



Walworth County
Land Conservation Committee
Monday, March 14, 2011 at 1:30 p.m.

**Walworth County Government Center
County Board Room 114
Elkhorn, WI 53121**

Land Use and Resource
Management Department

*Dan Kilkenny – Chair, Jerry Grant - Vice Chair
Randy Hawkins - Supervisor*

Sue Bellman – USDA/FSA Representative, Dorothy C. Burwell – Citizen Member

(Posted in Compliance with Sec. 19.84 Wis. Stats.)

It is possible that a quorum of the County Board or a committee of the County Board could be in attendance.

AGENDA

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Approval of Minutes from February 14, 2011 LCC Meeting
5. Public Comment
6. Discussion/Possible Action – Model Resolution for Endorsement of the Regional Water Supply Plan for Southeastern Wisconsin: 2035. Michael Cotter (enclosure, pages 1)
7. Discussion/Possible Action – WLWCA 2011 dues. Louise Olson (enclosure, pages 2-3)
8. Discussion/Possible Action – Farmland Preservation Plan Update
9. Discussion/Possible Action - Delavan Lake Watershed Initiative Network Request for Staff Participation. Michael Cotter (enclosures, pages 4-9)
10. Next Meeting Date
11. Adjournment

Submitted by: Michael P. Cotter, Director, Land Use and Resource Management Department,
Louise Olson, Deputy Director, Land Conservation Committee Designee

Posted: March 9, 2011

Walworth County Land Conservation Committee

MINUTES

DRAFT

Monday, February 14, 2011 at 1:30 p.m.

Walworth County Board Room 114
Elkhorn, WI 53121

The meeting was called to order by LCC vice Chair Grant at 1:30 p.m.

Roll call - Committee members present included: Supervisors Hawkins, Grant, Citizen Member Burwell; USDA/FSA Representative Sue Bellman was absent, excused. A quorum was declared. Chair Kilkenny arrived at 1:38 p.m.

County staff present – David Bretl, County Administrator; Michael Cotter, Director of Land Use & Resource Management (LURM); Louise Olson, Deputy Director, LURM; Fay Amerson, Urban Manager, LURM; Neal Frauenfelder, Sr. Planner, LURM; Matt Weidensee, Associate Planner, LURM; Deb Grube, Sr. Zoning Officer; and Joann Douglas, Recording Secretary.

Also in attendance –. Nancy Russell, Walworth County Board Chair; Greg Igl, USDA/NRCS; Duane Clark, LaGrange Township.

Approval of the Agenda – **Supervisor Hawkins and Citizen Member Burwell moved and seconded approval of the agenda. Motion carried 3-0.**

Approval of the Minutes – **Citizen Member Burwell and Supervisor Hawkins moved and seconded approval of the December 20, 2010 LCC meeting minutes with one correction. In the WLWCA Conference Report ...comprehensive well testing; which passed by a narrow margin. Motion carried 3-0.**

Public Comment – Nancy Russell suggested the list of businesses being considered as agricultural related uses being placed in the Farmland Preservation Plan be looked at again to see if we really want to have some of these uses in agricultural districts - for instance, sewage disposal plants, airports, airstrips, flea markets. Deb Grube said the LCC was looking at **should** they open it up for addressing further possibilities for principal uses in that (A-1 zoning) district. The LCC went on record as suggesting to the County Zoning Agency to look into it further. It was not taking a position “for” or “against” any of the uses listed. Michael Cotter added that there were some uses the committee did want to remove from the list: bottling of spring water, schools, churches, and flea markets. The only listed item the CZA acted on was a pending conditional use for a farm food service (restaurant) at the request of Spring Prairie Township. Ms Grube said the CZA was waiting for the Farmland Preservation Plan to be approved and would then move forward on the balance of the items on the list.

The meeting was recessed at 1:36 p.m. Chair Kilkenny reconvened the meeting at 1:38 p.m.

