

**Walworth County Board of Supervisors
Health and Human Services Board Meeting Minutes
Wednesday, April 28, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

The meeting was called to order at 2:00 p.m. by Chair Monroe.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons; Citizen Representatives Monica Los (arrived remotely at 2:04 p.m.), Penny Scheuerman, Dr. Richard Terry, and William Wucherer. A quorum was declared.

Others in Attendance:

County Board Supervisors: Nancy Russell.

County Staff: County Administrator Mark W. Luberda; Acting Director of Health and Human Services (HHS) Carlo Nevicosi; Deputy Director of HHS Trista Piccola; and Public Health Officer Erica Bergstrom

On motion by Supervisor Simons, second by Supervisor Schaefer, the agenda was approved with no withdrawals.

On motion by Vice Chair Ingersoll, second by Supervisor Simons, the March 17, 2021 Health and Human Services Board meeting minutes were approved.

Public Comment Period – There was none.

Unfinished Business

7a. HIPAA Breach Follow Up

Acting Director of Health and Human Services (HHS) Carlo Nevicosi referenced his Memorandum (Page 6) detailing the response to the breach.

New Business

8a. Public Health 2020 Annual Report

Public Health Officer Erica Bergstrom referred to and summarized her report (Pages 9-28); specifically noting decreases in the amount of childhood vaccinations, number of communicable diseases beyond COVID-19, and in-home services; along with a significant decrease in Public Health tax levy for 2020. Bergstrom commended Public Health nursing staff, who followed up with over 85,000 negative COVID labs prior to end of December 2020 when negative labs started importing automatically. Discussion ensued relative to spending of the federal funds received in 2020. **Citizen Member Wucherer offered a motion, second by Supervisor Simons to accept the report to fulfill the statutory requirement to Chapter 151 in state law. Motion carried 9-0.**

8b. Funding Opportunity for Out of Home Placements for Youth who have been Sex Trafficked in CY 2021
Nevicosi stated this grant was available last year and it was used several times. Nevicosi is requesting approval to move forward and seek reimbursement from this grant; along with approval to move forward without Board approval, for any subsequent opportunities the remainder of this year. **Supervisor Holt offered a motion, second by Supervisor Schaefer, to approve acceptance of the funding and any like grants throughout the year of 2021. Motion carried 9-0.**

8c. Coordinated Services Team Supplement Grant

Nevicosi stated this is a retroactive request since an application for this funding opportunity was submitted several weeks ago, but at this time there has not been a contract received or money accepted. **Supervisor Holt offered a motion, second by Citizen Representative Scheuerman, to accept the Coordinated Services Team Supplement Grant. Motion carried 9-0.**

8d. ADRC Funding Announcement

Nevicosi stated there are two opportunities for funds. One is for vaccination outreach and the other is for unspent funds from dementia care programs statewide. **Citizen Member Wucherer offered a motion, second by Supervisor Holt, to approve accepting of funds. Motion carried 9-0.**

8e. Lab Water Audit

Erica Bergstrom referred to her Memorandum and the Report of Biennial Evaluation (Pages 33-35) stating there were no significant deficiencies cited. Bergstrom noted a few process changes implemented in reference to the few deviations in the report. **Supervisor Holt offered a motion, second by Supervisor Schaefer, to accept the Lab Water Audit report. Motion carried 9-0.**

8f. Electronic Health Record System – Budget Amendment & Change Order Request

Nevicosi gave a brief history of the Electronic Health Record System implemented in 2010 stating it has fallen short in some areas but has met minimum needs. The upgrade through Echo Group allows for more customization and features. The updated system has a scheduled go live for January 2022. Discussion then focused on interface capabilities with other programs. **Supervisor Holt offered a motion, second by Supervisor Simons, to approve the Electronic Health Record System – Budget Amendment & Change Order Request. Motion carried 9-0.**

8g. Apply for 2017 Wisconsin Act 260 – Foster Parent Grant – State Fiscal Year 2022

Nevicosi stated this is a one-time no match requirement grant. Deputy Director of HHS Trista Piccola shared there are just over 60 children in foster care in Walworth County at this time. **Vice Chair Ingersoll offered a motion, second by Citizen Representative Wucherer, to authorize applying for the 2017 Wisconsin Act 260 – Foster Parent Grant – State Fiscal Year 2022. Motion carried 9-0.**

Report(s)

9a) COVID-19 Update

Bergstrom provided a summation of Nevicosi's memorandum (Pages 38-41) relative to COVID-19 with specific focus on:

- Testing
- Variants
- Vaccine Update
- Vaccine Technology
- Vaccine Outreach

Discussion ensued relative to hiring and the Human Resources process.

Correspondence – There was none.

Announcements – There were none.

Confirmation of Next Meeting – The next meeting was confirmed for Wednesday, May 19, 2021 at 2:00 p.m.

Adjournment

On motion by Supervisor Holt, second by Supervisor Simons, Chair Monroe adjourned the meeting at 2:48 p.m.