

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, May 17, 2023
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Kenneth Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person: Chair Kenneth Monroe; Vice-Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer (Remote), and Ryan G. Simons. A quorum was declared.

Others in Attendance

County Staff: Corporation Counsel/Director-Land Use and Resource Management Michael Cotter (Departed at 1:16 p.m.); Walworth County Administrator Mark W. Luberdia (Arrived at 1:16 p.m.); Nursing Home Administrator Denise Johnson; and Director of Nursing Tracy Bernardo.

On motion by Supervisor Holt, second by Supervisor Schaefer, the agenda was approved with no withdrawals.

On motion by Vice Chair Ingersoll, second by Supervisor Simons, the April 26, 2023 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

New Business

7a. Nursing Department Presentation

Nursing Home Administrator Denise Johnson introduced Director of Nursing Tracy Bernardo who referenced Pages 4-8 of the packet, and gave a brief presentation outlining the Lakeland Health Care Center (LHCC) Nursing Department highlighting their leadership, 2022 accomplishments, and 2023 goals.

Reports

8a. Facility Refresh Update

Johnson reviewed the Facility Refresh Update, which was included in the packet on Page 9 summarizing their planning for the LHCC HVAC/MEP upgrades and building renovations, and asking for the Board's feedback. LHCC's Committee Board members' feedback included asking about the timeline of the upgrades and building renovations, internal leadership meeting and setting up plans to get the project started, and keeping the Board informed of progress.

9b. Business Activity Report

Johnson referenced the Nursing Home Administrator's Report –through March 2023 on Pages 10 and 11 of the packet summarizing the issues of worker's compensation, over-time, call-ins, average daily census, and aging balances.

9c. Hiring Update

Johnson discussed the Nursing Department Vacancies Report on Page 12 of the packet highlighting positions at LHCC, the application and hiring process. Johnson indicated a RN (Registered Nurse) is being hired for the Care Trainer position.

9c. COVID Update

Johnson referred to and briefly detailed her Memorandum included in the packet on Page 13. Johnson informed everyone it was the first time in three years where no masks were worn, and there were not any COVID cases at LHCC. She also stated the Public Health Emergency officially ended on May 11, 2023; which means the Department of Health and Human Services will no longer be monitoring transmission rates.

Correspondence – There was none.

Announcements –

Johnson spoke about celebrations all week at the LHCC for Nursing Home Week wherein the staff are having fun and receiving announcements daily. She also spoke about the resident and staff cookout scheduled for this Friday, May 19, 2023.

Upcoming Events –

Johnson informed the Committee of the following two events: Lug Nuts and Doughnuts Car Show on June 7th, and the LHCC Band Concert on June 28th at 1:30 p.m.

Confirmation of next meeting date and time: The next meeting was confirmed for Wednesday, June 21, 2023 at 1:00 p.m.

Adjournment

On motion by Supervisor Simons, and second by Supervisor Holt, Chair Monroe adjourned the meeting at 1:31 p.m.

Submitted by Kathleen Aukland, Administrative Assistant. Meeting minutes were approved by the Lakeland Healthcare Center Board of Trustees at the June 21, 2023 meeting.