

**CONSTRUCTION SITE EROSION CONTROL PERMIT APPLICATION
SMALL PROJECT SITES**

Land Disturbing Activities Less Than One (1) Acre

Walworth County Land Conservation Division
100 W. Walworth – Room 222
Elkhorn, WI 53121

Authority: Chapter 26-Article II, Walworth Co. Code of Ordinances
Walworth County Website: www.co.walworth.wi.us
Phone: 262.741-4972 Fax: 262.741-4973

Landowner Name: _____
Print Name

Contractor Name: _____
Print Name

Address: _____

Address: _____

City _____ **State** _____ **Zip** _____

City _____ **State** _____ **Zip** _____

Phone: _____ **Cell:** _____

Phone: _____ **Cell:** _____

Fax: _____ **Email:** _____

Fax: _____ **Email:** _____

***Attach the Project Site Plan and Soil Erosion/Sediment Control Plan**

Total Land Disturbance Planned: _____ **Square Feet**

Total Area Disturbed Greater Than 10,000 Square Feet (circle one): Yes No

Project Description:

<input type="checkbox"/> Deck/Gazebo (Post-hole construction)	<input type="checkbox"/> Pool Construction (Above Ground)	<input type="checkbox"/> Stairway (Post-hole construction)
<input type="checkbox"/> Deck/Gazebo (Excavated)	<input type="checkbox"/> Pool Construction (In-Ground)	<input type="checkbox"/> Stairway/Walkway (Excavated)
<input type="checkbox"/> Boathouse	<input type="checkbox"/> Spoil Spreading	<input type="checkbox"/> Driveway Construction
<input type="checkbox"/> Garage Detached	<input type="checkbox"/> Demolition: _____	<input type="checkbox"/> Parking Area/Lot
<input type="checkbox"/> Barn/Shed	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Roadway (New or Improvement)
<input type="checkbox"/> Utility: _____ linear feet Type: _____ Structures: Yes No	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Pond Construction Planned Pond Depth: _____ feet
	<input type="checkbox"/> Retaining Walls	<input type="checkbox"/> Pond Maintenance
	<input type="checkbox"/> Fence	

Project Location:

Tax Key Parcel #: _____

Shoreland (circle): Yes No **Waterfront (circle):** Yes No

Township: _____ **Section:** _____ **Subdivision:** _____

Project Site Address: _____

I certify that I am the owner or the authorized representative of the owner of the property that is subject to this Permit Application. I certify that the information contained on this form and on the attachments are true, accurate and complete. I agree to comply with all applicable codes, statues and ordinances and the conditions of this plan approval. I understand that the approval of the plan and permit creates no legal liability, expressed or implied of the Walworth County Land Use and Resource Management Department.

The applicant/landowner understands by submitting this application, Walworth County staff may enter upon the parcel, as described above, for the purpose of obtaining information necessary to review the permit application, prepare the permit approval and inspect construction activities.

Applicant Signature: _____ **Date:** _____

Applicant Name (print): _____

Office Use Only:
Permit Approved By: _____ (name)
Certification #: _____
Date: _____ **Phone #:** _____
Base Fee: _____ **Compliance Inspection Fee:** _____
Other Fee: _____
Total Fee: _____ **Receipt #** _____

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center. <http://dnr.wi.gov/wetlands>

Additional Responsibilities for Owners of Projects Disturbing More One or More Acre of Soil

This project is subject to the Walworth County Storm Water Standards and ch. NR 151 of the Wisconsin Administrative Code, and Article I, Chapter 26 of the Walworth County Code of Ordinances, if one or more acres of soil is disturbed on this project site. Additional erosion control and stormwater management practices and measures may be needed to comply with those standards.

I certify that I have been notified of my responsibility for complying with state and federal laws and regulations related to obtaining building permits, construction near or on wetlands, lakes and streams, and the need to comply with additional erosion control and storm water management requirements if 1 acre or more of soil is disturbed on my project site.

Owner's Signature: _____ Date: _____

CONSTRUCTION SITE EROSION CONTROL PLAN COMPLETENESS CHECKLIST

Landowner/Applicant: _____ Address: _____

Permit Application # _____ Tax Key Parcel # _____

On the Project Site Plan, drawn to scale, show the location and label all of the following:	Y	N	NA	Explanation for "NO" items
North arrow, property line, name of adjacent road or street.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing and proposed dwelling, addition(s), driveway and other buildings or structures, including decks, patios, walkways, or retaining walls.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing or proposed private well or public water connections. Location of Private or Public Sanitary Sewer Connections.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mark and label building set-back lines and any easement(s) within parcel or adjacent to the parcel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Any drainage-way, waterway, wetland, 100-year floodplain on or adjacent to the project site. Mark and label shoreyard set-back line.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Delineate the areas where land disturbing activities are proposed. Show undisturbed areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Slope direction/drainage patterns before grading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Slope direction/drainage patterns after grading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Location of stockpiled soil and materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Grading Plan , drawn at a 2' interval, when land disturbing activities are proposed on slopes greater than 12%.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Anti-tracking Construction Access Driveway (Show location, dimensions, and describe materials)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storm Sewer Inlet Protection (If present, show location and describe method to protect)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vegetative Buffer (Location and description, if present or proposed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Silt Fence or describe other perimeter control (Show location)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Construction Site Diversion (Show location and dimensions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site Dewatering (describe method/sizing, if needed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Non-Channel Erosion Matting (Show location and describe type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ditch Checks <input type="checkbox"/> Stone (show locations describe specifications) <input type="checkbox"/> Straw Bale (show location, specifications)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Channel Erosion Mat (Show location and describe matting type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Location and Protection of Stockpiles <input type="checkbox"/> Temporary Seeding <input type="checkbox"/> Silt Fence/Other _____ <input type="checkbox"/> Vegetative Buffer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waste Management <input type="checkbox"/> Dumpster (show location) <input type="checkbox"/> No-storage, hauled off-site (permitted landfill)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Demolition <input type="checkbox"/> _____ (show location)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Project Schedule and Site Sequencing Plan

