

**APRIL 21, 2022**  
**WALWORTH COUNTY BOARD OF SUPERVISORS**  
**MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Rick Stacey at 3:30 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present either in person or remotely: Vice-Chair Ryan G. Simons, Brian Holt, Kathy Ingersoll, Dennis G. Karbowski, Joanne Laufenberg, Kenneth H. Monroe, Susan M. Pruessing, Sheila T. Reiff, Joseph H. Schaefer, Al Stanek, and Chair Rick Stacey. A quorum was established.

Rick Stacey, Walworth County Board Chairperson, District #1, delivered the invocation.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Supervisor Pruessing, second by Vice-Chair Simons, the agenda was approved by voice vote with no withdrawals.

**Approval of the Minutes**

On motion by Supervisor Monroe, second by Supervisor Ingersoll, the March 8, 2022 County Board Meeting minutes were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

Melissa Bollinger of LaFayette Township submitted an email expressing her opposition of Res. No. 06-04/22 Accepting Aging and Disability Resource Center No Wrong Door COVID-19 Vaccine Supplemental Funding Grant and Establishing a Budget; and Res. No. 07-04/22 Appropriating \$17,908 of ARPA SLCFR Funding from the Recovery Grants Fund for the Purpose of Increasing the Program Manager-Mobility Position to a 1.0 FTE with Additional Responsibility as Management Analyst of 0.25 FTE, and requested the Supervisors vote “no” to both.

**Appointments/Elections**

1. Aram Public Library Board (Delavan)
  - Robert Gray Betzer – Three-year term to begin upon County Board confirmation and end on April 30, 2025 (Recommended by the Executive Committee 5-0)
  - Linda Zell – Three-year term to begin upon County Board confirmation and end on April 30, 2025 (Recommended by the Executive Committee 5-0)
2. Barrett Memorial Library Board (Williams Bay)
  - Edgar “Skip” Mosshamer – Three-year term to begin upon County Board confirmation and end on April 30, 2025 (Recommended by the Executive Committee 5-0)
3. Brigham Memorial Library Board (Sharon)
  - Margaret Bergren – Three-year term to begin upon County Board confirmation and end on April 30, 2025 (Recommended by the Executive Committee 5-0)
4. Lake Geneva Public Library Board
  - Wen-D Kersten – Three-year term to begin upon County Board confirmation and end on April 30, 2025 (Recommended by the Executive Committee 5-0)
  - Larry Kundert – Three-year term to begin upon County Board confirmation and end on April 30, 2025 (Recommended by the Executive Committee 5-0)
5. Lakeshores Library System Board
  - Mary Nugent – Upon County Board confirmation Mary Nugent would be appointed to serve the remainder of a term to end on December 31, 2024 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Holt, second by Supervisor Pruessing, the appointments to the Aram Public Library Board (Delavan), Barrett Memorial Library Board (Williams Bay), Brigham Memorial Library Board (Sharon), Lake Geneva Public Library Board, and Lakeshores Library System Board were approved by voice vote.

## **Communications and Matters to Be Referred**

Chair Stacey announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) None
3. Correspondence from Prime Clerk, LLC regarding Mallinckrodt Public Limited Company – Notice of Meeting of the Creditors and Unique Proxy Form (To be placed on file) (A complete packet of documentation can be reviewed in the County Clerk’s Office)
4. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
  - CLAIM – U.S. Bankruptcy Court – William Thomas Plant and Lana Sue Plant, Debtors – Notice and Request to Modify Confirmed Chapter 13 Plan (To be placed on file)
  - Price County Resolution 12-22 – Request State to Revise the Current Real Estate Transfer Fees Revenue Sharing Formula (To be placed on file)
5. Report of the County Clerk Regarding Communications Received by the Board After the Agenda Mailing
  - Res. No. 02-04/22 – Nominating Members to the Various Committees of the County Board
  - Correspondence from Wisconsin Counties Association – Forward Analytics (FA), *Flush with Cash: Wisconsin’s Growing Financial Reserves* (To be placed on file)
  - Correspondence from Wisconsin Counties Association regarding 2022 WCA District Meetings (To be placed on file)
6. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
  - Walworth County, All Townships. Walworth County – Amendment to Section(s) 74-165, 74-174, and 74-241 of the Walworth County Code of Ordinances – Shoreland Zoning.

