

**Walworth County Board of Supervisors
Land Conservation Committee Meeting Minutes
Monday, October 19, 2015 at 2:00 p.m.
Walworth County Government Center
County Board Room 114
100 W. Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order by Chair Nancy Russell at 2:03 p.m.

Roll call was conducted. Members present included Chair Nancy Russell, Vice Chair Charlene Staples, Supervisor Dan Kilkenny, and Citizen Member Rosemary Badame. USDA/FSA Representative Matthew Polyock was excused. A quorum was declared.

Others in Attendance:

County Board Supervisors: County Board Chair Nancy Russell

County staff: David Bretl, County Administrator; Michael Cotter, Director of Land Use and Resource Management (LURM)/Deputy Corporation Counsel; Shannon Haydin, LURM Deputy Director

Members of the public: Joyce Ketchpaw-Reed of Potters Lake District; Laurie Koeck of USDA-APHIS-Wildlife Services

On motion by Supervisor Kilkenny, second by Vice Chair Staples, the agenda was approved by voice vote with no withdrawals.

On motion by Supervisor Kilkenny, second by Vice Chair Staples, the September 14, 2015 Land Conservation Committee meeting minutes were approved by voice vote.

Public Comment – There was none.

New Business

- Discussion/Possible Action – Correspondence received from Joyce Ketchpaw regarding lake district officer salaries – Michael Cotter

Michael Cotter, Director of Land Use and Resource Management (LURM)/Deputy Corporation Counsel, introduced Joyce Ketchpaw-Reed who serves on the Potters Lake District and is requesting that LURM send out a questionnaire to lake districts regarding lake district compensation. He said they have learned from past requests of a similar nature that some lake districts are sensitive to questions related to finances and compensation and wanted to bring this to the Committee for discussion. Discussion then focused on the County appointees' compensation and County Board Supervisors who serve on lake districts compensation.

Reed stated the Potters Lake District Board typically meets twice a year and receive \$200 per year. She said there have been discussions relative to raising salaries for the Potters Lake District Board members to as much as \$5,000 per year. Reed said she needs additional data regarding compensation. She distributed a document labeled "Lakes Evaluation" to the Committee, which included survey questions that may be included.

Reed also requested that the County commit to conducting a training regarding Parliamentary Procedure/Robert's Rules of Order and possible guidelines for County appointees to the lake districts. Cotter said he felt a training session was a good idea, but added that the creation of guidelines for County appointees to lake districts would need to be established by this Committee.

Cotter said there are three questions before the Committee: Do you want LURM to send out the survey? Do you want a training to be conducted? Do you want to establish guidelines?

David Bretl, County Administrator, stated the County does provide a \$50 per diem for those who are appointed by the County Board to lake districts and expressed concern if these appointees are also receiving compensation from the lake districts. He said if this situation exists, it may require resolution. Bretl discussed optional training sessions he had previously conducted and said he was willing to work with Cotter on setting up a training session. Bretl stated it is reasonable to inquire as to what lake district members are being paid. Chair Russell stated the County should share the acquired information with all participants as an incentive.

Supervisor Kilkenny made a motion, second by Citizen Member Badame, to distribute a questionnaire on the Lake Evaluation to the respective lake committees within the County. Motion carried 4-0

Supervisor Staples made a motion, second by Supervisor Kilkenny, to approve training by Administrator Bretl for County appointees and others interested in learning Robert's Rules of Order and other pertinent topics. Cotter expressed concern with timing of the training, as new members will be appointed in June of next year and appointments take place every two years. **Motion carried 4-0**

- Discussion/Possible Action – Town of Troy request for County Board appointment to Pabst Lake District Board of Commissioners – Michael Cotter

Cotter distributed at the meeting correspondence received from Russell Butler and stated Mr. Butler is the spouse to the Chair of Pabst Lake District Board of Commissioners. He said there is a small pool of people to choose from since there are approximately nine lots on this particular lake and little interest has been seen within the township to serve. Cotter stated the district was created to solve issues related to the dam. Chair Russell expressed concern about having two individuals that are related on a small board.

Citizen Member Badame made a motion, second by Supervisor Kilkenny, to turn down the appointee request and search for an alternative appointee. Motion carried 4-0

- Discussion/Possible Action – Wildlife Abatement Contractual Agreement for 2016 FY (no crop prices needed – no crop claims) – Michael Cotter

Cotter referred to Pages 5 and 6 of the agenda packet and introduced Laurie Koeck from the USDA-APHIS-Wildlife Services Office in Waupun. Koeck gave a brief description and review of the Wisconsin Wildlife Damage Abatement and Claims Program and referred to the 2016 Proposed Budget that was distributed at the meeting.

Supervisor Kilkenny made a motion, second by Citizen Member Badame, to approve the Wildlife Abatement Contractual Agreement for 2016 FY. Motion carried 4-0

Koeck obtained Chair Russell's signatures on both Budget documents and informed the Committee that copies of the fully executed documents will be returned for their records. Koeck distributed and gave a brief description of the USDA-APHIS-Wildlife Services Wisconsin Wildlife Damage Abatement and Claims Program – 2014 Summary Report for the Committee's review.

- Discussion/Possible Action – Introduction of new LURM Deputy Director Shannon Haydin – Michael Cotter

Cotter introduced Shannon Haydin as the new Deputy Director. Haydin stated she was employed with Sheboygan County as the Planning Director for five years and also worked with the City of Denver. She said she is excited to serve the taxpayers and residents within the County.

Confirmation of next meeting – The next meeting was confirmed for Monday, November 16, 2015 at 2:00 p.m. Cotter informed the Committee that there may not be a meeting in November as there is currently nothing on the Agenda, but that he would keep the members informed.

Adjournment

On motion by Supervisor Kilkenny, second by Citizen Member Badame, the meeting adjourned at 2:55 p.m. Motion carried 4-0.

Submitted by Trisha Sommers, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.