

THE OCTOBER 9, 2001 SESSION
OF THE
WALWORTH COUNTY BOARD OF SUPERVISORS

The Walworth County Board of Supervisors was called to order by Chairman Morrison at 6:00 p.m. at the Walworth County Courthouse, 100 W. Walworth St., Elkhorn, Wisconsin. Roll call was read with all Supervisors present except Supervisors Sheldon Shepstone and Schaefer, who had been excused. A quorum was established.

Reverend Sean Sweetman from the Southern Lakes Evangelical Free Church presented the invocation.

A motion was made by Supervisor Tilton, seconded by Supervisor Mikrut, to approve the day's agenda. A motion was made by Supervisor J. Grant, seconded by Supervisor Lothian, to amend the agenda to move Substitute Resolution 55-10/01 prior to Resolution 55-10/01 on the agenda. The amendment carried by voice vote. On motion by Supervisor Miles, seconded by Supervisor Van Dyke, the agenda was approved as amended.

On motion by Supervisor Muzatko, seconded by Supervisor J. Grant, the minutes of the September 4, 2001 Public Hearing were approved as published.

Chairman Morrison requested public comment. None was received.

On motion by Supervisor Gigante, seconded by Supervisor Tilton, the Walworth County Board of Supervisors convened as a "Committee of the Whole" for an update and discussion of the proposed changes to the County Board Committee Structure. Administrative Coordinator David Bretl, and representatives of the Administrative Committee, County Board Chairman Morrison and Supervisors Lohrmann, Felten and Fischer conducted a presentation reviewing the "Report of the Administrative Committee Regarding County Board Committee Structure". Upon completion of the presentation and questions from the floor, the committee asked for some indication from the Board of Supervisors as to the structure which they favored so that the committee can begin to work on amending the County Board Rules. A show of hands indicated that the Board of Supervisors favored the functional committee structure. On motion by Scharine, seconded by Tilton, the Board reconvened as a County Board.

Corporation Counsel Dennis Costello reported that there were no claims to be reviewed.

Corporation Counsel Dennis Costello reported that the federal government had confiscated a property and that we will be receiving \$36,409 in back taxes. Costello also reported that we will receive a \$7,168 check from Wisconsin Counties Mutual and

we will receive a dividend check for \$113,036 at the November County Board of Supervisors meeting.

Assistant Corporation Counsel Lee Huempfer reported that the Counties' action against both the State and tobacco companies had been dismissed in Dane County Circuit Court. Huempfer reported that the deadline to file an appeal to the Circuit Court of Appeals is November 15, 2001. He indicated that the decision whether or not to appeal would be a decision of the Board of Supervisors at their November 8th Meeting.

Supervisor Gigante inquired about a probable cause hearing and Costello provided an overview of the case in question.

Administrative Coordinator David Bretl referred the Board to his written reports and the draft of the Preliminary Walworth County Budget.

Chairman Morrison presented a County Board Chair's Report and informed the Board of the following: Each of the Supervisors should have received a copy of the completed Virchow-Krause study relative to the location of the courts. The Chairman invited representation from the Board to attend an e-forum November 13, 2001 presented by the Regional Economic Partners. He reported that there are 10 slots available and those interested in attending should contact David Bretl or Chairman Morrison. Chairman Morrison reminded Board Members of the upcoming Public Budget Hearing. Those interested in attending a Tour of the Webster House Museum of the Walworth County Historical Society, at 4:00 p.m. on November 8, 2001, should RSVP to the County Clerk's Office on or before October 25, 2001. Morrison also noted two additional pieces of correspondence from the City of Lake Geneva and WCA.

The following Reports of Zoning Gone into Effect were read and placed on file.
Dennis and Jayne Pederson/David Heckel, Town of Geneva
Marvin and Joyce Walbrandt, Town of Lafayette
Kenneth Katzman, Jr., Town of Spring Prairie
Rose W. Germann, Town of Bloomfield
Chad J. Karl, Town of Richmond

The following Report of Petitions Referred was read and referred to the Land Management Committee.

Report of Petitions Referred to Land Management Committee

To: The County Board of Walworth County

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County were referred to the Land Management Committee for public hearing:

Benny Locigno (Russell Locigno, App.), Town Geneva, C-4 to R-1

Landon and Mary Petrie, Town of Lyons, A-1 to C-2
Doc #8 (Walworth Co. Land Mgt. Dept., App.), Town East Troy, C-1 to C-4
Doc #17 (Walworth Co. Land Mgt. Dept., App.), Town East Troy, C-1 to C-4

Above petitions referred 9/13/01.

Dated this 13th day of September, 2001.
Kimberly S. Bushey
County Clerk

On motion by Supervisor Van Dreser, seconded by Supervisor Tilton, the following petitions to rezone were approved as presented.

**REPORT OF LAND MANAGEMENT COMMITTEE
TO COUNTY BOARD ON HEARING ON PETITION
TO AMEND THE WALWORTH COUNTY ZONING ORDINANCE
TO THE COUNTY BOARD OF WALWORTH COUNTY:**

The Land Management Committee, having considered the petitions to amend the Walworth County Zoning Ordinance and Shoreland Zoning Ordinance; and having held public hearings thereon, pursuant to Section 59.97(5)(e) Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

1. Howard Watson (Regency Hills Dev., App.), Town LaFayette – filed a petition on the 8th day of November 2000, to rezone from A-1 Prime Agricultural Land District to R-1 Single Family Residence District (unsewered), C-1 Lowland Resource Conservation District and C-2 Upland Resource Conservation District, the following described lands:

Part of Tax Parcel #K LF1900001

All that part of the West ½ of the Northeast ¼ of Section 19, Town 3 North, Range 17 East, in the Town of Lafayette, Walworth county, Wisconsin, bounded and described as follows: Commencing at the Northeast corner of said Northeast 1/4; thence N 89°01'45" W along the North line of said Northeast ¼, 1328.58 feet; thence S 0°00'34" E, 99.29 feet to the point of beginning of the lands to be described; thence N 88°25'48" W, 60.98 feet; thence N 33°54'01" W, 64.85 feet; thence N 85°10'32" W, 22.00 feet; thence E 71°35'01" W, 105.29 feet; thence N 86°53'39" W, 106.27 feet; thence N 60°39'07" W, 92.75 feet; thence N 75°37'55" W, 133.20 feet; thence N 89°01'45" W along the North line of said Northeast ¼, 696.78 feet; thence Southerly 1057.71 feet along the arc of a curve whose center is to the East, whose radius is 5762.22 feet, whose chord bearing is S 5°14'36" W and a chord distance of 1056.23 feet; thence S 0°00'55" E, 837.95 feet, thence N 78°09'01" E, 126.83 feet; thence S 89°09'45" E, 87.69 feet; thence N 83°45'59" E, 194.10 feet; thence S 89°27'33" E, 212.51 feet; thence N 7°17'44" W,

89.56 feet; thence N 0°38'13" E, 339.57 feet; thence due East 718.43 feet; thence N 0°00'30" W, 1297.38 feet to the point of beginning. Said lands containing 48.3 acres.

All that part of the West ½ of the Northeast ¼ of Section 19, Town 3 North, Range 17 East, in the Town of Lafayette, Walworth County, Wisconsin, bounded and described as follows: Commencing at the Northeast corner of said Northeast ¼; thence N 89°01'45" W along the North line of said Northeast ¼, 1328.58 feet; ;thence S 0°00'30" E, 1396.67 feet to the point of beginning of the lands to be described; thence due West 718.43 feet; thence S 0°38'13" W, 339.57 feet; thence S 87°42'55" E, 722.83 feet; thence N 0°00'30" W, 368.36 feet to the point of beginning. Said lands containing 5.85 acres.

Recommendation: Said petition be denied.

Denial is in order to clear the record so a decision can be made on the applicant's new proposal.

2. Art Pierce (Dave Pierce, App.), Town Bloomfield – filed a petition on the 9th day of April 2001, to rezone from B-5 Planned Commercial Recreation Business District to R-1 Single Family Residence District (Unsewered).

Recommendation: Said petition be approved.

3. John C. Brennan, John C. Brennan, Jr., and Jerome E. Brennan, Town Walworth – filed a petition on the 5th day of June, 2001, to rezone from A-3 Agricultural Land Holding District to R-2 Single Family Residence District (Sewered) and P-1 Recreational Park District.

Recommendation: Said rezone approved with a modification to reflect a rezone from A-3 to P-1.

4. Joe Peabody, Town Linn – filed a petition on the 7th day of March 2001, to rezone from C-4 Lowland Resource Conservation District (Shoreland) to C-2 Upland Resource Conservation District.

Recommendation: Said petition be approved.

5. Larry Nettesheim & Mark & Roxanne Steinfest, Town Sugar Creek – filed a petition on 28th day of June, 2001 to rezone from A-1 Prime Agricultural Land District and A-5 Agricultural-Rural Residential District to C-2 Upland Resource Conservation District.

Recommendation: After the appropriate fundings were made as required by State Farmland Preservation Program S91.77(1), said petition be approved.

The area to be rezoned from A-1 to C-2 is wet and has not been historically farmed. No new homes would result from the rezone request.

6. Jeff & Nancy Mogden, Town Spring Prairie – filed a petition on the 28th day of June, 2001, to rezone from B-6 Bed and Breakfast District to C-2 Upland Resource Conservation District.

Recommendation: Said petition be approved.

7. Steve Snudden (Andy Kronwall, App.), Town Linn – filed a petition on the 3rd day of July, 2001, to rezone from A-1 Prime Agricultural Land District to C-2 Upland Resource Conservation District.

Recommendation: Said petition approved after the appropriate findings were made as required by State Farmland Preservation program S91.75(5) Wis. Stats. The area to be rezoned is pasture at the present time and is sloped.

ORDINANCE AMENDING WALWORTH COUNTY ZONING ORDINANCE

WHEREAS, the Walworth County Board of Supervisors has heretofore been petitioned to amend the Walworth County Zoning Ordinance; and

WHEREAS, the petitions have been referred to the Walworth County Land Management Committee for public hearing; and

WHEREAS, the Walworth County Land Management Committee on due notice conducted public hearings on the proposed amendments and filed their recommendations with the board; and

WHEREAS, the proposed amendments have been given due consideration by the Board in open session.

NOW, THEREFORE, the County Board of Supervisors of the County of Walworth do ordain as follows:

The Zoning Ordinance of Walworth County and Shoreland Zoning Ordinance (and accompanying Zoning Map) is amended in the following respects:

1. Art Pierce (Dave Pierce, App.), Town Bloomfield – to amend said zoning maps from B-5 Planned Commercial Recreation Business District to R-1 Single Family Residence District (Unsewered) on the following described lands:

Tax Parcel #MNPS 400046

Lots 5 and 6 of Shinner's Fourth Addition to Nippersink Park, a subdivision of part of the Southeast Quarter of Section 24, Township 1 North, Range 18 East of the 4th Principal Meridian, Town of Bloomfield, County of Walworth, State of Wisconsin.

2. John C. Brennan, John C. Brennan, Jr., and Jerome E. Brennan, Town Walworth – to amend said zoning maps from A-3 Agricultural Land Holding District to P-1 Recreational Park District on the following described lands:

Tax Parcel #E W 2200010

A parcel 5' wide lying N & E of the following desc. line: Com S1/4 cor Sec. 22 T1N, R16E, N1D11'50"W 1040.80', N89D52'E 127', S0D08'E 5' to POB, N89D52'E

3. Joe Peabody, Town Linn – to amend said zoning maps from C-4 Lowland Resource Conservation District (Shoreland) to C-2 Upland Resource Conservation District the following described lands:

Tax Parcel #I L 2400002C

Part of the Southwest ¼ of the Northwest ¼ of Section 24, Township 1 North, Range 17 East of the Fourth Principal Meridian, in the Township of Linn, Walworth County, Wisconsin and being more particularly described as follows: Commence at the West ¼ corner of said Section 24; thence North 53°25'51" East 1248.93 feet to the Place of Beginning of this description; thence North 21°41'27" East 14.61 feet; thence North 16°15'22" East 34.69 feet; thence North 08°46'42" East 20.43 feet; thence North 86°57'03" East 2.95 feet; thence East 20.51 feet; thence South 06°01'59" West 21.75 feet; thence South 18°46'28" West 36.41 feet; thence South 25°39'02" West 10.99 feet; thence South 86°57'03" West 22.96 feet to the Place of Beginning. Containing 1,580 square feet of land more or less.

4. Larry Nettesheim & Mark & Roxanne Steinfest, Town Sugar Creek – to amend said zoning maps from A-1 Prime Agricultural Land District and A-5 Agricultural-Rural Residential District to C-2 Upland Resource Conservation District on the following described lands:

Part of Tax Parcel #G SC2500002 and all of GA213500002

PARCEL 'A' Lot 2 of Certified Survey Map No. 2135 located in the Southwest ¼ of the Northwest ¼ of Section 25, Town 3 North, Range 16 East, Town of Sugar Creek, Walworth County, Wisconsin.

PARCEL 'B' A parcel of land located in the Southwest ¼ of the Northwest ¼ and the Northwest ¼ of the Southwest ¼ of Section 25, Town 3 North, Range 16 East, Walworth County, Wisconsin, more particularly described as follows: Commencing at the West ¼ corner of said Section 25; thence N 2°14'21"W along the West line of the Northwest ¼ of said Section 25, a distance of 700.52 feet thence N 86°56'33" E 53.25 feet; thence S 41°15'18" E 478.38 feet; thence S 41°14'26"E 695.65 feet to the Point of Beginning; thence N 7°50'07"W 546.09 feet; thence N 87°03'24"E 325.00 feet; thence S 7°44'59"E 554.48 feet; thence S 88°32'37"W 325.00 feet to the Point of Beginning.

AFTER THE APPROPRIATE FINDINGS WERE MADE AS REQUIRED BY STATE FARMLAND PRESERVATION PROGRAM s91.77(1), SAID PETITION BE APPROVED.

The area to be rezoned from A-1 to C-2 is wet and has not been historically farmed. No new homes would result from the rezone request.

5. Jeff & Nancy Mogden, Town Spring Prairie – to amend said zoning maps from B-6 Bed and Breakfast District to C-2 Upland Resource Conservation District on the following described lands:

Tax Parcel #OA216000003

Lot 3, Walworth County Certified Survey Map No. 2160 recorded in Volume 10 of Certified Maps, Pages 213-217 as Document No. 235964, located in part of the Northwest ¼ and Northeast ¼ of the Northeast ¼ and the Southwest ¼ of the Northeast ¼ of Section 33, Town 3 North, Range 18 East of the Fourth Principal Meridian, Township of Spring Prairie, Walworth County, Wisconsin.

6. Steve Snudden (Andy Kronwall, App.), Town Linn – to amend said zoning maps from A-1 Prime Agricultural Land District to C-2 Upland Resource Conservation District on the following described lands:

Part of Tax Parcel #I L 2200008

A parcel of land located in the Northeast ¼ of the Southeast ¼ of Section 22, Town 1 North Range 17 East, Walworth County, Wisconsin, described as follows:

Beginning at the East ¼ corner of said Section 22 (T1N, R17E); thence S 89DEG 55MIN 44SEC W, 1330.33 feet; thence S 00DEG 03MIN 32SEC E, 496.31 feet to the Point of Beginning; thence S 88DEG 33MIN 26SEC E, 286.15 feet to Lot 1 of CSM 2805; thence S 00 DEG 46MIN 12SEC E, 332.23 feet along said Lot 1; thence N 89DEG 37MIN 15SEC W, 290.19 feet along said Lot 1; thence N 00DEG 03MIN 32SEC W, 337.48 feet to the Point of Beginning. Containing 2.21 acres of land more or less.

Said petition approved after the appropriate findings were made as required by State Farmland Preservation Program S91.75(5) Wis. Stats.

The area to be rezoned is pasture at the present time and is sloped.

ATTEST this 9th day of October, 2001.
Allen L. Morrison
County Board Chairman

ATTEST this 9th day of October, 2001.
Kimberly S. Bushey, County Clerk

distributed at this meeting. He noted that enclosed in each book is a letter of explanation and a budget amendment form. Budget amendments are due by Thursday, November 1st. Supervisor Lothian also called attention to the Illegal Tax Items which were included in the packet.

Supervisor Wenglowsky, Chair of the Children with Disabilities Education Board, informed the Board that the Lakeland School Administrator will be retiring.

A motion was made by Supervisor Lothian, seconded by Supervisor Scharine, to approve Ordinance No. 215-10/01 An Ordinance Amending Chapter 30 of the Walworth County Code of Ordinances Relating to Finance. On motion by Supervisor Scharine, seconded by Supervisor Burwell, the ordinance was approved by unanimous consent.

ORDINANCE 215-10/01

AN ORDINANCE AMENDING CHAPTER 30 OF THE WALWORTH COUNTY CODE OF ORDINANCES RELATING TO FINANCE.

THE WALWORTH COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Part I. Article I of Chapter 30 of the Walworth County Code of Ordinances is hereby repealed in its entirety and recreated to read as follows:

“ARTICLE I. GENERAL

Sec. 30-050. Manner of establishing policy; interpretation; enforcement; definitions.

- (a) Unless waived by a two-thirds vote of the county board, amendments to this chapter shall not be effective until having first been considered by the Finance Committee, which Committee shall be apprised in writing by the Finance Director and Administrative Coordinator regarding the impact of the proposed amendment.
- (b) Any department head aggrieved by an interpretation of the provisions of this Chapter by the Finance Director may appeal such decision to the Administrative Coordinator. Interpretations of the Administrative Coordinator shall be subject to review by the Finance Committee.
- (c) The Administrative Coordinator may promulgate such administrative procedures as may be necessary to carry out the provisions of this Chapter. All procedures promulgated hereunder by the Finance Director shall be subject to approval by the Administrative Coordinator. All such procedures shall comply with generally accepted accounting principles for government as promulgated by the Governmental Accounting Standards Board or other authoritative sources.

(d) In addition to any other remedies provided by law, violations of this Chapter may subject the violator to discipline pursuant to the Walworth County Personnel Code.

(e) As used chapter, the following terms shall have the meanings as set forth herein:

1. "Department" shall mean office or department of the county.
2. "Department head" shall refer to the individual in charge of an office or department.
3. "Petty cash" shall mean any funds which are part of any departmental or operational budget, but which are in the form of cash and are kept in the department in amounts authorized by the Finance Committee."

Part II. Article II of the Walworth County Code of Ordinances entitled "Budgets" is hereby repealed in its entirety and recreated to read as follows:

"ARTICLE II. BUDGETS

Sec. 30-31. Budgetary Process.

The budget process to be utilized by the county and all its departments shall be pursuant to Wis. Stats. sec. 65.90, the Code of Ordinances and such administrative procedures as may be approved by the Administrative Coordinator which are not inconsistent with state statutes or this Code.

Sec. 30-32. Budget Development.

(a) Annually, the Finance Committee shall establish budgetary guidelines and a budget calendar. The budget calendar shall include, but is not limited to establishment of the following dates:

1. Submission of Administrative Coordinator's Budget to Finance Committee.
2. Public Property Committee capital improvement plan review.
3. Finance Committee budget review.
4. Public budget hearing.
5. Adoption of the budget by the County Board.

- (b) Each department head shall submit a budget request for following fiscal year by the deadline and in such form developed by the Administrative Coordinator and Finance Director. In addition, the following information shall be prepared and submitted to the Finance Director:
1. Actual revenues and expenditures for the preceding year.
 2. Actual revenues and expenditures for not less than the first 6 months of the current year.
 3. Estimated revenues and expenditures for the balance of the current year
 4. All existing indebtedness.
 5. Anticipated revenue.
 6. All proposed appropriations.
 7. Activity and reserve account.
 8. Fund Balances-anticipated unexpended or unappropriated balances and surpluses.
- (c) The Administrative Coordinator shall establish such other dates as may be necessary for timely completion of the budget.
- (d) The Finance Director will review and compile departmental proposals and forward a preliminary budget to the Administrative Coordinator.
- (e) The Administrative Coordinator and Finance Director shall meet with all of the Departments and review the proposed budgets. In accord with the calendar established in paragraph A, the Administrative Coordinator shall submit a budget to the Finance Committee.
- (f) In accord with the calendar established in paragraph (a), the Public Property Committee shall prioritize and recommend a countywide five year capital improvement plan to the Finance Committee.
- (g) The Finance Committee shall review the Administrative Coordinator's budget and may conduct such hearings as it determines necessary to approve a proposed annual budget and five year capital improvement plan.
- (h) In sufficient time to permit preparation of the budget summary and notice as provided by statute, the Finance Committee shall approve a proposed budget and forward the same to the Board. The Finance Director shall prepare the budget summary and ensure that the public hearing on the budget is noticed as

required by law.

Sec. 30-33. Budget Adoption.

- (a) County Board deliberation on the annual budget shall be conducted on a designated date or dates, which shall be subsequent to the public hearing. Proposed amendments will be considered at this deliberation. For purposes of Section 65.90(5) (b) Wis. Stats. appropriations contained in the annual budget are made at the level of the following categories within each program:
1. Program expense - wages and benefits;
 2. Program expense - purchased services;
 3. Program expense - other operating costs;
 4. Program expense - operating outlay;
 5. Program resources – Federal;
 6. Program resources – State;
 7. Program resources – income;
 8. Program resources – other;
 9. Program resources – equity.
- (b) Budget amendments are specifically delegated by the Board to its Finance Committee and Administrative Coordinator, through its Finance Committee, as set forth in section 30-35.
- (c) Following the adoption of the annual budget, the County Board shall adopt a Tax levy resolution which shall be in compliance with the operating tax levy limit set forth in state statute.
- (d) Unless otherwise specified herein, the vote required on any matter, item or resolution related to the preparation of the annual budget shall be a majority of the members present.

Sec. 30-34. Budget Compliance

- (a) No payment may be authorized or made and no obligation may be incurred against the County unless sufficient appropriations have been made for payment.
- (b) The Finance Director shall, on a monthly basis, provide variance reports to the department heads, the Finance Committee and the Administrative Coordinator, which report shall detail the variance between anticipated revenues and expenditures and actual amounts. Within 30 days of receipt of an unfavorable financial report, the Administrative Coordinator shall investigate the report and furnish the Finance Committee with the results of said investigation which shall

include a recommendation to correct the deficiency. Unfavorable positions include but are not limited to anticipated revenue shortfalls, over-expenditures and negative cash positions.

Sec. 30-35. Budget Amendments

- (a) The amounts of the appropriations and the purposes for such appropriations stated in the budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the Board except as provided below:
 - 1. Authority to transfer between the budget categories specified in Sec. 30-33 is delegated to the Finance Committee.
 - 2. The Administrative Coordinator is authorized to make and approve transfers at a level subordinate to the adopted budget categories specified in Sec. 30-33.
- (b) Authorized use of the undesignated general fund or the contingency fund shall require approval of the County Board and shall be published by the County clerk pursuant to Wisconsin State statutes.
- (c) The Administrative Coordinator shall prescribe the format in which budget amendments will be prepared.
- (d) Budget amendments presented to the County Board and/or Finance Committee will bear the Finance Director's or his/her designees signature, if the amendment has been reviewed and the Finance Director is in agreement with the financial presentation of the amendment.
- (e) From time to time, amendments may be required to meet proper financial reporting requirements. The Finance Director, subject to approval of the Administrative Coordinator, is authorized to administratively amend the budget to meet these requirements. Administrative budget amendments shall be consistent with the authorized budget and shall be in conformance with generally accepted accounting principles for government as promulgated by the Governmental Accounting Standards Board or other authoritative sources.
- (f) Amendments authorized pursuant to paragraph (a) are subject to the following limitations:
 - 1. The transfer or change of purpose for any county department throughout the year shall not exceed the amount set up in the contingent fund as adopted in the annual budget.

2. In the case of an individual department, the transfers or change or purpose for that department shall not exceed more than ten percent in the aggregate of funds originally provided in the budget for expenditures for the department.