Potters Lake Rehabilitation District Representative nomination of Roy Lightfield – **Supervisor Hawkins and Citizen Member Burwell moved and seconded to approve the nomination of Roy Lightfield and send it to the County Board for approval. Motion carried 4-0**

Response from Keith Foye, DATCP Regarding Walworth County Adopting an Additional Farmland Preservation Zoning District for Non-Metallic Mining in Agricultural Preservation Areas - A copy of the DATCP response is on file. Deb Grube indicated that based on the LCC recommendation and the letter from Keith Foye, she developed a draft zoning amendment of what an A-1m district might look like. A

copy is on file. Nancy Russell said she still recommends this amendment since it would be a much cleaner way to assure land is returned to useable farmland. **Supervisors Hawkins and Grant moved and seconded to amend the Farmland Preservation Plan and add the A-1m zoning district. Motion carried 4-0** Discussion followed. Ms Olson said if we don't change the zoning ordinance there will be a conversion fee. Neal Frauenfelder read portions Ch 9 and 10 for clarification as to where it could be added, and added the Comp Plan map would not have to be amended. Chair Kilkenny suggested Michael Cotter review more closely what would be the ramifications of changing the ordinance without changing the Land Use Plan. Mr. Cotter felt there does not appear to be a problem with moving forward to have an amendment to the zoning code now. **Supervisor Grant and Hawkins made a motion to refer the addition of an A-1m zoning district to the CZA for review of the ordinances for conflicts. Motion carried 4-0.** Discussion followed. Neal Frauenfelder said a majority of the towns would have to approve the text amendment to the Zoning Ordinance. He did not think there would be a problem. Chair Kilkenny suggested sending information to the towns. Michael Cotter added that this is a very complicated issue and it may be better to wait until the entire Farmland Preservation Plan is ready to go before the towns with the decision points and any rezone amendments that would go before the towns. Chair Kilkenny added that any new gravel pits/expansions that come in before the change would be following the current ordinance. Fay Amerson said there are 7 policy considerations; some of them do have recommendations to zoning code amendments for implementation of the Farmland Preservation Plan. Ms. Grube will be taking a small packet of zoning amendments regarding sub-standard lots, rezoning of A-1 to the CZA to comply by December 2012. Ms. Amerson reminded that we still have to get the Farmland Preservation Plan passed. Nancy Russell said the A-1m Zoning District is the answer since land would not be taken out of A-1 for other uses, and it gives the towns the power to veto the zoning.

Draft Farmland Preservation Plan Public Hearing Dates - Louise Olson said we are basically on schedule. The final draft for the Public Hearing will be April/May and April/June 2011. **Supervisor Hawkins and Citizen Member Burwell made a motion to hold the Public Hearing on April 25, 2011 at 1:00 p.m. in the County Boardroom prior to the LCC Meeting at 1:30 p.m. Motion carried 4-0.**

SEWRPC Planning Report No. 52, "A Regional Water Supply Plan for Southeastern Wisconsin" transmittal letter and model resolution to endorse the Plan. Referred from County Board. – Michael Cotter gave background information. SEWRPC approached Walworth County about partnering with the Regional Planning Commission on doing an area water study. The county paid \$17,000/year for 3 years. The data is scientific and 800/900 pages long. SEWRPC wants the county to adopt the plan. The impacts to Walworth County are quite basic. Matt Weidensee explained that the groundwater table has been dropping over time as people put wells in. On the eastern edge of the county the groundwater table has dropped 200 feet since pre-development time. The majority of the problem stems from the cone of depression from Milwaukee/Chicago/ Waukesha. As deep water wells are being put in, the flow patterns have been changing and no longer going back into Lake Michigan. The deep water aquifer takes thousands of years to replenish; the shallow aquifers recharge in a matter of a year. In the study it estimates that 25% of the water that soaks into the aquifer is used up by Ozaukee, Washington, Waukesha and Walworth Counties, with 75% going back into the shallow aquifer. SEWRPC recommends the area around Elkhorn/Delavan switch to shallow aquifers as new wells are constructed to help Waukesha County not run out of water. As this pertains to the LCC, the plan identifies different infiltration areas within Walworth County which are 5 municipal well locations. They recommend new planning elements for new high capacity wells and determine whether those wells are going to cause impacts on adjacent surface waters and impacts on neighboring wells. If they do, there is a mitigation process. They recommend to the Conservation Committee consider the benefits of no-till for groundwater recharge as they update the Walworth County Land and Water Conservation Plan and the Water Supply Plan

