

1. July 22, 2021 Finance Committee Agenda (PDF)

Documents:

[JULY 22, 2021 FINANCE COMMITTEE AGENDA \(PDF\).PDF](#)



Nancy Russell
County Board Chair

Jerry Grant
County Board Vice-Chair

**Walworth County Finance Committee
MEETING NOTICE
Thursday, July 22, 2021
9:30 a.m.
County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

Nancy Russell, Chair; Dan Kilkenny, Vice Chair;
Jerry Grant, Supervisor; Kathy Ingersoll, Supervisor; Joseph H. Schaefer, Supervisor

(Posted in compliance with Sec. 19.84, Wis. Stats.)

It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the Finance department or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.

NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY, THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY COMMITTEE MEMBERS.

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT** <https://mediasite.co.walworth.wi.us/Mediasite/Play/1641185edff04c609227e92e1f4a67251d>

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

AGENDA

Note: All agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any

4. Agenda approval
5. Approval of minutes
 - A. June 8, 2021 - Special Joint Public Works/Finance Committee Meeting (Encl pgs 1-2)
 - B. June 17, 2021 - Finance Committee Meeting (Encl pgs 3-6)
6. Public comment period
7. Unfinished business
8. Consent items
 - A. Budget amendments
 1. County Administration
 - a. CA002 – Offset lower than anticipated annual insurance dividend in Risk Management fund (Encl pg 7)
 2. Health and Human Services
 - a. HS011 – Reallocate service needs for Comprehensive Community Services (CCS) (Encl pg 8)
 3. Information Technology
 - a. IT002 – Allocate land information funds for upgrade to the Register of Deeds Trimin software (Encl pg 9)
 4. Lakeland Health Care Center
 - a. LH001 – Combine janitorial and laundry services budget (Encl pg 10)
 5. Sheriff's Office
 - a. SH001 – Record Coronavirus Emergency Supplemental Funding (CESF) grant funds to purchase UVC cleaning robots and personal protective equipment (PPE) (Encl pgs 11 and 71)
 - B. Bids/Contracts
 1. Law enforcement vehicle equipment for the Sheriff's Office (Encl pgs 12-13)
 2. Recommendation for short term and long term disability contract award for 1.1.2022 (Encl pgs 14-20)
 3. County owned tax properties (Encl pg 21)
 - C. Declaration of Surplus
 1. Medical Examiner's request to declare vehicle as surplus to be sold at auction (Encl pg 22)
 2. Sheriff's Office request to declare squads as surplus to be sold at auction (Encl pg 23)
 3. Public Works request to reverse declaration of surplus for three brine tank inserts (Encl pg 24)
 4. Public Works request to declare vehicles as surplus to be sold at auction (Encl pg 25)
 - D. Reports
 1. Quarterly delinquent tax report – 2nd quarter 2021 (Encl pg 26)
 2. Quarterly property loss report – 2nd quarter 2021 (Encl pgs 27-34)
 3. Update on tax incremental financing districts (TIDs) (Encl pgs 35-39)

9. New business

- A. Intergovernmental Agreement between Walworth County and the Village of Genoa City regarding parcels THR 00202, THR 00203, THR 00204, THR 00205 (Encl pgs 40-43)
- B. Intergovernmental Agreement between Walworth County and the City of Delavan regarding parcel XELF1 00033 (Encl pgs 44-47)
- C. Annual Committee review of standardized equipment and materials (Encl pgs 48-49)
- D. Resolution **-08/21 Amending the Transportation Vehicle Capital Project to Purchase Six Vehicles for the Transportation Program (Encl pgs 50-55)
- E. Ordinance **-10/21 Amending Sections 2-70 and 30-33, 30-35, and 30-36 of the Walworth County Code of Ordinances Relating to County Board Voting Requirements Regarding Budget Amendments and Budget Carryforwards (Encl pgs 56-63)
- F. Resolution **-08/21 Accepting a \$10,000 Donation from Hunter's Auto Service to Support Educational Programs for Students at Lakeland School (Encl pgs 64-65)
- G. American Rescue Plan Act (ARPA) Funding: Approaches and Strategies for Expenditures and Investments (Encl pgs 66-70)
- H. Sheriff's Office request to accept Coronavirus Emergency Supplemental Funding (CESF) to create UVC Cleaning Robots Capital Project and purchase PPE (Encl pgs 71 and 11)
- I. Update on COVID-19 Report (Encl pgs 72-73)

10. Correspondence

11. Set/confirm next meeting date(s) and time(s)

- A. Tuesday, September 14, 2021 at 2:30 p.m., County Board Room 114 at the Government Center – *County Board Committee of the Whole-Budget Workshop*
- B. Thursday, September 23, 2021 at 9:30 a.m., County Board Room 114 at the Government Center – *Finance Committee Budget Appeals and Regular Business Meeting*

12. Adjournment

Submitted by: Jessica Conley, Finance Director
Nancy Russell, Finance Committee Chair

Posted: July 15, 2021