

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, June 21, 2023
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Kenneth Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person: Chair Kenneth Monroe; Vice-Chair Kathy Ingersoll; Supervisors Brian Holt (Remote), Joseph H. Schaefer, and Ryan G. Simons. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi; Nursing Home Administrator Denise Johnson; and Human Resources Generalist Ian Waddell-Zdeb

On motion by Supervisor Simons, second by Vice-Chair Ingersoll, the agenda was approved with no withdrawals.

On motion by Vice-Chair Ingersoll, second by Supervisor Simons, the May 17, 2023 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

New Business

7a. Preliminary Survey Results

Nursing Home Administrator Denise Johnson gave an overview of the Preliminary Survey Results found on Page 4 of the packet. The surveys identified five areas of concern, all at a low severity level. These concerns were immediately addressed, suggested changes implemented, and staff education provided. Johnson indicated a full report and Lakeland Health Care Center's response plan will be provided at the July Board of Trustees meeting. Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi confirmed the issues have been corrected, and was excited to see the great results.

Supervisor Schaefer joined the meeting at 1:03 p.m.

Reports

8a. Facility Refresh Update

Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi reviewed the Facility Refresh Update, which was included in the packet on Page 5 summarizing their planning for the LHCC HVAC/MEP upgrades and building renovations.

8b. Business Activity Report

Nursing Home Administrator Denise Johnson referenced the Nursing Home Administrator's Report – through April 2023 on Pages 6-7 of the packet summarizing the issues of worker's compensation, over-time, call-ins, average daily census, and aging balances. Johnson stated the overall star rating for Lakeland Health Care Center remains at a 3 star rating.

8c. Hiring Update

Nursing Home Administrator Denise Johnson discussed the Nursing Department Vacancies Report on Page 8 of the packet highlighting positions at LHCC, the application and hiring process.

Johnson introduced Ian Waddell-Zdeb from Human Resources. She stated his position with the department is Human Resources Generalist. He will be working with the following departments: IT, County Clerk, Treasurer, Lakeland Health Care Center, District Attorney and Register of Deeds. Waddell-Zdeb has several years' experience both in management and Human Resources.

Johnson also discussed the second certified nursing assistant (CNA) class which is a PM shift class with five attendees. The next class is scheduled to start July 10, 2023.

8d. COVID Update

Nursing Home Administrator Denise Johnson referred to and briefly detailed the Memorandum included in the packet on Page 9. Johnson informed everyone there were not any new positive COVID-19 cases.

Correspondence –

Johnson read an email from a LHCC resident family member sent on June 8, 2023 thanking the LHCC staff for the great car show on June 7th. The family member was impressed with the number of cars, how well it was organized, and how much enjoyment the festivities brought everyone. In addition, the family member reminisced about the 1941 car and was sure others did the same. Nevicosi indicated that LHCC has had some great feedback on some of their events, including the prom and the car show.

Announcements – There were none.

Upcoming Events – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Wednesday, July 19, 2023 at 1:00 p.m.

Adjournment

On motion and second by Supervisor Simons, and Supervisor Schaefer, Chair Monroe adjourned the meeting at 1:19 p.m.

Submitted by Kathleen Aukland, Administrative Assistant. Meeting minutes were approved by the Lakeland Healthcare Center Board of Trustees at the July 19, 2023 meeting.