There were none.

Comment Period by Members of the Public Concerning Items Not on the Agenda

There was none.

Chairperson's Report

Chair Russell stated the Public Budget Hearing is scheduled for Thursday, October 27, 2016 at 6:00 p.m. Supervisors and Committees are to submit titles for the November 7, 2016 meeting on or before Tuesday, October 25, 2016. Russell announced the beautiful White River County Park pavilion construction is now complete.

Adjournment

On motion by Supervisor Weber, second by Supervisor Timms, the meeting was adjourned at 3:47 p.m.

Prepared By: Patricia Sommers, Administrative Clerk

Submitted By: Kimberly S. Bushey, County Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF WALWORTH)

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the October 11, 2016 meeting.

(These minutes are not final until approved by the County Board at the next regularly scheduled County Board meeting.)

Patricia A Hite et al vs. Walworth County Board of Adjustment

Electronic Filing Notice

Case No. 2016CV000716
Class Code: Petition for Writ of Certiorari

For Official Use Only
FILED
10-18-2016
Walworth County
Clerk of Circuit Court
2016CV000716

Honorable David M. Reddy
Branch 4

WALWORTH COUNTY BOARD OF ADJUSTMENT
100 W. WALWORTH STREET
ELKHORN WI 53121

Case number 2016CV000716 was electronically filed with/converted by the Walworth County Clerk of Circuit Court office. The electronic filing system is designed to allow for fast, reliable exchange of documents in court cases.

Parties who register as electronic parties can file, receive and view documents online through the court electronic filing website. A document filed electronically has the same legal effect as a document filed by traditional means.

You may also register as an electronic party by following the instructions found at http://efiling.wicourts.gov/ and may withdraw as an electronic party at any time. There is a \$20.00 fee to register as an electronic party.

If you are not represented by an attorney and would like to register an electronic party, you will need to enter the following code on the eFiling website while opting in as an electronic party.

Pro Se opt-in code: 1daca7

Unless you register as an electronic party, you will be served with traditional paper documents by other parties and by the court. You must file and serve traditional paper documents.

If you have questions regarding this notice, please contact the Clerk of Circuit Court at 262-741-7012.

BY THE COURT:

Electronically signed by Sheila T. Reiff
Clerk of Circuit Court

10-18-2016
Date

RECEIVED
WALWORTH COUNTY CLERK
2016 OCT 18 PM 1:41

FILED
10-17-2016
Walworth County
Clerk of Circuit Court
Honorably David M. Reddy
Branch 4

STATE OF WISCONSIN : CIRCUIT COURT : WALWORTH COUNTY

WILLIAM P. HITE and PATRICIA A. HITE
25 W660 Prairie Avenue
Wheaton, IL 60187,

Plaintiffs,

v.

WALWORTH COUNTY
BOARD OF ADJUSTMENT
100 W. Walworth Street
Elkhorn, WI 53121,

Defendant.

Case No. _____

Case Code: Petition for Writ of
Certiorari: 30955

SUMMONS

THE STATE OF WISCONSIN, to each person named above as a defendant:

You are hereby notified that the plaintiffs named above have filed a lawsuit or other legal action against you. The complaint, which is attached, states the nature and basis of the legal action.

Within twenty (20) days of receiving this summons, you must respond with a written answer, as that term is used in Chapter 802 of the Wisconsin Statutes, to the complaint. The Court may reject or disregard an answer that does not follow the requirements of the statutes. The answer must be sent or delivered to the Court, whose address is Judicial Center, 1800 County Trunk NN, Elkhorn, WI 53121, and to Alan Marcuvitz of the law firm of von Briesen & Roper, s.c., whose address is 411 East

Wisconsin Avenue, Suite 1000, Milwaukee, WI 53202. You may have an attorney help or represent you.

If you do not provide a proper answer within twenty (20) days, the Court may grant judgment against you for the award of money or other legal action requested in the complaint, and you may lose your right to object to anything that is or may be incorrect in the complaint. A judgment may be enforced as provided by law. A judgment awarding money may become a lien against any real estate you own now or in the future, and may also be enforced by garnishment or seizure of property.

Dated this 17th day of October, 2016.

von BRIESEN & ROPER, s.c.

By: s/ Alan Marcuvitz
Alan Marcuvitz, SBN 1007942
Randall Crocker, SBN 1000251
Andrea Roschke, SBN 1010037
411 E. Wisconsin Avenue, Suite 1000
Milwaukee, WI 53202
Phone: 414-287-1401 (AM)
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rcrocker@vonbriesen.com
aroschke@vonbriesen.com

STATE OF WISCONSIN : CIRCUIT COURT : WALWORTH COUNTY

WILLIAM P. HITE and PATRICIA A. HITE
25 W660 Prairie Avenue
Wheaton, IL 60187,

Plaintiffs,

v.

WALWORTH COUNTY
BOARD OF ADJUSTMENT
100 W. Walworth Street
Elkhorn, WI 53121,

Defendant.

Case No. _____

Case Code: Petition for Writ of
Certiorari; 30955

COMPLAINT

NOW COME Plaintiffs, William P. Hite and Patricia A. Hite by their undersigned counsel, and as for their Complaint against defendant, Walworth County Board of Adjustment (the "Board"), allege as follows:

1. Plaintiffs, William P. Hite and Patricia A. Hite, reside at 25W660 Prairie Avenue, Wheaton, IL 60187.
2. Defendant, Board, is a board of adjustment created and operated pursuant to Wis. Stat. §59.694 and Walworth County Ordinance 74-237, with its principal offices located at 100 W. Walworth Street, Elkhorn, WI 53121.
3. Plaintiffs own the property located at N7566 W. Lakeshore Drive, Town of Whitewater, WI 53190, Tax Key number DMP00018 (the "Property").

4. Plaintiffs made an application for a zoning permit for a patio / fire pit and associated improvements (the “Project”) at the Property, which application was denied by the Walworth County Land Use and Resource Management Department (the “Department”) on July 12, 2016 (the “Denial Letter”). A true and correct copy of the Denial Letter is attached hereto and incorporated herein as Exhibit A.

5. The Denial Letter failed to advise Plaintiffs that they had a right to appeal to the Board the interpretation of the applicable legislation by the Department, but only advised Plaintiffs that they had the right to appeal to the Board to request a variance.

6. Plaintiffs followed the instructions in the Denial Letter and appealed to the Board, requesting a variance.

7. Plaintiffs’ representatives appeared before the Board on September 14, 2016.

8. The Board issued a decision on September 15, 2016 denying Plaintiffs a variance for the Project (the “Decision”). The Decision did not address whether Plaintiffs were entitled to a zoning permit as a matter of right under a correct interpretation of the applicable legislation. A true and correct copy of the Decision is attached hereto and incorporated herein as Exhibit B.

9. The Department erred in failing to issue Plaintiffs a zoning permit as a matter of right and the Board failed to consider whether the Plaintiffs were entitled to the permit for which they applied. In issuing the Decision, the Board erred for reasons including, but not limited to, the final application for the Project being in full compliance

with Wis. Stat. §59.692(1v), Wis. Admin. Code NR 155.05(1)(b)1m.b. and Walworth County Code 74-167.

10. In issuing the Decision, the Board: (1) acted beyond its jurisdiction; (2) proceeded on an incorrect theory of law; (3) acted arbitrarily and unreasonably, exercised its will and not its judgment, and; (4) acted upon evidence which did not reasonably support its decision.

11. This action challenges the Decision, seeking the remedy available by certiorari pursuant to Wis. Stat. §59.694(10).

WHEREFORE, Plaintiffs pray that the Court:

1. Order the Board to return to the Court and to Plaintiffs' attorneys the complete record, including certified or sworn copies of the papers of the Department and the Board in this matter;

2. Upon review of the record, reverse the Decision and order the zoning permit for the Project be issued;

3. Award Plaintiffs their costs and expenses of this action, including reasonable attorneys' fees; and

4. Order such other and further relief as is deemed just and equitable by the Court.

Dated this 17th day of October, 2016.

von BRIESEN & ROPER, s.c.

By: s/ Alan Marcuvitz

Alan Marcuvitz, SBN 1007942
Randall Crocker, SBN 1000251
Andrea Roschke, SBN 1010037
411 E. Wisconsin Avenue, Suite 1000
Milwaukee, WI 53202
Phone: 414-287-1401 (AM)
Phone: 414-287-1238 (RC)
Phone: 414-287-1501 (AR)
Facsimile: 414-276-6281
Email: amarcuvitz@vonbriesen.com
rcrocker@vonbriesen.com
aroschke@vonbriesen.com

27380953_1.DOCX



Land Use and Resource
Management Department

July 12, 2016

William P. Hite
25W660 Prairie Ave.
Wheaton, IL 60187

RE: Tax Parcel Number: DMP 00018
Zoning Permit Number: ZN-16-000023

Mr. Hite:

According to the plans submitted, you are requesting to retain existing fire pit and retaining walls approximately 35' from the ordinary high water mark and have landing that is approximately 40 square feet. The Walworth County Code of Ordinances, Walworth County, Wisconsin, requires structures to be 75' from the ordinary high water mark on this lot except a shoreyard stairway. Landings within the stairway can only be 25 square feet in size. There for must deny your permit application.

You have the right to apply to appeal my denial to the Walworth County Board of Adjustment within 30 days of the receipt of this letter and request a variance. This variance may or may not be granted. At this time you are scheduled to be on the August 10, 2016 agenda. You will receive further notice of this hearing at a later date if you have not received notice at this time.

Please be advised that when applying for County permits it is recommended You also contact your Township Inspector for information regarding possible local permit/variance requirements.

If the variance is approved an erosion control permit will be needed as well as Chapter 30 grading permit.

If you have any questions, please call our office for an appointment. We can be contacted at (262) 741-4972 weekdays between 8:00 AM - 5:00 PM.

Sincerely,

WALWORTH COUNTY LAND USE MANAGEMENT DEPARTMENT

Darrin Schwanke, Code Enforcement Officer

DS/ds

Enc.
cc: Township Inspector
Township Clerk

100 West Walworth Street
PO Box 1901
Waukesha, WI 53191
Walworth County
Planning and Zoning Department
262.741.4972 ext
262.741.4974 fax
262.741.4974 fax

3-8

Exhibit A



Land Use and Resource
Management Department

NOTICE OF BOARD OF ADJUSTMENT DECISION AND FINDINGS

NAME OF APPLICANT (S): William P. & Patricia A. Hite, owners

TOWN: Town of Whitewater

TAX PARCEL NUMBER: DMP 00018

REQUIRED BY ORDINANCE: The Ordinance requires a 75' shore yard setback for structures and permits shore yard landings not to exceed 25 square feet in size.

VARIANCE REQUEST: The applicants are requesting an approximate 35' shore yard setback for a fire pit, an approximate 35' shore yard setback for retaining walls and a landing approximately 40 square feet in size. The request is a variance from Section(s) 74-167 / 74-181 / 74-221 of Walworth County's Code of Ordinances – Shoreland Zoning to permit the location of a fire pit and retaining walls and to construct a stairway and landing. The request for the landing was withdrawn prior to the hearing as the zoning ordinance was amended to permit a sidewalk.

BOARD OF ADJUSTMENT DECISION: The Walworth County Board of Adjustment, during the meeting of September 14 & 15, 2016, for the petition of William P. & Patricia A. Hite, owners, voted to **DENY** the request for an approximate 35' shore yard setback for a fire pit and an approximate 35' shore yard setback for retaining walls.

BOARD OF ADJUSTMENT FINDINGS: The Board found no unique property limitations rather than considerations personal to the property owner. The Board found the request to be a large increment of relief. The Board found the firepit / patio area is not necessary to enable use of the property. The Board found to approve the variance request would allow too much impervious surface in the shore yard. The Board found the request did not meet the criteria necessary for approval.

There was one letter of comment from the Land Conservation Division. The Town of Whitewater had submitted a recommendation for denial.

100 West Walworth Street
P.O. Box 1001
Room 222
Elkhorn, WI 53121
Planning/Zoning/Sanitation/
Conservation Divisions
262.741.4972 tel
262.741.4974 fax
262.741.4973 fax

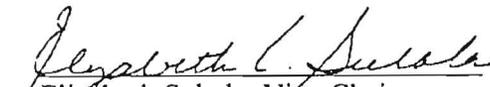
Exhibit B

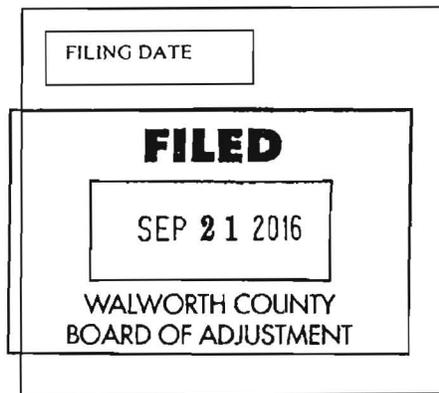
***The owner / applicant shall contact the Walworth County Land Use & Resource Management Department immediately to bring the property into compliance with the requirements of the Walworth County (Shoreland) Zoning Ordinance.**

BOARD MEMBER'S SIGNATURES:


John Roth, Chair


Ann Seaver, Secretary


Elizabeth Sukala, Vice-Chair



This decision may be appealed by filing an action in certiorari in the Walworth County Circuit Court within thirty (30) days from the date the decision is filed in the offices of the Land Use and Resource Management Department.

Approvals by the Board of Adjustment shall expire within twelve (12) months unless substantial work has commenced pursuant to such approvals.

Non-compliance with the Boards decision may result in citations being issued at \$663.00 per day.

✓
10-13-11
1/2M

RECEIVED

OCT 20 2016

October 17, 2016

WALWORTH COUNTY BOARD

Walworth County Board
P.O. Box 1001
Elkhorn, Wi. 53121

To Whom it my concern,

Fall is here and soon the leaves will be falling and the lights from B&J Landscaping will be shining in my house.

Lasted year I asked the Planning and Zoning Board to require B&J Landscaping to install a screening fence as a buffer between my property zoned A-5 Rural Residential and B&J Landscaping zoned A-4 Agricultural, warehousing, storage, and related industrial and marketing. At that meeting B&J thought that planting trees would be enough of a buffer instead of a screening fence.

The zoning board at that time agreed but would review it in the future to see if the trees would provide enough sceening. As shown in the attached pictures these trees are not a sufficient buffer. It will take 20 years for theses trees to grow into a buffer that is comparable to a screening fence. With B&J's new building we will only have more lights and dust from the truck traffic that drives up and down the dirt driveway along the property line. There are no new trees planted by the new building to help buffer lights and dust. The only trees that are somewhat of a buffer are all Deciduous Trees which make up the tree line that has been there for more than 75 years and will soon be dropping there leaves.

I'm asking the Walworth County Board and Walworth County Zoning Board look carefully at this issue.

Sincerely



Sara Wahlstedt
W2825 Krueger Road
Lake Geneva, Wi. 53147





Farris, Hansen & Associates, Inc.

Engineers Architects Surveyors

October 18, 2016

Mr. David Bretl
Walworth County Administrator
PO Box 1001
Elkhorn, WI 53121

RECEIVED

OCT 24 2016

WALWORTH COUNTY ADMINISTRATION

Re: County Trunk Highway "ES" Right of Way Vacation
Tax Parcel P ET1600006D, Owner Karl Sawyer
F/H Project No. 6647

Dear Mr. Bretl,

On behalf of our client, Karl Sawyer, we are proposing a triangular strip of land lying south of County Trunk Highway "ES" to be vacated in front of Tax Parcel P ET1600006D (a vacant parcel). The Owner is proposing to structurally fill and grade his parcel to create a buildable lot, the requested piece of right of way vacation would make his parcel more useable in terms of setbacks. See attached two-page Proposed Fill and Site Grading Plan we have prepared for details of the proposed vacation and filling.

The 2035 Land Use Plan depicts this area as Commercial and the existing zoning is A-1 zoning. The future plan for the property is to rezone for business, but before doing so, we would like to know your views on the sale of what appears to be an excess of right of way.

This vacation would leave a 100' half right of way from the centerline of CTH "ES" as shown on the attached plan. The lands within the vacation area are currently not being utilized by the County and are partially wooded. An existing access drive would be used for construction access; no new access points would be proposed. The filling would not increase the storm water runoff with the construction of a proposed storm water infiltrative basin and storm sewer piping, all required permits would be obtained. The total area of the proposed vacation is 67,600 square feet or 1.55 acres that all lie outside of the proposed 100' half right of way. The southerly part of the right of way vacation would not be necessary if there was any concern. The northerly side right of way also angles and widens out with the average full width of the right of way at 240' in the center of this parcel.

Please review and let us know how and when we could come in to present this and discuss further. There are a number of other options we feel may be possible also, so a meeting would be best. If you have any questions, please give us a call.

Thank you,

FARRIS, HANSEN & ASSOCIATES, INC.

Warren E. Hansen, P.E.
enclosures
pc: Karl Sawyer, Owner



- WORK ORDERED BY -
KARL SAWYER
P.O. BOX 922
EAST TOWN, MO 63120

FARRIS, HANSEN & ASSOCIATES, INC.
ENGINEERING - ARCHITECTURE - SURVEYING
7 NORTH CENTRAL ST. BOX 437
EUREKA, MISSOURI 63121
OFFICE (202) 723-2058 FAX (202) 723-2066

PROJECT NO.
6547
DATE
09/06/2010
SHEET NO.
2 OF 2

PROPOSED FILL AND SITE GRADING

PART OF THE NE 1/4 AND SE 1/4 OF THE SW 1/4 & PART OF THE
NW 1/4 OF SECTION 16, TOWN 4 NORTH, RANGE 18 EAST,
TOWN OF EAST TOWN, WALSH COUNTY, MISSOURI





RECEIVED
WALWORTH COUNTY CLERK

2016 OCT 12 AM 9: 28

WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-1755
Fax (608) 267-6917

KIMBERLY BUSHEY
CLERK, WALWORTH COUNTY
PO BOX 1001
ELKHORN, WI 53121-1001

October 10, 2016

Dear County Clerk:

The final estimate of the January 1, 2016 population for Walworth County is 102,593. This represents a change of 365 persons (0.36%) since the 2010 Census.

<u>Municipality</u>	<u>2010 Census Count</u>	<u>2016 Final Estimate</u>
Town of Bloomfield	6,278	1,581
Town of Darien	1,693	1,696
Town of Delavan	5,285	5,254
Town of East Troy	4,021	4,045
Town of Geneva	4,993	5,033
Town of Lafayette	1,979	1,973
Town of La Grange	2,454	2,468
Town of Linn	2,383	2,424
Town of Lyons	3,698	3,699
Town of Richmond	1,884	1,889
Town of Sharon	907	895
Town of Spring Prairie	2,181	2,172
Town of Sugar Creek	3,943	3,935
Town of Troy	2,353	2,355
Town of Walworth	1,702	1,692
Town of Whitewater	1,471	1,487
Village of Bloomfield	0	4,643
Village of Darien	1,580	1,589
Village of East Troy	4,281	4,343
Village of Fontana-on-Geneva Lake	1,672	1,677
Village of Genoa City	3,036	3,038
Village of Mukwonago	101	166
Village of Sharon	1,605	1,586
Village of Walworth	2,816	2,836
Village of Williams Bay	2,564	2,580
City of Burlington	0	0
City of Delavan	8,463	8,414



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

SCOTT A. NEITZEL
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-1755
Fax (608) 267-6917

<u>Municipality</u>	<u>2010 Census Count</u>	<u>2016 Final Estimate</u>
City of Elkhorn	10,084	9,897
City of Lake Geneva	7,651	7,771
City of Whitewater	11,150	11,455
<hr/>		
Total for Walworth County	102,228	102,593

Approximately 79,376 of the estimated population for Walworth County are of voting age. The County's voting age population is the summation of the voting age population for all communities within the county. This approximation is a courtesy estimate which helps you comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the census proportion of persons over 18 to the preliminary January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population.



County Clerk

November 7, 2016 – Walworth County Board Meeting

Kimberly S. Bushey
County Clerk

**Report of the County Clerk Regarding Communications Received by the Board
and Recommended to be Placed on File**

- Fourteen (14) Affidavits of Service on the Walworth County Board of Adjustment and Walworth County:
 1. Brent W. Meder, et al v. Walworth Cty. Bd. Of Adjustment, et al
 2. Maureen Gleason, et al v. Walworth Cty. Bd. Of Adjustment, et al
 3. Maureen P. Maloney v. Walworth Cty. Bd. Of Adjustment, et al
 4. Patricia A. Doepke v. Walworth Cty. Bd. Of Adjustment, et al
 5. 2504 Northshore LLC v. Walworth Cty. Bd. Of Adjustment, et al
 6. Neal Siegel, et al v. Walworth Cty. Bd. Of Adjustment, et al
 7. Patrick Kline, et al v. Walworth Cty. Bd. Of Adjustment, et al
 8. Kathleen Lewis v. Walworth Cty. Bd. Of Adjustment, et al
 9. Rhonda L. Levin v. Walworth Cty. Bd. Of Adjustment, et al
 10. Randall S. Shelden v. Walworth Cty. Bd. Of Adjustment, et al
 11. Geneva Hillside Resort, LLC v. Walworth Cty. Bd. Of Adjustment, et al
 12. Linda Hoff-Hagensick v. Walworth Cty. Bd. Of Adjustment, et al
 13. 814 Inlet Shore Drive, LLC v. Walworth Cty. Bd. Of Adjustment, et al
 14. Douglas Hood, et al v. Walworth Cty. Bd. Of Adjustment, et al(Complete copies of the Affidavits of Service for Items 1 thru 14 are available at the County Clerk's office and will be provided upon request.) (Summons & Complaints were previously referred to the Executive Committee – To be placed on file)
- Correspondence from Senator Stephen L. Nass acknowledging receipt of Walworth County Res. No. 19-07/16 – Urging the State of Wisconsin to “Just Fix It” as it Relates to Funding Wisconsin’s Transportation System (To be placed on file)
- Correspondence from Governor Scott Walker acknowledging receipt of Walworth County Res. No. 30-10/16 – Supporting Increased Funding in the Children and Family Aids Allocation (To be placed on file)

HALLOIN | MURDOCK S.C.

Writer: Andrea L. Murdock, Esq.
Writer's Direct Dial: 414-727-2824
Writer's Email: andrea.murdock@halloinmurdock.com

October 12, 2016

VIA PERSONAL DELIVERY

Clerk to the
Honorable David M. Reddy
Walworth County Circuit Court, Branch 4
1800 County Road NN
Elkhorn, WI 53121

RECEIVED
WALWORTH COUNTY CLERK
2016 OCT 13 AM 9:43

RE: Brent W. Meder, et al. v. Walworth Cty. Bd. of Adjustment, et al.
Walworth County Case No. 16-CV-650

Dear Clerk:

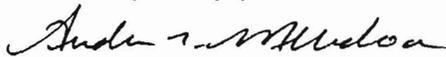
I enclose for filing in the above-referenced matter the original and two (2) copies of the following:

1. Affidavit of Service on the Walworth County Board of Adjustment; and
2. Affidavit of Service on Walworth County.

Please file the original and return the extra, file-stamped copies to the awaiting messenger.

Thank you for your attention to this matter. Please contact me if you have any questions.

Very truly yours,



Andrea L. Murdock

ALM/kmf

Enclosures: Listed above.

cc: Walworth County Board of Adjustment c/o Mr. John Roth, Chair (via U.S. Mail w/ enclosures)
Walworth County c/o Kimberly S. Bushey (via U.S. Mail w/ enclosures)
Dean Richards, Esq. (via U.S. Mail w/ enclosures)

S:\Clients\Meder, Brent & Pamela\Correspondence\Court Letter 1.docx

AFFIDAVIT OF SERVICE
Case Number: 16CV00650

STATE OF WISCONSIN
Walworth County

Brent Meder, et. al.

Vs

Walworth County Board of Adjustment, et. al.

I, Stephen L. Hendren, am an adult resident of the State of Wisconsin and not a party to this action. I hereby certify that on September 21, 2016 at 3:20 pm in the City of Elkhorn, County of Walworth, State of Wisconsin, I duly served Walworth County Board of Adjustment.

Plaintiff Defendant Petitioner Respondent Witness GAL Attorney

Service was effected by:

Personal service.

Substituted service by leaving a copy with a competent member of the abode at least 14 years of age who was informed of the contents thereof, and that the above-named could not be found by me after diligent search and inquiry.

Name:

Relationship:

Posting on unit/front door.

Serving the Registered Agent or person authorized to accept service for the above named Office.

Name: Shannon Haydin

Position: Deputy Director

Other

at Home Work Other

Address: 100 West Walworth Street, Room 222

Documents served:

Summons and Complaint

Exhibits A & B

Special Notes:

At the time of the service, I did know the person served to be the person named in the documents:

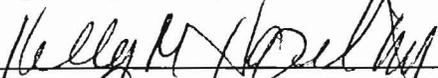
By that person's own admission to me. Upon information and belief.

Service Fee \$15.00



Stephen L. Hendren

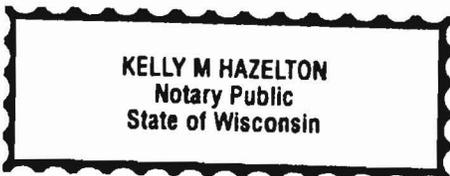
Subscribed and sworn to before me this
22nd day of September, 2016.



Notary Public/State of Wisconsin

My Commission expires 08/14/2017.

SLH Legal Services, LLC
Post Office Box 14054
West Allis, WI 53214
(414)698-6214



AFFIDAVIT OF SERVICE
Case Number: 16CV00650

STATE OF WISCONSIN
Walworth County

Brent Meder, et. al.

Vs

Walworth County Board of Adjustment, et. al.

I, Stephen L. Hendren, am an adult resident of the State of Wisconsin and not a party to this action. I hereby certify that on September 21, 2016 at 3:15 pm in the City of Elkhorn, County of Walworth, State of Wisconsin, I duly served Walworth County.

Plaintiff Defendant Petitioner Respondent Witness GAL Attorney

Service was effected by:

Personal service.

Substituted service by leaving a copy with a competent member of the abode at least 14 years of age who was informed of the contents thereof, and that the above-named could not be found by me after diligent search and inquiry.

Name:

Relationship:

Posting on unit/front door.

Serving the Registered Agent or person authorized to accept service for the above named Office.

Name: Kimberly Bushey

Position: County Clerk

Other

at Home Work Other

Address: 100 West Walworth Street, Room 101

Documents served:

Summons and Complaint

Exhibits A & B

Special Notes:

At the time of the service, I did know the person served to be the person named in the documents:

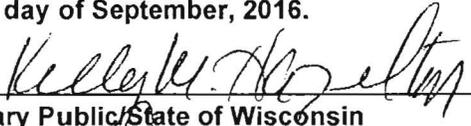
By that person's own admission to me. Upon information and belief.

Service Fee \$15.00



Stephen L. Hendren

Subscribed and sworn to before me this
22nd day of September, 2016.



Notary Public/State of Wisconsin
My Commission expires 08/14/2017.

SLH Legal Services, LLC
Post Office Box 14054
West Allis, WI 53214
(414)698-6214



RECEIVED
WALWORTH COUNTY CLERK

2016 OCT 14 AM 9:39

Stephen L. Nass
Wisconsin State Senator

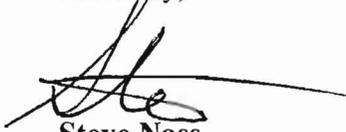
October 11, 2016

Kimberly Bushey, County Clerk
County of Walworth
100 W. Walworth
Elkhorn, WI 53121

Kimberly:

Thank you for providing me a copy of the resolution concerning the state transportation budget. I will keep the board's position in mind when the 2017-19 biennial budget process commences in February.

Sincerely,



Steve Nass
State Senator
11th District

"In God We Trust"

11th Senate District

P.O. Box 7882 • Madison, WI 53707-7882 • (608) 266-2635

Toll Free: (800) 578-1457 • E-mail: Sen.Nass@legis.wisconsin.gov

County Board Meeting Packet
Page 29 of 148



SCOTT WALKER
OFFICE OF THE GOVERNOR
STATE OF WISCONSIN

P.O. Box 7863
MADISON, WI 53707

October 20, 2016

Ms. Kimberly S. Bushey
Walworth County Clerk
100 West Walworth Street
PO Box 1001
Elkhorn, WI 53121-1762

RECEIVED
WALWORTH COUNTY CLERK
2016 OCT 24 AM 10:02

Dear Ms. Bushey,

Thank you for contacting my office with your resolution. I appreciate the chance to hear from communities all across Wisconsin.

