

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, October 19, 2022
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Kenneth Monroe called the meeting to order at 1:00 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice-Chair Kathy Ingersoll; Supervisors Brian Holt, Joseph H. Schaefer, and Ryan G. Simons. A quorum was declared.

Others in Attendance

County Board Supervisors: Sheila Reiff and Rick Stacey.

County Staff: Walworth County Administrator Mark W. Luberda; Director-Health and Human Services/Superintendent of County Institutions Carlo Nevicosi; and Nursing Home Administrator Denise Johnson.

On motion by Supervisor Holt, second by Supervisor Simons, the agenda was approved with no withdrawals.

On motion by Vice-Chair Ingersoll, second by Supervisor Schaefer, the September 21, 2022 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

New Business

7a. Presentation – Shaping the Future of LHCC

Director-Health and Human Services (HHS)/Superintendent of County Institutions Carlo Nevicosi and Nursing Home Administrator Denise Johnson collaboratively presented a comprehensive plan for the vacant wing and future vision for Lakeland Health Care Center (LHCC) included on Pages 4-15 of the packet. Discussion ensued relative to the creation of a Community-Based Residential Facility (CBRF) and concerns with being able to hire sufficient staff to care for the CBRF residents. Johnson advised that a CBRF requires a lower level of care resulting in a greater pool of possible applicants. Chair Monroe requested this item be included on the November LHCC Board of Trustees agenda for further discussion relative to the Greenhouse Project assessment for LHCC.

7b. Crisis Nurse Aide Pay

Johnson advised that in an effort to remain competitive in the market they are requesting an increase in the Crisis Nurse Aide pay to \$15.50 per hour. Johnson reiterated that LHCC is awaiting determination from the state in regards to being able to hold Certified Nursing Assistant (CNA) classes. Johnson stated she is looking to hire resident assistants to acclimate them to the culture at LHCC, with the intent for those individuals to be trained as CNAs when classes are approved. **Supervisor Holt offered a motion, second by Vice-Chair Ingersoll, to approve the increase in Crisis Nurse Aide hourly pay to \$15.50. Motion carried 5-0.**

Reports

8a. Update on Harrison Trust Scholarship

Johnson shared that the G. Charter Harrison Scholarship Fund balance is \$41,976.74. The Board requested this topic be added to a future agenda with staff bringing back suggestions relative to increasing the amount of individual scholarship offerings.

8b. Business Activity Report

Johnson reviewed the Nursing Home Administrator's Report - August 2022 which was included in the packet (Page 18); summarizing overtime, call ins, and average census for the month of August.

8c. Hiring Update

Johnson referenced the Nursing Department Vacancies Report on Page 20 of the packet; advising there were no new vacancies in September, but there were also very few applicants with zero new hires.

8d. COVID Update

Johnson referred to and briefly detailed her Memorandum (Page 21); and shared that pharmacy staff will be at LHCC on November 18 to administer bivalent booster doses to residents and employees.

Correspondence – There was none.

Announcements – There were none.

Upcoming Events – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Wednesday, November 16, 2022 at 1:00 p.m.

Adjournment

On motion and second by Supervisor Holt and Supervisor Simons, Chair Monroe adjourned the meeting at 1:59 p.m.