

**Walworth County Board of Supervisors
Executive Committee Meeting Minutes
Monday, October 17, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Susan Pruessing called the meeting to order at 10:00 a.m.

Roll call was conducted and the following members were present: Chair Susan Pruessing; Vice-Chair Brian Holt; and Supervisors Sheila T. Reiff, Rick Stacey, and Al Stanek. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management Michael Cotter; Walworth County Undersheriff David Gerber; Walworth County Lieutenant-Emergency Management Jason Rowland; Risk Manager Megan Rogers; and Director-Public Works Richard Hough.

On motion by Vice-Chair Holt, second by Supervisor Stacey, the agenda was approved with no withdrawals.

On motion by Vice-Chair Holt, second by Supervisor Reiff, the September 19, 2022 Executive Committee meeting minutes were approved.

Public Comment – There was none.

Consent Items – expense/mileage reimbursement claims submitted by:

- 7a. David Held, Board of Adjustment, in the amount of \$42.25
- 7b. Brian Holt, County Board Supervisor, in the amount of \$182.13
- 7c. Richard Kuhnke, Sr., Wisconsin River Rail Transit Commission, in the amount of \$132.50
- 7d. Ryan Simons, County Board Supervisor, in the amount of \$167.99
- 7e. Al Stanek, County Board Supervisor, in the amount of \$116.88

Supervisor Stacey offered a motion, second by Supervisor Reiff, to approve the expense/mileage reimbursement claims submitted by David Held, Brian Holt, Richard Kuhnke, Sr., Ryan Simons, and Al Stanek. Motion carried 5-0.

Appointments. Recommendations regarding County Administrator’s nominations:

8a. Local Emergency Planning Committee – appointments for 2022-2023

- | | | |
|-------------------|----------------------|--------------------|
| – Jason Rowland | – Erica Bergstrom | – Nancy Douglass |
| – Ashley Vickers | – Carlo Nevicosi | – Michael Anderson |
| – Steve Nass | – Richard Kuhnke Sr. | – Melvin Rhodes |
| – Joseph Balog | – Kurt Picknell | – Brad Wilson |
| – Stephanie Welch | – Rick Stacey | – Mark Luberda |
| – Shana Beal | – Richard Hough | |

Vice-Chair Holt offered a motion, second by Supervisor Stacey, to approve the appointments to the Local Emergency Planning Committee. Motion carried 5-0.

New Business

9a. Resolution No. **-11/22 Authorizing the Acceptance of Two Hazardous Materials Emergency Preparedness (HMEP) Grants

Walworth County Lieutenant Jason Rowland stated grant funds are distributed from the Federal Emergency Management Agency (FEMA) to the State, who in turn allocates funds to each county. Rowland detailed intended uses for each grant.

Supervisor Stacey offered a motion, second by Supervisor Reiff, to approve the resolution Authorizing Acceptance of Two Hazardous Materials Emergency Preparedness (HMEP) Grants. Motion carried 5-0.

9b. Resolution No. **-11/22 Authorizing the Acceptance of State Allocated American Rescue Plan Act (ARPA) Law Enforcement Agency Grant

Walworth County Undersheriff David Gerber explained the grant allocation amount was determined based on size and population served relative to the individual Law Enforcement Agencies. He shared that the Walworth County Sheriff’s Office has been awarded \$73,935 and listed permitted uses for the funds; stating the proposed budget amendment allocates \$24,000 toward recruitment and retention. Gerber advised that remaining funds will be allocated for procurement of law enforcement equipment; which will be discussed with Executive Committee prior to purchase. **Supervisor Stacey**

offered a motion, second by Supervisor Stanek, to approve the resolution Authorizing the Acceptance of State Allocated American Rescue Plan Act (ARPA) Law Enforcement Agency Grant. Motion carried 5-0.

9c. Potential Budget Amendment for the 2023 Preliminary Budget: Addition of Two Hazardous Materials Emergency Preparedness (HMEP) Grants

9d. Potential Budget Amendment for the 2023 Preliminary Budget: Addition of the State Allocated American Rescue Plan Act (ARPA) Law Enforcement Agency Grant.

Supervisor Reiff offered a motion, second by Supervisor Stacey, to approve Items #9c and #9d, Potential Budget Amendments for the 2023 Preliminary Budget: 1) Addition of Two Hazardous Materials Emergency Preparedness (HMEP) Grants; and 2) Addition of the State Allocated American Rescue Plan Act (ARPA) Law Enforcement Agency Grant. Motion carried 5-0.

9e. Waupaca County Resolution No. 21 (2022-2023) Supporting Operation Green Light for Veterans
Luberda noted that Veterans Service Officer Nathan Bond recommended no action be taken on this item. **Vice-Chair Holt offered a motion, second by Supervisor Stacey, to place Waupaca County Resolution No. 21 (2022-2023) on file. Motion carried 5-0.**

9f. Langlade County Resolution No. 37-2022 Requesting the State of Wisconsin to Review and Revise the Entry Level Compensation Rate for Assistant District Attorneys

Luberda noted that Walworth County District Attorney Zeke Wiedenfeld recommended no action be taken, as it is his belief the issue is being addressed by the State. **Vice-Chair Holt offered a motion, second by Supervisor Stacey, to place Langlade County Resolution No. 37-2022 on file. Motion carried 5-0.**

Reports/announcements by Chairperson – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Monday, November 14, 2022 at 10:00 a.m.

Claims and Litigation

12. The committee may discuss the following topic(s) in open session. The committee convened in closed session at approximately 10:22 a.m. on motion and second by Supervisors Stanek and Stacey pursuant to the exemption contained in Section 19.85(1)(g) of the Wisconsin Statutes, “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved,” relative to the items listed below. A roll call vote was conducted and all members present voted “aye.” County Administrator Mark W. Luberda; Corporation Counsel/Director-Land Use and Resource Management Michael Cotter; and Director-Public Works Richard Hough remained in closed session. Risk Manager Megan Rogers remained on the telephone.

- a) Summons and Complaint – HSBC Bank USA, et al. v. Walworth County, et al.
- b) Affidavit and Complaint – DeJuan – Anthony v. Walworth County Child Support Enforcement Agency, et al.
- c) Claim for Vehicle Damage – Rebecca Orick
- d) Worker’s Compensation Claim – Marx, Terri, Date of Injury: 2/19/2020, Application for Hearing
- e) Worker’s Compensation Claim – Sharp, Richard, Date of Injury: 9/19/2020, Subrogation/Restitution

The committee reconvened in open session at 10:45 a.m. on motion and second by Vice-Chair Holt and Supervisor Reiff.

Vice-Chair Holt offered a motion, second by Supervisor Reiff, to proceed as discussed in closed session on Items a), b), d), and e); and authorize a settlement in the amount of \$1,902.50 for Item c), the Claim for Vehicle Damage by Rebecca Orick. Motion carried 5-0.

Adjournment

On motion and second by Supervisors Stacey and Reiff, Chair Pruessing adjourned the meeting at 10:46 a.m.