As a former county executive, I appreciate all of the day to day work that is done to keep government functioning at the local level. Furthermore, I am committed to staying up-to-date on the many issues facing Wisconsin.

Thank you again for sharing your resolution with me. I will keep your thoughts and ideas in mind. Please stay in touch as we work together to move Wisconsin forward.

Sincerely,

Scott Walker
Governor

REFERRAL AND NOTICE OF PETITION TO
WALWORTH COUNTY ZONING AGENCY, COUNTY SUPERVISORS OF AFFECTED DISTRICTS
AND COUNTY BOARD

WHEREAS the following petitions have been filed with the County Clerk requesting that the County Zoning Ordinance and Shoreland Zoning Ordinance and County Land Use Plan 2035 be amended as specified:

REPORT OF PETITIONS REFERRED TO
WALWORTH COUNTY ZONING AGENCY

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County as specified were referred to the County Zoning Agency for public hearing:

NAME	TOWN	CHANGE REQUESTED	DATE REFERRED
Walworth County	All	Amendment to Chapter 26, Article I of The Walworth County Code Of Ordinances Related To Storm Water Management	November 7, 2016
Walworth County	All	Amendment to Chapter 26, Article II of The Walworth County Code Of Ordinances Related To Construction Site Erosion And Sediment Control And Conservation Standards For Vegetation Removal, Pond Construction And Retaining Wall Construction	November 7, 2016
Walworth County	All	Amendment to Chapter 26, Article III Of The Walworth County Code Of Ordinances Related To One-And Two- Family Dwelling Construction Site Erosion And Sediment Control	November 7, 2016
John P. Bashaw/Corrine G. Lorian – Owners	Section 26, Troy Township Tax Parcel LA297400001	Rezone approximately 19.36 acres of A-2 Agricultural and A-5 Agricultural-Rural Residential Districts to the C-2 Upland Resource Conservation District in order to obtain conditional use approval for a three lot Planned Residential Development PRD.	November 7, 2016
Thomas C. Leek – Owner	Section 6, Walworth Township part of Tax Parcel E W 600003	Rezone approximately .92 acres of A-1 Prime Agricultural land to the B-2 General Business District in order to have additional land for future expansion of an existing recreational vehicle and boat storage facility.	November 7, 2016
Jeffery F. Ehlen – Owner	Section 36, Whitewater Township parts of Tax Parcel D W 3600002	Rezone approximately 12.67 acres of C-2 Upland Resource Conservation District property to the A-1NC Prime Agricultural Land Holding District in order to conduct a farm separation of the existing farm buildings and have a remnant parcel containing 35 acres of agricultural zoned lands.	November 7, 2016

Nel-Farms Inc. – Owner, Marc and Scott Nelson – Applicants	Section 33, Sugar Creek Township part of Tax Parcel GA431500002.	Rezone approximately 17.62 acres of C-2 Upland Resource Conservation District land to the A-1NC Prime Agricultural Land Holding District, 2.91 acres of C-2 Upland Resource Conservation District to C-1 Lowland Resource Conservation District (non- shoreland wetland) and .32 acres of A-1 Prime Agricultural land to C-1 non-shoreland wetland in order to create agricultural zoned area for a new future barn.	November 7, 2016
---	---	---	---------------------

Said petition/s is/are hereby referred to the County Zoning Agency as the Zoning Agency of this County, which is hereby directed to hold one or more public hearings on the changes proposed in said petition/s, pursuant to Section 59.69(5) (e) Wisconsin Statutes. Copies of said petitions are available for review on the Walworth County Website at (www.co.walworth.wi.us).

Dated this _____ day of _____, 2016.

County Clerk

cc: All (Ord.)
Supervisor Joe Schaefer
Supervisor Susan Pruessing
Supervisor Tim Brellenthin
Supervisor Kathy Ingersoll

October 20, 2016
October 20, 2016 - expanded

Please include the following County Zoning Agency items on the November 7, 2016 County Board agenda:

There were NO Ordinance Amendments or Rezones considered or approved at the October 20, 2016 County Zoning Agency Meeting.

ORDINANCE NO. 1015-11/16

AMENDING SECTION 30-286 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATIVE TO FEES

1 **NOW THEREFORE, THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES**
 2 **ORDAIN AS FOLLOWS:**

3
 4 **PART 1: THAT** Sec. 30-286 of the Walworth County Code of Ordinances is hereby amended
 5 to read as follows

6
 7 **“Sec. 30-286. Consolidated fee schedule.**

8
 9 There is hereby imposed the fees set forth in the following County consolidated fee
 10 schedule.

Walworth County
 Consolidated Fee Schedule

11
 12
 13
 14
 15 The fee schedule table is intended as guidance and does not replace the Wisconsin State
 16 Statutes, where applicable, as the source of authority. Where applicable, sales tax is included in
 17 the established fee.
 18

Description	Fee	Effective Date	Authority
Administration			
<u>Shared-ride Taxi Service – In Town</u>	\$2.50 senior (60 and older)/disabled/student; \$3.50 regular adult; \$7.00 billed fare	Jan-17	<u>Wis. Stats. § 85.20(3)(b)</u>
<u>Shared-ride Taxi Service – Next Community (Bloomfield to Genoa City or Lake Geneva; Darien to Delavan or Walworth/Fontana; Delavan to Darien or Elkhorn; East Troy to Elkhorn; Elkhorn to Delavan, East Troy or Williams Bay; Genoa City to Lake Geneva or Bloomfield; Lake Geneva to Elkhorn, Genoa City, Lyons, Bloomfield or Williams Bay; Sharon to Darien or Walworth/Fontana; Walworth/Fontana to Darien, Sharon or Williams Bay; Whitewater to La Grange or Richmond; Williams Bay to Elkhorn, Lake Geneva or Walworth/Fontana)</u>	\$4.00 senior (60 and older)/disabled/student; \$5.00 regular adult; \$9.00 billed fare	Jan-17	<u>Wis. Stats. § 85.20(3)(b)</u>

Description	Fee	Effective Date	Authority
<u>Shared-ride Taxi Service – In County Trip (not listed above)</u>	<u>\$6.00 senior (60 and older)/disabled/student; \$7.50 regular adult; \$12.00 billed fare</u>	<u>Jan-17</u>	<u>Wis. Stats. § 85.20(3)(b)</u>
<u>Transportation – Out of County Trips to border communities (Bloomfield and Genoa City to Twin Lakes; Darien to Clinton; East Troy to Mukwonago; East Troy, Town of East Troy, Lyons and Spring Prairie to Burlington; Whitewater to Fort Atkinson)</u>	<u>\$6.00 senior (60 and older)/disabled/student; \$7.50 regular adult; \$9.00 billed fare</u>	<u>Jan-17</u>	<u>Wis. Stats. § 85.21(4)(c)1</u>
Transportation - Medical (Beloit, Janesville, Harvard, Mukwonago, Burlington, Fort Atkinson)	\$15.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation - Medical (Waukesha, Milwaukee, Madison, Kenosha, Racine, Rockford, Monroe, Johnson Creek)	\$25.00/one-way trip	Jan-15	Wis. Stats. § 85.21(4)(c)1
Transportation - Medical in Walworth County in residents community	\$4.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation - Medical in Walworth County outside residents community	\$6.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Transportation - Shopping/nutrition	\$3.00/one-way trip	Jan-08	Wis. Stats. § 85.21(4)(c)1
Children with Disabilities Education Board			
Lunch fees	\$2.00 EC/K; \$2.75 <u>\$2.85</u> prim/elem/middle school; \$3.00 <u>\$3.10</u> high school/adult program; \$3.50 staff/visitors; \$0.50 milk	Jul-14 <u>Sept 1, 2016</u>	USDA Regulations, 7CFR 210.14(e)
Student fee: activity fee	\$16.00	Aug-12	Wis. School Laws FOCUS 5/94
Student fee: snacks/milk	\$8.00	Aug-12	Wis. School Laws FOCUS 5/94
Student fee: summer school	\$30.00	May-12	Wis. Stats. § 118.04(4)
Student fee: swim fee	\$6.00	Aug-12	Wis. School Laws FOCUS 5/94
Student fee: transportation/community-based experiences	\$20.00	Aug-12	Wis. School Laws 121.54(7)
Clerk of Courts			
County fees			
Clerk of courts fees	Actual amount (100% County)	Jan-03	Ord. 231-11/02

Description	Fee	Effective Date	Authority
Court appointed attorney	Actual amount at \$70.00/hr (100% County)	Sept-13	Ord. 813-11/13
Credit or signature debit card convenience fee (via terminal)	Sliding scale of 2-3% of total fine/costs based on bank contract, minimum \$2.00 charge per transaction	Jun-10	Ord. 619-06/10
Criminal bail forfeiture	Actual amount (100% County)	Jan-03	Ord. 231-11/02
Guardian ad litem (GAL)	\$85.00/hr., \$700.00 up-front charge (100% County)	Jan-08	Ord. 584-11/09
Interest on judgment	Prime rate plus 1%	Dec-11	Wis. Stats. 807.01(4), 814.04(4), 815.05(8), Ord. 748-11/12
NSF fee per check	\$30.00 (100% County)	Jan-07	Ord. 393-11/06
Parenting after separation (PAS)	\$25.00 (100% County)	Jan-14	Ord. 813-11/13
Parenting after separation (PAS) - Instructor	\$25.00 (100% instructor)	Jan-14	Ord. 813-11/13
Payment plan	Fines/costs less than \$400.00 to be paid within 30 days of conviction; \$400.00 to \$1,200.00 to be paid at a rate of \$100.00/month; over \$1,200.00 to be based on adjusted net monthly income. All payment plans require down payment of 17% of total fines/costs plus \$15.00 processing fee per payment plan.	April 2, 2006	Ord. 344-03/06
Payment plan processing fee	\$15.00 per payment plan unless an affidavit of indigence or hardship is approved by the judge, based on ability to pay as measured by income.	April 2, 2006	Ord. 344-03/06
Probate certificate-certified copies includes attestation and comparison	\$4.00 + \$1.00/page to copy (100% County)	Jul-05	Wis. Stats. § 814.66
Probate copies	\$1.00/page (100% County)	Jul-05	Wis. Stats. § 814.66
Small claims answer and counterclaim 3-part form	\$3.00	Jan-03	Ord. 465-11/07
Small claims writ of replevin 3-part form	\$3.00	Jan-03	Ord. 465-11/07
Small claims writ of restitution 3-part form	\$3.00	Jan-03	Ord. 465-11/07
Civil filing fees (CSS-court support services surcharge, JINFO-justice information surcharge, FCCS=family court counseling services fees):			
Appeal - From administrative decision or from municipal court - new trial	\$144.50 (\$55.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61 (8)(am)2

Description	Fee	Effective Date	Authority
Appeal - From administrative decision or from Municipal Court - on the record or by certiorari	\$129.50 (\$40.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61(8) (am)1
Appeal - From circuit court to court of appeals - civil appeal - transmittal fee	\$15.00 plus postage (100% County)	Jul-05	Wis. Stats. § 814.61(9)
Appeal - From circuit court to court of appeals - filing fee	\$195.00 (no filing fee for State agencies) (100% state)	Jul-05	Wis. Stats. § 809.25(2)(a)1, 814.64
Arbitration - Appointment of arbitrator	\$0.00	Jul-05	Wis. Stats. § 788.04(2)(a)
Arbitration - Compel, confirm, modify, vacate arbitrators award	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(1)
Arbitration - Re: purchase of real property	\$94.50 (\$22.00 filing fee, \$51.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 799.01(1)(cm)
Certificates - Certified copies - includes attestation and comparison	\$5.00/certification + \$1.25/page to copy, (100% County)	Jul-05	Wis. Stats. § 814.61(5)(a), 814.61(10)(a), OAG 4-84
Certificates - Certifying and transmitting documents (includes appeals, changes of venue, foreign judgments)	\$15.00 + postage (100% County)	Jul-05	Wis. Stats. § 814.61(9)
Certificates - Issuing certificate, execution, commission, writ not commencing an action	\$5.00/certification (100% County)	Jul-05	Wis. Stats. § 814.61(5)(a)
Civil action - Jury fee	\$6.00 per juror requested (\$36.00 per 6-person jury or \$72.00 per 12-person jury)	Jul-09	Wis. Stats. § 814.61(4)
Civil action - Money judgment greater than \$10,000.00 (includes foreclosure)	\$265.50 total (\$30.00 County; \$235.50 state) (\$75.00 filing fee, \$169.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 814.61(1)(a)
Civil action - Crossclaim	\$0.00	Jul-11	Wis. Stats. § 814.61
Civil action - Motion costs	\$0.00 to \$300.00 discretion of the Court	Jul-09	Wis. Stats. § 814.07, OAG 1-00
Civil action - Motion to intervene	\$0.00	Jul-05	Wis. Stats. § 803.09
Civil action - No money judgment (includes name change, declaratory judgment, mandamus, habeas corpus, minor settlements, vital statistics amendments after one year and delayed registrations)	\$164.50 total (\$30.00 County; \$134.50 state) (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 814.61(1)(a)
Civil action - Personal injury or tort claim greater than \$5,000	\$265.50 (\$30.00 County; \$235.50 state) (\$75.00 filing fee, \$52.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 799.01(1)(cr) and § 802.02(1m)

Description	Fee	Effective Date	Authority
Civil action - Petition to require DNA sample	\$0.00	Jul-10	165.76(6), 814.61(1)(c)7
Civil Action - Petition for writ of certiorari	\$129.50	Jul-11	814.61 (8)(am)1, 801.02(5)
Civil action - Taxing authority; permissive use of civil procedures for claims \$10,000.00 or less	\$147.50 total (\$30.00 County; \$117.50 state) (\$75.00 filing fee, \$51.00 CSS, \$21.50 JINFO; or small claims fees)	Jul-11	Wis. Stats. § 799.01(2), 814.85(1)
Civil action - Third party complaint - no money judgment	\$134.50 (\$45.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61
Civil action - Third party complaint - claim less than or equal to \$5,000.00	\$117.50 total (\$10.20 County; \$107.30 state) (\$45.00 filing fee, \$51.00 CSS, \$21.50 JINFO, one fee per action)	Jul-11	Wis. Stats. § 814.61(3), 799.01(1)(cr)
Civil action - Third party complaint - claim greater than \$5,000.00	\$235.50 total (\$20.00 County; \$215.50 state) (\$45.00 filing fee, \$169.00 CSS, \$21.50 JINFO, one fee per action)	Jul-11	Wis. Stats. § 814.61(3), 799.01(1)(cr)
Condemnation appeals - New trial	\$144.50 total (\$32.50 County; \$112.00 state) (\$55.00 filing fee, \$68.00 CSS, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.61 (8)(am)2
Condemnation appeals - On the record or by certiorari	\$129.50 total (\$17.50 County; \$112.00 state) (\$40.00 filing fee, \$68.00 CSS, \$21.50 JINFO; first class cities only)	Jul-09	Wis. Stats. § 814.61(8)(am), 32.61
Contempt proceedings - Disbursement surcharge per deposit (for deposits in contempt proceedings under ch. 785)	\$10.00 (100% County) (surcharge deducted from deposit)	Jul-05	Wis. Stats. § 814.61(12)(c), 818.12
Copies - Certified	\$5.00/certification + \$1.25/page to copy (100% County)	Jul-11	Wis. Stats. § 814.61(5)(a), 814.61(10)(a), OAG 4-84
Copies - for Dept. of Public Instruction	\$0.00 No fee for copy of complaint and judgment of conviction against a teacher	Jul-09	Wis. Stats. § 973.135
Copies - For public defender	Actual, necessary, and direct	Jul-05	Wis. Stats. § 814.61(10)(b)
Copies - For secretary of state, treasurer, attorney general/DOJ	\$0.00 No fee for these three State offices	Jul-05	Wis. Stats. § 19.25
Copies - For U.S. immigration, certified copies of criminal records	\$0.00	Jul-05	42 USC 3753(a)(11)
Copies - Mandatory forms	\$0.00 (No fee for single copies of blank mandatory forms; may be a fee for forms packets with local instructions.)	Jul-05	Wis. Stats. § 814.61

Description	Fee	Effective Date	Authority
Copies - Regarding veteran's benefits, any State or Federal agency	\$0.00	Jul-11	Wis. Stats. § 59.535
Copies - Regular copies and reports	\$1.25/page (100% County)	Jul-05	Wis. Stats. § 814.61(10)(a)
Docketing - Docket judgment, transcript of judgment, lien, warrant, award, satisfaction, assignment	\$5.00 (100% County)	Jul-05	Wis. Stats. § 814.61(5)(b)
Drug Court Program Fee	\$500.00	Nov-14	Ord. 894-11/14
E-filing convenience fee (ECF)	\$5.00 Electronic filing available in civil, family and small claims cases in some counties	Jul-15	Wis. Stats. § 758.19(4m)
Family action - Paternity - Acknowledgment of paternity	\$184.50; open as family case	Jul-15	Wis. Stats. § 767.805
Family action - Acknowledgment of paternity	\$184.50	Jul-09	Wis. Stats. § 767.805
Family action - Commence action (divorce, annulment, legal separation, acknowledgement of paternity) with no request for support or maintenance	\$184.50 total (\$40.00 County; \$20.00 CFS; \$124.50 state) (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 814.61(1)(a) and (b), 767.405
Family action - Commence action (divorce, annulment, legal separation, acknowledgement of paternity) with request for support or maintenance	\$194.50 total (\$40.00 County; \$20.00 CFS; \$134.50 state) (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO, \$10.00 fee for parties not receiving public assistance) pursuant to Wis. Stats. § 814.61(13)	Jul-11	Wis. Stats. § 814.61(1)(a) and (b), 767.405, 814.61(13)
Family action - Commence action by child support agency	\$194.50 Fee waived only for paternity cases and Chapter 769	Jul-11	Wis. Stats. § 814.61(1)(c)1
Family action - Paternity - Commence action by state, Ch. Support agency, GAL	\$0.00; no fee, including voluntary acknowledgment of paternity	Jul-15	Wis. Stats. § 814.61(1)(c)
Family action - Custody - Updated study	\$100.00 (100% County)	Jan-03	Ord. 231-11/02
Family action - Enforce legal custody, physical placement or visitation order 767.471	\$0.00 (no fee for enforcement motions (contempt))	Jul-09	Wis. Stats. § 767.471(3)(e), 785.03 (contempt)
Family action - Grandparent visitation - In new or pending guardianship	\$60.00 total (\$30.00 County; \$30.00 state) (fee should be filed with register in probate)	Jul-09	Wis. Stats. § 54.56, 814.66(1m)
Family action - Grandparent visitation - in pending family action	\$0.00 (no fee for motion in pending family action)	Jul-05	Wis. Stats. § 767.43
Family action - Grandparent visitation - New action	\$184.50 (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. ch. 767
Family action - Grandparent visitation - Post judgment motion	\$30.00 motion (100% County)	Jul-05	Wis. Stats. § 814.61(7)(a)

Description	Fee	Effective Date	Authority
Family action - Mediation	\$200.00 or local fee (100% County) (first session free)	Jul-09	Wis. Stats. § 814.615(1)(a)1 and 2, 767.404(5)
Family action - Out-of-County orders - File out-of-County judgment	\$5.00 (\$10.00 to file transcript of judgment; regular fees apply to later motions; no fee for protective orders) (100% County)	Jul-09	Wis. Stats. § 767.281
Family action - Out-of-State custody judgment under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)	\$15.00 (regular fees apply to later motions)	Jul-09	Wis. Stats. § 814.61(6), ch. 822
Family action - Out-of-State divorce judgment	\$15.00 (regular fees apply to later motions) (100% County)	Jul-09	Wis. Stats. § 814.61(6), 806.24
Family action - Out-of-State orders - Child support Uniform Interstate Family Support Act (UIFSA) action	\$0.00 (no fee to register and enforce out-of-State support orders)	Jul-05	Wis. Stats. § 814.61(1)(c)2, 769.313
Family action - Out-of-State protective order	\$0.00 (no fee for protective orders)	Jul-05	Wis. Stats. § 814.61(1)(c)(d)
Family action - Paternity - Commence action by private party	\$184.50 total (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(1)(a)
Family action - Paternity - Commence action with request for support	\$194.50 total (\$75.00 filing fee, \$20.00 FCCS, \$68.00 CSS, \$21.50 JINFO, \$10.00 fee for parties not receiving public assistance) (100% state)	Jul-09	Wis. Stats. § 814.61(13)
Family action - Revision of judgment - By stipulation	\$0.00	Jul-05	Wis. Stats. § 814.61(7)(a)
Family action - Revision of judgment - Judgments other than custody or placement (includes revisions of child support under 767.59)	\$30.00 total (\$15.00 County; \$15.00 state)	Jul-09	Wis. Stats. § 814.61(7)(a)
Family action - Revision of judgment - Legal custody or physical placement pursuant to Wis. Stats. § 814.61(7)(b)	\$50.00 total (\$12.50 County; \$25.00 FCS; \$12.50 state)	Jul-09	Revisions under Wis. Stats. § 767.451, 767.481
Family action - Revision of judgment - Paternity	\$0.00 (no motion fee for child support agency, state, GAL, or court-appointed attorney under 767.407(1)(c)1 and 2) (100% County)	Jul-09	Wis. Stats. § 814.61(7)(c)
Family action - Revision of judgment - Support or maintenance	\$0.00 No fee if action is for support or maintenance w/o request for divorce or adjudication of paternity	Jul-10	Wis. Stats. § 767.501, 767.56, 767.57
Family action - Revision of judgment - Terminate parental rights	\$0.00	Jul-10	Wis. Stats. § 814.61(1)(c)4
Family action - Study re legal custody and physical placement	\$300.00 (100% County)	Jul-05	Wis. Stats. § 814.615(1)(a)3

Description	Fee	Effective Date	Authority
Foreclosure under ch. 846	\$265.50 (\$75.00 filing fee, \$169.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. ch. 846
Forfeiture of property - Action to seize vehicle, drugs, or other property used in crime under 973.075-077	\$0.00 (no filing fee)	Jul-05	Wis. Stats. § 814.61(1)(c)3, 973.075-077, 961.55-56
Forfeiture, complex - Action for environmental damage, consumer protection, or other significant violation of the public interest	\$0.00 (open as CX case with no fee; civil procedures apply; forfeiture schedule available)	Jul-05	Wis. Stats. - dependent on type of violation.
Garnishment (amount less than or equal to \$10,000.00)	\$92.50 total (\$7.50 County; \$85.00 state) (\$20.00 filing fee, \$51.00 CSS, \$21.50 JINFO per debtor)	Jul-11	Wis. Stats. § 814.62(1), ch. 812
Garnishment (amount greater than \$10,000.00)	\$210.50 total (\$7.50 County; \$203.00 state) (\$20.00 filing fee, \$169.00 CSS, \$21.50 JINFO per debtor)	Jul-11	Wis. Stats. § 814.62(1), ch. 812
Judgments and liens - Docket judgment, FJ, TJ, lien, warrant, satisfaction, writ, execution, assignment	\$5.00 (100% County) (No fee for protective orders, collect both FJ/TJ filing fee & docketing fee if applicable)	Jul-11	Wis. Stats. § 814.61(5)(b)
Judgments and liens - File foreign judgment FJ (from other states, countries, tribes, Federal courts)	\$15.00 (100% County)	Jul-05	Wis. Stats. § 814.61(6), 806.24
Judgments and liens - File foreign protective order	\$0.00	Jul-05	Wis. Stats. § 814.61(1)(c), (d), 42 USC 3796gg
Judgments and liens - File transcript of judgment TJ (judgments from other Wisconsin counties)	\$5.00 (100% County)	Jul-09	Wis. Stats. § 814.61(5)(b), 806.12-806.17
Judgments and liens - Issue transcript from judgment and lien docket	\$5.00 (100% County)	Jul-05	Wis. Stats. § 814.61(5)(b)
Judgments and liens - Reopen default judgment in forfeiture action	\$0.00 - \$300.00 (amount set in discretion of court)	Jul-05	Wis. Stats. § 814.07, OAG 1-00
Juvenile recoupment - Attorney fee	\$250.00/\$400.00 (25% County; 75% state)	Jan-03	Wis. Stats. § 48.275 and 938.275
Minor settlements - Petition to approve	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 807.10
Minor settlements - Receive, handle, or deposit funds	Greater of \$10.00 or 0.5% of funds deposited with clerk (100% County)	Jul-05	Wis. Stats. § 814.61(12)(a)1
Minor settlements - Withdraw funds, per transaction	\$10.00 (100% County)	Jul-05	Wis. Stats. § 814.61(12)(a)1
Name change	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 767.51(3m)

Description	Fee	Effective Date	Authority
Name change - In paternity action, new	\$0.00 (name change may be part of paternity action)	Jul-05	Wis. Stats. § 767.51(3m)
Occupational driver's license petition - File petition	\$40.00 (100% state)	Jul-05	Wis. Stats. § 343.10(4), 351.07(1g), 814.61(14)
Probate - Probate/guardianship filing	2/10 of 1% of total inventory (1/3 to County; 2/3 to state)	Jan-06	Wis. Stats. § 814.66
Receiving and disbursing money - Contempt proceedings, deposits	\$10.00/transaction (100% County)	Jul-05	Wis. Stats. § 814.61(12)(a)
Receiving and disbursing money - Receive trust fund, handle or deposit money (includes general deposits, minor settlements, trust funds, small estates, conservator accounts)	\$10.00+ (greater of \$10.00 or 0.5% of funds deposited with clerk) (100% County)	Jul-09	Wis. Stats. § 757.25, 807.10(3), or 54.12(1)(a), 814.61(12)
Receiving and disbursing money - Withdraw funds	\$10.00/transaction (100% County)	Jul-05	Wis. Stats. § 814.61(12)(a)1
Search - Probate	\$4.00 (100% County)	Jan-03	Wis. Stats. § 814.66(1)(j)
Searches - Search file or record to locate any one action	\$5.00 (per action, when no case number is provided) (100% County)	Jul-05	Wis. Stats. § 814.61(11)
Small claims - Commence action (includes evictions, replevin, arbitration, forfeitures, actions \$10,000.00 or less; consolidated claim of multiple creditors - single action) - except tort/personal injury	\$94.50 (\$10.20 County; \$84.30 state) (\$22.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 814.62(3)(a), 799.01
Small Claims - Commence action \$5000 or less - tort/personal injury	\$94.50 (\$22.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 799.01(1)(cr)
Small claims - Cross claim or counterclaim over \$10,000.00	\$125.50 (\$25.80 County; \$99.70 state) (\$53.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 814.62(3)(b)
Small claims - Demand for jury trial	\$89.00 total (\$53.00 jury demand plus jury fee of \$36.00) (100% County)	Jul-05	Wis. Stats. § 814.62(3)(e) and 814.61(4)
Small claims - Service by mail	\$2.00 /defendant + postage if sent by certified mail (100% County)	Jul-05	Wis. Stats. § 814.62(4)
Small claims - Third-party complaint \$5,000.00 or less	\$117.50 (\$45.00 filing fee, \$51.00 CSS, \$21.50 JINFO) (100% state)	Jul-11	Wis. Stats. § 814.61(3), 799.01(cr)
Subpoena - In-State subpoena	\$0.00	Jul-05	Wis. Stats. § 885.01(1)
Subpoena - Out-of-State subpoena to depose WI resident	\$0.00	Jul-05	Wis. Stats. § 887.24

