

**OCTOBER 12, 2021
WALWORTH COUNTY BOARD OF SUPERVISORS
MEETING**

The Walworth County Board of Supervisors meeting was called to order by Chair Russell at 3:50 p.m. in the County Board Room at the Walworth County Government Center, 100 W. Walworth Street, Elkhorn, Wisconsin.

Roll call was conducted and the following Supervisors were present, either in person or remotely: Vice-Chair Jerry A. Grant, Brian Holt, Kathy Ingersoll, Daniel G. Kilkenny, Kenneth H. Monroe, Susan M. Pruessing, Joseph H. Schaefer, Ryan G. Simons, Rick Stacey, David A. Weber and Chair Nancy Russell. A quorum was established.

Kathy Ingersoll, Walworth County Board Supervisor, District #6, delivered the invocation.

Amendments, Withdrawals, and Approval of Agenda

On motion by Supervisor Grant, second by Supervisor Stacey, the agenda was approved by voice vote with no withdrawals.

Approval of the Minutes

On motion by Supervisor Weber, second by Supervisor Grant, the September 14, 2021 Committee of the Whole - Budget Workshop and the September 14, 2021 County Board Meeting minutes were approved by voice vote.

Comment Period by Members of the Public Concerning Items on the Agenda

There was none.

Appointments/Elections

1. Community Action, Inc.
 - Carlo Nevicosi – Two-year term to begin upon County Board confirmation and end on July 31, 2023 (Recommended by the Executive Committee 5-0)
2. Health and Human Services Board
 - William Wucherer – Three-year term to begin upon County Board confirmation and end on November 30, 2024 (Recommended by the Executive Committee 5-0)
3. Housing Authority Committee
 - Thomas Hartz – Five-year term to begin upon County Board confirmation and end on June 30, 2026 (Recommended by the Executive Committee 5-0)
4. Matheson Memorial Library Board
 - Catherine Marie James – Three-year term to begin upon County Board confirmation and end on April 30, 2024 (Recommended by the Executive Committee 5-0)
5. Veterans Service Commission
 - Thomas Pristow – Three-year term to begin on January 1, 2022 and end on December 31, 2025 (Recommended by the Executive Committee 5-0)

On motion by Supervisor Weber, second by Supervisor Grant, the appointments to Community Action, Inc., Health and Human Services Board, Housing Authority Committee, Matheson Memorial Library Board, and Veterans Service Commission were approved by voice vote.

Communications and Matters to Be Referred

Chair Russell announced that unless there was a request for an individual communication to be discussed, the Clerk would dispense with the reading of each title and the Chair would direct that all communications be referred or placed on file as indicated on the agenda.

1. Claims Received After Agenda Mailing
2. Claims: a) Martin J. Murphy, Plaintiff v. Walworth County Board of Adjustment, Defendant – Summons and Complaint for Certiorari Review Pursuant to Wis. Stat. § 59.694 (10) (To be referred to the Executive Committee)
3. Correspondence from Wisconsin Counties Association regarding 2022 Estimated Membership Dues (To be placed on file at the County Clerk's office)
4. Report of the County Clerk Regarding Communications Received by the Board and Recommended to be Placed on File
 - Correspondence from Ellen Holly regarding Walworth County Tentative Supervisory Redistricting Plan (To be placed on file)
 - Door County Res. No. 2021-72 – Requesting Elimination of Badger Care Eligibility Care (To be placed on file)
5. Report of the County Clerk Regarding Communications Received by the Board After Agenda Mailing
 - CLAIM: a) Enterprise Rent-A-Car – Claim No. 17224371 (To be referred to the Executive Committee)
 - Wisconsin Department of Administration Final Estimate of the January 1, 2021 Population for Walworth County (To be placed on file)
 - Correspondence from Finance Director Jessica Conley Regarding Preliminary Budget Distribution (To be placed on file)
6. Report of the County Clerk Regarding Zoning Petitions (To be referred to the County Zoning Agency)
 - ConAgra Foods Packaged Foods, LLC C/O Dave Barrett – Owner, All Townships under Walworth County Shoreland Zoning. Amendment to Section(s) 74-173 and 74-187 of the Shoreland Zoning Ordinance.
 - Sawyer Investments of East Troy LLC C/O Karl Sawyer – Owner, Section 16, East Troy Township. Requesting a Walworth County 2050 Land Use Plan Map Amendment (LUPMA) to change approximately 1.9 acres of land from the AG4 Agricultural Related Manufacturing Warehousing and Marketing land use category to the C Commercial land use category.
 - David Ennis Trust C/O Sheila M. Kirch – Owner, Robert LaRocque – Applicant, Section 35, Darien Township. Rezone approximately 1.25 acres of P-1 Park District property to the B-4 Highway Business District.
 - AC Meisner Investments, LLC C/O Christopher Meisner – Owner, Section 26, LaFayette Township. Rezone approximately .16 acres of P-2 Institutional Park District land that was once a Town garage to the M-1 Industrial District.
 - Lester Ballarin – Owner, Section 33, Geneva Township. Rezone approximately .1 acre of C-4 Lowlands Resource Conservation District property to the R-1 Single Family Residential District.

