



Rick Stacey  
County Board Chair

Ryan Simons  
County Board Vice-Chair

**Walworth County Public Works Committee  
MEETING NOTICE  
Monday, September 18, 2023  
3:30 PM  
County Board Room 114  
Walworth County Government Center  
100 W. Walworth St., Elkhorn, Wisconsin**

***Rick Stacey, Chair*      *Ken Monroe, Vice-Chair*  
*Supervisor Dennis Karbowski*    *Supervisor Joanne Laufenberg*    *Supervisor Joe Schaefer***

**NOTICE: THIS MEETING IS PLANNED TO PROVIDE FOR REMOTE OR OFF-SITE ATTENDANCE BY COMMITTEE MEMBERS.**

**THE PUBLIC CAN WATCH THE MEETING STREAMING LIVE AT <https://bit.ly/Sept18PublicWorks>**

Individuals wanting to provide a Public Comment can do so remotely by telephone, but must contact the County Administrator's Office at 262-741-4357 on the day of the meeting and at least 15 minutes prior to the start of the meeting to obtain instructions.

***(Posted in compliance with Sec. 19.84 Wis. Stats.)***

*A quorum of the finance committee will be in attendance. It is possible that a quorum of the county board or any of its other committees could be in attendance at this meeting.*

*Agenda enclosures are available upon request from the County Administrator's Office or on the County's web page ([www.co.walworth.wi.us](http://www.co.walworth.wi.us)). The agenda packet, including supporting documents, may be large, depending upon the number of enclosures. Downloading it will require ample computer memory and may take significant time.*

## **A G E N D A**

***Note: all agenda items are subject to action.***

1. Call to order
2. Roll call of committee members
3. Agenda withdrawals, if any
4. Agenda approval
5. Approval of Minutes
  - a) July 17, 2023 Public Works Committee Meeting (pp. 4-7)
6. Public Comment Period
7. Special Order of Business
  - a) Appeals/adjustments to the proposed 2024-2028 Capital Improvement Plan (CIP)
  - b) Recommendation of the five-year CIP to the Finance Committee (pp. 8-22)
8. Consent Items
  - a) Bid Awards and Contracts
    - 1) Bid Award Recommendation to Proceed with the Sheriff's Office Sally Port Door Replacement, Project #23-087 (p. 23)

b) Reports

- 1) Purchasing Report Form 6-120-A of the Highway Commissioner's Approved Cooperative Purchase over \$100,000 for Road Salt (p. 24)
- 2) Director's Bi-Monthly Report – September 2023 (pp. 25-27)
- 3) Construction & Project Management Report – September 2023 (pp. 28-33)

9. New Business

- a) Approval to Establish a New 2023 Capital Improvement Project for the Reconfiguration of the County Boardroom (p. 34)
- b) Change in Scope for CTH C (CTH B to CTH X), Project #230C1 (pp. 35-37)
- c) Resolution No. \*\* - 10/23 Allocating/Transferring Highway Fund Available Net Position (pp. 38-40)
- d) Resolution No. \*\* - 10/23 Establishing a 2023 Capital Project and Budget for the Storage Area Network (SAN) Replacement with American Rescue Plan Act Recovery Grants Funding for \$150,000 (pp. 41-44)
- e) Resolution No. \*\* - 10/23 Creating a New Capital Improvement Project to Purchase Ten (10) Sheriff's Office Squad Cars by Accelerating the 2024 Capital Request and Authorizing a Capital Project Fund Expenditure Budget of \$810,000 Funded by a Transfer from General Fund Building/Equipment Committed Fund Balance and the Sale of Surplus Vehicles (pp. 45-50)
- f) Resolution No. \*\* - 10/23 Increasing and Amending an Existing Capital Project of Sheriff's Office Marked Squad Replacements with Additional 2023 Recovery Grants ARPA Funding of \$307,720 and Allowing for an Increase of 3 Deputy-Assigned Squad Purchases (pp. 51-54)
- g) Discussion on Amending Ordinance Related to Article VIII – All-Terrain Vehicle and Utility Terrain Vehicle (pp. 55-56)
- h) Final Pay Request to Wolf Paving for Sheriff's Office Parking Lot Replacement, Project W2201 (pp. 57-68)
- i) Final Pay Request to Scherrer Construction for Government Center Security Upgrade, Project W2003 (pp. 69-75)
- j) Overview of Public Works 2024 Operating Budgets (p. 76)
- k) American Public Works Association (APWA) Accreditation Award (p. 77)

10. Reports/announcements by Chairperson

11. Set/confirm next meeting date and time — Monday, October 16, 2023, at 3:30 p.m., County Board Room 114 at the Government Center

12. Adjournment

Submitted by: Rick Stacey, Committee Chairperson  
Richard Hough, Director of Public Works

Posted: September 14, 2023