



# PERMIT REQUIREMENTS



**Tel: 262-741-3114 Option 1**

## Permit Fee Schedule

- \* Driveway Permits
  - \* Residential.....\$200
  - \* Commercial..... \$1,000
- \* Driveway Modification.....\$175
- \* Utility Permits
  - \* Right of Way.....\$175
  - \* Boring in Right of Way.....\$515
- \* Oversize / Overweight Permits
  - \* Per Trip.....\$40

### Walworth County

W4097 County Rd NN. Bldg. B  
Elkhorn, WI 53121  
Phone: 262-741-3114 Option 1  
Fax: 262-741-3117  
Email: dpwgeneral@co.walworth.wi.us



# Walworth County Permitting Requirements

As part of its maintenance responsibility, Walworth County Public Works is responsible for controlling all activities in County-maintained roadways and rights of way. This includes construction on driveways that access County roads, culverts that facilitate County road drainage, utility work adjacent to or impacting County roads, as well as Oversize Loads, and Special Use requests.

Forms are accessible for download on the Walworth County Public Works website located at : <https://www.co.walworth.wi.us/336/Permits-Fees>

1. Print and complete the appropriate form
2. Determine the appropriate fees (see below)
3. Submit application and associated fees to :

Walworth County Public Works  
Attention: Highway Permits  
W4097 County Rd NN  
Building B  
Elkhorn, WI 53121

Or email permit to:  
[DPWgeneral@co.walworth.wi.us](mailto:DPWgeneral@co.walworth.wi.us)

Your application will be reviewed for compliance and you will be contacted either by phone or fax.

Below are brief overviews of the requirements for each permit.

## **Driveway Installation/Modification**

- County Trunk Highway address
- Location of driveway
- Located in which Town
- Which side of the highway
- Number of driveways proposed
- Type of driveway proposed
- Proposed install date
- Proposed completion date
- Pay applicable fee

## **Culvert Installation/Modification**

- County Trunk Highway address
- Location of culvert
- Located in which Town
- Which side of the highway
- Number of culverts proposed
- Type of culvert (flared end section pans required on all new construction culverts)
- Proposed install date
- Proposed completion date
- Pay applicable fee

## **Utility Work**

- Location
- Utility type
- Orientation work type
- Construction method
- Plans/drawings
- Agree with all "Permit Provisions and Conditions of Issuance"

## **Special Use Permit**

- Completed permit application
- Event route
- Signed "Requirements for Permit to Use County Truck Highway"
- Detailed map
- Certificate of Liability Insurance

## **Oversize Load Permit**

- Nature of Load
- Size of load - weight/dimensions
- Name and license of truck and trailer
- Date of transport
- Complete route in Walworth County
- Pay applicable fee