

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, September 21, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Kenneth Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice-Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer (arrived at 1:24 p.m.), and Ryan G. Simons. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi; Nursing Home Administrator Denise Johnson; and Director-Finance Jessica Conley.

On motion by Vice-Chair Ingersoll, second by Supervisor Simons, the agenda was approved with no withdrawals.

On motion by Supervisor Simons, second by Vice-Chair Ingersoll, the July 20, 2022 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

New Business

7a. 2023 Budget Presentation

Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi and Nursing Home Administrator Denise Johnson collaboratively presented: 2023 Budget Request – Lakeland Health Care Center, included in the packet (Pages 4-13); detailing:

- Budget Goals/Comparison
- Tax Levy
- Historical Payer Mix
- Billing Rates/Revenues
- Supplemental Payment/Certified Public Expenditures
- Managing Resident Accounts
- Personnel Changes
- JDQ Summary Costing Analysis
- Crisis Shift Pay Budget
- Increasing Food Costs
- Fall Prevention System
- LHCC Fund Balances
- Capital Improvement Projects
- Key Strategies

Vice-Chair Ingersoll offered a motion, second by Supervisor Holt, to recommend the 2023 Budget Request for Lakeland Health Care Center. Motion carried 5-0.

7b. Resolution No. **-10/22 Amending the Lakeland Health Care Center Supplemental Payment Budget

Nevicosi stated that the Department of Health Services (DHS) provides a supplemental payment to government run nursing homes to offset losses due to Medicaid admissions. The supplement will fund operational costs for food and beverage, medical supplies, and overtime. **Supervisor Holt offered a motion, second by Supervisor Simons, to approve the resolution Amending the Lakeland Health Care Center Supplemental Payment Budget. Motion carried 5-0.**

7c. Resolution No. **-10/22 Accepting the Edwin C. Meltzer Art Foundation \$10,000 Donation to the G. Charter Harrison Employee Scholarship Fund at Lakeland Health Care Center

Johnson stated that the donor expressed admiration for Lakeland Health Care Center (LHCC) resident service staff and requested the funds be utilized to support scholarships. The Board requested the funds balance to be reported in a future meeting to allow discussion relative to the distribution amount of each scholarship. **Supervisor Simons offered a motion, second by Supervisor Schaefer, to approve the resolution Accepting the Edwin C. Meltzer Art Foundation \$10,000 Donation to the G. Charter Harrison Employee Scholarship Fund at Lakeland Health Care Center. Motion carried 5-0.**

Reports

8a. Business Activity Report

Johnson reviewed the Nursing Home Administrator's Report – July 2022 included in the packet (Page 23).

8b. Hiring Update

Johnson referenced the Nursing Department Vacancies Report on Page 25 of the packet; highlighting there were four applicants resulting in three new hire Certified Nursing Assistants (CNAs). Johnson announced that an application has been submitted to the State asking for authority to offer CNA training courses at LHCC.

8c. COVID Update

Johnson referred to and briefly detailed her Memorandum (Page 26); advising LHCC had nine staff and seven residents test positive for COVID-19 in August. Johnson shared that as of the meeting zero residents are up to date with COVID-19 vaccines due to the release of the new bivalent booster. She is working with CVS Pharmacy to offer a vaccination clinic to be held at LHCC in October.

Correspondence – There was none.

Announcements – There were none.

Upcoming Events – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Wednesday, October 19, 2022 at 1:00 p.m.

Adjournment

On motion and second by Supervisors Simons and Holt, Chair Monroe adjourned the meeting at 1:46 p.m.