

**Walworth County Board of Supervisors  
Park Committee Meeting Minutes  
Monday, February 14, 2022  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Chair Nancy Russell called the meeting to order at 2:01 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Nancy Russell; Vice Chair Dan Kilkenny; Supervisor Brian Holt; and Citizen Members Merilee Holst (became audible at 2:12 p.m.) and Mariette Nowak. A quorum was declared.

**Others in Attendance:**

County Staff: County Administrator Mark W. Lubarda; Director-Public Works Richard Hough; and Deputy Director-Asset Management (PW)/Park General Manager Matt Mortwedt.

**On motion by Vice Chair Kilkenny, second by Supervisor Holt, the agenda was approved with no withdrawals.**

**On motion by Vice Chair Kilkenny, second by Supervisor Holt, the December 13, 2021 Park Committee meeting minutes were approved.**

**Public Comment** – There was none.

**Consent Items**

7a) Reports

1) Park Summary Report – February 2022

Deputy Director-Asset Management (PW)/Park General Manager Matt Mortwedt noted, the public information meetings regarding the Park and Open Space Plan have been scheduled. One will be held on Thursday March 3<sup>rd</sup> at 5:00 p.m. at Lake Geneva City Hall and the other will be held Tuesday March 8<sup>th</sup> at 5:00 p.m. at the Walworth County Public Works building. After those meetings, the Southeastern Wisconsin Regional Planning Commission (SEWRPC) will create a final draft of the Park and Open Space Plan to be brought to the Park Committee in April for approval.

Mortwedt also discussed the capital budget for engineering of the parking lot reconstruction at Natureland Park and the structural and code analysis for the barn at White River Park. The process will begin once a quote is received from the architecture and engineering firm, Angus-Young. Chair Nancy Russell requested that any information pertaining to both of those projects and the Park and Open Space Plan be sent to committee members prior to the next meeting.

2) White River State Trail Pass Report

Chair Russell expressed her satisfaction with the trail pass numbers reported.

3) 2022 Parks Workday & Volunteer Schedule

Citizen Member Holst extended thanks and appreciation for the variety of educational programs being offered.

**Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to accept all Consent Items. Motion carried 5-0.**

**Unfinished Business**

8a) Mowing Strategy

Discussion ensued pertaining to Phases I through V of the burning and mowing strategy for the prairie planting at White River Park. Mortwedt provided explanation and noted this strategy may change depending on conditions as the prairie develops. Citizen Member Nowak requested this be reviewed annually.

**Reports/announcements by Chairperson-** There were none.

**Confirmation of next meeting:** The next meeting was confirmed for Monday, April 25, 2022 at 2:00 p.m.

Director of Public Works Richard Hough expressed gratitude on behalf of his departments, and citizens who have contacted him, to Chair Nancy Russell for her years of service and leadership.

### **Adjournment**

**On motion and second by Vice Chair Kilkenny and Supervisor Holt, Chair Russell adjourned the meeting at 2:15 p.m.**

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Submitted by Lindsey Ross, Administrative Assistant. Meeting minutes were approved by the Park Committee at the April 25, 2022 meeting.