

**Walworth County Board of Supervisors
Lakeland Health Care Center Board of Trustees Meeting Minutes
Wednesday, October 20, 2021
Walworth County Government Center, County Board Room 114
100 West Walworth Street, Elkhorn, Wisconsin**

Chair Ken Monroe called the meeting to order at 1:01 p.m.

Roll call was conducted and the following members were present, either in person or by remote attendance: Chair Kenneth Monroe; Vice Chair Kathy Ingersoll; Supervisors Brian Holt, Ryan G. Simons, and Joseph H. Schaefer. A quorum was declared.

Others in Attendance

County Staff: Walworth County Administrator Mark W. Luberda; Superintendent of County Institutions Carlos Nevicosi; Nursing Home Administrator Denise Johnson; and Food and Nutrition Services Manager Tom Sturino.

On motion by Supervisor Simons, second by Supervisor Holt, the agenda was approved with no withdrawals.

On motion by Supervisor Simons, second by Vice Chair Ingersoll, the September 22, 2021 Lakeland Health Care Center Board of Trustees meeting minutes were approved.

Public Comment – There was none.

New business

7a. HRSA Provider Relief Funding

Superintendent of County Institutions Carlo Nevicosi stated the Federal Department of Health Services (DHS) through the Health Resources Services Administration (HRSA) announced new funding for health care entities. It is unclear how much funding Lakeland Health Care Center (LHCC) will be eligible to receive; amounts are based on factors such as revenue losses, increased expenditures, types of residents being accepted, etc. **Supervisor Holt offered a motion, second by Supervisor Schaefer, to approve proceeding with the application process for HRSA Provider Relief Funding. Motion carried 5-0.**

Reports

8a. COVID-19 Update

Nursing Home Administrator Denise Johnson referred to her Memorandum on Page 5 of the packet; stating LHCC is out of outbreak status as of today.

8b. Food and Nutrition Program Presentation

Johnson introduced Nutrition Services Manager Tom Sturino; who distributed fresh lemon bars made by the Food and Nutrition staff at LHCC. Sturino thanked the Board for meeting with him and gave the presentation: Lakeland Health Care Center Food and Nutrition Program-Skilled Nursing Facility and Senior Meal Program (Pages 6-12); highlighting:

- Program Staffing
- Program Components including Senior Meals
- Performance Indicators and Achievements
- Preparing for 2022
- Community Feedback
- 2022 Goals

8c. Business Activities Report/Hiring Update

Johnson reviewed the Nursing Home Administrator's Report – August 2021 included in the packet (Pages 10-11); noting there was one workers compensation injury filed in August. She cautioned that workers compensation allotment to date is \$69,473 which is an increase. She reiterated that Safety Specialist Rhonda Jenkins and Benefits Manager Lisa Henke participate in safety meetings to help mitigate repeat injuries. Johnson noted the Aging Balance was higher due to an increase in Medicare resident census.

Nevicosi referenced the Nursing Department Vacancies report on Page 12; highlighting that Registered Nurse (RN) and Licensed Practicing Nurse (LPN) vacancies remain low. There were seven Certified Nursing Assistants (CNAs) on boarded in the month of August, but more than that amount were lost; some of those due to staff transitioning to pool status while attending school. He shared that the increase in pay has brought more applicants and lead to the seven new hires, but the industry as a whole continues to struggle to retain CNAs. Nevicosi reiterated that the Nurse Care Trainer is hired and on boarded and her services have been well received. Nevicosi stated he is not satisfied with staffing at this time; high CNA vacancies make it necessary to monitor the type of residents being admitted to LHCC, in order to ensure staffing ratios are sufficient to maintain the level of care the residents have come to expect. Nevicosi reiterated his concerns in regards to the possibility of a COVID-19 vaccine mandate causing more staff turnover. Nevicosi shared that a plan has been devised to adjust census to accommodate a large number of staff exiting at once; should the scenario arise.

Correspondence – There was none.

Announcements – There were none.

Upcoming Events – There was none.

Confirmation of next meeting date and time: The next meeting was confirmed for Wednesday November 17, 2021 at 1:00 p.m.

Adjournment

On motion and second by Supervisor Simons and Vice Chair Ingersoll, Chair Monroe adjourned the meeting at 1:33 p.m.