

**Walworth County Board of Supervisors
Finance Committee Meeting Minutes
Thursday, June 23, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Sheila T. Reiff called the meeting to order at 9:30 a.m.

Roll call was conducted and the following members were present: Chair Sheila T. Reiff; Vice-Chair Joseph H. Schaefer; Supervisors Kathy Ingersoll, Dennis Karbowski, and Rick Stacey. A quorum was declared.

Others in Attendance

County Board Supervisors: Al Stanek.

County Staff: Walworth County Administrator Mark W. Luberd; Director-Finance Jessica Conley; Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter; Walworth County Treasurer Valerie Etzel; Director-Public Works Richard Hough; and Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi.

On motion by Supervisor Ingersoll, second by Vice-Chair Schaefer, the agenda was approved with no withdrawals.

On motion by Supervisor Stacey, second by Supervisor Karbowski, the May 19, 2022 Finance Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items

7a. Budget Adjustments/Transfers

- 1) Health & Human Services
 - a. HS004 – Consumer care for 7 months at Lakeland Health Care Center
 - b. HS005 – Crisis short term residential placements
 - c. HS006 – Transcription services

Supervisor Stacey offered a motion, second by Vice-Chair Schaefer, to approve Consent Items Budget Adjustments/Transfers. Motion carried 5-0.

7b. Reports

- 1) Update on tax incremental financing districts (TIDs)
- 2) Quarterly sales tax report – 1st quarter 2022
- 3) Out-of-state Travel
 - a. Administration
 - i. R. Abbot, GFOA Annual Convention, Austin, TX
 - b. Finance
 - i. C. Plaisance, Tyler Connect, Indianapolis, IN
 - ii. J. Conley, GFOA Annual Convention, Austin, TX
 - c. Human Resources
 - i. J. Pollack, Tyler Connect, Indianapolis, IN

Conley stated there is a discrepancy associated with Human Resources Item (i) in reference to the mileage listed, and shared that Finance may adjust the claimed mileage after the information is verified.

Supervisor Stacey offered a motion, second by Supervisor Ingersoll, to approve the Consent Items Reports. Motion carried 5-0.

New business

8a. Intergovernmental Agreement By and Between Walworth County and the Village of Bloomfield Concerning County Owned Property in the Village of Bloomfield

Walworth County Treasurer Valerie Etzel provided a brief history regarding Walworth County Intergovernmental Agreements; sharing information relative to foreclosed properties purchased by local municipalities over the past four

years. Etzel declared that the properties purchased benefited the County as taxes are once again being paid. Corporation Counsel/Director-Land Use and Resource Management (LURM) Michael Cotter championed the program and explained the benefits to Walworth County selling off these properties. Cotter proposed a future presentation to the Committee relative to the many success stories associated with these Intergovernmental Agreements. **Supervisor Stacey offered a motion, second by Supervisor Karbowski, to approve the Intergovernmental Agreement By and Between Walworth County and the Village of Bloomfield Concerning County Owned Property in the Village of Bloomfield. Motion carried 5-0.**

8b. Res. No. **-07/22 Authorizing a Budget Transfer of \$300,000 from the 2022 General Fund Contingency Account to Cover the Increase in Natural Gas Costs for County Facilities
Conley and Director-Public Works Richard Hough collaboratively explained the \$300,000 budget transfer; citing inflation and an expiring consortium contract as reasons for increased energy costs. **Supervisor Karbowski offered a motion, second by Supervisor Stacey, to approve the resolution Authorizing a Budget Transfer of \$300,000 from the 2022 General Fund Contingency Account to Cover the Increase in Natural Gas Costs for County Facilities. Motion carried 5-0.**

8c. Res. No. **-07/22 Authorizing the Public Works Two 2007 Mack Tandem Trucks with Attachments to be Declared Surplus and Authorizing Staff to Dispose of the Assets
Supervisor Stacey offered a motion, second by Supervisor Ingersoll, to approve the resolution Authorizing the Public Works Two 2007 Mack Tandem Trucks with Attachments to be Declared Surplus and Authorizing Staff to Dispose of the Assets. Motion carried 5-0.

