

1. February 17, 2021 Human Resources Committee Meeting Agenda

Documents:

[FEBRUARY 17, 2021 HUMAN RESOURCES COMMITTEE AGENDA.PDF](#)



Nancy Russell,
County Board Chair

Jerry Grant,
County Board Vice-Chair

**County Board Human Resources Committee
MEETING NOTICE**

**Wednesday, February 17, 2021
3:30 PM**

**County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

Susan Pruessing, Chair Rick Stacey, Vice-Chair
Supervisor Kathy Ingersoll Supervisor Ken Monroe Supervisor Ryan Simons

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT**
<https://mediasite.co.walworth.wi.us/Mediasite/Play/16f7bfe900724c80965c8de41ef9145e1d>

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

A quorum of the County Zoning Agency and Lakeland Health Care Center Board of Trustees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - a) January 20, 2021 Human Resources Committee Meeting (encl. pp. 1-2)
6. Public comment period

7. New Business

- a) Request to overfill a Felony Calendar Clerk position in the Clerk of Courts per Section 15-18 of the Walworth County Code of Ordinances (encl. p. 3)
- b) Ordinance No. **-03/21 Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Standby Pay for Certain Clerk of Courts Employees (encl. pp. 4-7)
- c) Resolution No. **-03/21 Authorizing the Reclassification of an AODA Service Coordinator – Substance Abuse Counselor Position to a Behavioral Health Clinician Position at Health & Human Services (encl. pp. 8-11)
- d) Resolution No. **-03/21 Authorizing the Reclassification of the HS Supervisor – WIC Position to an HS Supervisor – Early Childhood Health Position at Health & Human Services (encl. pp. 12-15)
- e) Resolution No. **-03/21 Authorizing the Increase of One Part-Time Crisis Intervention Specialist Position to Full-Time and the Elimination of One Part-Time Crisis Intervention Specialist Position at Health & Human Services (encl. pp. 16-18)

8. Reports

- a) Personal Time Off Utilization for 2020 (encl. pp. 19-20)
- b) Worker's Compensation & Training Report (encl. pp. 21-26)
- c) Update on staffing related to COVID-19 (encl. pp. 27-29)

9. Reports/announcements by Chairperson

10. Set/confirm next meeting date and time

- a) Human Resources - Wednesday, March 17, 2021 at 3:30 p.m.

11. Adjournment

Submitted by: Susan Pruessing, Committee Chairperson of Human Resources
Kate Bishop, Human Resources Director

Posted: February 11, 2021