Sec. 30-36. Budget Carry Forwards

- (a) Unless approved by the Finance Committee, every appropriation, except an appropriation for a capital expenditure or a major repair, shall lapse at the close of the fiscal year to the extent that it has not be expended or encumbered. An appropriation for a capital expenditure or a major repair shall continue in force until the purpose for which it was made has been accomplished or abandoned. An appropriation is considered abandoned if 3 years pass without any expenditure from, or encumbrance of, the appropriation concerned.
- (b) Requests for carry forwards shall be submitted by the departments and offices to the Finance Director. The Finance Director shall submit the same to the Finance Committee, which Committee shall consider the recommendations of the Finance Director and Administrative Coordinator prior to recommending any carry forward to the County Board for adoption.

Part III. Article IV of Chapter 30 of the Walworth County Code of Ordinances entitled "Petty Cash and Cash Receipts Policy" is hereby repealed in its entirety and recreated to read as follows:

"ARTICLE IV. ACCOUNTING POLICY

2) Sec. 30-146. Fiscal Year

The fiscal year of the County shall be the calendar year January 1 to December 31.

Sec. 30-147. General Accounting Policies.

- (a) The official books and records of the County will be maintained in conformance with generally accepted accounting principles and federal and state guidelines.
- (b) Each county department is responsible to ensure compliance with Walworth County accounting policies and procedures.
- (c) The Finance Director is responsible for:
 1. Maintaining the integrity of the financial accounting systems;

2. Authorizing financial accounting systems;
3. Developing and maintaining standard forms and procedures to initiate and process accounting transactions;
4. Developing and maintaining the chart of accounts as used to maintain the official books and records of the County.

(d) Each county department, under the direction of the Finance Director, will establish and maintain an appropriate system of internal accounting control, including, but not limited to:

1. Separation of duties in respect to receipt and disbursement of money and other county assets;
2. Usage of sequentially pre-numbered accounting documents including receipts, checks and other documents;
3. Accounting transactions will be recorded when properly authorized and supported by appropriate documentation, as determined by the Finance Director;
4. Physical safeguards will be employed to promote the security of County funds and assets.

Sec. 30-148. Payments to County.

(a) Payments to the county that are not honored by the financial institution upon which they were drawn remain the responsibility of the payer.

1. The payer is responsible for all charges incurred in the collection of the debt.
2. Any license or permit granted upon any uncollected payment shall be subject to cancellation.

(b) Overpayments and underpayments less than an amount specified by the Finance Committee shall be accepted by the county as payment in full, unless otherwise provided by law. Refunds under this section requested in writing shall be granted.

(c) The policy for liquidating accounts receivable for bad debts and uncollectable amounts as follows:

1. A department desiring the liquidation certifies that all reasonable efforts

2. Accounts so certified may be liquidated by liaison committee approval within budgetary limits;

3. Accounts so certified in excess of budgetary limits require both liaison and Finance committee approval.

Sec. 30-149. Financial Reporting.

(a) The Finance Director shall be authorized as follows:

1. To prepare comprehensive annual financial report of county operations with appropriate combined statements, schedules, notes, and statistics;
2. To make necessary changes to all financial information provided in a public forum or to external parties;
3. To require departments to submit financial reports provided to external parties for review prior to submission and has the discretion to make necessary changes.

(b) Each department is responsible under the direction of the Finance Director:

1. To provide interim financial statements and reports of financial position;
2. To provide operating results to facilitate management control of financial operation.
3. To prepare financial reports as needed

Sec. 30-150. Cash and Receivables.

a) All monies remitted to the various departments will be deposited in accordance with procedures established by the Finance Director.

b) All expenditures made from petty cash will be budgeted and accounted for against an appropriation.

Sec. 30-151. Inventories.

a) A perpetual inventory record is required for all supply inventories.

b) Departments will conduct physical inventories in a manner and time as directed by the Finance Director.

Sec. 30-152. Revenues and expenditures.

- a) All revenue and expenditure accounts will be maintained on a gross basis with exceptions to be determined by the Finance Director.
- b) The Finance Director has the authority to determine revenue and expenditure classifications for financial reporting purposes.
- c) Departments are responsible for determining interdepartmental rates. The Finance Department has the authority to review interdepartmental rates with departments and to recommend changes.
- d) The County Board shall consider the recommendation of the liaison and Finance Committees and, unless otherwise specified by statute, annually approve user fees.

Sec. 30-153. Postage.

All county departments shall use metered postage unless the Finance Director authorizes the establishment of a stamp inventory. Stamps and metered postage shall not be used for personal mail and may not be sold.

Sec. 30-154. Bank Accounts

- a) No department may establish an account with any financial institution without prior approval of the Finance Director and County Treasurer, regardless of the source of the funds.
- b) Accounts shall be reconciled in accordance with procedures established by the Finance Director.

Sec. 30-155. Cash

- a) No person shall be permitted to borrow or use any funds belonging to the county for personal purposes. No person shall be permitted to cash any personal check utilizing county funds.
- b) Petty cash and cash receipts that are not yet deposited with the Treasurer must be retained in a locked area with limited access.

(1) The Finance Director shall perform random cash audits.

- (2) Departments operating cafeterias are required to perform periodic cash audits of cafeteria funds as directed and in accordance with procedures developed by the Finance Director.
- (3) Petty cash banks must first be authorized by the Finance Committee and shall be maintained in such amounts and accordance with such procedures prescribed by the Finance Director.

Sec. 30-156. Acceptance and use of donations

- a) Any donation restricted to a particular use or contingent upon some action by the County and all non-cash donations with a market value greater than \$5,000 as determined by the Finance Director, may be accepted only by resolution of the County Board. Other donations may be accepted as provided herein.
- b) A department head may accept donations not specified in paragraph A. Donated funds must be deposited with the Treasurer in accordance with procedures established by the Finance Director.
- c) Cash donations, once accepted, are subject to appropriation in accordance with procedures set forth in this Code. Any assets received shall be recorded in accordance with procedures set forth in this Code.

Sec. 30.157. Undesignated general fund balance policy.

- a) The minimum undesignated general fund balance shall be 15%- 20% of the total of the county's general fund revenues plus the property tax revenue allocated to each county fund.
- b) The Finance Department shall calculate general fund ratios annually following the acceptance of the annual audit.
- c) The Finance Committee will annually review and make recommendations to the board of supervisors for the use of the undesignated general fund balance. The use will be based on, but not limited to, the following guidelines.
 - 1. Capital expenditures. To the extent that a cash contribution to pay for all or part of the capital program will reduce the reliance on borrowed funds and future debt service costs.
 - 2. Prepayment of outstanding debt. To generate greater rates of return than refinancing and/or result in the immediate improvement of many important credit ratios.

3. Start-up costs of new programs. Recurring start up costs for new programs contemplated by the county that are intended to improve the quality or efficiency of services if the costs are justified by the future cost efficiency of the services provided.
4. Termination costs of ineffective or inefficient programs. Costs associated with elimination or privatization of ineffective or inefficient governmental services.
5. Advance payment of multi-year obligation to achieve a discount. Prepayment of multi-year contractual obligations which will result in savings to the county.
6. Other nonrecurring expenditures. Other nonrecurring expenditures which are expected to yield a positive financial return to the county in the future.

Sec. 30-158. Grant reporting.

- (a) Departments are responsible for reporting grant activity in accordance with requirements established by the grant agreement and any federal, and state requirements.
- (b) The Finance Director may establish additional reporting requirements for grants as necessary.

Sec. 30-159. Interest Allocations.

- (a) The Finance Committee is responsible for authorizing county programs eligible for interest allocations.
- (b) The Finance Director is authorized to develop procedures for interest allocation."

Part IV. This ordinance shall be effective upon passage and publication.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

Published this 25th day of October, 2001

This ordinance was referred to the following committee(s) for consideration and action:

Committee: Finance
Vote: 7 – 0 to refer to County Board for action
Majority vote required

Date: September 20, 2001

Approved as to form:	David A. Bretl Administrative Coordinator	10/01/01 Date
	Dennis D. Costello Corporation Counsel	10/02/01 Date
	Nicki Andersen (pw) Finance Director	10/01/01 Date

County Board Meeting Date: October 9, 2001

Walworth County, Wisconsin
County Board of Supervisors

Policy and Fiscal Note
Ordinance No. 215 – 10/01

- I. Ordinance Amending Chapter 30 of the Walworth County Code of Ordinances Relating to Finance
- II. Purpose and Policy Impact Statement: Background for the amendment is set forth in correspondence which accompanied the Administrative Coordinator's budget dated September 4, 2001. The ordinance repeals three articles of Chapter 30 pertaining to Finance. The changes are designed to codify the new budget procedure and increase administrative oversight over departmental budget practices and standardize accounting procedures. Highlights of the ordinance are as follows:

Article I – General

- Establishes procedures for promulgating new policies.
- Subjects decisions of the Finance Director to the Administrative Coordinator and decisions of the Administrative Coordinator to the Finance committee.

Article II – Budgeting Process

- Codifies new budget process.
- Adopts budget at the program level. Authorizes Administrative Coordinator to establish procedures for budget transfers at lower levels.
- Establishes procedures for review of budgets which become "out of balance" during the year.

Nicki Andersen (pw)
Finance Director

10/1/01
Date

Action Required: Three-fourths Vote

County Board Meeting Date: October 9, 2001

POLICY AND FISCAL NOTE

I. Title: ORDINANCE NO. 216-10/01

AN ORDINANCE AMENDING ORDINANCE NO. 58-9/11/78, CREATION OF EXCESSIVE NOISE WITH MOTOR VEHICLE

II. Purpose and Policy Impact Statement:

Walworth County seeks to eliminate loud and unnecessary noise by the use of motor vehicle brakes, which are in any way activated or operated by the compression of an engine of a motor vehicle.

III. Budget and Fiscal Impact:

The Sheriff's Department has set aside \$2,400 in the 2002 budget for the cost of creating and installing the signs. The signs will cost \$150 per sign including installation. The Sheriff's Department has requested sixteen (16) signs.

IV. Referred to the Following Standing Committees for Consideration and Date of Referral:

Public Protection Committee. September 18, 2001. Vote: 4=Ayes/1-Noe.

V. Committee Consideration:

Forwarded to the Walworth County Board by the Public Protection Committee. September 18, 2001. Vote: 4=Ayes/1-Noe.

VI. Approved as to Form:

David A. Bretl 10/1/01
Administrative Coordinator Date

Gary Rehlfedt 10/1/01
Acting Corporation Counsel Date

Nicki Andersen (pw)
Finance Director

10/1/01
Date

On motion by Supervisor Norem, seconded by Supervisor Fischer, Resolution No. 47-10/01, Resolution Authorizing Deed Restrictions on the Courthouse Property to Obtain a Closing Certificate From the Removal of a 2000 Gallon Petroleum Storage Tank, was adopted by voice vote.

RESOLUTION NO. 47 – 10/01

RESOLUTION AUTHORIZING DEED RESTRICTIONS
ON THE COURTHOUSE PROPERTY
TO OBTAIN A CLOSING CERTIFICATE
FROM THE REMOVAL OF A 2000 GALLON PETROLEUM STORAGE TANK

WHEREAS, Walworth County is seeking closure on the removal of a petroleum tank next to the courthouse in 1990. Approximately 650 cubic yards of petroleum contaminated soil was removed and disposed of at that time. However, the Wisconsin Department of Natural Resources never issued a closing certificate on this project; and

WHEREAS, an investigation as to the extent of the soil contamination was conducted by Midwest Enviro-Sciences, Inc. in 1999, 2000, and 2001. As a result of the testing process, there is not an apparent, existing, or anticipated threat to human safety or welfare or the environment; and

WHEREAS, the Wisconsin Department of Natural Resources is requesting that deed restrictions be placed on the courthouse property until such time as it is no longer required. The deed restrictions are a pre-requisite to obtaining a certificate of closure; and

WHEREAS, a copy of the deed restrictions required to obtain closure due to the removal of the petroleum tank is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the WALWORTH COUNTY BOARD OF SUPERVISORS that the deed restrictions required by the Wisconsin Department of Natural Resources be placed upon the courthouse property so that Walworth County may receive a closing certificate from the 1990 removal of a 2000 gallon petroleum storage tank.

ADOPTED this 9th day of October, 2001.

Allen L. Morrison
Walworth County Board Chairman

Kimberly S. Bushey
Walworth County Clerk

Policy and Fiscal Note is attached.

Sponsored by: Public Property Committee. August 29, 2001. Vote: 6-0.

County Board Meeting Date: October 9, 2001

Approved as to form:

David A. Bretl Administrative Coordinator	9/26/01 Date
Dennis D. Costello Corporation Counsel	9/26/01 Date
Nicki Andersen (pw) Finance Director	9/26/01 Date

Action Required: Majority Vote.

POLICY AND FISCAL NOTE

I. Title: RESOLUTION No. 47 – 10/01

RESOLUTION AUTHORIZING DEED RESTRICTIONS ON THE COURTHOUSE PROPERTY TO OBTAIN A CLOSING CERTIFICATE FROM THE REMOVAL OF A 2000 GALLON PETROLEUM STORAGE TANK

II. Purpose and Policy Impact Statement:

The purpose of this resolution is to place deed restrictions upon the courthouse property in order to obtain a certificate of closure from the Department of Natural Resources for the removal of an underground petroleum storage tank in 1990.

III. Budget and Fiscal Impact:

No fiscal impact. The recording fee will be paid out of the Corporation Counsel budget.

IV. Referred to the Following Standing Committees for Consideration and Date of Referral:

Public Property Committee. August 29, 2001. Committee Consideration:

V. Committee Consideration:

Public Property Committee. August 29, 2001. Vote: 6-0, to approve resolution

VI. Approved as to Form:

David A. Bretl Administrative Coordinator	9/26/01 Date
--	-----------------

Dennis D. Costello Corporation Counsel	9/26/01 Date
---	-----------------

Nicki Andersen (pw) Finance Director	9/26/01 Date
---	-----------------

On motion by Supervisor Lothian, seconded by Supervisor Felten, Resolution No. 48-10/01, Adopt Revised Policy on "Position Control" was adopted on voice vote.

Resolution No. 48 -10/01
ADOPT REVISED POLICY ON "POSITION CONTROL"

WHEREAS, the Administrative Coordinator in coordination with the Human Resources Director has made recommendations to the Human Resources Committee to strengthen fiscal accountability in relation to position control; and

WHEREAS, the Human Resources Committee has reviewed and recommends adoption of the changes as recommended by the Administrative Coordinator.

NOW, THEREFORE, BE IT RESOLVED that the policy titled "Position Control" attached hereto and made a part hereof is adopted by the Walworth County Board of Supervisors, and

BE IT FURTHER RESOLVED that this policy shall be incorporated into the Walworth County Personnel Code, and

BE IT FURTHER RESOLVED that any and all other previous County Board action or Committee action related hereto or practices heretofore undertaken, are hereby rescinded and are of no further force and effect.

Dated this 9th day of October, 2001.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

Policy and Fiscal Note Attached YES
Reviewed by: David A. Bretl 9/27/01
Administrative Coordinator Date

Approved as to form: Dennis D. Costello 9/27/01
Corporation Counsel Date

Reviewed for Budget/Fiscal Impact: Nicki Andersen (pw) 9/26/01
Finance Director Date

Action Required: Majority Vote
Resolution Introduced By: Human Resources Committee
Committee Consideration: Human Resources Committee, September 19, 2001,
7-0 vote to recommend approval.

Policy and Fiscal Note

- I. Title. Resolution No. 10/01, "ADOPT POLICY ON "POSITION CONTROL"
- II. Purpose and Policy Impact.

This is a revised policy. Please refer to attached policy for policy statement and specific provisions.

In the future department heads would be required to substantiate the need for and obtain prior authorization before reassigning duties outside the scope of duties of a given classification. The fiscal impact of the change, if any, would be known prior to implementation rather than after the fact.

III. Budget and Fiscal Impact.

Upon adoption, greater budgetary control is expected. Changes in job classifications would require prior justification and approval prior to reassignment of duties not fairly within the scope of a position.

IV. Considered by the following committees prior to County Board consideration.

Human Resources Committee, on September 19, 2001 on a vote of 7 to 0 recommends adoption.

VI. Reviewed as to Form.

David A. Bretl Administrative Coordinator	9/27/01 Date
Dennis D. Costello Corporation Counsel	9/27/01 Date
Nicki Andersen Finance Director	9/26/01 Date

Chapter 107
POSITION CONTROL

Sections		<u>Appendix</u>	
107.01	Policy	107-A	Position requisition form
107.02	Administration		
107.03	Position status	<u>History</u>	
107.04	Authorization of positions	Res. 44-08/88	
107.05	Annual review of position inventory	Res. 41-07/91	
107.06	Over-classified positions	Cross References	
107.08	Reallocation of a position	§59.22 (2) (c), Wis. Stats.	
107.09	Refill of vacant positions		

107.01 Policy.

It is the policy of the County Board to establish the number of employees in any department or office, including deputies to elective officers. All positions in County service are created, modified or abolished by resolution of the County Board, except as otherwise provided herein or as restricted by law or contract. It is the intent of the County Board that this Chapter is administered to achieve fiscal control, efficient organization, and legal and contractual compliance.

107.02 Administration.

(A) It is the responsibility of the Human Resources Director to establish procedures to ensure that authorized positions are documented and reconciled to the adopted budget. Administrative controls shall be put in place to ensure that each position is properly classified, compensated in conformity with contract or policy, and that job duties are documented.

(B) The Human Resources Director shall maintain a master inventory of all authorized positions in county service. Each record shall contain the following data: job classification, position status, authorized hours (FTE), bargaining unit identifier, and the assigned pay range.

(C) The Human Resources Director shall analyze all position requests and determine the appropriate classification, pay range, and benefit eligibility.

107.03 Position status.

(A) A record shall be kept for each approved and budgeted position. Normally only one employee may hold a position, except during brief periods of cross-training.

(B) Each position shall be assigned a "position status," in conformance with the definitions found in Chapter 101. Types of position status are as follows:

- Regular full-time
- Regular part-time
- Casual
- Limited-term
- Student (includes intern)

(C) The position status designation of a position, in conjunction with the collective bargaining agreement and/or Personnel Code, governs the jobholder's eligibility for employee benefits.

(D) The Human Resources Committee may approve certain positions as regular full-time and with a work schedule other than the standard 40-hour workweek. Regular full-time positions with exception work schedules are identified in appendix A to chapter 220.

(E) The work hours of a regular part-time position may vary from week to week.

(F) A student (intern) position must be vacated when the student is

no longer enrolled in school. The student is deemed "enrolled" during semester breaks if the student is enrolled or has made a commitment to enroll in the next semester.

107.04 Authorization of positions.

(A) Cost impact. In applying section 107.04, the cost of any position request is based on the annualized cost of the request and its potential impact on the budget in subsequent years. Partial year costs are used only to identify the amount of any budget amendments required in the current budget.

(B) Increase in FTE. Any position request resulting in an increase in FTE requires:

1. Liaison committee recommendation;
2. Human Resources Committee review and recommendation on personnel—impact classification, FTE and pay range;
3. Finance Committee review and recommendation on financial impact and funding source; and
4. Final decision by resolution of the County Board. Any request submitted after adoption of the annual budget shall require a two-thirds vote of the membership of the County Board.

(C) Transfer of FTE's between departments. Any position request to transfer budgeted FTE's between County departments is subject to the process defined in 107.04 (B).

(D) Reallocation of existing FTE's within a department: -- appropriation required or annualized cost impact greater than \$10,000. Any request to reallocate existing FTE's within a County department which requires the appropriation of additional funds or which results in an annualized cost impact of greater than \$10,000, is subject to the process defined in 107.04 (B).

(E) Reallocation of existing FTE's within a department; annualized cost not exceeding \$10,000. Any request to reallocate FTE's within a department when funds are available in the budget and costs do not exceed \$10,000 may be approved by the Human Resources Committee, upon recommendation of the liaison committee.

(F) Reallocation of existing FTE's within a department with no increase in cost. The Human Resources Director may approve a department head's request to reallocate existing FTE's when the fiscal impact is cost neutral or reduces cost.

(G) Limited-term; student-intern requests. The Human Resources Director may approve a request for a limited-term or student-intern position, subject to funding. If additional funding is required, the position may not be filled until the department head has obtained approval from the Finance Committee to appropriate or transfer funds.

107.05 Annual review of position inventory.

(A) Budget review. The Administrative Coordinator shall review requests from department heads for changes in staffing levels for the next budget period and shall decide which requests to include in the Administrative Coordinator's budget. The Human Resources Committee shall hear appeals of the liaison committee regarding position requests not included in said budget and may, by a majority vote, recommend the request for consideration by the Finance Committee.

~~The Human Resources Committee shall meet annually with each department to review staffing levels and to make recommendation to the County Board on any changes therein prior to adoption of the budget for the subsequent year.~~

(B) Unfunded position. Any previously approved position that is not funded in a subsequent annual budget shall be deleted from the position inventory.

(C) Position freeze. Upon adoption of the next annual budget in November of each calendar year, authorized position FTE's for the next year shall be "froze" at the level included in the adopted budget. The County Board makes the commitment that staffing will not exceed the level adopted in the next annual budget, except for positions that may be necessary due to the following:

1. legal mandates to the Walworth County Children

with Disabilities Education Board;

2. staffing level mandates to Lakeland Nursing Home;
3. positions fully funded through grants that have been accepted by the County Board;
4. other staffing required by law; or
5. staffing needs caused by catastrophic events which could not have been anticipated.

(D) Inventory control. Each department head and elected officer is accountable for assigning work to employees in a manner consistent with the position inventory approved through the budget. Each position is authorized at a specific classification, FTE and pay range level, and duties assigned to employees must be fairly within the scope of the responsibilities of their classification. The department head may submit a request to the Human Resources Director to restructure job duty assignments outside the scope of authorized classification levels, subject to final review and recommendation of the Administrative Coordinator. The department head is not authorized to implement job duty changes outside the scope of the authorized classification without prior approval. Any request for changes in job duties and classification shall be subject to job evaluation (chapter 309).

107.06 Over-classified positions.

On an exception basis, a position may, based on the specific incumbent, be classified and/or paid at a pay range higher than the position warrants. The exception classification and/or pay rate shall only apply to the specified incumbent and shall terminate when the employee no longer holds the position. Prior to refill of the position, the position shall be re-evaluated and classified appropriately. The Human Resources Committee shall approve all exceptions under this paragraph.

107.07 Reduction in classification or FTE.

The Human Resources Director may approve a department head's request to fill a position at a lower classification or reduced FTE, subject to section 107.04 (F).

107.08 Reallocation of a position.

Any request to reallocate a position to a new classification and/or pay range shall be subject to the policy on job evaluation. [See Personnel Code 309.T]

107.09 Refill of vacant positions.

(A) The department head shall submit a position requisition to the Human Resources Director Department to start the process to fill a vacant position who shall review the request and forward the same with any comments to the Administrative Coordinator. Based upon budgetary needs of the County, the Administrative Coordinator may

freeze refilling of the position. Upon approval of the request by the Administrative Coordinator, the Human Resources Department shall then proceed with posting, recruitment and coordination of selection activities, unless notice is received under paragraph (B).

(B) The County Board reserves the right to change staffing levels during the current budget period. Reduction of staff through attrition has the least negative impact on current employees, and is the preferred method for any reduction that may be required by the County Board or its liaison committees. The department head or chairperson of the liaison committee shall notify the Human Resources Director in writing when committee action has been taken to freeze the refill of a vacant position. Upon receipt of a notice to freeze a vacancy, the vacant position may not be posted until further notice is received from the Administrative Coordinator department head and liaison committee to release the freeze order.

(C) The liaison committee of a department may appeal a decision of the Administrative Coordinator under (A) to the Human Resources Committee, which decision may be overruled by a majority vote of the Human Resources Committee

On motion by Supervisor Scharine, seconded by Supervisor Lothian, Resolution No. 49-10/01, a Resolution Approving Extension of Service Agreement By and Between Walworth County and Bank One was adopted on voice vote.

Walworth County
County Board of Supervisors

Resolution No. 49 – 10/01
Approving Extension of Service Agreement
By and between Walworth County and Bank One

Moved/Sponsored by: County Board Finance Committee

WHEREAS, the current banking agreement by and between Walworth County and Bank One Wisconsin (“Bank One”) expires on December 31, 2001; and

WHEREAS, the Investment Advisory Subcommittee has carefully reviewed this matter; and

WHEREAS, the Investment Subcommittee recommends extending the agreement with Bank One until December 31, 2003 at the rates set forth in the proposal of Bank One dated August 3, 2001 and in the “County of Walworth Direct Deposit Alternatives” as attached (“Proposed Rates”).