recommend that the Conservation Committee partner with utilities to pursue cost share funding. In the report, 76% of the high rated and very high rated recharge areas are preserved currently in the 2035 Land Use Plan. The new Land Use Plan could protect the other 24%. Walworth County is extremely dependent of groundwater and all the recommendations SEWRPC is making in the plan are to assure that we don't damage the groundwater table. The plan recommends that the Utility Companies do the detailed studies to see if it damages streams and neighboring wells. The plan suggests using it as a guide in making decisions, but it is not the law. Michael Cotter reminded the committee that endorsing the plan may trigger a question brought up by the media regarding Waukesha County removing water from Lake Michigan. Chair Kilkenny suggested putting language in the endorsing resolution that deal with Walworth County concerns. The question came up regarding dumping of raw sewage into Lake Michigan. Waukesha's return flow standard would allow treated water to be clean enough to drink. Nancy Russell who was on the SEWRPC Board of Commissioners said the plan was a water plan and did not address sewage. There is no force of law behind the plan. The things that are good are that if Waukesha County stops pulling water out of the deep aquifer it will protect Walworth County. We are losing 5 feet every year in Walworth County in the deep aquifer. There are places where people have deep wells that are already pulling up bad water. Some of the communities have to put in a shallow well and mix the two showing it can't continue the way we are now. Ms. Russell was surprised that our Zoning Ordinance does not have the definition of an environmental corridor. She suggested putting in our Zoning Ordinance a requirement that environmental corridors have the General Guidelines – Rural Density, Residential Development wording included.

Citizen Member Burwell made a motion and seconded by Supervisor Hawkins to table adoption of SEWRPC Planning Report No. 52 and place it on the March 14, 2011 LCC meeting agenda. Motion carried 4-0.

Wisconsin Land Information Association Award for Louise Olson and Rich Colbert - Michael Cotter said the award was for local government achievement. Ms Olson's idea was to develop a program for a uniform reporting software package to DATCP and DNR. The reporting program hopefully will be running in April and is in the 2011 budget. It is now being presented to all the counties to try to get the funding to obtain it. **Supervisor Hawkins made a motion and Citizen Member Burwell seconded to have a special order of business and have the full county board recognize both Louise Olson and Rich Colbert for their achievement. Motion carried 4-0.**

Eldon and Donna Stanton, voluntary Notice of Noncompliance, Farmland Preservation Program – Louise Olson said this is a requirement by the state of Wisconsin Farmland Preservation Plan. **Supervisors Grant and Hawkins made a motion and seconded to approve the Notice of Noncompliance and Chair Kilkenny execute the document. Motion carried 4-0.**

Next Meeting Date – Monday, March 14, 2011 at 1:30 p.m.

Adjournment – **On motion and second by Supervisor Hawkins and Grant, Chair Kilkenny adjourned the meeting at 2:50 p.m. Motion carried 5-0.**

Submitted by Joeann Douglas, Recording Secretary. Minutes are not considered final until approved by the committee at the next regularly scheduled meeting.

