

DRAFT

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, May 17, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair David Weber called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Vice Chair Daniel Kilkenny; Supervisors Brian Holt, Susan Pruessing and Nancy Russell. A quorum was declared.

Others in Attendance

County Board Supervisor: Ryan Simons.

County staff: County Administrator Mark W. Luberda; Corporation Counsel/Director of Land Use and Resource Management (LURM) Michael Cotter; County Clerk Kimberly Bushey; and Director-Public Works Richard Hough.

Members of the Public: Anna Seaver and Douglas Snyder.

On motion by Supervisor Holt, second by Vice Chair Kilkenny, the agenda was approved with no withdrawals.

On motion by Supervisor Russell, second by Vice Chair Kilkenny, the April 26, 2021 Executive Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

7a. Anna Seaver, citizen member on Board of Adjustment, in the amount of \$37.15

Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to approve the expense/mileage reimbursement claim submitted by Anna Seaver. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator's nominations:

8a. Board of Adjustments (BOA) – reappointment of Anna Seaver

Chair Weber asked Ms. Seaver a series of questions regarding her qualifications, experience, desire to serve on the Board of Adjustment, and whether she had any conflicts of interest that would prohibit her from serving. **Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to approve the appointment of Anna Seaver to the Board of Adjustment. Motion carried 5-0.**

8b. Lakeshores Library System – reappointment of Brian Broga

8c. Lakeshores Library System – reappointment of Jill Rodriguez

Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to approve the appointments to the Lakeshores Library System. Motion carried 5-0.

8d. Walworth County Metropolitan Sewerage District (WalCoMet) – appointment of Douglas Snyder

Chair Weber asked Mr. Snyder a series of questions regarding his qualifications, experience, desire to serve on the Walworth County Metropolitan Sewerage District (WalCoMet), and whether he had any conflicts of interest that would prohibit him from serving. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the appointment of Douglas Snyder to the Walworth County Metropolitan Sewerage District. Motion carried 5-0.**

Unfinished business

9a. Redistricting update

Luberda referred to his Memorandum (Page 1) citing that the U.S. Census Bureau has announced that census results will be distributed a month earlier than previously communicated. This information has caused the Wisconsin Counties Association (WCA) to hold back presenting legislation to delay re-districting for two years, as they look

at whether redistricting could be completed within this new timeframe. WCA will decide next week whether to move forward and submit the legislation. Discussion ensued relative to how the County will proceed if the deadline for redistricting is not extended.

New business

10a. Res. No. **-06/21 Appointing Membership of the Library Planning Committee for Development of a Walworth County Plan of Library Service for 2022 to 2024 as appointed by the Walworth County Board of Supervisors

Luberda referred to his Memorandum (Pages 15-16), noting that in lieu of a board member or library director to represent Darien, he is recommending a second County Board Supervisor position on the Committee. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the resolution Appointing Membership of the Library Planning Committee for Development of a Walworth County Plan of Library Service for 2022 to 2024 as appointed by the Walworth County Board of Supervisors. Motion carried 5-0.**

10b. Res. No. **-06/21 Supporting an Amendment to the Wisconsin Statutes Authorizing an Exemption to the Public Works Contract Requirements for Counties that Receive Donated Improvements, Material or Labor
Luberda shared that earlier in the year he was working with the Historical Society on a project they were going to build and donate to the county. Given his municipal background he believed he knew of a way for the donation to be accomplished. Unfortunately the state statute Luberda was using as his reference, only applies to municipalities and could not be used at the county level. The proposed resolution would forward this topic to the WCA asking them to add it to their agenda for the next year. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the resolution Supporting an amendment to the Wisconsin Statutes Authorizing an Exemption to the Public Works Contract Requirements for Counties that Receive Donated Improvements, Material or Labor. Motion carried 5-0.**

10c. Res. No. **-06/21 Submitting Certain Advisory Resolutions to the Wisconsin Counties Association to be Included in its Platform.

Luberda recommended Res. No. 59-01/21 not be forwarded due to irrelevance, as it was requesting action during the early stages of the pandemic. Luberda also noted that if this resolution is approved it would also include the above mentioned resolution Supporting an Amendment to the Wisconsin Statutes Authorizing an Exemption to the Public Works Contract Requirements for Counties that receive Donated Improvements, Material or Labor. **Vice Chair Kilkenny offered a motion, second by Supervisor Holt, to approve the resolution Submitting Certain Advisory Resolutions to the Wisconsin Counties Association to be Included in its Platform. Motion carried 5-0.**

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, June 21, 2021 at 10:00 a.m.

Claims and Litigation

13. The Committee convened in closed session **at approximately 10:36 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Holt** pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” County Administrator Mark W. Luberda; and Corporation Counsel/Director of Land Use and Resource Management Michael Cotter remained in closed session. Supervisor Pruessing remained on the telephone.

- a) Claim – Summons and Complaint – First American National, LLC, Plaintiff vs. William T. Graves, Jane Doe Graves, State of Wisconsin, and Walworth County Clerk of Circuit Court, Defendants – Foreclosure of Mortgage

- b) Claim – U.S. Bank Trust, National Association, As Trustee of American Homeowner Preservation Trust Series 2015A+ v. Walworth County and Valerie Etzel Walworth County Treasurer – Summons in a Civil Action

The Committee reconvened in open session at 10:46 a.m. on motion and second by Vice Chair Kilkenny and Supervisor Russell.

Vice Chair Kilkenny offered a motion, second by Supervisor Russell, to proceed as discussed in closed session on items a) and b). Motion carried 5-0.

Adjournment

On motion and second by Vice Chair Kilkenny and Supervisor Holt, Chair Weber adjourned the meeting at 10:47 a.m.

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes are not considered final until approved by the Executive Committee at the next regularly scheduled meeting.