## **Unfinished Business**

1. COVID-19 Response, Update, and State & Federal Actions

County Administrator Mark W. Luberda continues to prepare the Friday Report and Update per the Supervisors request. Luberda reported he received an email from the Department of the Treasury indicating preparations to disperse the second payment relative to American Rescue Plan Act (ARPA) grant funds has commenced.

Luberda advised that with elimination of the mask mandate for public transportation, VIP Services, Inc. (VIP) has chosen to post signage recommending masks, but there will be no enforcement for riders and/or drivers.

Luberda invited all Supervisors to attend the Finance Committee meeting, stating an update will be provided relative to previously approved ARPA projects.

## **New Business**

### **Reports of Standing Committees**

#### **County Zoning Agency Report of Proposed Zoning Amendments**

1. Michelle Cleveland – Owner, SW ¼ of Section 10, Richmond Township. Rezone approximately .55 acres of A-1 to A-4 – Approved 6-0 (March 17, 2022 County Zoning Agency Public Hearing)
2. Justin and Mary Rohrer – Owners, SE ¼ of Section 31, East Troy Township. Rezone 17.98 acres of A-1 to C-2 – Approved 6-0 (March 17, 2022 County Zoning Agency Public Hearing)
3. Jennifer Hahn – Owner, NW ¼ of Section 3, LaFayette Township. Rezone approximately 21.27 acres of the parcel being predominantly 20 plus acres of A-2 and smaller areas of A-5 and A-1 to C-2 – Approved 6-0 (March 17, 2022 County Zoning Agency Public Hearing)
4. Robert Kruger and Kevin Kruger – Owners, SW ¼ of Section 25, Delavan Township. Rezone approximately .9 acres of C-3 and A-4 to A-4 and C-3 – Approved 6-0 (March 17, 2022 County Zoning Agency Public Hearing)
5. Net Worth, LLC C/O Chad J. Karl – Owner, NW ¼ of Section 12, Sugar Creek Township. Rezone approximately .37 acres of R-1 to B-2 – Approved 6-0 (March 17, 2022 County Zoning Agency Public Hearing)

On motion by Vice-Chair Simons, second by Supervisor Ingersoll, Items #1 thru #5 of the County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency by voice vote.

### **Executive Committee**

Supervisor Reiff requested that, Item #4, Approval of 2022-2023 County Board of Supervisors Meeting Schedule be considered separately.

1. Ord. No. 1271-04/22 – Amending Section 30-156 and Section 30-312 of the Walworth County Code of Ordinances Relating to Election Administration Donations and Grants – *Vote Required: Majority* (Recommended by Executive Committee 5-0)
2. Res. No. 09-04/22 – Denying the Claim of Arthur Dexter – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
3. Res. No. 10-04/22 – Denying the Claim of William C. Allen – *Vote Required: Majority* (Recommended by Executive Committee 5-0)
4. Approval of 2022-2023 County Board of Supervisors Meeting Schedule – *Vote Required: Majority* (Recommended by the Finance Committee 4-0 and the Executive Committee 5-0)

On motion by Supervisor Pruessing, second by Supervisor Schaefer, Item #1, **Ord. No. 1271-04/22**; Item #2, **Res. No. 09-04/22**; and Item #3, **Res. No. 10-04/22** were approved by voice vote.

Supervisor Reiff offered a motion to change the time of the County Board Meeting from 3:30 p.m. to 5:30 p.m., second by Supervisor Laufenberg. Discussion then focused on the availability for constituents to attend meetings after work hours; the length of meeting, which may potentially extend beyond public transportation hours; the way in which staff without extended hours would be affected; and IRS requirements of paying hourly employees time and a half.

Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter reiterated that the motion was to approve dates and times of all other meetings listed on the calendar (Page 49) with the exception of changing the 3:30 p.m. County Board Meeting time to 5:30 p.m. Cotter advised the Board that the meeting time may be amended during this meeting, but if a restriction is found in the Code of Ordinance an amendment would be necessary. Ordinance amendments are referred to committee.

Supervisor Reiff amended her motion requesting the time change for the County Board Meeting, and that it be referred to the Executive Committee to allow for further discussion. Supervisor Schaefer seconded the amendment.

