

**AUGUST 10, 2021**  
**WALWORTH COUNTY BOARD OF SUPERVISORS**  
**MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 3:30 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present: Vice-Chair Jerry A. Grant, Brian Holt, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Susan M. Pruessing, Joseph H. Schaefer, Ryan G. Simons, Rick Stacey, David A. Weber and Chair Nancy Russell. A quorum was established.

Jerry Grant, Walworth County Board Supervisor, District #4, delivered the invocation.

**Amendments, Withdrawals, and Approval of Agenda**

On motion by Supervisor Grant, second by Supervisor Weber, the agenda was approved by voice vote with no withdrawals.

**Approval of the Minutes**

On motion by Supervisor Grant, second by Supervisor Ingersoll, the June 29, 2021 Committee of the Whole Meeting and the July 13, 2021 County Board Meeting minutes were approved by voice vote.

**Comment Period by Members of the Public Concerning Items on the Agenda**

There was none.

**Appointments/Elections**

1. Agriculture & Extension Education Committee
  - Sharon Travis – Two-year term to begin upon County Board confirmation and end on August 31, 2023 (Recommended by the Executive Committee 5-0)
2. Land Conservation Committee
  - Sharon Travis – Two-year term to begin upon County Board confirmation and end on August 31, 2023 (Recommended by the Executive Committee 5-0)
3. Wisconsin River Rail Transit Commission
  - Allan Polyock – Three-year term to begin upon County Board confirmation and end on April 30, 2024 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Holt, second by Supervisor Grant, the appointments to the Agriculture & Extension Education Committee, Land Conservation Committee, and the Wisconsin River Rail Transit Commission were approved by voice vote.

**Communications and Matters to Be Referred**

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Richard Lodle – Vehicle Damage (To be referred to the Executive Committee)
3. Forward Analytics (FA) – 4<sup>th</sup> Edition of “*The Green Book*” for distribution – Provided by the Wisconsin Counties Association as a membership benefit (To be placed on file)

4. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
  - None
5. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
  - Correspondence from the Southeastern Wisconsin Regional Planning Commission (SEWRPC) regarding the Calendar Year 2022 Budget (To be referred to the Finance Committee)
  - Correspondence from Nathan M. Bond, Veterans Service Officer regarding Veterans Service Commission Vacancy (To be referred to the Executive Committee)
  - Correspondence sent to Supervisor Ryan Simons from Mark Beilman relative to discussion on the communications process and flow of information between the Centers for Disease Control and Prevention (CDC), Wisconsin Department of Health Services, Public Health, School Districts and the general public (To be referred to the Health and Human Services Board)
6. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
  - Benjamin J. Buser – Owner, Sugar Creek Township. Rezone approximately 1.115 acres of A-1 Prime Agricultural Land District to the A-4 Agricultural Related Manufacturing, Warehousing and Marketing District

**Unfinished Business**

1. COVID-19 Response, Update, and State and Federal Actions

County Administrator Mark W. Lubberda continues to prepare the Friday Report and Update per the Supervisors request and highlighted the following:

- Based on the Centers for Disease Control and Prevention’s (CDC) revised guidelines, Administrative Procedure 2-302 pertaining to “Masks and Physical Distancing in Walworth County Facilities During the Pandemic” required amendment. Effective August 9, 2021 masks will be required to be worn in public spaces in all Walworth County facilities, whether an individual is vaccinated or not.
- The Federal Government continues to provide updates relative to American Rescue Plan Act (ARPA) Funding. Corporation Counsel is assisting with review of the funding requirements, which are more extensive than State requirements. Lubberda will continue to provide information to the Supervisors through the Friday Report and Updates and Committee meetings.

**New Business**

**Reports of Standing Committees**

**County Zoning Agency Report of Proposed Zoning Amendments**

1. Adam and Jennifer Friemoth – Owners, Randy Johnson, Johnson Sand & Gravel, Inc. – Applicant, Section 2, LaFayette Township. Rezone approximately 32.94 acres of A-1 to M-3 – Approved 7-0 (July 15, 2021 County Zoning Agency Public Hearing)
2. Unilock Aggregates, LLC C/O Bob Moser, Director of Project Management, US Operations, Section 6, LaFayette Township. Rezone approximately 32.68 acres of A-1 to M-3 – Approved 7-0 (July 15, 2021 County Zoning Agency Public Hearing)
3. Mark E. Wolfram – Owner, Section 33, LaGrange Township. Rezone .53 acres of A-1 to A-4 – Approved 7-0 (July 15, 2021 County Zoning Agency Public Hearing)
4. Rosemary F. Crandall Trust C/O Richard Crandall – Owner, Charles Pollard, Clair Law – Applicant, Section 27, Linn Township. Rezone 11.48-acre area of A-1 to C-2 – Approved 7-0 (July 15, 2021 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, second by Supervisor Simons, Items #1 thru #4 of the County Zoning Agency Report of Proposed Zoning Amendments were approved as recommended by the County Zoning Agency by voice vote.

### **Executive Committee**

1. Res. No. 39-08/21 – Endorsing the Comprehensive Economic Development Strategy (CEDS) for Southeastern Wisconsin: 2021-2025 – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Res. No. 40-08/21 – Approving a County Natural Hazards Mitigation Public Participation Plan – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Grant, Item #1, **Res. No. 39-08/21**; and Item #2, **Res. No. 40-08/21** were approved by voice vote.

### **Finance Committee**

1. Res. No. 42-08/21 – Amending the Transportation Vehicle Capital Project to Purchase Six Vehicles for the Transportation Program – *Vote Required: Two-thirds* (Recommended by the Public Works Committee 5-0 and Finance Committee 5-0)
2. Res. No. 43-08/21 – Accepting a \$10,000 Donation from Hunter’s Auto Service to Support Educational Programs for Students at Lakeland School – *Vote Required: Majority* (Recommended by the Children with Disabilities Education Board (CDEB) 5-0 and the Finance Committee 5-0)

Supervisor Grant offered a motion, second by Supervisor Weber, to approve, Item #1, Res. No. 42-08/21 by unanimous consent. **Res. No. 42-08/21** was approved by unanimous consent.

On motion by Supervisor Weber, second by Supervisor Schaefer, Item #2, **Res. No. 43-08/21** was approved by voice vote.

### **Human Resources Committee**

1. Ord. No. 1243-08/21 – Amending Section 15-359 of the Walworth County Code of Ordinances Relating to Special Pay Premiums at Lakeland Health Care Center – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
2. Res. No. 41-08/21 – Authorizing the Reclassification of a Finance Supervisor Position to a Senior Accountant Position in the Finance Department – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

On motion by Supervisor Monroe, second by Supervisor Ingersoll, Item #1, **Ord. No. 1243-08/21**; and Item #2, **Res. No. 41-08/21** were approved by voice vote.

### **Reports of Special Committees**

There were none.

### **Comment Period by Members of the Public Concerning Items Not on the Agenda**

There was none.

### **Chairperson’s Report**

Russell stated titles for the Tuesday, September 14, 2021 agenda are to be submitted on or before Monday, August 30, 2021.

**Adjournment**

On motion by Supervisor Monroe, second by Supervisor Weber, the meeting was adjourned at 3:45 p.m.

Prepared By: Patricia Sommers, Administrative Assistant

Submitted By: Kimberly S. Bushey, County Clerk

STATE OF WISCONSIN     )  
  ) SS  
COUNTY OF WALWORTH )

I, Kimberly S. Bushey, County Clerk in and for the County aforesaid, do hereby certify that the foregoing is a true and correct copy of the proceedings of the County Board of Supervisors for the August 10, 2021 meeting.