NOW, THEREFORE, BE IT RESOLVED by the Walworth County Board of Supervisors that the banking agreement by and between Walworth County and Bank One be and the same is hereby extended for a term expiring December 31, 2003 and that the Proposed Rates are hereby approved.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

Policy and Fiscal Note Attached: X Yes No

Approved as to Form:	David A. Bretl Administrative Coordinator	10/01/01 Date
	Gary Rehfeldt Acting Corporation Counsel	10/01/01 Date
	Nicki Andersen (pw) Finance Director	10/1/01 Date

Plan for Older People 2000-2002. Resolution No. 50-10/01 was approved for adoption on motion by Supervisor Van Dreser, second by Supervisor Kret, for unanimous consent.

RESOLUTION NO. 50-10/01

2002 AMENDMENT TO THE
WALWORTH COUNTY PLAN FOR OLDER PEOPLE 2000-2002

WHEREAS, Walworth County is required to prepare an annual service plan for older people which contains proposed uses of Federal/State Older Americans Act funds, State Senior Community Services funds, and State Elderly Benefit Services funds, and

WHEREAS, Walworth County's proposed Plan for 2000-2002 was approved by the Walworth County Board of Supervisors on October 12, 1999, and

WHEREAS, the Walworth County Commission on Aging and the Walworth County Health & Human Services Board have reviewed the 2002 amendment to the Plan, and

WHEREAS, the above named committees have approved the proposed amendment.

NOW, THEREFORE, BE IT RESOLVED by the Walworth County Board of Supervisors that the 2002 Amendment to the Walworth County Plan for Older People 2000-2002 be approved and the programs listed be funded as set forth below:

FEDERAL/STATE OLDER AMERICANS ACT

<u>PROGRAM</u>	<u>AMOUNT</u>
Administrative/Fiscal Support	\$13,000
Benefit/Legal Assistance	\$14,000
Money Management	\$4,500
Residential Repair	\$2,000
Supportive In-Home Care	\$38,378
Information & Assistance	\$1,000
Congregate Meals	\$169,597
Home-Delivered Meals	\$42,757
Elder Abuse Services	\$9,159
Preventive Health (Disease Prevention/Health Promotion)	\$5,114

Family Caregiver Support \$26,487

STATE SENIOR COMMUNITY SERVICES

Home Delivered Meal Delivery \$9,074

STATE ELDERLY BENEFIT ASSISTANCE

Benefit/Legal Assistance \$28,215

Allen L. Morrison
Chairman Signature

Kimberly S. Bushey
County Clerk Signature

Policy and Fiscal Note Attached: Yes No

Approved as to Form:

David A. Bretl 9/27/01
Administrative Coordinator Date

Dennis D. Costello 9/27/01
Corporation Counsel Date

Nicki Andersen (pw) 10/1/01
Finance Department Director Date

Action Required: Majority Vote Two-Thirds Vote Other

County Board Meeting Date: October 9, 2001

POLICY & FISCAL NOTE

I. Title: Resolution No. 50-10/01

Establishing the 2002 Amendment to the Walworth County Plan for Older People 2000-2002.

II. Purpose & Policy Impact Statement:

Federal and State regulations require County Board approval of the 2002 Amendment to the Walworth County Plan for Older People 2000-2002.

The Plan includes grant revenues and expenditures for direct and indirect costs.

III. Budget & Fiscal Impact:

Anticipated Revenue: \$363,281

Expenditures: \$363,281

IV. Standing Committee Consideration & Referral:

Health & Human Services Board

V. Committee Consideration:

Health & Human Services Board

Vote: 9 Yes, 0 No, 0 Excused

Date: September 18, 2001

VI. Approved as to Form:

David A. Bretl 9/27/01
Administrative Coordinator Date

Dennis D. Costello 9/27/01
Corporation Counsel Date

Nicki Andersen (pw) 10/1/01
Finance Department Director Date

On motion by Supervisor Gigante, seconded by Supervisor Norem, Resolution No. 51-10/01, a Proclamation Officially Recognizing the Veterans of Foreign Wars and Proclaiming the Courthouse Square "Veterans Park" on November 11, 2001, was approved.

RESOLUTION NO. 51-10/01

PROCLAMATION OFFICIALLY RECOGNIZING THE VETERANS OF FOREIGN WARS AND PROCLAIMING THE COURTHOUSE SQUARE "VETERANS PARK" ON NOVEMBER 11, 2001

WHEREAS, November 11, 2001 is Veterans Day;

AND WHEREAS, the Elkhorn Memorial VFW Post 6375 traditionally engages in a Veterans Day ceremony every year on November 11th to honor and pay tribute to Veterans;

AND WHEREAS, the Walworth County Board of Supervisors recognizes the contribution and sacrifices made by our Veterans;

NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors officially proclaim that the Walworth County Courthouse Square be officially designated "Veterans Park" for one day, November 11, 2001 to further recognize Veterans, the Veterans Day Holiday and its meaning.

Dated this 9th day of October, 2001.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
County Clerk

Policy and Fiscal Note Attached: Yes No

David A. Bretl
Administrative Coordinator 9/27/01
Date

Approved as to Form: Dennis D. Costello 9/27/01
Corporation Counsel Date

Reviewed Nicki Andersen (pw) 9/26/01
Budget/Fiscal Impact: Finance Director Date

Circle
Action Required: Majority Vote Two-thirds Vote Other (Please Specify)

Resolution No. 51-10/01

Policy and Fiscal Note

- I. Title: Proclamation Officially Recognizing the Veterans of Foreign Wars and Proclaiming the courthouse Square "Veterans Park" on November 11, 2001.
- II. Purpose and Policy Impact Statement: The purpose of this resolution is to proclaim that the Walworth County Courthouse Square be officially designated as "Veterans Park" for one day on November 11, 2001. This resolution also recognizes the contribution and sacrifices made by Veterans.
- III. Is this a budgeted item and what is its fiscal impact? This resolution is a proclamation and has no fiscal impact.
- IV. Committee Consideration:
- V. Approved as to Form:

David A Bretl Administrative Coordinator	9/27/01 Date
Dennis D. Costello Corporation Counsel	9/27/01 Date
Nicki Andersen (pw) Finance Director	9/26/01 Date

A motion was made by Supervisor Burwell, seconded by Supervisor Gigante, to table Resolution No. 52-10/01, a Resolution Amending 2001 Lakeland Agricultural Budget until the regular November County Board Meeting. Jim Stute, employee of the Lakeland Agricultural Complex, was representing Acre Savers, a group of concerned citizens supporting the mission of Lakeland Agricultural Complex. Stute asked the Board to give this organization the opportunity to complete their business plan and develop a partnership to deliver the education and research, the mission of the Lakeland Agricultural Complex. Stute asked the Board to carefully consider their actions prior to the completion of this business plan. Roll call was requested on the motion to table. A roll call vote was requested. Motion carried. Total Vote: 33 Ayes: 19 –Burwell, Gigante, J. Grant, Lightfield, Lohrmann, Lothian, Maynard, Mikrut, Miles, Muzatko, Parker, Price, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke, Wenglowisky. Noes: 14 –Arnold, Felten, Fischer, C. Grant, Kret, Kuhnke, Logterman, Morrison, Norem, Palzkill, Pearce, Polyock, Scharine, R. Shepstone. Absent: 2—S. Shepstone, Schaefer. The motion carried to table the resolution until the November 8, 2001 County Board Meeting.

A motion was made by Supervisor Muzatko, seconded by Supervisor Gigante, to approve Resolution No. 53-10/01, a Resolution Waiving the Competitive Bidding Process and Authorizing County Forces to Demolish a Gas Station in The Village of Sharon Previously Acquired by the County Through Tax

Foreclosure and to Transfer a Sum Not to Exceed \$25,000 From the Treasurer Budget to the Appropriate Highway Department Account. On motion by Supervisor Kret, seconded by Supervisor Logterman, Resolution No. 53-10/01 was amended to adjust the dollar amount in the resolution and fiscal note to \$24,999. A roll call vote was requested and the resolution was approved as amended. Total Vote: 33 Ayes: 31--Arnold, Burwell, Felten, Fischer, Gigante, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lothian, Maynard, Mikrut, Miles, Morrison, Muzatko, Norem, Palzkill, Parker, Pearce, Price, Scharine, R. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke, Wenglowsky; Noes: 2—Lohrmann, Polyock; Absent: 2—S. Shepstone, Schaefer.

Walworth County, Wisconsin
County Board of Supervisors

AMENDED

Resolution No. 53 – 10/01

Waiving the Competitive Bidding Process and Authorizing County Forces To Demolish a Gas Station in The Village of Sharon Previously Acquired by The County through Tax Foreclosure and Transferring a Sum Not to Exceed ~~\$25,000~~ 24,999 from the Treasurer Budget to The Appropriate Highway Department Account

Moved/Sponsored by: County Board Finance Committee

WHEREAS, in 1997 Walworth County acquired a gas station and land in the Village of Sharon through tax foreclosure more particularly described as S 84' Lot 6 Blk 9 Original Plat. Also part of Lot 5 Blk 9 Desc as Beg at SE Cor SD Lot Th Nly 79' Wly 66' Sely 79' Ely 66' to P.O.B., Town of Sharon ("Gas Station); and

WHEREAS, on July 23, 2001 the Village of Sharon issued a raze order requiring demolition of the Gas Station; and

WHEREAS, the Highway Commissioner has reviewed the situation and proposes performing the work with County forces; and

WHEREAS, the Finance committee recommends the same;

NOW, THEREFORE, BE IT RESOLVED by the Walworth County Board of Supervisors that public bidding be dispensed with and that the County Highway department be authorized to demolish the Gas Station.;

BE IT FURTHER RESOLVED THAT the Finance Director is hereby authorized to transfer a sum not to exceed ~~\$25,000.00~~ 24,999 from the

Treasurer's budget to the appropriate Highway department account to reimburse the Highway department for the cost of said demolition.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

Policy and Fiscal Note Attached: X Yes No

Approved as to Form:	David a. Bretl Administrative Coordinator	10/1/01 Date
	Gary Rehfeldt Acting Corporation Counsel	10/1/01 Date
	Nicki Andersen (pw) Finance Director	10/1/01 Date

Action Required: Majority Vote Two-thirds Vote Other

County Board Meeting Date: October 9, 2001

Walworth County, Wisconsin
County Board of Supervisors

Policy and Fiscal Note No. 53 – 10/01

- I. Waiving the Competitive Bidding Process and Authorizing County Forces To Demolish a Gas Station in The Village of Sharon Previously Acquired by The County through Tax Foreclosure and Transferring a Sum Not to Exceed ~~\$25,000~~ 24,999 from the Treasurer Budget to The Appropriate Highway Department Account
- II. Purpose and Policy Impact Statement: The County acquired a gas station in the Village of Sharon through foreclosure. The Village issued a raze order, requiring the County to demolish the building. The Highway Commissioner feels that his department has time between the road maintenance and plowing seasons to perform this work.
- III. Is this a budgeted item and what is its fiscal impact: The Treasurer has an account to pay for costs associated with tax delinquent properties. This resolution would transfer funds from that account to the Highway

department to reimburse that department for the cost of demolition. This would be unanticipated revenue for the Highway department. Rather than paying an outside vendor, the money would be transferred from one County account to another.

- IV. Referred to the following standing committees for consideration and date of referral:

Committee: Finance

Date: September 20, 2001

- V. Approved as to form:

David a. Bretl Administrative Coordinator	10/1/01 Date
Gary Rehfeldt Acting Corporation Counsel	10/1/01 Date
Nicki Andersen (pw) Finance Director	10/1/01 Date

Amendment: Additions underlined, deletions crossed off.

County Board Meeting Date: October 9, 2001

A motion was made by Supervisor J. Grant, seconded by Supervisor Felten, to approve Resolution 54-10/01 an Advisory Resolution in Support of 4-year Term for County Board Supervisors. After much discussion, a motion was made by Supervisor Troemel, seconded by Supervisor Van Dreser, to call the question and terminate debate. The motion to terminate debate was approved, and a roll call vote on the original question was conducted. Total Vote 33: Ayes: 3—J. Grant, Maynard, Morrison; Noes: 30— Arnold, Burwell, Felten, Fischer, Gigante, C. Grant, Kret, Kuhnke, Lightfield, Logterman, Lohrmann, Lothian, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Polyock, Price, Scharine, R. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke, Wenglowsky; Absent: 2—S. Shepstone, Schaefer. The resolution was defeated by roll call vote.

DEFEATED

Resolution No. 54-10/01
In Support of Four Year Terms for County Board Supervisors

County Board Meeting Date: October 9, 2001

Resolution No. 54-10/01

Policy and Fiscal Note

- I. Title: In Support of Four Terms for County Board Supervisors
- II. Purpose and Policy Impact Statement: The purpose of this resolution is to support a four year term of office for county board supervisors rather than the current two year term.
- III. Is this a budgeted item and what is its fiscal impact? This resolution has no fiscal impact. Funds to cover the cost of mailing an adopted resolution to state legislators representing Walworth County are included in the current County Board Budget.
- IV. Committee Consideration:

Committee: Administrative: No recommendation Date: September 20, 2001
- V. Approved as to Form:

David A. Bretl Administrative Coordinator	10/1/01 Date
Gary Rehfeldt Acting Corporation Counsel	10/1/01 Date
Nicki Andersen Finance Director	10/1/01 Date

On motion by Supervisor J. Grant, second by Supervisor Gigante, Substitute Resolution No. 55-10/01, Wisconsin Counties Association Planning Process Development was approved by voice vote.

SUBSTITUTE
Resolution No. 55-10/01
Wisconsin Counties Association
Planning Process Development

portion of the first "Whereas" that says "integrating the Sheriff's Department Maintenance activities." Concern was expressed by Supervisors that this was a budgeted item that had the approval of the Transportation and Parks Committee, but then was rejected by the Public Property Committee. On motion by Gigante, seconded by Polyock, debate was terminated. A roll call vote was requested and the resolution was adopted as amended. Total Vote: 33 Ayes: 20 - Burwell, Fischer, J. Grant, Kret, Kuhnke, Lothian, Mikrut, Miles, Morrison, Norem, Parker, Price, Scharine, R. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dyke, Wenglowsky; Noes: 13--Arnold, Felten, Gigante, C. Grant, Lightfield, Logterman, Lohrmann, Maynard, Muzatko, Palzkill, Pearce, Polyock, Van Dreser; Absent: 2—S. Shepstone, Schaefer.

RESOLUTION NO. 56 -10/01

AMENDED

**RESOLUTION APPROVING EXPENDITURE OF FUNDS
FOR A FEASIBILITY STUDY FOR THE EXPANSION OF THE
WALWORTH COUNTY HIGHWAY DEPARTMENT SHOP IN ELKHORN**

WHEREAS, the Walworth County Highway Department is considering adding cold storage space, ~~integrating the Sheriff's Department maintenance activities~~ and revamping its vehicle repair and welding shops; and

WHEREAS, a feasibility study is needed to technically document and justify the need for additional space for those functions listed above. Barrientos Design and Consulting, LLC has been contacted to perform the study, but based upon conflicting committee action, no contract for the study has been entered into. A copy of the proposal is attached to this resolution; and

WHEREAS, on August 17, 2001, the Transportation and Parks Committee, by a vote of 3 ayes and 2 noes, authorized the feasibility study. The Public Property Committee, on August 29, 2001, rejected the feasibility study by a vote of 4 ayes and 2 noes. On September 17, 2001, the Transportation and Parks Committee again authorized the feasibility study by a unanimous vote; and

WHEREAS, the issue is brought before the Walworth County Board to resolve the conflict between the two committees.

NOW, THEREFORE, BE IT RESOLVED, by the WALWORTH COUNTY BOARD OF SUPERVISORS that a feasibility study may be performed by Barrientos Design and Consulting, LLC, to document the needs for remodeling and/or expansion of the Walworth County Highway Department Shop in Elkhorn, Wisconsin, with the use of sums already budgeted for professional services for year 2001.

ADOPTED this 9th day of October, 2001.

Allen L. Morrison
Walworth County Board Chairman

Kimberly S. Bushey
Walworth County Clerk

Policy and Fiscal Note is attached.

Sponsored by: Transportation and Parks Committee.

Amendment: Deletions crossed off.

County Board Meeting Date: October 9, 2001

Approved as to form:

David A. Bretl
Administrative Coordinator
9/27/01
Date

Dennis D. Costello
Corporation Counsel
9/27/01
Date

Nicki Andersen (pw)
Finance Director
10/1/01
Date

Action Required: Majority Vote.

POLICY AND FISCAL NOTE

I. Title: RESOLUTION No. 56 - 10/01

RESOLUTION APPROVING EXPENDITURE OF FUNDS FOR A
FEASIBILITY STUDY FOR THE EXPANSION OF THE
WALWORTH COUNTY HIGHWAY DEPARTMENT SHOP IN
ELKHORN

II. Purpose and Policy Impact Statement:

The purpose of this resolution is to study the need for remodeling
and/or expansion of the Walworth County Highway Department
Shop in Elkhorn, Wisconsin.

III. Budget and Fiscal Impact:

The cost of the study would come from sums budgeted for outside consultants in the 2001 Transportation and Parks budget. The estimated cost of the study is \$8,170.

IV. Referred to the Following Standing Committees for Consideration and Date of Referral:

Transportation and Parks Committee.	August 20, 2001.
Public Property Committee.	August 29, 2001.
Transportation and Parks Committee.	September 17, 2001.

V. Committee Consideration:

Transportation and Parks Committee.	August 20, 2001.	3 ayes-2 noes.
Public Property Committee.	August 29, 2001.	2 ayes-4-noes.
Transportation and Parks Committee.	September 17, 2001.	

Unanimously approved for study.

VI. Approved as to Form:

David A. Bretl	9/27/01
Administrative Coordinator	Date
Dennis D. Costello	9/27/01
Corporation Counsel	Date
Nicki Andersen (pw)	10/1/01
Finance Director	Date

Supervisor Lothian notified the Board that the Workforce Development Board was interested in gauging the County Board's interest in economic development. Lothian indicated that the Board may be invited to a meeting to discuss the issue. Administrative Coordinator David Bretl indicated that he would suggest there be a Special Order of Business at the December meeting regarding a strategic plan for economic development.

On motion by Supervisor Van Dreser, seconded by Supervisor Lothian, the Board adjourned at 8:30 p.m. The Public Budget Hearing will be held Thursday, October 25, 2001 – 6:00 p.m. The next regularly scheduled meeting of the Walworth County Board of Supervisors is Thursday, November 8, 2001 – 6:00 p.m.

THE OCTOBER 25, 2001 SPECIAL SESSION
OF THE
WALWORTH COUNTY BOARD OF SUPERVISORS

The Walworth County Board of Supervisors was called to order by Chairman Morrison at 5:30 p.m. at the Walworth County Courthouse, 100 W. Walworth St., Elkhorn, Wisconsin. Roll call was read with all Supervisors present except Supervisors Norem and Scharine, who had been excused, and Supervisors Fischer, J. Grant, Lothian and Schaefer who arrived late. A quorum was established.

On motion by Supervisor Gigante, seconded by Supervisor Miles, the evening's agenda was approved as presented.

Chairman Morrison requested public comment. None was received.

Assistant Corporation Counsel Lee Huempfer gave an update on the Tobacco Litigation case. Huempfer reported that the steering committee would be meeting to make a determination as to whether or not the group of counties would continue its action against the State of Wisconsin by pursuing an appeal of the previous Circuit Court decision.

Supervisor J. Grant arrived at 5:35 p.m., Supervisor Lothian arrived at 5:45 p.m. and Supervisor Schaefer arrived at 5:58 p.m.

A motion was made by Supervisor Van Dreser, seconded by Supervisor Troemel, to continue its participation in the tobacco litigation against the State of Wisconsin by pursuing an appeal of the Circuit Court decision. A motion was made by Supervisor Muzatko, seconded by Supervisor Tilton, to call the question. This motion to call the question failed by roll call vote. Total Vote: 32; Ayes: 14 - J. Grant, Lothian, Mikrut, Muzatko, Palzkill, Parker, Price, Schaefer, R. Shepstone, Shroble, Tilton, Troemel, Van Dyke, Morrison; Noes: 18 - Arnold, Burwell, Felten, Gigante, C. Grant, Kret, Kuhnke, Lightfield, Logterman, Lohrmann, Maynard, Miles, Pearce, Polyock, S. Shepstone, Smith, Van Dreser, Wenglowky; Absent: 3 - Fischer, Norem, Scharine.

Supervisor Fischer arrived at 6:15 p.m.

Both Assistant Corporation Counsel Huempfer and Administrative Coordinator Bretl recommended proceeding with the appeal. On motion by Supervisor Van Dreser, seconded by Supervisor Tilton, the question was called. The motion to proceed with the appeal was approved by roll call vote. Total Vote: 33; Ayes: 28 - Arnold, Burwell, Felten, Fischer, J. Grant, Kuhnke, Lightfield, Logterman, Lohrmann, Lothian, Maynard, Mikrut, Miles, Muzatko, Palzkill, Parker, Pearce, Price, Schaefer, S. Shepstone, Shroble, Smith, Tilton, Troemel,

**WALWORTH COUNTY BOARD OF SUPERVISORS
PUBLIC BUDGET HEARING
OCTOBER 25, 2001**

The meeting was called to order at 6:45 p.m. by Chairman Morrison at the Walworth County Courthouse, 100 W. Walworth St., Elkhorn, Wisconsin. Roll call was read with all Supervisors present except Supervisors Norem and Scharine. A quorum was established.

On motion by Supervisor Felten, seconded by Supervisor Mikrut, the evening's agenda was approved as presented.

On motion by Supervisor Van Dyke, seconded by Supervisor Tilton, the Board dissolved into a Committee of the Whole. Chairman Morrison turned the chair over to Supervisor Lothian, Chairman of the Finance Committee.

Supervisor Lothian welcomed everyone to this evening's Public Budget Hearing for the 2002 Budget. A brief outline of the procedure that would be followed for tonight's hearing was presented. Administrative Coordinator Brett reminded the Board that proposed budget amendments are due to the Finance Department by November 1, 2001.

Nicole Andersen, Finance Director, thanked the Finance Department, specifically Peggy Watson and Stacy Johnson for their efforts in budget preparation during her leave. Andersen gave an overview of the Preliminary Budget for 2002. The Committee was informed of the following: There was an increase in equalized value of 8.82%. 79% of the county value is in residential growth. Residential growth has a large impact on the County. Andersen stated that this residential growth has placed increased stress on the need for Health and Human Services, highway maintenance, law enforcement and other county services. The existing mill rate cap affects the overall budget strategy. Walworth County cannot exceed the operating mill rate that was in existence in 1992. For Walworth County that is \$4.60 per \$1,000 of assessed valuation. (Debt Service and Library levies are exempt from this.) The amount remaining within the mill rate cap is approximately \$1,000,000. Highlights of county services were presented in a video presentation.

Supervisor Lothian proceeded to read each department or agency's 2002 proposed budget appropriation and asked if anyone would care to address that particular proposed budget.

Butch Eucker, representing Lakeland Builders Association, requested that the Zoning Officer position for the Land Management Department be reinstated. Mr. Eucker noted that zoning permit revenue had increased by \$36,000 and he

**THE NOVEMBER 8, 2001 SESSION
OF THE
WALWORTH COUNTY BOARD OF SUPERVISORS**

The Walworth County Board of Supervisors was called to order by Chairman Morrison at 6:00 p.m. at the Walworth County Courthouse, 100 W. Walworth St., Elkhorn, Wisconsin. Roll call was read with all Supervisors present except Supervisor Wenglowisky who had been excused. A quorum was established. Supervisor Van Dreser arrived late.

Father Michael Benham, Pastor of St. Patrick's Parish, Elkhorn, Wisconsin, presented the invocation.

