

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, February 15, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing and Nancy Russell. A quorum was declared.

Others in Attendance

County staff: County Administrator Mark W. Luberda; and Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter

On motion by Supervisor Holt, second by Supervisor Russell, the agenda was approved with no withdrawals.

On motion by Supervisor Russell, second by Supervisor Holt, the January 18, 2021 Executive Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

7a. Rick Stacey, County Board Supervisor, in the amount of \$31.33

Supervisor Russell offered a motion, second by Supervisor Holt, to approve the expense/mileage reimbursement claim submitted by Rick Stacey. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator's nominations:

8a. Veteran's Service Commission – appointment of Jerald W. Gibbons

8b. Walworth County Housing Authority Board of Commissioners – appointment of Dave Barnett

8c. Civil Service Board – re-appointment of Jan Chambers

8d. Delavan Aram Library Board – appointment of Michelle Johnson

Supervisor Holt offered a motion, second by Supervisor Russell, to approve the appointments to the Veteran's Service Commission, Walworth County Housing Authority Board of Commissioners, Civil Service Board, and Delavan Aram Library Board. Motion carried 5-0.

Unfinished business

9a. Review of rules and operating procedures and requirements for the County Board and committees, boards, and commissions reporting to the County Board

County Administrator Mark W. Luberda recommenced from the January Executive Committee meeting with section 2-70; explaining the comments and recommendations relative to the Walworth County Code of Ordinances, Chapter 2 – Administration, Division 3 – County Board Procedural Rules found on Pages 19-38. Discussion then focused on the Executive Committee reviewing any proposed changes and then presenting a more final version to the full County Board for discussion purposes. Luberda proceeded with his presentation with some discussion and no rejections.

New business

10a. Resolution for Appointment of the Membership of the Lakeshores Library System Board as appointed by the Walworth County Board of Supervisors as the Library Planning Committee

Luberda referred to his Memorandum (Pages 39-40) stating his intent is to amend the 2021 plan assuring correction to allocations and language to get through this year, and authorizing the current members of the Lakeshores Library System Board to serve as the Library Planning Committee. The Lakeshores Library System Board members have requested to expand the Library Planning Committee's membership for the development of the next three year (2022-2024) plan; to include a County Board Supervisor along with community members. **Supervisor Russell offered a motion, second by Supervisor Holt, to approve the proposed resolution. Motion carried 5-0.**

10b. Appointments to municipal library boards and the number of county appointees to municipal library boards

Luberda referred to his Memorandum (Pages 43-44) requesting consent from the Executive Committee to delay required ordinance changes relative to municipal library appointments, while awaiting 2020 state library data to become available. Discussion then focused on generating public awareness of vacant board positions and how best to go about the appointments. **Supervisor Holt offered a motion, second by Supervisor Russell, to direct the County Administrator to prepare an amendment to the County Code of Ordinances Section 2-215 based upon the 2020 fiscal year data. Motion carried 5-0.**

10c. Update on potential redistricting delays due to the U.S. Census Bureau

Luberda stated the US Census announced they do not expect census information needed for redistricting to be available until end of July. Wisconsin Counties Association (WCA) is working with the state on potential legislative solutions. The July timeline makes it nearly impossible for redistricting to be completed and take affect prior to nomination papers being submitted December 1, 2021. Luberda also noted that Walworth County may have to hold off executing the contract with Southeastern Wisconsin Regional Planning Commission (SEWPC), as there may need to be additions or changes to the contract.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, March 15, 2021 at 10:00 a.m.

Adjournment

On motion and second by Supervisor Russell and Supervisor Holt, Chair Weber adjourned the meeting at 11:32 a.m.

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Executive Committee at the March 15, 2021 meeting.