

1. April 29, 2021 Finance Committee Agenda (PDF)

Documents:

[APRIL 29, 2021 FINANCE COMMITTEE AGENDA \(PDF\).PDF](#)



Nancy Russell
County Board Chair

Jerry Grant
County Board Vice-Chair

**Walworth County Finance Committee
MEETING NOTICE
Thursday, April 29, 2021
9:30 a.m.
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

Nancy Russell, Chair; Dan Kilkenny, Vice Chair;
Jerry Grant, Supervisor; Kathy Ingersoll, Supervisor; Joseph H. Schaefer, Supervisor

(Posted in compliance with Sec. 19.84, Wis. Stats.)

*It is possible that a quorum of the County Board or any of
its other committees could be in attendance at this meeting.*

Agenda enclosures are available upon request from the Finance department or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT**
<https://mediasite.co.walworth.wi.us/Mediasite/Play/2b0f7a9228344c64b54e07184b32c1651d>.

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

AGENDA

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes — March 18, 2021 (Encl pgs 1-4)

6. Public comment period
7. Unfinished business
8. Consent items
 - A. Budget amendments
 1. Finance
 - a. FN002 – Extend budget for administrative support staff due to the COVID pandemic (Encl pgs 5-6)
 2. Health and Human Services
 - a. HS006 – Increase budget for substance abuse treatment (Encl pg 7)
 - b. HS007 – Transfer funds to upgrade the electronic health record system software (Encl pgs 8-9 & 17-18)
 - B. Waiver of Competition
 1. Turnkey service to apply Reclamite on two segments of CTH-H, Public Works Department (Encl pgs 10-16)
 - C. Bids/contracts
 1. Change order request to amend the contract to upgrade HHS’s electronic health record system software (Encl pgs 17-18 & 8-9)
 2. Proposal award for Information Technology (IT) backup and disaster recovery solution (Encl pg 19-20)
 3. Proposal award for Public Works pavement management system & analysis study (Encl pgs 21-22 & 39-41)
 4. Bid award for Public Works roadway emulsion oil transport and application (Encl pg 23)
 - D. Declaration of Surplus
 1. Public Works request to declare vehicles and equipment and brine tanks/inserts as surplus and authorizing staff to dispose of the assets (Encl pgs 24 & 37-38)
 2. Sheriff’s Office request to declare squad cars as surplus and authorizing staff to dispose of the assets (Encl pg 25)
 - E. Reports
 1. Quarterly property loss report – 1st quarter 2021 (Encl pgs 26-33)
 2. Quarterly delinquent tax report – 1st quarter 2021 (Encl pg 34)
 3. Update on tax incremental financing districts (TIDs) (Encl pg 35)
 4. Out-of-state travel
 - a. Health and Human Services
 1. Megan Kasper & Emma Madura, Child Transport to Placement/Visit, 630xx, MO (Encl pg 36)

9. New business

- A. Resolution **-05/21 Authorizing the Public Works 2017 Brine Maker, One 2004 Mack Tandem Truck with Attachments, and Two Mack Tandem Trucks with Attachments to be Declared Surplus and Authorizing Staff to Dispose of the Assets (Encl pgs 37-38 and 24)
- B. Resolution **-05/21 Allocating/Transferring Highway Fund Available Net Position to Pavement Management System & Analysis Study Project (Encl pgs 39-41 and 21-22)
- C. Resolution **-05/21 Authorizing the Addition of Sheriff's Office Community Oriented Policing Services (COPS) Anti-Methamphetamine Program (CAM) Grant and Community Oriented Policing Services (COPS) Anti-Heroin Task Force (AHTF) Grant to Previously Established Pre-Approved Recurring Grants List (Encl pgs 42-45)
- D. Sheriff's Office Coronavirus Emergency Supplemental Funds (CESF) – Grant Acceptance or Preauthorization (Encl pg 46)
- E. Resolution **-05/21 Authorizing Write Off of 2018 Personal Property Taxes Uncollectible in 2019 (Encl pgs 47-49)
- F. Ordinance **-05/21 Amending Section 30-256 of the Walworth County Code of Ordinances Relating to Capitalization Thresholds (Encl pgs 50-51)
- G. Report on 2020 fundraisers (Encl pgs 52-53)
- H. Resolution **-05/21 Closing Fiscal Year 2020 (Encl pgs 54-70)
- I. Resolution **-05/21 Committing Fund Balances as of December 31, 2020 (Encl pg 71-74)
- J. 2021 calendar for 2022 budget process (Encl pgs 75-77)
- K. Ordinance **-05/21 Amending Section 30-173 of the Walworth County Code of Ordinances Relating to Establishment of a Recovery Grants Fund (Encl pgs 78-80)
- L. Update on COVID-19 Report (Encl pgs 81-82)

10. Correspondence

11. Set/confirm next meeting date(s) and time(s)

- A. Thursday, May 20, 2021 at 9:30 a.m., County Board Room 114 at the Government Center

12. Adjournment

Submitted by: Jessica Conley, Finance Director
Nancy Russell, Finance Committee Chair

Posted: April 22, 2021