A motion was offered by Supervisor Muzatko, seconded by Supervisor Van Dyke, to approve the day's amended agenda. On motion by Supervisor Gigante, seconded by Supervisor J. Grant, the amended agenda was amended to move Resolution No. 57-11/01, Authorizing a Lease By and Between Walworth County and Michael Fields Institute Concerning Operation of the Lakeland Agricultural Complex in 2001, to item number 3 under Special Order of Business. On motion by Supervisor Lothian, seconded by Supervisor Kret, the day's amended agenda was amended to remove Item #2, a Resolution Adopting the 2002 Appropriation of the Walworth County Budget and CIP 5 Year Plan, from under Special Orders of Business, and to amend the agenda to move Resolution No. 61-11/01, Transportation Grant Application Health & Human Services to be considered before Resolution No. 59-11/01. The amended agenda was adopted as amended.

On motion by Supervisor Gigante, seconded by Supervisor Tilton, the minutes of the September 13, 2001 session were approved as printed.

On motion by Supervisor Lothian, seconded by Supervisor Mikrut, the minutes of the October 9, 2001 session were approved as printed.

Chairman Morrison requested public comment. Larry Vant, Town of Geneva, requested to address the Board, but was unable to speak because the topic was already on the Board Agenda.

Supervisor Van Dyke informed the Board that pizza would be available at 8:00 p.m., compliments of the Elkhorn Community Development Corporation and City of Elkhorn.

John Dirkse, Wisconsin County Mutual Insurance Corporation, presented a dividend check to the County in the amount of \$113, 036.00.

A Special Order of Business was presented regarding Lakeland Agricultural Complex Management and the Pathway Stewardship Center Proposal. Supervisor Burwell introduced Dr. Jim Stute, spokes person for Pathway's Stewardship. Dr. Stute informed the Board that a group of concerned citizens, made up of scientific people, educators and lake district people, believe in the mission of the Walworth County Farm and would like to see the Farm continue. He said his group has proposed to take over operation of the Walworth County Farm/Lakeland Ag Complex and expand the educational programs and meet State Mandates. Resolution No. 57-11/01, authorizing a lease by and between Walworth County and Michael Fields Institute concerning operation of the Lakeland Agricultural Complex in 2002, was moved for adoption on motion by Supervisor Gigante, seconded by Supervisor Muzatko. Discussion was held. Supervisor Fischer recognized Larry Vant, who addressed the Board regarding the Lakeland Agricultural Complex. Mr. Vant informed the Board that he felt the land at the Lakeland Agricultural Complex should be rented out. Supervisor Felten introduced Norm Brummel, a Walworth County resident. Mr. Brummel addressed the Board and informed the Supervisors that if the County would prepare a contract for rental of land, at \$100 per acre, the contract would be signed by the next evening. A motion was offered by Supervisor S. Shepstone, seconded by Supervisor Troemel, to call the question and end debate. A roll call vote was requested on terminating debate. Total vote: 34; Ayes: 25 - Burwell, Fischer, Gigante, J. Grant, Kuhnke, Logterman, Lothian, Maynard, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Polyock, Price, Schaefer, Scharine, S. Shepstone, Tilton, Troemel, Van Dreser, Van Dyke, Morrison; Noes: 9 - Arnold, Felten, C. Grant, Kret, Lightfield, Lohrmann, R. Shepstone, Shroble, Smith; Absent: 1 - Wenglowisky. The motion to terminate debate was approved. A roll call vote was held for Resolution No. 57-11/01, authorizing a lease by and between Walworth County and Michael Fields Institute concerning operation of the Lakeland Agricultural Complex in 2002. Total vote: 34; Ayes: 20 - Burwell, Gigante, J. Grant, Lightfield, Lohrmann, Lothian, Maynard, Muzatko, Parker, Polyock, Price, Schaefer, Scharine, S. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke; Noes: 14 - Arnold, Felten, Fischer, C. Grant, Kret, Kuhnke, Logterman, Mikrut, Miles, Norem, Palzkill, Pearce, R. Shepstone, Morrison; Absent: 1 - Wenglowisky. The resolution was adopted.

**Resolution No. 57 - 11/01
Authorizing Lease by and between Walworth County and
Michael Fields Institute Concerning Operation of
The Lakeland Agricultural Complex in 2002**

WHEREAS, Walworth County's Lakeland Farm (the "Farm") will celebrate 150 years of existence in 2002; and

WHEREAS, the Farm grew from the 80 acre parcel purchased in 1852 to 685 acres in 1948; and

WHEREAS, changing needs for hospital, nursing home, highway and law enforcement facilities since 1948 have reduced the number of acres to 598 total with 462 tillable acres; and

WHEREAS, Walworth County changed the purpose and direction of the farm in 1991 to, among other things, promote research and education through partnerships with the United States Department of Agriculture, University of Wisconsin, Michael Fields Institute ("Michael Fields") and local schools; and

WHEREAS, Walworth County reaffirmed the educational and research mission in 1995 and in 2000; and

WHEREAS, a dedicated group of citizens have formed Pathways Stewardship Center, a non-profit entity ("Pathways"), to continue the important mission of the Farm; and

WHEREAS, Pathways has submitted a proposal ("Proposal") to Walworth County to run the Farm; and

WHEREAS, the A.C.E. Committee of the Walworth County Board has reviewed the Proposal and determined that it serves important public purposes; and

WHEREAS, Michael Fields has agreed to guarantee performance of Pathways; and

WHEREAS, the A.C.E. Committee recommends execution of a lease by and between Walworth County and Michael Fields ("Lease"), a copy of which is attached.

NOW, THEREFORE, BE IT RESOLVED by the Walworth County Board of Supervisors that the attached Lease be and the same is hereby approved.

BE IT FURTHER RESOLVED THAT the Finance Director be authorized and directed to sell to Michael Fields twenty-five (25) young heifers ("heifers") at a cost of \$300.00 per heifer provided, however, that if Michael Fields sells or otherwise transfers the heifers within one year from the date of such sale, Michael Fields shall pay the County the difference between the fair market value of each heifer and \$300.00.

BE IT FURTHER RESOLVED THAT the Finance Director shall cause all items of farm equipment except the dairy machinery to be appraised and shall cause all equipment to be sold at public auction, except that Michael Fields shall be permitted to first purchase any item of farm equipment at its appraisal value.

BE IT FURTHER RESOLVED THAT the Finance Director be directed to sell all farm tools, except those items which were donated with funds provided by Michael Fields and for which Michael Fields has documentation supporting such donation ("Donated Tools").

BE IT FURTHER RESOLVED THAT machinery and tools that can't be sold at auction be disposed of by the Finance Director.

BE IT FURTHER RESOLVED THAT the Finance Director be authorized and directed to sell all remaining heifers, except those purchased by Michael Fields, in a manner most advantageous to the County.

BE IT FURTHER RESOLVED THAT the Farm cease to operate as an enterprise fund as of December 31, 2001 and that the Finance Director take all actions necessary to carry out this change.

Dated this 8th day of November 2001.

Allen L. Morrison
County Board Chairman

Kimberly S. Bushey
Attest: County Clerk

Policy and Fiscal Note attached: X Yes No

Approved as to form:

David A. Bretl Administrative Coordinator	11/6/01 Date
Dennis D. Costello Corporation Counsel	11/6/01 Date
N. Andersen Finance Director	11/6/01 Date

Policy and Fiscal Note

- I. Issue: Authorization of lease between Walworth County and Michael Fields Institute so that Pathways Stewardship Center may continue to run the Lakeland Agricultural Complex after the county ceases to actively engage in farm operations at the end of this year.
- II. Purpose and Policy Impact Statement: The purpose of this request is to receive approval to enter into an agreement with Michael Fields Institute to

N. Andersen
Finance Director

11/6/01
Date

On motion by Supervisor Maynard, seconded by Supervisor Scharine, the two claims submitted by Chad Gean, were denied payment.

Corporation Counsel Dennis Costello reported that a check for \$4,500 has been received as reimbursement under a subrogation claim for an accident involving an officer. The Board was informed that as of November 1, 2001 the claims paid on behalf of the County on liability policy were \$4,641.

Administrative Coordinator David Bretl referred the Board to his written report/update left on each Supervisor's desk. He informed the Board that next month they would be presented with the option of pursuing another Intergovernmental Transfer regarding the Lakeland Health Care Center. Mr. Bretl said Phyllis Williams, Lakeland Health Care Center Administrator, informed him that she would be receiving the first check from the last ITP transfer in an amount slightly over one million dollars. The Supervisors were also encouraged to read the two letters included in the packet regarding the Conservation Reserve Enhancement Program.

Chairman Morrison presented a County Board Chair's Report and informed the Supervisors that he was circulating a retirement card for Joe Cannestra, who is retiring from Walworth County Metropolitan Sewerage District.

The following Reports of Zoning Gone into Effect were read and placed on file.

Art Pierce (Dave Pierce, App.), Town Bloomfield
Steve Snudden (Andy Kronwall, App.), Town Linn
Jeff & Nancy Mogden, Town Spring Prairie
Larry Nettesheim & Mark & Roxanne Steinfest, Town Sugar Creek
Joe Peabody, Town Linn

The following Report of Petitions Referred was read and referred to the Land Management Committee.

Report of Petitions Referred to Land Management Committee

To: The County Board of Walworth County

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County were referred to the Land Management Committee for public hearing:

Charlotte Stoffel Revocable Trust, Town Geneva, A-2 to C-2

S. Terry Woods Trust and Denise A. Woods Trust, Town Linn, A-1 to C-2 and A-2
Wisconsin Department of Transportation (Andrew & Angela Joslin, App.), Town Lyons, A-1 to A-4
Kathleen Fox Trust, Town Spring Prairie, A-1 and R-1 to A-5
Kenneth F. Kessel Living Trust and Sandra L. Kessel Living Trust, Town Troy, A-1 and C-2 to A-2
Lost Nation Farms, LLC (Kenneth R. Balestrieri, App.), Town Sugar Creek, A-2 to A-4
James O. Jacobson Irrevocable Trust (Steven M. Jacobson, App.), Town Sugar Creek, A-1 to A-4
William L. Messer Town Delavan, A-2 to C-2

Above petitions referred 10/11/01.

Dated this 19th day of October, 2001.

Kimberly S. Bushey
County Clerk

On motion by Supervisor Maynard, seconded by Supervisor Norem, the following petitions to rezone were approved as presented.

REPORT OF LAND MANAGEMENT COMMITTEE
TO COUNTY BOARD ON HEARING ON PETITION
TO AMEND THE WALWORTH COUNTY ZONING ORDINANCE

TO THE COUNTY BOARD OF WALWORTH COUNTY:

The Land Management Committee, having considered the petitions to amend the Walworth County Zoning Ordinance and Shoreland Zoning Ordinance; and having held public hearings thereon, pursuant to Section 59.97(5)(e) Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

1. Thomas E. and Karen L. Danner, Town Lyons – filed a petition on the 17th day of July, 2001, to rezone from R-1 Single Family Residence District (Unsewered) & M-1 industrial District to R-3 Two-Family Residence District (Sewered or Unsewered) on the following described lands:

Tax Parcel #N LY3000004A1

All that part of the Southeast ¼ of the Northwest ¼ of Section 30, Town 2 North, Range 18 East lying Southerly of relocated Sheridan Springs Road and

Northeasterly of U. S. Highway 12, excepting therefrom the following described parcel being at a point in the center of Lake Geneva and Lyons Highway 1788.5 feet Easterly and Northeasterly from the West ¼ corner of said Section 30; thence S14°40' E 215.15 feet to an iron stake; thence S 32°5' E 229.60 feet to a point; thence N 56°56 ½' E 405.3 feet to a point, thence N 14°26' W 369.6 feet to the center of said Highway; thence S 70°40 ½' W 455 feet in the center of Highway to the Place of Beginning. Also, excepting a parcel of land located in the East ½ of the Northwest ¼ of Section 30, Town 2 North, Range 18 East, described as follows, to-wit: Beginning a point in the centerline of the Lake Geneva to Lyons Highway located 2233.5 feet Easterly and Northeasterly of the West ¼ Section corner of said Section 30; thence S 14°36' E 315.91 feet; thence N 69°31' E 498.92 feet to a point located on the East line of said Northwest ¼; thence N 1°36' W along said East line 319.76 feet to the centerline of said Lake Geneva to Lyons Highway, thence S 70°41 ½' W along said centerline 569.72 feet to the Place of Beginning.

Deed as recorded in Vol 643, Page 7789 as Document #360653.

Recommendation: Said petition denied based on the following reasons:

1. The Town has denied the request.
2. The driveway access is too narrow and presents a safety concern for duplex zoning.

2. Walworth County Land Management Office, Towns Geneva, Troy, Linn, LaGrange and LaFayette – filed a petition on the 8th day of August, 2001 to modify the shoreland designation from shoreland to non-shoreland & non-shoreland to shoreland.

Recommendation: Said petition be approved.

ORDINANCE AMENDING WALWORTH COUNTY ZONING ORDINANCE

WHEREAS, the Walworth County Board of Supervisors has heretofore been petitioned to amend the Walworth County Zoning Ordinance; and

WHEREAS, the petitions have been referred to the Walworth County Land Management Committee for public hearing; and

WHEREAS, the Walworth County Land Management Committee on due notice conducted public hearings on the proposed amendments and filed their recommendations with the board; and

WHEREAS, the proposed amendments have been given due consideration by the Board in open session.

NOW, THEREFORE, the County Board of Supervisors of the County of Walworth do ordain as follows:

The Zoning Ordinance of Walworth County and Shoreland Zoning Ordinance (and accompanying Zoning Map) is amended in the following respects:

2. Walworth County Land Management Office, Towns Geneva, Troy, Linn, LaGrange and LaFayette – to amend said zoning maps from shoreland to non-shoreland & non-shoreland to shoreland in the following described areas:

Changes from shoreland to non-shoreland:

Doc #6 located in Section 33, Geneva Township. Navigability starting 1000 feet north of Kelly Road and approximately 400 feet west of Schofield Road flowing north to Como Lake.

Doc #1 located in Sections 13 and 14, Troy Township. Navigability starting on the east side of Pickerel Lake Road, ½ mile south from the intersection of Highway "20" and Highway "J" downstream to Pickerel Lake.

Changes from non-shoreland to shoreland:

Doc #24 located in Section 31, Linn Township. Navigability starting 900 feet north of Stateline Road and approximately ¾ of a mile west of the intersection of Stateline Road and Swamp Angel Road flowing north to a point 200 feet north of a gravel drive on Tax Parcel #I L 3100007B.

Doc #18 located in Section 18, Linn Township. Navigability starting north of South Shore Drive flowing north through the Chicago Club Subdivision.

Doc #10 located in Section 23 of LaGrange Township. Navigability starting south of Gladhurst Lane and approximately 250 feet west of Highway "12 & 67" flowing south to Green Lake.

Doc #27 located in Section 3 of Lafayette Township. Navigability starting approximately 1700 feet west of highway "ES" and approximately 3600 feet south of the intersection of Scotch Bush Road and Highway "ES" flowing north to Honey Creek.

Doc #26 located in Section 3 of Lafayette Township. Navigability starting approximately 500 feet west of Highway "ES" and 1700 feet south of the intersection of Scotch Bush Road and Highway "ES" flowing north to Honey Creek.

Doc #25 located in Section 12 of Lafayette Township. Navigability starting approximately 150 feet north of Lovers Lane and 900 feet east of the intersection of Bowers Road and Kniep Road flowing to Sugar Creek.

Doc #23 located in Section 21 and 28 of Geneva Township. Navigability starting at the intersection of Acacia Road and Park Drive flowing to the lake near the Woodland Drive and Vine Road intersection.

Doc #21 located in Sections 21 and 28 of Geneva Township. Navigability starting at the intersection of Alder Drive and Cherry Road flowing to Lake Como just west of the intersection of Lake Shore and Daffodil Roads.

ATTEST this 8th day of November, 2001.

Allen L. Morrison
County Board Chairman

ATTEST this 8th day of November, 2001.

Kimberly S. Bushey
County Clerk

Chairman Morrison asked if any Committee Chairpersons had reports to present.

Supervisor Burwell, Chair of the Agriculture, Conservation and Extension Committee, informed the Board that the ACE Committee would meet November 13th. A thank-you letter has been received from the Walworth County Fair to Liz Friemoth thanking the Master Gardeners for their work with the flowers at the fair.

On motion by Supervisor Fischer, seconded by Supervisor Tilton, Resolution No. 52-10/01, Amending 2001 Lakeland Agricultural Complex Budget, laid over from the October 9, 2001 County Board Meeting, was tabled indefinitely.

Resolution No. 58-11/01, 2002-2004 County Board of Supervisors Compensation and Citizen Per Diem Rate, was adopted on motion by Supervisor Felten, seconded by Supervisor Van Dreser.

Resolution No. 58-11/01

**2002-2004 COUNTY BOARD OF SUPERVISORS COMPENSATION AND
CITIZEN PER DIEM RATE**

WHEREAS, the Administrative Committee has reviewed compensation for County Supervisors, and by Committee action, approved the following

compensation recommendation to be effective for the newly elected supervisors with terms beginning April 16, 2002;

NOW, THEREFORE, BE IT RESOLVED by the **WALWORTH COUNTY BOARD OF SUPERVISORS** that effective April 16, 2002 the compensation for the Walworth County Board of Supervisors will be as follows:

1. A salary of \$450 per month (annual salary - \$5400) to be paid to each supervisor.
2. The Chairman would receive an additional \$250/month for a total monthly salary of \$700 (annual salary-\$8,400).
3. Mileage for all board meetings, committee meetings, conventions, seminars, etc. will be paid at the approved County mileage rate.
4. County will pay expenses for conventions/seminars as defined in the travel policy of the Walworth County Personnel Code.
5. No per diem will be paid for conventions, seminars, steering committees.
6. Health and dental insurance available, with total premium to be paid by supervisors choosing enrollment in the county's health and dental insurance plan.

BE IT FURTHER RESOLVED that citizen members on County Board committees/boards will be paid per diem at \$50 per meeting, plus mileage, as defined by the travel policy of the Walworth County Personnel Code.

BE IT FURTHER RESOLVED that any other ordinance or resolution is hereby rescinded, or amended to comply with this resolution.

Dated this 8th day of November 2001.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
County Clerk

Policy and Fiscal Note Attached: Yes No

David A. Bretl
Administrative Coordinator

10/31/01
Date

Approved as to Form:

Dennis D. Costello

10/31/01

Reviewed Corporation Counsel Date
Budget/Fiscal Impact: N. Andersen (pw) 10/31/01
Finance Director Date

Circle
Action Required: Majority Vote Two-thirds Vote Other (Please Specify)

Committee
Consideration: Administrative Committee Date: October 18, 2001 Vote: 5-0

Resolution Introduced By Administrative Committee

Policy and Fiscal Note

I. Title: Resolution No. 58-11/01 2002-2004 COUNTY BOARD OF SUPERVISORS COMPENSATION AND CITIZEN PER DIEM RATE

II. Purpose and Policy Impact:
It is the responsibility of the Walworth County Board to review compensation for elected officials prior to the time that election papers are circulated. The Administrative Committee reviewed the current compensation for members of the Walworth County Board and proposed no change in 2000-2002 compensation package.

III. Budget and Fiscal Impact:
The proposed 2002 budget currently contains \$158,151 in account 001-1000-5611 straight time for County Board compensation, \$17,500 in account 001-1000-5916 for mileage and \$15,700 in account 001-1000-5619 for citizen per diem payments. This reflects a decrease in straight time of \$33,849, no change in the budgeted mileage and an increase of \$1,700 for citizen per diems, from the 2001 budget. The decrease in straight time is reflective of a decrease in the number of County Board Supervisors. The increase in the citizen per diem budget is based on the increased number of meetings which involve citizen members.

IV. Sponsorship of Resolution:
This Resolution is sponsored by the Walworth County Administrative Committee.

V. Approved as to Form:

David A. Bretl 10/31/01
Administrative Coordinator Date

Approved as to Form:	Dennis D. Costello Corporation Counsel	10/31/01 Date
Reviewed Budget/Fiscal Impact:	N. Andersen (pw) Finance Director	10/31/01 Date

Resolution No. 61-11/01, a Transportation Grant Application for Health & Human Services, was moved for adoption on motion by Supervisor Felten, seconded by Supervisor J. Grant. The resolution was adopted by unanimous consent on motion by Supervisor Palzkill, seconded by Supervisor Kret.

**RESOLUTION NO. 61-11/01
TRANSPORTATION GRANT APPLICATION
HEALTH & HUMAN SERVICES**

WHEREAS, Section 85.21 of the Wisconsin State Statutes authorizes the Wisconsin Department of Transportation to make grants available to the counties of Wisconsin for the purpose of assisting them in providing specialized transportation services to the elderly and the disabled; and

WHEREAS, each grant must be matched with a local share of not less than 20 % of the amount of the grant; and

WHEREAS, this body believes that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors hereby authorizes the Department of Health & Human Services to prepare and submit to the Wisconsin Department of Transportation an application of assistance for the year 2002 under Section 85.21 of the Wisconsin Statutes, and also authorizes the obligation of county funds in the amount not to exceed \$25,143 to provide the required local match.

BE IT FURTHER RESOLVED that the Board of Supervisors of Walworth County authorizes the Department of Health & Human Services to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Walworth County.

Dated this 8th day of November, 2001.

ALLEN L. MORRISON
County Board Chairman

KIM BUSHEY
ATTEST: County Clerk

Policy and Fiscal Note Attached: Yes No
Approved as to Form:

David A. Bretl Administrative Coordinator	10/31/01 Date
Dennis D. Costello Corporation Counsel	10/31/01 Date
Nicki Andersen (pw) Finance Director	10/31/01 Date

Action Required: Two-Thirds Vote

POLICY AND FISCAL NOTE

I. Title: Resolution No. 61-11/01

Authorizes the Department of Health & Human Services to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2002 under Section 85.21 of the Wis. Statutes, in conformance with the requirements issued by that department and also authorizes the obligation of county funds in an amount up to \$25,143 in order to provide the required local match.

II. Purpose and Policy Impact:

A resolution is required to obtain State funding of \$125,714 for specialized transportation for the disabled and elderly population of Walworth County

III. Budget and Fiscal Impact:

State grant funds in the amount of \$125,714 and matching funds of \$25,143 have been included in the 2002 Department of Health & Human Services budget, account #012-2768-6199.

IV. Referred to the following standing committees prior to County Board consideration:

Health & Human Services Board October 16, 2001

V. Standing Committee Consideration:

Health & Human Services Board October 16, 2001

VI. Approved as to form:

David A. Bretl Administrative Coordinator	10/31/01 Date
Dennis D. Costello Corporation Counsel	10/31/01 Date
Nicki Andersen (pw) Finance Director	10/31/01 Date

Resolution No. 59-11/01, adopting the 2002 Appropriation of the Walworth County Budget, was moved for adoption on motion by Supervisor Lothian, seconded by Supervisor Lohrmann. The following amendments to the 2002 Preliminary Budget were offered and acted upon at this time:

On motion by Supervisor Lightfield, seconded by Supervisor Lothian, an amendment to amend the 2002 Budget in accordance with Resolution 57-11/01, thus reducing the net levy impact by \$8,510, was approved.

Supervisor Lothian requested the withdrawal of his proposed amendment regarding elimination of the Lakeland Ag Complex as an enterprise fund as of 12/31/01.

On motion by Supervisor Kret, seconded by Supervisor Van Dyke, an amendment was approved to increase the amount of the contingency fund by \$20,000 to be used to pay the increased cost of employee life insurance county-wide in 2002.

On motion by Supervisor Tilton, seconded by Supervisor Maynard, an amendment was approved to increase salaries and wages for the existing assistant sanitarian positions in the Sanitation Department.

On motion by Supervisor Troemel, seconded by J. Grant, an amendment was approved to increase the estimated professional liability insurance expense for Lakeland Health Care Center.

On motion by Supervisor Lothian, seconded by Supervisor Tilton, the Budget was amended to show a reduction in estimated 2002 Wisconsin Retirement expense. (Sheriff's Alpine Valley Revenue Reduction)

On motion by Supervisor Logterman, seconded by Supervisor Lothian, an amendment was approved to show a reduction in State Highway Aid.