Description	Fee	Effective Date	Authority
Temporary restraining orders and injunctions - combined actions - no fee, may collect from respondent if convicted of violating TRO	\$0.00	Jun-06	Wis. Stats. § 813.127, 814.61(1)(d)
Temporary restraining orders and injunctions - Domestic abuse, child abuse, vulnerable adult	\$0.00 No fee; may collect fee from respondent if convicted of violating TRO)	Jul-05	Wis. Stats. § 813.12, 812.122, 812.123, 814.61(1)(d)
Temporary restraining orders and injunctions - File foreign or out-of-County protective order	\$0.00	Jul-05	Wis. Stats. § 814.61
Temporary restraining orders and injunctions - harassment, if petition alleges stalking, sexual assault, physical violence, impaired phys. Condition, or threats; may collect fee from respondent if convicted of violating TRO	\$0.00 May collect fee from respondent if convicted of violating TRO	Jun-06	Wis. Stats. § 813.125, 814.61(1)(e)
Temporary restraining orders and injunctions - Other injunctions and restraining orders	\$164.50 (file as civil actions) (100% state)	Jul-09	Wis. Stats. § 814.61
Temporary restraining orders and injunctions - Without allegations above	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(1)
Third party complaint - Claim less than or equal to \$5,000.00	\$117.50 (\$10.20 County; \$107.30 state) (\$45.00 filing fee, \$51.00 CSS, \$21.50 JINFO)	Jul-11	Wis. Stats. § 814.61(3), 799.01(1)(cr)
Third party complaint - Claim greater than \$5,000.00	\$235.50 (\$20.00 County; \$215.50 state) (\$45.00 filing fee, \$169.00 CSS, \$21.50 JINFO, one fee per action)	Jul-11	Wis. Stats. § 814.61(3), 799.01(1)(cr)
Third party complaint - No money judgment requested	\$134.50 (\$45.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61(3)
Transcript from judgment docket - Issue or file transcript	\$5.00 (100% County) Collect both TJ fee and docketing fee if applicable	Jul-05	Wis. Stats. § 814.61(5)(a) and (b)
Transmit documents - Certify and transmit documents on appeal, writ, change of venue, real estate judgments, out-of-State judgments	\$15.00 + postage (100% County)	Jul-05	Wis. Stats. § 814.61(9)
Venue, change of - Civil, receiving court	\$75.00 total (\$30.00 County; \$45.00 state) (fee equal to original filing fee, payable by the party that necessitated the change of venue, no CSS or JINFO)	Jul-05	Wis. Stats. § 814.61(2)
Venue, change of - Civil, transmitting court	\$15.00 + postage, (100% County)	Jul-05	Wis. Stats. § 814.61(9)
Venue, change of - Discretionary	\$0.00	Jul-05	Wis. Stats. § 801.52, 814.61(2)

Description	Fee	Effective Date	Authority
Venue, change of - Family, receiving court	\$95.00 total (\$30.00 County; \$20.00 FCS; \$45.00 state) (\$75.00 filing fee, \$20.00 FCCS)	Jul-05	Wis. Stats. § 814.61(1)(b), (2)
Venue, change of - Family, receiving court, with request for support or maintenance	\$105.00 total (\$40.00 County; \$20.00 FCS; \$45.00 state) (\$75.00 filing fee, \$20.00 FCCS, \$10.00 under 814.61(13))	Jul-05	Wis. Stats. § 814.61(13)
Venue, change of - Small claims, receiving court	\$22.00 total (\$10.20 County; \$11.80 state)	Jul-05	Wis. Stats. § 814.61(2)
Vital statistics - Amendments after one year and delayed registration (name, sex change, birth record, death, marriage, surrogate mother)	\$164.50 (\$75.00 filing fee, \$68.00 CSS, \$21.50 JINFO) (100% state)	Jul-09	Wis. Stats. § 814.61
Wage claim action - DA claim against employer for unpaid wages	DA may choose to file as small claims, civil or criminal action. If small claims or civil, regular filing fee applies.	Jul-09	Wis. Stats. § 109.03(6), 109.11(2) and (3)
Wage earner action - Voluntary debt proceeding	\$31.50 (\$10.00 County; \$12.00 state) (\$10.00 filing fee, \$21.50 JINFO)	Jul-09	Wis. Stats. § 814.62(2), 128.21
Warrants - Failure to pay, failure to appear	\$0.00 (no clerk's fee; sheriff's fees provided under 814.70)	Jul-05	Wis. Stats. § 814.70
Warrants - Satisfaction, voidance or withdrawal	\$5.00 (100% County)	Jul-05	Wis. Stats. § 814.61(5)(b), 71.91(5)(g)
Warrants - Tax warrants, filing and docketing (warrants issued under ch. 70-77)	\$5.00 (100% County)	Jul-05	Wis. Stats. § 814.61(5)(b), 806.11
Fines, Forfeitures and Surcharges (CCAP = Consolidated Court Automation Program):			
Bisphenol A Enforcement Surcharge (BPAS)	50% of fine or forfeiture (100% to Dept. of Agriculture Trade & Consumer Protection)	Jun-15, 2010	Wis. Stats. § 100.335(7)
Blood withdrawal cost (BTCC, BTCM, BTST, BTDNR, BTUW)	Amount varies based on actual costs - any costs paid by law enforcement for withdrawal of defendant's blood shall be placed on defendant. 100% to the law enforcement agency paying for the withdrawal.	Jul-11	Wis. Stats §§ 973.06(1)(j), 814.63(3m)
Child pornography surcharge (CHPRN)	\$500.00 per image (100% to DOJ)	Jul-13	Wis. Stats. § 973.042
Clerk fee - Civil forfeiture (CCFP) (applies to most forfeitures; does not apply to smoking, safety belt use, disability ID, or failure to carry proof of insurance violations)	\$25.00 per count (\$5.00 CCAP, \$7.50 County, \$12.50 State)	Jul-10	Wis. Stats. § 814.63(1)(b), 814.63(1)(c)

Description	Fee	Effective Date	Authority
Clerk fee - Criminal (CCFP) (applies to all criminal actions)	\$163.00 per count (6.13% County, 93.87% State) (paid when judgment is entered)	Jul-11	Wis. Stats. § 814.60(1)
Commercial fish protection surcharge (CFISH)	Amount varies based on value of fish (100% DNR)	Jun-06	Wis. Stats. § 29.984
Consumer protection surcharge (CONPR) (applies to violations of ch. 98 (weights and measures), ch. 100 (marketing and trade practices), and related ordinances and administrative rules) (if the Court imposes a fine or forfeiture, the Court shall also impose this surcharge)	25% of fine or forfeiture (100% State)	Jul-05	Wis. Stats. § 100.261, 20.115(1)(jb)
Court support services surcharge (CSS) - Civil actions where amount claimed exceeds \$5,000.00; includes personal injury, property damage, foreclosure, even if amount claimed is not specified; includes garnishments and wage claims over \$5,000.00	\$169.00 (100% State)	Jul-05	Wis. Stats. § 814.85(1)(b), 808.02(1)(m)
Court support services surcharge (CSS) - Civil actions where no money judgment is sought, such as name change, declaratory judgment, habeas corpus, minor settlements	\$68.00 (100% State)	Jul-05	Wis. Stats. § 814.85(1)(a)
Court support services surcharge (CSS) - Small claims, garnishments, wage claims, and other actions where amount claimed is \$5,000.00 or less	\$51.00 (100% State)	Jul-05	Wis. Stats. § 814.85(1)(c)
Court support services surcharge (CSS) - State and County forfeitures, municipal ordinance violations, appeals from Municipal Court; does not apply to safety belt or disability ID Card violations or failure to carry proof of insurance	\$68.00 (100% State) (paid when judgment is entered)	Jul-11	Wis. Stats. § 814.85(1)(b)
Crime lab and drug law enforcement surcharge (CLD) - Applies to State law and municipal or County ordinances; does not apply to smoking, non-moving traffic, safety belt violations, disability ID card, or failure to carry proof of insurance under 344.62(2)	\$13.00 per count (if the Court imposes a sentence, places a person on probation, or imposes a forfeiture, a separate surcharge shall be imposed for each offense or count) (100% State)	Jul-10	Wis. Stats. § 165.755

Description	Fee	Effective Date	Authority
Crime Prevention Funding Board Surcharge (CBFBS)	\$20.00 per count; a county may create a crime prevention funding board as provided by 59.54(28)(b). If a court in a county that has established such a board imposes a sentence or places a person on probation, the court shall impose this surcharge for each misdemeanor or felony count. (100% to county for distribution at the direction of the crime prevention funding board)	Jul-15	Wis. Stats. § 973.0455
DNA analysis surcharge (DNAAS)	\$200.00 misdemeanor and \$250.00 felony. If a Court imposes a sentence or places a person on probation, the Court shall impose a DNA surcharge, calculated as follows: (a) For each conviction for a felony, \$250.00 (b) For each conviction for a misdemeanor, \$200.00. (100% to State DOJ)	Jan-14	Wis. Stats. § 973.046(1r)
Domestic abuse surcharge (DOMAB)	\$100.00 per count (when the Court imposes a sentence on an adult person or places that person on probation, regardless of whether any fine is imposed, the Court shall impose this surcharge for each offense if: (1) the Court convicts the person of a violation of various crimes listed in 973.055; (2) the Court finds that the conduct involved an act by the defendant against a spouse or former spouse, against an adult with whom the defendant resides or formerly resided, or against an adult with whom the defendant has created a child; or (3) the Court convicts a person for violation of a temporary restraining order under 813.12(8)(a) or a conforming municipal ordinance) (100% State)	Apr-08	Wis. Stats. § 973.055, 813.12(8)(a)

Description	Fee	Effective Date	Authority
Driver improvement program surcharge (DIS) (does not apply to failure to carry proof of insurance under 344.62(2))	\$435.00 (if the court imposes a fine or forfeiture for a violation of operating under influence of intoxicant or other drug under 346.63(1) or (5) or a local ordinance in conformity; or injury by intoxicated use of a vehicle under 346.63(2) or (6) or 940.25; or homicide by intoxicated use of a vehicle under 940.09, it shall impose a driver improvement surcharge.) (50.3% County, 49.7% State)	Jan-14	Wis. Stats. § 346.665
Drug abuse program improvement surcharge (DRG)	75% of fine and penalty surcharge (when a fine is imposed for most drug offenses, listed in 961.41, the Court shall also impose this surcharge on the amount of the fine and penalty surcharge imposed) (100% State)	Jul-05	Wis. Stats. § 961.41(5)(a)
Drug offender diversion surcharge (DRGOD) (applicable to offenses committed on or after 10/1/05)	\$10.00 per case (if the Court imposes a sentence or places a person on probation for property crimes under ch. 943, the Court shall impose this surcharge for each conviction) (100% State)	Jul-05	Wis. Stats. § 974.043
E-Filing Convenience Fee (ECF)	\$5.00 <u>\$20.00</u> per case - users of the electronic filing system under 801.17(7)(d) pay a convenience fee for filing the complaint or petition in the amount set by the Director of State Courts under 758.19(4)	Jul-11 Jul-16	Wis. Stats. § 758.19(4m), 801.17(7)(d)
Environmental surcharge (ENV)	20% of fine or forfeiture (if the Court imposes a fine or forfeiture for a violation of ch. 280 (pure drinking water), ch. 281 (water and sewage), ch. 283 (pollution discharge elimination), ch. 285 (air pollution), ch. 289 (solid waste facilities), ch. 291 (hazardous waste management), ch. 292 (remedial action), ch. 293 (metallic mining), ch. 295 (nonmetallic mines reclamation: oil and gas), or ch. 299 (general environmental), the Court shall impose this surcharge) (100% the State)	Jul-09	Wis. Stats. § 299.93, ch. 280, ch. 281, ch. 283, ch. 285, ch. 289, ch. 291, ch. 292, ch. 293, ch. 295, ch. 299

Description	Fee	Effective Date	Authority
Fishing net removal surcharge (FNETC) (FNETS)	Cost of Removal + 75% (if the Court imposes a forfeiture under 29.931(2)(am) for failure to reimburse DNR for costs of removing a net, the Court shall impose a fishing net removal surcharge equal to the cost of removing the net plus 75% of the amount of the forfeiture) (100% DNR Conservation Fund)	Jun-06	Wis. Stats. § 29.991
Fishing shelter removal surcharge (FSH)	Varies (defendant to pay the cost of seizure, destruction or sale of the fishing shelter; in addition, the Court shall impose a fishing shelter removal surcharge equal to the costs that should have been reimbursed under 29.404(2); if defendant does not reimburse these costs within 20 days, Court may also impose forfeiture up to \$100.00 under 29.404(3)) (100% State)	Jul-05	Wis. Stats. § 29.985, 29.404(3)
Global Positioning System Tracking surcharge	\$200.00 per count - If the Court convicts a person for violation of a temporary restraining order or injunction under Wis. Stats. 813.12 or 813.125, the Court shall impose a GPS tracking surcharge for each offense. 100% DOC for GPS tracking devices.	Jul-13	Wis. Stats. § 973.057
Great Lakes resources surcharge (GLRES)	75% of fine or forfeiture (100% DNR)	Jun-06	Wis. Stats. § 29.9905
Ignition Interlock Device (IID) Surcharge	\$50.00 (100% County)	July 1, 2010	Wis. Stats. § 343.301 (5)
Jail surcharge (JAIL) (does not apply to smoking, disability ID Card, non-moving traffic, or safety belt violations or failure to carry proof of insurance; does not apply to first offense prohibited alcohol concentration of at least 0.08% but less than 0.10%)	1% of fine or forfeiture or \$10.00, whichever is greater (if the court imposes a fine or forfeiture for a violation of State law or municipal or County ordinance, it shall impose a jail surcharge for each count) (100% County)	Jul-11	Wis. Stats. § 302.46(1)
Justice information surcharge (JINFO) (does not apply to safety belt violations, disability ID card violations or failure to carry proof of insurance)	\$21.50 (the clerk of circuit court shall collect \$21.50 from any person paying a fee for civil actions under 814.61(1)(a) or (3); administrative and municipal appeals under 814.61(8m); garnishment, wage earner, and small claims actions under 814.62; or forfeiture actions under 814.63(1) (100% state)	Jul-11	Wis. Stats. § 814.86(1)

Description	Fee	Effective Date	Authority
Juvenile delinquency victim witness surcharge (JDVWA)	\$20.00 per case (for violations for which a juvenile is adjudicated delinquent, the court shall, in addition to any disposition imposed under 938.34, impose a delinquency victim and witness assistance surcharge of \$20.00) (100% state)	Jul-05	Wis. Stats. § 938.34(8d)
Municipal fee (does not apply to safety belt violations or failure to carry proof of insurance)	\$5.00 (upon disposition of a forfeiture action in circuit court for violation of a County, town, city, village, town sanitary district or public inland lake protection and rehabilitation district ordinance, the above government unit shall pay a nonrefundable \$5.00 fee) (100% County)	Jul-10	Wis. Stats. § 814.63(2)
Natural resources restitution surcharge (NREST)	Varies (equal to the amount of the fee of the license or stamp that should have been paid; if the court imposes a natural resources surcharge for violation of ch. 29, ch. 169, or a related order the court shall impose this surcharge also) (100% state)	Jul-05	Wis. Stats. § 29.989, 169.46(2)
Natural resources surcharge (NATR)	75% of fine or forfeiture (if the court imposes a fine or forfeiture for violation of ch. 29 (wild animals and plants) or ch. 169 (captive wildlife) or related order, the court shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 29.987, 169.46(1)
Occupational license fee - for filing a petition for occupational license under 343.10(4) or 351.07	\$40.00 (100% to County; for habitual traffic offenders under 351.07, 50% to state, 50% to County)	Jul-05	Wis. Stats. § 814.61(14), 343.10(4), (6), 351.07(1g)
Penalty surcharge (PEN) (does not apply to smoking, disability ID card, non-moving traffic, or safety belt violations or failure to carry proof of insurance)	26% of fine or forfeiture (if the court imposes a fine or forfeiture for a violation of State law or municipal or County ordinances, it shall impose a penalty surcharge) (100% state)	Jul-11	Wis. Stats. § 757.05
Railroad crossing improvement surcharge (RRCI)	50% of forfeiture (if the court imposes a forfeiture under 346.49(1g), (2m)(a), (am), or (b), for a violation of 346.44, 346.45, or 346.46(3), the court shall impose this surcharge (100% state)	Jul-11	Wis. Stats. § 346.495, 346.65(4r), 346.177

Description	Fee	Effective Date	Authority
Restitution administrative surcharge (REST5)	5% of total fines, surcharges, costs, etc. (if defendant is not placed on probation or sentenced to prison, the court may order that restitution be paid to the clerk of circuit court for transfer to the appropriate person; if defendant is placed on probation, restitution paid to Dept. of Corrections for transfer to the appropriate person; surcharge equals 5% of the total amount of restitution, costs, attorney fees, fines and surcharges, including the 10% restitution surcharge; the complete name and address of the party to be paid should be provided) (100% state)	Jul-05	Wis. Stats. § 973.20(11)(a)
Restitution surcharge (RST10)	10% of any restitution ordered (if the court orders restitution under 973.20(1r), the court shall impose as a surcharge an amount equal to 10% of the restitution ordered) (100% County)	Jul-09	Wis. Stats. § 973.06(1)(g)
Safe ride program surcharge (SRPS)	\$50.00 per case; if the court imposes a fine or forfeiture for a violation of operating under influence of intoxicant or other drug under 346.63(1) or (5) or a local ordinance in conformity; or injury by intoxicated use of a vehicle under 346.63(2) or (6) or 940.25; or homicide by intoxicated use of a vehicle under 940.09, it shall impose a Safe Ride Program surcharge. (100% to state treasurer for the Safe Ride Program under 85.55)	Jul-15	Wis. Stats. § 346.657(1)
Sheriff's surcharge (WF)	Varies (the necessary disbursements and surcharges of officers allowed by law and incurred in connection with the arrest, preliminary examination and trial of the defendant; use amount on the bench warrant or order to produce; if none, don't assess) (100% County)	Jul-05	Wis. Stats. § 973.06(1)(a), 814.70

Description	Fee	Effective Date	Authority
Snowmobile registration restitution payments (SNOW) (not treated as restitution for purposes of the restitution surcharge under 973.06(1)(g))	Varies (if court imposes a forfeiture for a violation of ch. 350 where payment of a snowmobile registration fee is required, the court shall impose a snowmobile registration restitution payment equal to the required fee that should have been paid; do not treat this as restitution for purposes of the restitution surcharge under Wis. Stats. § 973.06(1)(g))	Jul-11	Wis. Stats. § 350.115
Special prosecution clerks surcharge (MILWP)	\$3.50 Milwaukee only (applies whenever the Justice Information Surcharge is assessed; 100% to State to reimburse Milwaukee County DA)	Jul-09	Wis. Stats. § 814.86(1m)
Supplemental food enforcement surcharge (formerly WIC) (FOOD)	50% of fine or forfeiture (if a court imposes a fine, forfeiture or recoupment for a violation of this subsection, the court shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 253.06(4)(c)
Truck driver education surcharge (TRUCK)	\$8.00 per count (if the court imposes a fine or forfeiture for a violation of ch. 346-348 or a rule issued under ch. 346-48 and the violation involved a commercial motor vehicle, the court shall impose a truck driver education surcharge of \$8.00) (100% state)	Jul-10	Wis. Stats. § 349.04(1)
Uninsured employers surcharge (UNEMP)	75% of fine or forfeiture (when an employer fails to comply with ch. 102.16(3) or 102.28(2) (worker's compensation) and if the court imposes a fine or forfeiture, it shall impose this surcharge) (100% state)	Jul-05	Wis. Stats. § 102.85(4)(a)

Description	Fee	Effective Date	Authority
Victim witness surcharge (VWA) (VWAB)	Misdemeanor \$67.00; felony \$92.00 (if the court imposes a sentence or places a person on probation, the court shall impose the crime victim and witness assistance surcharge for each offense or count; surcharge applies even if no fine or forfeiture is imposed; surcharge may not be waived, reduced or forgiven for any reason; surcharge also imposed if the complaint charged one or more crimes and, as a result of the complaint being amended, the defendant is found guilty of a forfeiture in lieu of one of those crimes. Either the felony or misdemeanor surcharge applies depending on the crime originally charged in the complaint. (100% state)	Jul-13	Wis. Stats. § 973.045(1)
Weapons surcharge (WEAP)	75% of fine or forfeiture (if the court imposes a fine or forfeiture for a violation of this section, the court shall impose a weapons surcharge) (100% state)	Jul-05	Wis. Stats. § 167.31(5)(a)
Wild animal protection surcharge (WLDAN)	Varies by animal (if the court imposes a fine or forfeiture under this chapter for unlawful killing, wounding, catching, taking, trapping or possession of a wild animal specified in par(b), the court may impose this surcharge; surcharge is imposed per animal-see Wis. Stats. § 29.983(b) for detail) (100% state)	Jul-05	Wis. Stats. § 29.983(1)(a)
Wildlife violator compact surcharge (WVCS)	\$5.00 per count (if the court imposes a fine or forfeiture for a violation of Ch. 29 or an order issued under it) (100% DNR Conservation Fund)	Apr-06	Wis. Stats. § 29.99
County Clerk			
Annual subscription - Co. board agenda	\$25.00	Jan-14	Ord. 813-11/13
Annual subscription - Co. board packet	\$300.00	Jan-14	Ord. 813-11/13
CD data disc	\$5.00	Jan-12	Ord. 695-11/11
County directory (person outside normal distribution or replacements) - Hand delivered	\$1.00	Jan-04	Ord. 246-10/03

Description	Fee	Effective Date	Authority
County directory (person outside normal distribution or replacements) - Mailed	\$2.00	Jan-04	Ord. 246-10/03
<u>County history book – Volume 1</u>	<u>\$15.00 per book if sold at counter;</u> <u>\$23.00 per book if mailed</u>	<u>Jan-17</u>	<u>Note to codifier –</u> <u>Insert County</u> <u>Ordinance here.</u>
County history book – <u>Volume 2</u>	\$12.00 per book if sold at counter; <u>\$18.00 per book if mailed</u>	Jan-14 <u>Jan-17</u>	Ord. 813- 11/13 <u>Note to</u> <u>codifier – Insert</u> <u>County Ordinance</u> <u>here.</u>
County history book – mailed	\$18.00 per book if mailed	Jan-14	Ord. 813-11/13
Declaration of domestic partnership or termination of domestic partnership	\$80.00 total - \$55.00 County; \$25.00 state; \$10.00 waiver if applicable	Aug. 3, 2009	Wis. Act 28 Wis. Stats. § 770.17 and 770.07(1)(b)(2)
Declaration of domestic partnership or termination of domestic partnership	\$10.00 fee for duplication; emergency/after hours pick up; \$35.00; \$2.00 fee to mail the declaration	Aug. 14, 2009	Ord. 569-08/09
Marriage license	\$80.00 total - \$35.00 County; \$20.00 family court; \$25.00 state; \$10.00 waiver if applicable; \$10.00 fee for duplication; emergency/after hours pick up; \$35.00; \$2.00 fee to mail the license	Jan-09	Wis. Stats. § 765.05; Ord. 518-11/08
Photocopies	\$0.25	Jan-12	Ord. 695-11/11
District Attorney			
Copy of CD/DVD	\$10.00	Jan-09	Ord. 584-11/09
Photocopy charge	\$1.25 per page	Nov-04	Ord. 276-11/04
Finance			
Check reissuance fee	\$10.00	Jan-09	Ord. 518-11/08
Payroll garnishments (excluding Fed/State tax debts)	\$15.00 initial fee; \$3.00 per pay period	Nov-04	Wis. Stats. § 812.42(2)(c); Ord. 518-11/08
General			

Description	Fee	Effective Date	Authority
Annual dog license	\$9.00 <u>\$10.00</u> neutered males or spayed females, over 5 months in age on January 1 of any year, or 5 months of age within the license year before the date the dog becomes 5 months of age; \$4.50 <u>\$5.00</u> neutered males or spayed females which become 5 months of age after July 1 of the license year; \$24.00 <u>\$27.00</u> unneutered males or unspayed females, over 5 months in age on January 1 of any year, or 5 months of age within the license year before the date the dog becomes 5 months of age; \$12.00 <u>\$13.50</u> unneutered males or unspayed females which become 5 months of age after July 1 of the license year	For license years beginning 2017 <u>2015</u>	Wis. Stats. Ch. 174; Ord. 894-11/14 <u>Note to Codifier: Insert County Ordinance here.</u>
Photocopies (not listed separately for specific department)	\$0.10	Jan-04	Ord. 246-10/03
Health and Human Services			
AODA - Urinalysis	\$10.00/each	Jun-08	Wis. Stats. § 51.42, Wis. Stats. § 938.34
Birth to 3 Administration Cost Share	\$150.00/month	Jan-12	Wis. Stats. § Administrative Rule Chapter DHS 90
BSW/CSAC/SAC Assessment	\$119.00/hour	Jan-12	Wis. Stats. § 51.42
BSW/CSAC/SAC group therapy	\$54.00/group	Jan-12	Wis. Stats. § 51.42
BSW/CSAC/SAC individual therapy	\$119.00 <u>\$148.00</u> /hour	Jan-12 <u>Jan-17</u>	Wis. Stats. § 51.42
Child s48.295 psychological exam	\$200.00 <u>\$209.00</u> /hour	Jan-12 <u>Jan-17</u>	Wis. Stats. § 48.295
Child s48.33 disposition exam	\$200.00 <u>\$209.00</u> /hour	Jan-12 <u>Jan-17</u>	Wis. Stats. § 48.295
Child – Behavior analysis	\$160.00 <u>hour</u>	Jan-15	Wis. Stats. § 938.39(2)
Child - In home therapy	\$70.00 - \$110.00/hour	Jan-16 <u>Jan-17</u>	Wis. Stats. § 48.36
Child - Parent education	\$40.00 - <u>\$54.00</u> /hour	Jan-16 <u>Jan-17</u>	Wis. Stats. § 48.36
Child – Mentoring	\$41.00 <u>hour</u>	Jan-17	Wis. Stats. § 48.36
Child - Urinalysis confirmation for youth or parent	\$32.00 <u>\$30.00</u> - \$31.20/test	Jan-16 <u>Jan-17</u>	Wis. Stats. § 48.361 (2)(c), Wis. Stats. § 938.361 (2)(c)

Description	Fee	Effective Date	Authority
Child - Visitation	\$50.00 \$45.75/hour	Jan-16 Jan-17	Wis. Stats. § 48.36
Civil commitment - Final commitment	\$200.00/hour	Jan-07	Wis. Stats. § 51.20(18)(a)
Civil commitment - Probable cause	\$200.00/hour	Jan-07	Wis. Stats. § 51.20(18)(a)
Civil commitment - Recommitment	\$200.00/hour	Jan-07	Wis. Stats. § 51.20(18)(a)
Conference Room Use Fees	\$15.00 set up fee	Jan-06	Ord. 393-11/06
Copy fees - attorney-SS	\$75.00 per mental impairment questionnaire	Jul-07	Wis. Stats. § 51.42
Copy fees - certified records	\$29.50 minimum charge; per page cost of \$1.07 for first 25 pages, \$0.79 pages 26 to 50, \$0.53 pages 51 to 100, \$0.31 pages 101 and above; postage costs	Jan-16	Wis. Stats. § 146.83(3M) and 908.3(1M)(d) Chapter DHS 117
Copy fees - child support payment history	\$10.00 per year including current and partial years up to 6 years prior from date of request. (no charge for a 3 month print-out); \$20.00 per year for all records more than 6 years old	Jan-10	Wis. Stats. § 19.35(3)(a)
Copy fees - non-client requests (worker's comp, attorneys, mental health, alcohol and drug)	\$21.00 minimum charge; per page cost of \$1.07 for first 25 pages, \$0.79 pages 26 to 50, \$0.53 pages 51 to 100, \$0.31 pages 101 and above; postage costs	Jan-16	Wis. Stats. § 146.83(3M) and 908.3(1M)(d) Chapter DHS 117
Copy fees - patient/client	Per page cost of \$1.07 for first 25 pages, \$0.79 pages 26 to 50, \$0.53 pages 51 to 100, \$0.31 pages 101 and above; postage costs	Jan-16	Wis. Stats. § 146.83(3M) and 908.3(1M)(d) Chapter DHS 117
Copy fees - social security	\$26.00 per assessment	Jan-12	Wis. Stats. § 51.42
Court ordered AODA - Assessment	\$135.00/Individual Assessment	Jan-12	Wis. Stats. § 51.42
Court ordered OWI - Assessment	\$250.00 \$275.00/assessment	Jan-15 Jan-17	Wis. Stats. § 51.42
Court ordered OWI - Assessment amendment	\$75.00/assessment	Jan-12	Wis. Stats. § 51.42
Court ordered OWI - Assessment (multiple assessment fee)	\$100.00/each additional assessment	Jan-12	Wis. Stats. § 51.42
Court ordered OWI - Failed appointment fee	\$40.00	Jan-10	Wis. Stats. § 51.42
CSP - Urinalysis	\$5.00/each	Jan-12	Wis. Stats. § 51.42, Wis. Stats. § 938.34
Guardianship Study- Permanent	\$464.20/study (ave. time to complete 5 hours × \$92.84 (case management rate))	Jan-11	Wis. Stats. ch. 54

