

1. September 22, 2022 Finance Committee Meeting Agenda

Documents:

[SEPTEMBER 22, 2022 FINANCE COMMITTEE AGENDA.PDF](#)



Rick Stacey,  
County Board Chair

Ryan Simons,  
County Board Vice-Chair

**Walworth County Finance Committee  
MEETING NOTICE  
Thursday, September 22, 2022  
10:00 AM  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

***Sheila Reiff, Chair    Joseph Schaefer, Vice-Chair  
Supervisor Kathy Ingersoll    Supervisor Dennis Karbowski    Supervisor Rick Stacey***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE  
ATTENDANCE BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited. **THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT <https://bit.ly/2022Sept22FIN>**

Individuals wanting to provide a Public Comment can do so in person or remotely by telephone. Those wishing to comment by telephone must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

***(Posted in compliance with Sec. 19.84, Wis. Stats.)***

*It is possible that a quorum of the County Board or any of its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the Finance department or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending on the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

## **AGENDA**

***Note: All agenda items are subject to action.***

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
  - A. July 21, 2022 Finance Committee Meeting (encl. pp. 1-3)
6. Public comment period
7. Special Order of Business
  - A. Discussion regarding the Committee of the Whole presentation of the 2023 County Administrator's Budget

- B. Appeals to the 2023 County Administrator’s Budget (encl. p. 4)
    - 1. Human Resources Committee recommendations
    - 2. Public Works Committee recommendations
    - 3. All other appeals
  - C. Recommendation of the 2023 County Preliminary Budget
8. Consent items
- A. Budget Adjustments and Transfers
    - 1. Children with Disabilities Education Board
      - a. LS002 – transfer funds from vended meals to self-directed food service (encl. p. 5)
    - 2. Health and Human Services
      - a. HS011 – increased youth placement in secured detention facilities (encl. p. 6)
      - b. HS012 – contract amendment in state funds for combining Aging & Disability Resource Center (ADRC) and Dementia Care Specialists activities (encl. p. 7)
      - c. HS013 – realign the budget for home delivered senior meals through Greater Wisconsin Agency on Aging Resources (GWAAR) funding (encl. p. 8)
    - 3. Sheriff’s Office
      - a. SH003 – municipal law enforcement support provided at Alpine Valley (encl. p. 9)
  - B. Bids/Contracts
    - 1. Bid Award recommendation for Jail Security Upgrade (encl. pp. 10-12)
    - 2. County owned tax properties (encl. pp. 13-14)
  - C. Declaration of Surplus
    - 1. Request to declare twelve (12) squad cars as surplus and authorizing staff to dispose of the assets (encl. p. 15)
  - D. Reports
    - 1. Update on tax incremental financing districts (TIDs) (encl. pp. 16-18)
    - 2. Quarterly investment report – 2<sup>nd</sup> quarter 2022 (encl. pp. 19-21)
    - 3. Quarterly sales tax report – 2<sup>nd</sup> quarter 2022 (encl. pp. 22-23)
    - 4. Other Post-employment Benefits (OPEB) Trust Report as of June 30, 2022 (encl. pp. 24-88))
    - 5. Out-of-state travel
      - a. Administration
        - 1. C. Lesniak, Points of Light National Conference on Volunteerism and Service, Orlando, FL (encl. p. 89)
      - b. Clerk of Courts
        - 1. K. Secord, D. Reddy & S. Skomski, National Association of Drug Court Professionals (NADCP) Annual Conference, Nashville, TN (encl. p. 90)
      - c. Health and Human Services
        - 1. L. Broll, A. Mansky, E. Madura & N. Heinrich, National Association of Drug Court Professionals (NADCP) Annual Conference, Nashville, TN (encl. p. 91)

- d. Medical Examiner
  - 1. G.Carver, Advanced Death Investigation Symposium, Las Vegas, NV (encl. p. 92)
- e. Sheriff's Office
  - 1. J. Schmidt & C. Jacobson, Out of State Prisoner Transport, Waterbury, CT (encl. p. 93)
  - 2. B. Fiedler & S. Barrett, Out of State Prisoner Transport, Phoenix, AZ (encl. p. 94)
  - 3. K. Picknell, National Sheriff's Association Training Conference, Kansas City, MO (encl. p. 95)
- f. UW-Extension
  - 1. D. Harris, Eggsploring Incubation 4-H Science Lab Fertilized Egg Pick-up, Hannover, IL & Miles, IA (encl. p. 96)

