

**Walworth County Board of Supervisors  
Children with Disabilities Education Board Meeting Minutes  
Wednesday, May 19, 2021  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, WI 53121**

---

The meeting was called to order at 4:30 p.m. by Chair David Weber.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair David Weber; Secretary Brian Holt; Supervisors Kathy Ingersoll, Kenneth Monroe, and Joseph H. Schaefer. A quorum was declared.

**Others in Attendance:**

County Board Supervisors: Nancy Russell.

County Staff: County Administrator Mark W. Luberda; and Director of Special Education Tracy Moate

**On motion by Secretary Holt, second by Supervisor Schaefer, the agenda was approved with no withdrawals.**

**On motion by Supervisor Monroe, second by Secretary Holt, the April 28, 2021 Children with Disabilities Education Board meeting minutes were approved.**

**Public Comment** – There was none.

**Unfinished Business**

7a. Lakeland School Calendar Revision, 2021-2022 School Year

Director of Special Education Tracy Moate referred to Page 3 of the packet citing the previously approved calendar. Moate stated that having reflected on the past year and in researching practices of other school districts, she is looking to move all in-service days to Wednesdays. Moate disclosed that this change will not affect total number of school days and allows for uniformity and a consistent plan for in-services. Moate referred to the handout Proposed Calendar Changes 2021-2022 distributed at the meeting, noting the amended column reflects the requested changes. **Secretary Holt offered a motion, second by Supervisor Monroe, to approve the Lakeland School Calendar Revision, 2021-2022 School Year. Motion carried 5-0.**

7b. Elementary and Secondary School Emergency Relief (ESSER) II Grant Budget Recommendations

Moate reiterated that the Board previously approved applying for the Elementary and Secondary School Emergency Relief (ESSER) II grant. The intention of the ESSER Grant is to address the effects of COVID-19 and how it impacted student learning and school operations. Moate stated the area needing the most immediate attention is the delayed start of many early learners. Due to the pandemic, many parents chose not to start their child in school as soon as they turned three years old. Those students have now lost a year of learning. Moate is recommending the implementation of an early learners boot camp outlined on Page 4 of the packet. Moate noted that this curriculum would also include classes for parents to attend. Moate then referred to Page 5 of the packet which includes items of small equipment that will be needed to help students be successful. Moate stated there is a total of \$100,000 of funds from the ESSER II grant and all monies must be used by 2024. **Secretary Holt offered a motion, second by Supervisor Monroe, to approve the Budget Recommendations. Motion carried 5-0.**

**New Business**

8a. Seamless Summer Option (SSO) Waiver 2021-2022 School Year

Moate shared this is a program that has been extended through the 2021-2022 school year; making all students and staff eligible for free lunch. It is a simple process to participate; submitting a waiver, entering the school enrollment numbers (including staff) and requesting to receive reimbursement for the meals. Moate stated that this program includes a summer program, but at this time the vendor providing lunches is unable to carry on through the summer. Moate is exploring whether a bag lunch containing pre-packaged items would qualify for reimbursement. **Secretary Holt offered a motion, second by Supervisor Schaefer, to approve the Seamless Summer Option (SSO) Waiver 2021-2022 School Year. Motion carried 5-0.**

8b. Application for Elementary and Secondary School Emergency Relief (ESSER) III Grant Dollars

Moate included in the packet Pages 7-11a, a table outlining guidelines of allowable activities for each of the three ESSER grants. Moate reiterated that the Department of Public Instruction (DPI) has recommended \$600,000 be allocated to Lakeland School through the ESSER III grant. Moate referred to the resolution that was distributed at the meeting, Accepting the Elementary and Secondary School Emergency Relief Fund (ESSERF) ESSER III Funds Allocation, stating it is a formal request for approval to proceed in pursuing the ESSER III fund allocations. Moate then detailed the specific activities and equipment that would be funded by the ESSER III grant dollars. Moate shared that it is unknown when the funds for ESSER III will become available; as it is still being reviewed at the state level, but an approval of this application request will allow for the application to be submitted as soon as the state opens the portal. **Secretary Holt offered a motion, second by Supervisor Monroe, to approve the Application for Elementary and Secondary School Emergency Relief (ESSER) III Grant Dollars. Motion carried 5-0.**

**Reports and Correspondence**

9a. CDEB Chair – There was none.

9b. CDEB Director

➤ Hold (Hold in Place) Emergency Drill

Moate referenced the Lakeland School Safety Drill (Page 12); noting that the Lakeland School police liaison from the Sheriff's Department was asked to replicate the scenario of an intruder in the building resulting in hallways being closed. This drill assessed how quickly hallways could be cleared of students. The Sheriff's Office has worked with Lakeland School to establish an evacuation plan in the event the school would need to be fully vacated. Moate believes Lakeland School is the first school in Walworth County to have such a plan in place. Moate expressed her gratitude to the Sheriff's Office for their partnership with Lakeland School. **Secretary Holt offered a motion, second by Supervisor Monroe, to approve the Hold (Hold in Place) Emergency Drill. Discussion ensued relative to locked doors in the school. Motion carried 5-0.**

➤ Lakeland School Graduation

Moate shared that graduation will be in person on Wednesday June 2, 7:00 p.m. Moate stated it is helpful to know who will attend, but there will be planned seating for all board members.

➤ Lakeland School Summer School

Moate stated summer school will go for three weeks July 7-July 23; with approximately 50 students enrolled at this time.

**Confirmation of next meeting** – The next meeting was confirmed for Wednesday, June 16, 2021 at 4:30 p.m.

Moate prompted the Board to discuss holding the June 16, 2021 meeting at Lakeland School. The Board unanimously agreed to hold the June Board meeting at the school. The meeting will be held in the café. County Administrator Mark W. Luberda reminded that public access must be maintained during the meeting.

**Adjournment**

**On motion by Supervisor Monroe, second by Secretary Holt, Chair Weber adjourned the meeting at 5:09 p.m.**

---

Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Children with Disabilities Education Board at the June 16, 2021 meeting.

**ACTION ITEMS:**

**Children with Disabilities Education Board Meeting  
Wednesday, June 16, 2021 at 4:30 p.m.**

---

**On motion by Supervisor Ingersoll, second by Secretary Holt, the May 19, 2021 Children with Disabilities Education Board meeting minutes were approved.**

**Unfinished Business**

7a) Update on ESSER III Funds

**No action taken.**

**New Business**

8a) summary of Seclusion/Restraint Report per Senate Bill #353

**No action taken.**

8b) Budget Amendment for ESSER II Spending

**Secretary Holt offered a motion, second by Supervisor Ingersoll, to approve and recommend to the Finance Committee the Budget Amendment for ESSER II Spending. Motion carried 5-0.**

8c) Report status of CDEB Designated Funds for 2020

**No action taken.**

**Reports and Correspondence**

9a) CDEB Chair – There was none.

9b) CDEB Director

➤ Report – Secure Drill

No action taken.

➤ End of Year Awards

No action taken.

➤ Lakeland Chess Club

**Secretary Holt offered a motion, second by Supervisor Ingersoll, to accept the application for establishing a chess club at Lakeland School. Motion carried 5-0.**

**Confirmation of next meeting** – The next meeting was confirmed for Wednesday, ~~June 16~~, 2021 at 4:30 p.m.  
Confirmed.

July 21 -