Description	Fee	Effective Date	Authority
Guardianship, successor, comprehensive eval.	\$206.00/study (3% increase)	Jan-12	Wis. Stats. ch. 54
Juvenile s938.295 psychological exam	\$200.00 \$209.00/hour	Jan-14 Jan-17	Wis. Stats. § 938.295(1)
Juvenile s938.33 disposition exam	\$200.00 \$209.00/hour	Jan-07 Jan-17	Wis. Stats. § 938.295(1)
Juvenile - Behavior analysis	\$160.00/hour	Jan-15	Wis. Stats. § 51.42 or § 938.39(2)
Juvenile - In home therapy <u>and group therapy.</u>	\$70.00-\$110.00/hour	Jan-12 Jan-17	Wis. Stats. § 51.42 or § 938.39(2)
Juvenile delinquent - Electronic monitoring with GPS	\$19.50/day \$19.00/day	Jan-16 Jan-17	Wis. Stats. § 938.36(2)
Juvenile delinquent - Mentoring	\$32.00-37.00 \$41.00/hour	Jan-12 Jan-17	Wis. Stats. § 938.36(2)
Masters Assessment	\$149.00/hour	Jan-12	Wis. Stats. § 51.42
Master's group therapy	\$84.00/hour	Jan-12	Wis. Stats. § 51.42
Master's individual therapy	\$149.00 \$186.00/hour	Jan-12 Jan-17	Wis. Stats. § 51.42
MD medication management	\$85.00 \$56.00-\$226.00/15 min	Jan-12 Jan-17	Wis. Stats. § 51.42
MD psychiatrist assessment	\$209.00/hour	Jan-12	Wis. Stats. § 51.42
Nursing administration fee (set-up)	\$37.50 \$56.00/medication administration session	Jan-12 Jan-17	Wis. Stats. § 51.42
Nursing medication – Haloperidol <u>Decanoate</u>	\$30.00 \$49.00/1 cc injection	Jan-12 Jan-17	Wis. Stats. § 51.42
Nursing medication - Prolixin Decanoate	\$30.00 \$32.00/1cc injection	Jan-14 Jan-17	Wis. Stats. § 51.42
Nursing office visit	\$30.00 \$29.00/visit	Jan-12 Jan-17	Wis. Stats. § 51.42
PhD assessment	\$179.00/hour	Jan-12	Wis. Stats. § 51.42
PhD - group therapy	\$114.00/hour	Jan-12	Wis. Stats. § 51.42
PhD - individual therapy	\$179.00 \$223.00/hour	Jan-12 Jan-17	Wis. Stats. § 51.42
PhD psychological testing	\$179.00/hour	Jan-12	Wis. Stats. § 51.42
PhD psychological testing performed by technician	\$108.00/hour	Jan-15	Wis. Stats. § 51.42
Public Health - HEPA Vacuum Rental	\$35.00/2 weeks	Jan-16	Wis. Admin. Code NR809 and 812
Public Health - HEPA Vacuum <u>Replacement Parts</u>	<u>Replacement Cost (Rounded)</u>	<u>Jan-17</u>	<u>Wis. Admin. Code NR809 and 812</u>
Public Health - Nurse Visit	\$42.50 \$30.00/visit	Jan-15 Jan-17	Wis. Stats. § 146 Adm. Code 252
Public Health - Pregnancy test	\$10.00/test	Jan-15	DHS 140.5
Public Health - Radon Test Kit (short term)	\$10.00	Jan-12	Wis. Stats. § 254.33

Description	Fee	Effective Date	Authority
Public Health - TB blood screen (T-spot)	\$60.25 <u>\$60.00</u>	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146 Adm. Code 252
Public Health - TB skin test, adult and child	\$15.00/test	Jan-14	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine administration, children through age 18 (State supplied)	\$5.00/vaccine	Jan-15	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine administration, 19+ yrs (State supplied)	\$10.00/vaccine	Jan-15	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine administration, family fee (State supplied)	\$40.00/family	Jan-15	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child, Diphtheria-Tetanus-Acellular Pertussis (DTap)	\$23.00 <u>\$25.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child, Diphtheria-Tetanus-Acellular Pertussis-Hep B-IPV (DTap/Polio/Hep B)	\$70.00 <u>\$74.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child, Diphtheria-Tetanus-Acellular Pertussis-IPV (DTap/Polio)	\$50.00 <u>\$53.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Haemophilus Influenzae Type B (HIB)	\$30.00 <u>\$29.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult Hepatitis A	\$40.00 <u>\$37.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child Hepatitis A	\$30.00 <u>\$25.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult Hepatitis B	\$44.00 <u>\$65.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child Hepatitis B	\$20.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult Hepatitis A & B	\$68.00 <u>\$100.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Human Papilloma Virus (HPV)	\$165.00 <u>\$176.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult, Influenza	\$30.00/dose	Jan-15	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult, Influenza-High Dose	\$40.00/dose	Jan-15	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Meningococcal B	<u>\$160.00</u> /dose	<u>Jan-17</u>	<u>Wis. Stats. § 146, Adm. Code 252</u>
Public Health - Vaccine Meningococcal Conjugate	\$115.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Measles, Mumps, Rubella (MMR)	\$68.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252

Description	Fee	Effective Date	Authority
Public Health - Vaccine, Measles, Mumps, Rubella & Chickenpox-ProQuad child	\$175.00 <u>\$185.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult, Pneumococcal Polysaccharide	\$77.00 <u>\$83.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Polio	\$35.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Prevnar 13	\$160 <u>\$165.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child, Infant to 35 months-Influenza	\$30.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child, Infant to 36 months +, Influenza	\$30.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, child, Rotavirus	\$85.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Tetanus Diphtheria Toxoid (Td)	\$30.00 <u>\$35.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health- Vaccine, Tetanus, Toxoid, Diphtheria & Acellular Pertussis (Tdap)	\$42.00 <u>\$40.00</u> /dose	Jan-15 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, Varicella	\$110.00 <u>\$113.00</u> /dose	Jan-16 <u>Jan-17</u>	Wis. Stats. § 146, Adm. Code 252
Public Health - Vaccine, adult, Shingles	\$195.00/dose	Jan-16	Wis. Stats. § 146, Adm. Code 252
Public Health - Non-TNC Water Test, Bacteria (Private Wells)	\$24.00 <u>\$25.00</u> /test	Jan-14 <u>Jan-17</u>	Wis. Admin. Code NR809
Public Health - Non-TNC Water, Nitrate	\$24.00 <u>\$25.00</u> /test	Jan-14 <u>Jan-17</u>	Wis. Admin. Code NR809
Public Health - Non-TNC Water Test (two or more at one time)	\$20.00/test	Jan-15	Wis. Admin. Code NR809
Public Health - TNC Water - Initial	\$37.00 <u>\$39.00</u> /test	Jan-14 <u>Jan-17</u>	Wis. Admin. Code NR809 and 812
Public Health - TNC Water test, Nitrite	\$29.00/test	Jan-13 <u>Jan-17</u>	Wis. Admin. Code NR809 and 812
Public Health - Water test, Arsenic	\$32.00 <u>\$20.00</u> /test	Jan-16 <u>Jan-17</u>	Wis. Admin. Code NR809 and 812
<u>Public Health - Water test, Lead</u>	<u>\$20.00/test</u>	<u>Jan-17</u>	<u>Wis. Admin. Code NR809 and 812</u>
Public Health - Water test, Beach sample	\$30.00/test	Jan-14 <u>Jan-17</u>	Wis. Admin. Code NR809 and 812
Public Health - Water test, Beach sample - Inclusive Memorial Day-Labor Day	\$450.00/test	Jan-16 <u>Jan-17</u>	Wis. Admin. Code NR809 and 812
Human Resources			
Replacement of employee identification cards	\$6.00/replacement	Jan-14	Ord. 813-11/13, Ord. 894-11/14

Description	Fee	Effective Date	Authority
Information Technology/Land Information			
Address Assignment Administration	\$75.00	Jan-12	Ord. 748-11/12
Custom Map/Custom Data Requests	\$60.00/hr	Jan-11	Ord. 649-11/10
Data	\$200.00/data set	Nov-04	Ord. 276-11/04
Reports:			
Municipality	\$20.00	Nov-04	Ord. 276-11/04
Subdivision	\$5.00	Nov-04	Ord. 276-11/04
Print Screens	\$1.00/page	Nov-04	Ord. 276-11/04
Labels:			
Municipality	\$30.00	Nov-04	Ord. 276-11/04
Subdivision	\$8.00	Nov-04	Ord. 276-11/04
Lakeland Health Care Center			
Beauty Shop Services - Color Tint	\$25.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Haircut Only	\$7.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Haircut & Set	\$15.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Regular Perm	\$30.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Set Only	\$7.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Shampoo	\$5.25	Jan-14	Ord. 813-11/13
Beauty Shop Services - Shampoo & Cut	\$12.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Shampoo & Set	\$13.00	Jan-14	Ord. 813-11/13
Beauty Shop Services - Shampoo, Cut & Set	\$18.00	Jan-14	Ord. 813-11/13
Fax	\$1.00/page	Nov-04	Ord. 276-11/04
Medical records	Paper copies: \$1.07 \$1.08 per page for the first 25 pages; \$0.79 \$0.80 per page for pages 26-50; \$0.53 per page for pages 51 to 100; and \$0.31 per page for pages 101 and above. A single retrieval fee of \$21.13 \$21.28 for all copies requested if the requester is not the resident or a person authorized by the resident.	Jan-16 Jan-17	Wis. Stats. § 146.83
Oxygen—Concentrator	\$10.00/day	July-14	Ord. 864-06/14
Oxygen—Portable	\$10.00/day	July-14	Ord. 864-06/14
Photocopies	\$0.10/page	Jan-09	Ord. 518-11/08

Description	Fee	Effective Date	Authority
Private pay room rates - SNF Level-of-Care	\$263.00 \$300.00 per day	Jan-14 Jan-17	Ord. 813-11/13 <u>Note to Codifier: insert county ordinance here</u>
Transportation of a passenger accompanying an LHCC resident when a medical assistant is in attendance- Destination of 10 miles or less	\$30.00/passenger/round trip	May-15	Ord. 957-11/15
Transportation of a passenger accompanying an LHCC resident when a medical assistant is in attendance- Destination of 11 miles or more	\$54.00/passenger/round trip	May-15	Ord. 957-11/15
Land Use and Resource Management			
Animal - Livestock siting facility review	\$200.00	Jan-13	Wis. Stats § 93.90; ATCP51
Animal waste storage ordinance - Nutrient mgmt. plan review/conditional use	\$125.00	Jan-03	Code ch. 6, art. IV
Animal waste storage ordinance - Permit storage facility	\$200.00	Jan-03	Code ch. 6, art. IV
Citation inspection fees	\$200.00/visit	Jan-11	Wis. Stats. § 59.69; Code ch. 26, Art. I, II, III; Code Ch. 74
Concert and event license	\$2,000.00	Nov-04	Wis. Stats. § 59.56(12); Ord. 281-11/04
Credit or signature debit card convenience fee	2.99% of total cost	Jan-16	Ord. 957-11/15
Double permit fee - may be charged if work is started before obtaining proper County permit(s)		Jan-07	Ord. 393-11/06
Erosion control - 1 and 2-family residences, and residential add. less than 1 acre of land disturbance	\$175.00 <u>and \$50.00 for each accessory building and/or impervious surface (IS) mitigation review, if required and included in application</u>	Jan-09 Jan-17	Code ch. 26, art. III, <u>Note to Codifier: Insert County Ordinance here.</u>
Erosion control - Permit renewal	1/2 of original fees not to exceed \$1,000.00	Jan-11	Code ch. 26, art. I, II, III
Erosion control - Decks/post holes only (open deck/fence)	\$50.00	Jan-09	Code ch. 26, art. II
Erosion control - Stormwater preliminary review - <u>Non-Shoreland Parcel</u>	\$350.00	Jan-11 Jan-17	Code ch. 26, Art. II, <u>Note to Codifier: Insert County Ordinance here.</u>

Description	Fee	Effective Date	Authority
Erosion control- Stormwater preliminary review, Shoreland Parcel (Shoreland and non-waterfront)	\$400.00	Jan-17	Code ch. 26, Art. I, Note to Codifier: <u>Insert County Ordinance here.</u>
Erosion control - Excavated/decks/patios and post hole additions with roof 10,000 or less sq. ft. of land disturbance	\$100.00	Jan-14	Code ch. 26, art. and II
Erosion control - Inground swimming pool greater than 10,000 sq. ft. of land disturbance	\$150.00 plus \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control - Landscaping w/ structures, retaining walls or stairways greater than 10,000 sq. ft. of land disturbance	\$150.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Erosion control - Retaining walls or stairways 10,000 or less sq. ft. of land disturbance	\$150.00	Jan-09	Code ch. 26, art. II
Erosion control - Storage structures, garages, accessory structures, etc.	\$150.00	Jan-09	Code ch. 26, art. II
Erosion control - Stormwater preliminary review-Waterfront	\$400.00 \$450.00	Jan-11 Jan-17	Code ch. 26, art. I, Ord. 518-11/08 Note to Codifier: <u>Insert County Ordinance here.</u>
Erosion control - Swimming pool 10,000 or less sq. ft. of land disturbance	\$150.00	Jan-09	Code ch. 26, Art. II
Erosion control - Waterfront - Decks/post holes only (open deck/fence and post hole additions)	\$100.00	Jan-11 Jan-17	Code ch. 26, art. II, Ord. 518-11/08 Note to Codifier: <u>Insert County Ordinance here.</u>
Erosion control - Waterfront - Landscaping w/structures, retaining walls or stairways greater than 10,000 sq. ft. of land disturbance	\$300.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Erosion control - Waterfront - Retaining walls or stairways/shoreyard landscaping 10,000 or less sq. ft. of land disturbance	\$225.00	Jan-13	Code ch. 26, art. II, Ord. 518-11/08
Erosion control - Waterfront - Storage structures, garages, boathouses, accessory structures, etc.	\$225.00	Jan-13	Code ch. 26, art. II, Ord. 518-11/08
Erosion control - Waterfront - Swimming pool 10,000 or less sq. ft. of land disturbance	\$225.00	Jan-13	Code ch. 26, art. II, Ord. 518-11/08

Description	Fee	Effective Date	Authority
Erosion control - Waterfront - Swimming pool greater than 10,000 sq. ft. of land disturbance	\$300.00 and \$0.005/sq. ft. disturbed	Jan-09	Code ch. 26, art. I and II, Ord. 518-11/08
Erosion control - Waterfront 1 and 2-family residences, residential add. less than 1 acre of land disturbance	\$300.00 \$325.00 and \$50.00 for each accessory building <u>and/or impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-09 Jan-17	Code ch. 26, art. III, Ord. 518-11/08 <u>Note to Codifier: Insert County Ordinance here.</u>
Erosion control - Waterfront excavated/decks/patios 10,000 or less sq. ft. of land disturbance and/or post hole additions with roof	\$225.00	Jan-14	Code ch. 26, art. II, Ord. 813-11/13
Erosion control and stormwater - Multi-family residential greater than 2 units	\$100.00/unit plus \$0.005/sq. ft. disturbed <u>and \$50.00 for each accessory building and/or impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-13 Jan-17	Code ch. 26, art. I and II, <u>Note to Codifier: Insert County Ordinance here.</u>
Erosion control and stormwater - Revisions	1/2 of original fees not to exceed \$1,000.00	Jan-13	Code ch. 26, art. I, II, III
Erosion control and stormwater - Revisions - Waterfront	1/2 of original fees not to exceed \$1,000.00	Jan-13	Code ch. 26, art. I, II, and III, Ord. 518-11/08
Erosion control and stormwater - Waterfront - Multi-family residential greater than 2 units	\$225.00 \$250.00/unit and \$0.005/sq. ft. disturbed <u>and \$50.00 for each accessory building and/or impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-13 Jan-17	Code ch. 26, art. I and II, Ord. 518-11/08 <u>Note to Codifier: Insert County Ordinance here.</u>
Erosion control with stormwater - greater than 1 acre of land disturbance for 1 and 2 family residential construction	\$300.00 plus \$0.005/sq. ft. disturbed <u>and \$50.00 for each accessory building and/or impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-09 Jan-17	Code ch. 26, art. I, III, <u>Note to Codifier: Insert County Ordinance here.</u>
Erosion control with stormwater - greater than 1 acre of land disturbance 1 and 2 family residential construction - Waterfront	\$325.00 and \$0.005/sq. ft. disturbed <u>and \$50.00 for each accessory building and/or impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-13 Jan-17	Code ch. 26, art. II, Ord. 518-11/08 <u>Note to Codifier: Insert County Ordinance here.</u>
Farmland Preservation Certificate	\$15.00	Nov-04	Ord. 276-11/04
Lake District Hearings	\$250.00 plus postage	Jan-1, 20- 12	Wis. Stats ch. 33

Description	Fee	Effective Date	Authority
Land disturbance activities - driveway construction up to 2,500 sq. ft.	\$50.00 and \$50.00 for mitigation review, if required, and included with application	Jan-09 Jan-17	Code ch. 26, art. II, <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance activities - Grading, filling or excavating greater than 10,000 sq. ft. <u>no structures</u>	\$150.00 plus \$0.005/square foot	Jan-09 Jan-17	Code ch. 26, art. I and II, <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance activities - Grading, filling or excavating up to 10,000 sq. ft. no structures	\$150.00	Jan-09	Code ch. 26, art. II
Land disturbance activities - Nonmetallic mining erosion control and stormwater	\$150.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. II and IV
Land disturbance activities - Pond construction 10,000 sq. ft. or greater	\$150.00 plus \$0.005/square foot	Jan-09	Code ch. 26, art. II
Land disturbance activities - Pond construction less than 10,000 sq. ft.	\$150.00	Jan-13	Code ch. 26, art. II
Land disturbance activities - Road and driveway construction greater than 2,500 sq. ft.	\$150.00 plus \$0.005/square foot of disturbance	Jan-09	Code ch. 26, art. I and II
Land disturbance activities - Utilities greater than 300 linear feet without structure	\$150.00 plus \$0.075/linear foot	Jan-09	Code ch. 26, art. II
Land disturbance activities - Utilities - Waterfront directional boring only less than 2,500 sq. ft.	\$50.00	Jan-13	Code ch. 26, art. II
Land disturbance activities - Waterfront - Driveway construction up to 2,500 sq. ft.	\$200.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities - Waterfront - Grading, filling or excavating up to 10,000 sq. ft. no structures	\$225.00	Jan-13	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities - Waterfront - Grading, filling or excavating greater than 10,000 sq. ft. <u>no structures</u>	\$300.00 plus \$0.005/square foot	Jan-09 Jan-17	Code ch. 26, art. I and II, Ord. 518-11/08 <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance activities - Waterfront - Nonmetallic mining erosion control and stormwater	\$400.00 plus \$0.005/square foot	Jan-13	Code ch. 26, art. I, II and IV, Ord. 518-11/08
Land disturbance activities - Waterfront - Pond construction 10,000 sq. ft. or greater	\$325.00 plus \$0.005/square foot	Jan-13	Code ch. 26, art. I and II, Ord. 518-11/08
Land disturbance activities - Waterfront - Pond construction less than 10,000 sq. ft.	\$250.00	Jan-13	Code ch. 26, art. II, Ord. 518-11/08

Description	Fee	Effective Date	Authority
Land disturbance activities - Waterfront - Road and driveway construction greater than 2,500 sq. ft.	\$300.00 plus \$0.005/square foot of disturbance <u>and \$50.00 for impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-09 Jan-17	Code ch. 26, art. I and II, Ord. 518-11/08 <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance activities - Waterfront - Utilities greater than 300 linear feet without structure	\$300.00 plus \$0.075/linear foot	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance activities - Utilities - less than 300 ft waterfront trenching	\$300.00	Jan-13	Ch. 26, art. II
Land disturbance activities - Waterfront for demolition only less than 10,000 sq. ft. total area	\$225.00	Jan-13	Code ch. 26, art. II, Ord. 518-11/08
Land disturbance and construction - 2,500 sq. ft. or greater including parking, commercial, institutional	\$200.00 plus \$0.005/square foot <u>and \$50.00 for impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-11 Jan-17	Code ch. 26, art. I and II, <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance and construction - Under 2,500 sq. ft. including parking, commercial, institutional	\$175.00 <u>and \$50.00 for impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-11 Jan-17	Code ch. 26, art. II, <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance and construction - Waterfront - 2,500 sq. ft. or greater including parking/commercial	\$325.00 \$350.00 plus \$0.005/square foot <u>and \$50.00 for impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-13 Jan-17	Code ch. 26, art. I and II, Ord. 518-11/08 , <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance and construction - Waterfront under 2,500 sq. ft. including parking, commercial, institutional	\$325.00 <u>and \$50.00 for impervious surface (IS) mitigation review, if required, and included with application</u>	Jan-13 Jan-17	Code ch. 26, art. II, Ord. 518-11/08 <u>Note to Codifier: Insert County Ordinance here.</u>
Land disturbance for demolition only less than 10,000 sq. ft. total area	\$100.00	Jan-09	Code ch. 26, art. II, Ord. 518-11/08
LURM copies - colored map copies	\$1.50	Jan-07	Wis. Stats. § 59.69; Code ch. 74; Ord. 312-09/05
LURM copies - Hearings on CD	\$5.00 each CD	Jan-08	Wis. Stats. § 59.69; Code ch. 74
LURM copies - Recorded or filed documents Additional page	\$2.00 first page \$1.00 each additional page	Jan-08	Wis. Stats. § 59.69; Code ch. 74; Ord. 465-11/07

Description	Fee	Effective Date	Authority
LURM copies - Subdivision plat	\$10.00 per sheet	Jan-09	Wis. Stats. § 236.45; Code ch. 58 and 74; Ord. 518-11/08
LURM copies 8½ × 11 8½ × 14 11 × 17	\$0.50 \$0.75 \$1.00	Jan-08	Wis. Stats. § 59.69; Code ch. 74; Ord. 465-11/07
Maps - Cadastral	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps - Color Print Screen	\$1.50 per page	Jan-07	Ord. 393-11/06
Maps - Custom Format	\$10.00 (regular) \$20.00 (glossy)	Jan-13	Ord. 748-11/12
Maps - Orthophotography	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps - Supervisory Districts	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps - Topographic	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Maps - Zoning	\$10.00, (regular) \$20.00 (glossy)	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance - Expedited reclamation plan review	Add \$500.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance - For plan modification	\$550.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance - One-time plan review fee 1 to 25 acres	\$900.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance - One-time plan review fee 26 to 50 acres	\$1,200.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance - One-time plan review fee 51 acres or larger	\$1,500.00	Nov-04	Ord. 276-11/04
Nonmetallic reclamation ordinance - Unclaimed acres 1 to 5 acres	\$455.00 total (\$420.00 County; \$35.00 DNR)	Jan-13	Code ch. 26, art. VI
Nonmetallic reclamation ordinance - Unclaimed acres 11 to 15 acres	\$765.00 total (\$660.00 County; \$105.00 DNR)	Jan-13	Code ch. 26, art. VI
Nonmetallic reclamation ordinance - Unclaimed acres 16 to 25 acres	\$1,020.00 total (\$880.00 County; \$140.00 DNR)	Jan-13	Code ch. 26, art. VI
Nonmetallic reclamation ordinance - Unclaimed acres 26 to 50 acres	\$1,120.00 total (\$960.00 County; \$160.00 DNR)	Jan-13	Code ch. 26, art. VI
Nonmetallic reclamation ordinance - Unclaimed acres 51 acres or larger	\$1,225.00 total (\$1,050.00 County; \$175.00 DNR)	Jan-13	Code ch. 26, art. VI
Nonmetallic reclamation ordinance - Unclaimed acres 6 to 10 acres	\$610.00 total (\$540.00 County; \$70.00 DNR)	Jan-13	Code ch. 26, art. VI
Nonmetallic mining reclamation permit transfer fee	\$550.00	Jan-13	Code ch. 26.299, art VI Ord.
Ordinance compliance - Site visit	\$100.00 per visit	Jan-08	Wis. Stats. § 59.69; Code Ch. 74; Art. I, II, III Ch. 26; Code ch. 70

Description	Fee	Effective Date	Authority
Plat review fee: certified survey map - 1 lot or outlot plat	\$375.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: Certified survey map - 2 lots and/or outlots	\$425.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: certified survey map - 3 lots and/or outlots	\$475.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: certified survey map - 4 lots and/or outlots	\$525.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: final and preliminary condominium plat - Re-application fee	\$200.00	Jan-09	Wis. Stats. § 703.115(2); Code ch. 58
Plat review fee: final and preliminary subdivision plat - Re-application fee	\$200.00	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: final condominium plat	\$500.00; plus unit fee of \$50.00/unit	Jan-09	Wis. Stats. § 703.115(2); Code ch. 58
Plat review fee: final subdivision plat	\$500.00; plus lot fee of \$50.00/lot and outlot fee of \$50.00/outlot	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: preliminary condominium plat	\$500.00; plus unit fee of \$50.00/unit	Jan-03	Wis. Stats. § 703.115(2); Code ch. 58
Plat review fee: preliminary subdivision plat	\$500.00; plus lot fee of \$50.00/lot and outlot fee of \$50.00/outlot	Jan-08	Wis. Stats. § 236.45; Code ch. 58
Plat review fee: restriction, removal/revision	\$200.00/\$300.00 if CZA hearing is required	Jan-09	Wis. Stats. § 236.45; Code ch. 58
Pre-application conference fee for subdivisions, condominium plats and campgrounds 5 or more units; rezones to A-4, B-1, B-2, B-3, B-4, B-5, M-1, M-2, M-3, M-4 w/10,000 sq. ft. or greater building size or upon applicant request; rezones to A-4, B-1, B-2, B-3, B-4, M-1, M-2, M-3, M-4 zoning districts on sites 2 acres or greater; cond. use for land restoration on sites 2 acres or greater.	\$1,000.00	Jan-12	Wis. Stats. § 236.45; Code ch. 58; Wis. Stats. § 59.69; Code ch. 74
Public hearing fee - Board of adjustment - Postponement fee	\$100.00	Jan-06	Wis. Stats. § 59.696; Ord. 321-11/05, Code ch. 64

Description	Fee	Effective Date	Authority
Public hearing fee - Board of adjustment hearings	\$450.00	Jan-10	Wis. Stats. § 59.696, Code ch. 74
Public hearing fee - Conditional use amendment	\$200.00	Jan-09	Code ch. 74, Ord. 518-11/08
Public hearing fee - Conditional use hearing: agricultural	\$575.00; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: campground	\$575.00; additional \$50.00 per campsite, additional \$200.00 fee may apply if development includes residential use; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: commercial and other industrial less than 5,000 sq. ft. gross floor area	\$575.00; additional \$200.00 fee may apply if development includes residential use; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: commercial and other industrial with 5,000 to 10,000 sq. ft. gross floor area	\$675.00; additional \$200.00 fee may apply if development includes residential use; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: Commercial and other industrial greater than 10,000 sq. ft. gross floor area	\$775.00; additional \$200.00 fee may apply if development includes residential use; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: floodplains, wetland and park uses	\$575.00; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: mineral extraction (M-3)	\$775.00 + \$55.00/acre when applicable; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: recreational and related uses	\$575.00, additional \$200.00 fee may apply if development includes residential use; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: Renewable energy	\$575.00; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 65, Ord. 894-11/14

Description	Fee	Effective Date	Authority
Public hearing fee - Conditional use hearing: residential	\$575.00 for 1 unit, plus \$200.00 per each additional unit when applicable; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Conditional use hearing: sanitary landfill (M-4)	\$1,275.00 + \$110.00/acre when applicable; plus \$200.00 per additional conditional use requested on a single parcel	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee – Conditional use hearing: special event campground	\$1,000.00	May 1, 2016	Wis. Stats. § 59.69
Public hearing fee - Conditional Use Renewal, Extension and Appeal Fee	\$200.00	Jan-07	Wis. Stats. § 59.696; Ord. 321-11/05, Code ch. 74
Public hearing fee - Re-notice hearing postponement, when requested by applicant	\$100.00	Jan-06	Wis. Stats. § 59.696; Ord. 321-11/05, Code ch. 74
Public hearing fee - Rezone from standard A-1	\$575.00; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 894-11/14
Public hearing fee - Rezone hearing: commercial and other industrial less than 5,000 sq. ft. gross floor area	\$575.00 plus \$200.00 per unit residential use fee when applicable; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Rezone hearing: commercial and other industrial, 5,000 to 10,000 sq. ft. gross floor area	\$675.00 plus \$200.00 per unit residential use fee when applicable; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Rezone hearing: commercial and other industrial greater than 10,000 sq. ft. gross floor area	\$775.00 plus \$200.00 per unit residential use fee when applicable; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Rezone hearing: floodplain, wetland and park districts	\$575.00; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee - Rezone hearing: industrial developments - mineral extraction	\$775.00 plus \$55.00 per acre unless previously assessed; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14

