

**MAY 9, 2023**  
**WALWORTH COUNTY BOARD OF SUPERVISORS**

The Walworth County Board of Supervisors meeting was called to order by Chair Rick Stacey at 5:00 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Chair Rick Stacey; Vice-Chair Ryan Simons; Supervisors Brian Holt, Kathy Ingersoll, Dennis G. Karbowski, Joanne Laufenberg, Kenneth H. Monroe, Sheila T. Reiff, Joseph H. Schaefer, and Al Stanek. Supervisor Susan Pruessing was absent. A quorum was established.

**Other in attendance:**

Walworth County Administrator Mark W. Luberda; Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi; Finance Director Jessica Conley; Comptroller Todd Paprocki; and Finance Manager-Reporting Matt Rusch.

Kathy Ingersoll, Walworth County Board Supervisor, District #6, delivered the invocation.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Vice-Chair Simons, second by Supervisor Ingersoll, the agenda was approved by voice vote with no withdrawals.

**Approval of the Minutes**

On motion by Vice-Chair Simons, second by Supervisor Karbowski, the April 18, 2023 County Board Meeting minutes were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There was none.

**Special Order Of Business**

1. Acknowledging 20 Consecutive Years of Receiving the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award

Chair Stacey, Walworth County Administrator Mark W. Luberda, and Finance Committee Chair Sheila Reiff presented the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award to Finance Director Jessica Conley, Comptroller Todd Paprocki and Finance Manager-Reporting Matt Rusch and recognized them for this achievement for the 20<sup>th</sup> consecutive year. The consistent diligence of the Finance Department for 20 years of excellence shows our citizens Walworth County has proper strong financial management and financial practices.

**Appointments/Elections**

1. None

**Communications and Matters to Be Referred**

Chair Stacey announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing

2. Claims: None.
3. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
  - Green Lake County Resolution Number 7-2023 – Recommending Revision to State Renewable Energy Contract Regulations (To be placed on file)
  - LaCrosse County Resolution # 2-4/23 – Requesting the State to Revise the Current Real Estate Transfer Fees Revenue Sharing Formula (To be placed on file)
  - Price County Resolution Number 9-23 – Request the State of Wisconsin to Use a Portion of the 2023 Budget Surplus for Maintenance of the County Trunk Highway System (To be placed on file)
4. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
  - CLAIM – Notice of Injury and Claim – Timothy Kane – Case No. 17-CF-298 (To be referred to the Executive Committee)
  - Report of the County Clerk Regarding Zoning Petitions – **AMENDED 5/4/23** (To be referred to the County Zoning Agency)
5. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
  - Walworth County – All Townships – Walworth County – Amendment to sections 74-55, 74-64, 74-74, and 74-131 of the Walworth County Code of Ordinances – Zoning and sections 74-182, 74-191, 74-203, and 74-263 of the Walworth County Code of Ordinances – Shoreland Zoning to provide an option for a conditional use permit in the B-5 zone district allowing up to 8 occupants in a dwelling unit for temporary seasonal employees when the housing is located on the same site as the employment.
  - Walworth County – All Townships – Walworth County – Amendment to Section 74-174 of the Walworth County Code of Ordinances – Shoreland Zoning to incorporate 2021 Wisconsin Act 200 language and to clarify the intent and interpretation of existing language.
  - Sunset Investment Holdings LLC C/O Roberta Wagner – Lyons Township – Rezone approximately 6.01 acres of M-1 Industrial District and A-2 Agricultural Land District to C-2 Upland Resource Conservation District and 2.07 acres of M-1 Industrial District and A-1 Prime Agricultural Land District to A-2 Agricultural Land District.

## **Unfinished Business**

## **New Business**

## **Reports of Standing Committees**

### **County Zoning Agency Report of Proposed Zoning Amendments**

1. There were NO Ordinance Amendments or Rezones approved at the April 20, 2023 County Zoning Agency Meeting.

### **Finance Committee**

1. Ord. No. 1314-05/23 – Amending Sections 17-3, 17-20, 17-27, and 17-28 of the Walworth County Code of Ordinances Relating to Information Technology and Software System Procurements – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
2. Res. No. 12-05/23 – Establishing a Budget and Authorizing the Acceptance of the Law Enforcement Specialized Training Grant in the Sheriff's Office – *Vote Required: Two-thirds* (Recommended by the Executive Committee 4-0 and the Finance Committee 5-0)

