

**Walworth County Board of Supervisors  
Public Works Committee Meeting Minutes  
Monday, October 18, 2021  
Walworth County Government Center, County Board Room 114  
100 West Walworth Street, Elkhorn, Wisconsin**

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Chair Jerry Grant called the meeting to order at 3:50 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Jerry Grant; Vice Chair Kenneth Monroe; Supervisors Nancy Russell, Rick Stacey, and Joseph H. Schaefer. A quorum was declared.

**Others in Attendance**

County Staff: Walworth County Administrator Mark W. Luberda; Director-Public Works Richard Hough; and County Engineer Joe Kroll.

Members of the Public: Neal Kolb, Walworth County Metropolitan Sewerage District (WalCoMet) Administrator.

**On motion by Supervisor Stacey, second by Vice Chair Monroe, the agenda was approved with no withdrawals.**

**On motion by Supervisor Stacey, second by Supervisor Russell, the September 20, 2021 Public Works Committee meeting minutes were approved.**

Public Comment – There was none.

Consent Items

7a. Reports

- 1) Construction & Project Management Report – October 2021

Director-Public Works Richard Hough summarized his Memorandum (Pages 6-10); highlighting:

- County Highway ES project
- County Highway U project
- Transportation Firm Contract
- Mallard Ridge Landfill Expansion
- Key Management System
- P25 Radio System Proposals

Hough noted the question was posed as to whether Walworth County would consider allowing placement of communication towers within the county parks, for the P25 Radio System. Hough stated that in an effort to preserve the sanctity of the parks he feels research should continue to find other suitable areas; with the parks remaining as a site of last resort.

County Engineer Joe Kroll addressed options in the event the County Highway ES project is delayed; stating there are weekly scheduled meetings with the contractor. The contractor's anticipated finish date is November 24. **Vice Chair Monroe offered a motion, second by Supervisor Stacey, to approve the Construction & Project Management Report. Motion carried 5-0.**

**New business**

8a. Walcomet 2020 Annual Report Presentation by Administrator Neal Kolb

Walworth County Metropolitan Sewerage District (WalCoMet) Administrator Neal Kolb gave a brief summation of the presentation Walworth County Metropolitan Sewerage District Annual Report 2020-August 10, 2021;

which was included in the packet (Pages 11-70.) Kolb shared his contact information with the Committee and stated he would be willing to give a tour of the plant to any member interested.

8b. Approval of Final Payment to Lee Plumbing Mechanical for the Sheriff Office HVAC Replacement with Chiller Project #W1902

**Vice Chair Monroe offered a motion, second by Supervisor Stacey, to approve the Final Payment to Lee Plumbing Mechanical for the Sheriff Office HVAC Replacement with Chiller Project #W1902. Motion carried 5-0.**

**Reports/announcements by Chairperson** – There were none.

**Confirmation of next meeting date and time:** The next meeting was confirmed for Monday November 15, 2021 at 3:30 p.m.

### **Adjournment**

**On motion and second by Vice Chair Monroe and Supervisor Stacey, Chair Grant adjourned the meeting at 4:33 p.m.**

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Submitted by Jennifer Stinnett, Administrative Assistant. Meeting minutes were approved by the Public Works Committee at the November 15, 2021 meeting.