**MODEL RESOLUTION FOR
ENDORSEMENT OF THE REGIONAL WATER
SUPPLY PLAN FOR SOUTHEASTERN WISCONSIN: 2035**

WHEREAS, the Southeastern Wisconsin Regional Planning Commission, which was duly created by the Governor of the State of Wisconsin in accordance with Section 66.0309(2) of the Wisconsin Statutes on the 8th day of August 1960, upon petition of the Counties of Kenosha, Milwaukee, Ozaukee, Racine, Walworth, Washington, and Waukesha, has the function and duty of making and adopting a master plan for the physical development of the Region; and

WHEREAS, the Southeastern Wisconsin Regional Planning Commission, pursuant to its function and duty as a regional planning agency has prepared and adopted at its meeting held on the 1st day of December 2010, a regional water supply plan as set forth in a report entitled, SEWRPC Planning Report No. 52, *A Regional Water Supply Plan for Southeastern Wisconsin: 2035*, published in December 2010; and

WHEREAS, the Commission has transmitted certified copies of its resolution adopting the regional water supply plan, together with the aforementioned SEWRPC Planning Report No. 52, to the local units of government and water utilities concerned and to the appropriate State and Federal agencies; and

WHEREAS, the (Name of Local Governing Body or Water Utility) has supported, participated in the financing of, and generally concurred in the regional planning programs undertaken by the Southeastern Wisconsin Regional Planning Commission, and believes that the regional water supply plan prepared by the Commission is a sound and valuable guide to the provision of a sustainable water supply not only for the Southeastern Wisconsin Region, but also for the local community, and that the adoption of such plan by the (Name of Local Governing Body or Water Utility) will assure a common understanding by the units and agencies of government concerned and enable these units and agencies of government to program the necessary plan implementation work.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 66.0309(12) of the Wisconsin Statutes, the (Name of Local Governing Body or Water Utility) on the _____ day of _____, 201____, hereby endorses the regional water supply plan for the Southeastern Wisconsin Region previously adopted by the Commission as set forth in SEWRPC Planning Report No. 52 as a guide for regional and community water supply development.

BE IT FURTHER HEREBY RESOLVED that the _____ clerk transmit a certified copy of this resolution to the Southeastern Wisconsin Regional Planning Commission and to the Secretary of the Wisconsin Department of Natural Resources.

(President, Mayor, or Chairman
of the Local Governing Body or
Administrator or Manager of the
Water Utility)

ATTESTATION:

(Clerk of Local Government Body or
Secretary of Water Utility)



Wisconsin Land and Water Conservation Association, Inc.

702 East Johnson Street · Madison, Wisconsin 53703-1533

Phone: (608) 441-2677 · Fax: (608) 441-2676 · Web site: www.wlwca.org

Ms Louise Olson
Walworth County Land Use and Resource Management Department - Conservation Division
100 West Walworth Street
PO Box 1001
Elkhorn, WI 53121

10 February, 2011

Dear Ms Olson,

Your county's WLWCA dues for 2011 is **\$2114.84**.

We appreciate your continued support and will strive to serve you and your department in the best way we can.

We at WLWCA are proud of our accomplishments in 2010, with great participation in our youth education programs, internship program and a successful annual conference. Since 2010 was an election year, our lobbying duties activities were relatively quiet, but 2011 has started very quickly. The new legislature and governor are moving forward on an agenda that includes some positives and some negatives for our conservation departments. Their activities will require close monitoring. Of greatest concern now is the statewide county conservation staffing grant. The legislature and the governor have been very clear that there will be significant cuts to all areas of the state budget. It will require a massive show of support if we hope to keep our staffing grant intact.

Fortunately WLWCA is well-placed to lead this effort. Our financial situation has stabilized in spite of the difficult economic times. Changes made to our financial structure have helped us weather the storm. For example, the recent loss of our Congressional earmark for the internship program would have sent the budget reeling under the old structure, but since we are now emphasizing membership funding instead of government "soft" money, the loss of the program is a much softer blow to the budget and we expect to be able to cope with it.