A motion was offered by Supervisor Polyock, seconded by Supervisor Gigante to transfer the sum of \$230,000 from wages and benefits in the Corporation Counsel Budget to the County Board Budget to be designated for the purpose of outsourcing (Privatizing) County legal services for the second half of the calendar year. A voice vote was held, and the Chairman declared the proposed amendment defeated. The decision was appealed on motion by Supervisor Lohrmann, seconded by Supervisor Polyock, and a roll call vote was held on the proposed amendment. Total Vote: 34; Ayes: 7 – Felten, Gigante, J. Grant, Lohrmann, Polyock, R. Shepstone, Smith; Noes: 27 - Arnold, Burwell, Fischer, C. Grant, Kret, Kuhnke, Lightfield, Logterman, Lothian, Maynard, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Price, Schaefer, Scharine, S. Shepstone, Shroble, Tilton, Troemel, Van Dreser, Van Dyke, Morrison; Absent: 1 – Wenglowksy. The proposed amendment failed.

A motion was offered by Supervisor Van Dreser, seconded by Supervisor Muzatko, to reinstate the position request for Zoning Officer, including program expenses. An amendment to the amendment was offered by Supervisor Maynard, seconded by Supervisor Gigante, to delete the words “approve (reinstate)” and substitute the word “study” and change the dollar amount from \$52,376 to \$15,000. On motion by Supervisor Maynard, seconded by Supervisor Gigante, the question was called to end debate. A roll call vote on the amendment to the proposed budget amendment was held. Total Vote: 34; Ayes: 19 - Arnold, Burwell, Fischer, Gigante, J. Grant, Kret, Lightfield, Logterman, Lohrmann, Maynard, Mikrut, Miles, Norem, Pearce, Scharine, Shroble, Smith, Troemel, Morrison; Noes: 15 – Felten, C. Grant, Kuhnke, Lothian, Muzatko, Palzkill, Parker, Polyock, Price Schaefer, R. Shepstone, S. Shepstone, Tilton, Van Dreser, Van Dyke; Absent: 1 – Wenglowksy. The amendment to the amendment was approved. The proposed budget amendment, as amended, was adopted by roll call vote. Total Vote: 34; Ayes 19 – Arnold, Burwell, Fischer, Gigante, J. Grant, Kret, Lohrmann, Maynard, Mikrut, Miles, Norem, Pearce, Schaefer, Scharine, Shroble, Tilton, Van Dreser, Van Dyke, Morrison; Noes: 15 – Felten, C. Grant, Kuhnke, Lightfield, Logterman, Lothian, Muzatko, Palzkill, Parker, Polyock, Price, R. Shepstone, S. Shepstone, Smith, Troemel; Absent: 1 – Wenglowksy.

A motion was offered by Supervisor J. Grant, seconded by Supervisor Troemel, to approve a budget amendment to transfer the entire Horticultural Budget from the UW Extension Program to the Land Conservation Department. On motion by Supervisor Van Dreser, seconded by Supervisor Tilton, the question was called to end debate. The proposed Budget amendment failed by voice vote.

A motion was offered by Supervisor Lohrmann, seconded by Supervisor Maynard, to amend the 2002 proposed Budget by eliminating the Family Living Educator from the Walworth County Extension Agents contract. On motion by Supervisor Van Dyke, seconded by Supervisor Logterman, the question was

called to end debate. A roll call vote on the proposed amendment was held. Total Vote: 34; Ayes: 6 – Fischer, Gigante, Lohrmann, Maynard, Polyock, R. Shepstone; Noes: 28 – Arnold, Burwell, Felten, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lothian, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Price, Schaefer, Scharine, S. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke, Morrison; Absent: 1 – Wenglowisky. The proposed amendment failed.

A motion was offered by Supervisor Felten, seconded by Supervisor Lohrmann, to eliminate 2.87 FTEs from the Human Services Budget. Supervisor Miles introduced John Jantz, a citizen member of the Commission on Aging. Mr. Jantz requested that these positions not be eliminated. Mike Kohl, Director of Health and Human Services, was present to explain why these positions have not been filled. The question was called to end debate on motion by Supervisor Troemel, seconded by Supervisor Gigante. A roll call vote on the proposed amendment was held. Total Vote: 34; Ayes: 10 – Felten, Fischer, Gigante, C. Grant, Logterman, Lohrmann, Maynard, Mikrut, Polyock, Smith; Noes: 24 – Arnold, Burwell, J. Grant, Kret, Kuhnke, Lightfield, Lothian, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Price, Schaefer, Scharine, R. Shepstone, S. Shepstone, Shroble, Tilton, Troemel, Van Dreser, Van Dyke, Morrison; Absent: 1 – Wenglowisky. The proposed amendment failed.

A motion was offered by Supervisor Felten, seconded by Supervisor J. Grant, to eliminate the position of Assistant Director of Child & RCS SP from the Human Services Budget. On motion by Supervisor Tilton, seconded by Supervisor Troemel, the question was called to end debate. A roll call vote on the proposed amendment was held. Total Vote: 34; Ayes: 12 – Felten, Gigante, C. Grant, J. Grant, Lightfield, Logterman, Lohrmann, Maynard, Norem, Polyock, R. Shepstone, Smith; Noes: 22 – Arnold, Burwell, Fischer, Kret, Kuhnke, Lothian, Mikrut, Miles, Muzatko, Palzkill, Parker, Pearce, Price, Schaefer, Scharine, S. Shepstone, Shroble, Tilton, Troemel, Van Dreser, Van Dyke, Morrison; Absent: 1 – Wenglowisky. The proposed amendment failed.

A motion was offered by Supervisor Lohrmann, seconded by Supervisor Felten, to reduce the Tourism Council appropriation from \$30,000 to \$25,000 with the stipulation that \$5,000 of the appropriation be used to produce a Walworth County map. Supervisor Maynard introduced Sue Pruessing from the Walworth County Tourism Council. Ms. Pruessing informed the Board how important this appropriation was and how it would be used to promote Walworth County. The question to end debate was called on motion by Supervisor Maynard, seconded by Supervisor Logterman. A roll call vote on the proposed amendment was held. Total Vote: 34; Ayes: 4 – Lohrmann, Polyock, R. Shepstone, Smith; Noes: 30 - Arnold, Burwell, Felten, Fischer, Gigante, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lothian, Maynard, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Price, Schaefer, Scharine, S.

Shepstone, Shroble, Tilton, Troemel, Van Dreser, Van Dyke, Morrison; Absent: 1 – Wenglowisky. The proposed amendment failed.

A motion was offered by Supervisor Smith, seconded by Supervisor Logterman, to eliminate the 2002 budget request of the Walworth County Agricultural Society. On motion by Supervisor Tilton, seconded by Supervisor Fischer, the question was called to end debate. The proposed amendment failed by voice vote.

A motion was offered by Supervisor Smith, seconded by Supervisor Schaefer, to change the library levy from \$1,003,391 to \$811,000. Supervisor Van Dyke introduced Bernie Bellin, Director of the Lakeshores Library System. Mr. Bellin addressed the Board regarding the importance of this funding. The question was called to end debate on motion by Supervisor Logterman, seconded by Supervisor Tilton. A roll call vote was held. Total Vote: 33; Ayes: 8 – Gigante, Kuhnke, Lohrmann, Norem, Schaefer, R. Shepstone, Smith, Morrison; Noes: 25 - Arnold, Burwell, Felten, Fischer, C. Grant, J. Grant, Kret, Lightfield, Logterman, Lothian, Maynard, Mikrut, Miles, Muzatko, Palzkill, Parker, Pearce, Polyock, Price, Scharine, S. Shepstone, Shroble, Tilton, Troemel, Van Dreser; Abstaining: 1 - Van Dyke (library employee); Absent: 1 – Wenglowisky. The proposed amendment failed.

A motion to deny the proposed amendment to move the “New Court Facility” figures from 2002, 2003 and 2004 to the Years 2005, 2006 and 2007 and move the “remodel existing courthouse” figures from 2004 and 2005 to the Years 2007 and 2008, was offered by Supervisor S. Shepstone, seconded by Supervisor R. Shepstone. On motion by Supervisor Gigante, seconded by Supervisor Scharine, the question was called to end debate. A roll call vote on the motion to deny the proposed amendment was requested. Total Vote: 34; Ayes: 25 - Burwell, Felten, Fischer, J. Grant, Kret, Kuhnke, Lightfield, Lothian, Mikrut, Miles, Muzatko, Norem, Parker, Pearce, Polyock, Price, Schaefer, Scharine, R. Shepstone, S. Shepstone, Shroble, Tilton, Troemel, Van Dreser, Morrison; Noes: 9 – Arnold, Gigante, C. Grant, Logterman, Lohrmann, Maynard, Palzkill, Smith, Van Dyke; Absent: 1 – Wenglowisky. The motion to deny the amendment was approved.

A motion was offered by Supervisor Lohrmann, seconded by Supervisor Polyock, to remove \$1,165,000 from CTH K project to road construction projects (unallocated). (To be used for other roads in the County in worse condition than Highway K.) On motion by Supervisor Van Dyke, seconded by Supervisor Miles, the question was called to end debate. A roll call vote was requested. Total Vote: 34; Ayes: 6 – Arnold, Gigante, Lohrmann, Maynard, R. Shepstone, Smith; Noes: 28 - Burwell, Felten, Fischer, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lothian, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Polyock, Price, Schaefer, Scharine, S. Shepstone, Shroble, Tilton, Troemel, Van

Dreser, Van Dyke, Morrison; Absent; 1 – Wenglowsky. The proposed amendment failed.

On motion by Supervisor Lothian, seconded by Supervisor Van Dreser the following 2002 proposed budget amendments were approved by voice vote. 1) Increase zoning permit revenue in the Land Management Department. 2) Increase revenue budget related to Health and Human Services Transportation Grant. 3) Reduce revenue and expense budgets related to the Walworth County Plan for Older People in the Health and Human Services Department.

On motion by Supervisor Logterman, seconded by Supervisor Fischer, the proposed budget amendment for reallocation of Professional Services in the Finance Department, was approved.

On motion by Supervisor Miles, seconded by Supervisor Tilton, the proposed budget amendment to transfer funds for purchase of signs for the Compression Braking Ordinance, was adopted.

On motion by Supervisor Lothian, seconded by Supervisor Kuhnke, the proposed budget amendment to increase exempt computer aid revenue in the non-department general budget, was adopted.

Supervisor Lothian withdrew his proposed budget amendment to reduce the request for legal services due to WCA position to discontinue pursuit of tobacco litigation.

Resolution No. 59-11/01, adopting the 2002 appropriation of the Walworth County Budget, was adopted as amended by voice vote. Supervisors C. Grant, Logterman, Smith, Arnold, Maynard, Gigante and Lohrmann cast "no" votes.

RESOLUTION NO. 59 -11/2001

ADOPTING THE 2002 APPROPRIATION OF THE WALWORTH COUNTY BUDGET -FINANCE COMMITTEE

WHEREAS, the Walworth County Administrative Coordinator met with all County Departments to review and recommend funding for county programming;

WHEREAS, the Walworth County Finance Committee met with the Administrative Coordinator to review funding for county programming and has prepared the "Walworth County 2002 Preliminary Budget" and,

WHEREAS, the Finance Committee submitted the proposed budget to the Walworth County Board of Supervisors for its review on October 9, 2001, and the

County Board Meeting Date: November 8, 2001

RESOLUTION NO. 59-11/01

**ADOPTING THE 2002 APPROPRIATION OF THE WALWORTH COUNTY
BUDGET - FINANCE COMMITTEE**

I. **TITLE:** Adopting the 2002 Appropriation of the Walworth County Budget – Finance Committee.

II. **PURPOSE AND POLICY IMPACT STATEMENT:** The purpose of this resolution is to adopt the 2002 appropriation to support the Walworth County operating budget for 2002 and 5-year Capital Improvement Plan with a commitment of funding for 2002 only.

III. **IS THIS A BUDGETED ITEM AND WHAT IS THE FISCAL IMPACT:** Adoption of this resolution will set the legal budget limits for Walworth County for fiscal year 2002.

IV. **COMMITTEE CONSIDERATION:**

Finance October 18, 2001 Approved 7-0

V. **APPROVED AS TO FORM:**

David A. Bretl 10/31/01
Administrative Coordinator Date

Dennis D. Costello
Corporation Counsel Date

Nicki Andersen (pw) 10/31/01
Finance Department Director Date

WALWORTH COUNTY
AMENDMENTS TO 2002 PRELIMINARY BUDGET

For Consideration on November 8, 2001

Adopted 11/8/2001

Equalized Value	\$7,699,467,400	
Library Levy	\$1,003,391	
Debt Service Levy	\$4,105,104	
Operating Levy (includes charitable & penal)	\$34,444,689	
Total Levy / Mill Rate	\$39,553,184	5.137132

Proposed Amendments:	Library Levy Impact	Operating Levy Impact	Board Action	Mill Rate Change
A Lakeland Ag Complex in Accordance with Resolution 57-11/01(Michael Fields)		(8,510)	Approved	(0.001105)
B Lakeland Ag Complex per Preliminary Budget Proposal-Elim Enterprise Fund		0	Withdrawn	0.000000
C All Departments - Estimated Increase in Life Insurance Premiums		20,000	Approved	0.002598
D Land Management - Increase Salaries for Sanitarians (Reclassification) Elim Overtime		3,045	Approved	0.000395
E Lkld Health Care Center - Estimated Increase in Liability Insurance Rates		64,500	Approved	0.008377
F Sheriff's-Alpine Valley-Revenue Reduction due to Reduction in Wis Retirement Rates		1,491	Approved	0.000194
G Highway - Reduction in State Highway Aid Based on Information Currently Available		11,759	Approved	0.001527
H Corporation Counsel - Propose Outsourcing County Legal Services		0	Failed	0.000000
I Land Management - Reinstate Request for Zoning Officer Position (AMENDED)		15,000	Approved	0.001948
J UW Extension - Transfer Horticulture Budget to Land Conservation Department		0	Failed	0.000000
K UW Extension - Eliminate Family Living Educator from Extension Agents Contract		0	Failed	0.000000
L Human Services-Eliminate 2.87 FTEs-Increased Efficiencies due to Remodel Project		0	Failed	0.000000
M Human Services - Eliminate Vacant Assistant Director Child & RCS SP Position		0	Failed	0.000000
N Non-Departmental General - Reduce Tourism Council Request		0	Failed	0.000000
O Non-Departmental General - Eliminate Agricultural Society Request		0	Failed	0.000000
P Non-Departmental General - Reduce Library Request to Three Year Average	0		Failed	0.000000
Q Capital Projects-Postpone Projects-New Court Facility & Remodel Existing Courthouse		0	Failed	0.000000
R Highway - Transfer Funds Allocated to Hwy K to Unallocated Road Construction		0	Failed	0.000000
S Land Management - Estimated Zoning Permit Revenue Increase		(47,000)	Approved	(0.006104)
T Human Services - Transportation Grant Revenue Increase Res 61-11/01		(12,827)	Approved	(0.001666)
U Human Services - Wal Co Plan for Older People Res 50-10/01		0	Approved	0.000000

WALWORTH COUNTY
 AMENDMENTS TO 2002 PRELIMINARY BUDGET

For Consideration on November 8, 2001

Proposed Amendments:	Library Levy Impact	Operating Levy Impact	Board Action	Mill Rate Change
V Finance - Reallocation of Professional Services - Audit & Indirect Cost Plan		0	Approved	0.000000
W Sheriff/Highway - Transfer Funds for Sign Purchase Compression Braking Ordinance		0	Approved	0.000000
X Non-Departmental General - Exempt Computer Aid Revenue Increase		(10,600)	Approved	(0.001377)
Y Corp Counsel-Reduce Request for Legal Services Related to Tobacco Litigation		0	Withdrawn	0.000000
Z				0.000000
aa				0.000000
Total Amendments		0		36,858

Library Levy	\$1,003,391	0.130320
Debt Service Levy	\$4,105,104	0.533167
Operating Levy	\$34,481,547	4.478433
Total Levy / Mill Rate	\$39,590,042	5.141920
115926 State Tax/Charges	\$1,587,892.88	
Municipal Tax by County	\$17,133.07	
Total	\$41,195,067.95	

A motion to adopt Resolution No. 60-11/01, General Relief Program-Health and Human Services, was offered by Supervisor Miles, seconded by Supervisor Van Dreser. The resolution was adopted by unanimous consent on motion by Supervisor Scharine, seconded by Supervisor Van Dreser.

RESOLUTION NO. 60-11/01

GENERAL RELIEF PROGRAM-HEALTH & HUMAN SERVICES

WHEREAS, the Budget Bill (1995 Wisconsin Act 27) significantly revised the statutes regulating the General Relief Program, including giving counties various options to administer the program, and

WHEREAS, there continue to be persons in the county who have insufficient means to support to meet their living needs and medical expenses, and

WHEREAS, the Health & Human Services Board has reviewed program options available to the county and recommends adoption of this resolution.

WHEREAS, the Health & Human Services Board has authorized expenditures of \$39,886 in the 2002 budget.

NOW, THEREFORE, BE IT RESOLVED by the Walworth County Board of Supervisors that the county elect to operate a medical and non-medical General Relief Program in 2002, and

BE IT FURTHER RESOLVED that the Department of Health & Human Services administer the program on behalf of the county and is, therefore, authorized to make application for relief block grant funds as specified in 1995 Wisconsin Act 27, and

BE IT FURTHER RESOLVED that the Health & Human Services Board is authorized and directed to establish rules and benefit levels within the authority of the Wisconsin Statutes for the administration and operation of the General Relief Program.

Dated this 8th day of November, 2001.

ALLEN L. MORRISON
County Board Chairman

KIM BUSHEY
ATTEST: County Clerk

Policy and Fiscal Note Attached: x Yes No

Approved as to Form:

David A. Brett Administrative Coordinator	10/31/01 Date
Dennis D. Costello Corporation Counsel	10/31/01 Date
Nicki Andersen (pw) Finance Director	10/31/01 Date

Action Required: Two-Thirds Vote

POLICY AND FISCAL NOTE

I. Title: Resolution No. 60-11/01

 Authorizes administration and operation of the General Relief Program in Walworth County.

III. Purpose and Policy Impact:

 The purpose of the resolution is to obtain approval to submit an application to the State of Wisconsin to operate a General Relief Program. Approval of the resolution will provide medical benefits to qualified residents of Walworth County for basic needs, prior-authorized medical care, and funeral expenses. This money has been included in the Preliminary 2002 County Board Budget.

III. Budget and Fiscal Impact:

 This resolution will authorize the Health & Human Service Department to expend \$39,886 to operate the General Relief program for eligible county residents.

 Reimbursements from the General Relief Block Grant program and General Relief clients offset the county expenditures by approximately \$23,000.

IV. Referred to the following standing committees prior to County Board consideration:

 Health & Human Services Board October 16, 2001

V. Standing Committee Consideration:

Health & Human Services Board

October 16, 2001

VI. Approved as to form:

David A. Bretl 10/31/01
Administrative Coordinator Date

Dennis D. Costello 10/31/01
Corporation Counsel Date

Nicki Andersen (pw) 10/31/01
Finance Director Date

Resolution No. 62-11/01, participating in the Conservation Reserve Enhancement Program, was moved for adoption on motion by Supervisor Burwell, seconded by Supervisor Lightfield. A roll call vote was requested. Total Vote: 34; Ayes: 14 – Arnold, Burwell, Gigante, J. Grant, Kuhnke, Lightfield, Lohrmann, Maynard, Mikrut, Miles, Muzatko, Pearce, Van Dreser, Van Dyke; Noes: 20 – Felten, Fischer, C. Grant, Kret, Logterman, Lothian, Norem, Palzkill, Parker, Polyock, Price, Schaefer, Scharine, R. Shepstone, S. Shepstone, Shroble, Smith, Tilton, Troemel, Morrison; Absent: 1 – Wenglowsky. The resolution failed.

RESOLUTION NO 62-11/01

DEFEATED

PARTICIPATION IN THE CONSERVATION RESERVE ENHANCEMENT PROGRAM

WHEREAS, the Wisconsin Department of Agriculture, Trade and Consumer Protection and the Department of Natural Resources have worked with the USDA-Farm Services Agency & Natural Resources Conservation Service to develop a Conservation Reserve Enhancement Program (CREP); and

WHEREAS, the program calls for funding of \$200 million in federal costs and \$45 million in state costs; and

WHEREAS, the Objective of CREP is to improve water quality, enhance wildlife habitats, and establish riparian buffers to improve stream and river corridors; and

WHEREAS, within the state priority area, the goal is to enroll up to 100,000 acres of land into buffers, grass waterways, wetland restorations and habitat for endangered grassland birds; and

WHEREAS, Walworth County , except for the following, Bloomfield, Geneva, Linn, Lyons and Walworth Townships; is in a CREP riparian buffer project area; and

WHEREAS, individual landowners in the project area would have the opportunity to install vegetative buffers on their land, enter into 15 year agreements or local/state perpetual easements and receive payments for the land retired from agricultural production, and

WHEREAS, for landowners to participate in CREP, the state requires counties to be the primary local implementation agency, the county agrees to do the following:

- Develop conservation and construction plans
- Certify practices and project installation
- Make payments available to landowners with agreements and easements upon certification of installation
- Process reimbursement requests
- Hold & monitor 15 year CREP agreements and perpetual easements

NOW THEREFORE BE IT RESOLVED, by the Walworth County Board of Supervisors approves participation in the Conservation Reserve Enhancement Program; and

BE IT FURTHER RESOLVED, that the Walworth County Board of Supervisors authorizes the Land Conservation Committee and Department to be the primary local implementation agency as per state statutes Chapter 92.

BE IT FURTHER RESOLVED, THAT THE Director of the Land Conservation Department be authorized to execute contracts on behalf of Walworth County and sign payment checks jointly issues to landowners and Walworth County for this specific CREP State Program, subject to such procedures set forth in the Walworth County Code of Ordinances.

ADOPTED this _____ day of November 2001.

Allen L. Morrison
Walworth County Board Chairman

Kimberly S. Bushey
Walworth County Clerk

Policy and Fiscal Note Attached: _____ Yes _____ No

Sponsored by: ACE- Land Conservation Committee
Approved October 29, 2001 5-0

David A. Bretl Administrative Coordinator	10/31/01 Date
Dennis D. Costello Corporation Counsel	10/31/01 Date
Nicki Andersen (pw) Finance Director	10/31/01 Date

Fiscal Note:

This is not a budgeted item. It is anticipated that the program will require approximately 1000 hours of staff time. The Department of Agriculture, Trade and Consumer Protection has agreed that the Land Conservation Department may redirect staff working on other programs to this extent. Therefore, no additional personnel are being sought to implement this program, which is revenue neutral to the County.

A motion was offered by Supervisor Gigante, seconded by Supervisor Polyock, to approve Resolution No. 63-11/01, approving an agreement by and between Walworth County and City of Elkhorn concerning a jurisdictional transfer of County Highway H to Elkhorn and providing for cost sharing by the County of certain improvements thereto. Brian DuPont, Highway Commissioner, informed the Board of a technical amendment to the resolution. The resolution was corrected to read "County Highway "H" instead of County Highway "NN". On motion by Supervisor Logterman, seconded by Supervisor Parker, the termination clause was eliminated in the contract. On motion by Supervisor Van Dreser, seconded by Supervisor Kret, unanimous consent was cast for adoption of Resolution No. 63-11/01 as amended.

RESOLUTION NO. 63-11/01

AMENDED

**RESOLUTION APPROVING AN AGREEMENT
BY AND BETWEEN WALWORTH COUNTY AND CITY OF ELKHORN
CONCERNING A JURISDICTIONAL TRANSFER
OF COUNTY HIGHWAY H TO ELKHORN
AND PROVIDING FOR COST SHARING BY THE COUNTY
OF CERTAIN IMPROVEMENTS THERETO**

WHEREAS, Walworth County presently maintains County Highway "NN H" within the city limits of Elkhorn, Wisconsin; and

WHEREAS, County Highway "NN H", known as Geneva Street, is designated for reconstruction. The City of Elkhorn desires to pursue the reconstruction as a local initiative with Walworth County sharing the project costs up to a maximum amount of \$600,000. If the project costs to the County exceed that amount by 15 percent, then the County would transfer its STP-Urban monies associated with the project and share 50 percent of the required local match up to a maximum amount of \$345,000; and

WHEREAS, the City of Elkhorn would take over jurisdiction of County Highway "NN H" from the intersection of Lincoln Street to the intersection of County Highway "H". The City would accept all project-related administrative responsibilities as specified in the agreement with the City.