3. Res. No. 13-05/23 – Authorizing Write-Off of 2020 Personal Property Taxes Uncollectible in 2021 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
4. Res. No. 14-05/23 – Establishing a Budget and Authorizing the Acceptance of the Wisconsin Department of Health Services Independent Living Supports Pilot Grant – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
5. Res. No. 15-05/23 – Authorizing the Closure of Highway Project CTH DD Bridge over Sugar Creek and Transferring Remaining Funds to the Road and Bridge Construction Committed Fund Balance – *Vote Required: Two-thirds* (Recommended by the Public Works Committee 5-0 and the Finance Committee 5-0)
6. Res. No. 16-05/23 – Closing Fiscal Year 2022 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
7. Res. No. 17-05/23 – Committing Fund Balances as of December 31, 2022 – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
8. Res. No. 18-05/23 – Establishing a Budget and Authorizing the Acceptance of the Broadband Equity, Access, and Deployment (BEAD) Local Planning Grant Program – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

Supervisor Ingersoll offered a motion, second by Supervisor Reiff, to approve, Item #1, Ord. 1314-05/23. A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing. **Ord. 1314-05/23** was approved by roll call vote.

Supervisor Karbowski offered a motion, second by Supervisor Holt, to approve, Item #2, Res. No. 12-05/23. A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing. **Res. No. 12-05/23** was approved by roll call vote.

Supervisor Schaefer offered a motion, second by Vice-Chair Simons, to approve, Item #3, Res. No. 13-05/23. A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing. **Res. No. 13-05/23** was approved by roll call vote.

Supervisor Holt offered a motion, second by Vice-Chair Simons, to approve, Item #4, Res. No. 14-05/23.

Supervisor Laufenberg questioned whether the pilot grant provides services for people with cognitive challenges who are not involved in another program. Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi explained the pilot program will allow for long term care services to be provided to a population of people previously ineligible due to being over the financial threshold or having assets over the allotted amount.

A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing. **Res. No. 14-05/23** was approved by roll call vote.

Supervisor Monroe offered a motion, second by Supervisor Reiff, to approve, Item #5, Res. No. 15-05/23. A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg,

Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing **Res. No. 15-05/23** was approved by roll call vote.

Supervisor Karbowski offered a motion, second by Supervisor Schaefer, to approve, Item #6, Res. No. 16-05/23. A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing, **Res. No. 16-05/23** was approved by roll call vote.

Vice-Chair Simons offered a motion, second by Supervisor Ingersoll, to approve, Item #7, Res. No. 17-05/23. A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing, **Res. No. 17-05/23** was approved by roll call vote.

Vice-Chair Simons offered a motion, second by Supervisor Schaefer, to approve, Item #8, Res. No. 18-05/23.

Upon request, County Administrator Mark W. Luberdia provided further information on proposed Res. No. 18-05/23 relative to funding usage of the Broadband Equity, Access, and Deployment (BEAD) Local Planning Grant Program. Luberdia confirmed acceptance of funding is not a commitment in any way and any funds remaining at the end of the program will be returned to the Federal government.

A roll call vote was conducted. Total votes: 10; Ayes: 10 – Holt, Ingersoll, Karbowski, Laufenberg, Monroe, Reiff, Schaefer, Simons, Stacey, and Stanek; Noes: 0; Absent: 1 – Pruessing, **Res. No. 18-05/23** was approved by roll call vote.

#### **Human Resources Committee**

1. Ord. No. 1313-05/23 – Amending Section 15-321 of the Walworth County Code of Ordinances Relating to Overtime Pay – *Vote Required: Majority* (Recommended by the Executive Committee 4-0 and the Human Resources Committee 4-0)
2. Res. No. 11-05/23 – Authorizing the Creation of a Casual Independent Living Support Specialist Position in the Health & Human Services Department – *Vote Required: Majority* (Recommended by the Health and Human Services Board 7-0 and the Human Resources Committee 4-0)

On motion by Vice-Chair Simons, second by Supervisor Karbowski, Item #1, **Ord. No. 1313-05/23** was approved by voice vote.

On motion by Supervisor Monroe, second by Supervisor Holt, Item #2, **Res. No. 11-05/23** was approved by voice vote.

#### **Reports of Special Committees**

There were none.

#### **Comment Period by Members of the Public Concerning Items Not on the Agenda**

Trudy Schulz of East Troy spoke in favor of the new meeting time of 5:00 p.m. for the County Board meeting and recommended moving the meeting time to later in the evening to accommodate those who work until 5:00 p.m. and need travel.

#### **Chairperson's Report**

Chair Stacey asked that a Special Order of Business be placed on next month's County Board meeting to allow the current Alice in Dairyland Taylor Schaefer to present the Walworth County Board of Supervisors an appreciation plaque.