We need your help to keep WLWCA responsive to its membership. Now, more than ever, your dues contributions are critical to the fiscal success of WLWCA. With your financial support we can work hard on our top lobbying priority – protection of the county staffing grant – as well as other important legislative efforts. We will also continue to offer programs that counties value. Recent talks with the state department of agriculture, trade and consumer protection have made us optimistic that a member training program could re-emerge in the next year or so. As your advocate on state and federal issues, we are working hard to promote the LCDs as a ready local delivery mechanism to bring conservation practices to Wisconsin counties.

As you probably already know, an ad hoc committee made up of WLWCA and WALCE members is investigating the possibility of a merger of the two associations. We are watching the committee with great interest and look forward to the committee's findings. If a merger is recommended, it will be important to have WLWCA in the strongest financial position possible.

Thank you, again, for your support. Please feel free to contact us with questions or if there is something that we can do to make WLWCA a more valuable association.

Sincerely

Julian Zelazny
Executive Director

Wisconsin Land and Water Conservation Association, Inc.

702 East Johnson Street
Madison, Wisconsin 53703-1533

TO:

Ms Louise Olson
Walworth County Land Use and Resource
Management Department - Conservation
Division
100 West Walworth Street
PO Box 1001
Elkhorn, WI 53121

Invoice

Please remit total amount due to the letterhead address. If your records differ from ours, please call Kirsten Moore at (608) 441-2677 immediately.

		INVOICE NO.	DATE	TERMS
Tax ID # 39-1448749		01022	2/11/2011	Due on receipt
ITEM	DESCRIPTION	QTY	RATE	AMOUNT
County Dues	2011 WLWCA Dues	NA	2114.84	2114.84
Make check payable to: Wisconsin Land and Water Conservation Association, Inc.			Total	\$2114.84

Phone #	Fax#	E-mail	Web Site
608-441-2677	608-441-2676	kirsten@wlwca.org	www.wlwca.org

Delavan Lake WIN

Delavan Lake Watershed Initiative Network

Twenty years ago, the Delavan region made history.

At enormous expense, we not only slowed the rate of pollution, but we also reversed the terrible effects of that pollution on our lake. We restored our lake so it would remain both a wonderful place to live and a popular destination that would support the region's economy.

Delavan Lake is subjected to its share of pollution from stormwater, development and agriculture. Over time, this pollution builds up and seriously threatens the health and vitality of Delavan Lake as a recreational resource and regional destination.

To protect our lake it's going to take a full watershed approach. To implement this approach, we will need a diverse network of committed organizations.

Fortunately, our region is blessed with responsible community leaders, local officials, county, state and federal employees and dedicated volunteer and environmental organizations. If we work together, if we share resources and ideas, then we can protect Delavan Lake.

Delavan Lake WIN is a growing collaboration of organizations dedicated to protecting our lake. Delavan Lake WIN uses a watershed approach to attain healthy and sustainable water quality that meets the needs of the surrounding human and ecological community.

Delavan Lake WIN will be composed of community groups, all levels of government, nonprofit organizations and other local interest groups. The diverse membership works collaboratively to implement a comprehensive Delavan Lake watershed plan by organizing, prioritizing, coordinating and monitoring land management and outreach activities.



Our goals

Delavan Lake WIN is moving full-steam ahead in 2011 to build the coalition and create work plans for the coming years. Our goals include:

1. managing and developing land so that it minimally impacts the Delavan Lake watershed
2. improving and protecting the health of natural areas and ecological corridors
3. reducing runoff from agriculture, private property and development

Only a diverse, engaged and active coalition that shares resources, ideas, expertise and connections can make the difference.

We are asking your organization to join **Delavan Lake WIN**

For more information, attend the informational kick-off meeting on

Thursday, March 31, 2011 at 9:00 AM.