NOW, THEREFORE, BE IT RESOLVED, by the WALWORTH COUNTY BOARD OF SUPERVISORS that Walworth County transfers jurisdiction of County Highway "NN H" from Lincoln Street to the intersection of County Highway "H NN", in accordance with the attached agreement which is hereby approved.

ADOPTED this 8th day of November, 2001.

Allen L. Morrison
Walworth County Board Chairman

Kimberly S. Bushey
Walworth County Clerk

Policy and Fiscal Note is attached.

Sponsored by: Transportation and Parks Committee

County Board Meeting Date: November 8, 2001

Approved as to form:

David A. Bretl 10/31/01
Administrative Coordinator Date

Dennis D. Costello 10/31/01
Corporation Counsel Date

Nicki Andersen (pw) 10/31/01
Finance Director Date

Action Required: 2/3 Membership Vote

POLICY AND FISCAL NOTE

I. Title: RESOLUTION No. 63-11/01

RESOLUTION APPROVING AN AGREEMENT BY AND BETWEEN WALWORTH COUNTY AND CITY OF ELKHORN CONCERNING A JURISDICTIONAL TRANSFER OF COUNTY HIGHWAY H TO ELKHORN AND PROVIDING FOR COST SHARING BY THE COUNTY OF CERTAIN IMPROVEMENTS THERETO

II. Purpose and Policy Impact Statement:

The purpose is to transfer the jurisdiction over part of County Highway "NN H" to the City of Elkhorn to help facilitate the reconstruction of some of the highway within the city limits of Elkhorn.

III. Budget and Fiscal Impact:

The total project cost is \$690,000. Walworth County's obligation is \$345,000. This is included in Walworth County's 2002 Preliminary Budget.

IV. Referred to the Following Standing Committees for Consideration:

Transportation and Parks Committee.

V. Committee Consideration:

Transportation and Parks Committee.

VI. Approved as to Form:

David A. Bretl Administrative Coordinator	10/31/01 Date
Dennis D. Costello Corporation Counsel	10/31/01 Date
Nicki Andersen (pw) Finance Director	10/31/01 Date

A motion was offered by Supervisor Lothian, seconded by Supervisor Felten, to approve Resolution No. 64-11/01, authorizing a three-year contract

with an option for two additional years with Schenck & Associates SC to perform Walworth County's Annual Financial Audit and Single Audit. Resolution No. 64-11/01 was adopted by unanimous consent on motion by Supervisor Palzkill, seconded by Supervisor Lohrmann.

Resolution 64-11/01

AUTHORIZING A THREE-YEAR CONTRACT WITH AN OPTION FOR TWO ADDITIONAL YEARS WITH SCHENCK & ASSOCIATES SC TO PERFORM WALWORTH COUNTY'S ANNUAL FINANCIAL AUDIT AND SINGLE AUDIT

WHEREAS, the Walworth County Board desires annual financial audit pursuant to Wisconsin Statute 66.0605, and

WHEREAS, the contract for an annual financial audit expired subsequent to the audit of fiscal year 2000, and

WHEREAS, a Request for Proposals (RFP) to perform the annual financial and Single Audit of Walworth County for the next three fiscal years with a an option for two additional years was sent to qualified public accounting firms, and

WHEREAS, four qualified public accounting firms submitted proposals, and

WHEREAS, the proposals were evaluated by the Audit Management Team (three Walworth County Finance Department employees), and

WHEREAS, technical qualifications were weighed more heavily than cost during the evaluation of the proposals, and

WHEREAS, each member of the Audit Management Team ranked Schenck & Associates SC as the most technically qualified firm, and

WHEREAS, the sealed cost bids were opened after the technical qualifications of the firm were ranked, and

WHEREAS, the total bid cost of Schenck & Associates SC was the second lowest of the ranked proposals, and

WHEREAS, the Audit Management Team ranked Schenck & Associates SC as the highest ranked overall proposal, and

WHEREAS, sufficient funds are appropriated in the 2002 fiscal year budget to pay Schenck & Associates SC for professional services related to the fiscal year 2001 financial audit and Single Audit.

NOW THEREFORE BE IT RESOLVED, that the Walworth County Board of Supervisors authorizes a three-year contract with an option for two additional years to be executed with Schenck & Associates SC for the annual financial and Single Audit of Walworth County.

Dated this 8th of November, 2001

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
ATTEST: County Clerk

Policy and Fiscal Note Attached Yes

Approved as to Form:

David A. Bret; 10/31/01
Administrative Coordinator Date

Dennis D. Costello 10/31/01
Corporation Counsel Date

Nicki Andersen (pw) 10/31/01
Finance Director Date

Action Required: 2/3's vote County Board Meeting November 8, 2001

Policy and Fiscal Note

- I. **Issue:** Award of auditing services contract to Schenck & Associates SC for the financial audit and Single Audit for fiscal years ended 2001 through 2003 with an option for up to two additional years.

- II. **Purpose and Policy Impact Statement:** The purpose of this request is to receive approval of a contract for auditing services based on the evaluation of RFPs received from four professional accounting firms, of which three proposals included the necessary mandatory elements and were evaluated further. The RFPs were evaluated by three Finance Department employees (Finance Director, Controller, Senior Accountant). Each member of the evaluation team determined their technical scores independently and the scores were combined to determine the total technical score for each firm. Cost was not the primary factor in evaluating the RFPs as the cost score represented 30% of the overall score. The sealed cost bids were submitted separately from the technical proposals and were opened after the technical proposals were evaluated. Schenck & Associates SC had the second lowest cost proposal (\$238,350 for five years compared to \$230,500 for Clifton Gunderson and \$275,700

for Virchow, Krause). The total score for each firm included the technical and price points added together. Below is a summary of the points allotted to each proposal:

Firm	Virchow, Krause	Schenck & Associates	Clifton Gunderson
Technical Points	178.00	198.00	172.00
Price Points	72.36	86.94	90.00
Total Points	250.36	284.94	262.00

III. Is this a budgeted item and what is its fiscal impact? The County has budgeted \$56,200 in 2002 for the 2001 fiscal year audit. The cost proposed by Schenck & Associates SC for the 2001 fiscal year audit is \$42,550.

IV. Committee Consideration:

Finance Committee: Vote: 7-0 Date: October 18, 2001

V. Approved as to Form:

David A. Bret; 10/31/01
Administrative Coordinator Date

Dennis D. Costello 10/31/01
Corporation Counsel Date

Nicki Andersen (pw) 10/31/01
Finance Director Date

Resolution No. 65-11/01, authorizing a two-year contract with Maguire Associates of Virginia, Inc. to prepare Walworth County's Cost Allocation Plan for the next two fiscal years, was moved for adoption on motion by Supervisor Lothian, seconded by Supervisor Maynard. Resolution No. 65-11/01 was adopted by unanimous consent on motion by Supervisor J. Grant, seconded by Supervisor Palzkill.

Resolution 65-11/01

AUTHORIZING A TWO-YEAR CONTRACT WITH MAGUIRE ASSOCIATES OF VIRGINIA, INC. TO PREPARE WALWORTH COUNTY'S COST ALLOCATION PLAN FOR THE NEXT TWO FISCAL YEARS

WHEREAS, the Walworth County Board desires the preparation of a Cost Allocation Plan in accordance with OMB Circular A-87 on an annual basis to

determine indirect and administrative costs eligible for applicable state and Federal grant reimbursement, and

WHEREAS, the contract for preparation of an annual Cost Allocation Plan expired subsequent to the preparation of the fiscal year 2000 Cost Allocation Plan in 2001, and

WHEREAS, there are only two known firms that prepare Cost Allocation Plans, and

WHEREAS, the two firms have similar qualifications and experience, and

WHEREAS, Maguire Associates of Virginia, Inc. will provide Walworth County the necessary training and software to prepare the Cost Allocation Plan in-house after two years, and

WHEREAS, Walworth County will save \$5,705 over a three-year period by preparing the Cost Allocation Plan in-house by the third year, and

WHEREAS, sufficient funds are appropriated in the 2002 fiscal year budget to pay Maguire Associates of Virginia, Inc. for professional services related to the fiscal year 2001 Cost Allocation Plan.

NOW THEREFORE BE IT RESOLVED, that the Walworth County Board of Supervisors authorizes a two-year contract with Maguire Associates of Virginia, Inc. for preparation of the Cost Allocation Plan for fiscal years 2001 and 2002.

Dated this 8th of November, 2001

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
ATTEST: County Clerk

Policy and Fiscal Note Attached Yes

Approved as to Form:

David A. Bretl 10/31/01
Administrative Coordinator Date

Dennis D. Costello 10/31/01
Corporation Counsel Date

Nicki Andersen 10/31/01
Finance Director Date

Finance Director

Date

Resolution No. 66-11/01, Fix Staffing Levels for 2002, was adopted on motion by Supervisor Kret, seconded by Supervisor Van Dyke.

Resolution No. 66-11/2001
FIX STAFFING LEVELS FOR 2002

WHEREAS, County department heads and liaison committees have furnished justification for changes in staffing levels for 2002 to the liaison committee, Administrative Coordinator, Human Resources Committee and Finance Committee, and

WHEREAS, the Administrative Coordinator's recommendations for staffing levels are included in the proposed budget for 2002.

NOW, THEREFORE, BE IT RESOLVED that the position changes as shown on the report attached hereto and made a part hereof are approved for 2002 and shall be included in the 2002 budget, and

BE IT FURTHER RESOLVED that any new positions shall be filled pursuant to the terms of any applicable collective bargaining agreement and county personnel policies, and

BE IT FURTHER RESOLVED that the Walworth County Board of Supervisors hereby declares its commitment to deliver services in 2002 within the level of 1054.9 FTE's as approved in the 2002 budget, and

BE IT FURTHER RESOLVED that staffing shall not exceed this budgeted level, and additional new positions shall not be created during 2002 except for the following potential changes: (1) legal mandates related to Special Education, (2) minimum staffing levels directly related to resident acuity at Lakeland Nursing Home, (3) positions fully funded through grants which have been accepted by the county board, or (4) staffing otherwise mandated by law.

Dated this 8th day of November, 2001.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

Policy and Fiscal Note Attached YES

Reviewed by: David A. Brett 10/31/01
Administrative Coordinator Date

Approved as to form: Dennis D. Costello 10/31/01

Dennis D. Costello 10/31/01
Corporation Counsel Date

Nicki Andersen (pw) 10/31/01
Finance Director Date

Resolution No. 67-11/01, establishing the Tax Levy to support the 2002 Budget Appropriation, was adopted on motion by Supervisor Lothian, seconded by Supervisor Schanine. Supervisors Logterman, C. Grant, Arnold, Polyock, Maynard, Gigante and Lohrmann recorded "no" votes.

RESOLUTION NO. 67 -11/2001

**ESTABLISHING THE TAX LEVY TO SUPPORT THE 2002 BUDGET
APPROPRIATION – FINANCE COMMITTEE**

WHEREAS, the Walworth County Administrative Coordinator met with all County Departments to review and recommend funding for county programming, and

WHEREAS, the Walworth County Finance Committee met with the Administrative Coordinator to review funding for county programming, and has prepared the "Walworth County 2002 Preliminary Budget" and,

WHEREAS, the Finance Committee submitted the proposed budget to the Walworth County Board of Supervisors for its review on October 9, 2001, and the County Board has considered the merits of the proposed budget, and amendments thereto, and is prepared to adopt the final 2002 Walworth County budget,

NOW, THEREFORE BE IT RESOLVED by the the Walworth County Board of Supervisors in annual session assembled, that there be and hereby is levied and assessed upon all the taxable property of Walworth County as state, county, and other taxes (excluding library tax) for 2001, the sum of \$40,154,818.84, and

BE IT FURTHER RESOLVED, that there be and is hereby levied and assessed upon the taxable property of each township the annual appropriation for Lakeshores Library operating expenses in the amount of \$1,003,391.00.

BE IT FURTHER RESOLVED, that the same be apportioned by the County Clerk, as by law provided and in accordance with the Report of the Finance Committee, subject to such changes or additions as may be certified to the County Clerk by the Department of Taxation of the State of Wisconsin, and the sum so raised is in the amount and for the purposes specified in the Report of the Finance Committee on file and summarized as follows:

**THE DECEMBER 11, 2001 SESSION
OF THE
WALWORTH COUNTY BOARD OF SUPERVISORS**

The Walworth County Board of Supervisors was called to order by Chairman Morrison at 6:00 p.m. at the Walworth County Courthouse, 100 W. Walworth St., Elkhorn, Wisconsin. Roll call was read with all Supervisors present. A quorum was established.

Reverend Scott McLeod, Pastor of the First Congregational-United Church of Christ, Elkhorn, Wisconsin, presented the invocation.

On motion by Supervisor Tilton, seconded by Supervisor Scharine, the evening's amended agenda was approved as presented.

On motion by Supervisor Kuhnke, seconded by Supervisor Gigante, the minutes of the October 25, 2001 Special Session and Public Hearing were approved as printed.

On motion by Supervisor Muzatko, seconded by Supervisor Mikrut, the minutes of the November 8, 2001 session were approved as printed.

Chairman Morrison requested public comment; there was no public comment.

Marilyn Putz and James Stowell addressed the Board regarding the Work Force Development Board Strategic Planning Report. It was explained that this Board has been working to deal with issues entrusted to them under Federal legislation, determining where focus should be placed. There will be a summit in the near future, bringing people together to discuss issues and aspects of life in Walworth County in order to enhance quality of life in Walworth County.

Corporation Counsel Dennis Costello informed the Board that he had received two claims. Both claims involved property which the County obtained due to tax foreclosure procedures. Mr. Costello recommended denial of these claims. On motion by Supervisor Lothian, seconded by Supervisor Logterman, the claim by Raymond J. and Deborah J. Topps was denied. On motion by Supervisor Tilton, seconded by Supervisor Gigante, the claim by Thomas G. Martin and W. Ryan Zenk was denied.

Under Reports of Officers, Mr. Costello reported that the County has paid a total of \$5,093.00 in claims through Wisconsin Mutual for the year 2001. This is considerably lower than those paid in recent previous years.

Administrative Coordinator David Bretl referred the Board to his report dated December 4, 2001, and informed the Board that an executed contract had been received from Michael Fields, East Troy, WI, regarding their management of operations at the Lakeland Agricultural Complex. Mr. Bretl also announced that there would be an auction at the farm on December 17, 2001 at 11:00 a.m.

Chairman Morrison presented a County Board Chair's Report and informed the Supervisors that a get-well card was circulating for County Clerk Kim Bushey, due to her surgery, and also conveyed her apologies to the Board for being unable to attend tonight's meeting. Chairman Morrison continued with the following information: Judge Race had planted bulbs in the Courthouse east entrance and also at the Veteran's Memorial in November 2000, which did not blossom well in the Spring. He has now planted more and hopes next spring's flowers will be a success. The Department of Natural Resources has purchased 530 acres in Troy Township. There is a copy of the "County Summary of the 2001-2003 State Budget" prepared by the Wisconsin Counties Association in the County Clerk's office for viewing, and more can be ordered, if necessary. Attention was called to the receipt of the "Sustaining Wisconsin" Report, a project of the Center on Wisconsin Strategy, UW-Madison, and also the copies on the front table of "The Mutual Effort" bulletin prepared by the Wisconsin County Mutual Insurance Corporation.

The following Reports of Zoning Gone into Effect were read and placed on file.

John C. Brennan, John C. Brennan, Jr., and Jerome E. Brennan, Town Walworth

Walworth County Land Management Office, Towns Geneva, Troy, Linn, LaGrange and LaFayette

The following Report of Petitions Referred was read and referred to the Land Management Committee.

Report of Petitions Referred to Land Management Committee

To: The County Board of Walworth County

The undersigned County Clerk hereby reports that the following petitions for rezone of lands in Walworth County were referred to the Land Management Committee for public hearing:

Harley G. and Phyllis E. Pellmann (Janice and Ray Schilz, App.), Town Geneva, A-1 to A-5

John Druszczak (Dennis D. Migut, App.), Town Bloomfield, R-1 to R-3
Town of Linn, Town Linn, A-1 and C-2 to P-1 and C-1

Regency Hills Development Corp., Town Delavan, A-3 to R-2

Rita M. Yadon, Town Delavan, A-1 to A-4

Brian and Jeanine Ramstack, Town Troy, A-1 to A-4
Beach Road Partnership, Town East Troy, B-3 to R-1
B.R. Amon & Sons, Inc. (Terry L. Larson, App.), Town East Troy,
M-3 to C-2

Above petitions referred 11/13/01

Dated this 29th day of November, 2001.
Kimberly S. Bushey
County Clerk

On motion by Supervisor Van Dreser, seconded by Supervisor Maynard,
the following petitions to rezone were approved as written.

**REPORT OF LAND MANAGEMENT COMMITTEE
TO COUNTY BOARD ON HEARING ON PETITION
TO AMEND THE WALWORTH COUNTY ZONING ORDINANCE**

TO THE COUNTY BOARD OF WALWORTH COUNTY:

The Land Management Committee, having considered the petitions to amend the Walworth County Zoning Ordinance and Shoreland Zoning Ordinance; and having held public hearings thereon, pursuant to Section 59.97(5)(e) Wisconsin Statutes, notice thereof having been given as provided by law, and being duly informed of the facts pertinent to the changes proposed and duly advised of the wishes of the people in the area affected, hereby recommends as follows:

1. Richard E. and Patricia D. LeTarte, Town LaFayette - filed a petition on the 6th day of June, 2001 to rezone from A-1 Prime Agricultural Land District and C-4 Lowland Resource Conservation District (Shoreland) to A-1 Prime Agricultural Land District, A-5 Agricultural-Rural Residential Zoning District and C-4 Lowland Resource Conservation District (Shoreland).

Recommendation: Said petition be approved. The area is not prime farmland and is already substandard.

2. Louis J. Vogt (Joseph & Breann Vogt, Appl.), Town Troy - filed a petition on the 29th day of June, 2001, to rezone from A-1 Prime Agricultural Land District to A-5 Agricultural-Rural Residential District.

Recommendation: Said petition be approved. The property is part of the yard area for the farmstead. The applicant could qualify for a conditional use for a second residence on a farm parcel.

3. Howard Watson (Regency Hills Development, Appl.), Town LaFayette - filed a petition on the 8th day of August, 2001, to rezone from A-1 Prime Agricultural Land District, C-2 Upland Resource Conservation District & C-4 Lowland Resource Conservation District (Shoreland) to R-5 Planned Residential Development District, C-2 Upland Resource Conservation District, C-1 Lowland Resource Conservation District & C-4 Lowland Resource Conservation District (Shoreland).

Recommendation: Said petition be modified and approved as described in modified description. The comprehensive plan was modified from agricultural to other urban lands so the rezone would fit in with Farmland Preservation standards.

4. Doc #4 (Land Management Department, Appl.), Town Linn - filed a petition on the 8th day of August, 2001, to rezone from Non-Shoreland to Shoreland.

Recommendation: Said petition be approved.

5. D. Mike & Sharon K. Maxwell, Town Bloomfield - filed a petition on the 3rd day of July, 2001, to rezone from A-1 Prime Agricultural Land District to R-3 Two-Family Residence District (Sewered or Unsewered).

Recommendation: Said petition be approved. The parcel is substandard and is currently under residential use.

6. Benny Locigno (Russell Locigno, Appl.), Town Geneva - filed a petition on the 22nd day of August, 2001, to rezone from C-4 Lowland Resource Conservation District (Shoreland) to R-1 Single-Family Residence District (Unsewered).

Recommendation: Said petition be approved.

7. Landon and Mary Petrie, Town Lyons - filed a petition on the 21st day of August, 2001, to rezone from A-1 Prime Agricultural Land District to C-2 Upland Resource Conservation District.

Recommendation: Said petition be approved. It is an irregularly shaped portion of A-1 and is difficult to farm. The rezone is consistent with the Comprehensive Land Use Plan.

8. Doc #8 (Walworth County Land Management Department, Appl.), Town East Troy - filed a petition on the 5th day of September, 2001, to rezone from C-1 Lowland Resource Conservation District to C-4 Lowland Resource Conservation District (Shoreland).

Recommendation: Said petition be approved.

9. Doc #17 (Walworth County Land Management Department, Appl.), Town East Troy - filed a petition on the 5th day of September, 2001, to rezone from C-1 Lowland Resource Conservation District to C-4 Lowland Resource Conservation District (Shoreland).

Recommendation: Said petition be approved.

**ORDINANCE AMENDING
WALWORTH COUNTY ZONING ORDINANCE**

WHEREAS, the Walworth County Board of Supervisors has heretofore been petitioned to amend the Walworth County Zoning Ordinance; and

WHEREAS, the petitions have been referred to the Walworth County Land Management Committee for public hearing; and

WHEREAS, the Walworth County Land Management Committee on due notice conducted public hearings on the proposed amendments and filed their recommendations with the board; and

WHEREAS, the proposed amendments have been given due consideration by the Board in open session.

NOW, THEREFORE, the County Board of Supervisors of the County of Walworth do ordain as follows:

The Zoning Ordinance of Walworth County and Shoreland Zoning Ordinance (and accompanying Zoning Map) is amended in the following respects:

1. Richard E. and Patricia D. LeTarte, Town LaFayette - to amend said zoning maps from A-1 Prime Agricultural Land District and C-4 Lowland Resource Conservation District (Shoreland) to A-1 Prime Agricultural Land District, A-5 Agricultural-Rural Residential Zoning District and C-4 Lowland Resource Conservation District (Shoreland) on the following described lands:

Tax Parcel #KA326900001

Parcel 1 – A-1 to A-5 – A proposed rezone of part of Lot 1 of Certified Survey Map No. 3269 as recorded in Vol. 18 of Certified Survey Maps as Pages 171-173 as Document No. 456121, located in part of the Northwest ¼ of the Northeast ¼ of Section 18, Town 3 North, Range 17 East, Walworth County, Wisconsin, described as follows: Commence at the North ¼ corner of said Section 18; thence S 2°07'27" E along the West line of the NW1/4 of the NE ¼ of Section 18, 49.20 feet to the South line of County Highway "ES"; thence N 88°17'06" E along

said road line 655.10 feet to the Point of Beginning; thence continue N 88°17'06" E along said road line 360.00 feet; thence S 2°00'00" E 220.00 feet; thence S 88°17'06" W 360.00 feet; thence N 2°00'00" W 220.00 feet to the Point of Beginning. Said parcel contains 79,199 square feet of land more or less.

Parcel 2 – A-1 to C-4 – A proposed rezone of part of Lot 1 of Certified Survey Map No. 3269 as recorded in Vol. 18 of Certified Survey Maps as Pages 171-173 as document No. 456121, located in part of the Northwest ¼ of the Northeast ¼ of Section 18, Town 3 North, Range 17 East, Walworth County, Wisconsin, described as follows: Commence at the North ¼ corner of said Section 18; thence S 2°07'27" E along the West line of the NW1/4 of the NE1/4 of Section 18, 486.20 feet to the Southwest corner of Lot 2 of said Certified Survey Map; thence N 88°15'06" E along the Southerly line of said lot 455.00 feet; thence N 2°07'27" W along the East line of said Lot 2, 26.71 feet to the Point of Beginning; thence continue N 2°07'27" W 110.56 feet; thence N 16°49'47" E 55.64 feet; thence N 31°42'48" E 26.12 feet; thence N 17°28'29" E 36.36 feet; thence N 52°25'02" E 23.38 feet; thence N 72°35'01" E 20.94 feet; thence S 70°35'40" E 24.74 feet; thence S 45°42'43" E 17.91 feet; thence S 58°43'48" E 32.61 feet; thence S 5°40'20" W 57.26 feet; thence N 71°55'10" W 38.71 feet; N 74°22'36" W 36.83 feet; thence S 70°43'30" W 38.52 feet; thence S 0°35'14" E 52.70 feet; thence S 1°31'42" E 37.49 feet; thence S 0°15'42" W 65.18 feet; thence S 89°06'40" W 26.15 feet to the Point of Beginning. Said parcel contains 0.27 acres of land more or less.

