

Plat Review Application

Pages 1 & 2 MUST be submitted

Walworth County Land Use and Resource Management Department
100 W. Walworth St. P.O. Box 1001
Elkhorn, WI 53121
Tel: (262) 741-4972 / Fax: (262) 741-4974

Surveyor, Company, & Shipping Address

Surveyor's Seal

Surveyor's Signature

Date

Phone# _____ Fax# _____

SUBMIT TO WALWORTH COUNTY CLERK'S OFFICE – MAKE CHECKS PAYABLE TO "WALWORTH COUNTY"

Subdivider's Name: _____ Phone: _____
Address: _____ Email: _____

The following approvals and plat data must be submitted with the Plat/CSM and application. Please check box:

- A pre-application meeting with the Walworth County Land Use and Resource Management Department is required prior to the submittal of a preliminary subdivision plat or a condominium plat of 5 or more lots or units. Certified survey maps do not require a pre-application meeting.*
- The required zoning is in place.
- Any required conditional use approvals have been issued.
- All wetland delineations/DNR concurrence are complete. (See sec. 5.2 Walworth County Subdivision Ordinance).
- All required Town and/or other municipal decisions, i.e. Extraterritorial plat review, recommendations or letters of non-objection must be submitted.
- Access approval letter(s) from the controlling highway jurisdiction(s).
- Soil tests for private sewage systems. (See secs. 3.2(2), 5.2, 6.2(8), 7.2(9) Walworth County Subdivision Ordinance)
- The Department of Administration review and approval of CSM.
- A preliminary stormwater review letter from the Walworth County Land Conservation Division is required if the proposed land division will result in one of the following conditions:
 - Land disturbance activities covering more than one acre.
 - Construction of a new public road or private road that serves five or more residences.
 - The addition of one-half (1/2) acre of impervious surface on the site.

* This requirement will be considered satisfied if a pre-application meeting has already been conducted during the rezone or conditional use phase of the project. A separate fee of \$1,000 is required for the pre-application meeting. The County shall reject all plat/CSM applications submitted without the approvals and plat data listed above.

SURVEYOR MUST COMPLETE PAGE 2 (on back)

Fee Schedule

I hereby certify that, **as the Wisconsin Registered Land Surveyor responsible for the preparation of this plat**, the following fees apply for the plat being presented for review: *Initial* _____ (Check all fees that apply)

Certified Survey Map

Original Certified Survey Map and six (6) copies are **REQUIRED**

(Complete all that apply)

___ One (1) Lot or Outlot Plat.....	\$375.00
___ Two (2) Lot(s) and/or Outlot(s).....	\$425.00
___ Three (3) Lot(s) and/or Outlot(s).....	\$475.00
___ Four (4) Lot(s) and/or Outlot(s).....	\$525.00
___ Re-application Fee.....	\$200.00
___ Access approval letter (If required)	
___ Copies of Soils Tests recorded with the Sanitation Department (If required)	

Preliminary Subdivision Plat

Twenty (20) copies of the preliminary plat are **REQUIRED**

(Complete all that apply)

___ Preliminary Subdivision Plat Fee.....	\$500.00
• Lot Fee.....Number of lots _____ x \$50.00 = \$ _____	
• Outlot Fee.....Number of outlots _____ x \$50.00 = \$ _____	
	Total = \$ _____
___ Re-application fee.....	\$200.00
___ Access approval letter (If required)	
___ Copies of Soils Tests recorded with the Sanitation Department (If required)	

Final Subdivision Plat

Twenty (20) copies of the final plat are **REQUIRED**

(Complete all that apply)

___ Final Subdivision Plat Fee.....	\$500.00
• Lot Fee.....Number of lots _____ x \$50.00 = \$ _____	
• Outlot Fee.....Number of outlots _____ x \$50.00 = \$ _____	
	Total = \$ _____
___ Re-application fee.....	\$200.00

Preliminary Condominium Plat

Twenty (20) copies of the preliminary condominium plat are **REQUIRED**

(Complete all that apply)

___ Preliminary Condominium Plat Fee.....	\$500.00
• Unit Fee.....Number of units _____ x \$50.00 = \$ _____	
	Total = \$ _____
___ Re-application fee.....	\$200.00
___ Access approval letter (If required)	
___ Copies of Soils Tests recorded with the Sanitation Department (if required)	

Final Condominium Plat

Twenty (20) copies of the final condominium plat are **REQUIRED**

(Complete all that apply)

___ Final Condominium Plat Fee.....	\$500.00
• Unit Fee.....Number of units _____ x \$50.00 = \$ _____	
	Total = \$ _____
___ Re-application fee.....	\$200.00