Kettle Moraine Land Trust Office, Elkhorn, WI

Network membership

The WIN will be entirely comprised of representatives from organizations who play a role in protecting water quality in the Delavan Lake watershed. This diverse group includes organizations such as federal, state and local government agencies, farm or agriculture groups, nongovernmental organizations and citizens groups. Individuals not representing an organization cannot join the Network. All WIN member organizations will sign a Memorandum of Understanding acknowledging that they accept the goals of the WIN and committing to meet the member expectations, including attending meetings and joining a WIN workgroup. In addition to the informational kick-off meeting on March 31, 2011 at 9:00 AM, **Delavan Lake WIN** will host five full-Network meetings in 2011.

How WIN can help you

Delavan Lake WIN members all contribute unique skills and resources that will make the network strong and effective. Together, these members will create a network that will increase each member's capacity and individual effectiveness. As a growing, determined coalition, **Delavan Lake WIN** will assist member organizations in reaching their individual watershed restoration goals as we collectively fulfill the Network's vision. With the combined resources of an active network, we can make history again.

Delavan Lake WIN is managed and funded by the Kettle Moraine Land Trust (KMLT). Maggie Zoellner, the KMLT Program Manager, acts as the Network manager and facilitator.

For more information on **Delavan Lake WIN**, our goals and plan or the informational kick-off meeting on **March 31, 2011 at the Kettle Moraine Land Trust Office** contact Maggie at 262-949-7211 or maggie@kmlandtrust.org.

Kettle Moraine Land Trust
N7511 Sterlingworth Dr.
Elkhorn, WI 53121
262-949-7211

We are located at the southwest corner of Hwy 12/67 & Sterlingworth Dr.



Delavan Lake Watershed Initiative Network Framework

Background

Remediation and management activities on Delavan Lake are well-known; this lake is a case study for many other lake management plans. The establishment of the Delavan Lake Sanitary District, which completed a sewer system for all residences and businesses around the lake in 1981, was the first action taken to reverse severe declines in water quality. Since then, many agencies have contributed to the effort to improve the water quality and fisheries of the lake, including the WDNR, EPA, USGS, SEWRPC and USDA.

While the positive efforts of the past have improved the lake's health, a full-watershed approach to addressing surface runoff into the tributaries of the lake is needed to secure those past restoration gains and continue to improve the health of the lake. Watershed-scale conservation addresses the origin of the pollutants and silt that are currently negatively impacting the lake, using management, restoration and protection techniques. Without a watershed approach to Delavan Lake's restoration and conservation, the municipalities and agencies responsible for the lake will be caught in a never-ending cycle of symptom treatment, rather than preventing problems or establishing a cure.

In the fall of 2009, several passionate and dedicated individuals from the Kettle Moraine Land Trust, Delavan Lake Sanitary District, Delavan Lake Improvement Association and Walworth County Association of Lakes came together to create the Delavan Lake Watershed Initiative Network (Delavan Lake WIN), which engages a wide range of stakeholders to implement a watershed approach to improving Delavan Lake's water quality. The following framework is the result of these initial meetings and describes the purpose, goals and structure of Delavan Lake WIN.

Vision

The Delavan Lake Watershed supports sustainable water quality in Delavan Lake.

Purpose

Delavan Lake WIN uses a watershed approach to attain a healthy, sustainable water quality in Delavan Lake that meets the needs of the surrounding human and ecological community. Delavan Lake WIN is composed of community groups, all levels of government, nonprofit organizations and other local interest groups. The diverse membership works collaboratively to implement a comprehensive Delavan Lake watershed plan by organizing, prioritizing, coordinating and monitoring land management and outreach activities.