Unfinished Business

1. COVID-19 Response, Update, and State and Federal Actions

County Administrator Mark W. Lubberda continues to prepare the Friday Report and Update per the Supervisors request. Director of Health and Human Services (HHS) Carlo Nevicosi provided a comprehensive COVID update addressing testing and vaccines. A detailed report will be presented at the Health and Human Services Board meeting next week.

New Business

Reports of Standing Committees

County Zoning Agency Report of Proposed Zoning Amendments

1. Barbara J. Werhane – Owner, Section 18, Sharon Township. Rezone of 3.84 acres of A-1 to A-4 – Approved 7-0 (September 16, 2021 County Zoning Agency Public Hearing)

On motion by Supervisor Stacey, second by Supervisor Grant, Item #1 of the County Zoning Agency Report of Proposed Zoning Amendments was approved as recommended by the County Zoning Agency by voice vote.

Executive Committee

1. Res. No. 45-10/21 – Approving a Local Operating Contract between Darien Solar Energy Center LLC; Town of Bradford, Wisconsin; Walworth County, Wisconsin; and Town of Darien, Wisconsin – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)
2. Res. No. 47-10/21 – Denying the Claim of The Estate of Peter J. Cook-Lavariega, Jeffrey Cook, and Socorro Cook – *Vote Required: Majority* (Recommended by the Executive Committee 5-0)

On motion by Supervisor Holt, second by Supervisor Weber, Item #1, **Res. No. 45-10/21**; and Item #2, **Res. No. 47-10/21** were approved by voice vote.

Finance Committee

1. Ord. No. 1250-10/21 – Amending Sections 2-70 and 30-33, 30-35, and 30-36 of the Walworth County Code of Ordinances Relating to County Board Voting Requirements Regarding Budget Amendments and Budget Carryforwards – *Vote Required: Majority* (Recommended by the Finance Committee 5-0)
2. Ord. No. 1251-10/21 – Amending Section 17-2 of the Walworth County Code of Ordinances Relating to Procurements Funded by Direct Federal Aid – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
3. Res. No. 54-10/21 – Committing Children with Disabilities Education Board Available Fund Balance – *Vote Required: Two-thirds* (Recommended by the Children with Disabilities Education Board 5-0 and the Finance Committee 5-0)
4. Res. No. 55-10/21 – Authorizing the Use of Worker’s Compensation Fund Net Position and Subsequent Transfer from the Sheriff’s Office for the Expected Change in Claims Expense – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
5. Res. No. 56-10/21 – Authorizing Specific Personnel Changes in the Department of Recovery Grant (ARPA) – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0 and the Finance Committee 5-0)
6. Res. No. 57-10/21 – Authorizing the Creation of a 0.60 FTE Deputy Medical Examiner Position in the Medical Examiner’s Office and the Transfer of a 0.25 FTE Administrative Assistant Position from the Medical Examiner’s Office to Administration – *Vote Required: Two-thirds* (Recommended by the Human Resources Committee 5-0 and the Finance Committee 5-0)
7. Res. No. 58-10/21 – Authorizing the Purchase of Enhanced Water Bottle Drinking Fountains with American Rescue Plan Act Funds – *Vote Required: Two Thirds* (Recommended by the Finance Committee 5-0)
8. Res. No. 59-10/21 – Appropriating \$145,000 of ARPA SLCFR Funding from the Recovery Grants Fund for the Purpose of Assisting School Systems to Support the Mental Health of Students Returning to In-Person Schooling – *Vote Required: Two-thirds* (Recommended by the Health and Human Services Board 8-0 and the Finance Committee 5-0)
9. Res. No. 60-10/21 – Authorizing the Purchase of Cybersecurity Monitoring Software with American Rescue Plan Act Funds – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
10. Res. No. 61-10/21 – Authorizing the Purchase of Prisoner Transport Services with American Rescue Plan Act Funding – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)
11. Res. No. 62-10/21 – Authorizing Internal Allowances for Lakeland Health Care Center Available Net Position – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

12. Res. No. 63-10/21 – Allocating/Transferring Highway Fund Available Net Position – *Vote Required: Two-thirds* (Recommended by the Public Works Committee 5-0 and the Finance Committee 5-0)
13. Res. No. 64-10/21 – Committing General Fund Available Fund Balance – *Vote Required: Two-thirds* (Recommended by the Finance Committee 5-0)