Parcel 3 – C-4 to A-1 – A proposed rezone of part of Lot 1 of Certified Survey Map No. 3269 as recorded in Vol. 18 of Certified Survey Maps as Pages 171-173 as Document No. 456121, located in part of the Northwest ¼ of the Northeast ¼ of Section 18, Town 3 North, Range 17 East, Walworth County, Wisconsin, described as follows: Commence at the North ¼ corner of said Section 18; thence N 8°15'06" E along the North line of Section 18, 1324.36 feet; thence S 2°11'08" E along the East line of said Lot 1, 494.38 feet to the Point of Beginning; thence S 81°17'20" W 66.42 feet; thence S 80°07'07" W 86.44 feet; thence N 88°25'50" W 85.50 feet; thence N 76°34'51" W 61.73 feet; thence N 81°57'26" W 63.42 feet; thence N 66°32'23" W 65.40 feet; thence N 63°31'51" W 83.96 feet; thence N 59°57'42" W 87.24 feet; thence N 57°58'44" W 38.56 feet; thence N 88°36'54" W 59.73 feet; thence N 71°26'56" W 79.16 feet; thence S 5°40'20" W 11.46 feet; thence S 13°29'02" E 40.99 feet; thence S 72°18'47" E 37.27 feet; thence S 71°11'08" E 69.62 feet; thence S 69°40'32" E 49.19 feet; thence S 70°34'29" E 50.73 feet; thence N 74°36'00" E 16.72 feet; thence S 63°19'32" E 29.59 feet; thence S 32°15'04" E 24.75 feet; thence S 36°44'10" E 33.69 feet; thence S 12°32'40" E 24.07 feet; thence S 72°38'21" E 28.15 feet; thence N 87°55'03" E 66.84 feet; thence S 87°49'46" E 54.55 feet; thence S 53°08'02" E 36.51 feet; thence S 82°30'17" E 53.86 feet; thence N 73°53'45" E 44.59 feet; thence S 76°50'32" E 45.07 feet; thence S 74°35'25" E 57.43 feet; thence S 68°27'35" E 41.43 feet; thence S 64°34'38" E 25.35 feet; thence S 71°51'11" E

24.07 feet; thence N 2°11'08" W along the East line of said Lot 1, 128.22 feet to the Point of Beginning. Said parcel contains 1.05 acres of land more or less.

Parcel 4 – A-1 to C-4 – A proposed rezone of part of Lot 1 of Certified Survey Map No. 3269 as recorded in Vol. 18 of Certified Survey Maps as Pages 171-173 as Document No. 456121, located in part of the Northwest ¼ of the Northeast ¼ of Section 18, Town 3 North, Range 17 East, Walworth County, Wisconsin, described as follows: Commence at the North ¼ corner of said Section 18; thence S 2°07'27" E along the West line of the NW1/4 of the NE1/4 of Section 18, 486.20 feet to the Southwest corner of Lot 2 of said Certified Survey Map and the Point of Beginning. Thence N 88°15'06" E along the Southerly line of said Lot 2, 288.81 feet; thence S 13°31'35" E 37.12 feet; thence S 24°14'00" E 72.49 feet; thence S 32°52'26" E 67.12 feet; thence S 38°43'46" E 52.73 feet; thence S 62°02'20" E 70.53 feet; thence S 69°37'47" E 76.06 feet; thence S 84°36'16" E 100.32 feet; thence S 71°59'01" E 83.20 feet; thence S 79°08'09" E 80.61 feet; thence S 80°44'41" E 109.86 feet; thence S 78°20'09" E 94.76 feet; thence S 80°31'03" E 121.79 feet; thence S 77°51'40" E 100.51 feet; thence S 72°02'41" E 66.78 feet; thence S 67°52'27" E 76.32 feet to a point in the East line of said Lot 1; thence S 2°11'08" E 41.32 feet; thence S 89°30'43" W 221.33 feet; thence S 86°51'40" W 269.79 feet; thence S 88°57'59" W 379.87 feet; thence S 87°25'31" W 212.98 feet; thence N 89°44'18" W 122.56 feet; thence S 59°19'31" W 135.69 feet to a point in the West line of said Lot 1; thence N 2°07'27" W 571.57 feet to the Point of Beginning. Said parcel contains 7.98 acres of land more or less.

The area is not prime farmland and is already substandard.

2. Louis J. Vogt (Joseph & Breann Vogt, Appl.), Town Troy - to amend said zoning maps from A-1 Prime Agricultural Land District to A-5 Agricultural-Rural Residential District on the following described lands:

Part of Tax Parcel #LA177200001

A re-division of Lot 1 of Certified Survey Map Number 1772, recorded in Volume 8 on Page 212 of Walworth County Certified Survey Maps, being located in the Southeast ¼ of the Southeast ¼ of Section 32, Town 4 North, Range 17 East, Walworth County, Wisconsin, described as follows: Commencing at the Southeast corner of said Section 32 (T4N, R17E); thence N 00DEG 00MIN 00SEC E, 1030.34 feet along the East line of the Southeast ¼; thence S 48DEG 53MIN 55SEC W, 874.40 feet to the Point of Beginning at the Southeast corner of said Certified Survey Map Number 1772; thence S 48DEG 53MIN 55SEC W, 600.04 feet; thence N 11DEG 20MIN 14SEC W, 418.19 feet; thence N 48DEG 52MIN 47SEC E, 599.74 feet; thence S 11DEG 23MIN 31SEC E, 418.19 feet to the Point of Beginning. Containing 217,818 square feet of land (5.00 acres) more or less.

The property is part of the yard area for the farmstead. The applicant could qualify for a conditional use for a second residence on a farm parcel.

3. Howard Watson (Regency Hills Development, Appl.), Town LaFayette - to amend said zoning maps from A-1 Prime Agricultural Land District to C-1 Lowland Resource Conservation District and R-5 Planned Residential Development District on the following described lands:

Part of Tax Parcel #K LF1900001

A-1 to R-5 – All that part of the West ½ of the Northeast ¼ of Section 19, Town 3 North, Range 17 East, in the Town of Lafayette, Walworth County, Wisconsin bounded and described as follows: Commencing at the Northeast corner of said Northeast ¼; thence N 89°01'45" W, 1328.58 feet; thence S 0°00'30" E, 1736.23 feet to the Point of Beginning of the lands to be described; thence continue S 0°00'30" E, 323.45 feet; thence N 55°35'54" W, 143.31 feet; thence N 42°45'55" W, 145.00 feet; thence N 71°20'29" W, 75.83 feet; thence S 89°27'35" W, 315.39 feet; thence N 76°22'31" W, 110.10 feet; thence N 07°17'44" W, 39.56 feet; thence due East, 722.25 feet to the Point of Beginning. EXCEPTING the East 33 feet for road right of way. Said lands containing 2.24 acres.

A-1 to R-5 - All that part of the West ½ of the Northeast ¼ of Section 19, Town 3 North, Range 17 East, in the Town of Lafayette, Walworth County, Wisconsin, bounded and described as follows: Commencing at the Northeast corner of said Northeast ¼; thence N 89°01'45" W along the North line of said Northeast ¼, 1328.58 feet; thence S 0°00'34" E, 99.29 feet to the Point of Beginning of the lands to be described; thence N 88°25'48" W, 60.98 feet; thence N 33°54'01" W, 64.85 feet; thence N 85°10'32" W, 22.00 feet; thence S 71°35'01" W, 105.29 feet; thence N 86°53'39" W, 106.27 feet; thence N 60°39'07" W, 92.75 feet; thence N 75°37'55" W, 133.20 feet; thence N 89°01'45" W along the North line of said Northeast ¼, 696.78 feet; thence Southerly 1057.71 feet along the arc of a curve whose center is to the East, whose radius is 5762.22 feet; whose chord bearing is S 5°14'36" W and a chord distance of 1056.23 feet; thence S 0°00'55" E, 837.95 feet; thence N 78°09'01" E, 126.83 feet; thence S 89°27'33" E, 212.51 feet; thence N 7°17'44" W, 89.56 feet; thence N 0°38'13" E, 339.57 feet; thence due East 718.43 feet; thence N 0°00'30" W, 1297.38 feet to the Point of Beginning. Said lands containing 48.3 acres.

A-1 to C-1 – All that part of the West ½ of the Northeast ¼ of Section 19, Town 3 North, Range 17 East, in the Town of Lafayette, Walworth County, Wisconsin, bounded and described as follows: Commencing at the Northeast corner of said Northeast ¼; thence N 89°01'45" W along the North line of said Northeast ¼, 1328.58 feet to the Point of Beginning of the lands to be described; thence S 0°00'34" E, 99.29 feet; thence N 88°25'48" W, 60.98 feet; thence N 33°54'01" W, 64.85 feet; thence N 85°10'32" W, 22.00 feet; thence S 71°35'01" W, 105.29 feet; thence N 86°53'39" W, 106.27 feet; thence N 60°39'07" W, 92.75 feet; thence N

75°37'55" W, 133.20 feet; thence S 89°01'49" E along the North line of said Northeast ¼, 534.98 feet to the Point of Beginning. Said lands containing .6922 acres.

The comprehensive plan was modified from agricultural to other urban lands so the rezone would fit in with Farmland Preservation standards.

4. Doc #4 (Land Management Department, Appl.), Town Linn - to amend said zoning maps from Non-Shoreland to Shoreland on the following described lands:

Doc #4 located in Sections 10 and 15 of Linn Township. Navigability starting on the north side of South Shore Road approximately 600 feet west of the intersection of Willow Drive/South Shore Road and Hillside Road flowing north to Lake Geneva.

5. D. Mike & Sharon K. Maxwell, Town Bloomfield - filed a petition on the 3rd day of July, 2001, to rezone from A-1 Prime Agricultural Land District to R-3 Two-Family Residence District (Sewered or Unsewered) on the following described lands:

Tax Parcel #MA290400001

Located in the Northeast ¼ of the Southwest ¼ of Section 10, Town 1 North, Range 18 East, Walworth County, Wisconsin, described as follows:

Outlot 1 of Certified Survey Map No. 1181, recorded in Volume No. 5 on Page No. 250 of Walworth County Certified Surveys as Document No. 72068, described as:

Commencing at a monument found marking the West ¼ corner of said Section 10 (T1N, R18E) and the Northwest corner of Lot 1 of said CSM 1181; thence S 89DEG 40MIN 43SEC E, 1308.03 feet to an iron pipe stake on the Westerly line of Clover Road; thence S 00DEG 33MIN 50SEC E, 140.03 feet along said road; thence N 89DEG 27MIN 23SEC E, 66.03 feet to an iron pipe stake in the Easterly line of said road and the Point of Beginning; thence N 89DEG 27MIN 23SEC E, 255.02 feet to an iron pipe stake; thence S 00DEG 33MIN 50SEC E, 512.47 feet; thence S 89DEG 27MIN 24SEC W, 255.02 feet to the Easterly line of Clover Road; thence N 00DEG 33MIN 50SEC W, 512.47 feet to the Point of Beginning.

Containing 130,685 square feet of land (3.00 acres) more or less. The parcel is substandard and is currently under residential use.

6. Benny Locigno (Russell Locigno, Appl.), Town Geneva - to amend said zoning maps from C-4 Lowland Resource Conservation District (Shoreland) to R-1 Single-Family Residence District (Unsewered) on the following described lands:

Part of Tax Parcel #JCON 00014

Lot 32 of Consumers Company Subdivision, located in the Northwest $\frac{1}{4}$ of Section 33, Town 2 North, Range 17 East, County of Walworth, State of Wisconsin. Together with a portion of the Chicago & Northwestern Railroad Right-of-Way described as follows: Begin at the Southwest corner of Lot 32 of consumers Company's Subdivision; Thence continue South on the line that is perpendicular to the Center Line of the Railroad Right-of-Way 20 feet to the Point of Beginning; Continue thence South on this line to the South line of the Right-of-Way, thence East along said South line of the Railroad Right-of-Way to a point that is approximately 105 feet on a line from the Southeast Corner of Lot 32, which latter line is also perpendicular to the Center Line of the Right-of-Way; thence North on the said last described line to the North Boundary of said Railroad Right-of-Way; Thence west to the Point of Beginning.

SUBJECT TO: A Right-of-Way for the existing road across the North 40 feet of the above described parcel. The Grantor hereby reserves an easement to construct and maintain utility service lines on the property, provided always, that the Grantor, at his expense shall bear the cost of restoring or maintenance work on the utility lines. The Grantor reserves a footpath across the property for the use of the public. It is intended that this footpath be the same type of footpath right which exists along the shore line of Lake Geneva, except that the Grantee shall have the right to establish or re-establish on any portion of the land herein conveyed the location of said footpath which shall be at least five (5) feet in width.

7. Landon and Mary Petrie, Town Lyons - to amend said zoning maps from A-1 Prime Agricultural Land District to C-2 Upland Resource Conservation District on the following described lands:

Part of Tax Parcel #N LY3200008

A parcel of land located in the Southwest $\frac{1}{2}$ of Section 32, T2N, R18E, Walworth County, Wisconsin, described as follows: Commencing at the West $\frac{1}{4}$ corner of said Section 32, thence S43°20'00"E 1813.50 feet to the Place of Beginning; thence N89°48'46"E 760.05 feet; thence S00°49'48"E 606.58 feet; thence N50°05'06"W 138.69 feet; thence along the Arc of a Curve to the right 839.46 feet, the radius being 8489.37 and the chord bearing N52°08'09"W 839.12 feet to the Place of Beginning.

It is an irregularly shaped portion of A-1 and is difficult to farm. The rezone is consistent with the Comprehensive Land Use Plan.

8. Doc #8 (Walworth County Land Management Department, Appl.), Town East Troy - to amend said zoning maps from C-1 Lowland Resource Conservation

A motion was offered by Supervisor Norem, seconded by Supervisor Burwell, to nominate Tim Lockwood to the Lakeland Health Care Center Board for a 3-year term. Supervisor Lothian moved for a unanimous ballot, which was seconded by Supervisor Kret. The motion carried.

Ordinance No. 218-12/01, an Ordinance setting Terms of Office and Salary for Highway Commissioner Walworth County, Wisconsin, was moved for adoption by Supervisor Tilton, seconded by Supervisor Van Dyke. A motion was offered by Supervisor Parker, seconded by Supervisor Scharine, to amend the ordinance to increase the term of office from two years to four years. Discussion ensued. The question was called by Supervisor Maynard, seconded by Supervisor Polyock. A roll call vote on the proposed amendment was held. Total Vote: 35; Ayes: 11 – Gigante, Lothian, Miles, Muzatko, Palzkill, Parker, Price, Scharine, Shroble, Troemel, Morrison; Noes: 24 – Arnold, Burwell, Felten, Fischer, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lohrmann, Maynard, Mikrut, Norem, Pearce, Polyock, Schaefer, R. Shepstone, S. Shepstone, Smith, Tilton, Van Dreser, Van Dyke, Wenglowsky; Absent – 0. The proposed amendment failed. A motion for unanimous consent to adopt Ordinance No. 218-12/01 by Supervisor Van Dreser, seconded by Supervisor Gigante, was defeated by a “no” vote, and a roll call vote was held. Total Vote: 35; Ayes: 33 – Arnold, Burwell, Felten, Fischer, Gigante, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lothian, Maynard, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Price, Schaefer, Scharine, R. Shepstone, S. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke, Wenglowsky, Morrison; Noes: 2 – Lohrmann, Polyock; Absent: 0. The Ordinance was adopted.

Ordinance No. 218 – 12/01

TERM OF OFFICE AND SALARY FOR HIGHWAY COMMISSIONER WALWORTH COUNTY, WISCONSIN

WHEREAS, Section 83.01 (2) of the Wisconsin Statutes permits a county to set a term of office for the Highway Commissioner; and

WHEREAS, Section 59.22 (2)(a) of the Wisconsin Statutes specifies a county shall set the salary for an employee in county service for a position created under any part of the statutes;

NOW, THEREFORE, BE IT ORDAINED as follows:

The term of office of the Highway Commissioner is hereby set at two (2) years for the first term and two (2) years for subsequent terms in accordance with Section 83.01 (2) of the Wisconsin Statutes.

BE IT FURTHER RESOLVED THAT the salary for the Highway Commissioner shall be in accordance with the current management pay plan and County policy in effect at the time of election.

Dated this 11th day of December 2001.

ALLEN L. MORRISON
County Board Chair

KIMBERLY S. BUSHEY

County Clerk

Published this 27th day of December, 2001.

Policy and Fiscal Note Attached: X Yes _____ No

Approved as to Form:	David A. Bretl Admin. Coord.	12/3/01 Date
	Dennis D. Costello Corp. Counsel	12/3/01 Date
	N. Andersen Finance Dir.	12/3/01 Date

Action Required: Majority Vote Two-thirds Vote Other _____

County Board Meeting Date: December 11, 2001.

Walworth County, Wisconsin
County Board of Supervisors

Policy and Fiscal Note No. 218-12/01

- I. Title: Term of Office and Salary for Highway Commissioner
- II. Purpose and Policy Impact Statement: Pursuant to State statute the County Board establishes the term of office and salary for the Highway Commissioner. This ordinance provides for a two-year term commencing on the first Monday in January.
- III. Is this a budgeted item and what is its fiscal impact: The Highway Commissioner's salary is contained in the current management pay plan and is subject to ordinances and policies governing increases. Sufficient funds have been included in the 2002 budget to pay for this position.

Chairman Morrison asked if any Committee Chairpersons had reports to present.

Supervisor Tilton, Chair of the Land Management Committee, informed the Supervisors that the December 20th Land Management Committee meeting would be held at 6:00 p.m. instead of 7:00 p.m.

Ordinance No. 217-12/01, an Ordinance by the Public Protection Committee Amending Section 12.01 of the Walworth County Code of Ordinance Relating to Jail and Huber Charges, was moved for adoption by Supervisor R. Shepstone, seconded by Supervisor S. Shepstone. The Ordinance was adopted, with one "no" vote by Supervisor Gigante recorded.

ORDINANCE NO. 217-12/01

Ordinance by the Public Protection Committee Amending Section 12.01 of the Walworth County Code of Ordinance Relating to Jail and Huber Charges.

The COUNTY BOARD OF SUPERVISORS of the County of Walworth, State of Wisconsin, do ordain as follows:

PART 1.

All Ordinances and Resolutions previously adopted by the Walworth County Board of Supervisors relating to jail charges, and the costs of maintenance and board of Huber prisoners confined to the Walworth County Jail, are hereby repealed and created as follows:

12.01 JAIL CHARGES: HUBER CHARGES.

- (a) Huber Prisoner Charges; Walworth County and Out of County Prisoners.

Each prisoner lodged in the County Jail pursuant to the provisions of ss 303.08, Wis. Stats., who is gainfully employed, shall be liable for charges not to exceed the full per capita maintenance costs of his board in the jail. The rate to be charged for said Huber prisoners is the rate of \$16 per day. The Sheriff shall charge said prisoner's account for such board if the prisoner has an account. The Sheriff shall account for and pay over such board payments to the County Treasurer.

- (b) Jail Charges; Municipal Prisoners.

Finance Director

Date

Action Required: Majority Vote Two-thirds Vote Other _____
County Board Meeting Date: December 11, 2001

Published this 27th day of December, 2001

Policy and Fiscal Note

1. Title:

Ordinance authorizing a revision to the Walworth County Code of Ordinance, section 12.01, "Jail Charges; Huber Charges."

Ordinance No. 217-12/01 Authorizing a revision of Jail/Huber charges.

II. Purpose and Policy Impact Statement:

The attached ordinance authorizes increased board charges and revisions to conform the ordinance to current practices and Wisconsin State Statutes. The new fee schedule will become effective on January 1, 2002. This request was included in the 2002 budget.

III. Is this a Budgeted Item and What is its Fiscal Impact:

The increase was included in the 2002 budget.

IV. Referred to the Following Standing Committees for Consideration and Date of Referral:

V. Committee Consideration

VI. Approval as to Form:

Dennis D. Costello 11/26/01
Corporation Counsel Date

David A. Bretl 11/26/01
Administrative Coordinator Date

N. Andersen 11/26/01
Finance Director Date

Resolution No. 68-12/01, a Resolution to Transfer funds to Procure a New Recording and Amplification System to be Utilized in the Walworth County

Board Room and Authorize the Purchase of Said System, was moved for adoption by Supervisor Maynard, seconded by Supervisor Van Dyke. After discussion, the resolution was adopted by unanimous consent on motion by Supervisor Scharine, seconded by Supervisor Lothian.

Resolution No. 68-12/01

Resolution to Transfer Funds to Procure a New Recording and Amplification System to be Utilized in the Walworth County Board Room and Authorize the Purchase of Said System

WHEREAS, the existing recording device used for the Walworth County Board of Supervisors is in a state of disrepair, and

WHEREAS, the existing microphones and amplification system for the front of the County Board room does not provide sufficient amplification, and

WHEREAS, there are funds available in the Elections Budget outlay account set up for the Optical Scan Voting System, account 001-1012-9115-C002, and

NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors does authorize the creation of a new outlay account for the purchase of a new recording and amplification system for the County Board of Supervisors, and

BE IT FURTHER RESOLVED that \$25,000 be transferred from the Elections outlay account (optical scan voting system) to a County Board outlay account for the purchase of the recording/amplification system.

Dated this 11th day of December .

Allen L. Morrison
County Board Chair

Kimberly S. Bushey, MAK
County Clerk

Policy and Fiscal Note Attached: Yes No

David A. Bretl
Administrative Coordinator 11/6/01
Date

Approved as to Form: Dennis D. Costello 11/18/01
Corporation Counsel Date

Reviewed
Budget/Fiscal Impact: N. Andersen 11/16/01

Finance Director

Date

Circle

Action Required: Majority Vote Two-thirds Vote Other (Please Specify)

Committee

Consideration: _____ Date _____ Vote:

Policy and Fiscal Note

I. TITLE: Resolution to Transfer Funds to Procure a New Recording and Amplification System to be Utilized in the Walworth County Board Room and Authorize the Purchase of Said System

II. PURPOSE AND POLICY IMPACT STATEMENT:
The purpose for this resolution is to transfer funds from the Elections outlay account and set up a County Board outlay account for the purpose of purchasing a recording/amplification device for the Walworth County Board.

III. FISCAL IMPACT:
The budgetary impact of the proposed action is to transfer \$25,000 from the Elections budget and create an outlay account in the County Board Budget for the purpose of purchasing a recording/amplification device for the Walworth County Board.

The funding source would be account 001-1012-9115-C002, the Elections outlay account for the optical scan voting system.

IV. ADDITIONAL KEY INFORMATION:
This recording/amplification system would replace the existing system in the County Board room. The cost estimates used in the preparation of this resolution include amplification for the dais (3 microphones to serve the raised platform at the front of the room), 1 public microphone, 12 microphones for County Board Supervisors (1 microphone/2 supervisors), 1 cordless microphone and a lavalier microphone.

V. COMMITTEE CONSIDERATION:
Finance Committee
Administrative Committee

VI. APPROVED AS TO FORM:

David A. Bretl Administrative Coordinator	11/16/01 Date
Dennis D. Costello Corporation Counsel	11/18/01 Date
N. Andersen Finance Director	11/16/01 Date

Resolution No. 69-12/01, a Resolution for Participation in the Conservation Reserve Enhancement Program, was moved for adoption by Supervisor Burwell, seconded by Supervisor Arnold. Louise Olson, Land Conservationist, was present to explain this program. The basic concept involves the creation of buffer strips near streams and ponds which the landowner would take out of production. The land could not be developed, and this would improve the water quality. The landowner would sign a 15-year contract, with reimbursement paid annually to them by the Department of Agriculture, Trade and Consumer Protection. No additional County staff or funds would be required. Greg Igl, District Conservationist for the USDA, Natural Resource Conservation Service Division, also provided information regarding this program. On motion by Supervisor Arnold, seconded by Supervisor Lohrmann, the resolution was adopted by unanimous consent.

