

1. October 20, 2021 Human Resources Committee Agenda

Documents:

[OCTOBER 20, 2021 HR AGENDA.PDF](#)



Nancy Russell,
County Board Chair

Jerry Grant,
County Board Vice-Chair

**County Board Human Resources Committee
MEETING NOTICE**

**Wednesday, October 20, 2021
3:30 PM**

**County Board Room 114
Walworth County Government Center
100 W. Walworth St., Elkhorn, Wisconsin**

***Susan Pruessing, Chair Rick Stacey, Vice-Chair
Supervisor Kathy Ingersoll Supervisor Ken Monroe Supervisor Ryan Simons***

**NOTICE: DUE TO THE CONTINUING PUBLIC HEALTH EMERGENCY,
THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE
BY COMMITTEE MEMBERS.**

The Walworth County Government Center remains open, but in-person attendance may be limited to help ensure appropriate social distancing is observed. **ALL INDIVIDUALS ARE STRONGLY ENCOURAGED TO WATCH THE MEETING STREAMING LIVE AT** <https://bit.ly/2021Oct20HRComm>

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

(Posted in compliance with Sec. 19.84, Wis. Stats.)

A quorum of the County Zoning Agency and Lakeland Health Care Center Board of Trustees will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.

Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page (www.co.walworth.wi.us). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.

A G E N D A

Note: all agenda items are subject to action.

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of minutes
 - a) September 22, 2021 Human Resources Committee Meeting (encl. pp. 1-4)
6. Public comment period

7. New Business

- a) Contract award recommendation for the County’s Stop Loss Insurance for the Health Insurance Fund (encl. pp. 5-13)
- b) Contract award recommendation for the County’s Prescription Drug Plan (encl. pp. 14-22)
- c) Resolution No. **-11/21 Authorizing Position Changes by Department Based on the 2022 Budget (encl. pp. 23-35)
- d) Resolution No. **-11/21 Adopting 2022 Pay Ranges for Certain Non-Represented Hourly Employees and Salaried Exempt Employees (encl. pp. 36-57)
- e) Resolution No. **-11/21 Adopting 2022 Pay Ranges for Certain Casual Employees (encl. pp. 58-60)
- f) Resolution No.**-11/21 Authorizing a One-Time Premium Payment for Communications and Corrections (encl. pp. 61-64)
- g) Ordinance No. ****-11/21 Amending Section 15-520 of the Walworth County Code of Ordinances Relating to Holiday Schedules and Pay Provisions (encl. pp. 65-69)
- h) Ordinance No. ****-11/21 Amending Section 15-363 of the Walworth County Code of Ordinances Relating to Uniforms-Corrections Division (encl. pp. 70-72)
- i) Ordinance No. ****-11/21 Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums in Communications and Corrections (encl. pp. 73-74)
- j) Ordinance No. ****-11/21 Amending Section 15-810 of the Walworth County Code of Ordinances Relating to Drug or Alcohol Testing (encl. pp. 75-78)
- k) Ordinance No. ****-11/21 Continuing Limited-Term, Human Resources-Related Special Authority to Enable Continued Response to and Management of Operations During the COVID-19 Pandemic by Extending Certain Authorization as Previously Approved (encl. pp. 79-83)

8. Reports

- a) Update on staffing related to COVID-19 (encl. pp. 84-86)
- b) Report of Ordinance No. 1236-04/21 Continuing Limited-Term, Human Resources-Related Special Authority to Enable Continued Response to and Management of Operations During the COVID-19 Pandemic by Extending Certain Authorization as Previously Approved

9. Reports/announcements by Chairperson

10. Set/confirm next meeting date and time

- a) Human Resources - Wednesday, November 17, 2021 at 3:30 p.m.

11. Adjournment

Submitted by: Susan Pruessing, Committee Chairperson of Human Resources
Kate Bishop, Human Resources Director

Posted: October 14, 2021