

DRAFT

**Walworth County Board of Supervisors
Land Information Advisory Council
Tuesday, May 10, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Jackie Giller called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present: Chair Jackie Giller, Director-Information Technologies (IT); Vice-Chair Michael Cotter, Corporation Council/Director-Land Use and Resource Management (LURM); County Board Chair Rick Stacey; Land Information Officer Dale Drayna; County Surveyor Rob Merry; Property Lister Sue Finster; County Engineer Joe Kroll; Captain Todd Neumann; County Treasurer Val Etzel; Walworth County Realtor Jerry Kroupa; and Deputy Director-LURM Mandy Bonneville. Register of Deeds Michele Jacobs was absent. There is one vacant position. A quorum was declared.

Others in Attendance

County staff: Director-Public Works Richard Hough and Geographic Information Systems (GIS) Analyst Ben Hotstetler.

On motion by Council Member Drayna, second by Vice-Chair Cotter, the agenda was approved with no withdrawals.

On motion by Vice-Chair Cotter, second by Counsel Member Drayna, the November 9, 2021 Land Information Advisory Council meeting minutes were approved.

Public Comment – There was none.

Introduction of New Members

7a. Rick Stacey – County Board Chair

7b. Mandy Bonneville – Land Use and Resource Management Department Deputy Director

Discussion regarding finding a replacement for John Murphy (Municipal Representative)

Drayna shared that Elkhorn Utilities Director John Murphy retired in December, thus causing a vacancy on the Council. Drayna advised that if any Council Member knows of an individual at the municipal level, who may be interested in serving, to reach out to Chair Giller or himself. Discussion then focused on strategy in filling the vacant position and Director-Public Works Richard Hough recommending the addition of individuals from City of Whitewater, Delavan, or Lake Geneva. Chair Giller requested Hough to reach out to his municipal contacts and report back with names of possible interested individuals.

Strategic Initiative Grant

9a. Strategic Initiative Grant

- i. Grant Amount
- ii. State Parcel Data Submittal

9b. 2022 Grant Application/Projects

- i. 2021 OneView/Environment Upgrade Project
- ii. 3” Orthophotography Project
- iii. Metadata Creation

Drayna briefly detailed projects funded by the \$60,000 Strategic Initiative Grant.

2021 Projects

10a. 2021 Local Redistricting – (Senate/Assembly/Congressional)

Drayna summarized the process to create district lines after Census results were received. Drayna stated all deadlines were met, attributing the success to cooperation between Southeastern Wisconsin Regional Planning Commission (SEWRPC), the County, and the municipalities.

10b. Assetworks GIS Integration

Drayna stated the Assetworks GIS Integration has taken much longer than expected due to delays on the vendor's end. He noted progress has been made with the system running in the test environment, and now is moving into the working environment. Chair Giller acknowledged that she has seen slower vendor response times industry-wide.

10c. Trimin-Landshark Upgrade

Drayna gave a brief history of the upgrade and how it will simplify document access for the public.

10d. Committee 980 GIS Support

Vice-Chair Cotter recognized the GIS Department for their vital participation in helping place a Chapter 980 Sex Offender under stipulation of Wisconsin State Statute.

10e. Walworth County Address Application Online Payment

Drayna explained the current process for payment and how the online application will benefit the public. Chair Giller stated it is anticipated to be up and running by June.

Current Projects

11a. OneView/GIS Environment Upgrade

Drayna shared that the upgrade is underway, but supply chain issues have delayed the arrival of new servers. He noted the new system will differ from the current system, as the goal is to make it more user friendly for the public.

11b. NG911 Data Conversion

Drayna shared that the State dispersed data standards and best practices for this conversion. Drayna stated Walworth County is close to being able to implement into the State's database schema.

Captain-Support Services Todd Neumann advised that the State has adopted a contract with American Telephone and Telegraph (AT&T) to upgrade phone lines to fiber optic.

Drayna warned that funding is an issue as he waits to see if the State will provide any support for this conversion and upgrade.

11c. 2022 FEMA Floodplain/Shoreland Updates

Drayna stated 2022 updates for Floodplain/Shoreland have been received and his department is working with Land Use and Resource Management (LURM) to update the Shoreland boundary layer based on Federal Emergency Management Agency (FEMA) findings.

11d. Village of Fontana – 2020 Census Count Question Resolution (CQR)

Drayna explained the Census block anomaly that occurred in the Village of Fontana; stating that in order to remedy the issue he submitted a Census Count Question Resolution. He shared that the State has accepted the documentation and is in the process of mitigating the anomaly.

Discussion then focused on the 2022 Orthophotography flight performed this spring. County Surveyor Rob Merry provided a synopsis of the process; stating imagery was acquired over the past weekend. Discussion ensued relative to the ability to zoom in on the maps; with Drayna stating it may be possible to allow more zoom as the OneView/GIS Environment Upgrade significantly raises the amount of storage space, which was a hindrance previously. Vice-Chair Cotter requested a demonstration of zoom capabilities for the November meeting. Drayna affirmed the upgrade will be complete by then allowing him to share the improved zoom capabilities. Chair Giller recommended collecting cost of implementation data and a list containing supporting uses be compiled to justify the spend.

Project Suggestions

Drayna encouraged Council Members to share any project suggestions with Chair Giller or himself.

Fund Balances - \$633,681.08

Discussion then focused on the E-review Module upgrade to EnerGov. Chair Giller recommended the project be discontinued allowing for the consideration of other options; due to the vendor being incapable of fulfilling what was promised of the product.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Tuesday, November 8, 2022 at 10:00 a.m.

Adjournment

On motion and second by Council Member Drayna and Council Member Stacey, Chair Giller adjourned the meeting at 10:50 a.m.

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes are not considered final until approved by the Land Information Advisory Council at the next regularly scheduled meeting.