

**WALWORTH COUNTY SHERIFF'S OFFICE
CIVIL PROCESS FEES**

Pursuant to Walworth County Ordinance 30-286, as amended by Ordinance 597-2/10, effective April 5, 2010, below is the Walworth County Sheriff's Office fee schedule for Civil Process.

Service	\$80 (per person, per paper, pre-pay only). This fee covers all attempts at service, actual service, and mileage costs. No additional fees will be required for normal process paper service. Those requesting a waiver of fees MUST provide proof of indigency at the time that the papers are presented to the Sheriff's Office. NO REFUNDS
Writ of Assistance **For Writ of Restitution, see Writ of Restitution (Eviction) Procedures	All Writs must be accompanied by \$1,500 Cash or Check, made out to the Walworth County Sheriff's Office, and keys to the property the defendant is being evicted from, if available. The \$1,500 check will be used for Sheriff, Moving, and Storage Fees. If the cost exceeds \$1,500 the landlord/attorney will be contacted and must immediately pay the balance due to the Sheriff's Office. If the Cost is less than \$1,500 the balance will be returned to the plaintiff by check. The Original Writ must be brought in along with 3 copies and additional copies for each person to be served. Failure to comply with the above procedures will result in the papers being returned or not accepted.
Executions and Replevins	Pre-payment of \$80 per person Additional Sheriff's Fees will be billed. All invoices are net due 30 days. Seizing property requires a bond twice the value of property to be seized. Bond must accompany paperwork.
Sheriff's Fee	Current deputy hourly rate; overtime rates will apply if applicable.
Sheriff's Sales	Pre-payment of \$150 per Sale Date. (\$75 Posting and \$75 Sale Fee) Real Estate and Sheriff Sale Fees are non-refundable. The posting fee of \$75 is charged EACH time a posting is required. The Sale fee of \$75 is collected for EACH sale date, regardless of whether it is amended, adjourned, cancelled or the sale is actually conducted. NO REFUNDS . Additional Sheriff's Fees will be billed. All invoices are net due 30 days.

Kurt Picknell
Sheriff

By:
Captain Scott McClory
Civil Process Division