

DOMESTIC PARTNERSHIP APPLICATIONS

Where to Apply: County Clerk's Office, Government Center
Hours: 8:00 am to 4:30 pm, Monday through Friday. Closed Saturdays, Sundays and legal holidays.

Declarations of domestic partnership may be obtained only in the county where one or both applicants can show proof of residence for at least 30 days immediately prior to the date of the application. If the applicants show proof of residence that is not the same address, the law states they may apply for a declaration of domestic partnership as long as they intend to return to the common residence in the county of the application for declaration.

Requirements for both applicants: Documentary proof of identification (WI DL or WI ID) not expired with the correct address. Certified copy of Birth Certificates. Correct spelling of all parents' names is required. If there have been previous marriages/domestic partnerships: Copies of judgment of divorce, annulment papers, or death certificates from last previous marriage or Certificate of Termination of Domestic Partnership documentation or marriage license from previous partner. Social Security Numbers.

Waiting Period: Upon making application, a five-day waiting period is required before declaration can be issued. This is exclusive of the day of application. Five days after application is made, the declaration will be issued. If the sixth day falls on the weekend or holiday, the license will be available to be picked up or mailed on the next business day.

Fee: \$80.00 payable with cash only and an additional \$2 if mailed.

Age: Must be 18 years of age or older

Persons Who May Not Apply for Domestic Partnership: Persons currently married or are currently a party to a legal domestic partnership under Wisconsin law, partners of the opposite sex, persons under the age of 18, parties closer of kin than second cousins, persons who have been issued a Social Security Number but refuse to provide the number to the County Clerk.