

**Walworth County Board of Supervisors
Public Works Committee Meeting Minutes
Monday, January 16, 2023
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Rick Stacey called the meeting to order at 3:30 p.m.

Roll call was conducted and the following members were present: Chair Rick Stacey; Vice-Chair Kenneth H. Monroe; and Supervisors Dennis G. Karbowski, Joanne Laufenberg (arrived at 3:31 p.m.), and Joseph H. Schaefer. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Director-Public Works Richard Hough; County Engineer Joe Kroll; and Deputy Director-Asset Management Matt Mortwedt.

Vice-Chair Monroe offered a motion, second by Supervisor Karbowski, to approve the agenda with one withdrawal: 1) remove Consent Item #7a 4), Authorization to Bid the Judicial Center Roof Replacement, project #W2202. The agenda as amended was approved.

On motion by Supervisor Karbowski, second by Supervisor Schaefer, the December 12, 2022 Public Works Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items

7a. Summary Specifications

- 1) Authorization to Bid the CTH-P Bridge over Turtle Creek, Project #23-002
- 2) Authorization to Bid the CTH-O (South) Reconditioning at US-14 to I-43, Project #23-003
- 3) Authorization to Bid the Government Center Police Department Elevator Replacement, Project #W2204

Vice-Chair Monroe offered a motion, second by Supervisor Schaefer, to approve Consent Items, Summary Specifications, Items #1 thru #3. Supervisor Laufenberg joined the meeting at 3:31 p.m. Discussion ensued relative to bridge evaluation ratings by the State, and the Government Center elevator project. **Motion carried 5-0.**

4) Authorization to Bid the Judicial Center Roof Replacement, Project #W2202
This item was withdrawn from the agenda during Agenda Approval.

5) Authorization to Bid the Sheriff's Office Jail Lock Replacement, Project #W2325
Supervisor Karbowski offered a motion, second by Vice-Chair Monroe, to approve Consent Items, Summary Specifications, Item #5. Motion carried 5-0.

7b. Reports

1) Construction & Project Management Report – January 2023
Director-Public Works Richard Hough summarized his Memorandum (Pages 12-13); highlighting the Director's Top Five Projects.

2) Director's Bi-Monthly Report – January 2023
Hough provided a brief summation of his Memorandum (Pages 16-18); including:

- Human Resources
- Policy & Doctrine
- Winter Maintenance Season

3) 2022 Clean Sweep Report
Hough advised that participation in Clean Sweep decreased by nearly 20% in 2022, and attributed the change to significant increase of recycling during the pandemic.

New Business

8a. Request for Approval of Final Payment to Payne & Dolan for the CTH-B from Castle Terrace to Linton Road, Project #200BI

Vice-Chair Monroe offered a motion, second by Supervisor Karbowski, to approve the final payment to Payne & Dolan for the CTH-B from Castle Terrace to Linton Road, Project #200BI. Motion carried 5-0.

8b. Resolution No. **-02/23 Authorizing the Closure of CTH-B Drainage Project at Zenda Road and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance

Hough shared that funds had originally been added to this project for an Architecture and Engineering (A&E) Study, but staff were able to present an alternate solution resulting in a better outcome for the residents in the area and overall cost savings for tax payers. **Supervisor Karbowski offered a motion, second by Supervisor Laufenberg, to approve the resolution Authorizing the Closure of CTH-B Drainage Project at Zenda Road and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance. Motion carried 5-0.**

8c. Resolution No. **-02/23 Urging the State Legislature to Increase the Public Work Limit above \$25,000

Hough explained the monetary thresholds set by State Statute relative to projects considered a public work. Hough stated that the Wisconsin Counties Association (WCA) has announced their plan to submit legislative proposals relative to this topic to the State.

Walworth County Administrator Mark W. Luberda noted that with the current lower threshold, and increased bureaucracy for relatively small projects, it lends to the possibility of excluding local small businesses as they may not be able to complete the bid process as it stands today. Discussion then focused on favoritism in awarding contracts. Deputy Director-Asset Management Matt Mortwedt explained that project awards would be cumulative; meaning if one company was awarded multiple projects throughout the year, and total cost met the newly set threshold, the process required by statute would need to be completed. **Vice-Chair Monroe offered a motion, second by Supervisor Karbowski, to approve the resolution Urging the State Legislature to Increase the Public Work Limit above \$25,000. Motion carried 5-0.**

Reports/Announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, February 20, 2023 at 3:30 p.m.

Adjournment

On motion and second by Vice-Chair Monroe and Supervisor Schaefer, Chair Stacey adjourned the meeting at 4:04 p.m.