Cotter clarified the original motion is to approve the 2022-2023 calendar as presented with the time of the County Board Meeting being referred to the Executive Committee for further discussion. He further clarified the May County Board meeting will take place at 3:30 p.m.

The 2022-2023 County Board of Supervisors Meeting Schedule, including the amendment referring the time of County Board Meeting to the Executive Committee, was approved by voice vote.

### **Finance Committee**

1. Res. No. 05-04/22 – Creating a New Capital Project and Establishing 2022 Design Budget for County Highway O (CTH O) with Capital Projects Fund Road and Bridge Construction Committed Fund Balance – *Vote Required: Two-thirds* (Recommended by the Public Works Committee 5-0 and Finance Committee 5-0)
2. Res. No. 06-04/22 - Accepting Aging and Disability Resource Center No Wrong Door COVID-19 Vaccine Supplemental Funding Grant and Establishing a Budget – *Vote Required: Two-thirds* (Recommended by the Health and Human Services Board 8-0 and Finance Committee 5-0)
3. Res. No. 07-04/22 – Appropriating \$17,908 of ARPA SLCFR Funding from the Recovery Grants Fund for the Purpose of Increasing the Program Manager - Mobility Position to a 1.0 FTE with Additional Responsibility as Management Analyst of 0.25 FTE – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0 and Finance Committee 5-0)

Vice-Chair Simons offered a motion for unanimous consent, second by Supervisor Monroe. Item #1, **Res. No. 05-04/22** was approved by unanimous consent.

Vice-Chair Simons offered a motion, second by Supervisor Ingersoll, to approve Item #2, Res. No. 06-04/22. Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi detailed the allowed usage of these grant funds, noting benefits to the Aging and Disability Resource Center (ADRC) of Walworth County. A roll call vote was conducted on Res. No. 06-04/22. Total votes: 11; Ayes: 9 – Holt, Ingersoll, Karbowski, Monroe, Pruessing, Schaefer, Simons, Stacey, and Stanek; Noes: 2 – Laufenberg and Reiff; Absent: 0. **Res. No. 06-04/22** was approved by voice vote.

Supervisor Holt offered a motion, second by Supervisor Monroe, to approve Item #3, Res. No. 07-04/22. County Administrator Mark W. Luberda provided examples of additional responsibilities the Management Analyst may be asked to perform. A roll call vote was conducted on Res. No. 07-04/22. Total votes: 11; Ayes: 11 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Pruessing, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 0. **Res. No. 07-04/22** was approved by voice vote.

**Human Resources Committee**

1. Res. No. 03-04/22 – Revising the 2022 Pay Range for the Business Office Supervisor Position at the Sheriff’s Office – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
2. Res. No. 04-04/22 – Revising the 2022 Pay Range for the Children with Disabilities Education Board School Nurse Position – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0 and the Children with Disabilities Education Board 5-0)
3. Res. No. 08-04/22 – Revising the Pay Ranges for Certain Communications and Corrections Employees – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

On motion by Vice-Chair Simons, second by Supervisor Schaefer, Item #1, **Res. No. 03-04/22**; Item #2, **Res. No. 04-04/22**; and Item #3, **Res. No. 08-04/22** were approved by voice vote.

**Reports of Special Committees**

1. Res. No. 02-04/22 – Nominating Members to the Various Committees of the County Board – *Vote Required: Majority* (Recommended by the Nomination Committee 3-0)

On motion by Vice-Chair Simons, second by Supervisor Monroe, Item #1, **Res. No. 02-04/22** was approved by voice vote.

**Comment Period by Members of the Public Concerning Items Not on the Agenda**

There was none.

**Chairperson’s Report**

Chair Stacey advised that packets for the committee meetings being held next week were placed on the Supervisor’s desks.

**Adjournment**

On motion by Supervisor Monroe, second by Supervisor Karbowski, the meeting was adjourned at 4:15 p.m.

Prepared By: Jennifer Stinnett, Administrative Assistant

Submitted By: Susi Pike, County Clerk

STATE OF WISCONSIN        )  
  ) SS  
COUNTY OF WALWORTH    )

I, Susi Pike, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the April 21, 2022 meeting.