Description	Fee	Effective Date	Authority
Public hearing fee - Rezone hearing: industrial developments - sanitary landfill	\$1,275.00 plus \$110.00 per acre unless previously assessed; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. Ord. 894-11/14
Public hearing fee - Rezone hearing: residential	\$575.00 for 1 unit, plus \$200.00 per each additional unit; plus \$200.00 per additional rezone on adjacent parcel under same/separate ownership	Jan-15	Wis. Stats. § 59.696; Code ch. 74, Ord. 894-11/14
Public hearing fee—Comprehensive plan amendment	\$196.00 each	Jan-11	Wis. Stats. § 59.696; Res. No. 62-11/09
Sanitary ordinance appeal	\$260.00	Jan-06	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: drip line	\$750.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: experimental or alternate design system	\$625.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: holding tank	\$725.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: in-ground pressure distribution system and at-grade system	\$565.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: in-ground soil absorption system (gravity or dose to gravity)	\$460.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: large scale systems 6,000 gallon daily flow	\$1,650.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: large scale systems greater than 3,000 gallon daily flow	\$975.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: minor repair (Building sewer, effluent pipe)	\$100.00	Jan-07	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: mound system	\$685.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: non-plumbing sanitary system	\$465.00	Jan-07	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05

Description	Fee	Effective Date	Authority
Sanitary permit: re-connection to existing system, Private interceptor, Grease interceptor	\$285.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: renewal, transfer, or revision	\$70.00	Jan-06	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: sand filter (single-pass, re-circulating, split-bed)	\$750.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitary permit: Treatment/dispersal component (add, replace, modify, alter)	\$285.00	Jan-09	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitation - County private sewage system and sanitation ordinance Chapter 70 Walworth County Code/ Sanitation Ordinance	\$20.00	Jan-06	Wis. Stats. ch. 145; Code ch. 70; Ord. 312-09/05
Sanitation - Development plan amendment proposal	\$250.00	Nov-04	Ord. 276-11/04
Sanitation - Reinspection fee (sanitation)	\$100.00	Nov-04	Wis. Stats. ch. 145; Code ch. 70; Ord. 276-11/04
Sanitation - Soil investigation	\$100.00	Nov-04	Wis. Stats. ch. 145; Code ch. 70; Ord. 276-11/04
Sanitation - Wisconsin fund application	\$150.00	Jan-03	Wis. Administrative Code/Comm. 87; Ord. 231-11/02
Sanitation information requests	\$30.00	Nov-04	Ord. 276-11/04
Sanitation monthly maintenance report	\$20.00	Nov-04	Ord. 276-11/04
Sanitation processing fee - Three-year maintenance and annual holding tank report	\$150.00	Jan-08	Code ch. 70
Site visit-conditional use or zoning - requested by owner	\$100.00 minimum charge with adjustments to cover additional costs	Jan-10	Wis. Stats. § 59.696; Code ch. 74
Special sanitary permit	\$500.00	Nov-04	Code sec. 26-237; Ord. 281-11/04
Transcripts	\$20.00 per page	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Waterfront zoning permit - Accessory structure 1,201 sq. ft. through 2,500 sq. ft.	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Accessory structure 700 sq. ft. or less	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08

Description	Fee	Effective Date	Authority
Waterfront zoning permit - Accessory structure 701 sq. ft. to 1,200 sq. ft.	\$125.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Accessory structure greater than 2,500 sq. ft.	\$200.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - All other zoning permits	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Animal waste - Storage structure	\$100.00	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Boathouse	\$150.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Business, commercial and industrial uses	Minimum of \$200.00 or \$0.15/sq. ft. of base floor area	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Churches, schools, and other public facilities 0 to 1,000 sq. ft.	\$150.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Churches, schools, and other public facilities 1,001 sq. ft. or greater	\$300.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Hotel, motel	\$800.00 base fee plus \$50.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront/shoreland zoning permit - Livestock facilities building	\$335.00	Jan-12	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Mobile home - Accessory structure/deck	\$75.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Mobile home - Addition	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Mobile home - New	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Multiple structures	Highest Applicable Fee, plus \$50.00 per additional structure	Jan-09	Wis. Stats. § 59.69 and 93; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - New mobile support structure and facilities or substantial modification of facilities and support structures	\$1,100.00	Jan-14	Wis. Stats. § 59.69; Code ch. 64; Ord. 518-11-08

Description	Fee	Effective Date	Authority
Waterfront zoning permit - Recreation vehicle - addition/enclosure (planned campground development)	\$100.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Recreation vehicle (planned campground development)	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Recreational vehicle - accessory structure (planned campground development)	\$75.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Recreational vehicle - deck (planned campground development)	\$75.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Residential additions, alterations 500 sq. ft. and greater	\$250.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Residential additions, alterations less than 500 sq. ft.	\$200.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Residential decks and pools	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Residential/new single-family residence	\$400.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Residential/two-family and multiple-family residence	\$400.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Revision fee	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Shoreyard stairway, retaining wall	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Waterfront zoning permit – Special event campground (per event)	\$400.00	May 1, 2016	Wis. Stats. § 59.692
Waterfront zoning permit - Class 2 colocation on mobile tower	\$300.00	Jan-14	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Utility cabinets	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Waterfront zoning permit - Vegetation removal/shoreyard mitigation	\$150.00	Jan-12	Wis. Stats. § 59.69; Code ch. 74
Waterfront zoning permit - Vegetation removal/shoreyard prescribed burn	\$200.00	Jan-12	Wis. Stats § 59.69; Code ch. 74

Description	Fee	Effective Date	Authority
Waterfront zoning permit - Vegetation removal/shoreland - removal and replacement of invasive species only	No fee (General Permit)	Jan-14	Wis. Stats § 59.69; Code ch. 74
<u>Waterfront zoning permit - Vegetation removal/shoreland - removal and replacement of vegetative buffer meeting the standards for the Wisconsin Clean Lakes Initiative Grant Program 0-350 sq. ft.</u>	<u>No fee</u>	<u>Jan-17</u>	<u>Wis. Stats § 59.69; Code ch. 74, Note to Codifier: Insert County Ordinance here.</u>
<u>Waterfront zoning permit - Vegetation removal/shoreland - removal and replacement of vegetative buffer meeting the standards for the Wisconsin Clean Lakes Initiative Grant Program greater than 350 sq. ft.</u>	<u>\$50.00</u>	<u>Jan-17</u>	<u>Wis. Stats § 59.69; Code ch. 74, Note to Codifier: Insert County Ordinance here.</u>
Zoning density review	\$75.00 base/\$50.00 per unit	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Accessory structure 1,201 sq. ft. through 2,500 sq. ft.	\$125.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Accessory structure 700 sq. ft. or less	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Accessory structure 701 sq. ft. to 1,200 sq. ft.	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Accessory structure greater than 2,500 sq. ft.	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - All other zoning permits	\$80.00	Jan-03	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Animal waste - Storage structure	\$80.00	May-06	Wis. Stats. § 59.69 and 93; Code ch. 74
Zoning permit - Business, commercial and industrial uses	Minimum of \$100.00 or \$0.10/sq. ft. of base floor area	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Churches, schools, and other public facilities 0 to 1,000 sq. ft.	\$100.00	Jan-08	Wis. Stats § 59.69; Code ch. 74
Zoning permit - Churches, schools, and other public facilities 1,001 sq. ft. or greater	\$245.00	Jan-08	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Farmland separations	\$75.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Hotel, motel	\$800.00 base fee + \$30.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74

Description	Fee	Effective Date	Authority
<u>Zoning permit - Impervious surface review beyond the shoreyard setback but within 300' of the shore for at-grade structures such as patio, sidewalk, driveway, retaining wall</u>	\$50.00	Jan-17	Wis. Stats. § 59.69; Code ch. 74, Note to Codifier: Insert County Ordinance here.
<u>Zoning permit - Impervious surface (IS) mitigation</u>	\$150.00	Jan-17	Wis. Stats. § 59.69; Code ch. 74, Note to Codifier: Insert County Ordinance here.
Zoning permit - Livestock Facilities Building	\$225.00	Jan-12	Wis. Stats. § 59.69 and 93; Code ch. 74
Zoning permit - Lot line adjustments/parcel splits	\$60.00	Jan-07	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Mitigation Review (greater than 15% 30% impervious surface)	\$200.00	Jan-12	Wis. Stats. § 59.692; Code ch. 74 (NR115)
Zoning permit - Mobile home-Accessory structure or deck.	\$65.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit - mobile home-addition	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit - Mobile home-new	\$150.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit - Multiple structures	Highest fee plus \$50.00 per applicable structure	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit - New mobile support structure and facilities or substantial modification of facilities and support structures.	\$1,000.00	Jan-14	Wis. Stats. § 59.69; Code ch. 64; Ord. 518-11-08
Zoning permit - Pond permits	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Recreation vehicle addition/enclosures (planned campground development)	\$85.00	Jan-09	Wis. Stats § 59.69; Code ch. 74
Zoning permit - Recreation vehicle(planned campground development)	\$85.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Recreational vehicle - Accessory structure (planned campground development)	\$65.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08

Description	Fee	Effective Date	Authority
Zoning permit - Recreational vehicle/Deck (planned campground development)	\$65.00	Jan-09	Wis. Stats § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit - Residential additions, alterations 500 sq. ft. and greater	\$150.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74, Ord. 518-11/08
Zoning permit - Residential additions, alterations less than 500 sq. ft.	\$100.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Residential decks and pools	\$75.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Residential/new single-family residence	\$300.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Residential/two-family and multiple-family residence	\$300.00/unit	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Revision fee	\$80.00	Jan-03	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Sign permits	\$150.00	Jan-07	Wis. Stats. § 59.69; Code ch. 74
Zoning permit – Special event campground (per event)	\$300.00	May 1, 2016	Wis. Stats. § 59.69
Zoning permit - Class 2 colocation on mobile tower	\$245.00	Jan-14	Wis. Stats. § 59.69; Code ch. 74; Ord. 518-11-08
Zoning permit - Temporary Residence	\$450.00	Jan-11	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Utility cabinets	\$85.00	Jan-07	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Vegetation removal - Restoration/compliance review fee	\$600.00	Jan-11	Code ch. 74; Ord. 465-11/07
Zoning permit - Vegetation removal - Tree cutting permits	\$150.00	Jan-11	Wis. Stats. § 59.69; Code ch. 74
Zoning permit - Zoning ordinance(s)	\$30.00	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Zoning renewable energy - Large wind	\$245.00	Jan-10	Wis. Stats. § 59.696; Code ch. 65
Zoning renewable energy - Small wind	\$50.00	Jan-10	Wis. Stats. § 59.696; Code ch. 65
Zoning renewable energy - Solar zoning	\$85.00	Jan-11	Wis. Stats. § 59.696; Code ch. 65

Description	Fee	Effective Date	Authority
Zoning renewable energy—Solar array commercial	\$245.00	Jan-11	Wis. Stats. § 59.696; Code ch. 65
Zoning Renewal - Campground	\$100.00	Nov-04	Code ch. 74, Ord. 276-11/04
Zoning Renewal - Salvage yard	\$100.00	Nov-04	Code ch. 74, Ord. 276-11/04
Zoning requests	\$50.00 plus \$5.00 for each additional abutting parcel.	Jan-09	Wis. Stats. § 59.69; Code ch. 74
Medical Examiner			
Cremation permit	<p>\$250.00 (Fee shall be waived in cases where deceased has donated his or her body to science and the donation has been accepted by an authorized donee institution.)</p> <p><u>State exempts funeral homes, cemeteries, and crematories from county medical examiner/coroner fees, death certificate fees, cremation release fees, and transportation fees for indigent individuals. Counties are also prohibited from increasing the amount charged for medical examiner/coroner fees, death certificate fees, or transportation fees. County fees are “frozen” by the State for two years as of September 2015. Following the two year period, counties can only increase fees based on the consumer price index (inflation).</u></p>	<p>Jan-16 <u>Apr-16</u></p> <p>Wis. Stats. § 979.10, <u>Wis. Stats. § 49.785, Ord. 957-11/15, Note to Codifier: Insert County Ordinance here.</u></p>	
Public Works			
Driveway paving - Not completed within one year of original permit	\$175.00	Jan-11	Wis. Stats. § 86.07; 86.16(2)
Driveway permit	\$200.00	Jan-14	Wis. Stats. § 86.07; 86.16(2)
Natureland Park Log Cabin rental	\$80.00 fee inclusive of sales tax.	Jan-13	Wis. Stats. 27.075(1) 59.07

Description	Fee	Effective Date	Authority
Park Damage and Clean Up Deposit	\$100.00 deposit fee, for damage/cleanup, is required upon submission of Application and Reservation for Use of a Recreational Facility. Within 30 days subsequent to the rental, if there has been no damage and the area has been cleaned in satisfactory condition and litter is removed from the park, the deposit will be refunded. If retained for damages, fee is inclusive of sales tax.	Jan-13	Wis. Stats. 27.075(1)
Park Shelter rental	\$40.00 fee inclusive of sales tax.	Jan-13	Wis. Stats. 27.075(1) 59.07
Trail pass - Daily	\$5.00; \$1.50 state, \$3.00 County	Jan-16	Wis. Stats. § 27.01(8)
Trail pass - Yearly	\$25.00; \$ 7.50 state, \$ 15.00 County	Jan-16	Wis. Stats. § 27.01(8)
Utility-boring permits	\$515.00	Jan-11	Wis. Stats. § 66.047; 182.0175
Utility-ROW permits	\$175.00	Jan-11	Wis. Stats. § 66.047; 182.0175
Wide load	\$40.00	Jan-07	Wis. Stats. § 348.05
Register of Deeds			
Images of daily recordings	\$550.00/month	Jan-15	Wis. Stats. § 59.43(2)(c); Ord. 894-11/14
Data	\$200.00/data set	Jan-14	Ord. 813-11/13
Credit or debit card - Internet convenience fee	\$3.00/transaction	Jan-07	Ord. 393-11/06
Credit or signature debit card convenience fee (via terminal)	Sliding scale of 2-3% of total fine/costs based on bank contract, minimum \$2.00 charge per transaction	Jun-10	Ord. 957-11/15
Online access to unlimited document images	\$650.00/month	Jan-12	Ord. 695-11/11
Validate rental weatherization document	\$30.00	Jan-12	Ord. 695-11/11
VitalChek express carrier fee	\$16.50 to \$19.00	Sept 1, 2014	Ord. 894-11/14
VitalChek handling fee	\$10.00/order	Oct. 1, 2010	Ord. 639-09/10
Copies:			
Recorded or filed documents	\$2.00 for first page; \$1.00 each additional page; \$1.00 certification fee	Jan-03	Wis. Stats. § 59.43(2)(b)

Description	Fee	Effective Date	Authority
Letter - 8½ × 11	\$0.50	Nov-04	Ord. 276-11/04
Legal - 8½ × 14	\$0.75	Nov-04	Ord. 276-11/04
Ledger - 11 × 17	\$1.00	Nov-04	Ord. 276-11/04
Plat book page	\$1.50	Nov-04	Ord. 276-11/04
18 × 18	\$1.75	Nov-04	Ord. 276-11/04
18 × 24	\$2.25	Nov-04	Ord. 276-11/04
24 × 36	\$4.50	Nov-04	Ord. 276-11/04
Print screen	\$1.00	Jan-03	Ord. 231-11/02
Subdivision plat copies - actual size	\$4.50/sheet	Jan-13	Wis. Stats. § 236.25(5); Ord. 231-11/02
Maps	\$10.00	Nov-04	Ord. 276-11/04
Census records	\$1.00	Jan-03	Ord. 231-11/02
Birth, death or marriage certificates; Declaration of domestic partnership or certificate of termination of domestic partnership	\$20.00 for first copy; \$3.00 each additional copy	Oct-27, 2007; Aug. 3, 2009	Wis. Stats. § 69.22
Vital records expedite fee	\$20.00	Jan-08	Wis. Stats. § 69.22(1)(d)
Vital records verification	\$7.00	Aug-91	Wis. Stats. § 69.22
Recording/Filing fees:			
Federal Tax Lien	\$30.00/document	Jan-15	Wis. Stats. § 59.43(2)
Real estate documents-recording	\$30.00/document	Jan-15	Wis. Stats. § 59.43(2)(ag), 59.43(2)(e)
Termination of Decedent's Property Interest form (HT-110)	\$30.00	Jan-15	Wis. Stats. § 59.43(2)(i)
Transfer on death to beneficiary (TOD-110)	\$30.00	Jan-15	Wis. Stats. § 59.43(2)(i)
Cemetery, condominium and subdivision plats	\$50.00	Jan-03	Wis. Stats. § 59.43(2)(h)
Transportation project plats	\$25.00	Jan-03	Wis. Stats. § 59.43(2)(k)
Real estate transfer tax	\$0.30/\$100.00 value	Sept-81	Wis. Stats. § 77.22(1)
Reports:			
Misc. TriMin reports	\$0.50/sheet	Jan-09	Ord. 518-11/08
Real estate index	\$10.00/month; \$0.25/sheet	Jan-03	Ord. 231-11/02
Municipality or sales	\$20.00	Jan-09	Ord. 584-11/09

Description	Fee	Effective Date	Authority
Subdivision	\$5.00	Nov-04	Ord. 276-11/04
Sheriff's Office			
Accident report	\$3.00	Jan-12	Wis. Stats. § 19.35(3)(a)
Bond fee: charge for bond taken at LEC for other departments	\$25.00	Jan-06	Wis. Stats. § 814.705; Ord. 321-11/05
Copy: certificate reprints; report copies	\$0.50 per page	Jan-10	Wis. Stats. § 19.35(3)(a)
Credit or signature debit card convenience fee (via terminal)	Sliding scale of 2-3% of total costs based on bank contract, minimum \$2.00 charge per transaction	Jun-10	Ord. 957-11/15
Eviction & property seizure proceedings, officer fees	Current Senior Process Deputy hourly payroll rate, including fringe benefit rate, for assigned staff. Overtime rate may be applicable.	Apr-10	Wis. Stats. § 814.705(3); Ord. 597-02/10
False alarms (per calendar year)	\$10.00 1st response; \$20.00 2nd response; \$30.00 3rd response; \$40.00 4th response	Jan-03	Code Sec. 22-79
Firearm Injunction Storage	\$76.00	Jan-16	Ord. 957-11/15
Huber/home detention fee	\$18.00 day; \$126.00/week. Not subject to sales tax.	April-16	Wis. Stats. § 303.08; Ord. 977-04/16
Jail booking fee	\$25.00/person, per booking	May-15	Ord. 921-04/15
Jail charge	\$15.00/day municipal prisoners; \$55.00/day out-of-County prisoners; \$62.00/day Federal inmates	Jan-02	Wis. Stats. § 303.18; Ord. 231-11/02
Jail inmate deposit fee - applies to deposits to current inmate accounts with the exception of initial cash at booking and deposits collected by a third-party vendor	\$3.25/transaction	Jan-12	Ord. 695-11/11
Jail inmate deposit fee - all inmate deposits transacted via lobby kiosk	\$3.25/cash transaction, deposit limit \$200.00; \$4.50 (\$0.00-\$30.00), \$5.95 (\$30.01-\$50.00), \$6.95 (\$50.01-\$70.00), \$7.95 (\$70.01-\$100.00) credit/debit card transaction, deposit limit \$100.00	Feb 16	Ord. 966-02/16

Description	Fee	Effective Date	Authority
Jail inmate deposit fee - all inmate deposits transacted via online services	8% service fee for bail, \$5,000 maximum, \$5.25 internet transaction; \$25.00 minimum deposit per transaction, Phone transactions: \$6.50 (\$0.00-\$30.00), \$7.95 (\$30.01-\$50.00), \$8.95 (\$50.01-\$70.00), \$9.95 (\$70.01-\$100.00), Deposit limit \$100.00 \$100.00 maximum deposit per transaction. \$200.00 combined maximum deposit per week. Maximum of 5 transactions per week.	Feb 16	Ord. 966-02/16
Photo reprints	35 mm \$10.00 8×10; \$5.00 5×7; \$3.00 4×6; Digital prints \$10.00 per CD	Jan-12	Wis. Stats. § 19.35(3)(a)
Police escorts; house moves; traffic control	\$76.00/hr per uniformed deputy with squad car	Jan-15	Ord. 894-11/14
Range use	\$100.00/day or \$500.00 annually in County. \$200.00/day or \$1,000.00 annually out of County. Half Day \$75.00, Full Day \$150.00, Cage rental \$200.00 annually	Jan-06 Jan-17	Ord. 748-11/12 Note to Codifier: Insert County Ordinance here.
Real Estate and Sheriff Sales	\$75.00 per sale posting; \$75.00 per scheduled sale	Apr-10	Wis. Stats § 814.705(2); Ord. 597-02/10
Service of process	\$80.00 per service, pre-pay only	Apr-10	Wis. Stats. § 814.705; Ord. 597-02/10
Storage	\$10.00/day outside; \$15.00/day inside	Jan-11	Ord. 649-11/10

Description	Fee	Effective Date	Authority
Writ of Restitution and Writ of Assistance Deposit	Sheriff removes tenants from property only - \$80.00/person to be served. Sheriff removes tenants and landlord requests Sheriff to stand-by while landlord removes property - \$500.00 prepaid deposit. If actual costs are less, the landlord will be refunded the balance of the prepayment. If actual costs are greater, the landlord must pay the additional cost. Sheriff removes tenants and moves and store tenant(s)' property - \$1,500.00 prepaid deposit. If actual costs are less, the landlord will be refunded the balance of the prepayment. If actual costs are greater, the landlord must pay the additional cost.	Mar-14	Wis. Stats. § 799.45(1); Ord. 857-05/14
Treasurer			
Certificates	\$1.00	Jan-03	Ord. 231-11/02
County street atlas	\$13.00 \$10.00	Jan-16 Jan-17	<u>Note to Codifier:</u> <u>Insert County Ordinance here.</u>
Copies	\$1.00	Jan-03	Ord. 231-11/02
Credit or signature debit card convenience fee (via counter terminal or online services for the payment of property taxes)	2.39% of total costs, minimum \$1.50 charge per transaction	Jan-15	Ord. 894-11/14
Delinquent report - entire County (electronically)	\$50.00	Jan-14	Ord. 813-11/13
Faxed copies	\$1.00	Jan-03	Ord. 231-11/02
Foreclosure Fees (letter reports, court filing, publication, postage, Register of Deeds recording and attorney fees)	Actual Cost	Jan-12	Wis. Stats. § 75.36
Plat book	\$35.00	Apr-06	Ord. 393-11/06
Returned check fee	\$30.00	Jan-07	Ord. 393-11/06
Tax overpayment refund/handling fee	\$5.00	Jan-07	Ord. 393-11/06
Tax roll - entire County (electronically)	\$200.00	Nov-04	Ord. 813-11/13
Tax roll - municipality (electronically)	\$20.00/municipality	Jan-14	Ord. 813-11/13
Tax searches	\$1.00	Jan-08	Ord. 465-11/07
UW-Extension			
4-H Cloverbud program fee	\$6.00/member (\$1.50 WI 4-H Foundation, \$2.00 insurance; \$2.50 County UWEX)	Oct-12	Ord. 748-11/12

Description	Fee	Effective Date	Authority
4-H Cloverbud Workshops	\$5.00 to \$20.00 per participant depending on materials and location	Jan-15	Ord. 894-11/14
4-H Eggsploring Incubation (Classroom Embryology Project)	\$12.00 to \$30.00 per classroom depending on supplies and participants	Jan-13	Ord. 748-11/12
4-H Food Preservation Workshops	\$5.00—\$15.00 per person depending on supplies	Jan-14	Ord. 813-11/13
4-H incubator/turner rental (for non-classroom use)	\$15.00	Jan-16	Ord. 957-11/15
4-H Club Literature Costs	\$0.50 to \$15.00 per item depending on value	Jan-15	Ord. 894-11/14
4-H member program fee	\$12.00/member \$3.00 Sr. Leaders, \$3.00 Jr. Leaders, \$1.50 WI 4-H Foundation, \$2.00 insurance, \$2.50 County UWEX)	Oct-12	Ord. 748-11/12
4-H Real Colors presentations	\$7.00 to \$15.00 per participant depending on materials and location	Jan-13	Ord. 748-11/12
4-H robotics kit rental (for non-class use)	\$10.00 per kit per two week period	Sept-11	Ord. 748-11/12
4-H Science/Leadership Workshops	\$5.00 to \$100.00 per participant depending on materials and location; or \$5.00 to \$50.00 per class/group depending on materials	Jan-15	Ord. 894-11/14
Agriculture educational workshops	\$15.00 to \$50.00 per session depending on materials and location	Jan-12	Ord. 695-11/11
Barn Quilts	\$125.00 to \$175.00	Jan-13	Ord. 748-11/12
Community garden plot	\$25.00 per 20 × 20 plot; \$35.00 per 20 × 30 plot; \$15.00 per 10 × 10 plot; \$5.00 per raised bed	Jan-12	Ord. 695-11/11
Compost bin sales	\$40.00 to \$70.00 per bin (depending on supplier)	Jan-14	Ord. 813-11/13
Copies - color printer	\$0.50 per page	Jan-07	Ord. 393-11/06
Copies - black and white printer or photocopier	\$0.15 per page	Jan-09	Ord. 518-11/08
Credit or signature debit card convenience fee (via counter terminal)	Tiered fees: \$1.50 for transactions of \$0-50.00; \$3.00 for transactions of \$50.01-100.00; \$1.50 for each additional \$50.00.	Sept-15	Ord. 957-11/15
Diversity Day at UWW	\$5.00 to \$50.00 per participant depending on expenses	Jan-15	Ord. 894-11/14
Family living program: child care workshops	\$5.00 to \$7.00/session depending on materials and location	Jan-07	Ord. 393-11/06
Family living program: library story times	\$5.00/child	Jan-06	Ord. 321-11/05

Description	Fee	Effective Date	Authority
Family living program: nutrition educ. workshop	\$2.00 to \$40.00/session depending on materials and location	Jan-14	Ord. 813-11/13
Family living program: parenting educ. workshop	\$5.00 to \$25.00/session depending on materials and location	Jan-14	Ord. 813-11/13
Get Moving! Walworth County	\$5.00/Adult, \$1.00 \$2.00/Child	Jul-13 <u>May 1, 2016</u>	Ord. 813-11/13 <u>Note to Codifier: Insert County Ordinance here.</u>
Health Fair	\$5.00 to \$50.00 per participant depending on expenses	Jan-15	Ord. 894-11/14
Horticulture educational workshops	\$2.00 to \$25.00 per participant, depending on materials and location	Jan-14	Ord. 813-11/13
Insect diagnostic submission	Shipping and handling (Walworth County UWEX)	Jan-14	Ord. 813-11/13
Master gardener volunteer training	\$20.00 to \$200.00 per person depending on materials and location	Jan-09	Ord. 518-11/08
Pesticide applicators training and EPA fees	\$30.00 (\$15.00 for PTA-State, \$15.00 for EPA-County)	Nov-04	Ord. 276-11/04
Plant standard analysis (PDDC)	Clinic cost + shipping and handling (UWEX-Coop Ext)	Jan-14	Ord. 813-11/13
Prairie walk seminar	\$12.00 to \$20.00 per person	Jan-10	Ord. 584-11/09
Pruning workshop	\$5.00 per participant per session	Jan-11	Ord. 649-11/10
Ready Set Dough Science Lab Experience	\$2.00 to \$4.00 per participant depending on supplies	Jan-13	Ord. 748-11/12
Sale of extension bulletins	Per UWEX Madison price list + tax and postage	Nov-04	Ord. 276-11/04
SE Wisconsin winter grazing seminar	\$15.00 to \$35.00 registration fee	Jan-12	Ord. 695-11/11
Snack Prep for Club Meetings	\$1.00 to \$6.00 per youth per meeting, depending on supplies	Jan-15	Ord. 894-11/14
Strong Women Program	\$25.00 new participant, \$20.00 continuing participant	Jan-12	Ord. 695-11/11
Tractor safety program participant fee	\$25.00 to \$50.00/person	Jan-16	Ord. 957-11/15
Tri-County Kids College	\$0.00 to \$50.00 per participant depending on expenses	Jan-15	Ord. 894-11/14
Tri-County Sport Tournament	\$5.00 to \$75.00 per team depending on expenses	Jan-15	Ord. 894-11/14
Urban/Rural Exchange	\$0.00 to \$50.00 per participant depending on expenses	Jan-16	Ord. 957-11/15
Volunteer Recognition Lunch - Guest	\$15.00 to \$17.00	Jan-14	Ord. 813-11/13
Veterans			

Description	Fee	Effective Date	Authority
Transportation - VA Medical (Janesville, Union Grove)	\$15.00/one-way trip	Jan-15	Wis. Stats. § 85.21(4)(c)
Transportation - VA Medical (Milwaukee, Madison)	\$25.00/one-way trip	Jan-15	Wis. Stats. § 85.21(4)(c)

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PART 2: BE IT FURTHER ORDAINED THAT the effective date of this ordinance shall be January 1, 2017 unless otherwise noted.