Goals

1. Land in the Delavan Lake watershed is used, managed and developed in a manner that minimally impacts the Delavan Lake watershed
2. The health of natural areas and ecological corridors are improved and protected
3. Polluted runoff from agricultural, private property and development is reduced
4. Delavan Lake WIN supports a comprehensive stormwater program that includes both infrastructure and education and outreach.
5. An updated, comprehensive Delavan Lake watershed improvement and plan document is created by updating the SEWRPC CAPR No. 253: A Lake Management Plan for Delavan Lake and completing a River Planning and Protection Plan for Jackson Creek Watershed. The new working document should incorporate adaptive management opportunities as watershed conditions change
6. Delavan Lake WIN maintains a diverse membership and has the resources to enable its success

Membership

Delavan Lake WIN (the Network) is comprised of representatives from organizations who play a role in protecting water quality in the Delavan Lake and Jackson Creek watersheds. This diverse group includes organizations such as federal, state and local government agencies, municipal administrators and staff, farm or agriculture groups, nongovernmental organizations and citizens groups. All participants will sit on either the Steering Committee or one of two workgroups. Individuals not representing an organization cannot join the Network.

Initially, members of the Steering Committee and Workgroups will be invited to join by the original planning committee. Members can then recommend other organizations to be considered for membership. If there is consensus among the Steering Committee that the proposed group should join, that organization will be invited to participate in one of the Workgroups.

In 2013, the process for joining the Network will be reviewed by the Steering Committee. At this time the Steering Committee will adopt (by consensus) a new process for identifying new members and rotating new members onto the Steering Committee and Workgroups. New Workgroups and Committees can be established at this time if necessary.

Expectations

Organizations that choose to join Delavan Lake WIN will be asked to commit to attending meetings. A meeting schedule will be established at the beginning of each year; the frequency for meetings is detailed in the "Structure" section below. Networks are most productive when there is consistency among the individual participants. Therefore it is expected that the individual chosen by the organization to be their representative in Delavan Lake WIN and attend the meetings will stay the same. New individuals (even when representing long-standing organizations) often need to be brought up to speed, which typically disrupts the meeting's progress and is disrespectful to other participants.

Structure

The Network is organized into a Steering Committee, a Land & Water Workgroup and an Outreach Workgroup. An organization may have more than one representative in the Network, but they cannot serve on the same committee or workgroup. The Steering Committee will have 8-12 members and must include at least one person who is also on the on the Land & Water Workgroup and at least one person who is also on the Outreach Workgroup; these people will be the "workgroup liaisons."

The Kettle Moraine Land Trust (KMLT) provides the staff support for Delavan Lake WIN. The KMLT staff person is responsible for calling, organizing and facilitating meetings, preparing agendas, distributing notes and other necessary documents and communicating to the Network on a regular basis.

The Delavan Lake WIN Steering Committee will meet monthly and and Workgroups will meet every other month. The entire Network will meet twice a year. A new schedule of meetings will be determined at the beginning of each year. In 2011, the first meeting will be a Steering Committee

meeting, while the second and the third meetings will be with the Steering Committee and Workgroups to create the annual plan for the first time. Following the completion of the annual work plan, the schedule as described above will resume.

Roles and Responsibilities

Each year, the Steering Committee and Workgroups will create an annual work plan that reflects goals and recommendations outlined in the *2010 Walworth County Land and Water Resource Management Plan* and the *Southeastern Wisconsin Regional Planning Commission's Planning Report No. 253, A Lake Management Plan for Delavan Lake*. The annual work plan will contain specific tasks for the Network that clearly relate back to some aspect of the aforementioned plans or new planning documents as recommended by the Network.

Once annual work plans are finalized, the Steering Committee's responsibility is to identify resources for achieving the work, find solutions to overcome obstacles, evaluate the success of the work plan and determine when a new or updated watershed plan is required.

Framework Revisions

This document is to be revisited at the end of 2012. The Kettle Moraine Land Trust will initiate a survey so that members can share their thoughts and opinions about Delavan Lake WIN and provide recommendations for updating this document. The Kettle Moraine Land Trust will update and circulate the document in a timely manner. Upon completion, the Steering Committee will be asked to accept the document as the revised Framework. The process of consensus will be used as the decision-making process for approving the new Framework. However, a different decision-making process for future issues may be outlined in the revised 2013 Framework.