Activity	Approximate Date
Install Erosion/Sediment Control Practices	
Commence Land Disturbing Activities	
Temporary Stabilization	
Back-filling	
Final Grading	
Permanent Stabilization/Landscaping	
Utility Installation – electric/gas/communication (See note below)	
Other:	
Other:	

Temporary Stabilization

Responsibility of: _____ (name)

- Seed
Mixture and Rate _____
- Mulch
- Polyacrylamide Application
- Other: _____

Permanent Stabilization

Responsibility of: _____ (name)

- Landscaping Plan Attached
- Topsoil: A minimum of 4-6" of topsoil must be applied to all areas seeded or sodded
- Seed with Mulch
Mixture and Rate _____
- Erosion Control Matting
- Sod
- Other: _____

Monitoring and Maintenance of Erosion Control Measures

- I agree to inspect the erosion control practices on this project site for maintenance needs at least weekly and within 24 hours after a rainfall event of 0.5 inches or greater.
- I agree to install and maintain the erosion control measures according to standards and specifications contained in the WDNR Technical Standards or the USDA NRCS Technical Guide.

Applicant or Authorized Representative

Date

Utility Service

Land disturbing activities associated with providing electric, gas, or communication service to the dwelling will be covered under this permit, if the project plan prepared by the utility company is submitted to the Walworth County Land Conservation Division, and land disturbing activities are limited to the area covered under this permit and shown on the plan submitted.

Construction Site Erosion Control Permit Application Fee Schedule for Small Sites *Effective 01/01/2013*

Activity/Project	Non-Waterfront		Waterfront	
	100-360-43705	CLDA	100-1360-43705	CCWF
Boathouse Construction	N/A		\$225.00	
Commercial/Institutional				
Less than 2,500 sq. ft. disturbed	\$175.00		\$325.00	
Greater than 2,500 sq. ft. disturbed	\$200.00 + 0.005/sq. ft. disturbed		\$325.00 + 0.005/sq. ft. disturbed	
Deck/Gazebo/Fence (Post-hole Construction)	\$50.00		\$100.00	
Deck/Gazebo (Excavated)				
Less than 10,000 square feet disturbed	\$100.00		\$225.00	
More than 10,000 square feet disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$300.00 + 0.005 /sq. ft. disturbed	
Demolition				
Less than 10,000 square feet disturbed	\$100.00		\$225.00	
More than 10,000 square feet disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$300.00 + 0.005/ sq. ft. disturbed	
Detached Garage/Barn/ Shed/Accessory Building				
Less than 10,000 sq. ft. disturbed	\$150.00		\$225.00	
Greater than 10,000 sq. ft disturbed	\$150.00		\$325.00 + 0.005 sq. ft. disturbed	
Driveway/Roadway/Parking Area				
Less than 2,500 square feet disturbed	\$ 50.00		\$200.00	
More than 2,500 square feet disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$300.00 + 0.005 /sq. ft. disturbed	
Landscaping and/or Retaining Walls				
Less than 10,000 square feet disturbed	\$150.00		\$225.00	
More than 10,000 square feet disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$300.00 + 0.005/ sq. ft. disturbed	
Nonmetallic Mining Site (Gravel Pit)	\$150.00 + 0.005/sq. ft. disturbed		\$400.00 + 0.005/sq. ft. disturbed	
Pool (Above Ground)	\$100.00		\$225.00	
Pool (In-ground)				
Less than 10,000 sq. ft. disturbed	\$150.00		\$225.00 + 0.005/ sq. ft. disturbed	
More than 10,000 sq. ft. disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$300.00 + 0.005/ sq. ft. disturbed	
Pond/ Pond Maintenance				
Less than 10,000 square feet disturbed	\$150.00		\$250.00	
More than 10,000 square feet disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$325.00 + 0.005/ sq. ft. disturbed	
Spoil Spreading & Other Land Disturbing Activities				
Less than 10,000 square feet disturbed	\$150.00		\$225.00	
More than 10,000 square feet disturbed	\$150.00 + 0.005/sq. ft. disturbed		\$300.00 + 0.005/ sq. ft. disturbed	
Stairway (Post-hole Construction)	\$50.00		\$75.00	
Stairway/Walkway (Excavated)				
Less than 10,000 square feet disturbed	\$100.00		\$225.00	
More than 10,000 square feet disturbed	\$150.00 + 0.005/ sq. ft. disturbed		\$300.00 + 0.005/ sq. ft. disturbed	
Utility Construction (No Structures)				
Trenching: Less than 300 linear feet disturbed	N/A		\$300.00	
Trenching: More than 300 linear feet disturbed	\$150.00 + 0.075/ linear feet disturbed		\$300.00 + 0.075/ linear feet disturbed	
Directional boring with less than 2,500 square feet disturbed	General Permit/no fee		\$50.00	
Utility Construction (With Structures)	\$150.00 + 0.075/ linear feet disturbed		\$300.00 + 0.075/linear feet	
Compliance Inspection Fee	\$200.00 for each inspection			
Ordinance Citation Forfeiture	\$663.00 for each offense			
Work Started Without Permit	Double Permit Application Fee Assessed			
Permit Revision/Amendment	½ Original Fee not to exceed \$1,000.00			