PASSED and ADOPTED by the Board of Supervisors of Walworth County Wisconsin this 7th day of November, 2016.

County Board Meeting Date: November 7, 2016

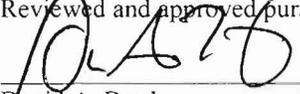
Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Nancy Russell
County Board Chair

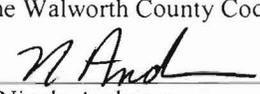
Kimberly S. Bushey
County Clerk

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/24/16

David A. Bretl
County Administrator/Corporation Counsel

 10/24/16

Nicole Andersen
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

**Policy and Fiscal Note
Ordinance No. 1015-11/16**

- I. Title:** Amending Section 30-286 of the Walworth County Code of Ordinances Relative to Fees.
- II. Purpose and Policy Impact Statement:** In conjunction with compilation of the annual budget, departments reviewed fees charged for services. Based upon that review, departments have recommended implementation of new fees or revisions to existing fees. All fees are detailed in the body of the revision to Section 30-286.
- III. Is this a budgeted item and what is its fiscal impact?** The fiscal impact associated with passage of this ordinance has been incorporated into the preliminary 2017 budget.
- IV. Referred to the following standing committees for consideration and date of referral:**

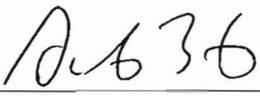
Committee: Finance Committee

Date: October 20, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and Fiscal Note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance



David A. Bretl
County Administrator/Corporation Counsel

10/24/16
Date



Nicole Andersen
Deputy County Administrator-Finance

10/24/16
Date

Resolution No. 36-11/16

**Accepting the Donation of \$2,000.00 from the Wisconsin Farm Technology Days for
UW Extension Staff Development**

1 Moved/Sponsored by: UW Extension Department & Finance Committee
2

3 **WHEREAS**, the Wisconsin Farm Technology Days has donated \$2,000.00 to Walworth County
4 for UW Extension staff development; and,
5

6 **WHEREAS**, the Wisconsin Farm Technology Days, the largest agricultural show in Wisconsin
7 and one of the largest in the nation, was held in Walworth County in July 2016. The UW-
8 Extension staff supported the overall success of the show in multiple ways; and,
9

10 **WHEREAS**, the staff of the University of Wisconsin-Extension office will use the donated
11 funds towards professional development opportunities that will support and strengthen local
12 educational programming; and,
13

14 **WHEREAS**, the County acknowledges the generous spirit in which the donation has been
15 offered.
16

17 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
18 does hereby accept the donation of \$2,000.00 from the Wisconsin Farm Technology Days for
19 UW Extension staff development.
20
21
22

23 _____
24 Nancy Russell
25 County Board Chair
26

Kimberly S. Bushey
County Clerk

27
28 County Board Meeting Date: November 7, 2016
29

30 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/24/16

David A. Bretl Date
County Administrator/Corporation Counsel

 10/24/16

Nicole Andersen Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 36-11/16

- I. Title:** Accepting the Donation of \$2,000.00 from the Wisconsin Farm Technology Days for UW Extension Staff Development
- II. Purpose and Policy Impact Statement:** The purpose of this resolution is to accept the donation of \$2,000.00 from the Wisconsin Farm Technology Days, for UW Extension staff development.
- III. Budget and Fiscal Impact:** This donation was not a budgeted item. The donation revenue budget and the employee education & training expense budget will both be increased by the amount of the donation, resulting in zero tax levy impact.
- IV. Referred to the following standing committees for consideration and date of referral:**

Committee: Ag & Extension Committee Meeting Date: October 17, 2016

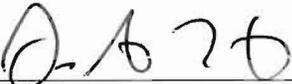
Vote: 6-0

Committee: Finance Committee Meeting Date: October 20, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 10/24/16

David A. Bret Date
County Administrator/Corporation Counsel

 10/24/16

Nicole Andersen Date
Deputy County Administrator - Finance

Resolution No. 37-11/16
**Authorizing the Closure of the Sheriff's Office Indoor Range Project and
Transferring Remaining Funds**

1 Moved/Sponsored by: Public Works and Finance Committees
2

3 **WHEREAS**, the Sheriff's office Indoor Range building construction project was funded by
4 unassigned General Fund and tax levy; and,
5

6 **WHEREAS**, the ending total County revised budget for this project was \$1,352,900; and,
7

8 **WHEREAS**, the total actual County funded project costs with encumbrances are \$1,343,658,
9 resulting in \$9,241 in net savings of levy and unassigned General Fund; and,
10

11 **WHEREAS**, the Walworth County Finance Committee requests to transfer the remaining levy
12 and unallocated General Fund balance of \$9,241 to the General Fund; and,
13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
15 authorizes the closure of the Sheriff's office Indoor Range project as building construction is
16 complete.
17

18 **BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors authorizes the
19 transfer of residual funds for the Sheriff's office Indoor Range project to the General Fund in the
20 amount of \$9,241; and,
21

22 **BE IT FURTHER RESOLVED** that the Walworth County Board of Supervisors authorizes the
23 Finance Department to adjust the amounts transferred for residual project invoices.
24
25
26
27

28 _____
29 Nancy Russell
30 County Board Chair
31

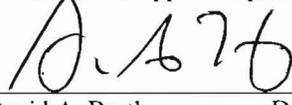
Kimberly S. Bushey
County Clerk

32 County Board Meeting Date: November 7, 2016
33

34 Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/24/16

David A. Bretl Date
County Administrator/Corporation Counsel

 10/24/16

Nicole Andersen Date
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Resolution No. 37-11/16

- I. **Title:** Authorizing the Closure of the Sheriff's Office Indoor Range Project and Transferring Remaining Funds

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to authorize closing of the Sheriff's Office Indoor Range project and indicate where lapsing funds shall be transferred.

- III. **Budget and Fiscal Impact:** This resolution will transfer \$9,241 to the General Fund to lapse to the unassigned fund balance for future use. The new range building will be added to the fixed asset system and additional building operating costs incurred.

- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Public Works Meeting Date: October 17, 2016

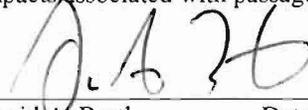
Vote: 5-0

Committee: Finance Meeting Date: October 20, 2016

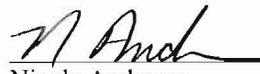
Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.



David A. Bretl Date 10/26/16
County Administrator/Corporation Counsel



Nicole Andersen Date 10/27/16
Deputy County Administrator - Finance

Resolution No. 38-11/16

Adopting the 2017 Appropriation of the Walworth County Budget and CIP Plan

1 Moved/Sponsored by: Walworth County Finance Committee

2
3 **WHEREAS**, the Walworth County Administrator met with all county departments to review and
4 recommend funding for county programming; and,

5
6 **WHEREAS**, the Walworth County Finance Committee met with the Administrator to review
7 funding for county programming and has prepared the "2017 Walworth County Preliminary
8 Budget"; and,

9
10 **WHEREAS**, the Finance Committee submitted the proposed budget to the Walworth County
11 Board of Supervisors for its review on October 11, 2016; and,

12
13 **WHEREAS**, the County Board has considered the merits of the proposed budget and
14 amendments thereto and is prepared to adopt the final 2017 Walworth County Budget.

15
16 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that
17 the "2017 Walworth County Preliminary Budget," a copy of which is incorporated herein by
18 reference, and as amended by Exhibit A, attached hereto, is hereby approved and adopted as the
19 2017 Walworth County Budget.

20
21 **BE IT FURTHER RESOLVED** that the 2017 budget is adopted and approved at the
22 department level of detail as contained in the budget document.

23
24 **BE IT FURTHER RESOLVED** that the 5-year Capital Improvement Plan is adopted and
25 approved as presented in Exhibit B, with a funding commitment for year 2017 only, unless
26 authorized by previous County Board resolution.

27
28 **BE IT FURTHER RESOLVED** that the Deputy County Administrator-Finance is hereby
29 authorized to make technical corrections to the budget document, consistent with the actions of
30 this Board.

31
32 _____
33 Nancy Russell
34 County Board Chair

Kimberly S. Bushey
County Clerk

35
36 County Board Meeting Date: November 7, 2016

37
38 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

David A. Bretl 10/24/16 Date
County Administrator/Corporation Counsel

Nicole Andersen 10/24/16 Date
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Revised

Walworth County Amendments to the 2017 Preliminary Budget

Exhibit A

	<i>County</i>	<i>CDEB</i>	<i>Library</i>		<i>Average</i>	<i>Mill Rate</i>	<i>Mill Rate</i>
2015 Equalized Values	13,096,127,600	12,748,463,665	7,702,980,300				
2016 Equalized Values	13,431,480,300	13,080,773,199	7,853,033,000	<i>(estimate)</i>			
Change	2.56%	2.61%	1.95%				
2016 Adopted Levy	61,550,110	<i>Levy Change</i>			4.699871	<i>Change</i>	
2017 Preliminary Levy	61,736,378	0.303%			4.596394	-2.20%	

	<i>2016</i>	<i>2017</i>	<i>Difference</i>	<i>% Change</i>	<i>Mill Rate</i>
Library	1,647,028	1,628,230	(18,798)	-1.14%	0.207338
Debt	1,628,096	1,611,230	(16,866)	-1.04%	0.119959
CDEB	7,312,475	7,002,636	(309,839)	-4.24%	0.535338
Operating	50,962,511	51,494,282	531,771	1.04%	3.833850
				<i>Average Mill Rate</i>	<i>4.596394</i>

<i>Proposed budget amendment</i>	<i>Levy Impact</i>	<i>Operating Impact</i>	<i>CDEB Impact</i>	<i>Debt Impact</i>	<i>Library Impact</i>	<i>Mill Rate Change</i>	<i>Mill Rate</i>
A	-	-	-	-	-	-	4.596394
B	-	-	-	-	-	-	4.596394
C	-	-	-	-	-	-	4.596394
D	-	-	-	-	-	-	4.596394
E	-	-	-	-	-	-	4.596394
F	-	-	-	-	-	-	4.596394
G	-	-	-	-	-	-	4.596394
H	-	-	-	-	-	-	4.596394
I	-	-	-	-	-	-	4.596394
J	-	-	-	-	-	-	4.596394
K	-	-	-	-	-	-	4.596394
<i>Total Amendments</i>	-	-	-	-	-	-	-

	<i>Levy</i>	<i>Chg frm LY</i>	<i>% Change</i>	<i>Mill Rate</i>	<i>Chg frm Prelim</i>
Library	1,628,230	(18,798)	-1.14%	0.207338	-
Debt	1,611,230	(16,866)	-1.04%	0.119959	-
CDEB	7,002,636	(309,839)	-4.24%	0.535338	-
Operating	51,494,282	531,771	1.04%	3.833850	-
<i>Total Adopted Levy</i>	<u>61,736,378</u>	<u>186,268</u>	<u>0.3026%</u>		<u>-</u>

Average Mill Rate 4.596394

*Walworth County
Capital Improvement Funding Summary
Adopted Budget*

Exhibit B

Project	2017	2018	2019	2020	2021	Total
Administration-Transportation Vehicle Project	\$ 36,500	\$ 36,500	\$ 36,500	\$ -	\$ -	\$ 109,500
Capital Projects - Bridge/Dam/Road Construction	1,822,000	2,760,300	3,640,000	3,311,000	3,094,400	14,627,700
Capital Projects - Road Contingency	1,090,000	140,000	-	-	-	1,230,000
Capital Projects - Health and Human Services Facility	1,550,000	22,550,000	-	600,000	-	24,700,000
Capital Projects - Public Works Facility Improvement	-	-	-	135,000	2,675,000	2,810,000
Capital Projects - Sheriff Central Records Lobby Renovation	-	658,850	-	-	-	658,850
Children with Disabilities Ed Bd Projects	147,000	642,000	40,000	40,000	40,000	909,000
Clerk of Courts - Video Conferencing Project	52,000	52,000	-	-	-	104,000
County Board Room - A/V Upgrade Project	115,000	-	-	-	-	115,000
Elections - Equipment and Renovation	495,000	-	-	-	-	495,000
Health and Human Services Capital Projects	20,000	43,300	24,500	-	-	87,800
Information Technology County-wide Projects	440,000	198,000	228,000	248,000	1,000,000	2,114,000
Lakeland Health Care Center Capital Projects	186,500	598,200	112,100	310,500	109,100	1,316,400
Land Information Capital Projects	60,000	60,000	60,000	210,000	-	390,000
Land Use and Resource Mgmt Vehicles	-	30,000	30,000	30,000	30,000	120,000
Public Works Building and Equipment Projects	1,935,076	1,913,000	1,643,000	2,031,000	1,448,000	8,970,076
PW-Central Services-Government Center Projects	170,850	50,000	30,000	30,000	30,000	310,850
PW-Central Services-Judicial Center Projects	382,350	80,000	60,000	60,000	710,000	1,292,350
PW-Central Services-Other Projects	-	20,000	-	-	30,000	50,000
PW - Park Projects	12,500	123,750	112,000	35,150	48,100	331,500
Register of Deeds Scanner-Plotter Project	30,000	-	-	-	-	30,000
Sheriff's Office Projects	861,161	3,855,850	2,468,550	2,288,050	608,475	10,082,086
Treasurer Mailing Machine	7,500	-	-	-	-	7,500
TOTAL	\$ 9,413,437	\$ 33,811,750	\$ 8,484,650	\$ 9,328,700	\$ 9,823,075	\$ 70,861,612

Funding Source	2017	2018	2019	2020	2021	Total
Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unallocated Road Construction Funds	-	-	740,000	411,000	400,000	1,551,000
General Funds - Use of Available Funds	1,997,700	18,050,000	-	-	-	20,047,700
General Funds - Use of Committed Funds	255,300	4,000,000	-	-	-	4,255,300
Land Information Funds	90,000	60,000	60,000	210,000	-	420,000
Public Works Funds	1,645,076	1,893,000	1,643,000	2,166,000	2,785,500	10,132,576
Jail Assessment Funds	116,000	69,000	36,000	36,000	36,000	293,000
Lakeland Health Care Center Funds	118,000	523,200	62,100	260,500	59,100	1,022,900
Proceeds from the Sale of Assets	55,000	65,000	65,000	65,000	65,000	315,000
Grant Funds	237,500	-	200,000	200,000	-	637,500
Donated Funds	18,500	-	-	-	-	18,500
Tax Levy	4,880,361	-	-	-	-	4,880,361
To Be Determined	-	9,151,550	5,678,550	5,980,200	6,477,475	27,287,775
TOTAL	\$ 9,413,437	\$ 33,811,750	\$ 8,484,650	\$ 9,328,700	\$ 9,823,075	\$ 70,861,612

Resolution No. 39-11/16

Establishing the County Tax Levy to Support the 2017 Budget Appropriation

1 Moved/Sponsored by: Finance Committee
2

3 **WHEREAS**, the Walworth County Administrator met with all county departments to review and
4 recommend funding for county programming; and

5
6 **WHEREAS**, the Walworth County Finance Committee met with the Administrator to review
7 funding for county programming and has prepared the "Walworth County 2017 Preliminary
8 Budget"; and

9
10 **WHEREAS**, the Finance Committee submitted the proposed budget to the Walworth County
11 Board of Supervisors for its review on October 11, 2016, and the County Board has considered
12 the merits of the proposed budget, and amendments thereto, and is prepared to adopt the final
13 2017 Walworth County budget;

14
15 **NOW, THEREFORE BE IT RESOLVED** by the Walworth County Board of Supervisors in
16 annual session assembled, that there be and hereby is levied and assessed upon all of the taxable
17 property of Walworth County as state, county, and other taxes (excluding library and Children
18 with Disabilities Education Board taxes) for 2017, the sum of

19
20 \$ 53,105,512 and

21
22 **BE IT FURTHER RESOLVED**, that there be and is hereby levied and assessed upon the
23 taxable property of each non-exempt district the annual appropriation for Lakeshores Library
24 operating expenses in the amount of

25
26 \$ 1,628,230 and

27
28 **BE IT FURTHER RESOLVED** that there be and is hereby levied and assessed upon the
29 taxable property of each non-exempt property residing within the Children with Disabilities
30 Education Board district, the annual appropriation for Children with Disabilities Education
31 Board operations in the amount of

32
33 \$ 7,002,636 and

34
35 **BE IT FURTHER RESOLVED**, that the same to be apportioned by the County Clerk, as by
36 law provided and in accordance with the Report of the Finance Committee, subject to such
37 changes or additions as may be certified to the County Clerk by the Department of Taxation of
38 the State of Wisconsin, and the sum so raised is in the amount and for the purposes specified in
39 the Report of the Finance Committee on file and summarized as follows:
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County Library Levy	\$ 1,628,230
Children with Disabilities Education Board Levy	7,002,636
County Debt Service Levy	1,611,230
County Operating Levy*	<u>51,494,282</u>
Total	<u>\$61,736,378</u>

*Includes Charitable and Penal

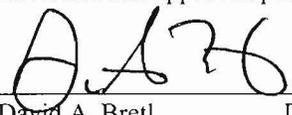
Nancy Russell
County Board Chair

Kimberly S. Bushey
County Clerk

County Board Meeting Date: November 7, 2016

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	<u>10/24/16</u>		<u>10/24/16</u>
David A. Bretl	Date	Nicole Andersen	Date
County Administrator/Corporation Counsel		Deputy County Administrator-Finance	

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 39-11/16

- I. **Title:** Establishing the County Tax Levy to Support the 2017 Budget Appropriation
- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to establish the 2016 tax levy, in the amount of \$61,736,378 which supports the 2017 operating budget of Walworth County.
- III. **Budget and Fiscal Impact:** This is the tax levy required to support Walworth County's 2017 operating budget. The tax levy includes the Library, Debt Service, Operating, and Children with Disabilities Education Board.
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Finance

Meeting Date: October 20, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.



David A. Bretl Date 10/24/16
County Administrator/Corporation Counsel



Nicole Andersen Date 10/24/16
Deputy County Administrator-Finance

Resolution No. 40-11/16

Authorizing Addition to Previously Established Pre-Approved Recurring Grants List Relative to the Mass Transit Operating Assistance 5311/85.20 Grant and the 5311 Federal Transit Administration Capital Improvement Funds Grant

1 Moved/Sponsored by: Finance Committee

2
3 **WHEREAS**, Section 30-313 of the Walworth County Code of Ordinances allows the establish-
4 ment, by resolution, of a list of authorized recurring grants; and,

5
6 **WHEREAS**, Resolution 08-05/05 established a list of pre-approved, recurring grants; and,

7
8 **WHEREAS**, the Administration Department desires to add the grants noted below to the afore-
9 mentioned list; and,

10
11 **WHEREAS**, inclusion of a grant on the authorized list provides authority to the County Admin-
12 istrator to approve the application and receipt of a grant so included until such time as a material
13 change in conditions of a grant occurs; and,

14
15 **WHEREAS**, the authorized list, at a minimum, will be reviewed on an annual basis and revi-
16 sions proposed as necessary; and,

17
18 **WHEREAS**, new grant opportunities for county departments may be added by authorization of
19 the County Board at a future date.

20
21 **NOW, THEREFORE, BE IT RESOLVED** that grants specifically requiring County Board
22 authorization shall continue to be submitted for action; and,

23
24 **BE IT FURTHER RESOLVED** that “one time” grants continue to require authorization as
25 specified in Chapter 30, Article VIII of the Walworth County Code of Ordinances; and,

26
27 **BE IT FURTHER RESOLVED** by the Walworth County Board of Supervisors that the follow-
28 ing recurring grants are and the same are hereby approved:

Program Title – Purpose	Contract Amount / County Share %
DEPARTMENT: Administration	
Mass Transit Operating Assistance 5311/85.20 Grant	Variable / 40-50% Match (the match does not need to be levy, and is expected to be met with other grant funds)
5311 Federal Transit Administration Capital Improvement Funds Grant	Dependent on the type and number of vehicles awarded / 20% Match (the match does not need to be levy, and is expected to be met with other grant funds)

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Nancy Russell
County Board Chair

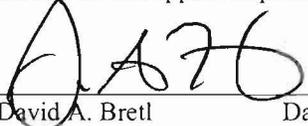
Kimberly S. Bushey
County Clerk

County Board Meeting Date: November 7, 2016

Action Required: Majority Vote _____ Two-thirds Vote X Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/24/16

David A. Bretl Date
County Administrator/Corporation Counsel

 10/24/16

Nicole Andersen Date
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 40-11/16

- I. Title:** Authorizing Addition to Previously Established Pre-Approved Recurring Grants List Relative to the Mass Transit Operating Assistance 5311/85.20 Grant and the 5311 Federal Transit Administration Capital Improvement Funds Grant
- II. Purpose and Policy Impact Statement:** The purpose of the resolution is to authorize the addition of the Mass Transit Operating Assistance 5311/85.20 and the 5311 Federal Transit Administration Capital Improvement Funds Grants.
- III. Budget and Fiscal Impact:** Passage of this resolution will have no fiscal impact on the County's budget, as it is already budgeted. These grants were previously approved on a one-time basis, but will now be applied for annually. The 85.21 elderly and disabled transportation grant is expected to be used as local match.
- IV. Referred to the following standing committees for consideration and date of referral:**

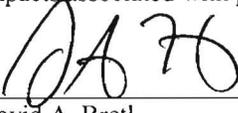
Committee: Finance Committee

Meeting Date: October 20, 2016

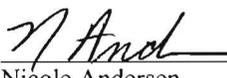
Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.



David A. Bretl Date
County Administrator/Corporation Counsel



Nicole Andersen Date
Deputy County Administrator-Finance

ORDINANCE NO. 1010 – 11/16

AMENDING SECTIONS 50-2, 50-6 AND 50-7 OF THE WALWORTH COUNTY CODE OF ORDINANCES PERTAINING TO THE CHILDREN’S ADVOCACY CENTER

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

PART I: That Section 50-2 of the Walworth County Code of Ordinances is hereby amended to include the following definition:

“Sec. 50-2. Definitions.

Protocol means the Walworth County Sensitive Crimes/Drug Endangered Children Response Team Protocol approved by the department.”

PART II: That Section 50-6 of the Walworth County Code of Ordinances is hereby amended to read as follows:

“Sec. 50-6. C.A.C. recognized; purpose.

(a) Pursuant to Wis. Stats. ch. 48, the County Board hereby recognizes the C.A.C. for the purpose of:

- i. Advocating, supporting and initiating healing of children and families who may have been affected by abuse or neglect;
- ii. Reviewing and instituting current and innovative research practices in the investigation, prosecution, treatment and other general supportive services in cases of suspected abuse and neglect;
- iii. Coordinating multi-disciplinary collaboration in the investigation, prosecution, treatment and other general supportive services in cases of suspected abuse and/or neglect, including specifically, coordinating the sharing of necessary and relevant information and cooperation between members of the multidisciplinary team as set forth in the Protocol.

(b) Consistent with the Protocol, tThe Department is authorized to shall refer all screen out allegations of child abuse or neglect by non-caregivers to the C.A.C., which investigations shall be conducted in accordance to all applicable laws and pursuant to policies approved by the health and human services (HHS) board.

PART III: That Section 50-7 of the Walworth County Code of Ordinances is hereby amended to read as follows:

“Sec. 50-7. Multidisciplinary team recognized; participation authorized.

1 Pursuant to Wis. Stats. ch. 48, and in accordance with section 50-6(b) of the Walworth County
2 Code of Ordinances, the County Board hereby ~~authorizes the health and human services~~
3 ~~Department to participate in the Walworth County Child Abuse and Neglect Multidisciplinary~~
4 ~~Team Sensitive Crimes Investigation Protocol as it may be amended from time to time~~ recognizes
5 the Walworth County Sensitive Crimes Multidisciplinary Response Team as set forth in the
6 Protocol and authorizes the Department to participate in said team.

7
8 **PART IV:** That this ordinance shall become effective upon passage and publication.

9
10 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 7th day of
11 November 2016.

12
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14
15 _____
16 Nancy Russell
17 County Board Chair

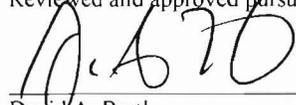
15 _____
16 Kimberly S. Bushey
17 Attest: County Clerk

18 County Board Meeting Date: November 7, 2016

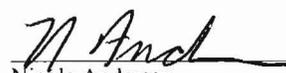
Action Required: Majority Vote Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/18/16

Date
David A. Bretl
County Administrator/Corporation Counsel

 10/18/16

Date
Nicole Andersen
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 1010 – 11/16
Fiscal Note and Policy Impact Statement

- I. **Title:** Amending Sections 50-2, 50-6 and 50-7 of the Walworth County Code of Ordinances Pertaining to the Children’s Advocacy Center

- II. **Purpose and Policy Impact Statement:** The purpose of this ordinance is to provide additional detail to the County’s original ordinance recognizing the Children’s Advocacy Center (CAC). State law makes the unauthorized disclosure of Child Protective Services (CPS) reports a crime. An exception to the disclosure law exists in the case of the release of a report to a person employed by a CAC for the purpose for which the CAC has been recognized.

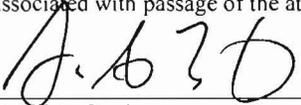
- III. **Is this a budgeted item and what is its fiscal impact:** There is no fiscal impact related to this ordinance.

- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Health and Human Services Board Date: October 19, 2016

Vote: 8-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.	
 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator - Finance
10/18/16 Date	10/18/16 Date

ORDINANCE NO. 1011 – 11/16

AMENDING SECTION 15-17 OF THE WALWORTH COUNTY CODE OF
ORDINANCES RELATING TO AUTHORIZED POSITIONS
BY DEPARTMENT BASED ON THE 2017 BUDGET

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
2 FOLLOWS:

3
4 PART I: That Section 15-17 in Division 2 of Article I of Chapter 15 of the Walworth
5 County Code of Ordinances is hereby amended to read as follows:

6
7 “Sec. 15-17. Authorized positions by department.

8
9 (a) County positions shall be classified and allocated to departments as listed in this section.

