

HIGHWAY HOT TOPICS

Winter Operations—David Woodhouse

With the winter season approaching, the Highway Department is shifting gears from summer maintenance (crack filling, shouldering, pavement and culvert repair) to winter operations.



The trucks are being installed with all of their snow plowing equipment and snow fence is being installed in blowing areas. As the night-time temperatures drop, you will see trucks anti-icing bridges, hill and curves. Please be aware that there will still be slippery spots on the roads even after the trucks do their anti-icing.

CTH NN—Lakeland School to CTH H in Lake Geneva

—Joe Kröll

The work on CTH NN has been substantially completed. At this time, the company in charge of removing all of the "Road Closed" signage has been notified. The road is open to all thru traffic.



Photo: CTH-NN - looking south from Springfield Rd.

CTH NN / HWY 12 Construction Project Update WI DOT

—Amy Limones

Stage 3 of the Wisconsin Department of Transportation – US 12/ CTH NN Interchange project is almost complete. Stage 3 work operations include reconstructing the westbound lanes of CTH NN, the westbound CTH NN bridge spanning US 12, Stuart Drive and Bray Road. Major project milestones achieved thus far include the demolition of both old CTH NN bridges, construction of both new CTH NN bridges and reconstruction of the CTH NN roadway, all four interchange ramps and the CTH H/Stuart Drive intersection. Ongoing work includes US 12 median grading and restoration, Bray Road construction, permanent signing, permanent pavement marking and CTH NN restoration activities.

The weekend of 11/11/16, then new westbound CTH NN side was reopened to traffic as well as Stuart Drive. The Bray Road intersection will be reopened to traffic by Thanksgiving. At the conclusion of Stage 3, the CTH NN roadway will be fully operational and all lanes will be open to traffic. All interchange work should be completed by the end of 2016.

For additional project information and planned roadway closures, please visit the Wisconsin Department of Transportation's website: <http://projects.511wi.gov/>. Click on the Southeast Region link then click on the link to the 'US 12 - County NN Interchange' project.



Walworth County Building Facility Highlights

— Brent Brooks

Our Building Maintenance Technicians have been busy taking inventory of equipment throughout all Walworth County buildings to assist with the implementation of Asset Works—our new and upcoming work order system.

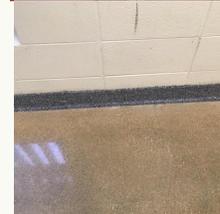
In addition, they have been focused on completing the year end preventative maintenance (PM) work orders in our buildings.



Filters & Belts for year end PM's



Installation of Kitchen Equipment at the Sheriff's Office



New Sealant on the newly polished floors at the Sheriff's Office



We are pleased to welcome Mike Sierakowski to our DPW team. Mike joined us on November 14, 2016 as our new Operations Manager/Deputy Director.



Mike will be welcoming Mark Klusken, our new Assistant DPW Superintendent—Fleet, Parks & Facilities on December 5, 2016.

Walworth County Park Happenings

New Picnic Shelter Completed at White River County Park—

Joe Kroll

A new picnic shelter was recently completed at White River County Park (Town of Lyons). The shelter was constructed near the location of the former farm house and provides a great view of the Park.



Volunteer Work Days—Steve Messick



We had three volunteer workdays in the parks during October and early November. In Price park County staff were joined by about 20 volunteers. We all worked on cutting, treating, dragging, and stacking buckthorn and honeysuckle. This work was done as part of the ongoing restoration of the Sugar Creek Fen. We are hoping to do a prescribed burn in the fen soon.

In Natureland Park volunteers worked with a master gardener to collect native prairie seed. Others worked to cut-up and remove fallen logs, which were being used to build forts within the park. We also cleared a new waterside vista/picnic area for park users to enjoy.



At White River Park, at least a dozen volunteers joined County employees and the friends group to work on trails and the front sign bed. Later in November, County employees met with a group from the McHenry County Conservation District to evaluate the progress of phase one prairie restoration in the park. It was concluded that the 14 acre phase one plot was doing well and work will go forward with the next 15 acre phase two plot. The new shelter was also completed as well as a flagstone path and retaining wall which were installed by our highway department.