9. New Business

- A. WCEDA presentation on PACE (Property Assessed Clean Energy) program for consideration of adoption by Walworth County (encl. pp. 97-121)
- B. Authorization to apply for the Next Generation 9-1-1 (NG9-1-1) Geographic Information System (GIS) Grant Program, Fiscal year 2023 (encl. p. 122)
- C. Authorization to apply for Wisconsin Department of Military Affairs Public Safety Answering Point (PSAP) Grant Program, Fiscal year 2023 (encl. pp. 123-130)
- D. Ord. No. \*\*\*\*-10/22 Amending Sections 62-2 & 62-43 of the Walworth County Code of Ordinances Relating to Sale of Tax Deed Lands (encl. pp. 131-134)
- E. Res. No. \*\*-10/22 Amending the Lakeland Health Care Center Supplemental Payment Budget (encl. pp. 135-138)
- F. Res. No. \*\*-10/22 Accepting the Edwin C. Meltzer Art Foundation \$10,000 Donation to the G. Charter Harrison Employee Scholarship Fund at Lakeland Health Care Center (encl. pp. 139-142)
- G. Res. No. \*\*-10/22 Accepting Impaired Vision Education Goggles National Highway Traffic Safety Administration (NHTSA) Grant (encl. pp. 143-145)
- H. Res. No. \*\*-10/22 Authorizing the Sheriff's Office to Increase 2022 Expenditures by \$93,113 for the Early Reimbursement of Claims Expense with Available Revenues and Adjusting 2022 Risk Management Fund Revenues and Net Position for Sheriff's Office Claim Payment (encl. pp. 146-147)
- I. Res. No. \*\*-10/22 Authorizing a Change in Scope of the Sheriff's Office Security Electronics System Capital Improvement Project to Include the 2023 Proposed Jail Duress System and an Increase to the Budget of the Sheriff's Office Security Electronics System Capital Improvement Budget by \$500,000 through a Transfer from the General Fund Building/Equipment Committed Fund Balance (encl. pp. 148-151)

- J. Res. No. \*\*-10/22 Authorizing Acceptance of \$700,000 ESSER III Grant Awarded to Children with Disabilities Education Board (encl. pp. 152-156)
- K. Resolutions committing available fund balances/designating available net position
  - 1. Res. No. \*\*-10/22 Committing Children with Disabilities Education Board Available Fund Balance (encl. pp. 157-159)
  - 2. Res. No. \*\*-10/22 Allocating/Transferring Highway Fund Available Net Position (encl. pp. 160-162)
  - 3. Res. No. \*\*-10/22 Committing General Fund Available Fund Balance (encl. pp. 163-166)
- L. Res. No. \*\*-10/22 Authorizing the Closure of Highway Project CTH H From CTH A to Elkhorn and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance (encl. pp. 167-168)
- M. Res. No. \*\*-10/22 Authorizing the Public Works Department to Accept the Local Roads Improvement Program – Supplement (LRIP-S) Grant, Apply for the Highway Safety Improvement Program (HSIP) Grant, and Add These Grants to Previously Established Pre-Approved Recurring Grants List (encl. pp. 169-171)
- N. Resolutions for early implementation of personnel changes requiring budget amendments
  - 1. Res. No. \*\*-10/22 Authorizing the Creation of a 0.60 FTE Deputy Medical Examiner Position in the Medical Examiner’s Office (encl. pp. 172-174)
  - 2. Res. No. \*\*-10/22 Authorizing the Reclassification and Reallocation of the 1.00 FTE Office Supervisor – Administration/Communication Coordinator to a 1.00 FTE Communications Manager and the Creation of a 1.00 FTE Office Manager in the Administration Office (encl. pp. 175-179)
- O. City of Delavan Tax Incremental Financing District #6 Creation (encl. pp. 180-194)
- P. Approving a Merger of the Lakeshores Library System and Arrowhead Library System to create the Prairie Lakes Library System (encl. pp. 195-305)
- Q. Other Postemployment Benefits (OPEB) Investment Strategy and Target Allocations (encl. p. 306)
- R. Correspondence from the Southern Wisconsin Regional Planning Commission (SEWRPC) regarding the Calendar Year 2023 Budget (Referred by the County Board) (encl. pp. 307-323)
- S. Fiscal 2021 Single Audit/Report on Federal and State Awards (encl. pp. 324-341)
- T. COVID-19/American Rescue Plan Act (ARPA) Financial Update (encl. pp. 342-354)

10. Set/confirm next meeting date and time

A. Thursday, October 20, 2022 at 10:00 a.m., County Board Room 114 at the Government Center

11. Adjournment

Submitted by: Sheila Reiff, Committee Chairperson of Finance  
Jessica Conley, Finance Director

Posted: September 15, 2022