8d. Res. No. **-07/22 Authorizing Participation in WisCaregivers Careers Program and Establishing a Budget
Conley provided an overview of the program. **Supervisor Stacey offered a motion, second by Supervisor Ingersoll, to approve the resolution Authorizing Participation in WisCaregivers Careers Program and Establishing a Budget. Motion carried 5-0.**

8e. Res. No. **-07/22 Accepting Room and Board Costs for Medicaid Members with an Opioid Use Disorder in Medicaid-Approved Residential Substance Use Disorder Treatment Programs and Establishing a Budget
Conley shared that costs associated with room and board for Residential Substance Use Disorder Treatment Programs were previously paid by the County, but those costs will now be paid by state grant funds. **Supervisor Ingersoll offered a motion, second by Vice-Chair Schaefer, to approve the resolution Accepting Room and Board Costs for Medicaid Members with an Opioid Use Disorder in Medicaid-Approved Residential Substance Use Disorder Treatment Programs and Establishing a Budget. Motion carried 5-0.**

8f. Community Based Health Care as the Recovery Grant American Rescue Plan Act (ARPA) Project of Medical and Dental Support for Low-Income Individuals
Conley explained that the original resolution cited Open Arms Free Clinic to receive the funding for this program, and elaborated as to the reasons this is not allowed under the American Rescue Plan Act (ARPA). Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi gave a brief summation of the plan purpose and Request for Proposal (RFP). County Administrator Mark W. Lubberda noted this item has been brought forth to ensure the Committee agrees that the newly created project is consistent with the purpose originally outlined in the resolution. **Supervisor Ingersoll offered a motion, second by Vice-Chair Schaefer, approving that the change in project scope meets the original intention; to proceed with the Request for Proposal (RFP); and requesting a presentation of the final plan at a future meeting. Motion carried 5-0.**

8g. Financial Audit Reports for Fiscal Year Ended December 31, 2021
Conley stated that the 2021 audit is complete, and shared that Baker Tilly Virchow Krause, LLP will be at the July Finance Committee meeting to present each report.

8h. Res. No. **-07/22 Establishing a 2022 Budget Appropriation in the Health and Human Services Fund for the Children's Long-Term Support Program

Supervisor Ingersoll offered a motion, second by Supervisor Stacey, to approve the resolution Establishing a 2022 Budget Appropriation in the Health and Human Services Fund for the Children's Long-Term Support Program. Motion carried 5-0.

8i. Res. No. **-07/22 Amending the 2022 Transportation Vehicle Capital Project to Purchase up to Five Vehicles for the Transportation Programs and Authorize Funding

Supervisor Stacey offered a motion, second by Vice-Chair Schaefer, to approve the resolution Amending the 2022 Transportation Vehicle Capital Project to Purchase up to Five Vehicles for the Transportation Programs and Authorize Funding. Motion carried 5-0.

8j. Budget Amendment, not to exceed \$22,000, utilizing ARPA funds to obtain recommendations from a professional analysis firm relative to improving EMS services countywide (Referred from the Committee of the Whole)

Supervisor Stacey offered a motion, second by Supervisor Karbowski, to table, the Budget Amendment, not to exceed \$22,000, utilizing ARPA funds to obtain recommendations from a professional analysis firm relative to improving EMS services countywide, to next month. Motion carried 5-0.

8k. Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the Annual Budget Fiscal Year 2022

Conley announced that Walworth County was once again awarded the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the Annual Budget Fiscal Year 2022. Conley advised that due to changes in requirements by the GFOA it is possible the county will not receive the same award next year. Conley explained the GFOA is requiring a more specific strategic planning process to be in place for the next budget. Discussion ensued with the Committee requesting to include a consolidated long-term plan in the budget; and for staff to present approaches to developing a strategic plan allowing for appropriate reference as to intent in the final budget document for approval in November.

8l. Res. No. **-07/22 Approving the Creation and Establishment of a Joint Library, the Tri-Troy Community Library, by the Village of East Troy, the Town of Troy, and the Town of East Troy

Luberda referenced his memo included in packet (Pages 64-65); stating that state statute dictates the County Board must address and provide approval when communities want to create a joint library system. **Supervisor Stacey offered a motion, second by Vice-Schaefer, to approve the resolution Approving the Creation and Establishment of a Joint Library, the Tri-Troy Community Library, by the Village of East Troy, the Town of Troy, and the Town of East Troy. Motion carried 5-0.**

8m. COVID-19/American Rescue Plan Act Financial Summary Update

Conley briefly summarized her Memorandum included in the packet (Page 79.)

Announcements and correspondences – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Thursday, July 21, 2022 at 10:00 a.m.

Adjournment

On motion and second by Supervisor Stacey and Vice-Chair Schaefer, Chair Reiff adjourned the meeting at 11:16 a.m.