

**Walworth County Board of Supervisors  
Land Conservation Committee Meeting Minutes  
Monday, April 25, 2016 at 2:00 p.m.  
Walworth County Government Center  
County Board Room 114  
100 W. Walworth Street, Elkhorn, Wisconsin**

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The meeting was called to order by Michael Cotter, Director of Land Use and Resource Management (LURM)/Deputy Corporation Counsel at 2:00 p.m.

Roll call was conducted. Members present included, Supervisor Dan Kilkenny, Supervisor Nancy Russell, and Supervisor Charlene Staples. USDA/FSA Representative Matthew Polyock and Citizen Member Rosemary Badame were excused. A quorum was declared.

**Others in Attendance:**

County Staff: David Bretl, County Administrator; Michael Cotter, Director of Land Use and Resource Management (LURM)/Deputy Corporation Counsel; Shannon Haydin, LURM Deputy Director

**On motion by Supervisor Russell, second by Supervisor Staples, the agenda was approved with no withdrawals.**

**On motion by Supervisor Staples, second by Supervisor Russell, the March 14, 2016 Land Conservation Committee meeting minutes were approved.**

**Public Comment** – There was none.

**Chairperson Nominations/Elections**

Cotter announced that nominations for the Land Conservation Committee Chairperson were open.

**On motion by Supervisor Kilkenny, second by Supervisor Russell, Supervisor Charlene Staples was nominated for Land Conservation Committee Chairperson.**

Cotter asked if there were any other nominations. There were none.

**Supervisor Kilkenny moved to close nominations, second by Supervisor Russell. Motion carried 3-0. Supervisor Staples was unanimously elected as Land Conservation Committee Chairperson.**

Cotter announced that nominations for the Land Conservation Committee Vice-Chairperson were open.

**On motion by Supervisor Russell, second by Chair Staples, Supervisor Dan Kilkenny was nominated for Land Conservation Committee Vice-Chairperson.**

Cotter asked if there were any other nominations. There were none.

**Chair Staples moved to close nominations, second by Supervisor Russell. Motion carried 3-0. Supervisor Kilkenny was unanimously elected as Land Conservation Committee Vice-Chairperson.**

**New Business**

- Discussion/Possible Action – Role and Responsibilities of the Land Conservation Committee – Shannon Haydin

Shannon Haydin, LURM Deputy Director, referred to Pages 4-5 of the packet and gave a brief overview of the role and responsibilities of the Land Conservation Committee (LCC). Haydin referred to Page 6 of the packet relative to the Links to State Statutes/Administrative Code/Ordinances/Websites for further resources.

- Discussion/Possible Action – Lake District Representatives – Michael Cotter

Cotter stated all Lake District Representative terms expire May 1, 2016. He explained how LCC members are given the first opportunity to serve on a Lake District of their choice; the opportunity is then offered to the County Board Supervisors, and finally to the public.

- Discussion/Possible Action – Wisconsin Land & Water Training for New LCC Members – Shannon Haydin

Haydin stated there are consortiums throughout Wisconsin and that the Southeastern area training session may take place during the week of June 7<sup>th</sup>. She said the training is for new supervisors, but would also be a great refresher for returning supervisors. Haydin will inform the Committee once the final date is available.

- Discussion/Possible Action – 2016 Soil and Water Resource Management Grant Work Plan Update – Shannon Haydin

Haydin referred to Page 10 of the packet and stated she added a goal related to chlorides, Item #2 under County Identified, per Supervisor Russell's suggestion. Haydin reported that DATCAP chose to use Walworth County's Work Plan as a model for the Land Conservation Board.

- Discussion/Possible Action – Knowles-Nelson Stewardship Program grant for acquisition of a 35 acre parcel in Town of Troy by The Nature Conservancy – Michael Cotter

Cotter referred to letter dated April 12, 2016 from the Department of Natural Resources (DNR) and noted the letter was requesting a resolution and that there was a 30 day time limit.

**Supervisor Russell made a motion, second by Supervisor Kilkenny, to send a letter or resolution supporting a grant for land acquisition of a 35 acre parcel in the Town of Troy by the Nature Conservancy and to include any additional information to further identify the property. Motion carried 3-0.**

**Confirmation of next meeting** – The next meeting was confirmed for Monday, May 16, 2016, 2:00 p.m.

### **Adjournment**

**On motion by Supervisor Kilkenny, second by Supervisor Russell, the meeting adjourned at 2:30 p.m. Motion carried 3-0.**

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Submitted by Trisha Sommers, Administrative Clerk. Meeting minutes are not considered final until approved by the committee at the next regularly scheduled meeting.