FINANCE COUNTS

In mid-October, three DPW finance staff members attended the CEMS (County Highway Expenditure Microcomputer System) conference in Wisconsin Dells. The purpose of the conference was to provide training about State requirements for highway accounting and to share information with other Wisconsin counties. Collaboration amongst the counties was quite a benefit to all involved. One of the highlights was getting a better understanding of how the State audits each county and how detailed and thorough that audit is. It is important to make sure all the information we gather about the daily work of highways and facilities is accurate and complete. This includes timesheets, equipment usage, materials, etc., so while it might seem burdensome at times, please keep in mind that the accounting side of Public Works is a very important function to both the County and State.

One final note, as we come up to the end of the year, everyone should refresh themselves on the yearend procedures. If there are any questions, please ask Finance or Purchasing. Two of the most notable procedures are the timekeeping requirements at the end of December and any purchasing requirements. Specifically to purchasing-in general, if the county does not physically receive an item by December 29th, 2016 monies cannot be used to pay for the item; the item will have to be paid out of the 2017 budget. - Penny Bishop



Department Assignments:

In order to provide better service to all departments of Walworth County, the Purchasing Division has implemented a change to the Buyer Assignments as of August 31, 2016. The new assignments will involve a two tier system in which each department will be assigned two buyers; one for procurement needs from \$3,001 to \$25,000 and one for procurement needs over \$25,000.

Below are the buyer assignments by department:

Department Name	Assistant Buyer for Procurements from \$3,000 to \$25,000	Buyer/Senior Buyer for Procurements from greater than \$25,001
Administration	Stephanie	Diane/Nick
Clerk of Courts	Vanessa	Cindy
County Clerk	Vanessa	Diane
District Attorney	Stephanie	Cindy
DPW-Facilities Division	Vanessa	Diane
DPW-Highway Division	Stephanie	Diane
Finance	Vanessa	Cindy
Health & Human Services	Vanessa	Cindy
Human Resources	Stephanie	Nick
Information Technology	Vanessa	Nick
Lakeland Health Care Center	Stephanie	Cindy
Lakeland School	Vanessa	Cindy
Land Use & Resource Mgmt	Stephanie	Cindy
Medical Examiner	Stephanie	Diane
Register of Deeds	Vanessa	Cindy
Sheriff's Office	Vanessa	Diane
Treasurer	Stephanie	Cindy
UW-Extension	Vanessa	Cindy
Veterans	Stephanie	Diane

Following is the buyers contact information:

Buyer Name	Phone Number	Email Address
Cindy Matz	262-741-7266	cmatz@co.walworth.wi.us
Diane Knoll	262-741-7261	dknoll@co.walworth.wi.us
Nick Cramer	262-741-7265	ncramer@co.walworth.wi.us
Stephanie Rodgers	262-741-7264	srodgers@co.walworth.wi.us
Vanessa Mann	262-741-3101	vmann@co.walworth.wi.us

Projects awarded recently: July 2016—Clock System Replacement for the Lakeland School

- Nick Cramer

PUBLIC WORKS 2016 CALENDAR



11-07	Gerry Abbe—28 years	11-21	Agustin Ortiz—5 years
11-12	Christine Thomas—24 years	11-30	Eric Nitschke—1 year
11-27	Dennis Jacobs—21 years	12-12	Sam Murdoch—22 years
11-04	Jeff Pohl—20 years	12-18	Jeffrey Papenfus—21 years
11-23	Mike Lois—18 years	12-19	Eric Meudt—11 years
11-30	David Borucki—18 years	12-10	Jeffrey Pugesek—9 years
11-30	David Dukes—18 years	12-19	Glen Wegner—5 years
11-30	Donald Boyd—18 years	12-01	Eric Patzold—1 year
11-12	Page Grandon—15 years	12-12	Walworth County Public Works Committee Meeting
11-01	Laurie Landon—6 years		3:30 PM DPW Conference Room #117
11-10	George Fincutter—5 years		W4097 County Road NN, Elkhorn

