

1. February 16, 2022 Human Resources Committee Agenda

Documents:

[FEBRUARY 16, 2022 HR AGENDA.PDF](#)



Nancy Russell,
County Board Chair

Jerry Grant,
County Board Vice-Chair

**County Board Human Resources Committee
MEETING NOTICE**

**Wednesday, February 16, 2022
3:30 PM**

**County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

***Susan Pruessing, Chair Rick Stacey, Vice-Chair
Supervisor Kathy Ingersoll Supervisor Ken Monroe Supervisor Ryan Simons***

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT**
<https://bit.ly/2022FebHRC>

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

A quorum of the County Zoning Agency and Lakeland Health Care Center Board of Trustees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - a) January 19, 2022 Human Resources Committee Meeting (encl. pp. 1-2)
6. Public comment period

7. Unfinished Business
 - a) Setting Salaries for Sheriff and Clerk of Courts for 2023-2026 (encl. pp. 3-20)

8. New Business
 - a) Resolution No. **-03/22 Amending Resolution No. 70-11/21 Authorizing a One-Time Premium Payment for Communications and Corrections (encl. pp. 21-26)
 - b) Ordinance No. ***-03/22 Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums for Certain Public Works Employees (encl. pp. 27-28)

9. Reports
 - a) Approved Overfill of the Administrative Assistant position in the Finance Department per Section 15-18 of the Walworth County Code of Ordinances
 - b) COVID-19 Vaccination and Testing for the County as an Employer; OSHA Emergency Temporary Standard (ETS) and Centers for Medicare and Medicaid Services (CMS) Vaccine Mandate (encl. p. 29)
 - c) Personal Time Off utilization for 2021 (encl. pp. 30-33)
 - d) Worker's Compensation & Training Report (encl. pp. 34-41)
 - e) Report on Ord. No. 1255-11/21 – Continuing Limited-Term, Human Resources-Related Special Authority to Enable Continued Response to and Management of Operations During the COVID-19 Pandemic by Extending Certain Authorization as Previously Approved

10. Reports/announcements by Chairperson

11. Set/confirm next meeting date and time
 - a) Human Resources - Wednesday, March 16, 2022 at 3:30 p.m.

12. Adjournment

Submitted by: Susan Pruessing, Committee Chairperson of Human Resources
Kate Bishop, Human Resources Director

Posted: February 10, 2022