10
11 (b) *Administration*

12	CLASSIFICATION TITLE	FTE
13		
14		
15	Administrative Assistant	1.00
16	Assistant Corp Counsel II	3.00
17	County Administrator	1.00
18	Legal Assistant	1.00
19	Legal Secretary	1.00
20	Mobility Coordinator	1.00
21	Total Administration FTEs	8.00

22
23 (c) *Children with Disabilities Education Board*

24	CLASSIFICATION TITLE	FTE
25		
26		
27	Assistant Director – Special Education	2.00
28	Clerk III	1.00
29	Director – Curriculum and Instruction	1.00
30	Director – Pupil Services/School Psychologist	1.00
31	Director – Special Education	1.00
32	IT Specialist ²	0.75
33	Interpreter	3.00
34	Occupational Therapist	4.60
35	Physical Therapist	2.80 3.00
36	Receptionist/Clerk	0.90
37	School Business Office Supervisor	1.00
38	School Nurse	1.00
39	Secretary – Confidential	1.00

1	Senior Accountant ¹	0.50
2	Special Education Aide	40.00
3	Special Education Data Coordinator – Compliance	1.00
4	Speech Correctionist	4.00
5	Teacher	36.00
6	Total Children with Disabilities Education Board FTEs	102.55 <u>102.75</u>
7	¹ Reports to Finance	
8	² Reports to Information Technology	
9		

10 (d) *Clerk of Courts*

11		
12	CLASSIFICATION TITLE	FTE
13		
14	Account Clerk III	1.00
15	Account Clerk IV	1.00
16	Calendar Clerk Court	5.00
17	Circuit Court Commissioner	1.00
18	Clerk II	4.00 <u>3.00</u>
19	Clerk IV	3.00 <u>4.00</u>
20	Clerk of Courts (elected)	1.00
21	Deputy Clerk Courts	9.00
22	Deputy Register in Probate	1.00
23	Family Court Commissioner	1.00
24	HS Specialist III⁺	1.00
25	Jury Bailiff	1.93
26	Office Manager – Courts	1.00
27	Office Supervisor – Courts	1.00
28	<u>Pretrial Services Coordinator</u>	<u>1.00</u>
29	Student Worker	0.68
30	Treatment Court Assistant	0.50
31	Treatment Court Coordinator	1.00
32	Total Clerk of Courts FTEs	34.11
33	⁺Reports to Health & Human Services	
34		

35 (e) *County Board*

36		
37	CLASSIFICATION TITLE	FTE
38		
39	Administrative Clerk ¹	1.00
40	Total County Board FTEs	1.00
41	¹ Reports to Administration	
42		

43 (f) *County Clerk*

44		
45	CLASSIFICATION TITLE	FTE
46		

1	Account Clerk III	1.00
2	Administrative Clerk	2.00
3	County Clerk (elected)	1.00
4	Deputy County Clerk	1.00
5	Total County Clerk FTEs	5.00

6
7 (g) *District Attorney*

8		
9	CLASSIFICATION TITLE	FTE
10		
11	Clerk III	1.50
12	Clerk IV	2.00
13	Law Clerk	1.00
14	Legal Secretary Lead Worker	1.00
15	Legal Stenographer	3.00
16	Office Manager DA	1.00
17	Victim/Witness Coordinator	1.00
18	Victim/Witness Service Provider	1.00
19	Total District Attorney FTEs	11.50

20
21 (h) *Finance*

22		
23	CLASSIFICATION TITLE	FTE
24		
25	Accounting Assistant	2.00
26	Administrative Assistant	1.00
27	Comptroller	1.00
28	Deputy Administrator – Finance	1.00
29	Finance Manager	2.00
30	Financial Systems Administrator	1.00
31	Financial Systems Supervisor	1.00
32	Payroll Systems Coordinator	2.00
33	Senior Accountant	2.00
34	Total Finance FTEs	12.00 13.00

35
36 (i) *Health & Human Services*

37		
38	CLASSIFICATION TITLE	FTE
39		
40	Account Clerk II	1.00
41	Account Clerk III	2.00
42	Account Clerk IV	3.00
43	Administrative Secretary II	1.00
44	Associate Nutrition Specialist	1.00
45	Child Support Lead Worker	1.00

1	Clerk II	1.60
2	Clerk III	1.00
3	Clerk IV	14.00
4	Deputy Director – Health & Human Services	1.00
5	Director – Health & Human Services	1.00
6	Economic Support Lead Worker	2.00
7	Economic Support Specialist	17.00 <u>20.00</u>
8	Economic Support Specialist (Project Position) ⁶	3.00
9	Environmental Health Specialist	1.00
10	HHS Site Worker	1.00
11	HS Manager-Administrative Services	1.00
12	HS Manager-Aging Services & Resources Support	1.00
13	HS Manager- Behavioral Health Services	1.00
14	HS Manager- Children & Families Services	1.00
15	HS Manager- Children’s Developmental Services	1.00
16	HS Manager-Mental Health Recovery Services	1.00
17	HS Manager-Public Health	1.00
18	HS Specialist I	60.23 <u>61.23</u>
19	HS Specialist I (AODA Grant)	2.00
20	HS Specialist II	1.00
21	HS Specialist III	10.00 <u>11.00</u>
22	HS Specialist IV	1.00
23	HS Supervisor-ADRC	1.00
24	HS Supervisor- Aging & Nutrition	1.00
25	HS Supervisor-Behavioral Health	1.00
26	HS Supervisor-Child Protective Services	1.00
27	HS Supervisor-Child Support	1.00
28	HS Supervisor-Community Support Case Management	1.00
29	HS Supervisor-Community Support Program	1.00
30	HS Supervisor-Compliance & Medical Records	1.00
31	HS Supervisor-Crisis Intervention	1.00
32	HS Supervisor-Economic Support	2.00
33	HS Supervisor-Fiscal Support	1.00
34	HS Supervisor-Juvenile Court Intake/Child Abuse & Neglect	1.00
35	HS Supervisor-Ongoing Case Management	1.00
36	HS Supervisor-Public Health	1.00
37	HS Supervisor-WIC	1.00
38	Nutrition Site Worker	1.87
39	Nutrition Specialist	1.00
40	Occupational Therapist	0.80
41	Paternity Specialist	1.00
42	Physical Therapist	0.80
43	Physician Support Assistant	1.00
44	Program Assistant	1.00

1	Public Health Nurse BSN	3.50
2	Public Health Preparedness Coordinator	1.00
3	Public Health Specialist	0.50
4	Receptionist/Clerk	4.37
5	Registered Dental Hygienist	0.60
6	RN (Mental Health)	3.00
7	Secretary – Confidential	1.00
8	Senior Accountant ¹	1.75
9	Spanish Interpreter/Clerk	0.50
10	Speech-Language Pathologist	1.75 2.00
11	Support Specialist	5.00
12	Teacher	1.00
13	Total Health & Human Services FTEs	179.67 182.02

14 ¹Reports to Finance
15 ⁶Positions to be eliminated when State funding ceases.

17 (j) *Human Resources*

18		
19	CLASSIFICATION TITLE	FTE
20		
21	Administrative Assistant	1.00
22	Benefits Specialist	2.00
23	Human Resources Analyst	2.00
24	Human Resources Director	1.00
25	Human Resources Generalist	1.00
26	Human Resources Manager	1.00
27	Risk/Benefits Manager	1.00
28	Total Human Resources FTEs	9.00

30 (k) *Information Technology/Land Information*

31		
32	CLASSIFICATION TITLE	FTE
33		
34	Account Clerk IV	1.00
35	Business Analyst/Project Manager	2.00
36	Director – IT	1.00
37	GIS Coordinator	1.00
38	Help Desk Analyst	1.00
39	IT Project Coordinator	1.00
40	IT Specialist	0.25
41	Manager of IT Operations	1.00
42	Network Engineer	1.00
43	Senior IT Architect	1.00
44	Senior IT Support Specialist	1.00
45	Systems Engineer	1.00

1 Systems Specialist 1.00
 2 Total Information Technology/Land Information FTEs 13.25
 3

4 (l) *Lakeland Health Care Center*
 5

6	CLASSIFICATION TITLE	FTE
7		
8	Account Clerk I	0.56
9	Account Clerk III	4.00
10	Administrative Assistant	1.00
11	Administrative Secretary I	1.00
12	Administrator – LHCC	1.00
13	Admissions Coordinator	1.00
14	Assistant Administrator – LHCC	1.00
15	Assistant Nurse Manager	2.00
16	Behavior Management Specialist	1.00
17	Certified Medication Assistant	4.00
18	Certified Nursing Assistant	68.58
19	Certified Nursing Assistant Team Coach	4.00
20	Clerk IV	2.00
21	Cook	3.00
22	Director of Nursing	1.00
23	Food Service and Nutrition Supervisor	1.00
24	Housewide Enrichment Facilitator	1.00
25	Licensed Beautician	0.60
26	LPN – Medical Records	1.00
27	LPN – Medical Records Lead Worker	1.00
28	LPN - Unit Supervisor	7.00
29	MDS Coordinator	1.00
30	Maintenance Coordinator	1.00
31	Maintenance Technician	2.00
32	Nurse Manager	2.00
33	Quality Operations Manager	1.00
34	Receptionist	0.18
35	Recreation Therapy Coordinator	1.00
36	Recreation Therapy Leader	2.00
37	Recreational Therapist	1.00
38	Rehab Unit Manager	1.00
39	Relief Cook	5.70
40	Resident Liaison	1.00
41	Restorative Therapy Aide/Clinic Asst	1.00
42	RN - Unit Supervisor	10.10
43	Scheduling/Payroll Clerk	1.00
44	Senior Accountant ¹	0.25
45	Social Worker	2.00

1	Support Services Supervisor	1.00
2	Total Lakeland Health Care Center FTEs	140.97
3	¹ Reports to Finance	
4		
5	(m) <i>Land Use & Resource Management</i>	
6		
7	CLASSIFICATION TITLE	FTE
8		
9	Administrative Secretary II	1.00
10	Clerk IV	2.00
11	Code Enforcement Officer	3.00
12	Conservation Tech	2.00
13	Deputy Director	1.00
14	Director – LURM/Deputy Corporation Counsel	1.00
15	Land Use & Resource Management Assistant	1.00
16	Planner	1.00
17	Senior Conservation Tech	1.00
18	Senior Planner	1.00
19	Senior Zoning Officer	1.00
20	Urban Conservation Specialist	1.00
21	Total Land Use & Resource Management FTEs	16.00
22		
23	(n) <i>Medical Examiner</i>	
24		
25	CLASSIFICATION TITLE	FTE
26		
27	Lead Investigator/Deputy Medical Examiner ¹	1.00
28	Total Medical Examiner FTEs	1.00
29	¹ Reports to Administration	
30		
31	(o) <i>Public Works</i>	
32		
33	CLASSIFICATION TITLE	FTE
34		
35	Accounting Assistant ¹	1.00
36	Administrative Secretary I	2.00
37	Assistant Buyer	1.00
38	Assistant Buyer/Solid Waste Coordinator	1.00
39	Assistant DPW Superintendent – Fleet/Parks/Facilities	1.00
40	Assistant DPW Superintendent - Roads	3.00
41	Buyer	1.00
42	County Engineer	1.00
43	Director – Central Services	1.00
44	Facilities Foreman	1.00
45	Finance Manager ¹	1.00

1	Groundskeeper	1.00
2	Highway/Engineering Assistant	1.00
3	Inventory Specialist	1.00
4	Maintenance Technician	8.00 7.00
5	Maintenance Technician/Administrative Secretary	1.00
6	Marking/Signing Lead Worker	1.00
7	Mechanic II	4.00
8	Operations Manager/Deputy Director	1.00
9	Patrolman/Woman	30.00
10	Purchasing Manager	1.00
11	Road Lead Worker	1.00
12	Senior Accountant ¹	0.50
13	Senior Buyer	1.00
14	Senior Maintenance Technician	3.00
15	Senior Project Manager	1.00
16	Shop Foreman	1.00
17	Total Public Works FTEs	70.50 69.50

¹Reports to Finance

(p) *Register of Deeds*

22	CLASSIFICATION TITLE	FTE
23		
24	Account Clerk III	1.00
25	Clerk IV	2.50
26	Deputy Register of Deeds	1.00
27	Property Lister	1.00
28	Register of Deeds (elected)	1.00
29	Total Register of Deeds FTEs	6.50

(q) *Sheriff*

33	CLASSIFICATION TITLE	FTE
34		
35	Account Clerk IV	2.00
36	Administrative Secretary	1.00
37	Administrative Secretary II	1.00
38	Business Office Supervisor	1.00
39	Captain	4.00
40	Clerk II	0.20
41	Clerk III	4.00
42	Clerk IV	2.00
43	Communications Officer	16.00
44	Communications Supervisor	3.00
45	Correctional Officer	68.00

1	Correctional Officer/Classification	2.00
2	Correctional Officer/Electronic Monitoring	6.00
3	Corrections Secretary	1.00
4	Corrections Sergeant	11.00
5	Deputy Sheriff	50.00 51.00
6	Deputy Sheriff/Court Officer	1.00
7	Deputy Sheriff/Court Security	4.00
8	Detectives	9.00
9	Jail Administrator	1.00
10	Jail Superintendent	2.00
11	Law Enforcement Records Lead Worker	1.00
12	Law Enforcement Records Supervisor	1.00
13	Lieutenant	2.00
14	Network Engineer	1.00
15	Process Specialist	3.00
16	Property Room Coordinator	1.00
17	Sergeant	8.00
18	Sheriff (elected)	1.00
19	Undersheriff	1.00
20	Total Sheriff FTEs	207.20 209.20

21
22 (r) *Treasurer*

23		
24	CLASSIFICATION TITLE	FTE
25		
26	Account Clerk I	0.05
27	Account Clerk III	1.00
28	Account Clerk IV	1.00
29	Accountant	1.00
30	Clerk II	1.00
31	County Treasurer (elected)	1.00
32	<u>Deputy Treasurer</u>	<u>1.00</u>
33	Printing Coordinator	1.00
34	Receptionist/Clerk ¹	0.10
35	Total Treasurer FTEs	6.15

36 ¹Reports to Children with Disabilities Education Board

37
38 (s) *UW-Extension*

39		
40	CLASSIFICATION TITLE	FTE
41		
42	Clerk III	2.00
43	Volunteer Organizer	1.00
44	Total UW-Extension FTEs	3.00

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(t) *Veteran's Services*

CLASSIFICATION TITLE	FTE
Administrative Secretary II	1.00
Veteran's Service Officer	1.00
Veteran's Service Specialist	0.50 <u>1.00</u>
Total Veteran's Services FTEs	2.50 <u>3.00</u>

(u) Grand Total - County FTEs ~~829.90~~ 834.95

PART II: That Part III of Ordinance No. 975-04/16 (Reclassifying the HS Manager – Children's Developmental Services back to a Behavior Analyst) is hereby repealed by the following change, which shall be effective as of February 1, 2017:

(i) *Health & Human Services*

CLASSIFICATION TITLE	FTE
HS Manager – Children's Developmental Services	1.00
HS Specialist I	61.23 <u>62.23</u>
Total Health & Human Services FTEs	181.02

PART III: Except as otherwise noted, the balance of the position changes shall be effective as of January 1, 2017.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 7th day of November 2016.

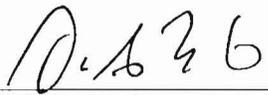
Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

County Board Meeting Date: November 7, 2016

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
10/20/16	10/24/16
_____ David A. Bretl County Administrator/Corporation Counsel	_____ Nicole Andersen Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

County Board Meeting Packet
Page 114 of 148

Ordinance No. 1011 – 11/16
Fiscal Note and Policy Impact Statement

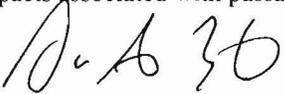
- I. Title:** Amending Section 15-17 of the Walworth County Code of Ordinances Relating to Authorized Positions by Department Based on the 2017 Budget
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to reflect position changes which are included in the 2017 budget.
- III. Is this a budgeted item and what is its fiscal impact:** Position changes, and their associated costs, are included in the 2017 budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources Committee Date: October 19, 2016

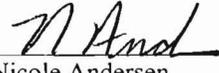
Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 10/20/16

Date
David A. Bretl
County Administrator/Corporation Counsel

 10/24/16

Date
Nicole Andersen
Deputy County Administrator-Finance

ORDINANCE NO. 1012 – 11/16

AMENDING SECTION 15-634 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO THE USE OF COUNTY VEHICLES BY THE MEDICAL EXAMINER’S OFFICE

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

PART I: That Section 15-634 of the Walworth County Code of Ordinances is hereby amended to read as follows (additions shown by underline; deletions shown by strike-through):

“Sec. 15-634. Use of County and personal vehicles.

(a) Except as provided under subsection (b), employees are prohibited from using a County vehicle to commute from home to work or work to home or for any other personal reasons.

(b) Employees and elected officials holding the following positions shall be assigned a County vehicle and are required to commute in the vehicle for bona fide non-compensatory business reasons: Sheriff, Undersheriff, Captain, Lieutenant, Deputy Sheriffs assigned to K-9 units, Deputy Medical Examiner, Lead Investigator/Deputy Medical Examiner, Public Works Operations Manager/Deputy Director, and Assistant Public Works Superintendent - Roads and Assistant Public Works Superintendent – Fleet/Parks/Facilities. At any time the department head may access the vehicle or assign alternative use of a County vehicle. The County may require that the vehicle be stored on County premises. Employees shall be required to maintain a log showing the personal use of the vehicle and submit the log for payroll processing.

(c) If a County vehicle is provided for bona fide business use, the employee shall not use the vehicle for personal purposes other than for commuting or de minimis personal use. In addition, the employee's spouse or dependents shall not be allowed in the commuter vehicle for any reason.”

PART II: This ordinance shall become effective upon passage and publication.

PASSED and ADOPTED by the Walworth County Board of Supervisors this 7th day of November 2016.

Nancy Russell
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

1 **County Board Meeting Date: November 7, 2016**

2

3 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

DA 36 10/20/16
David A. Bretl Date
County Administrator/Corporation Counsel

N Andersen 10/24/16
Nicole Andersen Date
Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 1012 – 11/16
Fiscal Note and Policy Impact Statement

- I. Title:** Amending Section 15-634 of the Walworth County Code of Ordinances Relating to the Use of County Vehicles by the Medical Examiner’s Office
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to include the Deputy Medical Examiner and Lead Investigator/Deputy Medical Examiner on the list of employees who shall be assigned a County vehicle.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have minimal fiscal impact on the county budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

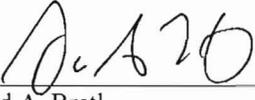
Committee: Human Resources Committee

Date: October 19, 2016

Vote: 5-0

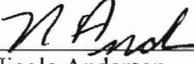
County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.



David A. Bretl
County Administrator/Corporation Counsel

10/20/16
Date



Nicole Andersen
Deputy County Administrator-Finance

10/24/16
Date

ORDINANCE NO. 1013 – 11/16

AMENDING SECTION 15-1031 AND REPEALING SECTION 15-1061 AND DIVISION 8 OF ARTICLE X OF CHAPTER 15 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO CDEB

1 **THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS**
2 **FOLLOWS:**

3
4 **PART I: That Section 15-1031 of the Walworth County Code of Ordinances is hereby**
5 **amended to read as follows (additions shown by underline; deletions shown by strike-**
6 **through):**

7
8 **“Sec. 15-1031. Work day.**

9
10 (a) Hours for the Lakeland School teachers will be from 7:30 a.m. to 3:30 p.m. The
11 parties may mutually agree to a flexible work schedule arrangement to allow for groups or
12 individuals to use their time most efficiently and/or effectively. This agreement must be in
13 writing, approved by the administration and reviewed at the beginning of each school year or as
14 needed.

15
16 (b) Full time teachers assigned at Lakeland School shall follow a 40-hour work week.
17 Exceptions to this will be the current practice of Fridays, days before holidays, and staff
18 meetings. Staff meetings and other meetings called by the Administration will be attended by
19 faculty members so designated. Every effort will be made to call meetings 48 hours in advance.

20
21 (c) ~~Teachers assigned to one of the school districts served by WCCDEB shall follow~~
22 ~~the calendar, work schedules and preparation time practices of the assigned districts.”~~

23
24 **PART II: That Section 15-1061 entitled “Early Retirement Opportunity” and Division 8 of**
25 **Article X of Chapter 15 of the Walworth County Code of Ordinances entitled “Off Campus**
26 **Services” are hereby repealed in their entirety.**

27
28 **PART III: This ordinance shall become effective upon passage and publication.**

29
30 **PASSED and ADOPTED** by the Walworth County Board of Supervisors this 7th day of
31 November 2016.

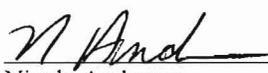
32
33
34
35
36 _____
37 Nancy Russell
38 County Board Chair

36 _____
37 Kimberly S. Bushey
38 Attest: County Clerk

39 **County Board Meeting Date: November 7, 2016**

1 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

	
10/20/16	10/24/16
_____ Date	_____ Date
David A. Bretl County Administrator/Corporation Counsel	Nicole Andersen Deputy County Administrator-Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Ordinance No. 1013 – 11/16
Fiscal Note and Policy Impact Statement

- I. **Title:** Amending Section 15-1031 and Repealing Section 15-1061 and Division 8 of Article X of Chapter 15 of the Walworth County Code of Ordinances Relating to CDEB

- II. **Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to eliminate sections of the Code relating to CDEB professionals in the school districts.

- III. **Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the county budget.

- IV. **Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources Committee

Date: October 19, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 10/20/16
Date
David A. Bretl
County Administrator/Corporation Counsel

 10/24/16
Date
Nicole Andersen
Deputy County Administrator-Finance

ORDINANCE NO. 1014 – 11/16

AMENDING SECTION 15-519 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO HOLIDAY PAY PROVISIONS

1 THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
2 FOLLOWS:
3

4 PART I: That Section 15-519 of the Walworth County Code of Ordinances is hereby
5 amended to read as follows (additions are underlined; deletions are shown in strike-
6 through text):
7

8 “Sec. 15-519. Holiday pay provisions.
9

10 (a) *Holiday pay for employees scheduled to work Monday through Friday.*
11

12 (1) For all employees scheduled to work Monday through Friday, the holiday shall be
13 observed on the actual calendar day of the holiday, except that a holiday falling
14 on a Saturday shall be observed on the preceding Friday, and a holiday falling on
15 a Sunday shall be observed on the following Monday, unless that Monday is also
16 a holiday in which case the holiday shall be observed on the following Tuesday.
17

18 (2) An employee subject to this section shall not be required to work on the observed
19 holiday. A full-time employee shall receive eight hours of holiday pay, and a part-
20 time employee shall receive pro-rated holiday pay, pro-rated by approved FTE.
21 An employee scheduled to work three 12-hour shifts shall be considered full-time
22 for purposes of this section.
23

24 (3) Only employees required to work on the holiday due to staffing and/or workload
25 issues at the request of the department head shall be paid holiday pay as provided
26 under subsection (2) and shall bank holiday hours equal to the number of hours
27 worked, or take additional pay equal to the hours worked, not to exceed eight
28 hours. The decision to bank the hours or take the additional pay must be made
29 prior to the end of the pay period.
30

31 (4) This subsection shall not apply to sworn law enforcement employees.”
32

33 PART II: That this ordinance shall be effective upon passage and publication.
34

35 PASSED and ADOPTED by the Walworth County Board of Supervisors this 7th day of
36 November 2016.
37
38
39

Ordinance No. 1014 – 11/16
Fiscal Note and Policy Impact Statement

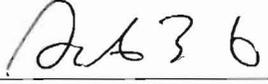
- I. Title:** Amending Section 15-519 of the Walworth County Code of Ordinances Relating to Holiday Pay Provisions
- II. Purpose and Policy Impact Statement:** The purpose of this ordinance amendment is to provide clarification with regard to holiday pay provisions for employees scheduled to work Monday through Friday.
- III. Is this a budgeted item and what is its fiscal impact:** Passage of this ordinance will have no fiscal impact on the County budget.
- IV. Referred to the following standing committee(s) for consideration and date of referral:**

Committee: Human Resources Committee Date: October 19, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached ordinance.

 10/24/16

Date
David A. Bretl
County Administrator/Corporation Counsel

 10/24/16

Date
Nicole Andersen
Deputy County Administrator-Finance

Resolution No. 33-11/16

Adopting 2017 Pay Ranges For Certain Non-Represented Hourly Employees and Salaried Exempt Employees

1 Moved/Sponsored by: Human Resources Committee
2

3 **WHEREAS**, the Human Resources Committee (“Committee”) has considered the matter of pay
4 raises for certain non-represented hourly employees and salaried exempt employees
5 (“Employees”); and,
6

7 **WHEREAS**, the Committee reviewed proposed pay ranges as a result of a third party
8 classification and compensation study at their July 29, 2016 meeting; and,
9

10 **WHEREAS**, the Committee directed the County Administrator to attempt to include the
11 proposed pay ranges and proposed implementation rules into the 2017 Administrator’s Budget;
12 and,
13

14 **WHEREAS**, the attached pay plans have been included in the 2017 preliminary budget and
15 maintain compliance with the 2017 mandated State levy cap.
16

17 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that
18 the attached pay plans for non-represented hourly employees and salaried exempt employees be
19 and the same are hereby approved effective January 1, 2017.
20
21
22
23
24

25 _____
26 Nancy Russell
27 County Board Chair
28

Kimberly S. Bushey
County Clerk

29
30 County Board Meeting Date: November 7, 2016
31

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	 Date	 _____ Nicole Andersen Deputy County Administrator – Finance	 Date
--	---	---	---

Policy and Fiscal Note
Resolution No. 33-11/16

I. Title: Adopting 2017 Pay Ranges For Certain Non-Represented Hourly Employees and Salaried Exempt Employees

II. Purpose and Policy Impact Statement: The purpose of this resolution is to adopt the new pay ranges (as attached) for certain non-represented hourly employees and salaried exempt employees.

III. Budget and Fiscal Impact: The passage of this resolution will result in an increase in the county's payroll in 2017. The precise calculation of this impact depends on numerous variables and changes over time. Positions are constantly vacated and filled in the county workforce. For example, a calculation of the overall impact of the pay table changes, which is made on August 1 will be different from a calculation made on October 1. A long-tenured manager may be on the payroll on August 1. At that time, the employee's pay is at the top of the fourth quartile of her range. A calculation of the overall cost of implementing the pay plan would be based on that manager's pay on August 1 together with any anticipated raise that the employee would receive in 2017 as a result of the new pay plan. If that manager retires on September 1 and a new hire replaces the employee on October 1, earning a lower rate of pay, the calculation would be different. There are a couple of ways to think about the impact of this plan:

1. The 2016 approved budget included the sum of \$70,568,389 for wages and benefits that are tied to wages, such as social security, Wisconsin Retirement, etc. The 2017 preliminary budget includes the sum of \$72,590,892 for these expenses. The 2017 figure takes into account the new pay plan together with positions added or eliminated in 2016 and proposed to be added or eliminated in 2017. The total increase represents approximately a 2.866% increase for all payroll-related changes.
2. An estimate of the cost of the plan calculated in early August indicated an overall cost of \$1,303,480 in 2017 when compared to a wage freeze. This represents an approximate increase of 1.847% over the approved 2016 wages and benefits budget.

The 2017 preliminary budget includes the funds necessary to implement the new pay ranges for non-represented hourly employees and salaried exempt employees.

