

**Walworth County Board of Supervisors
Agriculture & Extension Education Committee Meeting Minutes
Monday, October 17, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Rick Stacey called the meeting to order at 2:00 p.m.

Roll call was conducted and the following members were present: Chair Rick Stacey; Vice-Chair Brian Holt; Supervisor Sheila T. Reiff; and Citizen Member Jennifer Straus. Citizen Members Kathleen Papcke and Sharon Travis were absent. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Area UW-Extension Director Christine Wen; Director-Public Works Richard Hough; Deputy Director-Asset Management Matt Mortwedt; Human Development and Relationships Educator Amanda Kostman; Administrative Clerk III Jerri Laidley; Regional Dairy Educator Alison Pfau; Horticulture Outreach Specialist Julie Hill; Regional Crop Educator Jordan Schuler; and 4-H Youth Development Educators Janel Heidelmeier and Debbie Harris.

On motion by Vice-Chair Holt, second by Supervisor Reiff, the agenda was approved with no withdrawals.

On motion by Vice-Chair Holt, second by Citizen Member Strauss, the May 16, 2022 and July 18, 2022 Agriculture & Extension Education Committee meeting minutes were approved.

Public Comment – There was none.

New Business

7a. Introduction of Jerri Laidley – Clerk III

Administrative Clerk III Jerri Laidley introduced herself and briefly detailed her previous work history.

7b. Introduction of Alison Pfau, Regional Dairy Educator

Regional Dairy Educator Alison Pfau introduced herself and briefly detailed her education and previous work history.

7c. 2023 Extension Annual Contract

Area UW-Extension Director Christine Wen provided a brief overview of the 2023 Extension contract; highlighting newly added sections for 2023. **Vice-Chair Holt offered a motion, second by Supervisor Reiff, to approve the 2023 Extension Annual Contract. Motion carried 4-0.**

7d. Safety Conversation

- i. Evening meeting safety
- ii. Wi-Fi accessibility
- iii. Cell phone service

Wen expressed concerns of the UW-Extension staff relative to late night meetings held at the Government Center and creating a more secure space. Discussion ensued relative to key control, Wi-Fi passwords, and cell phone service boosters. Director-Public Works Richard Hough shared several new safety initiatives that are nearing implementation phase; and requested the issues relative to UW-Extension be added to a future Public Works Committee agenda for further discussion.

Reports

8a. 4-H and Youth Development Program Report – Janel Heidelmeier and Debbie Harris

4-H Youth Development Educators Janel Heidelmeier and Debbie Harris collaboratively detailed events held during the Walworth County Fair; Explore 4-H night; and the National 4-H Dairy Conference.

8b. Human Development and Relationships Report – Amanda Kostman

Human Development and Relationships Educator Amanda Kostman summarized programs being offered to help individuals become more financially capable.

8c. Horticulture Outreach Specialist Report – Julie Hill

Horticulture Outreach Specialist Julie Hill detailed past and upcoming events referenced on Pages 28-30 of the packet.

8d. Regional Crop Educator Report – Jordan Schuler

Regional Crop Educator Jordan Schuler gave a brief summation of Extension Walworth County September 2022 Highlights-Agriculture located on Page 31 of the packet.

Reports/announcements by Chairperson – There were none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, December 12, 2022 at 2:00 p.m.

Adjournment

On motion and second by Vice-Chair Holt and Supervisor Reiff, Chair Stacey adjourned the meeting at 3:02 p.m.