On motion by Supervisor Ingersoll, second by Supervisor Weber, Item #1, **Ord. No. 1250-10/21** was approved by voice vote.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 2, Ord. No. 1251-10/21 by unanimous consent. **Ord. No. 1251-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 3, Res. No. 54-10/21 by unanimous consent. **Res. No. 54-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 4, Res. No. 55-10/21 by unanimous consent. **Res. No. 55-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 5, Res. No. 56-10/21 by unanimous consent. **Res. No. 56-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 6, Res. No. 57-10/21 by unanimous consent. **Res. No. 57-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 7, Res. No. 58-10/21 by unanimous consent. **Res. No. 58-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 8, Res. No. 59-10/21 by unanimous consent. Nevisosi noted approximately 25% of the school districts are ready to commit immediately with the anticipation of others committing later. An application process will be implemented and a Memorandum of Understanding (MOU) that will need to be executed. Ultimately, Walworth County will be the contract holder. **Res. No. 59-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 9, Res. No. 60-10/21 by unanimous consent. **Res. No. 60-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 10, Res. No. 61-10/21 by unanimous consent. **Res. No. 61-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 11, Res. No. 62-10/21 by unanimous consent. **Res. No. 62-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 12, Res. No. 63-10/21 by unanimous consent. **Res. No. 63-10/21** was approved by unanimous consent.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 13, Res. No. 64-10/21 by unanimous consent. **Res. No. 64-10/21** was approved by unanimous consent.

Human Resources Committee

1. Ord. No. 1245-10/21 – Amending Section 15-533 of The Walworth County Code of Ordinances Relating to Premium Contributions – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

2. Ord. No. 1248-10/21 – Amending Section 15-333 of the Walworth County Code of Ordinances Relating to Pay Plan Administration – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
3. Ord. No. 1249-10/21 – Amending Section 15-321 of the Walworth County Code of Ordinances Relating to Overtime Pay – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
4. Res. No. 48-10/21 – Authorizing the Creation of a Deputy Director-Special Education at Lakeland School – *Vote Required: Two-thirds* (Recommended by the Children with Disabilities Education Board 5-0 and the Human Resources Committee 5-0)
5. Res. No. 49-10/21 – Authorizing the Reclassification of a 1.00 FTE IT Project Coordinator to a 1.00 FTE Administrative Clerk III in the IT Department – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
6. Res. No. 50-10/21 – Authorizing the Reclassification and Reduction of a 1.00 FTE Administrative Clerk III position to a 0.60 FTE Receptionist/Clerk position in UW Extension – *Vote Required: Majority* (Recommended by the Agriculture and Extension Education Board 6-0 and the Human Resources Committee 5-0)
7. Res. No. 51-10/21 – Authorizing the Increase of a 0.50 FTE Occupational Therapist Position to a 1.00 FTE and the Reduction of a 0.60 FTE Occupational Therapist Position to a 0.10 FTE for the Children with Disabilities Education Board – *Vote Required: Majority* (Recommended by the Children with Disabilities Education Board 5-0 and the Human Resources Committee 5-0)
8. Res. No. 52-10/21 – Authorizing the Reclassification of a 0.50 FTE Administrative Clerk III Position to a 0.50 FTE Administrative Clerk I Position in the Child Support Division of Corporation Counsel – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)
9. Res. No. 53-10/21 – Adopting Insurance Premium Equivalents for 2022 – *Vote Required: Majority* (Recommended by the Human Resources Committee 5-0)

On motion by Supervisor Stacey, second by Supervisor Ingersoll, Item #1, **Ord. No. 1245-10/21**; Item #2, **Ord. No. 1248-10/21**; and Item #3, **Ord. No. 1249-10/21** were approved by voice vote.

Supervisor Grant offered a motion, second by Supervisor Weber, to approve Item # 4, Res. No. 48-10/21 by unanimous consent. **Res. No. 48-10/21** was approved by unanimous consent.

On motion by Supervisor Monroe, second by Supervisor Grant, Item #5, **Res. No. 49-10/21**; Item #6, **Res. No. 50-10/21**; Item #7, **Res. No. 51-10/21**; Item #8, **Res. No. 52-10/21**; and Item #9, **Res. No. 53-10/21** were approved by voice vote.

Land Conservation Committee

1. Res. No. 46-10/21 – Supporting an Application for a Department of Natural Resources Surface Water Grant Through the Lake Monitoring and Protection Network Program – *Vote Required: Majority* (Recommended by the Land Conservation Committee 4-0)

On motion by Supervisor Holt, second by Supervisor Grant, to approve Item #1, Res. No. 46-10/21. Director-Land Use and Resource Management (LURM) Michael Cotter noted a Limited Term Employee (LTE) will be brought in to perform the required duties. **Res. No. 46-10/21** was approved by voice vote.

Public Works Committee

1. Ord. No. 1246-10/21 – Amending Chapter 16 of the Walworth County Code of Ordinances Relating to Public Property – *Vote Required: Majority* (Recommended by the Public Works Committee 5-0)
2. Ord. No. 1247-10/21 – Amending Chapter 54 of the Walworth County Code of Ordinances Relating to Streets, Sidewalks and Certain Other Public Places – *Vote Required: Majority* (Recommended by the Public Works Committee 5-0)