RESOLUTION NO. 69-12/01

**RESOLUTION FOR PARTICIPATION
IN THE CONSERVATION RESERVE ENHANCEMENT PROGRAM**

WHEREAS, the Wisconsin Department of Agriculture, Trade and Consumer Protection and the Department of Natural Resources have worked with the USDA-Farm Services Agency & Natural Resources Conservation Service to develop a Conservation Reserve Enhancement Program (CREP); and

WHEREAS, the program calls for funding of \$200 million in federal costs and \$45 million in state costs for the statewide CREP program; and

WHEREAS, the objective of CREP is to improve water quality, enhance wildlife habitats, and establish riparian buffers to improve stream and river corridors; and

WHEREAS, Walworth County is located within the state priority area, and this program has earmarked \$600,000 for Walworth County's participation in the program; and

WHEREAS, Walworth County is in a CREP riparian buffer project area; except for the Townships of Bloomfield, Geneva, Linn, Lyons, and Walworth; and

WHEREAS, individual landowners in the project area would have the opportunity to install vegetative buffers on their land by entering into 15-year agreements or state perpetual easements and receive payments for the land retired from agricultural production; and

WHEREAS, subsequent to County Board denial of Resolution 62-11/01, the CREP has to be re-evaluated. The Land Conservation Department will be required to perform technical work for the state even if it does not administer the program and staff time estimates have been substantially reduced.

NOW, THEREFORE, BE IT RESOLVED, that the WALWORTH COUNTY BOARD OF SUPERVISORS approves participation in the Conservation Reserve Enhancement Program with Walworth County's involvement in 15-year agreements; and

BE IT FURTHER RESOLVED, that THE WALWORTH COUNTY BOARD OF SUPERVISORS authorizes the Land Conservation Committee and Department to be the primary local implementation agency as per State Statutes Chapter 92; and

BE IT FURTHER RESOLVED, that the Director of the Land Conservation Department be authorized to execute contracts on behalf of Walworth County and sign payment checks jointly issued to landowners and Walworth County for this specific CREP State Program, subject to such procedures set forth in the Walworth County Code of Ordinances.

ADOPTED this 11th day of December, 2001.

**Allen L. Morrison
Walworth County Board Chairman**

**Kimberly S. Bushey
Walworth County Clerk**

Policy and Fiscal Note attached.

Sponsored by: ACE-Land Conservation Committee.

County Board Meeting Date: December 11, 2001

Approved as to form:

David A. Bretl Administrative Coordinator	12/4/01 Date
Dennis D. Costello Corporation Counsel	12/4/01 Date
N. Andersen Finance Director	12/04/01 Date

Action Required: Majority Vote.

POLICY AND FISCAL NOTE

I. Title: RESOLUTION No. 69-12/01

**RESOLUTION FOR PARTICIPATION IN THE
CONSERVATION RESERVE ENHANCEMENT
PROGRAM**

II. Purpose and Policy Impact Statement:

The purpose of this resolution is to adopt Walworth County's participation in the Conservation Reserve Enhancement Program (CREP). The objective of CREP is to enhance and protect land and water resources, wildlife habitats and establish riparian buffers to improve water quality in the stream, river and lake corridors, specifically, Walworth County's.

III. Budget and Fiscal Impact:

This would be a budgeted item. The State Department of Agriculture, Trade and Consumer Protection has agreed upon the redirection of existing personnel. Personnel already in the field on other programs will introduce the (CREP) program. Even if the state took over the program, it would rely upon the local Land Conservation Department for technical work. Walworth County would only be involved in the 15-year agreements while the state would hold perpetual easements.

IV. Committee Consideration:

ACE Committee. November 13, 2001. Approved 5-0.

V. Approved as to Form:

David A. Bretl Administrative Coordinator	12/4/01 Date
Dennis D. Costello Corporation Counsel	12/4/01 Date
N. Andersen Finance Director	12/04/01 Date

Resolution No. 70-12/01, a Resolution Authorizing an Intergovernmental Transfer Agreement with the State of Wisconsin and Taxable Revenue Anticipation Borrowing in Amount Not to Exceed \$86,045,861 pursuant to Section 67.12(1), Wis. Stats. in Connection with Intergovernmental Transfer Program, was moved for adoption by Supervisor Lothian, seconded by Supervisor Arnold. On motion by Supervisor Gigante, seconded by Supervisor Van Dreser, the resolution was adopted by unanimous consent.

WALWORTH COUNTY, WISCONSIN

RESOLUTION NO. 70-12/01

**RESOLUTION AUTHORIZING AN
INTERGOVERNMENTAL TRANSFER AGREEMENT WITH
THE STATE OF WISCONSIN AND TAXABLE REVENUE ANTICIPATION
BORROWING IN AMOUNT NOT TO EXCEED \$86,045,861
PURSUANT TO SECTION 67.12(1), WIS. STATS.
IN CONNECTION WITH INTERGOVERNMENTAL TRANSFER PROGRAM**

WHEREAS, Walworth County, Wisconsin (the "County") owns and operates a nursing/long-term care "facility" for the provision of healthcare-related services as defined in Section 49.45(6m), Wisconsin Statutes; and

WHEREAS, pursuant to Section 49.45, Wisconsin Statutes, and Title XIX of the Social Security Act ("Medicaid"), the County receives reimbursement of part of the costs associated with the County's operation of its facility; and

WHEREAS, the State Department of Health and Family Services is authorized at this time to make increased payments to nursing facilities for State Fiscal Year 2000 under applicable provisions of Wisconsin's Medicaid State Plan, including sections 1.304, 1.400, 4.100 and 4.500 of the Methods of Implementation for Wisconsin Medicaid Nursing Home Payment Rates for the Period July 1, 1999 through June 30, 2000; and

WHEREAS, the total amount the State of Wisconsin can claim as reimbursement from the federal Centers for Medicare and Medicaid Services ("CMS") is limited by a calculation known as the Medicare Upper Limit; and

WHEREAS, the State of Wisconsin has calculated that the State has an additional \$371,306,760 within its Medicare Upper Limit for State Fiscal Year 2000; and

WHEREAS, under applicable federal law, Wisconsin can participate in an Intergovernmental Transfer Program ("IGT Program") whereby participating counties, as determined by certain criteria, would transfer a sum or sums of money in one (1) or more transactions to the State of Wisconsin; and the State of Wisconsin would, within the same calendar day, transfer such sum directly back to the participating county as a Medicaid payment to the nursing facility as outlined in the applicable provisions of the Methods of Implementation for Wisconsin Medicaid Nursing Home Payment Rates and seek federal financial participation in such payments from CMS under Title XIX of the Social Security Act and CMS regulations, thus maximizing the amount of federal reimbursement available to the State within the Medicare Upper Limit for State Fiscal Year 2000; and

WHEREAS, the Secretary of the State of Wisconsin Department of Health and Family Services, on November 12, 2001, directed that Medicaid payments for certain county-operated nursing facilities for State Fiscal Year 2000 be increased to a level not to exceed the Medicare Upper Limit, contingent upon the occurrence of an "intergovernmental transfer" between certain counties that operate those facilities and the Department; and

WHEREAS, the County desires to participate in the IGT Program with the State of Wisconsin and deems it to be in the County's best interest to enter into an Intergovernmental Transfer Agreement (the "IGT Agreement") with the State as provided herein and to participate in the IGT Program in order to enhance the County facility's reimbursement under Title XIX of the Social Security Act for State Fiscal Year 2000; and

WHEREAS, under the IGT Agreement, the County will be entitled to receive in the current fiscal year certain payments from the State of Wisconsin (the "IGT Payments") attributable to State Fiscal Year 2000; and

WHEREAS, the County has not yet received those payments and is temporarily in need of funds in an amount not to exceed \$86,045,861 for the purpose of paying the cost of general and current municipal expenses, consisting of making the payments it is required to make pursuant to the IGT Agreement; and

WHEREAS, counties are authorized by the provisions of Section 67.12(1), Wisconsin Statutes, to borrow money and issue municipal obligations in anticipation of receiving federal and state aids, taxes levied and other deferred payments; and

WHEREAS, this County Board of Supervisors (the "Governing Body") deems it necessary and in the best interest of the County that money be borrowed and municipal obligations be issued pursuant to the provisions of Section 67.12(1), Wisconsin Statutes; and

WHEREAS, in accordance with Section 67.12(1), Wisconsin Statutes, the municipal obligations issued hereunder will not be in an amount exceeding sixty percent (60%) of the County's total actual and anticipated receipts for the current fiscal year and will be repaid no later than eighteen (18) months after the first day of the current fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the County that:

1. Authorization of IGT Agreement. For the purpose of participating in the IGT Program in order to maximize the County's potential reimbursement under Title XIX of the Social Security Act and HCFA regulations, the County shall enter into the IGT Agreement with the State of Wisconsin Department of Administration and the State of Wisconsin Department of Health and Family Services, which agreement shall be in substantially the form attached hereto as Exhibit A. The Chairperson and the County Clerk are hereby authorized, by and on behalf of the County, to execute the IGT Agreement.

2. Authorization of the Notes. In anticipation of receiving the IGT Payments and for the purpose of paying the cost of general and current municipal expenses, consisting of payments to be made by the County under the IGT Agreement, there shall be borrowed, pursuant to Section 67.12(1), Wisconsin Statutes, the principal sum of not to exceed \$86,045,861 from Firstar Bank, National Association, Milwaukee, Wisconsin (the "Purchaser").

3. Terms of the Note. To evidence such borrowing, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue, sell and deliver to the Purchaser for and on behalf of the County, the County's Taxable Revenue Anticipation Notes (the "Notes") in an aggregate principal amount of not to exceed \$86,045,861. The Notes shall be designated "Taxable Revenue Anticipation Notes"; shall be dated their date of issuance; shall mature on March 1, 2002 and shall bear interest at the rate set forth below:

a. in the event the Note is repaid before the close of the banking day on the date of the issuance of the Note, no interest shall be payable thereon. For purposes of this provision, the term "banking day"

shall mean that period from 8:30 a.m. to 4:00 p.m. on any single day on which the Purchaser is open to conduct its banking business in the State of Wisconsin; and

b. in the event the Note is not repaid before the close of the banking day on the date of the issuance of the Note, interest thereon, payable at maturity, shall accrue from the date thereof at the following rate per annum (computed on the basis of a year of 360 days and twelve 30-day months):

i. if the Note is repaid within thirty (30) days or less from the date of issuance, the rate shall be the Purchaser's prime lending rate minus 2.50%;

ii. if the Note is repaid during the period starting thirty-one (31) days after the issuance of the Note until the maturity date of the Note, the rate shall be the Purchaser's prime lending rate minus 0.50%.

4. Redemption Provisions. The Notes shall be subject to call and prior payment at the option of the County in whole or from time to time in part by lot at any time at the price of par plus accrued interest to the date of redemption.

5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B incorporated herein by reference.

6. Irrevocable Pledge; Segregated Fund. The County is entitled to IGT Payments in the current fiscal year which are not yet paid or otherwise encumbered, sufficient to pay the principal and interest on the Notes when due. The County hereby irrevocably pledges such IGT Payments as security for the repayment of the Notes. So long as the Notes, or interest thereon, remain unpaid, the aforesaid pledge shall be and continues irrevocable. The County shall segregate in a special fund IGT Payments and, to the extent necessary, other available revenues received for operation and maintenance of the County sufficient to pay the principal of and interest on the Notes as the same becomes due. Said special fund shall be used for the sole purpose of paying the principal of and interest on the Notes. The Notes do not constitute an indebtedness for the purpose of determining the County's constitutional debt limitation. Rather, the Notes are payable only from the otherwise unencumbered IGT Payments which the County is entitled to receive and anticipates receiving during the current fiscal year and other available revenues, as set forth above.

The officers of the County are authorized to execute and deliver to the Purchaser such security documents and agreements as are necessary to evidence the pledge set forth above.

7. Execution of the Notes. The Notes shall be executed on behalf of the County by the Chairperson and County Clerk, or others authorized by law to sign on their behalf, sealed with the official or corporate seal, if any, and delivered to the Purchaser upon payment to the County of the purchase price of the principal amount thereof, plus any accrued interest to the date of delivery. A facsimile signature of either of the officers may be imprinted on the Notes in lieu of the manual signature of such officer, but unless the County has contracted with a fiscal agent under Section 67.10(2) of the Wisconsin Statutes, at least one of the signatures shall be manual. In the event that any of the officers whose signatures appear on a Note shall cease to be such officers before the delivery of the Note, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery.

8. Payment of the Notes; Transfer of the Notes. The Notes shall be payable in lawful money of the United States of America by the County Treasurer. The transfer of a Note may be effected only by surrender of the old Note and either the reissuance by the County of the old Note to the new holder or the issuance by the County of a new Note to the new holder or through a book entry system maintained by the County or its agent. The County hereby appoints the Purchaser identified in Paragraph 2 above, or the Purchaser's designee, as its agent (the "Agent") for the purpose of maintaining a book entry system. The Agent is hereby directed to maintain a record of ownership that identifies all of the owners of interests in the Notes.

9. Resolution a Contract: Non-Impairment of Contract. This Resolution constitutes a contract with the holders of the Notes made, in part, for the purpose of securing, and inducing investors to buy the Notes. The County will take no action with respect to such contract which would contravene provisions of the United States Constitution and Constitution of the State of Wisconsin prohibiting the passage of laws impairing the obligations of contracts. In addition, the holder or holders of the Notes shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce his or their rights against the County, the governing body thereof, and any and all officers thereof.

10. Closing. The appropriate officers and agents of the County are hereby directed and authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the execution and delivery of the IGT Agreement and the execution, issuance and delivery of the Notes.

11. Amendment to Budget. The County's 2001 budget is amended to reflect the additional appropriation required to be made to authorize the transfer from the County to the State as well as the additional transfer amounts to be received by the County from the State under the IGT Agreement. The County

Clerk is authorized and directed to publish a class 1 notice of such budget amendment within ten (10) days following adoption of this Resolution in compliance with Section 65.90(5), Wisconsin Statutes.

12. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Governing Body or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 11th day of December, 2001.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey
Attest: County Clerk

Policy and Fiscal Note Attached YES

Reviewed by: David A. Bretl 12/7/01
Administrative Coordinator Date

Approved as to form: Dennis D. Costello 12/7/01
Corporation Counsel Date

Reviewed for Budget/Fiscal Impact:
N. Andersen 12/7/01
Finance Director Date

Action Required:

(SEAL)

Policy and Fiscal Note

I. Title: Resolution No. 70-12/01

Resolution Authorizing an Intergovernmental Transfer Agreement with the State of Wisconsin and Taxable Revenue Anticipation Borrowing an Amount Not to Exceed \$86,045,861 Pursuant to Section 67.12(1), Wisconsin Statutes in Connection with Intergovernmental Transfer Program

II. Purpose and Policy Impact Statement:

The purpose of this resolution is to authorize Walworth County's participation, on behalf of Lakeland Health Care Center (LHCC), in an intergovernmental Transfer Agreement (IGT) with the State of Wisconsin and to authorize the issuance of Taxable Revenue Anticipation Notes not to exceed \$86,045,861.

III. Is This a Budgeted item and What is its Financial Impact?

Monies from this transfer have not been listed as a budgeted item, however, additional revenues will be received based on a portion of the LHCC's Medicaid operating deficit. The transfer of \$86,045,861 will allow the State to seek federal financial participation to maximize the amount of reimbursement available to the State within the Medicare Upper Limit. It is deemed to be in the County's best interest to enter into an Intergovernmental Transfer Agreement with the State and to participate in the IGT program in order to enhance reimbursement to LHCC under Title XIX of the Social Security Act for fiscal year 2000. The County will be entitled to receive in the current fiscal year certain payments from the State attributable to State fiscal year 2000.

IV. Committee Consideration:

November 14, 2001 LHCC Board of Trustees	Approved 7-0
November 15, 2001 Finance Committee	Approved 7-0

V. Approved as to Form:

David A. Bretl Administrative Coordinator	12/7/01 Date
Dennis D. Costello Corporation Counsel	12/7/01 Date
N. Andersen Finance Department Director	12/03/01 Date

Resolution No. 71-12/01, a resolution to Adopt Policy on "Employee Service and Recognition Awards", was moved for adoption by Supervisor Gigante, seconded by Supervisor Kret. Discussion followed. On motion by Supervisor Gigante, seconded by Supervisor Tilton, the question was called, and the resolution was adopted by voice vote. "No" votes were recorded by Supervisors Lohrmann, Maynard, Palzkill and Polyock.

Resolution No. 71 -12/01
ADOPT POLICY ON "EMPLOYEE SERVICE AND RECOGNITION AWARDS"

WHEREAS, the Human Resources Committee has reviewed staff recommendations and recommends a revised policy for "Employee Service and Recognition Awards."

NOW, THEREFORE, BE IT RESOLVED that that the policy titled "Employee Service and Recognition Awards" attached hereto and made a part hereof is adopted by the Walworth County Board of Supervisors, and

BE IT FURTHER RESOLVED that this policy shall be incorporated into the Walworth County Personnel Code, and

BE IT FURTHER RESOLVED that any and all other previous County Board action or Committee action related hereto or practices heretofore undertaken, are hereby rescinded and are of no further force and effect.

Dated this 11th day of December, 2001.

Allen L. Morrison
County Board Chair

Kimberly S. Bushey, MAK
Attest: County Clerk

Policy and Fiscal Note Attached	YES	
Reviewed by:	David A. Bretl Administrative Coordinator	11/29/01 Date
Approved as to form:	Dennis D. Costello Corporation Counsel	11/30/01 Date
Reviewed for Budget/Fiscal Impact:	N. Andersen Finance Director	11/29/01 Date

Action Required: Majority Vote

Resolution Introduced By: Human Resources Committee

Committee Consideration: Human Resources Committee, November 14, 2001, 6-1 vote to recommend approval.

Policy and Fiscal Note

- I. Title. Resolution No. 71- 12/01, "EMPLOYEE SERVICE AND RECOGNITION AWARDS"
- II. Purpose and Policy Impact.
This is a revised policy. Please refer to attached policy for policy statement and specific provisions.

A staff committee comprised of representatives from county departments developed recommendations for revisions to the policy and practices related to employee service and recognition. Upon adoption of the resolution the Human Resources department will

implement the new program and employee service awards will be made available by the end of first quarter 2002.

III. Budget and Fiscal Impact.

This program is funded and included in the 2001 and 2002 budget, 001-1473-7312.

IV. Considered by the following committees prior to County Board consideration.

Human Resources Committee, on November 14, 2001 on a vote of 6 to 1 recommends adoption.

VI. Reviewed as to Form.

David A. Bretl Administrative Coordinator	11/30/01 Date
Dennis D. Costello Corporation Counsel	11/30/01 Date
N. Andersen Finance Director	11/30/01 Date

Chapter 533
EMPLOYEE SERVICE AND RECOGNITION AWARDS

Sections

533.01 Policy
533.02 Program administration
533.03 Employee service awards
533.04 Employee recognition awards

History

Res. 25-06/92 (repealed)

Cross-references

Appendix

533-A Employee Service Awards

533.01 Policy.

It is the policy of the County to recognize employee contributions and service to the organization by presenting employee recognition and service awards to eligible employees according to the guidelines below. This policy shall apply to all regular employees and elected officers.

533.02 Program administration.

(A) The Human Resources Department shall administer this policy and provide the awards to the department head for their presentation to employees. The Human Resources Department

shall be responsible for projecting the costs of this program and submitting budget requests for funding of the program.

(B) The Human Resources Department will be responsible for setting eligibility requirements, establishing the types of awards and implementing the different programs. Initial implementation may be phased in if necessitated by budget limitations. Department heads or their designees shall present the awards and may make recommendations to the Human Resources Director for changes in the program.

(C) The Human Resources Department is responsible for identifying the employees who will

be honored, notifying the presenter, ordering the awards, and arranging for appropriate announcements and publication of awards, internally and/or externally.

(D) The tangible or time-off awards under this chapter, other than nontangible recognition, are subject to review and approval of the Human Resources Committee.

533.03 Employee service awards.

(A) All eligible employees and officers employed on their anniversary date are eligible to receive a service award upon completion of five years of service and at the end of every additional five years of service.

(B) Non-cash awards shall be given as awards. In addition, other forms of recognition, such as a luncheon, letter of commendation, thank you notes from supervisors, or announcements of

the employee's achievements may be provided by the department head.

533.04 Employee recognition awards.

(A) The County Board or a department head may reward an employee for outstanding contributions to the County, such as, but not limited to, outstanding performance, innovative ideas, project completion, ideas that result in a reduction of operating costs, customer service improvements or achievement of substantive performance goals.

(B) Recognition awards should be given within a reasonable period of time after completion of the outstanding contribution

(C) Any tangible or time-off awards under this chapter, other than nontangible recognition, are subject to review and approval of the Human Resources Committee.

Appendix A to Chapter 533 EMPLOYEE SERVICE AWARDS

In 2001 an employee committee comprised of representative from departments developed a countywide employee service award program, approved by the Human Resources Committee, which is detailed in this appendix. From time-to-time the specific awards may be revised, subject to approval of the Human Resources Committee and available funding.

Employee service awards. Due to budget limitations, the employee service awards will be phased-in over a period of five years as shown below.

<u>YEAR</u>	<u>SERVICE AWARDS GIVEN</u>
1	All employees with 25 years of service or more will receive the award for the largest 5-year interval completed as of that year. For example, an employee with 32 years completed would receive the 30-year award.
2	All employees with 20 years of service or more will receive the award for the largest 5-year interval completed as of that year.
3	All employees with 15 years of service or more will receive the award for the largest 5-year interval completed as of that year.
4	All employees with 10 years of service or more will receive the award for the largest 5-year interval completed as of that year.
5+	All employees with 5 years of service or more will receive the award for the largest 5-year interval completed as of that year.

By the sixth year, all employees completing a 5-year increment in that year would receive an award.

Employees who would like to have the pins for years of service intervals previously completed, or who want replacement pins, may purchase them at cost as they become available.

Service awards. The Human Resources Committee has approved the following award schedule.

<u>YEAR</u>	<u>AWARD</u>
5	Key chain, service certificate
10	Pewter pin with gemstone, service certificate
15	County logo mug, service certificate
20	Bronze pin with 2 gemstones, service certificate
25	Clock with medallion and name/recognition plate, service certificate
30	Sterling silver pin with 3 gemstones, service certificate
35	Engraved crystal bowl, service certificate
40	Individualized gift, 10kt gold pin with 4 stones, service certificate

Retirement recognition. An eligible employee with 10 or more years of service retiring on a retirement or disability under the Wisconsin Retirement System shall be eligible for a service award.

Retirement award. An engraved plaque, specifying the number of years of continuous service and the retirement date of the retiring employee will be awarded to each eligible employee. The award shall be presented by the department head or designee at whatever reception or other event is organized by the retiree's department.

On motion by Supervisor Gigante, seconded by Supervisor Felten, and by a roll call vote, the Board convened into closed session for the purpose of "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" pursuant to WI Statutes 19.85(1)(e), for update regarding negotiations with the City of Elkhorn concerning location of court facilities. Total Vote: 35; Ayes: 35 – Arnold, Burwell, Felten, Fischer, Gigante, C. Grant, J. Grant, Kret, Kuhnke, Lightfield, Logterman, Lohrmann, Lothian, Maynard, Mikrut, Miles, Muzatko, Norem, Palzkill, Parker, Pearce, Polyock, Price, Schaefer, Scharine, R. Shepstone, S. Shepstone, Shroble, Smith, Tilton, Troemel, Van Dreser, Van Dyke, Wenglowsky, Morrison; Noes: 0; Absent: 0. On motion by Supervisor Polyock, seconded by Supervisor Logterman, the Board reconvened into open session.

On motion by Supervisor Lothian, seconded by Supervisor Logterman, the Board adjourned at 8:00 p.m. The next regularly scheduled meeting of the Walworth County Board of Supervisors is Tuesday, January 8, 2001 – 6:00 p.m.

Kimberly S. Bushey
County Clerk