IV. Referred to the following standing committees for consideration and date of referral:

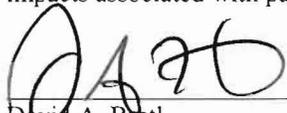
Committee: Human Resources

Meeting Date: October 19, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 10/21/16
Date

David A. Bretl
County Administrator/Corporation Counsel

 10/25
Date

Nicole Andersen
Deputy County Administrator – Finance

Non Premium Hourly Pay Plan

Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
Hilth Human Svcs	HHS Site Worker	07H+07H+	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.49	15.87	16.27	16.68	17.09	17.64
Hilth Human Svcs	Nutrition Site Worker														
LHCC	Relief Cook														
LHCC	Certified Nursing Assistant	08H+08H+	13.80	14.14	14.50	14.86	15.23	15.61	16.00	16.40	16.81	17.23	17.66	18.10	18.70
LHCC	Cook														
LHCC	Licensed Beautician														
LHCC	Account Clerk I	09H+09H+	14.76	15.13	15.51	15.89	16.29	16.70	17.12	17.54	17.98	18.43	18.89	19.37	19.95
LHCC	Treasurer														
LHCC	Account Clerk I														
LHCC	Certified Medication Assistant														
LHCC	Clerk II														
LHCC	Clerk Courts														
LHCC	Sheriff														
LHCC	District Attorney														
LHCC	Clerk II														
LHCC	Clerk III														
LHCC	Clerk IV														
LHCC	CNA - Housewide Enrichment Facilitator														
LHCC	Recreational Therapy Leader														
LHCC	Resident Liaison														
LHCC	Restorative Therapy Aide/Clinic Assistant														
LHCC	Account Clerk III	10H+/10H+	16.01	16.41	16.82	17.24	17.67	18.11	18.57	19.03	19.51	19.99	20.49	21.01	21.68
LHCC	County Clerk														
LHCC	Administrative Secretary I														
LHCC	Administrative Secretary I (Hwy Ops)														
LHCC	Administrative Secretary II														
LHCC	Sheriff														
LHCC	Hilth Human Svcs														
LHCC	Treasurer														
LHCC	Clerk II														
LHCC	Hilth Human Svcs														
LHCC	Clerk III														
LHCC	Clerk III														
LHCC	Clerk IV														
LHCC	Clerk IV														
LHCC	Clerk IV														
LHCC	LURM														
LHCC	Register Deeds														
LHCC	Clerk IV														
LHCC	Sheriff														
LHCC	Corrections Secretary														
LHCC	Maintenance Technician														
LHCC	Maintenance Technician														
LHCC	Maintenance Technician/Administrative Secretary														
LHCC	Public Works														
LHCC	Hilth Human Svcs														
LHCC	Receptionist/Clerk														
LHCC	Receptionist/Clerk														
LHCC	Scheduling/Payroll Clerk														
LHCC	Spanish Interpreter/Clerk														
LHCC	Hilth Human Svcs														
LHCC	Account Clerk II	11H+/11H+	17.45	17.89	18.34	18.79	19.26	19.75	20.24	20.74	21.26	21.80	22.34	22.90	23.61
LHCC	Hilth Human Svcs														
LHCC	Account Clerk III														
LHCC	Account Clerk III														
LHCC	Account Clerk III														
LHCC	Register Deeds														
LHCC	Treasurer														
LHCC	Account Clerk III														
LHCC	Account Clerk III														
LHCC	Account Clerk IV														
LHCC	Account Clerk IV														
LHCC	Account Clerk IV														
LHCC	Info Technology														
LHCC	Account Clerk IV														
LHCC	Sheriff														
LHCC	Human Resources														
LHCC	Administrative Assistant														
LHCC	LURM														
LHCC	Administrative Secretary II														
LHCC	Clerk III														
LHCC	Clerk III														
LHCC	UW Extension														
LHCC	Clerk III														
LHCC	Hilth Human Svcs														
LHCC	Clerk IV														

Non Premium Hourly Pay Plan

Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
Sheriff	Clerk IV	11H-11H+	17.45	17.89	18.34	18.79	19.26	19.75	20.24	20.74	21.26	21.80	22.34	22.90	23.61
Clerk Courts	Deputy Clerk of Courts														
Clerk Courts	Deputy Register in Probate														
Administration	Legal Secretary														
Hilh Human Svcs	Physicians Support Assistant														
Clerk Courts	Pretrial Services Coordinator														
Treasurer	Printing Coordinator														
Hilh Human Svcs	Program Assistant														
Register Deeds	Property Lister														
CDEB	Secretary - Confidential														
CDEB	Special Education Aide														
Clerk Courts	Treatment Court Assistant														
Hilh Human Svcs	Account Clerk IV	12H-12H+	19.23	19.71	20.20	20.71	21.23	21.76	22.30	22.86	23.43	24.02	24.62	25.23	26.06
Treasurer	Account Clerk IV														
Finance	Accounting Assistant														
Administration	Administrative Assistant														
Finance	Administrative Assistant														
LHCC	Administrative Assistant														
Administration	Administrative Clerk														
County Clerk	Administrative Clerk														
Sheriff	Administrative Secretary														
Public Works	Administrative Secretary I (Fac & Parks)														
Hilh Human Svcs	Administrative Secretary II														
Veterans	Administrative Secretary II														
Public Works	Assistant Buyer														
Public Works	Assistant Buyer - Solid Waste														
Hilh Human Svcs	Associate Nutrition Specialist														
Clerk Courts	Calendar Clerk of Courts														
Sheriff	Communications Officer														
Sheriff	Communications Officer (Mon - Fri)														
Sheriff	Correctional Officer														
Sheriff	Correctional Officer/Classification														
Register Deeds	Deputy Register of Deeds														
Hilh Human Svcs	Economic Support Specialist														
LHCC	Food & Nutrition Supervisor														
Public Works	Groundskeeper														
Info Technology	Help Desk Analyst														
Public Works	Highway Engineering Assistant														
Sheriff	Law Enforcement Records Lead Worker														
Distinct Attorney	Legal Stenographer														
LURM	LURM Assistant														
LHCC	Maintenance Coordinator														
Hilh Human Svcs	Paternity Specialist														
Sheriff	Property Room Coordinator														
Hilh Human Svcs	Secretary - Confidential														
Public Works	Senior Maintenance Technician														
Hilh Human Svcs	Support Specialist														
District Attorney	Victim Witness Service Provider														
Hilh Human Svcs	Child Support Lead Worker	13H-13H+	22.94	23.35	23.88	24.42	24.97	25.53	26.10	26.69	27.29	27.90	28.53	29.17	30.00
County Clerk	Deputy County Clerk														
Hilh Human Svcs	Economic Support Lead Worker														
CDEB	Interpreter														

Non Premium Hourly Pay Plan

Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
Info Technology	IT Project Coordinator	13H-/13H+	22.84	23.35	23.88	24.42	24.97	25.53	26.10	26.69	27.29	27.90	28.53	29.17	30.00
Info Technology	IT Specialist														
Administration	Legal Assistant														
District Attorney	Legal Secretary Lead Worker														
LHCC	Mobility Coordinator														
LHCC	Recreational Therapist														
Veterans	Veterans Service Specialist														
District Attorney	Victim Witness Coordinator														
UW Extension	Volunteer Organizer														
LHCC	Behavior Management Specialist	15H-/15H+	29.81	30.51	31.23	31.96	32.71	33.48	34.27	35.08	35.90	36.74	37.60	38.48	39.43
LHCC	Quality Operations Manager														
LHCC	Social Worker														

Walworth County Non Premium Management Pay Plan

<u>Dept Name</u>	<u>Position Title</u>	<u>Pay Grade</u>	<u>Grade Minimum</u>	<u>Grade Midpoint</u>	<u>Grade Maximum</u>
Administration	County Administrator	23M	139,000	160,000	182,000
		22M	126,000	145,000	163,000
Finance	Deputy County Administrator - Finance	21M	115,000	132,000	148,000
Hlth Human Svcs	Director - Health & Human Services				
LHCC	Administrator - LHCC	20M	106,000	122,000	137,000
Hlth Human Svcs	Deputy Director - Health & Human Services				
CDEB	Director - Special Education				
Finance	Comptroller	19M	98,000	112,000	126,000
Public Works	Director - Central Services				
LURM	Director - LURM/Deputy Corporation Counsel				
Human Resources	Human Resources Director				
LHCC	Assistant Administrator - LHCC	18M	88,000	101,000	114,000
Administration	Assistant Corporation Counsel II				
CDEB	Assistant Director - Special Education				
Clerk Courts	Circuit Court Commissioner				
Public Works	County Engineer				
LURM	Deputy Director				
LHCC	Director of Nursing				
Clerk Courts	Family Court Commissioner				
Finance	Financial Systems Administrator				
Hlth Human Svcs	HS Manager - Aging Services/Resources Support				
Hlth Human Svcs	HS Manager - Behavioral Health Services				
Hlth Human Svcs	HS Manager - Children & Families Services				
Hlth Human Svcs	HS Manager - Children's Developmental Services				
Hlth Human Svcs	HS Manager - Mental Health Recovery Services				
Hlth Human Svcs	HS Manager - Public Health				
Public Works	Operations Manager/Deputy Director				
CDEB	Director - Curriculum & Public Instruction (66.77 hr/pp)	17M	78,000	90,000	102,000
CDEB	Director - Pupil Services/School Psychologist (66.77 hr/pp)				
Finance	Finance Manager				
Hlth Human Svcs	HS Manager - Administrative Services				
Human Resources	Human Resources Manager				
Sheriff	Jail Administrator				
Public Works	Purchasing Manager				
Human Resources	Risk/Benefits Manager				
Finance	Financial Systems Supervisor	16M	71,000	81,700	92,000
Hlth Human Svcs	HS Supervisor - ADRC				
Hlth Human Svcs	HS Supervisor - Behavioral Health				
Hlth Human Svcs	HS Supervisor - Child Protective Services				
Hlth Human Svcs	HS Supervisor - Community Support Case Management				
Hlth Human Svcs	HS Supervisor - Community Support Program				
Hlth Human Svcs	HS Supervisor - Crisis Intervention				
Hlth Human Svcs	HS Supervisor - Juvenile Court Intake/Child Abuse Neglect				
Hlth Human Svcs	HS Supervisor - Ongoing Case Management				
Hlth Human Svcs	HS Supervisor - Public Health				
LHCC	MDS Coordinator				

Walworth County Non Premium Management Pay Plan

<u>Dept Name</u>	<u>Position Title</u>	<u>Pay Grade</u>	<u>Grade Minimum</u>	<u>Grade Midpoint</u>	<u>Grade Maximum</u>
Clerk Courts	Office Manager - Courts	16M	71,000	81,700	92,000
LHCC	Rehab Unit Manager				
Public Works	Senior Project Manager				
LHCC	Staff & Support Services Manager				
Treasurer	Deputy Treasurer	15M	62,000	70,200	82,000
LHCC	Admissions Coordinator				
Public Works	Assistant DPW Superintendent - Fleet/Parks/Facilities				
Public Works	Assistant DPW Superintendent - Roads				
Sheriff	Business Office Supervisor				
Medical Examiner	Lead Investigator/Deputy Medical Examiner				
Hlth Human Svcs	HS Supervisor - Aging & Nutrition				
Hlth Human Svcs	HS Supervisor - Child Support				
Hlth Human Svcs	HS Supervisor - Compliance & Medical Records				
Hlth Human Svcs	HS Supervisor - Economic Support				
Hlth Human Svcs	HS Supervisor - Fiscal Support				
Hlth Human Svcs	HS Supervisor - WIC				
District Attorney	Law Clerk				
District Attorney	Office Manager DA				
Clerk Courts	Office Supervisor - Courts				
LHCC	Recreational Therapy Coordinator				
Finance	Senior Accountant				
Public Works	Senior Buyer				
LURM	Senior Conservation Technician				
LURM	Senior Planner				
LURM	Senior Zoning Officer				
Veterans	Veterans Service Officer				
Human Resources	Benefits Specialist	14M	52,500	60,800	68,800
Public Works	Buyer				
LURM	Code Enforcement Officer				
LURM	Conservation Technician				
Public Works	Facilities Foreman				
Human Resources	Human Resources Generalist				
Finance	Payroll Systems Coordinator				
LURM	Planner				
CDEB	School Business Office Supervisor				
Public Works	Shop Foreman				
Clerk Courts	Treatment Court Coordinator				
LURM	Urban Conservation Specialist				
Human Resources	Human Resource Analyst	13M	47,500	52,900	62,400
Sheriff	Law Enforcement Records Supervisor				
CDEB	Special Education Data Coordinator				
LHCC	Support Services Supervisor				
Info Technology	Systems Specialist				

Walworth County CDEB Premium Management Pay Plan

		1600 Hours Per Year Positions														
Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	
CDEB	School Nurse	14C/14C+	26,053.98	26,705.11	27,372.77	28,057.00	28,756.84	29,477.40	30,214.30	30,969.70	31,743.99	32,537.50	33,350.90	34,184.70	35,249.90	
			1603.35	1643.43	1684.52	1726.63	1769.79	1814.04	1859.39	1905.88	1953.52	2002.36	2052.41	2103.73	2169.22	
			41697.10	42729.18	43797.52	44892.38	46014.54	47165.04	48344.14	49552.88	50791.52	52061.36	53362.66	54695.98	56399.72	
CDEB	Occupational Therapist	16C/16C+	34,134.66	34,869.85	35,618.82	36,394.40	37,196.63	37,965.54	38,781.17	39,615.55	40,467.22	41,337.22	42,225.99	43,133.88	44,230.88	
CDEB	Physical Therapist		2100.64	2145.81	2191.94	2239.07	2287.21	2336.39	2386.63	2437.94	2490.35	2543.89	2598.58	2654.45	2721.96	
			54616.64	55791.06	56990.44	58215.82	59467.46	60746.14	62052.38	63386.44	64749.10	66141.14	67563.08	69015.70	70770.96	

		1620 Hours Per Year Positions															
Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
CDEB	Speech Correctionist	15C-/15C+	25,361.88	25,932.25	26,515.59	27,112.25	27,722.66	28,346.53	28,984.11	29,636.62	30,303.00	30,984.99	31,682.20	32,394.88	33,123.08	33,869.00	34,631.11
			1482.65	1516.01	1550.12	1585.00	1620.66	1657.12	1694.41	1732.53	1771.51	1811.38	1852.13	1893.80	1936.42	1979.98	2024.53
			39548.90	39416.26	40303.12	41210.00	42137.16	43085.12	44054.66	45045.78	46059.26	47095.88	48155.38	49238.80	50346.92	51479.48	52637.78
			35,410.33	36,207.27	37,021.77	37,854.47	38,706.84	39,577.30	40,467.88	41,378.03	42,309.30	43,261.22	44,234.47	45,228.99	46,247.66	47,305.25	48,405.50
			2070.09	2116.66	2164.29	2212.99	2262.78	2313.69	2365.75	2418.96	2473.40	2529.05	2585.96	2644.14	2703.63	2755.25	2815.50
			53822.34	55033.16	56271.54	57537.74	58832.28	60155.94	61509.50	62893.48	64308.40	65755.30	67234.96	68747.64	70294.38	71836.50	73415.50

Walworth County Information Technology Premium Management Pay Plan

<u>Dept Name</u>	<u>Position Title</u>	<u>Pay Grade</u>	<u>Grade Minimum</u>	<u>Grade Midpoint</u>	<u>Grade Maximum</u>
Info Technology	Director - Information Technology	19I	106,000	122,000	137,000
Info Technology	Manager of IT Operations	18I	98,000	112,000	126,000
		17I	88,000	101,000	114,000
Info Technology	Senior IT Architect	16I	78,000	90,000	102,000
Info Technology	GIS Coordinator	15I	71,000	81,700	92,000
Info Technology	Network Engineer				
Sheriff	Network Engineer				
Info Technology	Systems Engineer				
Info Technology	Business Analyst/Program Manger	14I	62,000	70,200	82,000
Info Technology	SR IT Support Specialist				

Lakeland Health Care Center Premium Hourly Pay Plan

Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
LHCC	CNA - Team Coach	08L-08L+	14.80	15.14	15.50	15.86	16.23	16.61	17.00	17.40	17.81	18.23	18.66	19.10	19.70
LHCC	LPN - Medical Records	12L-12L+	22.12	22.61	23.12	23.64	24.17	24.72	25.27	25.84	26.42	27.02	27.63	28.25	28.85
LHCC	LPN - Unit Supervisor	12R-12R+	23.12	23.61	24.12	24.64	25.17	25.72	26.27	26.84	27.42	28.02	28.63	29.25	29.85
LHCC	RN - Unit Supervisor	14L-14L+	29.33	29.99	30.66	31.35	32.06	32.78	33.52	34.27	35.04	35.83	36.64	37.46	38.22
LHCC	RN - Unit Supervisor Charge Nurse	14R-14R+	30.33	30.99	31.66	32.35	33.06	33.78	34.52	35.27	36.04	36.83	37.64	38.46	39.22

Walworth County Lakeland Health Care Center Premium Management Pay Plan

<u>Dept Name</u>	<u>Position Title</u>	<u>Pay Grade</u>	<u>Grade Minimum</u>	<u>Grade Midpoint</u>	<u>Grade Maximum</u>
LHCC	Nurse Manager	16L	75,000	86,000	96,500
LHCC	Assistant Nurse Manager	15L	68,000	78,000	88,500

Public Works Premium Hourly Pay Plan

Department	Job Class	Table	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
Public Works	Patrolman/Woman	09P-09P+	18.75	19.17	19.60	20.04	20.50	20.96	21.43	21.91	22.40	22.91	23.42	23.95	24.52
Public Works	Inventory Specialist	12P-12P+	21.25	21.63	22.12	22.61	23.12	23.64	24.18	24.72	25.28	25.84	26.43	27.02	27.64
Public Works	Marking/Signing Lead Worker														
Public Works	Mechanic II														
Public Works	Road Lead Worker														

Walworth County Sheriff's Office Premium Management Pay Plan

<u>Dept Name</u>	<u>Position Title</u>	<u>Pay Grade</u>	<u>Grade Minimum</u>	<u>Grade Midpoint</u>	<u>Grade Maximum</u>
Sheriff's Office	Undersheriff	19S	87,000	100,000	113,000
Sheriff's Office	Captain	16S	74,000	85,000	96,000
Sheriff's Office	Jail Superintendent Lieutenant	15S	65,000	74,500	85,000
Sheriff's Office	Communications Supervisor	13S	57,500	66,000	75,000
Sheriff's Office	Corrections Sergeant				

Resolution No. 34- 11/16
Adopting 2017 Pay Ranges For Certain Casual Employees

1 Moved/Sponsored by: Human Resources Committee
2

3 **WHEREAS**, the Human Resources Committee (“Committee”) has considered the matter of pay
4 raises for certain casual employees (“Employees”); and,
5

6 **WHEREAS**, the Committee recommends adoption of the new pay tables for casual employees
7 (as attached) to more closely align the casual positions with their hourly counterpart positions
8 and to provide increases for other casual employees to maintain consistency.
9

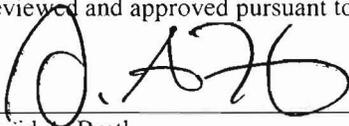
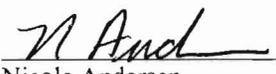
10 **NOW, THEREFORE, BE IT RESOLVED** by the Walworth County Board of Supervisors that
11 the attached pay plan for certain casual employees be and the same is hereby approved effective
12 January 1, 2017.
13
14
15
16
17

18 _____
19 Nancy Russell
20 County Board Chair
21

Kimberly S. Bushey
County Clerk

22
23 County Board Meeting Date: November 7, 2016
24

Action Required: Majority Vote X Two-thirds Vote _____ Other _____

Policy and Fiscal Note is attached. Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:	
 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator – Finance
Date <u>10/21/16</u>	Date <u>10/24/16</u>

CASUAL PAY TABLES

Job Class	Pay Table	Table Date	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
STUDENT INTERN	MINT	01/01/11	12.00												
RECEPTIONIST	MREC	01/01/16	13.00	13.17											
current ee will stay at \$13.17 until step 1 catches or position is vacated and refilled at step 1															
ACCOUNT CLERK I	MACI	01/01/17	14.76												
CLERK II POST 2012 HIRE	MC22	01/01/17	14.76												
STUDENT LEARNER	MSI	07/24/09	5.90	7.25											
SUBSTITUTE TEACHER	MST	07/14/15	100.00												
SUBSTITUTE SPEC EDUCATION AIDE															
IN-HOUSE POOL DISHWASHER	MPDW	01/01/15	10.00												
IN-HOUSE POOL COOK/FOOD SVC WKR	MPCF	01/01/15	13.26												
IN-HOUSE POOL CNA	MPLC	01/01/16	16.48												
IN-HOUSE POOL CNA - WEEKEND WARRIOR	MPLW	05/10/16	19.00												
RN-UNIT SUPERVISOR (LHCC)	MRN	01/01/16	27.26												
IN-HOUSE POOL NURSE	MPLN	01/01/16	34.21												
NUTRITION SITE WORKER	MNSW	01/01/17	13.03												
ECONOMIC SUPPORT SPECIALIST	MESS	01/01/17	19.23	19.71	20.20	20.71	21.23	21.76	22.30	22.86	23.43	24.02	24.62	25.23	26.06
MEDICARE SPECIALIST	MOSP	01/01/16	20.53												
HS SPECIALIST I	MHS1	01/01/16	22.16	22.85	24.16	25.18	26.26	27.42							
REGISTERED DENTAL HYGIENIST	MRDH	01/01/17	28.50												
HS MANAGER	MHSM	08/25/16	46.00												
DEPUTY SHERIFF/MARINE OFCR	DSMO	05/01/13	17.00	17.50											
DEPUTY SHERIFF/MARINE MGR	DSMM	05/01/10	20.00												
FACILITIES & PARKS SEASONAL LABORER	MFPL	05/12/15	10.00	10.50	11.00										
PATROLMAN - LTE	MPTL	01/01/17	18.75	19.74											
STUDENT WORKER	MSW	07/24/09	7.25												
JURY BAILIFF	MJB	01/01/16	11.85												
SCANNING CLERK	MSCN	01/01/17	13.00												
PRE-TRIAL DIVERSION COORDINATOR	MPDC	11/10/15	20.00												
DEPUTY MEDICAL EXAMINER	MDC	01/01/14	120.00												
SENIOR ACCOUNTANT	MSRA	03/01/15	30.00												
CODE ENFORCEMENT OFFICER	MCEO	01/01/17	25.25												

CLERICAL

LAKELAND SCHOOL

LAKELAND HEALTH CARE CENTER

HEALTH & HUMAN SERVICES

SHERIFF'S OFFICE

PUBLIC WORKS

CLERK OF COURTS

CORONER/MEDICAL EXAMINER

MANAGEMENT - LIMITED TERM

LAND USE & RESOURCE MANAGEMENT

Resolution No. 35 – 11/16
Adopting Insurance Premium Equivalents for 2017

1 Moved/Sponsored by: Human Resources Committee
2

3 **WHEREAS**, Human Resources staff met with M3, the County’s employee benefits consultant;
4 and,
5

6 **WHEREAS**, based on the consultant’s suggestion, the Human Resources Committee took action
7 at their June 22, 2016 meeting to alter the plan design of the Tier 1 Health Plan for 2017; and,
8

9 **WHEREAS**, the attached premium equivalents have been included in the 2017 Administrator’s
10 Budget; and,
11

12 **WHEREAS**, it is the County’s intent to reduce the cost of our health insurance plan in order to
13 mitigate potential Health Care Reform excise taxes.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
16 hereby adopts the premium equivalent rates for the dental plan, Tier 1 Health Plan and Tier 2
17 Health Plan as specified on Attachment A.
18

19 **BE IT FURTHER RESOLVED** that such rates will be effective for the 2017 Plan Year and
20 shall supersede the rates previously approved by the County Board.
21
22
23

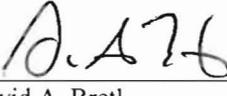
24 _____
25 Nancy Russell
26 County Board Chair
27

Kimberly S. Bushey
County Clerk

28
29 County Board Meeting Date: November 7, 2016
30

31 Action Required: Majority Vote X Two-thirds Vote _____ Other _____
32

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl Date County Administrator/Corporation Counsel	 _____ Nicole Andersen Date Deputy County Administrator – Finance
--	--

Attachment A

The following charts highlight the 2016 rates as well as the proposed 2017 rates for both the health and dental insurance plans.

	2016 Adopted Rates	2017 Proposed Rates
Tier 1		
Single	\$ 828	\$ 812
Family	\$ 2,048	\$ 2,008
Medicare	\$ 580	\$ 568

	2016 Adopted Rates	2017 Proposed Rates
Tier 2		
Single	\$ 705	\$ 705
Family	\$ 1,701	\$ 1,701
Medicare	\$ 493	\$ 493

	2016 Adopted Rates	2017 Proposed Rates
Dental		
Single	\$ 44	\$ 44
Family	\$ 113	\$ 113

Policy and Fiscal Note
Resolution No. 35 – 11/16

- I. **Title:** Adopting Insurance Premium Equivalents for 2017

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to adopt the 2017 health and dental insurance premium equivalent rates.

- III. **Budget and Fiscal Impact:** Costs are included in the 2017 budget.

- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Human Resources

Meeting Date: October 19, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 10/20/16
Date
David A. Bretl
County Administrator/Corporation Counsel

 10/24/16
Date
Nicole Andersen
Deputy County Administrator – Finance

Resolution No. 41-11/16

Supporting the Southeastern Wisconsin Regional Planning Commission Proposed Chloride Study

1 Moved/Sponsored by: Land Conservation Committee

2
3 **WHEREAS**, in response to growing public concern about the impacts of road salt on
4 Wisconsin's waterways, the Southeastern Wisconsin Regional Planning Commission (SEWRPC)
5 directed Commission staff to develop a prospectus for study of the environmental impact of the
6 use of road salt in winter road maintenance in the region; and

7
8 **WHEREAS**, SEWRPC subsequently created a Technical Advisory Committee to assist in the
9 preparation of the prospectus, which was completed in March 2016; and

10
11 **WHEREAS**, in its work on the prospectus, the Technical Advisory Committee noted that road
12 salt is only one of a number of sources of chloride that is added to the environment; and

13
14 **WHEREAS**, the prospectus sets forth the need for and purpose of a broader study to better
15 understand various sources of chloride in regional waterways and to identify priorities in abating
16 these sources; and

17
18 **WHEREAS**, chloride concentrations in Wisconsin's waterways continue to increase on an
19 annual basis, resulting in significant impacts on the environmental quality of the lakes, streams
20 and rivers of Wisconsin, the region and the county.

21
22 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
23 does hereby support the efforts of SEWRPC to move forward with a comprehensive study of
24 chlorides in the waterways of the SEWRPC region; and

25
26 **BE IT FURTHER RESOLVED** that the County Clerk forward a copy of this resolution to the
27 SEWRPC Executive Director.

28
29
30 _____
31 Nancy Russell
32 County Board Chair

Kimberly S. Bushey
County Clerk

33
34 County Board Meeting Date: November 7, 2016

35
36 Action Required: Majority Vote X Two-thirds Vote _____ Other _____

37
Policy and Fiscal Note is attached.

Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:



David A. Bretl Date 10/28/16
County Administrator/Corporation Counsel



Nicole Andersen Date 10/28/16
Deputy County Administrator - Finance

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 41-11/16

- I. **Title:** Supporting the Southeastern Wisconsin Regional Planning Commission Proposed Chloride Study

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to support the Southeastern Wisconsin Regional Planning Commission's study of sources of chlorides in regional waterways and develop a strategy to abate the pollutant.

- III. **Budget and Fiscal Impact:** Passage of this Resolution will have no fiscal impact on the county budget.

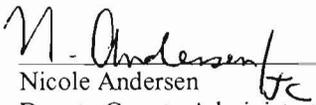
- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Land Conservation Committee Meeting Date: October 17, 2016

Vote: 5 - 0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator – Finance
Date 10/28/16	Date 10/28/16

If unsigned, exceptions shall be so noted by the County Administrator.

Resolution No. 32-11/16

Authorizing the Use of County-Owned Lands during Replacement of EXISTING Natural Gas Distribution Facilities regarding the We Energies ‘Hospital Road Project’

1 Moved/Sponsored by: Public Works Committee

2
3 **WHEREAS**, Wisconsin Electric Power Company, doing business as We Energies (herein after
4 “We Energies”), will be replacing natural gas distribution facilities (herein after “Construction”)
5 in the towns of Geneva and Lyons, in Walworth County, Wisconsin; and,
6

7 **WHEREAS**, the Construction is tentatively scheduled to begin in April, 2017 with an estimated
8 completion date of October, 2017; and,
9

10 **WHEREAS**, the Construction will affect property owned by Walworth County on the north
11 (Parcel YVSE0031) and south (Parcel JG400002) sides of CTH-NN for which We Energies is
12 seeking two temporary easements from Walworth County for construction purposes only; and,
13

14 **WHEREAS**, We Energies is also seeking permission to establish a staging area (herein after
15 “Staging Area”) for this project on county-owned property (Parcel JG400002); and,
16

17 **WHEREAS**, the temporary easements and Staging Area will no longer be needed after
18 construction is completed.
19

20 **NOW, THEREFORE, BE IT RESOLVED** that the Walworth County Board of Supervisors
21 authorizes and approves the granting of two Temporary Easements and a Land Lease
22 Agreement;
23

24 **BE IT FURTHER RESOLVED** that the form of the easements and lease agreement be subject
25 to legal review and approved by the Corporation Counsel.
26

27 **BE IT FURTHER RESOLVED** that property County officials be authorized to execute said
28 documents.
29
30

31 _____
32 Nancy Russell
33 County Board Chair

Kimberly S. Bushey
County Clerk

34
35
36 County Board Meeting Date: November 7, 2016

37
38 Action Required: Majority Vote X Two-thirds Vote _____ Other _____
39

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 10/28/16
David A. Bretl Date
County Administrator/Corporation Counsel

 10/28/16
Nicole Andersen Date
Deputy County Administrator - Finance
County Board Meeting Packet

If unsigned, exceptions shall be so noted by the County Administrator.

Policy and Fiscal Note
Resolution No. 32-11/16

- I. **Title:** Authorizing the Use of County-Owned Lands during Replacement of EXISTING Natural Gas Distribution Facilities regarding the We Energies 'Hospital Road Project'

- II. **Purpose and Policy Impact Statement:** The purpose of this resolution is to grant We Energies temporary rights to use county-owned lands to facilitate the replacement of existing natural gas distribution facilities under We Energies 'Hospital Road Project'.

- III. **Budget and Fiscal Impact:** Passage of this resolution will have no direct fiscal impact on the county budget.

- IV. **Referred to the following standing committees for consideration and date of referral:**

Committee: Public Works Meeting Date: October 17, 2016

Vote: 5-0

County Board Meeting Date: November 7, 2016

Policy and fiscal note has been reviewed and approved as an accurate statement of the probable policy and fiscal impacts associated with passage of the attached resolution.

 10/28/16
David A. Bretl Date
County Administrator/Corporation Counsel

 10/28/16
Nicole Andersen Date
Deputy County Administrator - Finance